



**APPLICATION FOR PARTICIPATION:
 COST REIMBURSEMENT PROGRAM FOR PRIVATE SOURCE INFLOW AND INFILTRATION
 REDUCTION**

Columbia, Missouri

PROPERTY DETAILS			
Property Address:			
Owner Name:			
Owner Email:		Owner Phone Number:	
Legal Description:			
Mailing Address:		City:	State: Zip:
PROJECT DETAILS			
Suspected sources of inflow and infiltration:			
Anticipated item(s) to be installed and/or removed:			
Has the property previously been studied by the City?		When?	
ACKNOWLEDGEMENTS			
<p>I/We hereby request participation in the City of Columbia Cost Reimbursement Program for Private Source Inflow and Infiltration Reduction hereinafter called "the Program."</p> <p>I/We own, and this application is for, the above described property.</p> <p>I/We have received a copy of the Program Requirements attached to and made a part of this application.</p> <p>I/We agree to allow the City of Columbia or its representatives to make any and all inspections and testing as detailed in the Program Requirements.</p> <p>I/We have received a copy of the Agreement for the Cost Reimbursement Program and understand that said Agreement must be signed upon notice of preliminary approval as detailed in the Program Requirements.</p> <p>I/We understand that participation in this Program requires all sources of inflow and infiltration be removed at the owner's expense, except for those sources eligible for reimbursement as detailed in the Program Requirements.</p>			
SIGNATURES			
Printed Name: _____		Printed Name: _____	
Signature: _____		Signature: _____	
Date: _____		Date: _____	
<p>Return completed form by either of the following: Mail - City of Columbia Sewer Utility, P.O. Box 6015 Columbia, MO 65205-6015 Email - sewer@CoMo.gov For questions, call (573) 441-5530</p>			

COST REIMBURSEMENT PROGRAM FOR PRIVATE SOURCE INFLOW AND INFILTRATION REDUCTION

The City's Sewer Utility will provide assistance to property owners to identify and remove private sources of inflow and infiltration (I/I) located on their property as detailed in this program. The Inflow and Infiltration Reduction Program was established to:

- Reduce improper inflow and infiltration in the most cost effective manner
- Reduce instances of surcharged sanitary sewers due to improper inflow and infiltration which are inimical to public health and welfare
- Reduce the chance of sanitary sewer backups
- Reduce the need for construction of expanded or relief sewers
- Maximize efficient operation and prevent overload of the wastewater treatment plant

The City has determined that certain requirements for the Inflow and Infiltration Reduction Program are necessary to protect the City's sanitary sewer system, the integrity of such a program, and the financial well-being of the City.

Section 1. General Requirements

A private property inflow and infiltration removal cost reimbursement program is being implemented in accordance with the following requirements:

1.1. The following I/I sources are eligible for reimbursement:

TABLE 1		
Private Inflow and Infiltration Source	Maximum City Reimbursement	Maximum Unit Price Reimbursement
Sump Pump (disconnect existing pump from sewer and permanently discharge outside of residence)	\$1000.00	N/A
Downspout disconnection from sewer (up to 4)*	\$500.00	\$125.00
Service lateral*	\$2,500.00	\$30.00 per foot
Sewer service connection	\$1,900.00	N/A
Pavement restoration in street rights-of-way*	\$4,500.00	\$115.00 per square yard
Area Drain Disconnection (greater than 75 square feet drainage area)	\$1,500.00	N/A
Minor Site Grading and/or Concrete Work to divert runoff from a sanitary sewer inflow source	\$1,000.00	N/A

*For these items, the rate of reimbursement will be per unit and cannot exceed the unit price given and the total cannot exceed the maximum City reimbursement listed.

