

Volunteer Position Description

Position Title: Litter Pickup Event Leader

Department/Division: Various – includes Community Development, Public Works and Parks & Recreation

Purpose: Litter is an issue in all areas of our City – along streets, in our streams and in our parks. Volunteers can lend a hand to keep our City looking good and help care for our environment. Event Leaders will help other volunteers in this mission.

Task: Event Leaders will be asked to:

- Arrive at least 15 minutes before the start of the cleanup and stay until all volunteers have completed and signed out.
- Bring bags, gloves, refreshments and other supplies to the meeting site. These will be provided to you by the City of Columbia.
- Assist volunteers with signing in and signing out and providing the volunteer roster back to City staff so that hours can be recorded.
- Provide brief instructions to volunteers and making assignments at the location. Instruct volunteers on where to leave filled trash bags. Safety instructions may be required depending on the location.
- Count and record the amount of trash picked up at each event.
- Return supplies to the City of Columbia or store them for a future event in your car or home.

Dates: Various; the City holds 2-3 litter pickups each month. The dates, times and locations can be set around the availability of the Event Leader.

Location: Various – streets, streams, and parks!!

Volunteer will report to: Volunteer Event Leaders will communicate directly with the appropriate City of Columbia staff person for your project.

Number of volunteers needed: Up to 6 volunteers.

What to wear: Volunteer Event Leaders should dress comfortably, but neatly. Sturdy shoes are required.

To learn more: Contact Volunteer Programs at 874-7499 or volunteer@GoColumbiaMo.com.