City of Columbia
Adopted Budget

FY 2000
Table of Contents

	Page
BUDGET MESSAGE	
Addendums to Budget Message	i
Budget Message	v
Ordinance Adopting FY 2000 Budget	xvii
GENERAL INFORMATION	
Organizational Chart	1
Demographic Statistics	2
Assessed Values of Taxable Property	4
Budget Calendar/Budget Process	5
Types of Funds Budgeted	7
How to Use this Budget Document	9
Notes and Comments	10
Fiscal and Budget Policies	11
City Manager's Annual Report on Programs and Priorities	15
EXPENDITURE SUMMARIES	
Overall Budget Summary: Appropriations by Category of All Funds	25
Expenditure Graphs - By Fund Type	26
Expenditure Summary By Fund Type	29
Expenditure By Department Funding Source	30
Expenditure By Department And Category	32
General Government Expenditures By Function	38
Enterprise Fund Expenses By Fund	39
Internal Service Fund Expenses By Fund	40
REVENUE SUMMARIES	
Overall Revenue Summary	41
Revenues By Category and Funding Source	42
General Government Revenues	43
General Fund Revenues	44
Enterprise Fund Revenues	48
Internal Service Fund Revenues	50
FUND STATEMENTS	
Summary - Operating Statements for All Service Funds	53
Individual Fund Statements	54
Summary of Total Revenues and Total Expenses By Fund	92
OPERATING BUDGETS	
General Fund Summary	93
City General - Non Departmental Expenditures	97

OPERATING BUDGETS (cont.)

Administrative

City Council . . . 101
City Clerk and Elections . . . 107
City Manager . . . 113
Finance Department . . . 117
General Fund Operations . . . 121
Utility Customer Services Fund . . . 129
Self-Insurance Reserve Fund . . . 130
Human Resources . . . 131
Law Department . . . 135

Public Safety

Municipal Court . . . 141
Police Department . . . 147
Fire Department . . . 155
Joint Communications & Emergency Management . . . 163

Health and Environment

Health Department . . . 169
Planning and Development . . . 181
General Fund Operations . . . 185
Community Development Block Grant . . . 189
Department of Economic Development . . . 191
Community Services . . . 195

Parks and Recreation Department

Parks and Recreation . . . 205
General Fund Operations . . . 209
Recreation Services Fund . . . 215

Public Works Department

Public Works Department . . . 219
General Fund Operations . . . 223
Public Transportation Fund . . . 231
Regional Airport Fund . . . 237
Sanitary Sewer Utility Fund . . . 245
Parking Facilities Fund . . . 253
Solid Waste Utility Fund . . . 257
Storm Water Utility Fund . . . 267
Custodial and Maintenance Services Fund . . . 273
Fleet Operations Fund . . . 277

Water and Electric Department

Railroad Fund . . . 281
Water and Electric Utility Fund . . . 287
Water Utility . . . 291
Electric Utility . . . 297

Other Funds

Cultural Affairs Fund . . . 305
Convention and Tourism Fund . . . 309
Employee Benefit Fund . . . 313
Information Services Fund . . . 317
Public Communications Fund . . . 321
Contributions Fund . . . 329
Transportation Sales Tax Fund . . . 335

CAPITAL PROJECTS

Capital Projects - Summary 339
Funding Source Descriptions 340
Capital Projects - General Government 343
Capital Projects - Enterprise Fund 363

DEBT SERVICE

Debt Service - Summary 375
Summary of Outstanding Debt 376
General Obligation Bonds 377
Water and Electric Revenue Bonds 378
Sanitary Sewer Revenue Bonds 380
Refuse System Bonds 382
Parking System Bonds and Lease 383
Special Obligation Bonds 384
Self Insurance - Special Obligation Insurance Reserve Bonds 385

APPENDIX

Community Development Block Grant 387
Personnel Summary Information 389
Glossary 393

ADDENDUMS TO BUDGET MESSAGE

September 30, 1999

Following submission of the City Manager's budget dated July 31, 1999, the City Council held several work sessions to discuss each of the City departmental budgets. Public hearings were opened August 16, 1999, at the Council meeting and continued through the evening of the adoption of the budget, September 20, 1999. The attached summary sheet reflects amendments made to the City Manager's budget prior to its adoption and adjusts the numbers in the original budget message contained in the document dated July 28, 1999. Accordingly, there were changes made to the General Fund, certain Enterprise and Internal Service Funds. The original budget message is published in this document; however, all final adopted amounts are reflected in the Financial Summary Section and Detailed Budget Sections. The FY 2000 Personnel Package adopted was within the guidelines of the City Council. The General Fund, which provides for traditional operations and programs, reflects a 16% fund balance of adopted expenditures.

FY 2000 Capital Projects, which are listed in the Capital Project section of the budget, will not have a major impact on operating funds in FY 2000. However, in the coming years, some will affect certain operating budgets in areas of materials, supplies, utilities, equipment, etc. Capital projects for FY 2000 total $28,990,703.

FY 2000 all budgeted funds total $201,867,453. This all funds figure includes certain expenditures between departments such as charges to departments for services rendered (internal service funds), subsidies, and transfers. A true all funds budget amount can be obtained by reducing the above all funds number by these items. The net budget amount for FY 2000 is approximately $172 million.

Respectfully submitted,

Raymond A. Beck, P.E.
City Manager

Attachment

AMENDMENTS TO FY 2000 CITY MANAGER'S BUDGET
Adopted 9/20/99

Department	Account	Description of Changes	Amount to Increase/ (Decrease)
		Estimated FY 1999 General Fund Changes:	
Revenues:			
Sales Taxes	110-0000-411.10-00	Sales Tax (Reduce FY 99 Est from that shown in amended budget to 4.5%)	($119,634)
Gross Receipts Taxes	110-0000-412.20-10	GTE Gross Receipts	($25,000)
	110-0000-412.20-20	Union Electric Gross Receipts	($100,000)
	110-0000-412.20-30	Boone Electric Gross Receipts	$30,000
	110-0000-412.20-40	CATV Franchise	$418
		Total Changes in Estimated FY 1999 Gross Receipts Taxes	($94,582)
		to reduce FY 99 Est from that shown in amended budget to 7.9%	
Intragovernmental	110-0000-451.10-00	Electric PILOT	$71,862
		Total Change In Estimated FY 1999 Intragovernmental Revenue	$71,862
		Net Reduction to FY 1999 Estimated Revenues	**($142,354)**
Expenditures:			
Public Works	110-6023-521.66-40	Funds Left Over from purchase of equipment	($53,085)
		Net Reduction to FY 1999 Expenditures	**($53,085)**
		Net Reduction to FY 1999 General Fund Balance	**($89,269)**
		Available to be carried Forward	
		Proposed FY 2000 General Fund Changes:	
Revenues:			
Sales Taxes	110-0000-411.10-00	Sales Tax (Reduce from 4.5% to 4% over FY 1999 Revised Estimate)	($189,260)
Gross Receipts Taxes	110-0000-412.20-10	GTE Gross Receipts	($18,683)
	110-0000-412.20-20	Union Electric Gross Receipts	($63,250)
	110-0000-412.20-30	Boone Electric Gross Receipts	$32,825
		Total Change in FY 2000 Gross Receipt Taxes	($49,108)
		to adjust to 4% over FY 1999 Revised Estimate	
Intragovernmental	110-0000-451.10-00	Electric PILOT	130,570
	110-0000-452.10-00	G & A Revenue	(23,098)
		Total Change in FY 2000 Intragovernmental Revenue	107,472
Transportation Sales Tax Transfer	110-0000-490.10-21	FY 2000 Transportation Sales Tax Transfer Increase	150,000
Police	110-2120-461.04-00	Law Enforcement Traffic Services Newly Approved Grant	10,000
		For Hazardous Moving Violations	
		Net Increase to FY 2000 Revenues	**29,104**
Expenditures:			
various	110-xxxx-xxx.02-30	Reduce Disability Insurance Rate	(12,967)
various	110-xxxx-xxx.02-36	Reduce Life Insurance Rate	(8,465)
All Depts	110-xxxx-xxx.2x-xx	Reduce all Travel by 5%	(16,130)
City Manager	110-0510-501.49-90	Reduce Miscellaneous Contractual Services	(5,000)
Council	110-0120-501.49-90	Adjust Boards & Commission Requests	(4,162)
Finance	110-1010-502.49-90	Reduce Supplemental Request Amount for Dept Procedures Review	(2,500)
Police	110-2120-511.01-41	Overtime - Hazardous Moving Violations Grant (Net Cost $3,151)	10,000
Police	110-2120-511.02-10	Social Security - Hazardous Moving Violations Grant	765

AMENDMENTS TO FY 2000 CITY MANAGER'S BUDGET
Adopted 9/20/99

Department	Account	Description of Changes	Amount to Increase/ (Decrease)
Police	110-2120-511.02-25	Police Pension - Hazardous Moving Violations Grant	2,386
Fire	110-2320-513.66-41	Reduce for Savings on (10) Scott Air Paks	(6,592)
Parks & Recreation	110-5440-540.49-60	Increase First Night Funding from $7,500 to $10,000	2,500
Non-Departmental	110-8500-590.56-86	Reduce Council Reserve Amount from $75,000 to $55,000	(20,000)
		Net Reduction to FY 2000 Expenditures	**(60,165)**
Council Reserve Allocated:			
Non-Departmental	110-8500-590.49-90	Set money aside for Grant Writing Services	10,000
Non-Departmental	110-8500-800.81-75	Funds for Web Page Improvement	20,000
		Total Council Reserve Allocated to Departments	**30,000**
Non-Departmental	110-8500-590.56-86	Reallocate Council Reserve for Budget Amendments	**(30,000)**

Proposed FY 2000 Other Fund Changes (Not General Fund)

