A RESOLUTION

authorizing an agreement with the Boone County Historical Society for caretaking services at Nifong Park.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute an agreement with the Boone County Historical Society for caretaking services at Nifong Park. The form and content of the agreement shall be substantially as set forth in "Exhibit A" attached hereto and made a part hereof as fully as if set forth herein verbatim.

ADOPTED this ______ day of ___________________________, 2012.

ATTEST:

______________________________  ______________________________
City Clerk Mayor and Presiding Officer

APPROVED AS TO FORM:

______________________________
City Counselor
AGREEMENT

THIS AGREEMENT dated this _____ day of __________, 2012, by and between the City of Columbia, Missouri, a municipal corporation (hereinafter “City”) and the Boone County Historical Society, a Missouri not-for-profit corporation (hereinafter "Historical Society").

WHEREAS, Historical Society intends to employ a resident caretaker to look after its facilities located within the City’s Nifong Park; and

WHEREAS, City is willing to pay Historical Society to provide City with certain caretaking services for City’s park facilities located in Nifong Park.

NOW, THEREFORE, City and Historical Society agree as follows:

1. Historical Society agrees to employ a resident caretaker who will reside in Historical Society facilities located at Nifong Park.

2. Historical Society agrees to provide City the following services to be performed by its resident caretaker:
   a. Check on the farm animals (if any) on a daily basis, feeding and watering them when necessary.
   b. Keep inventory of animal feed (if applicable), ordering necessary supplies in advance of need.
   c. Occasionally assist the Cosmopolitan Club with projects dealing with the farm animals.
   d. Open and close the main gate to Maplewood Home for special events.
   e. Respond to security alarms when called by the police, 24 hours on call.
   f. Monitor park use and conditions, notifying appropriate individuals when action is necessary. May require daily inspections of park at various times of the year.
   g. Handle occasional inquiries from park users in a friendly and understanding manner.
3. Historical Society and City agree that the services to be provided herein (hereinafter "the services") shall be provided by an employee of the Historical Society who shall be under the sole direction of the Historical Society. If the services are not being carried out to City's satisfaction, City agrees to notify Historical Society in writing at the Historical Society's official address. Historical Society agrees to correct the deficiencies in service within five (5) days of receipt of notice.

4. City agrees to provide access to the Nifong Park buildings for which the services are to be provided.

5. City and Historical Society agree that if the caretaker who will perform the services is absent for more than 48 hours, the Historical Society will notify the City so that arrangements can be made to ensure that the services are carried out by the City. If the City assumes responsibility for the services for more than two (2) weeks, the Historical Society will make a pro-rata refund of the annual fee.

6. City will provide Historical Society with all information necessary to carry out the services.

7. The services will commence upon execution of this agreement.

8. The term of this agreement shall begin upon execution of this agreement and shall end on September 30, 2012.

9. City agrees to pay Historical Society the sum of fourteen thousand dollars ($14,000.00) for provision of the services.

10. This agreement may be renewed for an additional one year term upon agreement by the parties not later than sixty (60) days prior to the end of the initial one-year term.

11. Notices. All notices required herein shall be given in writing to the parties by mailing to the following persons:

   **City:**
   c/o Mike Hood, Director of Parks and Recreation
   P.O. Box 6015
   Columbia, MO 65205-6015

   **Historical Society:**
   c/o Jenifer Flink, Director
   3801 Ponderosa Ave.
   Columbia, MO 65201
IN WITNESS WHEREOF, the parties hereeto have executed this Agreement on the day and year first above written.

CITY OF COLUMBIA, MISSOURI

By: __________________________
    Michael E. Matthes, City Manager

ATTEST:

_____________________________
Sheela Amin, City Clerk

APPROVED AS TO FORM:

_____________________________
Fred Boeckmann, City Counselor

CERTIFICATION: I hereby certify there are funds available in Account No. 110-5440-541.49-60 to cover the above expenditure.

_____________________________
John Blattel, Finance Director

BOONE COUNTY HISTORICAL SOCIETY

By: __________________________

Title: __________________________
February 17, 2012

Mr. Mike Hood
Director Parks and Recreation
Columbia Parks & Recreation
1 South 7th St
Columbia, Missouri 65201

Dear Mike Hood,

In partnership with the City of Columbia Parks and Recreation Department, the Boone County Historical Society puts City funding to use in administering the Maplewood Farm Site and the Gordon Cabin, located in Historic Nifong Park, and continues to use the services of a caretaker to supplement security in the park and upkeep of both sites.

