

# Columbia Historic Preservation Commission

## Commissioners

Robert Tucker – *Chair*  
Patrick Earney – *Vice-Chair*  
Mark Warhenbrock – *Interim Secretary*  
Mary Kaye Doyle  
Pat Fowler  
Paul Prevo

c/o Community Development – Planning Department  
City of Columbia  
P.O. Box 6015  
701 East Broadway  
Columbia, MO

[www.CoMo.gov/Planning](http://www.CoMo.gov/Planning)

Rebecca Rost  
Historian and Project Coordinator  
State Historic Preservation Office  
Missouri Department of Natural Resources  
P.O. Box 176  
Jefferson City, MO 65102

July 15, 2016

Rebecca,

This letter is in reference to Milestone #4 for the Maplewood House project (Project Number 29-15-131224). This milestone requires documentation of 100% completion and the Final Project Report, to be submitted to the State Historic Preservation Office for review and approval.

I have attached all supplemental data from Milestone #3, as well as the additional expenditures to be considered for the local share, for which the City of Columbia is responsible. Attachment G Details asbestos remediation expenses. Upon investigation, during demolition of damaged drywall and plaster interior walls, asbestos insulation was found. Attachment H details roof repairs and inspections which were completed early in the project, but were not included in the Mid-Term Budget Report.

Please let me know if I may provide additional information to meet this milestone.

Sincerely,

RUSSELL 'RUSTY' PALMER  
Planner | Community Development  
Liaison | Historic Preservation Commission

City of Columbia  
701 E. Broadway  
P.O. Box 6015  
Columbia, Missouri 65205-6015  
(573) 874-7394  
[Rusty.Palmer@CoMO.gov](mailto:Rusty.Palmer@CoMO.gov)

**Department of Natural Resources**  
Division of State Parks, State Historic Preservation Office  
**FINAL PROJECT REPORT**

**Project No.:** 29- 15-131224

**Project Title:** Maplewood House Restoration Project

**Total Project Cost:** \$ 54,000.00

**Amendments with  
Approval Dates:**

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MAJOR WORK ITEMS	PLANNED	AMENDED	ACTUAL
Contractor	\$ 54,000.00	\$ 54,000.00	\$ 29,160.42

**Major Cost Items:** (See Attached)

Publication

Name:

Date:

No. Copies.

**Additional  
Information:**

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**CERTIFICATION:**

I certify professionally qualified program and grants management staff of my organization have confirmed, through site visits and/or review of financial and performance reports, that work under this subgrant (or Grant Agreement) has been accomplished according to applicable laws, regulations, Secretary of the Interior's Standards, other program standards, grant management requirements specified in NPS-49, National Register Programs Guideline, and the terms and conditions of the applicable HPF grant.

**Deputy State Historic Preservation Officer**

**Approval Date**

National Park Service

**Date**



## Major Cost Categories

Project Number: 29-15-131224

Project Title : Maplewood House Restoration Project

Cost Category--Exhibit 1 Final Expenditures	Original Budget	Amended Amount	Actual Amount
A. Roof Repairs	\$ 13,566.00	\$ 13,986.00	\$ 13,986.00
B. Electrical Inspection/Repairs	\$ 4,700.00	\$	\$ 3,216.00
C. Floor Plan	\$ 345.00	\$	\$ 240.00
D. Chimney Repairs	\$ 4,000.00	\$	\$ 3,850.00
E. Demolition and Reframing	\$ 11,500.00	\$	\$ 6,654.08
F. Asbestos Remediation	\$ 0.00	\$ 1,250.00	\$ 1,214.34
G.	\$	\$	\$
H.	\$	\$	\$
I.	\$	\$	\$
J.	\$	\$	\$
K.	\$	\$	\$
L.	\$	\$	\$
M.	\$	\$	\$
N.	\$	\$	\$
O.	\$	\$	\$
P.	\$	\$	\$
Q.	\$	\$	\$
R.	\$	\$	\$
S.	\$	\$	\$
<b>TOTAL (\$)</b>	<b>\$ 34,111.00</b>	<b>\$</b>	<b>\$ 29,160.42</b>

## Roof Repairs

GM163I02

City of Columbia  
Check Detail Inquiry7/06/16  
13:57:48

Check number : 481164 Date : 07/08/2015 Amount : 13,986.00  
Vendor name : G & R CONSTRUCTION, INC Vendor number: 18838  
Check status : RECONCILED Cleared/voided date : 07/14/2015

Type selection, press Enter.

1=Select

Opt	Invoice Number	Transaction Amount	Transaction Date	Account Number
_	53/2015/FINAL	13,986.00	06/03/2015	440-8800-548.49-90

GM201I06

City of Columbia  
Accounts Payable Transaction7/06/16  
13:58:54

Group number : 10883 PI RECEIPTS

Accounting period : 09/2015 mm/yyyy

Posting date : 07/07/2015 mm/dd/yyyy

Transaction date : 06/03/2015 mm/dd/yyyy

Invoice number : 53/2015/FINAL

Account number : 440-8800-548.49-90 MISCELLANEOUS CONTRACTUAL

Project number : C00594 NIFONG PK:RPL MAPLWD ROOF

Amount : 13,986.00

Liquidated amount : 13,986.00 Last voucher

Discount amount : .00

Retainage amount : .00

Net transaction amount : 13,986.00

Voucher number : PI6063

PO number : 151812

Vendor number : 18838 G &amp; R CONSTRUCTION, INC.

Description 1 : MAPLEWOOD HOME ROOF

Description 2 :

Transaction type code :

F3=Exit F12=Cancel F15=Group Inquiry

F24=More keys

A/P Group		Accounting Period		Entered	
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# REQUEST FOR CONTRACT PAYMENT (Form 95)

pmt #1

Date: 6/26/2015 0:00

## Instructions:

This form is to be used ONLY when a check needs to be issued for a contract payment. Requests must be valid, properly documented and are subject to review before processing. Proper documentation is to include a permanent copy for the audit file, PLUS a copy to be sent with the check, if needed. For internal control purposes, checks are mailed directly to the vendor or payee by Finance; exceptions must be explained in the Special Mailing section.

Charge to:								
Fund	DpDv	Activity	Element	Object	Project Number	WorkOrder # Or Trip #	Job Order #	Amount
999	9999	999	99	99	999999	WF9999999	999	\$99,999,999.99
440	8800	548	49	90	C00594			\$13,986.00
440	0000	201	05	00	C00594			
Total								\$13,986.00

Issue Check To:
G & R Construction, Inc.
P. O. Box 89
415B Richard Blvd.
Tipton, MO 65081

Contract Information	
Total Contract Cost	\$13,986.00
Amount of Previous Payments	
Amount of This Payment	\$13,986.00
Balance Remaining:	
P.O. Number	151812

Description and/or Purpose of Expenditure:
First and final payment; no retainage withheld.
Project complete, PO closed.

Payment Date Requested	
(Enter Information for One of the following Options)	
Issue Check By	(Date)
Must Be Postmarked By	(Date)
Other:	
Upon receipt of this request, Accounts Payable will process within one work week unless otherwise specified.	

Special Mailing/Routing Instructions (Include Reason)
mail direct
Attachment to be Sent?
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
If YES, you must include a copy for attachment purposes IN ADDITION to the permanent audit documentation.

I certify that the above is a valid claim against the City of Columbia and/or request for advancement of funds for anticipated expenditures.	
Signature	6/26/15
Department Head Signature	6-29-15
City Manager Signature (If Applicable)	

PO #	151812	Invoice #	53/2015/Final	Trans. Type Code	
Vendor #	18838	Invoice Date	6/3/15	Check Group Code	
Misc?		Permit Mes	Monitored Home R.F.F		

Clear Pay MK 6-4-15

# PAYMENT APPLICATION

Page 1

TO: City of Columbia  
P.O. Box 6015  
Columbia Missouri, 65205-6015  
Attn: G & R Construction, Inc.  
P.O. Box 89 415 B Richard Blvd.  
Tipton, MO 65081

PROJECT NAME AND LOCATION: Maplewood Home Roof  
Reroofing of Maplewood Home  
3801 Ponderosa St.  
Columbia Missouri, 65205

ARCHITECT: G & R Construction, Inc.

APPLICATION # 2 Final Distribution to:  
PERIOD THRU: 06/03/2015 ☒ OWNER  
PROJECT #s: 53/2015 ☐ ARCHITECT  
DATE OF CONTRACT: 05/04/2015 ☐ CONTRACTOR

## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.  
Continuation Page is attached.

1. CONTRACT AMOUNT	\$13,566.00
2. SUM OF ALL CHANGE ORDERS	\$420.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$13,986.00
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$13,986.00
5. RETAINAGE:	
a. 0.00% of Completed Work (Columns D + E on Continuation Page)	\$0.00
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$0.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$13,986.00
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$13,566.00
8. PAYMENT DUE	\$420.00
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$0.00

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$420.00	\$0.00
TOTALS	\$420.00	\$0.00
NET CHANGES	\$420.00	

PAYMENT APPLICATION

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: G & R Construction, Inc.

By: Ross Peltapen

Date: June 3, 2015

State of: Missouri

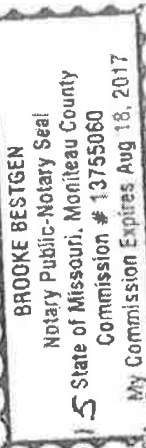
County of: Moniteau

Subscribed and sworn to before

me this 3rd day of June 2015

Notary Public: Brooke Bestgen

My Commission Expires: 8/18/17



## ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT: .....

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:

By:

Date:

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

## Page 2 of 2

**Maplewood Home Roof  
Reroofing of Maplewood Home**

2 Final

DATE OF APPLICATION:	05/03/2015
PERIOD THRU:	05/03/2015
PROJECT #s:	53/2015

CONTINUATION PAGE

# PAYMENT APPLICATION

Page 1

TO: City of Columbia  
P.O. Box 8015  
Columbia Missouri, 65205-6015  
Attn: G & R Construction, Inc.  
P.O. Box 89 415 B Richard Blvd.  
Tipton, MO 65081

PROJECT NAME AND LOCATION: Maplewood Home Roof  
Reroofing of Maplewood Home  
3801 Ponderosa St.  
Columbia Missouri, 65205

ARCHITECT: G & R Construction, Inc.

FROM: G & R Construction, Inc.  
P.O. Box 89 415 B Richard Blvd.  
Tipton, MO 65081

FOR: G & R Construction, Inc.

APPLICATION # 1  
PERIOD THRU: 05/27/2015  
PROJECT #s: 53/2015  
DATE OF CONTRACT: 05/04/2015  
DISTRIBUTION TO: ☒ OWNER ☐ ARCHITECT ☐ CONTRACTOR

## CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.  
Continuation Page is attached.

1. CONTRACT AMOUNT	\$13,566.00		
2. SUM OF ALL CHANGE ORDERS	\$0.00		
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$13,566.00		
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$13,566.00		
5. RETAINAGE:			
a. 0.00% of Completed Work (Columns D + E on Continuation Page)	\$0.00		
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00		
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$0.00		
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$13,566.00		
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$0.00		
8. PAYMENT DUE	\$13,566.00		
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$0.00		

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	

PAYMENT APPLICATION

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: G & R Construction, Inc.

By: [Signature] Date: June 11, 2015

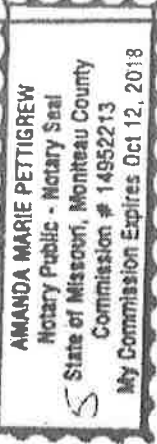
State of: Missouri

County of: Monteau

Subscribed and sworn to before me this 11th day of June 2015

Notary Public: [Signature]

My Commission Expires: 10-12-18



## ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT: \_\_\_\_\_

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT: [Signature]

By: [Signature] Date: 6-16-15

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

Quantum Software Solutions, Inc. Document

## Page 2 of 2

Payment Application containing Contractor's signature is attached.

**TOTALS**



**CROCKETT**  
ENGINEERING CONSULTANTS  
2608 North Stadium Boulevard  
Columbia, Missouri 65202  
(573) 447-0292

May 19, 2015

Mark Kottwitz  
Columbia Parks and Recreation

Re: Maplewood House  
3801 Ponderosa Street  
Columbia, Missouri

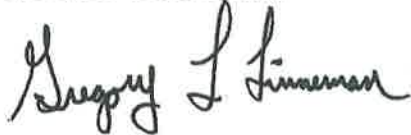
Dear Mark:

As requested on May 18<sup>th</sup>, I visited the Maplewood Home located at 3801 Ponderosa Street in Columbia, Missouri to provide a structural investigation to the roof sheathing prior to reroofing. The sheathing is ½ inch plywood over 1x material and is all in good condition appropriate for roofing material to be applied.

If any questions or comments, please feel free to contact me.

Sincerely,

Crockett Engineering



Gregory L. Linneman  
Principal

cc: file





Print

Close

Account #: 152307767524 MICR Acct. #: 152307767524 Check No.: 481164  
Transaction Type: Check Amount: \$13,986.00 Date: 07/14/2015  
Sequence Number: 8354275143

Front:

THIS MULTI-TONE AREA OF THE DOCUMENT CHANGES COLOR GRADUALLY AND EVENLY FROM DARK TO LIGHT WITH DARKER AREAS BOTH TOP AND BOTTOM.

	CITY OF COLUMBIA, MISSOURI P.O. BOX 8016, COLUMBIA, MO 65205	U.S. Bank 1000 E Broadway Columbia, MO 65201 4-21/810	CHECK NO. 481164
		DATE 07/08/2015	CHECK AMOUNT \$*****13,986.00
PAY THIRTEEN THOUSAND NINE HUNDRED EIGHTY SIX AND 00/100 DOLLARS *****			
TO THE ORDER OF			
G & R CONSTRUCTION, INC			
P.O. BOX 89 415B RICHARD BLVD. TIPTON MO 65081			
		 Director of Finance	Valid after 1 year

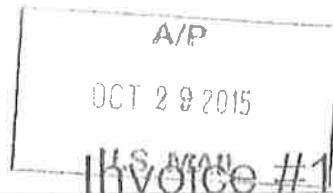
⑈0481164⑈ ⑆081000210⑆ 152307767524⑈

Back:

#1548

G & R CONSTRUCTION, INC.  
FOR DEPOSIT ONLY

## Asbestos Remediation



ASBESTOS REMOVAL SERVICES, INC.  
ENVIRONMENTAL & DEMOLITION  
CONTRACTORS SINCE 1985

October 27, 2015


City of Columbia  
Accounts Payable Department  
PO Box 7236  
Columbia, MO 65205

RE: Glovebag Removal of Asbestos-Containing Thermal Systems Insulation, Prior to Renovations  
By Others, 1st Floor, Maplewood House, Columbia MO

Furnished labor, materials, equipment, and supervision for the glovebag removal of asbestos-containing thermal systems insulation, prior to renovations by others, 1st Floor Maplewood House, Columbia MO.

ITEM	QUANTITY/DESCRIPTION				TOTAL
Labor Total	Per Attached Sheet				\$561.05
Equipment Total	Per Attached Sheet				\$79.00
Materials	117.11	@	15%	17.57	\$134.68
Westlake Hardware	7.1	@	15%	1.07	\$8.17
Truck 1/2 Ton Pickup		miles @	\$1.50	Miles	\$0.00
Truck Larger Than 1/2 Ton	30	miles @	\$3.00	Miles	\$90.00
Columbia Landfill	7.41	@	15%	1.11	\$8.52
Air Monitoring (OSHA)	14.5	@	15%	2.18	\$16.68
Third Party Air Monitoring	275	@	15%	41.25	\$316.25
MDNR Project Notification Fees	0	@	15%	0.00	\$0.00
<b>Total Amount Due &amp; Payable</b>					<b>\$1,214.34</b>

Not-to-Exceed Amount: \$2350.00

Sincerely,  
ASBESTOS REMOVAL SERVICES, INC  
  
Warren Probst  
President

**Close**

**Front:** THIS MULTI-TONE AREA OF THE DOCUMENT CHANGES COLOR GRADUALLY AND EVENLY FROM DARK TO LIGHT WITH DARKER AREAS BOTH TOP AND BOTTOM.



U.S. Bank  
1000 E Broadway  
Columbia, MO 65201  
4-21-810

CHECK NO  
492263

DATE \_\_\_\_\_

CHECK AMOUNT

2/30/2015

\$\*\*\*\*\*1,214.34

PAY ONE THOUSAND TWO HUNDRED FOURTEEN AND 34/100 DOLLARS \*\*\*\*\*  
TO THE ORDER OF

## ASBESTOS REMOVAL SERVICES

PO BOX 105287  
JEFFERSON CITY MO 65110-5287

John Blattet  
Director of Finance

**Director of Finance**

**Model after 1 year**

11049226311 1:08 10002101:15230776752411

**Back:**

0002 0003 20160104 57 266 00002

DO NOT WRITE BELOW THIS LINE  
 DEPOSITARY BANK: JPMORGAN CHASE

Mid-Term  
Budget Report

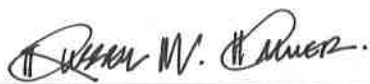
**Historic Preservation Fund Grants  
GRANT AGREEMENT MID-TERM BUDGET REPORT**

Project Name: MAPLEWOOD HOUSE

Project Number: 29-15-131224-004

COST CATEGORIES	HPF GRANT AGREEMENT FEDERAL SHARE TOTAL	MID-TERM REPORT FEDERAL SHARE TOTAL	HPF GRANT AGREEMENT NONFEDERAL SHARE TOTAL	MID-TERM REPORT NONFEDERAL SHARE TOTAL	TOTAL MID-TERM EXPENDITURES
Personnel/ Fringe:					
Travel/Other/ Equipment					
Supplies:					
Contractor:	32,400	16,200	21,600	10,800	21,424. <sup>58</sup>
Indirect Cost:					

COMMENTS: SEE LETTER/ATTACHMENTS FOR FURTHER DETAILS.



