





## Stormwater BMP Inspection and Maintenance Log Sheet

### II. INSTRUCTIONS

**Instructions:** Record all inspection and maintenance for a BMP on this form. Use additional log sheets and/or attach extended comments of documentation as necessary.

- Cause for Inspection – Note if the inspection is routine, pre-rain, post-rain, post-storm, annual, or in response to a problem or complaint.
- Conditions Requiring Correction – Note any condition that requires correction or indicates a need for maintenance.
- Comments and Actions Taken – Describe any maintenance performed or will need to be performed in the future.

Submit this completed Maintenance Log, the completed BMP Annual Inspection Form, and take/send pictures to the City of Columbia by November 15th of each year. Start a new log at that time. All Forms are available at [www.como.gov/utilities/stormwater/bmp/](http://www.como.gov/utilities/stormwater/bmp/)

Return completed form by either of the following:

- Email – [stormwaterbmp@como.gov](mailto:stormwaterbmp@como.gov) (*preferred method*)
- Mail – City of Columbia Stormwater Utility, P.O. Box 6015, Columbia, MO 65205-6015

For questions, call (573) 441-5530.