



TEMPORARY TENT APPLICATION (less than 180 days)

City of Columbia – Fire Department / Fire Marshal Office
201 Orr St., Columbia, Missouri 65201
Phone: (573) 874-7556 Fax: (573) 874-7446



City of Columbia - Community Development Department / Building and Site Development Division
701 E. Broadway, Columbia, Missouri 65201
Phone: (573) 874-7474 Fax: (573) 874-7283 TTY: (573) 874-7251

Tent Location	Tent Contractor/Owner
Business	Company
Street Address	Street Address
City, State, Zip	City, State, Zip
Contact	Contact
Phone Number	Phone Number

Tent Size: Width _____ X Length _____ =Area _____ Sq. Feet

Tents less than 400 square feet do not require a permit

Dates Tent Will Be Erected: Start _____ End _____

Tables/Chairs in tent? Yes _____ No _____

Tent Guidelines

(for full requirements see IFC Chapter 24 and City amendments)

Location-Tents shall not be located within 20 ft of buildings, other tents or membrane structures, or internal combustion engines. Guy wires are not considered part of the tent. Exception: Tents under 10,000 square feet, where the aggregate floor area of the building and membrane structure or tent shall not exceed the allowable floor area in the IBC, required means of egress shall be provided for both the building and membrane structure including travel distances, and fire apparatus roads shall be provided.

Required Exits- Occupancy from 10-199 2 exits, 200-499 3 exits, 500-999 4 exits, 1000+ 5 exits

Exits- Exit openings shall remain open, unless covered by a flame-resistant curtain. Curtain shall be of contrasting color and free sliding on a metal support. Exits shall be at least six feet wide. Ropes and guy wires shall not obstruct exits and exit discharges.

Exit Lighting- Means of egress shall be illuminated with light having an intensity of not less than 1 foot candle at floor level. Means of egress lighting shall be powered from a separate source. Egress lighting is not required for open sided tents operating during daylight hours.

Exit Signs- Illuminated exit signs shall be posted above all exits. Exit signs are not required in open sided tents.

No Smoking Signs- No smoking signs shall be posted throughout the tent.

Warming- All warming equipment shall be 5 feet from tent sides/top and any combustibles or per manufacturer’s recommendation.

Open Flame- Any open flame is not permitted inside or within 20 feet of the tent structure.

Fire Extinguishers- Travel distance to a minimum 2A10BC fire extinguisher shall not exceed 75 ft

Anchoring- The tent shall be anchored per manufacturer’s requirements.

Access- The tent shall not block fire department access, fire department connections, or fire hydrants.

Flame Resistant- A certificate of flame resistant treatment is required and shall be attached to the permit.

I understand the tent permit can be revoked at any time for non-compliance. Call 874-7556 for inspection after the tent is erected.

Signature_____ Date_____

Approved

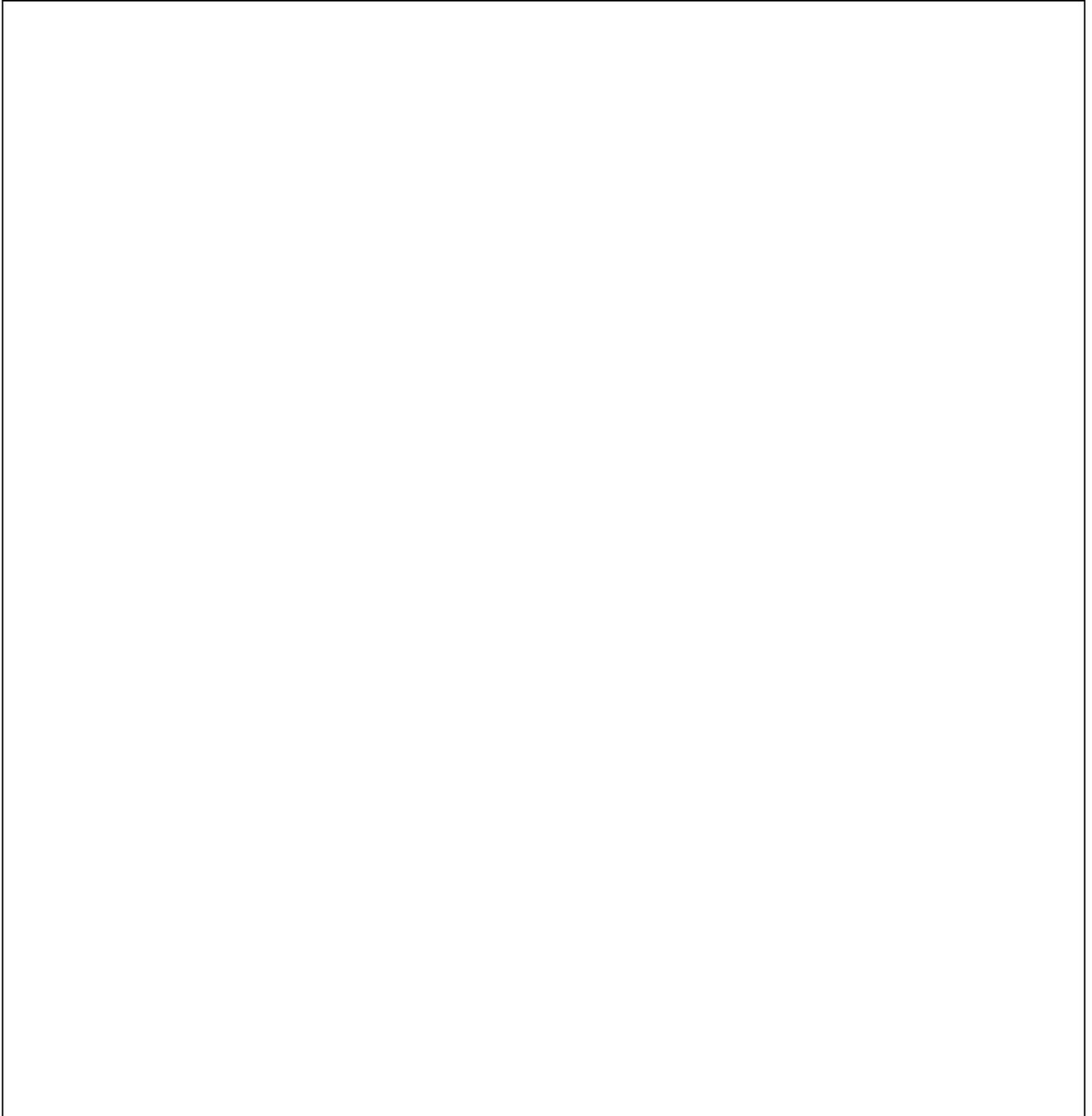
(Fire) Reviewed by_____ Date_____ Y / N

(BSD) Reviewed by_____ Date_____ Y / N

Permit #:_____

Reviewer Comments:

Site/Floor Plan



The following shall be included on the above diagram:

- Exits
- Lit exit signs
- Egress lighting
- Fire extinguishers
- Cooking/heating equipment
- Distance from buildings