Authorized Signature

6/10/2016

Date

Maplewood House Expenses - Mid-Term Budget Report			
Job	Vendor	Amount	Status
Framing & Structural Reports	Dubinski Drywall	6654.08	PAID
Demolition & Removal of Termite/Water Damage	Dubinski Drywall	1612	Invoice
Framing Inspection	City of Columbia	52.5	PAID
Work Performed per Electrical Inspection	MME, Inc.	3216	PAID
Preservation Specialist Consultation	Deb Sheals	1500	Lump Sum
Drafting of Floor Plan	Draftsman	240	PAID
Detailing & Structural Analysis of Foundation	THHincMcClure Engg.	4300	Lump Sum
Tuck Point Repair of Flues (Chimneys)	Rustemeyer Masonry	3850	Invoice

Total Mid-Term Expenditures      \$21,424.58

Contractual or Paid Total      \$15,962.58



Attachment A  
Framing



CITY OF COLUMBIA  
FINANCE/PURCHASING DIVISION  
701 EAST BROADWAY, 5TH FLOOR  
COLUMBIA, MO 65205  
(573) 874-7376 Phone  
(573) 874-7762 Fax

PURCHASE ORDER NO. 161908

PAGE 1 of 1

THE ABOVE PURCHASE ORDER # MUST APPEAR ON ALL  
PACKING SLIPS & INVOICES.

**MAIL INVOICE TO:**

FINANCE/ACCOUNTS PAYABLE DIV.  
PO BOX 7236  
COLUMBIA, MO 65205

OR E-MAIL TO: [accountspayable@como.gov](mailto:accountspayable@como.gov)

**SHIP TO:**

CITY OF COLUMBIA  
PUBLIC WORKS/ADMIN.  
CITY OF COLUMBIA  
701 E BROADWAY, 3RD FLOOR  
COLUMBIA, MO 65201

VENDOR #: 7452 PHONE: (573) 446-9184

DUBINSKI DRYWALL CONSTRUCTION  
204 W STEWART ROAD  
COLUMBIA, MO 65203

CONTRACT #: FAX: (573) 234-1191

DATE	DELIVER BY	SHIP VIA	FOB	TERMS	REQ, #	BUYER/PHONE
05/04/2016	05/31/2016	BEST WAY		NET/0	0000063706	MICHELLE S 573.874.6317
LINE	QTY	UOM	ITEM #	DESCRIPTION	UNIT COST	EXT. COST
1	11500.00	EA		968 020 MAPLEWOOD HOME REHAB PROJECT - T&S CONTRACT WITH CONTRACTOR TO DEMOLISH 1ST FLOOR BATHROOM TILE FLOOR AND SUB FLOOR; SINK, TOILET AND CAST IRON TUB; WATER AND TERMITE DAMAGED ROUGH FRAMED BASEMENT WALLS; AND COMPLETE WOOD FRAMING STABILIZATION AS PER SUPPLIED ENGINEERED DRAWINGS FOR A NOT TO EXCEED AMOUNT OF \$11,500 ESTIMATE PROVIDED	1.0000	11,500.00
				REMARKS: Re: 20/2012	TOTAL	11,500.00

Missouri Tax Exempt No. 12487708

Form # 127

CITY OF COLUMBIA

Cale Turner - Purchasing Agent

NOTE: TERMS & CONDITIONS OF PURCHASE FOLLOW ON SEPARATE SHEET

## TERMS AND CONDITIONS

1. **ORDER NUMBER:** The purchase order number must appear on all correspondence, invoices, shipping papers, and packages. Each purchase order must be invoiced separately.
2. **PRICES:** Prices quoted and shown on the purchase order shall be considered firm.
3. **INVOICES:** Invoices shall be mailed to the address shown on the face of the purchase order. Delay in receiving invoices, also errors and omissions on statements or invoices will be considered cause for withholding settlement without losing discount privileges.
4. **TAX EXEMPT:** Do not bill tax. The City of Columbia claims exemption from Federal and/or State excise and sales taxes.
5. **SHIPMENT:** Unless otherwise noted, all prices are F.O.B. Columbia, Missouri. Shipments sent C.O.D. without City's written consent will be at Seller's risk. Any provisions herein for delivery of goods by installment shall not be construed as making the obligations of Seller severable. City reserves the right to return overshipments at Seller's expense. Material must be carefully protected against damage in transit. It will be inspected and returned if damaged or found inferior to reasonable standards of quality. When a delivery is rejected, the Seller shall be notified and be given the reason for the rejection.
6. **INSPECTION AND ACCEPTANCE:** No material received by the City pursuant to this purchase order shall be deemed accepted until the City has had reasonable opportunity to inspect said material. All material which is discovered to be defective or which does not conform to any warranty of the Seller herein upon initial inspection, or at any later time if the defects contained in the material were not reasonably ascertainable upon the initial inspection, may be returned at Seller's expense for full credit or replacement. Such return shall in no way affect City's discount privileges. Such right to return offered to the City arising from the City's receipt of defective goods shall not exclude any other legal, equitable or contractual remedies the City may have therefore.
7. **TIME OF DELIVERY:** The City requires that all materials ordered will be delivered when specified. Time is therefore of the essence of this purchase order. If deliveries are not made at the time agreed upon, the City reserves the right to cancel or to purchase elsewhere and hold Seller accountable for any damages sustained as a result thereof.
8. **WARRANTY:** Seller expressly warrants that all articles, material and work covered by this order will conform to each and every specification, drawing, sample or other description which is furnished to or is adopted by City and that they will be fit and sufficient for the purpose intended, merchantable, of good material and workmanship and free from defect. Such warranty shall survive delivery and shall not be deemed waived either by reason of the City's acceptance of said materials or goods or by payment for them.
9. **PATENTS:** Seller warrants that the articles described herein and the sale or use of them will not infringe upon any U.S. or foreign patent and Seller conveys that he will at his own expense, defend every suit which may be brought against the City, or those selling or using City's product (provided Seller is promptly notified of such suit and all papers therein are delivered to Seller) for any alleged infringement of any patent by reason of the sale or use of such articles and Seller agrees that he will pay all costs, damages and profits recoverable in any such suit.
10. **CHANGES:** The City reserves the right at any time to make changes in specifications, drawings and other data incorporated in the order, methods of shipment or packing, place of delivery, and time of delivery. Any difference in price resulting from such changes shall be equitably adjusted and this order shall be modified in writing accordingly. Any request by the Seller for adjustment shall be deemed waived unless asserted in writing within 15 days from receipt by seller of the change. Price increases or extensions of time for delivery shall not be binding on the City unless evidenced by a Change Order issued and signed by the City's authorized agent.
11. **PRINTS, DRAWINGS & QUALITY:** All drawings, prints, plans, specifications, data and other documents referred to on the face of this order are made a part hereto by reference. All goods or services furnished must conform to the documents incorporated herein and be of the quality specified or in the event no quality is specified, must be to the standards of the industry.
12. **COMPLIANCE WITH APPLICABLE LAWS:** The Seller warrants it has complied with all applicable laws, rules and ordinances of the United States, or any state, municipality or any other government authority or agency in the manufacture or sale of the items covered by this order.
13. **INDEMNIFICATION & INSURANCE:** If any such work covered by this order is to be done on the City's premises Contractor agrees to carry liability and workmen's compensation insurance satisfactory to the City, and to indemnify the City against all liability, loss and damage arising out of any injuries to persons and property caused by Contractor, sub-contractor, employees or agents. Upon request, the Contractor will furnish evidence of such insurance coverage.
14. **ACTS OF GOD:** Neither party shall be liable for delays or defaults in the performance of this order due to Acts of God or the public enemy, riots, fires, explosions, accidents, governmental action of any kind or any other causes of a similar character beyond its control and without fault or negligence.
15. **HAZARDOUS MATERIAL:** When material furnished is hazardous material as defined by D.O.T. regulations, the following certification must be made on the bill of lading: "This is to certify that the above named articles are properly classified, described, packaged, marked and labeled and are in proper conditions for transportation according to applicable regulations of the Department of Transportation".
16. **A.D.A.:** Seller agrees to comply with all applicable provisions of the Americans with Disabilities Act and the regulations implementing the Act, including the regulations governing employment practices.

Invoice #:

CCR016-601

Date:

May 19, 2016

From:	To:
<b>Dubinski Drywall Company</b> <b>204 W. Stewart Road</b> <b>Columbia, MO 65203</b> <b>Mobile (573) 864-5212</b> <u><a href="mailto:dubinskidrywall@mchsi.com">dubinskidrywall@mchsi.com</a></u>	<b>Dan Darnell</b> <b>City of Columbia</b> <b>Public Works Dept.</b> <b>Mobile (573) 999-3024</b> <b>Work (573) 441-5520</b> <u><a href="mailto:dan.darnell@como.gov">dan.darnell@como.gov</a></u>

Site Address	Historic Maplewood House 3700 Ponderosa	
Job #	16061	
Description of Work	<p>Provide all necessary labor &amp; materials to install rough framing, LVL's and concrete pads to structurally support water &amp; termite damaged framing in basement &amp; 1<sup>st</sup> floor bathroom floor as per provided drawing from McClure Engineering Co.</p> <p>Labor Detail – 86.5 hrs. @ \$62/hr.</p> <p>May 2, 2016 2 Carpenters (16.0 hrs.)</p> <p>May 3, 2016 3 Carpenters (19.5 hrs.)</p> <p>May 4, 2016 4 Carpenters (21.5 hrs.)</p> <p>May 5, 2016 3 Carpenters (19.0 hrs.)</p> <p>May 6, 2016 2 Carpenters (10.5 hrs.)</p>	\$5363.00

	Material & tools detail	
	Home Depot Invoice # 6010473 (5/2/2016), # 6010507 (5/2/2016) #3010803 (5/5/2016), # 2010931 (5/6/2016), # 2151483 (5/6/2016) Credit	<b>143.17</b>
	Rew Materials Invoice #1870606 (5/2/2016)	<b>49.15</b>
	Boone County Lumber Invoice #926736 (5/13/2016)	<b>901.93</b>
	18% Material Cost Plus Percentage	<b>196.83</b>

**Invoice Due Upon Receipt**

<b>Invoice Total</b>	<b>\$6654.08</b>
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**THHincMcCLURE™**  
ENGINEERING CO.

1901 Pennsylvania Drive  
Columbia, MO 65202  
P 573.814.1568  
F 573.814.1128

[www.mecresults.com](http://www.mecresults.com)

24 May 2016

Dan Darnell  
City of Columbia Public Works Department  
701 E Broadway, 3<sup>rd</sup> Floor  
Columbia, MO 65201

RE: Maplewood House Renovation

Dear Mr. Darnell,

On May 5<sup>th</sup>, Patrick Earney and I visited the Maplewood House. The purpose of this visit was to observe the progress that has been made on the renovation. The construction observed was as follows:

- Sistering of floor joists in the hallway and bathroom
- Support of the notched beam under the hallway
- Joist support at the basement windows
- Interior basement wall repair
- New LVL's in basement
  - Detail 6A/S500 was changed from a joist pocket to a new 2x4 wall. This is an approved change.

The following items had not yet been started:

- All details related to the masonry repair & foundation drain installation

All of the observed construction either had been completed or was being performed per our drawings or per agreed upon variations.

Sincerely,

Jesse Barnes

Proposal #: MCC016-563

Date: April 27, 2016

From:	To:
<b>Dubinski Drywall Company</b> 204 W. Stewart Rd. Columbia, Mo 65203 Ph: (573) 864-5212 <a href="mailto:dubinskidrywall@mchsi.com">dubinskidrywall@mchsi.com</a>	<b>Attn: Dan Darnell</b> <b>Public Works Dept.</b> <b>City of Columbia, MO</b> <b>(W)573-441-5520</b> <b>(C)573-999-3024</b> <a href="mailto:wddarnel@gocolumbiamo.com">wddarnel@gocolumbiamo.com</a>

Site Address	Historic Maplewood House Columbia, MO
Job #	Proposal
Description of Work	<p>Dubinski Drywall proposes to furnish all necessary labor, tools &amp; materials to complete the work described below for a sum not to exceed \$11,500.00 (eleven thousand, five hundred dollars). The labor &amp; material pricing terms of work to be performed are dictated by the 20/2012 Term &amp; Supply Contract for Interior Small Construction between Dubinski Drywall Co. and the City of Columbia.</p> <p>Job Notes/Work to be performed</p> <ol style="list-style-type: none"> <li>1. Demolition of 1<sup>st</sup> floor bathroom tile floor &amp; sub floor.</li> <li>2. Demolition of sink, toilet &amp; cast iron tub</li> <li>3. Demolition of water &amp; termite damaged rough framed basement walls</li> <li>4. Complete wood framing stabilization as per supplied engineered drawing</li> </ol> <p>Additional Note: Proposal also includes additional concrete work needed to stabilize and fill existing animal burrow entrance near south side of brick foundation. Columbia Parks &amp; Rec employees to trap animals prior to construction.</p>

**Work Total Not  
To Exceed**
**\$11,500.00**

[Close](#)

## Invoice Detail

[Close](#)

Home Depot Credit Services  
PO Box 78047  
Phoenix, AZ 85062-8047

For Questions about your account:  
1-866-875-5490  
1-877-969-6751 - FAX

Invoice Number: 6010473  
Account Number: \*\*\*\*\*8852  
Invoice Amount: \$66.48  
Invoice Date: 05/02/16  
Authorized By: DUBINSKI JOHN  
Purchase Order No. NIFONGMANSON

Please Pay From Invoice.

Description	Stock No/SKU	Quantity	Unit Price	Total Price
80LB CONCRET	00001697650000900002	20.0000	\$3.97	\$79.40
GLOVES	00003952660000500011	1.0000	\$3.97	\$3.97
DISCOUNT	00000000000000000005	1.0000	\$21.80	-\$21.80
SUBTOTAL				\$61.57
TAX				\$4.91
SHIPPING				\$0.00
TOTAL				\$66.48

[Download](#) Invoice List into a spreadsheet format.

To dispute a charge, go to Dispute an Invoice and send The Home Depot an online message describing the nature of the dispute.

For all other billing inquiries please write to this address or call 1-866-875-5490.

The Home Depot Credit Services  
P.O. Box 790340  
St. Louis, MO 63179

For questions about this invoice, call 1-866-875-5490

[Close](#)

## Invoice Detail

[Close](#)

Home Depot Credit Services  
PO Box 78047  
Phoenix, AZ 85062-8047

For Questions about your account:  
1-866-875-5490  
1-877-969-6751 - FAX

Invoice Number: 6010507  
Account Number: \*\*\*\*\*8852  
Invoice Amount: \$43.45  
Invoice Date: 05/02/16  
Authorized By: DUBINSKI JOHN  
Purchase Order No. NIFONGMANSON

Please Pay From Invoice.

Description	Stock No/SKU	Quantity	Unit Price	Total Price
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7' MTL CUT	00002936430000700004	1.0000	\$2.27	\$2.27
SHOVEL	00006177040001100003	1.0000	\$9.97	\$9.97
7' MTL CUT	00002936430000700004	1.0000	\$2.27	\$2.27
WATERHOSE	00008394040001000002	1.0000	\$12.98	\$12.98
4-WAY SILLCO	10000127140000700009	1.0000	\$8.28	\$8.28
ADJ NOZZLE	00002273570001000007	1.0000	\$4.47	\$4.47
SUBTOTAL				\$40.24
TAX				\$3.21
SHIPPING				\$0.00
TOTAL				\$43.45

[Download](#) Invoice List into a spreadsheet format.

To dispute a charge, go to Dispute an Invoice and send The Home Depot an online message describing the nature of the dispute.

For all other billing inquiries please write to this address or call 1-866-875-5490.

The Home Depot Credit Services  
P.O. Box 790340  
St. Louis, MO 63179

For questions about this invoice, call 1-866-875-5490

Close

## Invoice Detail

[Close](#)

Home Depot Credit Services  
PO Box 78047  
Phoenix, AZ 85062-8047

For Questions about your account:  
1-866-875-5490  
1-877-969-6751 - FAX

Invoice Number: 2010931  
Account Number: \*\*\*\*\*8852  
Invoice Amount: \$16.92  
Invoice Date: 05/06/16  
Authorized By: DUBINSKI JOHN  
Purchase Order No. NIFONGMANSION

Please Pay From Invoice.

Description	Stock No/SKU	Quantity	Unit Price	Total Price
QCK SET EPXY	00006152740000400004	1.0000	\$15.67	\$15.67
			SUBTOTAL	\$15.67
			TAX	\$1.25
			SHIPPING	\$0.00
			TOTAL	\$16.92

[Download](#) Invoice List into a spreadsheet format.

To dispute a charge, go to Dispute an Invoice and send The Home Depot an online message describing the nature of the dispute.

For all other billing inquiries please write to this address or call 1-866-875-5490.

The Home Depot Credit Services  
P.O. Box 790340  
St. Louis, MO 63179

For questions about this invoice, call 1-866-875-5490

[Close](#)

## Invoice Detail

[Close](#)

Home Depot Credit Services  
PO Box 78047  
Phoenix, AZ 85062-8047

For Questions about your account:  
1-866-875-5490  
1-877-969-6751 - FAX

Invoice Number: 2151483  
Account Number: \*\*\*\*\*8852  
Invoice Amount: \$0.00  
Invoice Date: 05/06/16  
Authorized By:  
Purchase Order No. NIFONGMANSION

Please Pay From Invoice.

