

DRAFT CHARRETTE SCHEDULE - JUNE 14, 2010

KICK-OFF PUBLIC MEETING

PREFERRED OPTION DEVELOPMENT

FINAL REVIEW

	DAY 1 (TH) JUNE 10	DAY 2 (FR) JUNE 11
	Breakfast	
8:00AM	Team Meeting	Team Meeting
9:00	Studio Set-up	Stakeholder Interviews
10:00		Stakeholder Interviews
11:00	Neighborhood Walk	Stakeholder Interviews
12:00PM	Lunch	
1:00	Stakeholder Interviews	Stakeholder Interviews
2:00		Client Mtg.
3:00	Stakeholder Interviews	Team Prep
4:00	Stakeholder Interviews	Public Lecture
5:00	Team Meeting	Public Meeting <i>Analysis, Ideas & Case Studies (snacks provided)</i>
6:00	Dinner	
7:00	Stakeholder Interviews	
8:00		
9:00		
10:00		
11:00		

CHARRETTE PREPARATION

3 WEEKS (OFF-SITE)

	DAY 3 (MO) JUNE 21	DAY 4 (TU) JUNE 22	DAY 5 (WE) JUNE 23	DAY 6 (TH) JUNE 24	DAY 7 (FR) JUNE 25
			Breakfast		
	Team Meeting	Team Meeting	Team Meeting	Team Meeting	Team Meeting
	Studio Set-up	Finalization of Plan Design Options	NODE 1 Stakeholder Mtg. Preferred Plan	Production	Production
	Preparation		NODE 1 Stakeholder Mtg. Preferred Plan	Stakeholder review as needed	
			Lunch		
	Stakeholder Interviews	Preferred Plan Development	NODE 2 Stakeholder Mtg. Preferred Plan	Production	Production
	Stakeholder Interviews		NODE 2 Stakeholder Mtg. Preferred Plan	Stakeholder review as needed	Meeting Preparation
	Public Mtg. Prep				Public Meeting Draft Preferred Plan
	Dinner	Client Review	Open House Preliminary Preferred Plan	Client Review	
	Public Meeting Plan Design Options	Dinner		Dinner	
		Preferred Plan Development/ Team Review	Preferred Plan Synthesis/ Plan Development	Production	
	ALL-DAY OPEN HOUSE				

ON-SITE

3 WEEKS (OFF-SITE)

	DAY 8 (MO) JULY 5	DAY 9 (TU) JULY 6
	Breakfast	
	Studio Set-up	Team Meeting and Product Refinement
	Primary Stakeholder Meetings	Client Meeting
	Meeting Preparation	
	Dinner	
	Public Meeting Preferred Plan & Draft Report Node 1 Breakout Node 2 Breakout	
	Celebration	

ON-SITE

FINAL REPORT & PLAN IMPLEMENTATION

- Meeting Key**
- Team only
 - Stakeholder/Client Meeting
 - Public Meeting