Revenues:			
Cultural Affairs	226-4630-462.10-10	Increase Mo. Arts Council Arts Educ Grant Received	1,000
Public Comm	675-0000-490.01-10	Transfer from General Fund for Web Page Improvement	20,000
		Net Increase to Other Fund Revenues	**21,000**
Expenditures:			
various	xxx-xxxx-xxx.02-30	Reduce Disability Insurance Rate	(11,153)
various	xxx-xxxx-xxx.02-36	Reduce Life Insurance Rate	(8,809)
Water	550-7050-600.45-95	Minor changes needed in intragovernmental charges	(1,488)
Electric	551-7050-600.xx-xx	Minor changes needed in intragovernmental charges	(1,997)
Information Serv	674-1850-601.49-90	Additional Funds for MLAs for Groupwise and NetWare (From IS FB)	18,800
Cultural Affairs	226-4630-509.49-90	Additional Expenses for Mo. Arts Council Arts Education Grant (Net = $0)	1,000
Self Insurance	669-1080-601.49-90	Additional Funds Needed for Claims Admin Fees (From SI FB)	63,000
		Net Increase to Other Fund Expenditures	**59,353**
Council Requests:			
Cultural Affairs	226-4610-509.49-90	Fund (4) Cultural Arts Programs @ 25% of their original request (8,225)	8,225
Public Comm	675-0910-601.49-90	Funds for Web Page Improvement	20,000
		Total FY 2000 Council Requests	**28,225**
		Total Changes to FY 2000 Other Fund Expenditures	**87,578**
CIP CHANGES:			
See Revised CIP Pages		Add to Golf Course Improvement Project #34 for Irrigation Study	15,000
		Move Street Project #48 to FY 2000 (remainder of projects will be from prior year appropriations)	41,000

BUDGET MESSAGE
July 28, 1999

Honorable Mayor and City Council
City of Columbia, Missouri

I am pleased to submit the 1999-2000 City Manager's Budget and Budget Message as provided for in Columbia's City Charter. The city budget is one of the most important documents the Manager and staff prepares and the Council adopts each year. This budget provides the funding for implementing city services, programs and projects for the next fiscal year. With our dedicated staff working as a team with the many volunteers of our city and the financial resources provided in this budget, our city will continue as an award winning city.

The budget includes a statement of programs and priorities; a description of each department, department objectives, highlights/significant changes; and, comparative data and performance measurements. This balanced budget represents a financial plan which implements many of the priorities and objectives of our city.

BUDGET PROCESS:

The City Manager's budget must be submitted at least 60 days prior to the beginning of each budget year which begins October 1. Following Council work sessions and public hearings, our goal is for the Council to submit any amendments to the budget in order that the budget can be adopted during the second regular Council meeting in September as has been the practice in the past. The charter provides that the Council shall hold public hearings on the budget as submitted, at which time all interested persons shall be given an opportunity to be heard. The charter also provides the Council adopt the budget by majority vote no later than the last Monday of the month preceding the last month of the budget year (September), or the budget submitted by the City Manager will be effective.

OVERVIEW:

The budget includes four basic types of funds: General Fund, Enterprise Funds, Internal Services Funds and other "Special Funds". Because Columbia is a full-service city, this budget may be larger than many cities of comparative size and will indicate a larger number of specific accounts for each operation. Some of the larger enterprise funds include electric, water, wastewater, stormwater, parking, solid waste, recreation services, and the regional airport. City operations include several internal service fund activities that support other departments, such as Information Services (computers), utility customer services, fleet operations (central garage), and custodial and building services. Certain accounting changes have been reflected in both the adjusted 1999 and 2000 budget numbers. These changes include the flow of funds of transportation sales tax proceeds and the inclusion in the overall totals of debt amounts that were previously only listed in the debt section.

Total Property tax rates for City purposes are shown to remain at $.41, which includes $.23 for the General Fund and $.18 for Debt Service. This is a shift of $.03 from the Debt Service levy to the General Fund levy. It should be noted the $.23 General Fund levy is $.22 below the maximum the Council is authorized to levy for city operations. Each one cent yields about $88,000 per year. Sales tax receipts continue to vary substantially from month to month and continue to grow at a slower pace than in previous years. Sales tax revenues are projected to grow at a rate of 4.5% over the 1999 estimated budget. Gross receipts tax is projected to show a 2.2% growth. Electric rates are proposed to decrease by 2% for residential, 3% for commercial and 5% for Large General Service and Industrial Customers. This rate decrease will save customers about $2.1 million, decrease electric utility revenues and PILOT (payment in lieu of tax) payment to the General Fund. PILOT from the Water and Light Department to the General Fund is projected to increase a total of 1.4%, even after adjusting the electric PILOT downward for the rate decrease. Water PILOT is up substantially from the 1999 budget due to increase in rates and increase in customers, and partly due to agreements and mergers with water districts. Grant revenues are increasing only 1.3% in the General Fund, mostly due to the elimination of several grant funded programs in the Health Department.

The overall operating budget is $131,273,783, up 3.5% from amended FY 1999. Total expenditures excluding the capital improvement plan are $172,848,062, an increase of only 0.4%. This is due mainly to the decrease in debt service from 1999 to 2000. The city repaid in excess of $5 million in principal on special obligation bonds whose maturity was scheduled to coincide with a reimbursement from the state for the Route B road project. The overall expenditures shown for all funds total $201,782,765; as compared to the adjusted FY 1999 amount of $204,219,920, down 1.2%, however, when subtracting internal service funds ($18,389,262), operating transfers ($8,696,476) and general & administrative accounting fees ($2,536,392) **the actual city spending is $172,160,635 as compared to $175,099,404 for amended FY 1999.**

Capital outlays are shown at $5,281,753 as compared to $4,467,202 for FY 1999. One major reason for the increase in capital outlays is the purchase of 22 new marked patrol vehicles for the Police Department. The Electric Utility is also budgeting a substantial increase in capital outlays for replacement of major equipment at the power plant.

Capital Improvement projects (CIP) for all funds decreased from $31,985,723 in FY 1999 to $28,934,703, a decrease of $3,051,020 or 9.5%. The FY 2000 total does not include the amounts for the projects which will be placed on the November 1999 ballot issue. The largest decrease is in the wastewater projects. A large number of projects funded from voter approved issues were appropriated in 1999. Also, the FY 1999 capital improvement plan included the appropriation of $2.19 million in local use tax. This was a one time appropriation of the balance that was left over after repayment to the state. Voters did not approve an extension of the use tax this past year.

Subsidies for certain enterprise operations have decreased. The General Fund is no longer providing a $124,405 subsidy to the Storm Water Utility. It should be noted that the transportation related subsidies, Airport and Transit, are no longer processed through the General Fund. These subsidies are being transferred directly from the Transportation Sales Tax Fund to those accounts. The 1999 Budget and Estimated amounts have been adjusted to reflect this change in process.

The user rate increases proposed with this budget include the planned 2% in water rates, an increase in water meter and connection fees and several in Parks & Recreation fees. This is the third of four 2% increases planned for the water utility at the time of the ballot issue.

There are no proposed rate increases for the wastewater, stormwater, solid waste, parking or other operations.

PERSONNEL:

Our full service city has over 1,050 permanent positions with total personnel services being a major budget item, particularly in the General Fund where it is about 67% of the budget. My budget strategy assumed an overall personnel cost increase of about 5%; this budget includes 3.5% for current personnel and 0.8% for new personnel for a total increase of 4.4%. When considering the elimination of programs the **effective personnel increase is about 4.9%**. This is down from the previous years' increase total of 6.5%. This percentage for new employees is below our city growth of about 1.5% per year. This overall reduction of 2.1% from the previous year is responsive to the lower rate of growth of our revenues, partly because this fiscal budget converts a smaller number of temporary positions to permanent than last year, other enhancements made to the health program last year, and the reduction of contract personnel in the Health Department.

This budget includes a 2.5% COLA and a normal 3% merit or $.40 cents per hour increase whichever is higher. It was also necessary to include a 5% increase in insurance premiums for FY 2000. An additional $8 a month is proposed to be added to the Post Employment Health Plan (PEHP) contribution for a total of $21.00 per month. These funds are available at retirement. This should be particularly beneficial for shorter term employees, trained by the city who remain until retirement. Our standard sick leave buy back program for active employees has been very effective and provides mutual benefits to many employees who have accumulated adequate sick leave and are at the top of their pay range. This budget includes an enhancement to the annual sick leave buy back program which allows employees with accumulated sick leave time over 1,040 hours to sell back their excess annual accumulated hours at 50% of their pay. The enhancement would increase the rate from 50% to 75% of pay. Also included as a high priority of employees, is an additional .5% of pay as the city's match for the 401(a) plan which will bring the city's contribution rate to 3%. In addition, funds were made available to address specific work related issues such as shift differential, safety items etc.

A large number of reclassification requests were submitted by department heads for various positions. Only two reclassifications were made (one higher and one lower); however $30,000 is included **in the budget** to review all positions. The last comprehensive review was done about nine years ago. Additional funds are also included for positions where we are having recruiting/retention problems. We plan to provide higher starting salaries and award a "super merit" increase to existing employees (where applicable) to keep their salaries above newly recruited/hired personnel.

When including the conversion of temporary positions to permanent positions, a net total of 13.95 new positions are included which is less than 1.5%, the approximate city growth. New positions added include five Police Officers (assuming grants) ; one Animal Control Officer, increased a Nutrition Educator position by .2 FTE and added .75 FTE Social Worker in the Health Department; one Maintenance Specialist, two Maintenance Assistant IIs, and one Recreation Leader in Parks and

Recreation; one Engineering Aide III, two Airport Security Officers and one Bus Dispatcher in Public Works; one Power Plant Tech Supervisor and 1.5 Energy Management Specialist I in Water and Electric; and one ASA II in Planning.