Description	Stock No/SKU	Quantity	Unit Price	Total Price
80LB CONCRET	00001697650000900002	9.0000	\$2.88	-\$25.92
			SUBTOTAL	-\$25.92
			TAX	-\$2.06

SHIPPING \$0.00  
TOTAL -\$27.98

[Download](#) Invoice List into a spreadsheet format.

To dispute a charge, go to Dispute an Invoice and send The Home Depot an online message describing the nature of the dispute.

For all other billing inquiries please write to this address or call 1-866-875-5490.

The Home Depot Credit Services  
P.O. Box 790340  
St. Louis, MO 63179

For questions about this invoice, call 1-866-875-5490

Close

### Invoice Detail

Close

Home Depot Credit Services  
PO Box 78047  
Phoenix, AZ 85062-8047

For Questions about your account:  
1-866-875-5490  
1-877-969-6751 - FAX

Invoice Number: 3010803  
Account Number: \*\*\*\*\*8852  
Invoice Amount: \$44.30  
Invoice Date: 05/05/16  
Authorized By: DUBINSKI JOHN  
Purchase Order No. NIEONGMANSSION

Please Pay From Invoice.

Description	Stock No/SKU	Quantity	Unit Price	Total Price
H3DEXT6	00005654510000100005	1.0000	\$3.74	\$3.74
GLOVES	00003952660000500011	1.0000	\$3.97	\$3.97
6INMAG HLD	00007173180000700009	1.0000	\$7.97	\$7.97
BOSCH BIT	00006120150000700008	1.0000	\$18.97	\$18.97
AA 8-PACK	00001033280000500010	1.0000	\$6.38	\$6.38
			SUBTOTAL	\$41.03
			TAX	\$3.27
			SHIPPING	\$0.00
			TOTAL	\$44.30

[Download](#) Invoice List into a spreadsheet format.

To dispute a charge, go to Dispute an Invoice and send The Home Depot an online message describing the nature of the dispute.

For all other billing inquiries please write to this address or call 1-866-875-5490.

The Home Depot Credit Services  
P.O. Box 790340  
St. Louis, MO 63179

For questions about this invoice, call 1-866-875-5490

**Rew Materials**

PO BOX 3360  
KANSAS CITY, KS 66103

225-811430

DUBINSKI DRYWALL COMPANY  
204 W STEWART RD.  
COLUMBIA, MO 65203

PAYMENT POLICY: ACCOUNTS DUE IN FULL ON THE THIRTIETH OF THE MONTH FOLLOWING DATE OF PURCHASE. OVERDUE ACCOUNTS DRAW INTEREST AT 1.5% PER MONTH ALL ACCOUNTS REFERRED FOR COLLECTION WILL CARRY AN ADDITIONAL 18% COLLECTION CHARGE.

S  
H  
I  
P  
T  
O

Nifong Mansion  
3700 Pondersa  
City of Columbia  
COLUMBIA, MO 65202

NOTICE TO OWNER: FAILURE OF THIS CONTRACTOR TO PAY THOSE PERSONS SUPPLYING MATERIAL OR SERVICES TO COMPLETE THIS CONTRACT CAN RESULT IN THE FILING OF A MECHANIC'S LIEN ON THE PROPERTY WHICH IS THE SUBJECT OF THIS CONTRACT. TO AVOID THIS RESULT YOU MAY ASK THIS CONTRACTOR FOR "LIEN WAIVERS" FROM ALL PERSONS SUPPLYING MATERIAL OR SERVICES FOR THE WORK DESCRIBED IN THIS CONTRACT. FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOUR PAYING FOR LABOR AND MATERIAL TWICE.

GENERAL CONTRACTOR				LOT NO.		INVOICE DATE	INVOICE NUMBER
NOT PROVIDED						5/2/16	1870606
CUSTOMER ORDER NUMBER	CUSTOMER NO.	DATE SHIPPED	I.D.	SHIPPED VIA		F.O.B.	TERMS
				Pickup			01%10N30N00

SHIPPED	BACK ORDERED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UNIT	AMOUNT
2		LFR2011210	11/2" X 10' 20GA FLOOR RUNNER	386.000	MLF	7.72
3		T2035810	35/8 X 10' 20GA DW TRACK 1 1/4"LEG	320.000	MLF	9.60
5		TC20610	6" X 10' 20GA DW TRACK 2" LEG(TRED)	564.000	MLF	28.20
\$0.46 DISCOUNT ALLOWED IF PAID IN FULL BY 06/10/2016 *** 53 Lbs Shipped *** Visit our web site at <a href="http://www.rewmaterials.com">www.rewmaterials.com</a> Thank you for your business						
Tax Rates-->		0.020000-COLUMBIA	0.017500-BOONE	0.042250-MISSOURI		

NET TOTAL	45.52	TAX	3.63	FREIGHT	0.00	PAY THIS AMOUNT	49.15
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ORIGINAL



# BOONE COUNTY LUMBER COMPANY

1100 ROGERS COLUMBIA, MO 65201-4742 Phone 573-449-1251 FAX 573-875-7999

www.boonecountylumber.com

DATE SHIPPED

FILLED BY

RS

DELIVERED BY

JJ 13

ALL ACCOUNTS ARE DUE 10TH OF MONTH FOLLOWING DATE OF PURCHASE

SOLD

3700 PONDEROSA

DUBINSKI

3700 PONDEROSA JOB

TO

ORDERED BY GINO

5/3/16 BY CLOSE TO 8:00-8:30

ACCT NO. 111111.00 SOLD BY BRAD

CUSTOMER'S ORDER NO.

INVOICE NO.

DATE

SIGNATURE LINE

926736

05-13-16 09:25

0-0

QUANTITY	ITEM NO.	DESCRIPTION	SELLING PRICE	TOTAL
2	9141SLB	1-3/4X9-1/4X10' 2.0E MICROLLAM LVL	455.00CL	163.80
22	2416T	2X4-16 .15 #1 SYP PROWOOD	94.95CB	223.13 0
1	2616T	2X6-16 .15 #1 SYP PROWOOD	81.95CB	13.11 0
1	448T	4X4-8 .23 #1 SYP PROWOOD	115.95CB	12.75 0
4	21014T	2X10-14 .15 #1 SYP PROWOOD	78.95CB	74.21 4
2	34TG	4X8 23/32" T&G FIR UNDERLAYMENT	120.95CS	77.41 6
1	PG325	25# 3" PREMIUM FORX DECK SCREW	94.79EA	94.79 2
3	210JHZ	LUS210Z 2-MAX SBL 2X10 JOIST HBR (50)	1.79EA	5.37
		ACC APPROVED		
2	AB44Z	ABW44Z-MAX 4X4 POST BASE (10) ACC	9.89EA	19.78
		APPROVED		
3	LL35850	3X 3-5/8" LEDGER BOARD SCREWS 50CT	35.79EA	107.37
1	4JH85	5# 1 1/2" GALV JOIST HANGER NAIL	13.59LB	13.59
20	12334WA	EA 1/2"X3-3/4" WEDGE TYPE ANCHOR 04128	1.50EA	30.00
<b>BOONE COUNTY LUMBER</b> Paid CK 18529 5-13-16 p.w. VISIT US AT: WWW.BOONECOUNTYLUMBER.COM AND CHECK OUT THE EVENTS AND THE RESOURCES TAB (SEE REVERSE SIDE FOR LIEN CLAUSE)			ITEMS TOTAL \$	835.31
			SALES TAX \$	66.62
			INVOICE TOTAL \$	901.93

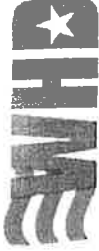
EPRINT

A FINANCE CHARGE OF 1.5% PER MONTH (MINIMUM CHARGE OF .50 FOR BALANCE UNDER \$35.00)

1.5% ANNUAL PERCENTAGE) WILL BE CHARGED ON ALL ACCOUNTS PAST DUE.

INVOICE NO.

926736

[illegible]

While completion of Form WH-347 is optional, it is mandatory for covered contractors performing work on Federally financed or assisted construction contracts to respond to the information collection contained in 28 C.F.R. §§ 3.3, 6.5(g). The Copeland Act (28 U.S.C. § 3148) contractors and subcontractors performing work on Federally financed or assisted construction contracts to "furnish weekly a statement with respect to the wages paid each employee during the preceding week." U.S. Department of Labor (DOL) regulations at 29 C.F.R. § 5.5(e)(3)(ii) require contractors to submit weekly a copy of all payrolls to the Federal agency contracting for or financing the construction project, accompanied by a signed "Statement of Compliance" indicating that the payrolls are correct and complete and that each laborer or mechanic has been paid not less than the proper Davis-Bacon prevailing wage rate for the work performed. DOL and federal contracting agencies receiving this information review the information to determine that employees have received legally required wages and fringe benefits.

## Public Burden Statement

We estimate that it will take an average of 55 minutes to complete this collection, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. If you have any comments regarding these estimates or any other aspect of this collection, including suggestions for reducing this burden, send them to the Administrator, Wage and Hour Division, U.S. Department of Labor, Room S3502, 200 Constitution Avenue, N.W., Washington, D.C. 20210

(over)

Date 5/7/2016  
I, John Dubinski (Name of Signatory Party) President (Title)  
do hereby state:

(1) That I pay or supervise the payment of the persons employed by Dubinski Drywall Co (Contractor or Subcontractor) on the Historic Maplewood House (Building or Work); that during the payroll period commencing on the 2nd day of May, 2016, and ending the 7th day of May, 2016, all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said Dubinski Drywall Co (Contractor or Subcontractor) from the full

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 C.F.R. Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 106, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. § 3145), and described below:

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:  
(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

☐ - in addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

☒ - Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in section 4(c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE <u>President John Dubinski</u>	SIGNATURE <u>John Dubinski</u>
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.	

Invoice #:

CCRO16-589

Date:

May 3, 2016

From:	To:
<b>Dubinski Drywall Company</b> <b>204 W. Stewart Road</b> <b>Columbia, MD 65203</b> <b>Mobile (573) 864-5212</b> <u>dubinski@rvwan.com</u>	<b>Dan Darnell</b> <b>City of Columbia</b> <b>Public Works Dept.</b> <b>Mobile (573) 999-3024</b> <b>Work (573) 441-5520</b> <u>dan.darnell@ccmo.org</u>

Site Address	Historic Maplewood House 3700 Ponderosa	
Job #	16055	
Description of Work	<p>Demo &amp; remove existing water &amp; termite damaged wood framing adjacent to exterior basement walls. Remove and dispose of 1<sup>st</sup> floor bathroom sanitary fixtures, bathtub, lavatory and water closet. Remove and dispose of 1<sup>st</sup> floor bathroom floor tile. Remove and dispose of 1<sup>st</sup> floor bathroom sub floor exposing floor assembly framing.</p> <p>Labor Detail – 26.0 hrs. @ \$62/hr.</p> <p>March 16, 2016  3 Carpenters 7-10 am (9.0 hrs.)  March 17, 2016  1 Carpenter 7 am-2:30 @ \$62/hour (7.0 hrs.)  2 Carpenters 7 am-12 @ \$62/hour (10.0 hrs.)</p>	\$1612.00



# PUBLIC WORKS DEPARTMENT

Wed.

PROJECT: MAPLEWOOD HOME

PROJECT No. \_\_\_\_\_

CONTRACTOR: DUBINSKI DRYWALL CO

CONTRACT No. \_\_\_\_\_

ARCHITECT: TIMOTHY P. EARNEY, ENGINEER

DATE 3/16/2016

## TIME & MATERIAL DAILY LOG

Log of Work:		
demo existing water & termite damaged framing in basement as per Dan Darnell		
MATERIALS USED		TYPE
none		
EQUIPMENT USED		HOURS
Power hand tools		
NO. MEN	CRAFTS EMPLOYED	HOURS
3	Carpenters 3 x 3.0 hrs.	9.0 hrs.

We jointly certify that the above work was performed, and the quantities are correct as listed.

\_\_\_\_\_  
Contractor's Representative

Dan Darnell  
Inspector

# PUBLIC WORKS DEPARTMENT

Thurs.

PROJECT: MAPLEWOOD HOME  
 CONTRACTOR: DUBINSKI DRYWALL CO  
 ARCHITECT: TIMOTHY P. EARNEY, ENGINEER

PROJECT No. \_\_\_\_\_  
 CONTRACT No. \_\_\_\_\_  
 DATE 3/17/2016

## TIME & MATERIAL DAILY LOG

Log of Work:		
Demo plumbing fixtures in bathroom including sink, toilet & built in cast iron tub demo tile floor & 2 layers of sub floors		
MATERIALS USED		TYPE
EQUIPMENT USED		HOURS
25 lb sledge hammer		
gas powered demo saw & blades		
NO. MEN	CRAFTS EMPLOYED	HOURS
1	Carpenter	7.0 hrs.
2	Carpenters	2 x 5.0 hrs.

We jointly certify that the above work was performed, and the quantities are correct as listed.

\_\_\_\_\_  
 Contractor's Representative

Dan Darnell  
 Inspector

# PUBLIC WORKS DEPARTMENT

Monday

PROJECT: MAPLEWOOD HOME

PROJECT No. \_\_\_\_\_

CONTRACTOR: DUBINSKI DRYWALL CO

CONTRACT No. \_\_\_\_\_

ARCHITECT: TIMOTHY P. EARNEY, ENGINEER

DATE 5-2

## TIME & MATERIAL DAILY LOG

Log of Work: <u>complete demo, concrete pads for support post</u> <u>fill animal burrow hole with concrete to allow for</u> <u>support post</u>		
MATERIALS USED		TYPE
<u>Sack Creek</u>		<u>10</u>
EQUIPMENT USED		HOURS
<u>Power hand tools</u>		
<u>water hose</u>		
<u>mini shovel</u>		
<u>metal abrasive blades</u>		
NO. MEN	CRAFTS EMPLOYED	HOURS
<u>2</u>	<u>Carpenters</u>	<u>8x2</u> <u>16 hrs</u>

We jointly certify that the above work was performed, and the quantities are correct as listed.

\_\_\_\_\_  
Contractor's Representative

Don Dandall  
Inspector

# PUBLIC WORKS DEPARTMENT

Tues

PROJECT: MAPLEWOOD HOME

PROJECT No. \_\_\_\_\_

CONTRACTOR: DUBINSKI DRYWALL CO

CONTRACT No. \_\_\_\_\_

ARCHITECT: TIMOTHY P. EARNEY, ENGINEER


DATE 5/3/2016

## TIME & MATERIAL DAILY LOG

Log of Work:		
Framing & concrete in Bathroom		
MATERIALS USED		TYPE
Pro wood, Framing lumber		
concrete		
galvanized		
EQUIPMENT USED		HOURS
Power hand tools		
NO. MEN	CRAFTS EMPLOYED	HOURS
2	Carpenters 7am - 3:30	16.0
1	Carpenter 12-3:30	3.5

We jointly certify that the above work was performed, and the quantities are correct as listed.

\_\_\_\_\_  
Contractor's Representative

  
Inspector

# PUBLIC WORKS DEPARTMENT

Wed.

PROJECT: MAPLEWOOD HOME

PROJECT No. \_\_\_\_\_

CONTRACTOR: DUBINSKI DRYWALL CO

CONTRACT No. \_\_\_\_\_

ARCHITECT: TIMOTHY P. EARNEY, ENGINEER

DATE 9/4/2016

## TIME & MATERIAL DAILY LOG

Log of Work:		
Framing & concrete in bathroom		
MATERIALS USED		TYPE
Prowood Framing Lumber		
concrete		
galvanized metal		
EQUIPMENT USED		HOURS
Power hand tools		
NO. MEN	CRAFTS EMPLOYED	HOURS
2	Carpenters 7am - 3:30	16.0
1	Carpenter 12 - 3:30	3.5
1	Carpenter 1:30 - 3:30	2.0

We jointly certify that the above work was performed, and the quantities are correct as listed.

\_\_\_\_\_  
Contractor's Representative

Don Darnell  
Inspector

# PUBLIC WORKS DEPARTMENT

Thursday

PROJECT: MAPLEWOOD HOME

PROJECT No. \_\_\_\_\_

CONTRACTOR: DUBINSKI DRYWALL CO

CONTRACT No. \_\_\_\_\_

ARCHITECT: TIMOTHY P. EARNEY, ENGINEER

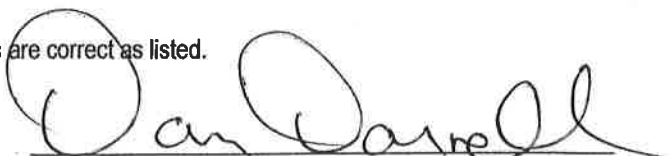
DATE: 5/5/2016

## TIME & MATERIAL DAILY LOG

Log of Work:		
Framing in basement to support existing water & termite damaged floor joists. Install 2 LVLs sistered to existing damaged joists. Frame 2 new walls on opposite ends of basement to support LVLs.		
MATERIALS USED		TYPE
LVL, Pro wood framing lumber, galvanized metal		
EQUIPMENT USED		HOURS
Power hand tools		
NO. MEN	CRAFTS EMPLOYED	HOURS
2	Carpenters 7-3:30	16.0
1	Carpenter 12-3	3.0

We jointly certify that the above work was performed, and the quantities are correct as listed.