Working closely with Parks and Recreation, and with support from Society volunteers, and private funding, the Society keeps the Maplewood House open for tours each Sunday, May through September; and hosts events that celebrate the history of the house, including Christmas at Maplewood in December, in partnership with the Maplewood Barn Theater Group. Funding goes toward cleaning and minor repair to interior furnishings; and for brochures, publicity and promotion of the historic house.

John Fetters continues to serve as property manager in Historic Nifong Park, providing supplemental park security, and serving as remaining first responder for all alarm calls for both the Maplewood House, Gordon Cabin, and other accessory buildings in the park. Fetters also assists with traffic control and direction during all events held in the park. We have discussed the possibility that the City would locate a large deck lawnmower in the park, and he would be willing to assist with additional mowing in and around the buildings.

For FY2012 we are formally requesting the funds which we understand have been appropriated in your current budget, including $5,000 which goes toward the continued upkeep of Maplewood House; and $15,000, a contribution of approximately 40 percent of the caretaker’s salary.

We appreciate the support of the City of Columbia, and the working relationship that exists between the Parks and Recreation Department and the Society. We look forward to working with you during another successful year of serving the community.

Sincerely,

Jenifer Flink

CC: Ray Beck, Mike Griggs, Rebecca Stidham
Re: Nifong Caretaker Agreement

EXECUTIVE SUMMARY:
This resolution will authorize the City Manager to sign an agreement with the Boone County Historical Society (BCHS). This agreement will authorize the City to pay BCHS $14,000 as the City's partial support of a resident caretaker for Nifong Park, the historic Maplewood Home and other buildings.

DISCUSSION:
In the Parks and Recreation Department’s FY 2012 budget, the City Council approved spending $14,000 as the City’s partial support for a resident caretaker at Nifong Park. The caretaker resides at the Walters Boone County Historical Museum and under dual direction of the City and Historical Society, assumes duties related to maintenance and care of the park, historic buildings, and farm animals (if any). This is the same level of funding support as in Fiscal Year 2011. Attached is a letter from BCHS outlining the caretaker’s role and request for funding for Fiscal Year 2012. (Note: Although BCHS’s February 17, 2012 letter references $15,000 for the City’s portion of the caretaker’s salary, the amount approved in the Fiscal Year 2012 budget was $14,000.)

FISCAL IMPACT:
Funding support in the amount of $14,000 was approved and appropriated in the FY 2012 budget.

VISION IMPACT:
http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php
The proposed agreement addresses Strategy #12.1.3, which encourages public/private cooperation/collaboration to acquire and develop parks and facilities.

SUGGESTED COUNCIL ACTIONS:
Pass the resolution authorizing the City Manager to sign agreement.
### FISCAL and VISION NOTES:

<table>
<thead>
<tr>
<th>City Fiscal Impact</th>
<th>Program Impact</th>
<th>Mandates</th>
</tr>
</thead>
<tbody>
<tr>
<td>City's current net FY cost</td>
<td>New Program/Agency?</td>
<td>Federal or State mandated?</td>
</tr>
<tr>
<td>$14,000.00</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Amount of funds already appropriated</td>
<td>Duplicates/Expands an existing program?</td>
<td>Vision Implementation impact</td>
</tr>
<tr>
<td>$14,000.00</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Amount of budget amendment needed</td>
<td>Fiscal Impact on any local political subdivision?</td>
<td>Enter all that apply: Refer to Web site</td>
</tr>
<tr>
<td>$0.00</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Estimated 2 year net costs:</td>
<td>Resources Required</td>
<td>Vision Impact?</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Yes</td>
</tr>
<tr>
<td>One Time</td>
<td>Requires add'l FTE Personnel?</td>
<td>Primary Vision, Strategy and/or Goal Item #</td>
</tr>
<tr>
<td>$14,000.00</td>
<td>No</td>
<td>12.1.3</td>
</tr>
<tr>
<td>Operating/Ongoing</td>
<td>Requires add'l facilities?</td>
<td>Secondary Vision, Strategy and/or Goal Item #</td>
</tr>
<tr>
<td>$0.00</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Requires add'l capital equipment?</td>
<td>Fiscal year implementation Task #</td>
</tr>
<tr>
<td></td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>