In the Health Department, 4.5 positions in the Corrections, School Health and Parkade programs will no longer be administered by the City and therefore have been removed from the budget.

HIGHLIGHTS - GENERAL FUND:

The general fund shows revenues and expenditures for traditional operations and programs found in most communities such as Public Health, Safety, Planning, Public Works, Parks, etc. Subsidies are provided from the City General Fund account to those enterprise funds that do not provide adequate revenues from their fee structures.

Key elements of the proposed FY 2000 General Fund budget are:

- General Fund budgeted revenues include a transfer of $2,038,125 from the projected unused fund balance of FY 1999. This is $340,499 or 14.3% less than the $2,378,624 available in FY 1999. Total resources are $44,096,898 which is a 3.7% increase over estimated FY 1999.

- **Resources** excluding appropriated fund balance are projected at $42,058,773 which is $1,906,076 or a 4.7% increase from estimated FY 1999.

- **Expenditures** are projected at $44,098,272 up 4.0% from the amended FY 1999 budget.

- The Contingency Fund has been set at $100,000 and $75,000 is shown for Council Reserve, which the Council may want to specify uses for all or part of these amounts in the Council adopted budget.

- Funds for social assistance programs and art activities show a 3.0% increase as discussed with the City Council prior to beginning the budget process. The Council will need to determine if they want to increase this another .5% from the Special Council Reserve Account.

- Subsidies to funds such as recreation services and others are shown at $1,859,976 compared to $1,937,025 last year. The subsidy for the Storm Water Utility has been eliminated. The subsidies are as follows:

Operation	FY 1999	FY 2000	% change
Recreation Services	$1,500,000	$1,500,000	0% increase
Storm Water Utility	124,405	0	100% decrease
Cultural Affairs	210,120	232,000	10.41% increase
Volunteer Services	102,500	127,976	26.85% increase
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	$1,937,025	$1,859,976	

Continued emphasis has been placed on public safety with the addition of the following:

- In the Police Department, five police officers which will be partially supported through grants or reimbursements. Two of these officers will be placed in the schools during the school year. The City will be reimbursed by the School District for part of the cost of these officers. Total approved supplemental requests (non personnel) equal $504,836 which includes replacement of 22 of the 36 marked patrol vehicles.

- Funds to pay for the annual cost of utilizing fiber optic connections between the fire stations and other City facilities. This will allow the stations to share maps and other information. Total approved supplemental requests for FY 2000 are $145,802 for non personnel items down $50,087 from FY 1999. Many of the Fire Departments capital needs are included in the November 1999 ballot issue to be funded with the extension of the 1/4 cent capital improvement sales tax. A substantial increase in personnel will be required for the new station.

- Addition of one Animal Control Officer in the Health Department and additional funds for stand-by pay to extend the hours of operation of the Animal Control facility with special emphasis in the evening hours.

- Supplementals totaling $31,118 in Emergency Management for four generators and ten radio controls for the Severe Weather Sirens. These programs are being phased in.

Other General Fund highlights include:

- In Parks and Recreation there was a conversion of temporary benefited employees to two Maintenance Assistant IIs. A new Maintenance Specialist was added to assist with the plumbing and electrical work throughout city parks. Total approved supplemental requests for FY 2000 are $226,084 (non personnel).

- In the Public Works General Fund operations, total approved non personnel supplemental requests for FY 2000 are $376,980. Major items include replacing two tandem dump trucks, a tractor with backhoe loader, and a skid steer loader with backhoe.

- In the Health Department, 4.5 positions were eliminated, 2.5 FTE Nursing and a clerical position, which were funded through a contract with the county at the Boone County Correctional facility. These positions were transferred to the control of the sheriff. One full-time city social worker position was transferred from the Community Partnership to Advent Enterprises Personnel Advantage. A city nurse practitioner , previously contracted and funded by Family Health Care, became an employee of Family Health Care.

- In the Planning & Development Department, a new ASA II position is included to help address increasing activities and will be funded primarily from CDBG funds. New federal requirements, Metro 2020 planning and updating the Consolidated Plan are some of the activities to address.

- Subsidies for Airport and Public Transportation were moved out of the General Fund. These funds will be transferred directly from the Transportation Sales Tax Fund to these utilities. This change in accounting procedure reduced the overall expenditures in the General Fund and therefore reduced the required 16% fund balance reserve by approximately $63,000 for FY 2000. The General Fund Balance is still considered to be healthy.

- The review of the methodology for allocation of Information Service charges increased intragovernmental charges to the General Fund by $202,857. This new methodology allows for a more accurate charge out to each department based upon the number of workstations connected to the network and the number of users of AS/400. Employee Health was also converted to an internal service activity to better allocate the cost of this activity to the departments that utilize the service. The overall effect of this change increased intragovermental charges by $147,340 to the General Fund. Other increases in intragovernmental charges include $67,777 in Building Maintenance Charges and $39,826 in Janitorial Services.

- Transferred $.03 from the Debt Service Property Tax levy to the General Fund Property Tax levy. Total property tax rate will remain the same at $0.41. The debt service levy can be reduced by $.03 and yet service bond requirements, and the General Fund operations has increased needs for this additional revenue.

BUDGET HIGHLIGHTS - ENTERPRISE FUNDS:

Combined budgets for all programs and projects operated as enterprise funds show projected revenues for FY 2000 at $102,506,882 and expenses at $93,329,189 for a net income of $9,177,693.

- Electric Utility Operating revenues show $64,644,858 with expenses of $56,774,284, for a net income of $7,870,574. Electric rates are shown to decrease by 2% for residential, 3% for commercial and 5% for Large General Service and Industrial Customers. This rate decrease equals approximately $2.1 million in savings for our customers and a decrease in revenues to the utility and General Fund PILOT. A total of $1,727,427 is shown as non-personnel supplemental expenditures which include the replacement of equipment and major maintenance and upgrading of a variety of facilities including the power plant. The CIP reflects an additional $500,000 for converting and maintaining underground electric lines, and the total for office space is $1,250,000. One new position is included for this fund, a Power Plant Tech. Supervisor. Two temporary benefited positions that are shared with Public Communication have been converted to permanent part-time positions. The department will continue the capital improvements, including those outlined in the 1997 ballot issue.

- Water Utility projected revenues are $11,016,116 and expenses of $10,101,196 for a net income of $914,920. The 2% rate increase planned in the Revenue Bond ballot issue will be implemented again this year. This will be the third of four planned increases. In addition, connection fees for 3/4 inch and 1 inch service is proposed to increase from $307 to $325 and $360 to $380 respectively. Meter box fees will also increase by $4, making the fees $78 and $83 for 3/4 inch and 1 inch service respectively. Non personnel supplemental requests approved for this budget total $405,442. This is primarily for the replacement of existing equipment and major maintenance on a variety of facilities. We now have merged with or have formal agreements with all districts except Water District No. 4, which is being finalized.

- The Railroad Operation projected revenues are $414,050 and expenses of $460,868 for a net loss of ($46,818). Since the railroad provides direct benefits to the electric utility (primarily coal hauling), we have been transferring $50,000 per year from the Electric Fund to the Railroad Fund. We are recommending that this transfer be continued on a year to year basis to assure a solid financial backing for the railroad. Staff believes the railroad continues to be an essential part of our overall, balanced transportation system, and important to the economy of our community.

- Public Transportation (Transit) has projected revenues of $2,651,536 and expenses of $2,629,172 for a net income of $22,364. To achieve this transportation sales tax funds are being used to provide an operating subsidy of $1,500,000, a $146,000 reduction from FY 1999. The operating subsidy will no longer be processed through the General Fund. We are recommending one position, a bus dispatcher, be added to this budget. The Capital Improvement Plan for Public Transportation includes the replacement of (7) 40' buses, (6) 30' buses and (2) paratransit vehicles. The City is able to accomplish this large scale replacement of buses due to the availability of FTA grant funds this fiscal year and available transportation sales tax funds for the local match. Transit ridership continues to increase.

- The airport has projected revenues of $1,138,930 and expenses of $1,140,923 for a net loss of ($1,993). This budget recommends the addition of two Airport Safety Officers and training costs to reduce the long working hours of the current trained officers. Ozark Air Lines announced their intent to operate from the Columbia Regional Airport beginning this 1999 calendar year. A new office/hangar building is under construction and existing counter space rented in the terminal. A consultant has been selected to update the master plan, and this update should be completed in FY 2000.

- The Wastewater Utility (Sanitary Sewer) shows revenues of $6,312,840 and expenses of $6,003,648 for net income of $309,192. Approximately $300,000 in non personnel supplemental requests are included in the budget. Major items include one 5-ton single axle dump truck, two 1-ton trucks, a 3/4-ton pickup and a ½-ton pickup. The city continues to utilize the state revolving loan fund for the financing needs related to the 1997 ballot issue projects. An additional new wetland area financed in a previous ballot issue and several major trunk sewer lines will be placed under construction this year.

- The Parking Utility shows projected revenues in the amount of $1,840,696 and expenses of $1,678,462, for a net income of $162,234. Garage revenues are anticipated to increase in FY 2000 with the opening of the newly remodeled 8th and Cherry structure, which includes an art project. Our utility is totally supported from user fees and a pro-rated amount of parking fines. No tax funds, property tax, or other funds are used for parking purposes. Planning for additional spaces north of Broadway is underway.

- Solid Waste Operations (Refuse) shows projected revenues in the amount of $9,091,720, and expenses of $10,000,043 for a net loss of ($908,323). However, net income before depreciation is $530,789. Approximately $921,000 in capital equipment is included in this budget. Major items include two rear loader trucks, a tandem axle front loader truck, a wheel loader truck, and tandem axle roll off truck. Major work continues at the landfill and negotiations are underway for

a city owned resource recovery facility. In addition, the blue-bag program was implemented this past year. An increase in refuse rates will be considered, possibly before the next fiscal year pending completion of resource recovery issues.