\_\_\_\_\_  
Contractor's Representative

  
Inspector

# PUBLIC WORKS DEPARTMENT

Friday

PROJECT: MAPLEWOOD HOME

PROJECT NO. \_\_\_\_\_

CONTRACTOR: DUBINSKI DRYWALL CO

CONTRACT NO. \_\_\_\_\_

ARCHITECT: TIMOTHY P. EARNEY, ENGINEER

DATE 5/6/2016

## TIME & MATERIAL DAILY LOG

Log of Work:		
install blocking bathroom floor joists		
inject epoxy to set 3 3/4" wedge anchors		
in basement wall plates		
Clean up site & return excess materials		
MATERIALS USED		TYPE
Pro wood framing lumber		
4x8 fin underlayment		
galvanized metal		
EQUIPMENT USED		HOURS
Power hand tools		
NO. MEN	CRAFTS EMPLOYED	HOURS
2	Carpenters 7am - 11:30	
1	Carpenter 1.5 hrs	10.5 hrs
	(return materials)	

We jointly certify that the above work was performed, and the quantities are correct as listed.

Contractor's Representative

Inspector

Application Number . . . . . 16-00001886 Loc:95144 Date 5/04/16  
 Property Address . . . . . 2900 E NIFONG BLVD  
 County Parcel Number . . . . . 17-702-00-00-012.00-01  
 Old Account Number . . . . . BL021999  
 Tenant nbr, name . . . . . CITY OF COLUMBIA  
 Application type description . . . . . COMMERCIAL ALTERATION NONRESIDENTIAL  
 Subdivision Name . . . . .  
 Property Use . . . . . AGRICULTURAL DISTRICT  
 Property Zoning . . . . . 11500  
 Application valuation . . . . .

*From Doug*  
*Approved*

CAL  
 5/08/16

Owner	Contractor
City of Columbia	OWNER
Parks and Rec	9999 ADDRESS BP
3709 Nifong Blvd.	UNKNOWN
COLUMBIA	(573) 874-7474
(573) 874-5737	UK 99998

Structure Information 000.000

Construction Type . . . . . 5B  
 Occupancy Type . . . . . A3  
 Flood Zone . . . . . NO

Permit . . . . .	BUILDING PERMIT		
Additional desc . . . . .	REPAIR JOISTS		
Phone Access Code . . . . .	1592534		
Permit Fee . . . . .	35.00	Plan Check Fee . . . . .	17.50
Issue Date . . . . .	5/04/16	Valuation . . . . .	11500
Expiration Date . . . . .	10/31/16		
Qty Unit Charge Per			Extension
	BASE FEE		8.00
12.00	2.2500 THOU	BLDG, FLAT VALUATION FEE	27.00

Special Notes and Comments  
 Application issued under 2012 ICC Code  
 CALL 874-7474 TO SCHEDULE INSPECTIONS

Fee summary	Charged	Paid	Credited	Due
Permit Fee Total	35.00	35.00	.00	.00
Plan Check Total	17.50	17.50	.00	.00
Grand Total	52.50	52.50	.00	.00



PREPARED 5/25/16, 8:32:43  
PROGRAM BP521L  
City of Columbia

INSPECTION HISTORY REPORT  
0/00/00 THRU 0/00/00

PAGE 1

APPLICATION STRUCTR	PROPERTY ADDRESS PERMIT	County Parcel Number INSPECTION	Old Account Number RESULT DATE/STATUS	INSPECTOR
16 00001886	2900 E NIFONG BLVD	17-702-00-00-012.00-01	BL021999	
000 000	BLD3 00 BLDG PERMIT, ALT/REP	B130 0001 BLDG, FINAL	5/05/16 APPROVED	CAL
	REQ COMM:	Dan 999-3024 Must call he works in PW would like this		
	REQ COMM:	between 2 and 3:30		
000 000	BLD3 00 BLDG PERMIT, ALT/REP	B115 0001 BLDG, FRAMING	5/05/16 APPROVED	CAL

RPT TOTAL:

2


Print

Close

Account #: 152307767524 MICR Acct. #: 152307767524 Check No.: 501049  
Transaction Type: Check Amount: \$6,654.08 Date: 06/09/2016  
Sequence Number: 8951388772

Front:

THIS MULTITONE AREA OF THE DOCUMENT CHANGES COLOR GRADUALLY, AND EVENLY FROM DARK TO LIGHT, WITH DARKER AREAS BOTH TOP AND BOTTOM.

 **CITY OF COLUMBIA, MISSOURI**  
P.O. BOX 8016, COLUMBIA, MO 65205

U.S. Bank  
1000 E Broadway  
Columbia, MO 65201  
4-21-810


CHECK NO. **501049**

DATE **06/03/2016** CHECK AMOUNT **\$\*\*\*\*\*6,654.08**

PAY SIX THOUSAND SIX HUNDRED FIFTY FOUR AND 08/100 DOLLARS \*\*\*\*\*  
TO THE ORDER OF

**DUBINSKI DRYWALL CONSTRUCTION**

204 W STEWART ROAD  
COLUMBIA MO 65203

  
Director of Finance

VOID after 1 year

⑈0501049⑈ ⑆081000210⑆ 152307767524⑈

Back:

00000001201606081912300009

EXCISE CHECK HERE

DO NOT WRITE, SIGN, STAMP, OR SIGNATURE BELOW THIS LINE

VOID AFTER 1 YEAR

Attachment B  
Electric



CITY OF COLUMBIA  
FINANCE/PURCHASING DIVISION  
701 EAST BROADWAY, 5TH FLOOR  
COLUMBIA, MO 65205  
(573) 874-7376 Phone  
(573) 874-7762 Fax

PURCHASE ORDER NO. 161709

PAGE 1 of 1

VENDOR #: 3155 PHONE: (573) 875-1545

MID MISSOURI ELECTRIC  
1917 PARIS ROAD  
COLUMBIA, MO 65201

CONTRACT #: FAX: (573) 442-5673

THE ABOVE PURCHASE ORDER # MUST APPEAR ON ALL  
PACKING SLIPS & INVOICES.

**MAIL INVOICE TO:**

FINANCE/ACCOUNTS PAYABLE DIV.

PO BOX 7236

COLUMBIA, MO 65205

OR E-MAIL TO: [accountspayable@gocolumbiamo.com](mailto:accountspayable@gocolumbiamo.com)

**SHIP TO:**

CITY OF COLUMBIA

PUBLIC WORKS/ADMIN.

CITY OF COLUMBIA

701 E BROADWAY, 3RD FLOOR

COLUMBIA, MO 65201

DATE	DELIVER BY	SHIP VIA	FOB	TERMS	REQ, #	BUYER/PHONE
03/31/2016	04/30/2016	BEST WAY	COLUMBIA	NET/30	0000063440	MICHELLE S 573.874.6317
LINE	QTY	UOM	ITEM #	DESCRIPTION	UNIT COST	EXT. COST
1	4700.00	EA		962 103 ELECTRICAL REPAIRS AT THE MAPLEWOOD HOME UTILIZING TERM & SUPPLY CONTRACT. THIS WORK IS PART OF THE MAPLEWOOD HOME REHAB PROJECT APPROVED BY COUNCIL ON 3/07/16 (ORD 22751).	1.0000	4,700.00
				REMARKS: RE: 13/2016	TOTAL	4,700.00

Missouri Tax Exempt No. 12487708

Form # 127

CITY OF COLUMBIA

Will A. Hobart - Purchasing Agent

NOTE: TERMS & CONDITIONS OF PURCHASE FOLLOW ON SEPARATE SHEET

## TERMS AND CONDITIONS

1. **ORDER NUMBER:** The purchase order number must appear on all correspondence, invoices, shipping papers, and packages. Each purchase order must be invoiced separately.
2. **PRICES:** Prices quoted and shown on the purchase order shall be considered firm.
3. **INVOICES:** Invoices shall be mailed to the address shown on the face of the purchase order. Delay in receiving invoices, also errors and omissions on statements or invoices will be considered cause for withholding settlement without losing discount privileges.
4. **TAX EXEMPT:** Do not bill tax. The City of Columbia claims exemption from Federal and/or State excise and sales taxes.
5. **SHIPMENT:** Unless otherwise noted, all prices are F.O.B. Columbia, Missouri. Shipments sent C.O.D. without City's written consent will be at Seller's risk. Any provisions herein for delivery of goods by installment shall not be construed as making the obligations of Seller severable. City reserves the right to return overshipments at Seller's expense. Material must be carefully protected against damage in transit. It will be inspected and returned if damaged or found inferior to reasonable standards of quality. When a delivery is rejected, the Seller shall be notified and be given the reason for the rejection.
6. **INSPECTION AND ACCEPTANCE:** No material received by the City pursuant to this purchase order shall be deemed accepted until the City has had reasonable opportunity to inspect said material. All material which is discovered to be defective or which does not conform to any warranty of the Seller herein upon initial inspection, or at any later time if the defects contained in the material were not reasonably ascertainable upon the initial inspection, may be returned at Seller's expense for full credit or replacement. Such return shall in no way affect City's discount privileges. Such right to return offered to the City arising from the City's receipt of defective goods shall not exclude any other legal, equitable or contractual remedies the City may have therefore.
7. **TIME OF DELIVERY:** The City requires that all materials ordered will be delivered when specified. Time is therefore of the essence of this purchase order. If deliveries are not made at the time agreed upon, the City reserves the right to cancel or to purchase elsewhere and hold Seller accountable for any damages sustained as a result thereof.
8. **WARRANTY:** Seller expressly warrants that all articles, material and work covered by this order will conform to each and every specification, drawing, sample or other description which is furnished to or is adopted by City and that they will be fit and sufficient for the purpose intended, merchantable, of good material and workmanship and free from defect. Such warranty shall survive delivery and shall not be deemed waived either by reason of the City's acceptance of said materials or goods or by payment for them.
9. **PATENTS:** Seller warrants that the articles described herein and the sale or use of them will not infringe upon any U.S. or foreign patent and Seller conveys that he will at his own expense, defend every suit which may be brought against the City, or those selling or using City's product (provided Seller is promptly notified of such suit and all papers therein are delivered to Seller) for any alleged infringement of any patent by reason of the sale or use of such articles and Seller agrees that he will pay all costs, damages and profits recoverable in any such suit.
10. **CHANGES:** The City reserves the right at any time to make changes in specifications, drawings and other data incorporated in the order, methods of shipment or packing, place of delivery, and time of delivery. Any difference in price resulting from such changes shall be equitably adjusted and this order shall be modified in writing accordingly. Any request by the Seller for adjustment shall be deemed waived unless asserted in writing within 15 days from receipt by seller of the change. Price increases or extensions of time for delivery shall not be binding on the City unless evidenced by a Change Order issued and signed by the City's authorized agent.
11. **PRINTS, DRAWINGS & QUALITY:** All drawings, prints, plans, specifications, data and other documents referred to on the face of this order are made a part hereto by reference. All goods or services furnished must conform to the documents incorporated herein and be of the quality specified or in the event no quality is specified, must be to the standards of the industry.
12. **COMPLIANCE WITH APPLICABLE LAWS:** The Seller warrants it has complied with all applicable laws, rules and ordinances of the United States, or any state, municipality or any other government authority or agency in the manufacture or sale of the items covered by this order.
13. **INDEMNIFICATION & INSURANCE:** If any such work covered by this order is to be done on the City's premises Contractor agrees to carry liability and workmen's compensation insurance satisfactory to the City, and to indemnify the City against all liability, loss and damage arising out of any injuries to persons and property caused by Contractor, sub-contractor, employees or agents. Upon request, the Contractor will furnish evidence of such insurance coverage.
14. **ACTS OF GOD:** Neither party shall be liable for delays or defaults in the performance of this order due to Acts of God or the public enemy, riots, fires, explosions, accidents, governmental action of any kind or any other causes of a similar character beyond its control and without fault or negligence.
15. **HAZARDOUS MATERIAL:** When material furnished is hazardous material as defined by D.O.T. regulations, the following certification must be made on the bill of lading: "This is to certify that the above named articles are properly classified, described, packaged, marked and labeled and are in proper conditions for transportation according to applicable regulations of the Department of Transportation".
16. **A.D.A.:** Seller agrees to comply with all applicable provisions of the Americans with Disabilities Act and the regulations implementing the Act, including the regulations governing employment practices.

(573) 875-1545  
MME Inc. dba Mid-Missouri Elect.  
1917 Paris Road

05/24/2016

0000213019

Page: 1

Columbia, MO 65201-

To: City of Columbia  
Finance/Accounts Payable Division  
P. O. Box 7236  
Columbia, MO 65205-

For Job: C2015CITY  
City of Columbia  
City of Columbia

AR Code		Quantity	Price U/M	Amount
120	Maplewood Historical House	0.0000	0.0000	3,216.00
	Electrical work per			0.00
	PO #161709			

**FILE COPY**

Invoice Totals	
Gross	3,216.00
Retention	0.00
Tax	0.00
<b>TOTAL DUE</b>	<b>3,216.00</b>

# MME Inc.

## MID MISSOURI ELECTRIC

MME  
1917 Paris Road  
Columbia, Mo. 65201  
573 875 1545 Fax 573 442 5673

Larry Slates  
larry@midmissourielectric.com  
Chris Roberts  
chris@midmissourielectric.com

### HISTORIC MAPLEWOOD HOME – ELECTRICAL INSPECTION

#### OUTSIDE

West – No electric

North – Porch light doesn't work, most likely the bulb

East – Porch light doesn't work, most likely the bulb

South – Porch light doesn't work, most likely the bulb

A/C Disconnects – Will resecure with tapcons

Condensing Units – Minimum circuit amp 40; maximum breaker 60; fused disconnect 60A w/ #10 UF cable through carflex to units – Will replace whips and up-size to 50 Amp using #8 and fused with properly sized wiring

#### MECHANICAL PANTRY OFF KITCHEN

Water Heater – Breaker & wire size are appropriate; connections are good

Upstairs Main Disconnect – Fused 200A 243.4V/121.5V Avg. All connections tight and in good condition. No ground wire. Will install appropriate ground wire.

Exit light disconnect above comes off line side of main disconnect – Will fuse properly

Downstairs Main Disconnect – Fused 200A 243.4V/121.5V avg. All connections tight & in good condition. No ground wire. Will install ground and neutral size accordingly.

Trough – Good condition; minor rust. Thermostat wire comes into trough w/A/C/ Feed – Will remove.

Red #12 (Marked 14) comes from basement; splices; goes through upstairs main disconnect to 2<sup>nd</sup> floor. Will remove & reroute from unfused enclosure.

P1 – To be removed

## BASEMENT

Top of stairs – No voltage to fuse box – No voltage to any exposed knob & tube – To be removed.

Gas Furnace – No Fuse/SSU protection, no connector at furnace, improper wiring, not grounded – Will Repair as needed

Hot wires coiled & hanging on north side of basement, needs to be removed or put in box – Will be put in appropriate j-box & capped.

Feed for range in kitchen, no ground/neutral – To be removed

Plug box in rafters by panel over filled – Remove & replace with larger j-box

## KITCHEN

Re-attach plug mold receptacle by sink

Concerned about wire for plug on north wall where wire goes through floor (pinched). Plug does not work. Will be removed.

All other devices work.

## DOWNSTAIRS BATH

Light & switch work; knob & tube in floor is dead – Demo & remove

## HALLWAY

Lights (sconce & switch work

## MUSIC ROOM

Exposed wiring at switch – Correct & conceal

West wall plugs hot & correct

South wall plugs are switched



#### SOUTH PARLOR / DECORATING ROOM

Only 1.4 volts at south window plug – Repair & replace

East window plug shows hot & neutral reversed – We will correct this

All other wiring works correctly. Light is secure

#### FRONT ENTRY

Re-attach switch at door

No voltage at knob & tube switch at north wall – Remove

Wire in casework  $\frac{3}{4}$  up the stairs is hot w/switch at front door – Will disconnect & terminate wire

All others work correctly

#### NORTHEAST FORMAL PARLOR

Everything works/correct. Light is secure

#### DINING ROOM

Knob & tube switch at east wall no voltage – Remove

Tandem switch & cover at north wall needs replaced – Replace

Light to be re-secured

No plugs found

#### 2<sup>ND</sup> FLOOR EAST HALL AT STAIRS

Junction box at top of stairs (ceiling) has constant hot – Check grounding & correct

Light comes on with knob & tube switch at northeast corner.

