

Safety Training for Volunteers

(Presenter: Edit this training for the specific incident)

1. If you will be working outside, dress for the weather. Boots may be helpful, as debris on the ground can be sharp and dangerous.
2. Bring work gloves, sunscreen, hat and any appropriate tools you have. You will be responsible for your tools.
3. Water may be available at your work site, but you are encouraged to bring a personal water container. It is important to drink lots of water while you work.
4. While working, you will have a higher than normal exposure to bacteria. When you take a break, wash thoroughly.
5. When you arrive at your worksite, you will be warned if there is a possibility of encountering victims. **Follow the instructions given to you at your job site.**
6. The work you will be doing may cause you stress, anxiety, fear or other strong emotions. You are providing a valuable service by volunteering today. Please understand that, by helping, we will not be able to undo the effects of this event. We are each just one person. All we can do is help in our own small ways to assist victims into the recovery process. If you care for one lost animal, find one child's lost favorite toy, or hold the hand of one wheelchair bound senior in a shelter, you will have eased a little of the pain.

Do not feel guilty because you are not able to fix everything. Just work your shift, then go home to rest and eat well. Both will help to relieve the stress. **Be sure to attend any debriefing that may be conducted at the end of your shift.**

7. Older children can help with the disaster recovery work in some areas, but parents must sign a release of liability form for each child under the age of 18. It is recommended that children remain in school, if it is open. Older children can participate with parents on weekends.
8. You will be covered by insurance provided by the county in which you will be working. If you should sustain an injury, you must pay for any treatment required and then submit a claim form and be reimbursed by the insurance company.
9. **Follow carefully any instructions given to you at your job site.**
10. **Please attend any debriefing activity provided at your worksite after your shift.**

Volunteer Instructions

1. Reception Area: Please fill out a registration form and proceed as directed to an Interviewer at Station #2.
2. Interview Area: Interviewer will take your form, talk with you about your skills and refer you to an agency needing your help. Next take your Referral form to the Data Coordinator (Station #3).
3. Data Coordination Area: Coordinator will record and initial your Referral Form and, if possible, notify the agency to expect you. Take your Referral form to the ID area (Station #4).
4. Identification Area: You will receive an ID bracelet that will allow you to enter restricted areas during the days(s) written on ID. Proceed to Safety Briefing area (Station #5).
5. Safety Briefing Area: You will be given special instruction about safety, security & transportation. You maybe directed to Station #6 for additional job training.
6. Specific Job Training: Some jobs will require extra orientation or training that will be provided by the agency to which you are referred.

Thank you for volunteering!

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