- Storm Water Utilities has projected revenues of $1,175,000 and expenses of $741,487, for net income of $433,513. Due to the strong financial position of this fund, the subsidy from the General Fund is not included in this budget. There is no proposed increase in storm water fees. The additional Engineer Aide position has been added primarily to provide inspection services to both the stormwater and sanitary sewer utility. New federal storm water regulations could have a significant impact beginning this fiscal year.

- The Recreation Services Fund includes only the Recreation Services Division of the Parks & Recreation Department. This fund has projected revenues of $4,221,136, which includes the General Fund subsidy of $1,500,000. Expenses of $3,799,106 resulted in a net income of $422,030. One position, a Recreation Leader, is being recommended to be converted from temporary benefited to permanent position. Approximately the same level of capital expenditures are being proposed this year as in FY 1999. A high priority is for indoor recreation. A ballot issue to construct a community recreation center is being considered.

HIGHLIGHTS - OTHER FUNDS - INTERNAL SERVICE FUNDS:

Combined budgets for all programs and projects operated as internal service funds show projected revenues for FY 2000 of $17,619,281 and expenses at $17,738,905 for a net loss of ($119,624). This loss is due to a planned use of accumulated retained earnings in the Information Services Fund. The Employee Benefit Fund was expanded to include Employee Wellness functions that have been moved from the General Fund.

- The Utility Customer Service Division (UCS) of the Finance Department (formerly Utility Accounts and Billing) shows a net loss of ($28,146). Retained Earnings are projected to remain above 20% of operating expenditures after this planned reduction for FY 2000. Upgrades to the phone system have allowed the office to better respond to the large peaks in workload during the year. No new personnel were added in this proposed budget.

- Information Services (Data Processing) is projecting a net loss of ($336,319). This is a planned use of available funds. Non-personnel supplemental requests totaling $261,584 are recommended and include a COLD (Computer Output to Laser Disk) system, continued conversion to Ethernet, and funds for document imaging.

- The Public Communications Fund is projecting a net income of $19,200. This internal service fund provides printing, copying and mail services to all city departments. The current level of operations is under review to determine if major press work could efficiently be contracted out.

- The Fleet Operations Fund (Vehicle Maintenance) shows an operating income of $24,461. Labor rates charged to departments did not change for FY 2000. A supplemental request to complete a new combined fueling station is included in this budget. Funds for this project will be loaned from the Designated Loan Fund and repaid with the existing surcharge added to fuel sold at the facility.

- Other Internal Service Funds - all other funds; Employee Benefit Fund, Self Insurance and Custodial & Building Maintenance Fund have no significant changes proposed for the FY 2000 Budget.

OTHER FUNDS:

- Office of Volunteer Services - this office was established in FY 1997 and a Volunteer Coordinator was hired. Due to the success of this program, a Program Assistant was added in FY 1999. Significant programs have been initiated utilizing services of many community volunteers. Programs such as Park Patrol, Adopt-A-Spot and several others have provided significant resources for projects that would have not otherwise been initiated. During this past year, the "Columbia Trust" has been implemented and handled by this office.

- The Office of Cultural Affairs budget for FY 2000 has increased a total of 6.2%, due to the reallocation of intragovernmental charges, mainly Information Services Fees. The first two "1% For Arts" programs are being completed at the Oakland Pool and 8th & Cherry Parking Garage.

- The budget for Convention and Tourism increased a total of 8.7% for FY 2000, due to the reallocation of intragovernmental charges, mainly Information Services Fees. $15,000 is included to replace a DOS based software package currently used to track convention activity. The fund balance has been used down. Adequate funding for promotional activities and destination attractions needs to be considered . A new plan was reviewed by the Council and a ballot issue to raise the room tax from 2% to 4% is pending.

DEBT SERVICE:

Included in this budget is the City's debt service schedule for its outstanding bonds. The City continues to maintain an excellent bond rating of AA for its General Obligation and A1 for its Revenue bonds. The City's outstanding General Obligation Debt of $4,795,000 is well below the constitutional debt limit of approximately $180 million. The City has a history of using prudent financing methods to fund its capital needs.

HIGHLIGHTS - CAPITAL IMPROVEMENTS:

The capital improvement section of this budget shows summaries of those projects proposed for next year as well as those projected to be recommended for FY 2001.

Next year's budget is the last year for funding from the 1996 1/4 cent capital improvement sales tax. This budget proposal completes the appropriations for the few remaining projects approved by voters in the 1996 1/4 cent sales tax, as well as water and sewer projects authorized in last year's ballot proposals. Our continued emphasis should be maintaining the facilities and infrastructure we have and to construct new infrastructure needed for a growing community. Major projects for next year include:

1. Increased funding of $500,000 for a total of $1 million for underground power lines maintenance and conversion.

2. Additional $1.25 million for administrative offices for Water & Electric.
3. Continued implementation of the Sanitary Sewer capital plan approved by the voters including

continued work on Wetlands Treatment Unit #4 and B-17 Interceptor.

4. A number of Storm Water projects including Crestridge Drive Culvert, Creasy Springs at Doris, Defoe Drive, Business Loop 70 at Cosmo and West Boulevard & Mary Jean.

5. Major Public Building Maintenance funds for required major maintenance of city buildings, especially the Howard Building (old city hall), which uses Public Improvement Fund money.

6. Replacement of (7) 40' buses, (6) 30' buses and (2) paratransit vehicles. The City is able to accomplish this large scale replacement of buses due to the availability of FTA grant funds.

7. Taxiway Extension at the Columbia Regional Airport

8. Street Projects:

   a) Roger I Wilson Drive - Utilize developer contribution and annual street funds to realign and extend north.

   b)Vandiver Drive - Two projects on west Vandiver Drive to extend to interchange and add the interchange and ramps. Funded through developer contributions, county grant, MoDOT, and county road tax rebate funds.

   c) Rock Quarry Road - Route AC to Grindstone.

   d) I-70 Drive SW at West Blvd. Intersection.

   e) Rollins Road, Colonial Gardens to Rothwell Heights.

   f) Sunflower, Route E to Barberry.

During the annual Council Retreat, I presented a 5-year financing plan for the General Fund Account projected to service both operations and CIP projects without raising property tax or sales tax rates. With general obligation bonds being paid off, the $.18 property tax levy for debt service could be converted to operations and the $500,000 in transportation sales tax used for bonds, could be used for both capital and operations. Although over $48 million would be available for streets and funding for public buildings, a ballot issue to extend the 1/4 cent capital improvement sales tax for 5 years is recommended to finance a new fire station, major fire equipment, a community recreation center and to continue our parks, open space, greenbelt and trail program.

Even with increased resources this year and the proposed ballot issue, there is a long list of unfunded capital improvement projects shown in the five year plan. In order to meet our future needs, the city will need to strengthen its partnerships embracing city, county, state, federal and private funding sources.

ADDITIONAL CONSIDERATIONS:

The General Fund budget is prepared to provide the Council an additional expenditure of **$75,000** without reducing the fund balance below our guideline of 16% or reducing expenditures as shown in the budget.

- Following the Council work session and public hearing, the Council may consider projects or programs not presently included in the budget. Also, as discussed during the retreat, programs provided a level of funding, such as arts and social services have included a 3% increase. Council indicated they may consider use of up to an additional .5% for specific projects or programs.

- Internet Program - The Council may want to further address this issue. Last year, I indicated in the budget, that the Citizen Internet Committee suggested a range of $25,000-$30,000.

- We plan to continue to monitor revenues, particularly sales tax and PILOT, prior to adoption of the budget to determine if adjustments need to be made.

NEW INITIATIVES:

- Major revenues for our city come from various taxes, user fees, volunteers and gifts. Several years ago, we established the Office of Volunteer Services and this past year established "The Columbia Trust". The volunteer program has been very successful and believe the Trust will be.

- Currently we provide an opportunity for customers we bill on a monthly basis to voluntarily "check off" funds used for several city programs such as the HELP program for the needy. I am recommending this program be expanded to provide for various opportunities for citizens to donate money as a part of the Columbia Trust. We should continue those programs already in place, but also consider others ways to enhance our city and city programs. A staff report could be prepared for Council initial review.

- Consideration should be given to establish payment in lieu of tax (PILOT) type programs for non-tax paying structures, particularly those generating profits or functioning as private operations, such as the Boone Hospital Center and possibly others. In lieu of a PILOT, specific contracts might be established for major services such as fire service.

CONCERNS:

Our city faces many challenges each year. Important for our budget is the lower rate of sales tax increases, a tax our city heavily relies on. Internet and out-of-state catalog purchases allows buyers in many instances to by-pass local sales tax and a use tax which was not approved by the voters. Electric deregulations are being proposed which coud have an additional adverse effect on both our utility and General Fund through reduced PILOT payments. Also, deregulation has allowed natural gas users to buy direct, by-passing our local supplier and thus avoiding gross receipts tax. New state and federal mandates can significantly add to costs. In summary, our city relies heavily on sales stax, gross receipts tax and PILOT revenues which must be monitored and protected to avoid relaying more heavily on property tax and other sources.

CONCLUSION:

Our city remains fiscally sound as evidenced by our bond ratings and the interest rate paid for money borrowed. This budget is balanced with an adequate contingency account, meets our 16% General Fund guideline, and provides funds for Council additions to this budget without adjusting proposed revenues or expenditures. The budget strategy discussed with the Council was used as a general guide

for preparing the budget. It provides necessary financial resources for the next fiscal year and many other longer term plans.