#### NORTHEAST BEDROOM

Switch, plugs, light are correct and working. Light is secure

### SOUTHEAST BED

No voltage at knob & tube switch – Demo out

Half of the lights work but pull chain is broken. Light is being operated by unscrewing light bulb halfway. Repair. If cannot repair owner to pick replacement

Plug at east window is correct

### 2<sup>ND</sup> FLOOR BED ABOVE MUSIC ROOM

Switch blanked off, no ceiling light

All plugs work correctly

### HALL OFF TOP OF STEPS BETWEEN NORTH BED & SOUTH WALL

Switch operates light in hall and south hall

### NORTH BED/OFFICE

Plug at north window 5.5 volts – Repair

All other devices & light working correctly

### SOUTH HALL

Sconces not wired, decorative only, not secure – Will secure

Light at ceiling switched from adjacent hall

No voltage at knob & tube switch – Leave in place

### SOUTHWEST BATH (2<sup>ND</sup> FLOOR)

Switch operates light above sink

Light at linen closet did not work. Flex from attic through closet into back of light – Locate power & correct

No voltage at plug

### NORTHWEST BED

Panel – 3-wire, no ground found – Pull ground if possible

Overall good condition – Missing 2QO blanks – Will replace

Wire hanging out of wall, no voltage – Cap & put back in wall

One broken plug, mismatched colors – Match & replace/repair

Switch & light work

Time clock in closet has voltage; unsure what it operates – Will demo if an not find load

### ATTIC

No voltage to any knob & tube – Remove what is accessible

Plug on floor of attic covered with insulation – Will raise above insulation

Exposed wiring at furnace – Place in conduit & secure

Bare wiring laying on south side of attic floor by furnace – Needs to be put in box – Will repair

Wiring at large junction box for furnace needs connector – Repair

Proposed not to exceed (NTE): \$4,700.00

Proposed estimate for unforeseen issues: \$1,000.00

City of Columbia  
Accounts Payable Transaction6/10/16  
12:07:15

Group number . . . . . : 9248 PI RECEIPTS  
Accounting period . . . . . : 08/2016 mm/yyyy  
Posting date . . . . . : 06/08/2016 mm/dd/yyyy  
Transaction date . . . . . : 05/24/2016 mm/dd/yyyy  
Invoice number . . . . . : 0000213019  
Account number . . . . . : 440-8800-548.40-23 CONSULTING FEES  
Project number . . . . . : C00638 MAPLEWOOD HOME-REHAB  
Amount . . . . . : 3,216.00  
Liquidated amount . . . . . : 3,216.00  
Discount amount . . . . . : .00  
Retainage amount . . . . . : .00  
Net transaction amount . . . . . : 3,216.00  
Voucher number . . . . . : PI2122  
PO number . . . . . : 161709  
Vendor number . . . . . : 3155 MME INC  
Description 1 . . . . . : MAPLEWOOD HISTORICAL HOUS  
Description 2 . . . . . :  
Transaction type code . . . . . :

F3=Exit F12=Cancel F15=Group Inquiry

F24=More keys

\* NO COPY OF CHECK AVAILABLE DUE TO RECENT POSTING DATE

Attachment C  
Professional Services



CITY OF COLUMBIA  
FINANCE/PURCHASING DIVISION  
701 EAST BROADWAY, 5TH FLOOR  
COLUMBIA, MO 65205  
(573) 874-7376 Phone  
(573) 874-7762 Fax

PURCHASE ORDER NO. 161524

PAGE 1 of 1

THE ABOVE PURCHASE ORDER # MUST APPEAR ON ALL  
PACKING SLIPS & INVOICES.

**MAIL INVOICE TO:**

FINANCE/ACCOUNTS PAYABLE DIV.

PO BOX 7236

COLUMBIA, MO 65205

OR E-MAIL TO: [accountspayable@gocolumbiamo.com](mailto:accountspayable@gocolumbiamo.com)

VENDOR #: 8527 PHONE: (573) 874-3779

SHEALS, DEBBIE  
406 W BROADWAY  
COLUMBIA, MO 65203

CONTRACT #: FAX: (573) 874-3779

**SHIP TO:**

CITY OF COLUMBIA

PUBLIC WORKS/ADMIN.

CITY OF COLUMBIA

701 E BROADWAY, 3RD FLOOR

COLUMBIA, MO 65201

DATE	DELIVER BY	SHIP VIA	FOB	TERMS	REQ, #	BUYER/PHONE
03/01/2016	03/31/2016	BEST WAY	COLUMBIA	NET/0	0000063169	CALE TURNER 573-874-7375
LINE	QTY	UOM	ITEM #	DESCRIPTION	UNIT COST	EXT. COST
1	1500.00	EA		918 019 PROJECT REVIEW AND HISTORIC PRESERVATION OVERSIGHT OF RENOVATIONS TO BE COMPLETED ON THE MAPLEWOOD HOME IN NIFONG PARK, FOR A NOT TO EXCEED AMOUNT OF \$1,500.	1.0000	1,500.00
				REMARKS: PROPOSAL ON FILE	TOTAL	1,500.00

Missouri Tax Exempt No. 12487708

Form # 127

CITY OF COLUMBIA

Cale Turner - Purchasing Agent

NOTE: TERMS & CONDITIONS OF PURCHASE FOLLOW ON SEPARATE SHEET

## TERMS AND CONDITIONS

1. **ORDER NUMBER:** The purchase order number must appear on all correspondence, invoices, shipping papers, and packages. Each purchase order must be invoiced separately.
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8. **WARRANTY:** Seller expressly warrants that all articles, material and work covered by this order will conform to each and every specification, drawing, sample or other description which is furnished to or is adopted by City and that they will be fit and sufficient for the purpose intended, merchantable, of good material and workmanship and free from defect. Such warranty shall survive delivery and shall not be deemed waived either by reason of the City's acceptance of said materials or goods or by payment for them.
9. **PATENTS:** Seller warrants that the articles described herein and the sale or use of them will not infringe upon any U.S. or foreign patent and Seller conveys that he will at his own expense, defend every suit which may be brought against the City, or those selling or using City's product (provided Seller is promptly notified of such suit and all papers therein are delivered to Seller) for any alleged infringement of any patent by reason of the sale or use of such articles and Seller agrees that he will pay all costs, damages and profits recoverable in any such suit.
10. **CHANGES:** The City reserves the right at any time to make changes in specifications, drawings and other data incorporated in the order, methods of shipment or packing, place of delivery, and time of delivery. Any difference in price resulting from such changes shall be equitably adjusted and this order shall be modified in writing accordingly. Any request by the Seller for adjustment shall be deemed waived unless asserted in writing within 15 days from receipt by seller of the change. Price increases or extensions of time for delivery shall not be binding on the City unless evidenced by a Change Order issued and signed by the City's authorized agent.
11. **PRINTS, DRAWINGS & QUALITY:** All drawings, prints, plans, specifications, data and other documents referred to on the face of this order are made a part hereto by reference. All goods or services furnished must conform to the documents incorporated herein and be of the quality specified or in the event no quality is specified, must be to the standards of the industry.
12. **COMPLIANCE WITH APPLICABLE LAWS:** The Seller warrants it has complied with all applicable laws, rules and ordinances of the United States, or any state, municipality or any other government authority or agency in the manufacture or sale of the items covered by this order.
13. **INDEMNIFICATION & INSURANCE:** If any such work covered by this order is to be done on the City's premises Contractor agrees to carry liability and workmen's compensation insurance satisfactory to the City, and to indemnify the City against all liability, loss and damage arising out of any injuries to persons and property caused by Contractor, sub-contractor, employees or agents. Upon request, the Contractor will furnish evidence of such insurance coverage.
14. **ACTS OF GOD:** Neither party shall be liable for delays or defaults in the performance of this order due to Acts of God or the public enemy, riots, fires, explosions, accidents, governmental action of any kind or any other causes of a similar character beyond its control and without fault or negligence.
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16. **A.D.A.:** Seller agrees to comply with all applicable provisions of the Americans with Disabilities Act and the regulations implementing the Act, including the regulations governing employment practices.

**Debbie Sheals**

29 S. 9th Street – Suite 204 Columbia, MO 65201  
573.874.3779 phone and fax    [debsheals@aol.com](mailto:debsheals@aol.com)



February 22, 2016

**Proposal**  
Project Review and Historic Preservation Oversight  
Maplewood  
Columbia, MO

Sheals will provide general project oversight to ensure that upcoming repairs to Maplewood follow *The Secretary of the Interior's Standards for the Treatment of Historic Properties*. Such work will include review of plans, specifications and reports, as well as site visits and meetings with representatives of the City of Columbia. Specific treatment options will be reviewed and technical assistance will be provided as needed. This oversight will NOT include direct supervision of any contractors or tradespeople involved in the rehabilitation work.

**Cost: \$85 per hour, not to exceed \$1,500 without a formal change order.**

All expenses, e. g. travel, photography, reproduction, are included in this amount.

All payments will be due within thirty days of invoice; any balances after that time period will be subject to a late fee of \$25 per month. A regular payment plan can also be established upon request.

This proposal may be made a contract on your approval by affixing the date of acceptance and the appropriate signature below.

Respectfully submitted,

Debbie Sheals  
Monday, February 22, 2016

Accepted this 25<sup>th</sup> day of Feb, 2016

by \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print name and title.)

David A Nichols - Director PW



## Debbie Sheals

29 S. Ninth Street - Suite 210 Columbia, MO 65201-4884  
573.874.3779 phone and fax      [debsheals@gmail.com](mailto:debsheals@gmail.com)



### RÉSUMÉ

#### **Education**

Bachelor of Science, Major in Housing Design.  
University of Missouri-Columbia, 1982.  
Work Experience 1982-1993: Residential drafting and design.  
Master of Arts, Art History/Historic Preservation.  
University of Missouri-Columbia, 1993.  
Graduate work focused on Missouri and American architectural history.

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Qualifications meet 36 CFR 61 minimum professional requirements for historical and architectural historical work, in conjunction with the National Historic Preservation Act of 1966. Certified as a Women Business Enterprise (WBE) by the State of Missouri. Full time work as a preservation consultant since 1993 has included work on more than 1,500 historic buildings, in six states and dozens of communities. Those properties range from multi-story commercial buildings to modest schools and residences.

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Contributor for Buildings of the United States, Missouri Volume, expected publication 2017.

Past president and current Advisory Board member, Missouri Alliance for Historic Preservation; Member, Downtown Columbia, MO CID Board of Directors; Past member and founding chair, Columbia Historic Preservation Commission; Member, Boone County Historical Society, National Trust for Historic Preservation, Society of Architectural Historians, Association for Preservation Technology International.

#### **References** (Additional references available upon request.)

Toni Prawl, Program Director, Missouri Historic Preservation Office, 573-751-7761.

John Sandor, Tax Incentives Program Reviewer, National Park Service, 202-354-2030.



CITY OF COLUMBIA  
FINANCE/PURCHASING DIVISION  
701 EAST BROADWAY, 5TH FLOOR  
COLUMBIA, MO 65205  
(573) 874-7376 Phone  
(573) 874-7762 Fax

PURCHASE ORDER NO. 161588

PAGE 1 of 1

VENDOR #: 23506 PHONE: () -00

DANIEL L VARGAS  
13001 N HWY YY  
HARRISBURG, MO 65256

CONTRACT #: FAX: () -0

THE ABOVE PURCHASE ORDER # MUST APPEAR ON ALL  
PACKING SLIPS & INVOICES.

**MAIL INVOICE TO:**

FINANCE/ACCOUNTS PAYABLE DIV.

PO BOX 7236

COLUMBIA, MO 65205

OR E-MAIL TO: [accountspayable@gocolumbiamo.com](mailto:accountspayable@gocolumbiamo.com)

**SHIP TO:**

CITY OF COLUMBIA

PUBLIC WORKS/ADMIN.

CITY OF COLUMBIA

701 E BROADWAY, 3RD FLOOR

COLUMBIA, MO 65201

DATE	DELIVER BY	SHIP VIA	FOB	TERMS	REQ, #	BUYER/PHONE
03/10/2016	03/31/2016	BEST WAY	COLUMBIA	NET/0	0000063270	CALE TURNER 573-874-7375
LINE	QTY	UOM	ITEM #	DESCRIPTION	UNIT COST	EXT. COST
1	345.00	EA	906 007	PREPARE AS-BUILT DRAWINGSFOR THE MAPLEWOOD HOME REHAB PROJECT FOR A NOT TO EXCEED AMOUNT OF \$345 PER PROPOSAL DATED 3/08/16.	1.0000	345.00
				REMARKS: PROPOSAL ON FILE	TOTAL	345.00

Missouri Tax Exempt No. 12487708

Form # 127

CITY OF COLUMBIA

Cale Turner - Purchasing Agent

NOTE: TERMS & CONDITIONS OF PURCHASE FOLLOW ON SEPARATE SHEET

## TERMS AND CONDITIONS

1. **ORDER NUMBER:** The purchase order number must appear on all correspondence, invoices, shipping papers, and packages. Each purchase order must be invoiced separately.
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4. **TAX EXEMPT:** Do not bill tax. The City of Columbia claims exemption from Federal and/or State excise and sales taxes.
5. **SHIPMENT:** Unless otherwise noted, all prices are F.O.B. Columbia, Missouri. Shipments sent C.O.D. without City's written consent will be at Seller's risk. Any provisions herein for delivery of goods by installment shall not be construed as making the obligations of Seller severable. City reserves the right to return overshipments at Seller's expense. Material must be carefully protected against damage in transit. It will be inspected and returned if damaged or found inferior to reasonable standards of quality. When a delivery is rejected, the Seller shall be notified and be given the reason for the rejection.
6. **INSPECTION AND ACCEPTANCE:** No material received by the City pursuant to this purchase order shall be deemed accepted until the City has had reasonable opportunity to inspect said material. All material which is discovered to be defective or which does not conform to any warranty of the Seller herein upon initial inspection, or at any later time if the defects contained in the material were not reasonably ascertainable upon the initial inspection, may be returned at Seller's expense for full credit or replacement. Such return shall in no way affect City's discount privileges. Such right to return offered to the City arising from the City's receipt of defective goods shall not exclude any other legal, equitable or contractual remedies the City may have therefore.
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8. **WARRANTY:** Seller expressly warrants that all articles, material and work covered by this order will conform to each and every specification, drawing, sample or other description which is furnished to or is adopted by City and that they will be fit and sufficient for the purpose intended, merchantable, of good material and workmanship and free from defect. Such warranty shall survive delivery and shall not be deemed waived either by reason of the City's acceptance of said materials or goods or by payment for them.
9. **PATENTS:** Seller warrants that the articles described herein and the sale or use of them will not infringe upon any U.S. or foreign patent and Seller conveys that he will at his own expense, defend every suit which may be brought against the City, or those selling or using City's product (provided Seller is promptly notified of such suit and all papers therein are delivered to Seller) for any alleged infringement of any patent by reason of the sale or use of such articles and Seller agrees that he will pay all costs, damages and profits recoverable in any such suit.
10. **CHANGES:** The City reserves the right at any time to make changes in specifications, drawings and other data incorporated in the order, methods of shipment or packing, place of delivery, and time of delivery. Any difference in price resulting from such changes shall be equitably adjusted and this order shall be modified in writing accordingly. Any request by the Seller for adjustment shall be deemed waived unless asserted in writing within 15 days from receipt by seller of the change. Price increases or extensions of time for delivery shall not be binding on the City unless evidenced by a Change Order issued and signed by the City's authorized agent.
11. **PRINTS, DRAWINGS & QUALITY:** All drawings, prints, plans, specifications, data and other documents referred to on the face of this order are made a part hereto by reference. All goods or services furnished must conform to the documents incorporated herein and be of the quality specified or in the event no quality is specified, must be to the standards of the industry.
12. **COMPLIANCE WITH APPLICABLE LAWS:** The Seller warrants it has complied with all applicable laws, rules and ordinances of the United States, or any state, municipality or any other government authority or agency in the manufacture or sale of the items covered by this order.
13. **INDEMNIFICATION & INSURANCE:** If any such work covered by this order is to be done on the City's premises Contractor agrees to carry liability and workmen's compensation insurance satisfactory to the City, and to indemnify the City against all liability, loss and damage arising out of any injuries to persons and property caused by Contractor, sub-contractor, employees or agents. Upon request, the Contractor will furnish evidence of such insurance coverage.
14. **ACTS OF GOD:** Neither party shall be liable for delays or defaults in the performance of this order due to Acts of God or the public enemy, riots, fires, explosions, accidents, governmental action of any kind or any other causes of a similar character beyond its control and without fault or negligence.
15. **HAZARDOUS MATERIAL:** When material furnished is hazardous material as defined by D.O.T. regulations, the following certification must be made on the bill of lading: "This is to certify that the above named articles are properly classified, described, packaged, marked and labeled and are in proper conditions for transportation according to applicable regulations of the Department of Transportation".
16. **A.D.A.:** Seller agrees to comply with all applicable provisions of the Americans with Disabilities Act and the regulations implementing the Act, including the regulations governing employment practices.

**Proposal for Maplewood Home As-Built Drawings**

**03/08/2016**

**Attention:**

Dan Darnell  
City of Columbia

**Scope of work:**

Measure existing structure inside and out, transfer information to electronic floorplan, provide Dan Darnell with the City of Columbia .PDF and .DWG files for the structure.

**Rate Schedule:**

Work will be performed on an hourly basis at the rate of \$30 / hour. Work is estimated to take 7 hours or \$210 worth of work and SHALL NOT exceed 11.5 hours or \$345.

Thank you for the opportunity.

Sincerely

A handwritten signature in black ink that reads "Daniel L. Vargas". The signature is fluid and cursive, with a long horizontal stroke at the end.

Daniel L. Vargas  
dlvargas87@gmail.com  
660-353-1158

----- INVOICE -----

March 18th 2016

RE: Maplewood Home Plans

Dan Darnell  
City of Columbia

Description of services:

Commissioned by Dan Darnell to complete field take offs of existing structure and convert to scalable floorplan.

\$ 240 Site trip and drafting - 8 hours @ \$30/hour

\$ 240 Total; amount is DUE UPON RECEIPT OF THIS INVOICE. THANKS.

Please make check payable to Daniel L. Vargas and remit in person or send to the following address:

Daniel L. Vargas  
13001 Hwy YY  
Harrisburg Mo 65256

Sincerely,

Daniel L. Vargas  
660-353-1158 Cell  
dlvargas87@gmail.com

\$240.00 ✓

APPROVED FOR PAYMENT

*[Signature]*

DATED 3/24/16

PO 161588

Print

Close

Account #: 152307767524 MICR Acct. #: 152307767524 Check No.: 497288  
Transaction Type: Check Amount: \$240.00 Date: 04/04/2016  
Sequence Number: 8057532554

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**CITY OF HARRISBURG, MISSOURI**  
P.O. BOX 8014, HARRISBURG, MO 65204

152307767524  
04/01/2016  
0411  
CHECK AMOUNT  
04/01/2016 \$\*\*\*\*\*240.00

PAY TWO HUNDRED FORTY AND 00/100 DOLLARS \*\*\*\*\*  
TO THE ORDER OF

**DANIEL L VARGAS**

13001 N HWY YY  
HARRISBURG MO 65258

*Michele Mj*  
Director of Finance

VOID after 3 year

⑈0497288⑈ ⑆081000210⑆152307767524⑈

Back:

152307767524  
04/01/2016  
0411  
CHECK AMOUNT  
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CITY OF COLUMBIA  
FINANCE/PURCHASING DIVISION  
701 EAST BROADWAY, 5TH FLOOR  
COLUMBIA, MO 65205  
(573) 874-7376 Phone  
(573) 874-7762 Fax

PURCHASE ORDER NO. 161522

PAGE 1 of 1

THE ABOVE PURCHASE ORDER # MUST APPEAR ON ALL  
PACKING SLIPS & INVOICES.

