



Columbia/Boone County Department of Public Health and Human Services



Student/Internship/Volunteer Availability Form

Please use this form to let the Point Person know that you have an available opening for a student/intern/volunteer in your unit.

Unit Name:

Name and Position of Preceptor:

Student Opportunity/Internship/Volunteer Opportunity Title:

Description of Duties/Specific Project:

Preferred Education Level of Intern:	High School	Undergraduate
	Graduate Student	Not applicable

Number of Hours Required: Days/Hours Student/Intern/Volunteer Would Work:

Start Date: End Date:

Applicant must possess these qualities:

Preceptor is willing to take an intern who is using internship for class credit.	Yes	No
Preceptor can be flexible on start/end dates.	Yes	No
Preceptor can be flexible on hours.	Yes	No
Intern must have a valid driver's license.	Yes	No
Intern must have access to a personal vehicle.	Yes	No
Intern must have personal laptop.	Yes	No
The student opportunity/internship/volunteer opportunity is unpaid.	Yes	No