Adoption of this budget provides resources to meet the basic needs of our community and many of our highest priorities for a progressive city. Columbia will continue to be an award winning city as our citizens continue to participate and work together on the City Council, Boards and Commissions, volunteers and city staff.

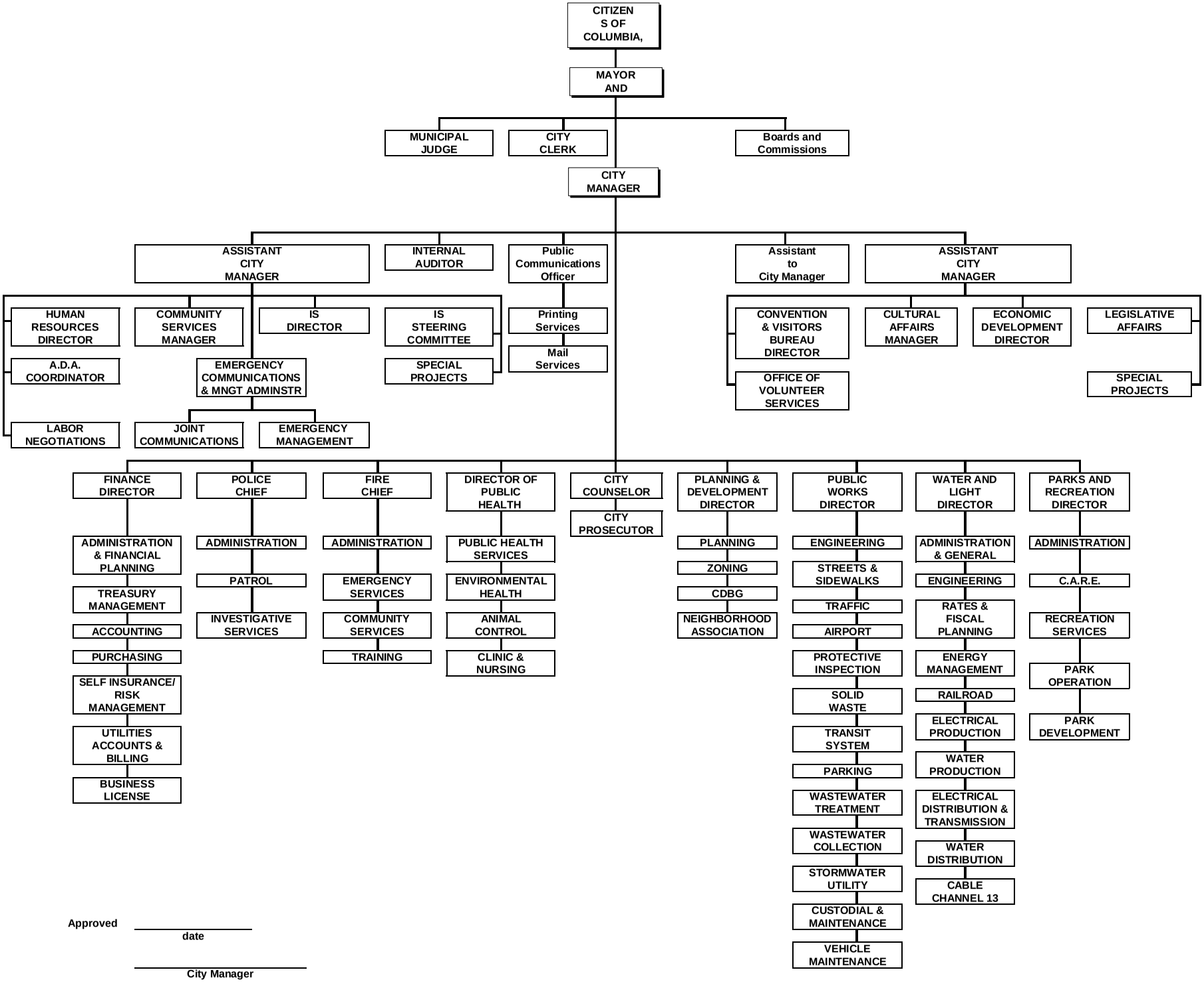
During the City Council review process, City staff and I will be happy to provide additional supporting information to assist the Council in finalizing the budget process.

I want to personally acknowledge the work of all City staff, particularly the Finance Department, who assisted with the preparation of this budget.

Respectfully submitted,

Raymond A. Beck, P.E.
City Manager

FUNCTIONAL ORGANIZATIONAL CHART - CITY OF COLUMBIA, MISSOURI



Approved _____
date

_____
City Manager

CITY OF COLUMBIA, MISSOURI
DEMOGRAPHIC STATISTICS

History of Columbia:

Osage and Missouri Indians roamed parts of Missouri prior to Lewis and Clark's expedition which took place in the early 1800's.

The settlement currently named Columbia was called Smithton. However, due to a lack of water supply, the establishment moved the settlement east across the Flat Branch and renamed it Columbia in 1821. The City of Columbia was organized in 1892 and became incorporated in 1949. Columbia is a growing city and currently takes up 53.3 square miles of land.

Government:

The City of Columbia has a council/manager form of government. The mayor and 6 council members are elected by the citizens of Columbia and serve as non-paid members for 3 years with staggered times of service. The City Manager reports to the Mayor and is considered the Chief Administrator. Department Heads for all municipal functions report to the City Manager.

Culture and Recreation:

Columbia has big city entertainment and a great appreciation for all the arts ranging from international opera and ballet companies to modern music superstars. For the sports minded person you'll find many fun activities and ways to keep in shape no matter what your age.

Recreation: (Parks and Recreation 874-7460)

Athletic Clubs	13
Number of Pools (Private & Public)	7
Golf Courses (Municipal)	2
Golf Courses (College)	2
Golf Courses (Private)	2
Parks (Total Acres 1,850)	40
Bowling Alleys	3
State Parks	4
Roller Rinks	1
Skate Park	1

Cultural Arts: (Cultural Affairs (874-7512)

Movie Theaters (25 screens)	3
Theaters	7
Museums	5
Galleries	8
Festivals	2

Community:

For being a relatively small town, Columbia has "Big Town" amenities. You will find a variety of local business, several hospitals, numerous radio stations and several hotels/motels and restaurants.

Community Facilities:

Hospitals	6
Hospital beds	1,380
Hotels/Motels	24
Hotel/Motel Rooms	2,512
Churches	116
Restaurants	257
Shopping Centers	14

Communications:

Newspaper (daily)	2
Newspaper (biweekly)	2
Radio Stations	12
TV Stations	4
Cable TV/Satellite	4

Education:

Columbia Public Schools have national reputations. They have earned the highest possible rating in Missouri and continue to receive national honors both from the students and teachers alike. The school district graduates one of the highest percentages of Merit Scholars in the country.
Columbia also prides itself with having two private colleges and one university from which to receive extended education.

Total Public School Enrollment:	16,007
Elementary Schools	18
Middle Schools	3
Junior High Schools	3
Senior High Schools	3
Vocational Schools	1
Non-Public Schools	10
Stephens College Enrollment	800
Univ. Of Missouri-Columbia Enrollment	22,723

Libraries:

Ellis Library	10 million volumes
Daniel Boone Library	400,000 volumes
Columbia College	56,000 volumes

City Streets: (Public Works 874-6230)

Paved (miles)	274.8
Unimproved (miles)	51.3

City Sewers: (Public Works 445-9427 or 874-6287)

Sewers (miles) 435

Fire Protection: (874-7392)

Number of Stations 7
Number of employees 115
Number of vehicles 31
Number of hydrants 3,654

Police Protection: (874-7506)

Number of stations 1
Number of sub-stations 4
Number of employees 155
Number of vehicles 74

Parking: (Public Works 874-7751)

Unmetered Off-Street
Public Parking 1,482
Parking Meter-Street 1,380
Parking Lot Meters 313
Garage Attendant Parking 829

Airport: (Public Works 442-9770)

Airport Facilities 1
Airlines: Transworld & Ozark 2

City Employees (FTE for FY 2000): 1,054.65

Cost of Living Information:

The cost of living for the City of Columbia is generally 5%-6% below the national average. It currently runs between 94% and 95%. Columbia has an average household income per capita of $22,059. According to the Bureau of Labor Statistics (BLS) the unemployment rate for the City of Columbia for the month of August 1999 was 1.4%.

Climate:

Annual Rainfall is approximately 39 inches per year.
Annual Snowfall is approximately 23 inches per year.
Warmest month and average (July - 77 degrees)
Coolest month and average (January - 29 degrees)
Number of sunny days 105
Number of cloudy days 166

Taxes:

Sales tax in Columbia is 6.975% which has been in effect since 1993. The tax amount includes the following:

State Sales Tax 4.225%
County General Revenue 0.500%
County Road Tax 0.500%
City General Revenue Tax 1.000%
City Transportation Tax 0.250%
City Capital Projects Tax 0.500%

Utilities:

The City of Columbia is a full service city which means we provide a variety of services to the citizens of Columbia.

Electricity . . . . . Water & Light Department (874-7380)
Recycling . . . . . Public Works Department (874-6280)
Trash Collection . . . . . Public Works (874-7291)
Water . . . . . Water & Light Department (874-7380)
Sewer . . . . . Public Works (445-9427 or 874-6287)

Office of Volunteer Services: (874-7499)

There are many ways and opportunities for citizens to get involved with the community. Columbia has numerous events throughout the year that require hundreds of volunteer hours in order for the event to be successful.

There are several departments within the City of Columbia that rely on the efforts of volunteer staff. In FY 1999, volunteers contributed more than 42,000 hours at a value of more than $550,000.

City of Columbia population:

1990 69,101
1991 69,792
1992 70,490
1993 71,195
1994 74,072
1995 74,813
1996 75,561
1997 76,315
1998 77,079
1999 79,082

Additional Information: How to find us!