**MAIL INVOICE TO:**

FINANCE/ACCOUNTS PAYABLE DIV.

PO BOX 7236

COLUMBIA, MO 65205

OR E-MAIL TO: [accountspayable@gocolumbiamo.com](mailto:accountspayable@gocolumbiamo.com)

VENDOR #: 23132 PHONE: (515) 964-1229

MCCLURE ENGINEERING CO

1360 NW 121ST ST

CLIVE, IA 50325

CONTRACT #:

FAX: (515) 964-2370

**SHIP TO:**

CITY OF COLUMBIA

PUBLIC WORKS/ADMIN.

CITY OF COLUMBIA

701 E BROADWAY, 3RD FLOOR

COLUMBIA, MO 65201

DATE	DELIVER BY	SHIP VIA	FOB	TERMS	REQ, #	BUYER/PHONE
03/01/2016	03/31/2016	BEST WAY	COLUMBIA	NET/30	0000063170	CALE TURNER 573-874-7375
LINE	QTY	UOM	ITEM #	DESCRIPTION	UNIT COST	EXT. COST
1	4300.00	EA	918 042	MAPLEWOOD HOME RENOVATIONPROJECT - DESIGN AND DETAILING OF FOUNDATION DRAINAGE AND PARGING/ WATERPROOFING FOR FULL PERIMETER OF THE HOME. ANALYSIS AND DESIGN OF REPAIRS TO THE FLOOR IN THE BATHROOM ON THE SOUTH SIDE OF THE HOME AFTER SELECTIVE DEMOLITION, FOR A NOT TO EXCEED AMOUNT OF \$4,300.	1.0000	4,300.00
REMARKS: PROPOSAL ON FILE					TOTAL	4,300.00

Missouri Tax Exempt No. 12487708

Form # 127

CITY OF COLUMBIA

Cale Turner - Purchasing Agent

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THHinc **McCLURE**™

1901 Pennsylvania Drive  
Columbia, MO 65202  
P 573.814.1568  
F 573.814.1128

[www.mecresults.com](http://www.mecresults.com)

February 16, 2016

Mr. Dan Darnell  
City Columbia Missouri  
Public Works Department  
701 E Broadway  
Columbia, MO 65201

Re: Maplewood Home Restoration Work

Dear Mr. Darnell,

THHinc – McClure (**MEC**) is pleased to provide our proposal to The City of Columbia for professional services related to restoration efforts at the Maplewood Home, 2900 E. Nifong Blvd, Columbia MO

**PROJECT DESCRIPTION:** This project includes the following items:

- Design and detailing of foundation drainage and parging/waterproofing for the full perimeter of the home.
- Analysis (after selective demolition) and design of repairs to the floor in the bathroom on the south side of the home.

The City of Columbia (**COC**) and THHinc - McClure (**MEC**) agree as follows:

**SCOPE OF SERVICES:** **MEC** will provide the Client the professional services as follows:

1. **Structural Engineering:**

- a. Provide complete structural drawings and details required to perform the work
- b. Provide calculations package for submittal
- c. Provide specifications as notes on the drawings – no specification book will be provided
- d. Design Phase services include two (2) coordination / review meetings at the project site
- e. Construction Phase services include review of required submittals, responding to any RFIs, and (2) site visits

**COC RESPONSIBILITIES:** It will be your responsibility to provide the following:

1. Coordination with other disciplines
2. Access to the site

**SCHEDULE:** We will begin services upon your verbal Notice to Proceed or receipt of an executed contract and anticipate completing the work within 4-6 weeks.

**MEC #xxxxx**

Mr. Dan Darnell  
February 24, 2016  
Page 2 of 2

**COMPENSATION:** We will provide the Professional services described in the Scope on a Lump Sum Basis for a Fee of \$4,300.00, unless the Client authorizes additional services. Fee is broken down as follows:

- |                            |            |
|----------------------------|------------|
| 1. Structural Design Phase | \$3,500.00 |
| 2. Structural CA           | \$900.00   |

**ACKNOWLEDGMENT OF OFFER AND ACCEPTANCE:**

Proposal accepted and full payment for services is authorized.

City of Columbia, MO

BY:  TITLE: City of Columbia Director of Public Works  
DATE ACCEPTED: 2/25/16

Thank you for the opportunity to provide this proposal. Please contact us if you have any questions.

Very Truly Yours,

THHInc – McClure Engineering Company.

Patrick Earney, P.E.  
Senior Project Engineer

**MEC #xxxxx**

## Debbie Sheals

29 S. Ninth Street - Suite 210 Columbia, MO 65201-4884  
573.874.3779 phone and fax      [debsheals@gmail.com](mailto:debsheals@gmail.com)



### RÉSUMÉ

#### **Education**

Bachelor of Science, Major In Housing Design.  
University of Missouri-Columbia, 1982.  
Work Experience 1982-1993: Residential drafting and design.  
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Author of Case Studies for "Economic Impact of Historic Rehabilitation Tax Credits in Kansas," 2009, and "Economic Impacts of Historic Preservation in South Dakota," 2012, both for Rutgers University.

Contributor for Buildings of the United States, Missouri Volume, expected publication 2017.

Past president and current Advisory Board member, Missouri Alliance for Historic Preservation; Member, Downtown Columbia, MO CID Board of Directors; Past member and founding chair, Columbia Historic Preservation Commission; Member, Boone County Historical Society, National Trust for Historic Preservation, Society of Architectural Historians, Association for Preservation Technology International.

#### **References** (Additional references available upon request.)

Toni Prawl, Program Director, Missouri Historic Preservation Office, 573-751-7761.

John Sandor, Tax Incentives Program Reviewer, National Park Service, 202-354-2030.

Attachment D  
Chimney Repairs



CITY OF COLUMBIA  
FINANCE/PURCHASING DIVISION  
701 EAST BROADWAY, 5TH FLOOR  
COLUMBIA, MO 65205  
(573) 874-7376 Phone  
(573) 874-7762 Fax

PURCHASE ORDER NO. 161652

PAGE 1 of 1

THE ABOVE PURCHASE ORDER # MUST APPEAR ON ALL  
PACKING SLIPS & INVOICES.

MAIL INVOICE TO:

FINANCE/ACCOUNTS PAYABLE DIV.

PO BOX 7236

COLUMBIA, MO 65205

OR E-MAIL TO: [accountspayable@gocolumbiamo.com](mailto:accountspayable@gocolumbiamo.com)

VENDOR #: 23515 PHONE: () -00

FRANK RUSTEMEYER MASONRY LLC

3135 ROCKRIDGE RD

JEFFERSON CITY, MO 65109

CONTRACT #:

FAX: () -0

SHIP TO:

CITY OF COLUMBIA

PUBLIC WORKS/ADMIN.

CITY OF COLUMBIA

701 E BROADWAY, 3RD FLOOR

COLUMBIA, MO 65201

DATE	DELIVER BY	SHIP VIA	FOB	TERMS	REQ, #	BUYER/PHONE
03/22/2016	03/31/2016	BEST WAY	COLUMBIA	NET/30	0000063271	MICHELLE S 573.874.6317
LINE	QTY	UOM	ITEM #	DESCRIPTION	UNIT COST	EXT. COST
1	3850.00	EA		910 051 REPAIR FLUES ON THE MAPLEWOOD HOME AS PART OF THE RESTORATION PROJECT AUTHORIZED BY COUNCIL 3/7/16, COUNCIL BILL 40-16.	1.0000	3,850.00
				REMARKS: Insurance on file NOTICE: CERTIFIED COPIES OF ALL CONTRACTOR AND/OR SUBCONTRACTOR PAYROLL RECORDS FOR WORKERS EMPLOYED ON THIS PROJECT MUST BE SUBMITTED WITH EACH INVOICE/REQUEST FOR PAYMENT.	TOTAL	3,850.00

Missouri Tax Exempt No. 12487708

Form # 127

CITY OF COLUMBIA

Will A. Hobart - Purchasing Agent

NOTE: TERMS & CONDITIONS OF PURCHASE FOLLOW ON SEPARATE SHEET

# Frank Rustemeyer Masonry LLC

3135 Rockridge Rd.  
Jefferson City, MO 65109

Date

3/21/2016

Invoice #

14026

Project

Bill To

columbia public works

Terms

Due Date

3/21/2016

Description

Qty

Rate

Amount

to tuck point and repair the brick flues on the maplewood house

1

3,850.00

3,850

Phone #

573-636-5307

E-mail

frustemeyer@yahoo.com

**Total**

\$3,850.

**Frank Rustemeyer Masonry LLC**

3135 Rockridge Rd.  
Jefferson City, MO 65109

**Estimate**

Date

2/8/2016

Name / Address

Dan Darnell

Terms

Project

Description

Rate

Qty

Total

cost to repair flues on the Maplewood House in Columbia MO.

3,850.00

1

3,850.00

we will remove all the mortar and replace with correct mortar mix  
and repair any loose brick oc 2 of the 4 flues on the other 2 flues we  
will repair any defective mortar repair all holes in mortar repair any  
loose brick

we will clean all brick on flues and clean work area we will water  
seal all flues with professional brand water sealer

AA Labor and Material is included to do this work

historic property we have worked on are Jewell cemetery in  
Columbia The National Cemetery in Jefferson City  
103 & 105 & 107 East High St in Jefferson City and several Other  
properties for Ron Dawson and several 100 plus year old houses for  
John & Jane Beteem in Jefferson City MO.

Thank you for your consideration on this job

**Total**

\$3,850.00

Phone #

573-636-5307

Frank Rustemeyer Masonry LLC  
3135 Rock Ridge rd.  
Jefferson City, MO 65109  
(573) 619-3637

## Maplewood Historical site

### Scope of Work Repair and Point Existing Brick Chimneys:

Work will consist of the removal all mortar and replace with correct mortar mix and repair any loose brick on two of the four flues. The remaining two Flus we will repair defective mortar, repair all holes in mortar and repair any loose brick.

All brick on flues will be cleaned water and a professional brand water sealer will be applied.

### Mortar Cement Specification:

- ASTM C270 Type N Mortar
- ASTM C109 28 day Compressive strength 750 PSI
- ASTM C1357 Bond Strength 70PSI
- Water Retention Minimum 75%
- Air Maximum 14%

### Mortar Cement Mixture:

- 1 Part Type N Portland
- 1 Part Lime
- 6 Parts Sand

Summary: Type N a common mix for pointing, and laying softer materials, Type N is the most flexible and resilient @ 750 PSI. Furthering the concentration of lime in the mix does take away from the structural strength aspects, but in turn offers more resilience and flexibility. Type N perfect for pointing most exterior walls and chimneys.

### *Notes from Deb Sheals*

*Approved March 2016 with following comments*

*Any loose mortar needs to be removed to a depth of at least 1", and any sealant used sealant needs to be vapor permeable. Any replacement bricks must match existing is size, shape, color and surface texture.*



Attachment E  
Deb Sheals - Preservationist  
Mid-Term Report

## Debbie Sheals

29 S. Ninth Street - Suite 210 Columbia, MO 65201-4884  
573.874.3779 phone and fax      [debsheals@gmail.com](mailto:debsheals@gmail.com)



May 28, 2016

### Update: Rehab Work on Maplewood House, Columbia MO

#### Site Visits:

February 19 and April 6, 2016—Met with City staff to go over issues and review plans as well as work done to date.

#### Review of Plans and Specifications:

March, 2016—Review of electrical report from Mid Missouri Electric and masonry specifications from Frank Rustemeyer Masonry, LLC. Both reports were thorough and the work proposed was appropriate for an historic property. I replied with a few minor comments, mostly for clarification.

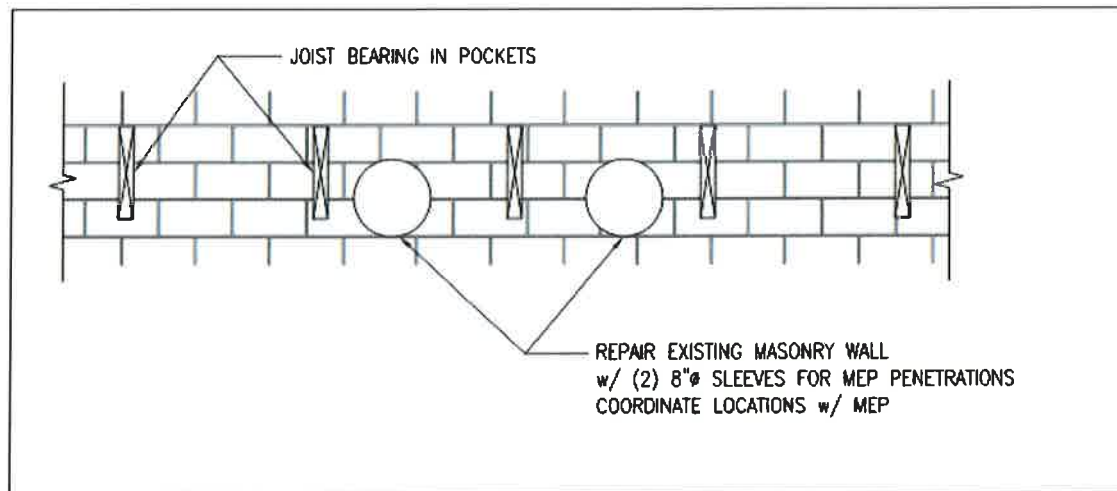
Masonry repair and repointing of the chimneys is complete and was inspected during an April site visit. Chimneys are now weather tight and structurally stable. Mortar color and joint match is reasonably close. Below left: Front chimneys before.



Below Right: Front Chimneys after.



April, 2016—Review of engineering report and repair plans by THHincMcClure Engineering Co. Also well-thought out; I had no comments. Of particular note was a provision to add new sleeves to an interior brick foundation wall for current and future MEP penetrations. (See below.) This will greatly reduce the likelihood of future damage to the historic brick wall.



I have also received regular email updates from Dan Darnell, who prepared the initial report for work on the house and who has a solid understanding of the need to follow recognized historic preservation standards.

Below: Facade after chimney repairs were completed.



Attachment F  
Foundation  
Bid Response Packet

# **MAPLEWOOD HOUSE RESTORATION PROJECT**

**CITY OF COLUMBIA RFQ # 110/2016  
DNR PROJECT # 29-15-131224-004  
CFDA # 15-904**

## **BID RESPONSE PACKET**

**CITY OF COLUMBIA  
REQUEST FOR QUOTATION**

**MAPLEWOOD HOUSE RESTORATION PROJECT**

**CITY OF COLUMBIA RFQ #110/2016  
DNR PROJECT # 29-15-131224-004  
CFDA # 15-904**



**FINANCE/PURCHASING DIVISION  
CALE TURNER  
PURCHASING AGENT  
701 E. BROADWAY, 5<sup>TH</sup> FLOOR  
COLUMBIA, MO 65201**

**DEPARTMENT:  
DAVID NICHOLS  
DIRECTOR OF PUBLIC WORKS**

**PURCHASING CONTACT:  
MICHELLE SORENSEN, CPPB  
PROCUREMENT OFFICER  
573-874-6317**

**REQUEST FOR QUOTATION # 110/2016  
CLOSING DATE: 2:00 pm, CST, May 31, 2016**



## TABLE OF CONTENTS

### MAPLEWOOD HOUSE RESTORATION PROJECT

Bond Information  
Notice to Bidders  
Bid Response information  
DBE  
Subcontracting  
Prevailing Wage  
Executive Order 12549 Regarding Debarment and Suspension  
Certification of Non-Resident/Foreign Contractors  
Contract Documents  
Time of Completion & Liquidated Damages  
Non Collusion  
Addendum(s)  
Validity of Bids  
Permits  
Work Authorization and Everify  
Statement of Bidders Qualifications  
W-9  
Bonding  
Instructions To Bidders  
Reserves Rights/Awards

### EXHIBITS

- (A) Technical Specifications signed and dated by Timothy P Earney on 4/14/2016 – Plan sheets sealed by Timothy P Earney on 4/14/2016
- (B) Bid Bond Form
- (C) Missouri Division of Labor Standards Annual Wage Order - #22
- (D) Federal Wage Order
- (E) Everify/Work Authorization Affidavit
- (F) Statement of Bidders Qualifications
- (G) W-9
- (H) Grant Requirements
- (I) Divisions II and IV of the January 2012 City of Columbia Street, Storm Sewer, and Sanitary Sewer Specifications and Standards (as approved by John Glascock, P.E. on 12/2/2011)

### APPENDIX

- 1 Sample Contract



## CITY OF COLUMBIA, MISSOURI

FINANCE DEPARTMENT  
PURCHASING DIVISION

### **PLEASE READ THIS DOCUMENT IN ITS ENTIRETY**

**This document contains information on insurance and bonding requirements, as well as bid information.**

Minimum insurance requirements, performance and labor and materials payment bonds are required to execute the final contract for this project.

Please verify with your insurance and bonding providers, prior to submitting a bid for this project, that your company will be able to fulfill these requirements, should you be offered a contract.

### **REMINDER**

Electronic bonding is now available through Surety2000.com. After registering and paying the applicable fees to Surety2000, you will receive an eleven-digit number which represents an authorized bond. Once you have the authorized bond number, you may submit your bid and bid bond number, electronically, through the City's website at [www.gocolumbiamo.com](http://www.gocolumbiamo.com).