- 1.2. The program applies to all owner occupied residences having three (3) units or less with the sewer lateral connected directly to the City's public sewer main, inside or outside of the corporate limits of the City of Columbia, built prior to 1996. Buildings connected to sewer mains owned by the Boone County Regional Sewer District or any customer of the Boone County Regional Sewer District connected directly to the City's public sewer main are not eligible for reimbursement through this program. The director of utilities may deny any application where it is determined that improper inflow and infiltration are likely not occurring or there is minimal impact on the public sewer.
- 1.3. The program shall apply only to removal of inflow and infiltration sources completed after the effective date of the ordinance authorizing the Inflow and Infiltration Reduction program and where approved for reimbursement through this program prior to the installation. The City shall, in its sole discretion, determine the eligibility for participation in this program.
- 1.4. Financial participation of the City in this cost reimbursement program is limited to funds budgeted for the program. Funding levels may be changed or eliminated based on the City's annual review of the program or reappropriated by City Council.
- 1.5. Applications will be classified into the following priority groups for the purposes of determining funding eligibility:
 - a. First priority - Building is located within an area selected by the City for infiltration and inflow removal or the building owner has applied for the City's Cost Reimbursement Program for the Installation of Overhead Sewers or Backflow Prevention Devices or Removal of Plumbing Fixtures.
 - b. Second priority - Any building which has improper inflow and infiltration sources and meets the requirements of Item 1.2 above.
 - c. Between October 1 and April 30 of each fiscal year, applications from the first priority group will be funded on a first come, first served basis within available budget limitations. If budget funds remain, on May 1, applications from both priority groups will be funded between May 1 and September 30 of each fiscal year on a first come, first served basis within available budget limitations.
 - d. Applications not funded in a fiscal year will be carried over to the next fiscal year and funded in accordance with the above procedures.
- 1.6. No Owner shall be eligible for participation that is delinquent in payment of all fees and charges due to the City.
- 1.7. The Program will be evaluated from time to time in the City's discretion and the City may change or eliminate the Program.
- 1.8. All sources and potential sources of infiltration and inflow must be eliminated as part of this Program at the Owner's sole cost, except for those sources eligible for reimbursement as listed in Table 1. Infiltration and inflow includes any storm water, surface water, ground water, roof runoff water, sub-surface drainage, runoff water

from ground or paved areas, cistern overflow or water from air-conditions systems, industrial cooling operations or any other unpolluted water.

- 1.9. The Program is limited to the actual cost incurred for eligible work, subject to the funding limitations contained herein, but does not include incidental costs such as landscape restoration, painting, tile, carpeting, etc.
- 1.10. All installations and work under this Program must comply with applicable ordinances and meet current building codes in Chapter 6 of the City Code of Ordinances.
- 1.11. The City may provide a waiver of those Program requirements listed above which are deemed appropriate based on the evaluation of the individual circumstances related to a request for reimbursement.
- 1.12. The City shall have the sole authority to determine eligibility for participation, prioritization of requests and compliance with ordinances.

Section 2. Property Owner's Responsibilities and Actions

- 2.1. An Owner desiring to participate in this Program must complete the following steps:
 - a. Complete and sign the Application for Participation.
 - b. Allow City to inspect the building prior to issuing a notice of eligibility or non-eligibility to the Owner. The notice shall include the sources or potential sources of infiltration and inflow that must be removed as a requirement of this Program.
 - c. Upon receipt of a notice of eligibility from the City, the Owner obtains proposal(s) from contractor(s) as described in Item 2.5. Owner must submit all of the required information within six (6) months of the date of the notice of eligibility.
 - d. The Sewer Utility reviews proposals, provides Owner with preliminary approval and provides an agreement for Owner signature. Owner must return the signed agreement and signed proposal with selected contractor within thirty (30) days of the date of the preliminary approval.
 - e. Within six (6) months of the date of the signed agreement, Owner and contractor must obtain all permits, complete the work, and request inspection by the City.
 - f. Upon approval by the City, acceptance by the Owner, and submission of a paid receipt from the contractor to the Owner, reimbursement will be made directly

to the Owner. The reimbursement will be made in the City's normal course of business.

- 2.2. Owners of the building where the inflow and infiltration sources are removed, must execute an agreement which includes a clause whereby the Owners release and waive any claim of liability against the City from any consequence of the City's determination of corrective actions, implementation and completion of the corrective action, the contractor to be utilized, installation of the system, operation or maintenance of the system once it is installed, or the eligibility, participation or funding priority in this Program.
- 2.3. An Owner shall be eligible for participation more than once for the same property. However, in no case, shall the total reimbursement from the City for any one property exceed the limits described in Item 1.1 above.
- 2.4. The Owner must allow the City to inspect the building prior to the City's determination of eligibility for this Program. This inspection may include a television inspection of all underground waste piping and of the entire service lateral pipe from the building to the point of connection to the City's sewer, dye testing, smoke testing, and rainfall simulation testing.
- 2.5. The Owner must provide the Sewer Utility with a proposal for the scope of work selected by the Owner prior to authorizing the work. The proposal(s) must provide sufficient detail for the Sewer Utility to determine the exact method of installation, the costs for labor and materials, the portion of the work not eligible for reimbursement under this Program as described in Item 1.9 above, and compliance with all City ordinances.
- 2.6. The Owner and contractor must obtain all required building permits from Building and Site Development.
- 2.7. The Owner may elect to proceed with the work even though funding is not available. Reimbursement will be made when budgeted funds become available in accordance with this Program. Such installations must comply with all requirements of this Program to be eligible for future reimbursement.
- 2.8. If Owner fails to comply within any of the time frames detailed above, funding priority ceases and Owner must submit a new Application for Participation and such application will be treated as a new application for determination of funding eligibility.