Columbia Website Address: . . . www.ci.columbia.mo.us
City Clerk 874-7208
City Manager 874-7214
Community Services 874-7488
Convention & Visitor's Bureau 875-1231
Economic Development 442-8303
Finance 874-7111
Health 874-7347
Human Resources 874-7235
Municipal Court 874-7231
Planning 874-7239
Public Communications 874-7240

Assessed Values of Taxable Property

Fiscal Year	State Assessed Value	Real Property	Personal Property	Merchants and Manufacturing	Total Assessed Value
1980	$	$ 144,112,500	$ 22,786,760	$ 10,286,950	$ 177,186,210
1981		152,602,800	21,659,906	10,964,613	185,227,319
1982		161,976,020	22,777,580	12,125,270	196,878,870
1983		170,276,520	29,725,090	12,727,690	212,729,300
1984		176,734,020	28,509,350	14,253,470	219,496,840
1985		183,290,150	29,237,778	17,440,221	229,968,149
1986		339,840,855	33,851,118	0	373,691,973
1987	1,338,551	342,290,535	43,324,405	0	386,953,491
1988	1,715,408	361,656,050	51,388,759	0	414,760,217
1989	1,990,592	370,597,525	57,361,333	0	429,949,450
1990	1,812,921	383,390,609	61,141,940	0	446,345,470
1991	1,887,977	411,766,611	83,468,559	0	497,123,147
1992	1,938,774	407,491,511	88,356,108	0	497,786,393
1993	1,770,555	434,873,990	93,568,896	0	530,213,441
1994	2,050,474	470,848,862	105,520,334	0	578,419,670
1995	2,310,679	488,789,899	118,940,751	0	610,041,329
1996	3,282,682	511,620,136	128,312,503	0	643,215,321
1997	4,519,144	538,800,795	153,771,094	0	697,091,033
1998	5,101,533	657,617,565	164,951,921	0	827,671,019
1999	4,755,062	689,724,406	167,197,918	0	861,677,386
2000	5,563,914	715,241,726	177,846,482	0	898,652,122

Property Tax Rates
(Per $100 Assessed Value)

	General Fund	G.O. Bond Fund	Total Fund
1980	$ 0.64	$ 0.09	$ 0.73
1981	0.64	0.00	0.64
1982	0.64	0.09	0.73
1983	0.31	0.09	0.40
1984	0.31	0.09	0.40
1985	0.31	0.09	0.40
1986	0.22	0.06	0.28
1987	0.22	0.32	0.54
1988	0.22	0.32	0.54
1989	0.22	0.32	0.54
1990	0.22	0.32	0.54
1991	0.22	0.32	0.54
1992	0.22	0.32	0.54
1993	0.22	0.32	0.54
1994	0.22	0.32	0.54
1995	0.22	0.26	0.48
1996	0.22	0.26	0.48
1997	0.22	0.26	0.48
1998	0.20	0.21	0.41
1999	0.20	0.21	0.41
2000	0.23	0.18	0.41

FY 2000 BUDGET CALENDAR

	1st & 2nd Qtr	April	May	June	July	August	Sept.	Oct.
Trend Data Prepared								
Forecast Prepared								
Budgets Delivered To Departments								
Departments Work On Budgets								
Council Retreat Held								
City Manager meets With Departments								
Comparative Data Updated								
Performance Measurement Info. Updated								
City Manager's Annual Budget Document Prepared & Delivered								
Public Hearings and Department Work sessions Held								
City Council Adopts The Budget								
Appropriation Files Set Up for New Fiscal Year								
Annual Adopted Budget Document Prepared								

Preparation for the budget process begins as soon as the books are closed for the previous fiscal year. It is at this time that budget staff begins the compilation of ten year trend data. The Ten Year Trend Manual includes financial information on general government funds, enterprise funds, internal service funds, and special revenue funds. This information is generally completed by January of each year.

Budget staff reviews historical information in conjunction with the latest current year financial statement to prepare a set of forecasts. Optimistic and conservative assumptions are developed in a model which forecast general government revenues and expenditures over the next three years. These forecasts are presented to and reviewed with the City Manager so that general budget guidelines for the next year may be developed.

In late April, the guidelines established by the City Manager are provided to the various City departments with appropriate budget instructions. Departments are provided with budget expenditure and revenue worksheets along with a Budget Instruction Manual. Access to the budgeting system is also provided at this time. Budget staff conducts the necessary training sessions.

In late May or early June, before the preliminary budget numbers are completed by the departments, the City Manager conducts a Council Retreat. This retreat is attended by the Council, City Manager and Department Heads. This retreat provides an opportunity for the City Manager to present preliminary budget guidelines to

the Council for their concurrence as well as to set priorities for the coming budget year. It is also a time for departments to present major topics to the Council for their input. This process allows Council to express their views on what the priorities should be in the budget. In June, the City Manager continues meetings with department heads. Final cuts are made to balance the budget in early July. Comparative Data and Performance Measurement information is updated in the Budget Document. The City Manager's Annual Budget Document is prepared and distributed. The City Manager holds a press conference at the end of July when the City Manager's Annual Budget is released.

In August, the City Council holds budget work sessions with the City Manager, Finance Director, Budget Officer, and Department Heads to review the City Manager's Budget, individual department budgets, revenues and expenditures, and issues for the coming fiscal year. Public hearings are televised on the Local Government Cable Channel. Both the public and press are welcome to attend the work sessions and public hearings. Television, radio, and newspaper reporters keep the public informed on the status of the budget during these work sessions.

In September, the City Council continues budget work sessions and public hearings on the budget. The Budget is adopted during the month. The Finance staff makes the necessary changes and appropriation files are set up for the new year.

In October, the new fiscal year begins and the Annual Budget Document is prepared and distributed.

This document includes the following Fund Types:

GOVERNMENTAL FUNDS:

GENERAL FUNDS:
The general fund is used to account for resources traditionally associated with government which are not required legally or by sound financial management to be accounted for in another fund.

SPECIAL REVENUE FUNDS:
Cultural Affairs Fund - used to account for monies reserved for cultural purposes. These monies are used to improve and sustain the cultural environment of the City by providing a system of support for area artists and cultural organizations.

Convention and Tourism Fund - used to account for the two percent tax levied on the gross daily rental receipts due from or paid by transient guests at hotels or motels. The revenues are used by the city for the purpose of promoting convention and tourism in the City of Columbia.

Transportation Sales Tax Fund - used to account for city-enacted sales tax and expenditures for transaction purposes which include financial support of the public mass transportation system, construction and maintenance of streets, roads, bridges and airports to the extent of tax revenues.

Community Development Block Grant Fund - used to account for all federal monies received by the City and disbursed on Community Development Grant projects.

DEBT SERVICE FUNDS:
These funds are used to account for the accumulation of resources and payment of general obligation bond principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

CAPITAL PROJECT FUNDS:
Capital project funds are established to account for financial resources to be used for the acquisition or construction of major capital facilities or improvements.

EXPENDABLE TRUST FUND:
Contributions Fund - This fund is used to account for all gifts, bequests, or other funds derived from property which may have been purchased or held in trust by or for the City of Columbia, Missouri. The expenses for the Office of Volunteer Services are also in this fund.

ENTERPRISE FUNDS:

Railroad Fund - used to account for revenues and expenses resulting from the operation of a railroad branch line which runs from a Norfolk and Southern main line in Centralia, Missouri to the City of Columbia.

Water Utility Fund - used to account for the billing and collection of charges for water service for most city residents. Revenues are used to pay for both operating expenses and capital expenditures to maintain these services.

Electric Utility Fund - used to account for the billing and collection of charges for electric service for most city residents. Revenues are used to pay for both operating expenses and capital expenditures to maintain these services.

Recreation Services Fund - used to account for revenues and expenses for various recreational services provided by the Parks and Recreation Department for which participants are charged fees.

Public Transportation Fund - used to account for all the expenses and revenues resulting from the provision of public transportation services by the Columbia Area Transportation System.

Regional Airport Fund - used to account for all the expenses incurred and revenues received by operations at the Columbia Regional Airport.

Sanitary Sewer Utility Fund - used to account for the provision of sanitary sewer services to the residents of the city and a limited number of customers outside the city limits. All activities necessary to provide such services are accounted for in this fund.

Parking Facilities Fund - used to account for revenues and expenses resulting from the operation and maintenance of city parking lots, municipal garages, and parking meters.

Solid Waste Collection Fund - used to account for the provision of solid waste collection and operation of the landfill.

Storm Water Utility Fund - used to account for storm water funding, implementation of storm water management projects, and provide maintenance to existing drainage facilities.

INTERNAL SERVICE FUNDS:

Employee Benefit Fund - used to account for the City of Columbia's self-insurance program for health, disability, life insurance and other employee benefits for covered city employees.

Information Services Fund - used to account for the provision of electronic data processing information services used by other city departments.

Self Insurance Reserve Fund - used to account for the reserves established and held in trust for the Special Obligation Bonds issued for the City's self insurance program, and to account for the payment of property and casualty losses, and uninsured workers' compensation claims.

Custodial & Maintenance Services Fund - used to account for the provision of custodial services and building maintenance used by other city departments.

Fleet Operations Fund - used to account for operating a maintenance facility for automotive equipment, and for fuel used by some city departments.

Public Communications Fund - used to account for the provision of printing press, xerox, interdepartmental mail, and postage services to other city departments, Columbia On-line Information Network, a telephone information system and cable television operations.

Utility Customer Services Fund - used to account for utility accounts receivable billing and customer services provided by the Finance Department to the Water and Electric, Sanitary Sewer, Solid Waste and Storm Water Utilities.