The City does not charge a fee for bid submission and you may still submit a paper bond if you so chose; electronic bonding is merely an option.

*(Surety2000 does charge a fee for electronic bond service and you must be registered with them in order to submit electronic bonds.)*

**Notice: The City of Columbia utilizes the electronic bid program lonwave to send notifications of bid opportunities. TO REGISTER, GO TO: <http://www.gocolumbiamo.com/Finance/Services/applproc.php>**

*Questions concerning this bid process may be directed to the City's Purchasing Division at 573-874-7376 or to Procurement Officer Michelle Sorensen at 573-874-6317, or by email to: [michelle.sorensen@como.gov](mailto:michelle.sorensen@como.gov).*





# CITY OF COLUMBIA, MISSOURI

FINANCE DEPARTMENT  
PURCHASING DIVISION

## NOTICE TO BIDDERS

### MAPLEWOOD HOUSE RESTORATION PROJECT RFQ# 110/2016

Sealed bids will be received by the Purchasing Agent of the City of Columbia, Missouri, BY ELECTRONIC BID PROCESS OR HARD PAPER COPY at 701 E. Broadway, 5th Floor, Columbia, MO 65201 until: 2:00 pm, CST, May 31, 2016 for the bid referenced above to furnish all labor, materials, and equipment necessary to complete the project as described in the specifications.

**PRE-BID:** A **MANDATORY** pre-bid conference will be held on May 18, 2015, 10:00am, at 3701 Ponderosa Street, Columbia, MO 65202. Bidders must attend Pre-Bid meeting to bid on this Maplewood project. For questions regarding the bid submission or solicitation matters, please call Michelle Sorensen, Procurement Officer, at 573-874-6317.

**SPECIFICATIONS & PLANS DRAWINGS**, specifications and other related contract information may be ordered online at [www.adsmo.net](http://www.adsmo.net) or by contacting American Document Solutions at 1400 Forum Blvd, Suite 1C, Columbia, MO 65201, phone (573)446-7768 fax (573) 355-6433 for a non-refundable charge of forty (\$40.00). Checks shall be made payable American Document Solutions and mailing costs are the responsibility of the purchaser. Drawings, specifications, any addenda, and a plan holders list are available by clicking on the online planroom. Documents may also be viewed on site at the office of the Purchasing Agent, 701 E. Broadway, 5th Floor, Columbia, Missouri.

**CONTRACT DOCUMENTS:** Bidders shall review the sample contract attached as appendix 1. Any contract for this work shall include all terms set forth in the sample contract.

**BONDING:** Each Bidder shall submit a bid bond, in an amount of not less than five percent (5%) of the total bid amount (including all possible alternates), to the Purchasing Division, prior to the bid closing date and time.

Acceptable forms of Bid Bonds include:

- 1.) Original bond on the City of Columbia bid bond form (Exhibit B) or a certified check made payable to the City of Columbia; or
- 2.) An electronic bid bond provided by Surety2000.com, as verified by an eleven-digit code which is generated by the Surety2000 system and provided by the contractor in his/her bid submission. Bid bonds, regardless of the format, must be issued by a surety company authorized to conduct business in the State of Missouri, and carrying a rating of A-6 or better as listed in the A.M. Best or equivalent rating guide. The bid bond shall guarantee good faith on the part of the bidder to enter into contract within sixty (60) days at the price bid, if accepted by the City.

**ACCEPTING AND AWARDING BIDS:** The City will award the contract to the lowest responsive, responsible bidder, as soon as practical after the opening of the bids. The City reserves the right to reject any and all bids. The City of Columbia hereby notifies all bidders that businesses owned and controlled by socially and economically disadvantaged individuals will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on

the grounds of race, color, religion, sex, age, ancestry, disability, marital status, gender identity, sexual orientation, or national origin in consideration for an award.

**ADDENDUMS:** Changes in the bid document, plans, wage orders will be issued in an addendum. Bidders shall note the changes outlined in the Addendum to the Request for Quotation and incorporate these changes in their submittal. Bidders shall attach a signed acknowledged copy of this addendum to their bid, if submitting a hard copy (via paper) or agree to the addendum electronically, by checking the box to the right of this field, if submitting their bid through this electronic bid system on line.

**SUBCONTRACTING:** No 2nd tier subcontracting allowed on this project

**NONDISCRIMINATION IN EMPLOYMENT:** Bidders will be required to comply with the President's Executive Order Number 11246. Requirements for bidders and contractors under this Order are explained in the bid specifications. DBE Opportunity: City of Columbia hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, religion, creed, sex, ancestry or national origin in consideration for an award

**SPECIAL NEEDS:** If you have special needs addressed by the Americans with Disabilities Act, please notify Michelle Sorensen at 573-874-6317 or through the Missouri Relay System TDD at 1-800-735-2966, at least five (5) working days prior to the bid opening you plan to attend.

**PREVAILING WAGE (FEDERAL AND STATE):** This contract requires payment of the prevailing hourly rate of wages for each craft or type of work required to execute the contract as determined by the Missouri Department of Labor and Industrial Relations, and requires adherence to a schedule of minimum wages as determined by the United States Department of Labor. For work performed anywhere on this project, the contractor and the contractor's subcontractors shall pay the higher of these two applicable wage rates. The applicable state wage rates for this contract are detailed in "Annual Wage Order No. 22" that is attached to this bidding document. The applicable federal wage rates for this contract are the effective Davis-Bacon federal wage rates posted the tenth day before the bid opening date and are attached herein.

These supplemental bidding documents have important legal consequences. It shall be conclusively presumed that they are in the bidder's possession, and they have been reviewed and used by the bidder in the preparation of any bid submitted on this project.

**OSHA 10:** Contractors and sub-contractors who sign a contract to work on a public works project must provide a 10-Hour OSHA construction safety program, or similar program approved by the Department of Labor and Industrial Relations, to be completed by their on-site employees within sixty (60) days of beginning work on the construction project.

**FUNDING:** This project is partially funded by a grant from the Missouri Department of Natural Resources, State Historic Preservation Office and the National Park Service, U.S. Department of the Interior.

**PROJECT SIGN:** A project sign must be displayed in a prominent location at the construction site while work is in progress and shall contain the following statement: "This project is partially funded by a grant from the Missouri Department of Natural Resources, State Historic Preservation Office and the National Park Service, U.S. Department of the Interior".

**RETAINAGE:** Retainage of contractor payment is not to be automatically applied to projects as a matter of course. However, the PS&E should clearly state that in accordance with the Missouri Prompt Pay Act (34.057 RSMo), the owner may withhold payment for any of the reasons outlined in RsMO 34.057, or as determined by the engineer.

**CONTRACTING WITH SMALL AND MINORITY FIRMS,** Women's Business Enterprise and Labor Surplus Area Firms: In accordance with Missouri Executive Order No 05-30 and federal administrative provisions, all sub grantees shall make every feasible effort to target the percentage of goods and service's procured from certified minority business enterprises (MBE) and women business enterprises (WBE) to 10% and 5% respectively, when utilizing sub grant funds to purchase supplies, equipment, construction and services related to this sub grant.

1. The sub grantee agrees to take all affirmative steps required to assure that small and minority firms and women's business enterprises are used when possible as sources when procuring supplies, equipment, construction and services related to the sub grant. The sub grantee agrees to include information about these requirements in solicitation documents. Affirmative steps shall include:
  - a. Placing qualified minority business and women's business enterprises on solicitation lists;
  - b. Ensuring that minority business and women's business enterprises are solicited whenever they are potential sources;
  - c. Dividing total requirements, when economically feasible, into small tasks or quantities to permit maximum participation by minority business and women's business enterprises;
  - d. Establishing delivery schedules, where requirements of work will permit participation by minority business and women's business enterprises;
  - e. Using services of the Small Business Administration and the Minority Business Development Agency of the U.S. Department of Commerce, and;
  - f. Requiring any prime contractor or other sub grantee, if sub grants are to be allowed, to take the affirmative steps in subparagraphs a. through e. of this section;
2. For EPA sub grants, the sub grantee agrees to submit to the MDNR grants manager a completed Form 5700-52A, U.S. Environmental Protection Agency MBE/WBE Utilization Under Federal Grants, Cooperative Agreement, and Interagency Agreements within 30 days after the end of each federal/state fiscal year as determined by MDNR.
3. For EPA sub grants, the sub grantee agrees to include disadvantages business enterprises in the affirmative steps indicated above

**GOOD FAITH EFFORT TO SECURE DBE SERVICES.** The bidder shall make a good faith effort to seek DBEs in a reasonable geographic area to where the solicitation for subcontracts and material is made. If the bidder cannot meet the goals using DBEs from that geographic area, the bidder shall, as a part of the effort to meet the goal, expand the search to a wider geographic area.



## BID RESPONSE

### MAPLEWOOD HOUSE RESTORATION PROJECT

THE UNDERSIGNED BIDDER, having examined the specifications, general specifications and other proposed contract documents, and all addenda thereto; and being acquainted with and fully understanding (a) the extent and character of the work covered by this quotation; (b) the location, arrangement, and specified requirements of the proposed work; (c) local conditions relative to labor, transportation, hauling and delivery facilities; and (d) all other factors and conditions affecting or which may be affected by the work,

HEREBY PROPOSES to furnish all required materials, supplies, equipment, tools and plant; to perform all necessary labor and supervision; and to install, erect, equip, and complete all work stipulated in, required by, and in accordance with the proposed contract documents, specifications, and other documents referred to herein (as altered, amended, or modified by all addenda hereto) for and in consideration of the prices stated herein. All prices stated herein are firm. **Missouri Sales and Use Tax are not to be included in this pricing.**

#### SECTION I

To furnish all labor, equipment, materials and supplies necessary to complete the work described in this bid document. State firm fixed unit pricing for the tasks in the following table.

**All work is to be completed by July 1, 2016**

ITEM NO.	ITEM DESCRIPTION	UNITS	QTY	Unit Cost	TOTAL COST
1	The bidder agrees to furnish all labor, materials, tools and equipment required to complete the project: Base Bid is total project based upon 1000 square feet of brick foundation pointing and parging. Final payment shall be based upon actual quantities of brick foundation pointing and parging based upon below unit costs.	LS	1	N/A	
	<b>Trade Break Down</b>				
2	Foundation Brick Pointing	Square Foot	1		
3	Foundation Parging	Square Foot	1		
5	Alternate No. 1: The bidder agrees to furnish all labor, materials, tools and equipment required to complete the project: Base Bid is total project based upon 1000 square feet of brick foundation pointing and parging. Substitute Page 2-3 of the drawings with Page Alt 1-1. Final payment shall be based upon actual quantities of brick foundation pointing and parging based upon below unit costs.	LS	1	N/A	

## SECTION II

**2.1 DBE** If bidder is certified as a DBE firm (disadvantaged business enterprise), please indicate and provide documentation of certification with bid response. **DBE? Yes No**

**2.2 Subcontracting** If bidder proposes to use subcontractors for this project, bidder shall supply the information below for each subcontractor bidder proposes to use on the project. This information shall be submitted no later than three business days after bid closing.

<u>Subcontractor Name/Address</u>	<u>Work Assigned</u>	<u>DBE Firm? Yes or No</u> (Disadvantaged Enterprise)
_____	_____	_____
_____	_____	_____

**2.3 Prevailing Wages** All workers (subcontractors included if used) are to be paid not less than the prevailing hourly rate of wages as found by the State of Missouri's Division of Labor Standards, Annual Wage Order #22 which is attached as exhibit C, or the federal wage order attached as exhibit D, paying for the rate that is higher. If bidder declares exemption from Prevailing Wage requirements, provide documentation with bid response.

**2.4 Executive Order 12549 Regarding Debarment and Suspension** By submission of its response, the Bidder certifies that neither he/she nor their principals are 1.) presently debarred, suspended, proposed for debarment, declared ineligible or voluntary excluded from covered transactions by a Federal department or agency, 2) have not with a three (3) year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; 3.) are not presently indicted for or otherwise criminal or civilly charged by a government entity with commission of any of the offenses stated above and have not within a three year period preceding this bid had one or more public transactions terminated for cause or default.

**2.5 Certification of Non-Resident/Foreign Contractors:** If the contractor is a foreign corporation or nonresident contractor, it is agreed that the contractor shall procure and maintain during the life of this contract:

A. A certificate of authority to transact business in the State of Missouri from the Secretary of State, unless exempt pursuant to the provisions of Section 351.572 RSMo.

B. A certificate from the Missouri Director of Revenue evidencing compliance with transient employer financial assurance law, unless exempt pursuant to the provisions of Section 285.230 RSMo

**2.6 Contract Documents:** Bidders shall review the sample contract attached as Appendix 1. Any contract for this work shall include all terms set forth in the sample contract.

## SECTION III

**3.1 Time of Completion & Liquidated Damages** Contractor hereby agrees to complete the work described in the Base Bid no later than twenty two (22) working days from the date of the Notice to

Proceed. Contractor shall agree to allow a deduction five hundred (\$500.00) per working day from final payment as liquidated damages for each day that completion is delayed beyond said completion date established.

#### SECTION IV

**4.1 Non Collusion** In submitting this quotation, the Undersigned declares that the only persons or parties interested in the quotation as principals are those named herein and that the quotation is made without collusion with any other person, firm or corporation.

**4.2 Addendum(s)** The Undersigned acknowledges that he/she has received a complete set of the RFQ and the contract documents and receipt of the following Addenda:

<u>Addendum No. and Date</u>	<u>Addendum No. and Date</u>
_____	_____
_____	_____
_____	_____

**4.3 Validity of Bids** In submitting this bid it is understood that the right is reserved by the City, to reject any and all bids and it is agreed that the bids may not be withdrawn for a period of sixty (60) days from the specified time for receiving bids.

**4.4 PERMITS:** Contractor shall secure all necessary licenses and permits before beginning work, keep necessary records as required, and do all Work in such manner as to comply with all ordinances and laws of the City, County, State, and Nation as apply to the work herein outlined.

**4.5 WORK AUTHORIZATION AND EVERIFY:** Exhibit E must be filled out and included in response submission. Including a copy of company Everify

**4.6 STATEMENT OF BIDDERS QUALIFICATIONS:** Exhibit F must be filled out and included in response submission

**4.7 W-9:** Exhibit G must be filled out and included in response submission

**4.8 BONDING:** When Contractor delivers this Agreement, executed, to City, each bound Agreement shall be accompanied by an original executed Performance Bond and Labor and Material Payment Bond, on forms provided by City. Bonds shall be written by a company approved by City, each in an amount of one hundred percent (100%) of the Agreement price, guaranteeing complete and faithful performance of the Agreement and payment of all bills of whatever nature which could become a lien against property and guaranteeing replacement of defective materials and workmanship for a period of one year after completion of work.

## **SECTION V**

### **INSTRUCTIONS TO BIDDERS**

The purpose of the attached specifications is to give detailed data on the conditions under which the project will be constructed, scope of contract, quality of material and equipment required, standards used in determining its acceptability, and similar data. Each Bidder shall carefully check all requirements set forth herein and shall offer material and construction which fully complies with these requirements or shall plainly set forth all points, features, conditions, specifications, etc., wherein the material and construction offered does not meet these specifications.

Such exceptions as are made shall be listed by page number in the following blanks and shall be explained in detail in a letter accompanying the bid. Failure to outline such exceptions will require the successful Bidder to comply with these specifications.

Exceptions to Specifications – Pages:

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All bids shall be submitted on the bid forms hereto attached. Copies of addenda, if any, shall be signed and attached to the bid submitted bidder shall furnish all information requested herein by filling in the blanks on the submitted copy of this specification.

Bidder shall visit the work site and inform themselves of the conditions under which the work is to be performed concerning the work site, the nature of the equipment, the obstacles which may be encountered, the work to be performed and, if awarded the contract, shall not be allowed any extra compensation by reason of any matter or thing concerning which such Bidder might have fully informed himself because of their failure to have so informed themselves prior to the bidding. The successful contractor must employ, so far as possible, such methods and means in the carrying out their work as will not cause any interruption or interference with any other contractors.

**SALES TAX EXEMPTION:** Section 144.062 RSMo, allows for a sales tax exemption to contractors constructing, repairing or remodeling facilities or purchasing personal property and materials to be incorporated into and consumed in the construction of projects for a tax exemption entity. The City shall furnish a signed exemption certification authorizing such purchases for the construction, repair or remodeling project to each contractor and/or subcontractor. For further information, please contact the Missouri Department of Revenue, P.O. Box 840, Jefferson City, Missouri 65105, Telephone (573) 751-2836.

The contractor assumes responsibility for all loss or damage caused by fire, windstorm, cyclone, tornado, flood, or freezing, to the materials and equipment with which the work of the contract is to be done. The contractor has the privilege of insuring in full or in part against such loss or damage, responsibility for which is here assumed. The City will not carry insurance against such loss or damage until the acceptance of the project.

Bidder shall visit the site of the work and completely inform themselves with regard to construction hazards and procedures, the availability of lands, the character and quantity of surface and subsurface materials, and utilities to be encountered, the arrangement and condition of existing structures and



facilities, the procedure necessary for maintenance of uninterrupted operation of existing facilities, the character of construction equipment and facilities needed for performance of the work, and facilities for transportation, handling, and storage of materials and equipment. All such factors shall be properly investigated and considered in the preparation of the bid.

Bids of an incomplete nature, or subject to multiple interpretation may, at the option of the City, be rejected as irregular. Bids will be evaluated by the City based on, but not limited to, the following criteria: cost, bidder qualifications and experience, and items required for completion.

