



Interested in volunteering your time to teach a course or start a program?

Do you have a talent, skill or passion that you would love to share with other Columbians? There are opportunities with our existing programs. But it is very possible that a program can be built around your abilities, and for the population in which you would like to work.

Thank you for your interest as a volunteer to instruct with the Columbia Parks and Recreation Department. All course instructors are selected on a contractual basis, and background checks are conducted. The Recreation Department handles all class registrations, provides a facility and assists in advertising.

Please complete the attached proposal form and return it along with a resume and/or letter of interest to the Columbia Parks and Recreation Department, P.O. Box 6015, Columbia, MO, 65205, ATTN: Camren Cross. Forms can also be dropped off at the Armory Sports Center, 701 East Ash Street, Columbia, MO, 65201. Include any other pertinent information that will help in evaluating your course proposal.

If you have any question, contact me at 874-6378 or cdcross@gocolumbiamo.com, otherwise you will be contacted after your proposal has been reviewed.

Sincerely,

A handwritten signature in black ink, appearing to be "Camren Cross". The signature is fluid and cursive, with a large loop at the end.

Camren Cross
Community Recreation Supervisor
Parks & Recreation Department



Columbia Parks & Recreation Department Course Proposal

Name: _____

Address: _____
Street City State Zip

Phone: _____ Alternate Phone: _____

Date of Birth: _____ E-mail: _____

Course Title / Subject: _____

*** Information provided is used to conduct background checks if working with children.

Course Description: _____

Facility/Equipment Requirements (table, chairs, mats, space, etc.): _____

Preferred Class Days/Times: _____

Length of class/session (i.e. 1 day, 6 weeks): _____

Targeted Participants: Adults Teens Youth Pre-school Family

Why will this class be successful in Columbia? _____

What is your background in teaching this subject? _____
