

Introduced by \_\_\_\_\_ Council Bill No. R 87-11

**A RESOLUTION**

authorizing an agreement with the Boone County Historical Society for caretaking services at Nifong Park.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute an agreement with the Boone County Historical Society for caretaking services at Nifong Park. The form and content of the agreement shall be substantially as set forth in "Exhibit A" attached hereto and made a part hereof as fully as if set forth herein verbatim.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor and Presiding Officer

APPROVED AS TO FORM:

\_\_\_\_\_  
City Counselor

## AGREEMENT

THIS AGREEMENT dated this \_\_\_\_\_ day of \_\_\_\_\_, 2011, by and between the City of Columbia, Missouri, a municipal corporation (hereinafter "City") and the Boone County Historical Society, a Missouri not-for-profit corporation (hereinafter "Historical Society").

WHEREAS, Historical Society intends to employ a resident caretaker to look after its facilities located within the City's Nifong Park; and

WHEREAS, City is willing to pay Historical Society to provide City with certain caretaking services for City's park facilities located in Nifong Park.

NOW, THEREFORE, City and Historical Society agree as follows:

1. Historical Society agrees to employ a resident caretaker who will reside in Historical Society facilities located at Nifong Park.
2. Historical Society agrees to provide City the following services to be performed by its resident caretaker:
  - a. Check on the farm animals on a daily basis, feeding and watering them when necessary.
  - b. Keep inventory of animal feed, ordering necessary supplies in advance of need.
  - c. Occasionally assist the Cosmopolitan Club with projects dealing with the farm animals.
  - d. Open and close the main gate to Maplewood Home for special events.
  - e. Respond to security alarms when called by the police, 24 hours on call.
  - f. Monitor park use and conditions, notifying appropriate individuals when action is necessary. May require daily inspections of park at various times of the year.
  - g. Handle occasional inquiries from park users in a friendly and understanding manner.

3. Historical Society and City agree that the services to be provided herein (hereinafter "the services") shall be provided by an employee of the Historical Society who shall be under the sole direction of the Historical Society. If the services are not being carried out to City's satisfaction, City agrees to notify Historical Society in writing at the Historical Society's official address. Historical Society agrees to correct the deficiencies in service within five (5) days of receipt of notice.
4. City agrees to provide access to the Nifong Park buildings for which the services are to be provided.
5. City and Historical Society agree that if the caretaker who will perform the services is absent for more than 48 hours, the Historical Society will notify the City so that arrangements can be made to ensure that the services are carried out by the City. If the City assumes responsibility for the services for more than two (2) weeks, the Historical Society will make a pro-rata refund of the annual fee.
6. City will provide Historical Society with all information necessary to carry out the services.
7. The services will commence upon execution of this agreement.
8. The term of this agreement shall begin upon execution of this agreement and shall end on September 30, 2011.
9. City agrees to pay Historical Society the sum of Fourteen Thousand Dollars (\$14,000.00) for provision of the services.
10. This agreement may be renewed for an additional one year term upon agreement by the parties not later than sixty (60) days prior to the end of the initial one-year term.
11. Notices. All notices required herein shall be given in writing to the parties by mailing to the following persons:

**City:**

c/o Mike Hood, Director of Parks and Recreation  
P.O. Box 6015  
Columbia, MO 65205-6015

**Historical Society:**

c/o Jennifer Flink, Director  
3801 Ponderosa Avenue  
Columbia, MO 65201

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

**CITY OF COLUMBIA, MISSOURI**

By: \_\_\_\_\_  
Mike Matthes, City Manager

ATTEST:

\_\_\_\_\_  
Sheila Amin, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Fred Boeckmann, City Counselor

CERTIFICATION: I hereby certify there are funds available in Account No. 110-5440-541.49-60 to cover the above expenditure.

\_\_\_\_\_  
John Blattel, Finance Director

**BOONE COUNTY HISTORICAL SOCIETY**


By: \_\_\_\_\_

Title: \_\_\_\_\_

**Source:**  
**Mike Hood** 

**FISCAL and VISION NOTES:**

Agenda Item No. \_\_\_\_\_

**TO: City Council**  
**FROM: City Manager and Staff**   
**DATE: June 2, 2011**  
**RE: Nifong Caretaker Agreement**

<b>City Fiscal Impact</b> Enter all that apply:	
\$0	City's current net FY cost.
\$14,000	Amount of Funds Already appropriated
\$0	Amount of budget amendment needed
\$0	Estimated 2 yr net costs: One-time
\$14,000	Operating / On-going
<b>Program Impact:</b>	
N	New program/ agency (Y/N)
N	Duplicates/expands an existing program (Y/N)
N	Fiscal impact on any local political subdivision (Y/N)
<b>Resources Required:</b>	
N	Requires add'l FTE personnel? (Y/N)
N	Requires additional facilities? (Y/N)
N	Requires additional capital equipment? (Y/N)
<b>Mandates:</b>	
N	Federal or state mandated? (Y/N)
<b>Vision Implementation Impact</b> Enter Below All That Applies: <u>Refer to Website:</u>	
Y	Vision Impact? (Y/N or if N, go no further)
Strategy # 12.1.3	Primary Vision, Strategy and/or Goal Item#
Item #	Secondary Vision, Strategy and/or Goal Item#
Task #	FY10/FY11 Implementation Task#