Each bidder shall submit a bid bond, in an amount of not less than five percent (5%) of the total bid amount (including all possible alternates), to the Purchasing Division, prior to the bid closing date and time. Acceptable forms of Bid Bonds include: **1.) an original bond on the City of Columbia's bid bond form (exhibit B) or a certified check made payable to the City of Columbia; or 2.) an electronic bid bond provided by Surety2000.com, as verified by an eleven-digit code which is generated by the Surety2000 system and provided by the contractor in his/her bid submission.** Bid bonds, regardless of the format, must be issued by a surety company authorized to conduct business in the State of Missouri, and carrying a rating of A-6 or better as listed in the A.M. Best or equivalent rating guide. The bid bond shall guarantee good faith on the part of the bidder to enter into contract within sixty (60) days at the price bid, if accepted by the City.

On award of the contract, the successful contractor shall furnish a **performance bond** and a **labor and material payment bond**, each for one hundred percent (100%) of the contract price, guaranteeing faithful compliance with all requirements of the contract documents and complete fulfillment of the contract, including payment of all labor, material, and other bills made in carrying out this contract. **The Surety Company issuing the bonds must be authorized to conduct business in the State of Missouri, and carry a rating of A-6 or better as listed in the A.M. Best or equivalent rating guide.**

If any person submitting a bid for this contract is in doubt as to the true meaning of any part of the plans, specifications, or other proposed contract documents, that person may submit to the Engineer a written request for an interpretation thereof. The person submitting the request will be responsible for its prompt delivery. Any interpretation of the proposed documents will be made only by addendum duly issued or delivered to each person receiving a set of such documents. The Engineer will not be responsible for any other explanation or interpretation of the proposed documents.

Each set of bids shall be plainly headed with the name and address of the Bidder and the post office address. In case the bid is made by a corporation, the same shall be signed by a legally authorized agent of the corporation. The envelope containing the bids shall be sealed and plainly marked as a bid for:

*Bid No. 110/2016 MAPLEWOOD HOUSE RESTORATION PROJECT*



## SECTION VI

**6.1 Reserved Rights/ Awards:** The right is reserved to accept or reject all or part of the bid, to waive technicalities, and to accept the offer the Purchasing Agent considers the most advantageous to the City. The City awards contracts to the lowest responsive and responsible bidder. It shall be understood that "responsible" shall mean best; the best bid is not necessarily the lowest bid.

**BIDDERS SIGNATURE:**

Firm \_\_\_\_\_

Individual \_\_\_\_\_

Title \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email: \_\_\_\_\_

Date \_\_\_\_\_

**BID BOND**  
(Bid Security)

KNOW ALL MEN BY THESE PRESENTS, that we, \_\_\_\_\_  
\_\_\_\_\_ as PRINCIPAL and \_\_\_\_\_  
\_\_\_\_\_ as SURETY, are held and firmly bound unto the City of  
Columbia, Missouri, ("City") in the sum of \_\_\_\_\_ Dollars  
(\$ \_\_\_\_\_) ("Bid Security"), for the payment of which sum well and truly to  
be made, we hereby jointly and severally bind ourselves, our heirs, executors,  
successors, and assigns, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas Principal has  
submitted a bid dated \_\_\_\_\_, 2016, to enter into a contract in writing for the  
\_\_\_\_\_ Project;

NOW, THEREFORE,

IF said Bid shall be rejected, or in the alternate,

IF Principal shall not withdraw the bid within the period specified therein after the  
opening of bids, or, if no period be specified, within ninety (90) days after the bid  
opening, or in the alternate,

IF said Bid shall be accepted and the Principal shall execute and deliver a contract  
in the form of contract attached hereto, properly competed with all attachments and  
requirements pertaining thereto, and shall furnish a bond for the faithful performance of  
said contract, and for the payment of all persons performing labor or furnishing materials  
in connection therewith, shall in all other respects perform the agreement created by the  
acceptance of said Bid within twenty (20) days after such Contract Documents are  
presented to Principal for signature, or in the alternate,

In the event of the withdrawal of the Bid within the period specified, or the failure  
to enter into such contract within the time specified, then the Bid Security shall  
immediately become due and payable and forfeited to the City as liquidated damages.  
Principal and Surety agree that this is a fair and reasonable approximation of the actual  
damages incurred by the City for the Principal's failure to honor its bid and that the  
liquidated damages in this section are not penal in nature but rather the parties' attempt  
to fairly quantify the actual damages incurred by the City for the Principal's refusal to  
honor its bid.

The Surety, for value received, hereby stipulates and agrees that the obligations  
of said Surety and its bond shall be in no way impaired or affected by the extension of  
the time within which the City may accept such Bid; and said Surety does hereby waive  
notice of any such extension.

**IN WITNESS WHEREOF, the Principal and Surety have hereunto set their hands and seals, and such of them as or corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year set forth herein.**

\_\_\_\_\_  
**PRINCIPAL**

By: \_\_\_\_\_

(Signature)

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

I hereby certify that (1) I have authority to execute this document on behalf of Surety; (2) Surety is named in the current list of "Companies Holding Certificates of Authority as Acceptable Reinsuring Companies": as published in Circular 570 (most current revision) by the Financial Management Service, Surety Bond Branch, U.S. Department of the Treasury; and (3) Surety is duly licensed to issue bonds in the State of Missouri and in the jurisdiction in which the Project is located.

\_\_\_\_\_  
**SURETY**

By: \_\_\_\_\_

(Signature)

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**SURETY POWER OF ATTORNEY MUST BE ATTACHED**

## NOTICE TO VENDORS

### Sections 285.525 To 285.550 RSMo.

Pursuant to section 285.530 (1) RSMo., No business entity or employer shall knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri.

As a condition for the award of any contract or grant in excess of five thousand dollars by the state or by any political subdivision of the state to a business entity, or for any business entity receiving a state-administered or subsidized tax credit, tax abatement, or loan from the state, the business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Every such business entity shall sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. {RSMo 285.530 (2)}

An Employer may enroll and participate in a federal work authorization program and shall verify the employment eligibility of every employee in the employer's hire whose employment commences after the employer enrolls in a federal work authorization program. **The E-verify system issues a Memorandum of Understanding once enrollment is complete; the City of Columbia requires a copy of this document be attached to the Work Authorization Affidavit.** The employer shall retain a copy of the dated verification report received from the federal government. Any business entity that participates in such program shall have an affirmative defense that such business entity has not violated subsection 1 of this section. {RSMo 285.530 (4)}

For vendors that are not already enrolled and participating in a federal work authorization program, E-Verify is an example of this type of program. Information regarding E-Verify is available at:  
<http://www.dhs.gov/e-verify>

County of \_\_\_\_\_ )  
 )SS.  
 State of \_\_\_\_\_ )

Page 2 of 2



## STATEMENT OF BIDDER QUALIFICATIONS

Each Bidder for the work included in the specifications and drawings and the Contract Documents shall submit with their bid the data requested in the following schedule of information. This data must be included in and made a part of each bid document and be contained in the sealed envelope. Failure to comply with this instruction may be regarded as justification for rejecting the Contractor's proposal.

1. Name of Bidder: \_\_\_\_\_
2. Business Address: \_\_\_\_\_
3. Date Organized: \_\_\_\_\_
4. Date Incorporated: \_\_\_\_\_
5. If NOT INCORPORATED, state type of business and provide your Federal Tax Identification Number. Type of Business: \_\_\_\_\_ Federal Tax ID # \_\_\_\_\_
6. Number of years engaged in contracting business under present firm name: \_\_\_\_\_
7. If you have done business under a different name, please give that name and location:  
\_\_\_\_\_
8. Percent (%) of work done by own staff: \_\_\_\_\_ %
9. Have you ever failed to complete any work awarded to your company? \_\_\_\_\_  
If so, where and why? \_\_\_\_\_  
\_\_\_\_\_
10. Have you ever defaulted on a contract? \_\_\_\_\_  
If so, where and why? \_\_\_\_\_  
\_\_\_\_\_
11. List a minimum of three recent projects completed within the last three years for same type as the work described herein, including value of each. Include contact names, telephone numbers and location of work performed. Use separate sheet if necessary.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
12. List of projects currently in progress. Include same information as in Item 11 above. Please use a separate sheet if necessary:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Request for Taxpayer Identification Number and Certification

Give form to the  
requester. Do not  
send to the IRS.

Print or type  
See Specific Instructions on page 2.

Name (as shown on your income tax return)	
Business name, if different from above	
Check appropriate box: <input type="checkbox"/> Individual/Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶ ..... <input type="checkbox"/> Other (see instructions) ▶	<input type="checkbox"/> Exempt payee
Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
City, state, and ZIP code	
List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
OR
Employer identification number

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶
-----------	----------------------------	--------

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

#### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,



- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

**Foreign person.** If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

**Nonresident alien who becomes a resident alien.** Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

**Example.** Article 20 of the U.S.-China Income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

**What is backup withholding?** Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

**Payments you receive will be subject to backup withholding if:**

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate Instructions for the Requester of Form W-9.

Also see *Special rules for partnerships* on page 1.

## Penalties

**Failure to furnish TIN.** If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Misuse of TINs.** If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

## Specific Instructions

### Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

**Sole proprietor.** Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name" line.

**Limited liability company (LLC).** Check the "Limited liability company" box only and enter the appropriate code for the tax classification ("D" for disregarded entity, "C" for corporation, "P" for partnership) in the space provided.

For a single-member LLC (including a foreign LLC with a domestic owner) that is disregarded as an entity separate from its owner under Regulations section 301.7701-3, enter the owner's name on the "Name" line. Enter the LLC's name on the "Business name" line.

For an LLC classified as a partnership or a corporation, enter the LLC's name on the "Name" line and any business, trade, or DBA name on the "Business name" line.

**Other entities.** Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name" line.

**Note.** You are requested to check the appropriate box for your status (individual/sole proprietor, corporation, etc.).

### Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the line following the business name, sign and date the form.



Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

**Note.** If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2),

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 584(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 684 or described in section 4947.

The chart below shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 13. Also, a person registered under the Investment Advisers Act of 1940 who regularly acts as a broker
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over \$600 required to be reported and direct sales over \$5,000	Generally, exempt payees 1 through 7

<sup>1</sup>See Form 1099-MISC, Miscellaneous Income, and its instructions.

<sup>2</sup>However, the following payments made to a corporation (including gross proceeds paid to an attorney under section 6045(f), even if the attorney is a corporation) and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, and payments for services paid by a federal executive agency.

## Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited liability company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

**Note.** See the chart on page 4 for further clarification of name and TIN combinations.

**How to get a TIN.** If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at [www.ssa.gov](http://www.ssa.gov). You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at [www.irs.gov/businesses](http://www.irs.gov/businesses) and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting [www.irs.gov](http://www.irs.gov) or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

**Note.** Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

**Caution:** A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

## Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, and 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). Exempt payees, see *Exempt Payee* on page 2.

**Signature requirements.** Complete the certification as indicated in 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.



3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

### What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account <sup>1</sup>
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor <sup>2</sup>
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee <sup>3</sup>
b. So-called trust account that is not a legal or valid trust under state law	The actual owner <sup>1</sup>
5. Sole proprietorship or disregarded entity owned by an individual	The owner <sup>4</sup>
For this type of account:	Give name and EIN of:
6. Disregarded entity not owned by an individual	The owner
7. A valid trust, estate, or pension trust	Legal entity <sup>4</sup>
8. Corporate or LLC electing corporate status on Form 9832	The corporation
9. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
10. Partnership or multi-member LLC	The partnership
11. A broker or registered nominee	The broker or nominee
12. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity

<sup>1</sup> List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

<sup>2</sup> Circle the minor's name and furnish the minor's SSN.

<sup>3</sup> You must show your individual name and you may also enter your business or "DBA" name on the second name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

<sup>4</sup> List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

**Note.** If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

### Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

Call the IRS at 1-800-829-1040 if you think your identity has been used inappropriately for tax purposes.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to [phishing@irs.gov](mailto:phishing@irs.gov). You may also report misuse of the IRS name, logo, or other IRS personal property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: [spam@uce.gov](mailto:spam@uce.gov) or contact them at [www.consumer.gov/idtheft](http://www.consumer.gov/idtheft) or 1-877-IDTHEFT(438-4338).

Visit the IRS website at [www.irs.gov](http://www.irs.gov) to learn more about identity theft and how to reduce your risk.

### Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA, or Archer MSA or HSA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. possessions to carry out their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold 28% of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to a payer. Certain penalties may also apply.

Attachment I  
Photographs of Completed Work

BEFORE

## Alarm Wiring Phone Dmarc





## Asbestos



## Asbestos



Basement





## Basement



Basement





Basement



Basement



Bathtub





Bathtub



Brick Chimney



Brick Chimney





Brick Chimney



Brick Chimney





Brick Chimney



Brick Chimney



Brick Chimney





## Structural



A photograph of a cluttered, dilapidated interior space, likely a basement or crawlspace. The walls are made of brick and concrete, showing significant decay and peeling paint. A large, rusted metal pipe or vent runs vertically through the center. A white plastic bag is draped over a horizontal pipe. The floor is covered with debris, including wood planks and a small, partially visible pink object in the foreground.





## Structural





## Structural



## Structural



DSCN 1796





DSCN 1797



## Electrical





## Electrical



## Electrical





## Electrical





Electrical



## Foundation Parging





## Foundation Parging



## Foundation Parging





## Foundation Parging





## Maintenance





## Foundation Parging



## Foundation Parging





## Foundation Parging



## Maintenance





## Maintenance





## Maintenance



## Maintenance





HVAC



HVAC





HVAC





## Maintenance



## Maintenance



## Maintenance





## Maintenance



## Maintenance





## Maintenance



## Maintenance





## Maintenance



Neg. Drainage





Neg. Drainage





Neg. Drainage





Neg. Drainage



## Plumbing



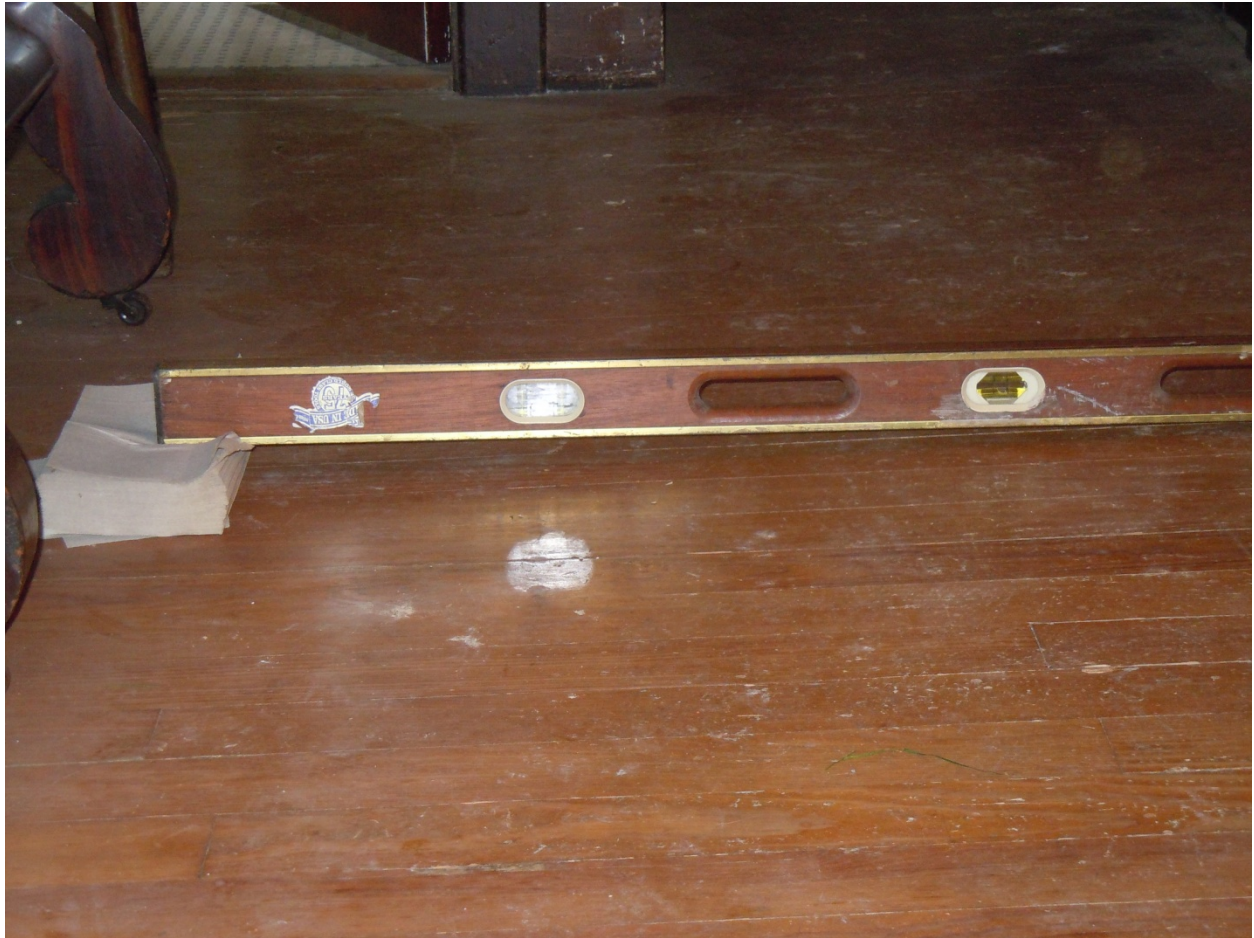


## Plumbing





Unlevel Floor



Window Well





Window Well



## Structural





## Structural



## Structural





## Structural



Structural





## Structural



## Structural



Attachment J  
Photographs of Completed Work

AFTER



