CITY OF COLUMBIA, MO
HOW TO USE THIS BUDGET DOCUMENT

A budget is a financial plan for a city. It includes both estimates of resources available, including revenues and fund balances, and appropriations, which are the authority to spend money for specific purposes. The budget is prepared by the City Manager and adopted by the City Council after extensive public input.

The document begins with a transmittal letter (budget message) from the City Manager. This letter summarizes the contents of the budget and provides an explanation of the rationale used by the City Manager during the budget development process. The City Manager also outlines the administration's work program for the upcoming year.

In separate sections, the following information is provided:

1. **Budget Message** - Includes the Amendments to the City Manager's Budget Message, City Manager's Budget Message and the Ordinance Adopting the Budget.

2. **General Information** - Organizational Chart, Demographic Statistics, Assessed Values of Taxable Property, Budget Calendar Process, Types of Funds Budgeted, How To Use This Budget Document, Notes and Comments, Fiscal and Budget Policies, and City Manager's Priorities.

3. **Expenditure Summaries** - Includes Graphs, Overall Budget Summary, Expenditures by Fund Type, Expenditure Summaries by Funding Source, and Expenditures by Department and Category, and Fund

4. **Revenue Summaries -** Includes Graphs, Overall Revenue Summary, Revenue Summaries By Category and Funding Source, and Revenues by Fund.

5. **Fund Statements** - Summary of Operating Statement for All Funds, Revenue, Expense, and Operating Position Statements for each fund, Summary of Total Revenues and Total Expenses by Fund.

6. **Operating Budgets** - The departmental budgets, which are subdivided into divisions to account for the costs associated with specific activities or to account for the use of funds received from specific revenue sources. Department Description, Objectives, Highlights/Significant Changes, Comparative Data, and Performance Measurements are also included in this section.

7. **Capital Projects** - Five year Capital Improvement Program for the City.

8. **Debt Service** - Information on all outstanding debt and debt service requirements.

9. **Appendix** - Community Development Block Grant, Personnel Position Summary Information, and a Glossary.

The budget document is prepared to provide information about the city, both financial and operational, from a variety of perspectives and degree of detail. The reader should first review the Table of Contents, General Information section, the Appendix, and then read the City Manager's transmittal letter. The Summary sections should then be reviewed. In the Operating Budgets Section, the specific department budgets provide the detailed information as to what purposes the city's resources will be utilized during the fiscal year. Finally, the Capital Project and Debt Service sections provide further information. When reading this document, it is useful to remember that it has been developed based on both organizational structure and financial structure.

The organizational structure is reflected in the departmental budgets which are subdivided into divisional budgets. The financial structure is reflected in the reporting of expenditures and revenues by fund. A fund is a self balancing set of accounts designed to track specific revenues and the uses of those revenues. Each fund is independent of all other funds.

NOTES AND COMMENTS

The City of Columbia is considered to be a full-service city. Thus, the budget may be larger when compared to cities with a similar population. The City of Columbia submits budgets for seven types of funds: General Fund; Enterprise Funds; Internal Service Funds; Special Revenue Funds; Trust Funds; Debt Service Funds; and Capital Projects Fund. A description of the fund types is shown in the glossary as well as in the General Information Section, pages 7-8.

Basis of Accounting\Budgeting - The budgets for the General Fund, Special Revenue Funds, Debt Service Fund, General Capital Projects, and Expendable Trust Funds are prepared under the modified accrual basis of accounting. The budgets for the Enterprise Funds, Internal Service Funds and Non-Expendable Trust Funds are prepared under the accrual basis of accounting. A complete description of these two types of accounting is found in the glossary.

The FY 2000 Budget document contains detailed information concerning the dollar commitments and personnel resources required to support the varied activities and services of the City of Columbia. The FY 1999 Budget revenue and expenditure numbers appearing in this document include Appropriations, Transfers, and additional Revenues approved by the City Council from October 1, 1998 thru July 1, 1999.

Following these notes and comments are the Summary sections which provides a combined and broad overview of the City's operating funds. Next, the "Operating Budgets" section provides the reader more detailed information about individual departments. The Department Summary (Green Pages) present the total operating budget for each department regardless of funding source. For example, if a department has both General Fund operations (Public Works-Streets) and Enterprise operations (Sanitary Sewer Utility), the operating costs of both activities will be presented on the green summary page in order to present a total operating picture of the department. Department Description, Department Objectives, Highlights/Significant Changes, Comparative Data, and Performance Measurement information is also included on these pages. The white pages contain the budget detail for the divisions within the departments.

The Green Department Summary pages contain the following sections:

Department Description - A brief description of the department and the major divisions contained in the department. This will also include any purposes set forth by the department.

Department Objectives - These include both the short-term and long-term goals/objectives set forth by the departments.

Department Highlights/Significant Changes - This outlines the planning emphasis as well as any significant or operations changes for the coming year.

Authorized Personnel - The Authorized Personnel section presents the type and number of full-time and permanent part-time positions required in each department or division. The job code associated with these positions appears next to the position description.

Comparative Data - Provides employees per 1,000 population and other comparative information between the City of Columbia and up to five other cities of comparable size and activities.

Performance Measurements/Service Indicators - Provides performance information for Actual FY 1998, Budgeted FY 1999, and Estimated FY 2000 for each department.

The final section of the budget document is the Appendix. This section contains those activities which are non-departmental in character such as the Community Development Block Grant. This section also includes the Personnel Position Summary information and a Glossary.

FISCAL AND BUDGET POLICIES

The City of Columbia is a council-manager form of government. All powers of the City are vested in an elective Council which enacts legislation, adopts budgets, determines policies, and appoints the City Manager.

The City Manager is the chief executive and administrative officer of the city and is responsible to the council for the proper administration of all the city's affairs. The City Manager keeps the council advised of the financial condition of the city and makes recommendations concerning its future needs.

The fiscal year of the city begins on the first day of October and ends on the last day of September each year. The fiscal year constitutes the budget and accounting year.

REVENUE POLICY:

- ✦ The City will endeavor to maintain a diversified and stable revenue base to minimize the effects of economic fluctuations as well as eliminate an over dependence on any single revenue source.
- ✦ The City will project and update revenues annually. These revenue forecasts will be presented to the City Council prior to the beginning of the budget process.
- ✦ Departments submit their revenue estimates for the current year and projected revenue for the next year to the Finance Department.
- ✦ Revenue trends are to be examined monthly and incorporated into annual revenue forecasts.
- ✦ Revenue sources are not utilized by the City while legal action is pending.
- ✦ Monthly reports comparing actual to budgeted revenues will be prepared by the Finance Department and presented to the City Manager.
- ✦ Cash investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the portfolio.
- ✦ User fees and rates will be examined annually and adjusted as necessary to cover the costs of providing the services.
- ✦ The City will follow a policy of collecting, on a timely basis, all fees, charges, taxes, and other revenues properly due the City. The City will follow an aggressive policy of collecting all delinquencies due the City.

BUDGET POLICY:

- ✦ Between 120 and 180 days prior to the adoption of the budget, the City Manager shall prepare and submit to the Council a statement of the policy recommendations for programs and priorities which, in the opinion of the City Manager, will be of benefit to the city.
- ✦ The City Manager shall submit a budget to Council at least sixty days prior to the beginning of each budget year.
- ✦ Expenditures proposed in the budget for each department, office, or agency shall be itemized by character, object, function, activity, and fund.
- ✦ In no event shall the total amount of the proposed expenditures exceed the estimated income of the City.
- ✦ The City Council shall hold public hearings on the budget as submitted, at which all interested persons shall be given an opportunity to be heard.
- ✦ The City Council shall adopt the budget, by majority vote, no later than the last Monday of the month preceding the first month of the budget year. If the City Council does not take final action by this date, the budget will be considered effective as it was submitted.

- The budget shall be on record in the City Clerk's office and open to public inspection. In addition, a copy of the budget is available for view at the Columbia Public Library, University Library, University Journalism School Library, Columbia College Library, and the Stephens College Library. The budget shall also be available for viewing and/or printing on the City's website at www.ci.columbia.mo.us.

- A detailed listing of the budget calendar is found on page 5.

- The City will annually submit documentation to obtain the GFOA Distinguished Budget Presentation Award.

- After adoption of the budget, the budget can be amended via ordinance or resolution. The City Manager can submit ordinances and resolutions to the Council to increase expenditures or revenues. When the Council approves the ordinance or resolution, additional appropriations are made in the appropriate department.

- At the request of the City Manager and within the last 6 months of the fiscal year, the council may, by resolution, transfer any unencumbered appropriation balance or portion thereof from one office department or agency to another. No transfer shall be made of specified fixed appropriations.

- All appropriations shall lapse at the end of the budget year to the extent that they shall not have been expended or lawfully encumbered.

CAPITAL IMPROVEMENTS POLICY:

- The City developed a five-year program for capital improvements and updates it annually.

- The City will identify the estimated costs and potential funding sources for each capital improvement project proposal before it is submitted to the City Council for approval.

- The capital improvement program will be included in the Annual Budget. The Annual Budget will implement the first year of the capital improvement program.

FIXED ASSET POLICY:

The following fixed asset policy shall be in force commencing with fiscal year 1999. This policy is consistent with Government Financial Officers Association Recommended Practices and should be reviewed periodically and compared to recommended practices of the GFOA or other nationally recognized government finance organization.

For purposes of establishing an appropriate capitalization threshold for fixed assets the following guidelines shall apply:

- Fixed assets should be capitalized only if they have an estimated life of more than 1 year following the date of acquisition and have a purchase cost of $1,000 or more. Items which cost less than $1,000 and/or have a life of one year or less will be expensed upon acquisition.

- Purchase cost of a fixed asset includes freight, installation charges, carrying cases, adaptors and other items which are connected to the fixed asset and necessary for its operation or use.