**EXECUTIVE SUMMARY:**

This resolution authorizes the City Manager to sign an agreement with the Boone County Historical Society. This agreement will authorize the City to pay the Society \$14,000 as the City's partial support of a resident caretaker for Nifong Park and the historic Maplewood Home and other buildings.

**DISCUSSION:**

In the Department of Parks and Recreation's FY 2011 budget, the City Council approved spending \$14,000 as the City's partial support for a resident caretaker at Nifong Park. The caretaker resides at the Walters Boone County Historical Museum and under dual direction of the City and Historical Society, assumes duties related to the maintenance and care of the park, historic buildings, and farm animals. This is the same level of funding support as in Fiscal Year 2010.

**FISCAL IMPACT:**

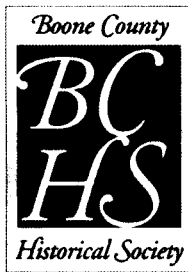
Funding support at the level requested was approved and appropriated in the FY-2011 budget.

**VISION IMPACT:**

The proposed agreement addresses Strategy #12.1.3, which encourages public/private cooperation/collaboration to acquire and develop parks, facilities and programs.

**SUGGESTED COUNCIL ACTIONS:**

Pass the resolution authorizing the City Manager to sign agreement.



*The Walters-Boone County Museum*  
*The Montminy Art Gallery The Maplewood House*  
*The Village at Boone Junction*

3801 Ponderosa Street Columbia, Missouri 65201  
Phone: (573) 443-8936 boonecountymuseum@yahoo.com boonehistory.org

**HISTORICAL SOCIETY  
EXECUTIVE OFFICERS**

**President**

Ray Beck

**1<sup>st</sup> Vice-President**

Tom Mendenhall

**2<sup>nd</sup> Vice-President**

John Nowell III

**Secretary**

Carolyn Spier

**Historian**

Jane Flink

**BOARD MEMBERS**

Elizabeth Balling ~ Carolyn Doyle

Diana Hallett ~ Doug Hunt

Elizabeth Kennedy

Joyce Kemner ~ Marjorie Motley

Dolores McCray ~ Vicki Pauley

Marvin Sapp ~ Betty Sheridan

Gertrude Thompson

**ENDOWMENT TRUST  
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**TRUSTEES**

Lynn Behrns ~ Ann Cleek

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Phil Prather ~ Gary Tatlow

**MUSEUM AND GALLERY  
ADMINISTRATIVE STAFF**

**Executive Director & Curator**

Jenifer Flink

**Accountant**

Joyce Klein, CPA

**Property Manager**

John Fetters

June 1, 2011

Mike Hood

Director Parks and Recreation

Columbia Parks & Recreation

1 South 7th St

Columbia, Missouri 65201

Dear Mike Hood,

With assistance of the City of Columbia, the Boone County Historical Society has put City funding to use in administering the Maplewood Farm Historic Site and the Gordon Cabin, located in Nifong Park, and continued to use the services of a caretaker to assist in providing security in the park and upkeep of the site.

Working closely with Parks and Recreation, and with support from Society volunteers, and private funding, the Society will continue to keep the Maplewood House open for tours each Sunday, from April through September, and host *Christmas at Maplewood* in December, in partnership with the Maplewood Barn Theater Group. Funding will go toward cleaning and repairs to the interior furnishing of the house, brochures, publicity and promotion of the historic house.

John Fetters performs an invaluable service for both the museum and Nifong Park. During the summer months he cares for and feeds the animals in the petting zoo. In addition to the work he does as caretaker and his assistance with events, he augments Nifong Park security, overseeing the status and security of park buildings and gates.

For FY2011, we are formally requesting the funds which we understand has been appropriated in your current FY2011 budget, including \$5,000 which goes toward the continued upkeep of Maplewood House; and \$14,000, a contribution of approximately 40 percent of the caretaker's salary.

We appreciate the support of the City of Columbia, and the working relationship that exists between the Parks and Recreation Department and the Society. We look forward to working with you during another successful year of serving the community.

Sincerely,

Jenifer Flink  
BCHS Executive Director and Curator

Raymond A. Beck  
BCHS President