- Fixed assets' capitalization threshold should be applied to individual fixed assets rather than to groups of fixed assets.

- A small tag with a fixed asset number will be issued by the Finance Department for all items that can be reasonably tagged (physically). Said tag will be affixed to the fixed asset until such time it is declared surplus property and properly disposed through the Purchasing Agent as required by City ordinance.

- Departments will notify the Finance Department of any change in location or loss of a fixed asset.

- Departments should exercise control over their noncapitalized fixed assets by establishing and maintaining adequate control procedures at the departmental level.

ACCOUNTING POLICY:

- An independent financial audit shall be made of all accounts of the city government at least annually and more frequently if deemed necessary by the City Council.

- The General Fund, Special Revenue, Debt Service, General Capital Projects, and Expendable Trust Funds will be accounted for under the modified accrual basis of accounting.

- Enterprise Funds, Internal Service Funds, and Non-Expendable Trust Funds will be accounted for under the accrual basis of accounting.

- Full disclosure will be provided in the financial statements and bond representations.

- The City will annually submit documentation to obtain the Certificate of Achievement for Excellence in Financial Reporting from GFOA.

PURCHASING POLICY:

- The purchasing division shall have responsibility for and authority to contract for, purchase, store and distribute all supplies, materials and equipment required for the operation and maintenance of offices, departments or agencies of the city.

- It shall be the policy of the City to encourage competitive business practices through public bidding or requests for proposals wherever possible and feasible.

- In evaluation bids and awarding contracts, the head of the purchasing division is authorized to give preference to recycled and environmentally preferable products according to prescribed guidelines.

DEBT POLICY:

- The City may issue general obligation bonds, revenue bonds, special obligation bonds, and short-term notes and leases.

- The City may issue refunding bonds for the purpose of refunding, extending or unifying the whole or any part of its valid outstanding revenue bonds.

- The City will limit long-term debt to only those capital projects that cannot be financed from current revenue or other available sources.

- The City will follow a policy of full disclosure on every financial report and bond prospectus.

- When the City finances capital projects by issuing bonds, it will repay the bonds within a period not to exceed the expected useful life of the projects.

- The City's policy shall be to manage its budget and financial affairs in such a way so as to ensure continued high bond ratings.

- No bonds shall be issued without the assent of the requisite number of qualified electors of the city voting thereon.

RESERVE POLICY:

- The City will calculate an unreserved, undesignated fund balance equal to 16% of expenditures for the adopted budget. These funds will be used to avoid cash flow interruptions, generate interest income, reduce need for short-term borrowing and assist in maintaining what is considered an investment grade bond rating capacity.

- Self Insurance Reserves shall be maintained at a level to protect the City against incurred and reported losses as well as those incurred but not reported and future losses within the retention.

- A contingency reserve account will be appropriated annually in the General Fund to provide for unanticipated expenditures of a nonrecurring nature and/or to meet unexpected increases in costs.

ENTERPRISE FUND POLICY:

- ✦ Enterprise funds will be used to account for the acquisition, operation, and maintenance of City facilities and services which are intended to be entirely or predominately self-supporting from user charges or for which periodic net income measurement is desirable.

- ✦ The Water and Electric department will pay into the General Fund of the City annually an amount substantially equivalent to that sum which would be paid in taxes if the water and electric light works were privately owned.

INTERNAL SERVICE FUND POLICY:

- ✦ Internal Service Funds will be used to account for the provision of goods and services by one department of the City to the other departments.

- ✦ Internal Service Funds are to be self-supporting from user charges to the respective user departments.

- ✦ Internal Service Funds are to only recover the complete cost of operations without producing any significant amount of profit in excess of the fund's requirements.

CITY MANAGER'S ANNUAL REPORT ON PROGRAMS AND PRIORITIES
(Obtained from the City Manager's Annual State of the City Address
June 1999)

ANNUAL STATE OF THE CITY ADDRESS
OPENING REMARKS

Our Columbia Charter provides that the City Manager submit an annual report on the city's "programs and priorities" for the next fiscal year. Today, I will briefly discuss the state of our city followed by a detailed list of programs and priorities.

Our city continues to grow at a rate of 1-1.5% and continues to experience a strong economy. We are a city of about 79,000 population with 35,909 households within a geographic area of about 52 square miles. Our unemployment rate is one of the lowest in our state. Columbia is in sound financial condition, as evidenced by our bond rating and low interest rate paid for money borrowed. Our city levies an exceptionally low property tax for operating purposes, a reasonable sales tax rate (1.75%) and competitive utility rates and other fees used to support our local government.

Columbia is what I have frequently termed a "full-service city", which allows our mayor and six councilpersons to set priorities and direction for our city. Your city government not only provides traditional services; such as public health and safety, street operations, controlled development and others, but it also provides many utility, transportation and other services that may not be provided by other city governments. I believe this is a major strength of our city, since our city council can coordinate the zoning and approval of plats for property and assure all streets & utilities are provided on a timely basis for a project or neighborhood.

Our annual budget for each of those activities are combined together into an overall city budget. Our full-service city's current operating budget is about $126 million with over 1,000 full-time employees. With its' adoption by the city council, the budget becomes our blue print for implementing programs and projects. Next year's budget will be submitted to the City Council about August 1 for Council review and adoption by October 1.

Columbia continues to be ranked as one of the best places to live, work, raise a family, and retire. Columbia is a great city because the values of its residents, when translated into public policies and actions by their elected officials, have created an excellent livable city. Our city is served by professional, hard-working employees who are dedicated to our city. Many volunteer hours are contributed by our mayor and city council, boards and commissions, citizen task forces and others to help insure we maintain our high standards.

Columbia must continue to plan for what we want our city to be in five, ten, twenty years and beyond. We must keep our comprehensive plan current to grow into, regardless of the rate of growth for any given year. We need to make sure that growth and development occur in an orderly fashion, preferably where infrastructure exists or can economically be provided to support it.

Our priorities should include serving all our residents regardless of economic status. Special emphasis should be given to those programs that provide resources such as transportation, day care centers, affordable housing and recreation to those residents unable to be served by the private sector alone.

I have prepared a listing of highest priority issues and programs that I will discuss in some detail. Also, each city department has a listing of programs and projects that I am suggesting be addressed this coming year. Due to the limited time available, I plan to comment only on priority items of these departments. Some of the major accomplishments during the past year will be briefly discussed; however, a more detailed listing is shown in this document. The priorities discussed today will serve as a potential listing of the general direction of the city for the coming years that your city council will consider.

I want to thank the city council and city staff for information provided and for their assistance in preparing this annual report.

Copies of the report for those wishing to see it in its entirety are being made available at the Columbia Public Library, on the city's webpage (www.ci.columbia.mo.us) and members of the press.

Most Important Issues

- ✦ UPDATE CITY COMPREHENSIVE PLAN
- ✦ MAINTAIN & STRENGTHEN OUR CENTRAL CITY
- ✦ PLAN FOR ORDERLY GROWTH OF OUR CITY
- ✦ CONTINUE TO PROVIDE INFRASTRUCTURE ON A TIMELY BASIS.
- ✦ CONTINUE TO DELIVER SERVICES & PROGRAMS IN A TIMELY & COST EFFECTIVE MANNER.
- ✦ PROVIDE FOR COMMUNITY RESOURCES.

Priority Issues 1999

1) UPDATE CITY COMPREHENSIVE PLAN

- ✦ Provide for more generalized land use categories and develop guidelines for decision making - *Metro 20/20 Plan.*
- ✦ Provide for coordination of the overall plan with County land use planning, particularly in the metro area (city/county area) and the area around the airport.
- ✦ Incorporate our newly adopted transportation plan with the new metro plan and with public facility plan; such as, schools, recreation facilities, fire stations etc.
- ✦ Work with Department of Transportation on major investment study for 740/I-70, and all future alternatives to I-70.
- ✦ Update city consolidated plan, including the housing plan.

2) MAINTAIN AND STRENGTHEN OUR CENTRAL CITY

- ✦ Continue to pursue downtown attractions to bring a “stream of tourists and visitors” to the central business district. Examples include educational and museum type activities; such as, Health Adventure Center, J.W. “Blind” Boone Home, MKT Trailhead and a future arts center. These could be supported through a future museum district.
- ✦ Complete the renovation of the 8th & Cherry garage (projected for completion Fall ‘99). Review future parking needs north of Broadway.
- ✦ Continue downtown improvement plan with additions such as intersection and sidewalk reconstruction, planters, trees and other amenities.
- ✦ Complete traffic improvements.
- ✦ Support enhancements to central city entrances - Providence/Broadway, east Broadway (Stephens area), etc.

3) PLAN FOR ORDERLY GROWTH OF OUR CITY

- ✦ Plan for and extend city boundaries in a timely manner
- ✦ Continue voluntary annexation policy.
- ✦ Complete agreement with Water District #4. City has agreements with all other surrounding water districts.
- ✦ Continue implementation of waste water policy with preannexation agreements and agreements with the regional sewer district.
- ✦ Promote orderly growth from inside outward.
- ✦ Plan opportunity for voter approved annexation.

4) CONTINUE TO PROVIDE INFRASTRUCTURE ON A TIMELY BASIS.

- ✦ Transportation - streets, highways, traffic control, parking, transit, sidewalks, trails.
- ✦ Utilities - water, wastewater, electric, stormwater, solid waste (landfill).
- ✦ Provide more indoor activities for our youth and families; such as, completing armory building upgrade, pursuing new community recreation center at the old fairground property (already owned by the city).
- ✦ Provide for city administrative space, particularly for Water & Light and Public Health. Planning these offices should be in conjunction with a master plan of City Hall (Daniel Boone Building), which should be expanded in the half block just south of the parking plaza.
- ✦ In April 1997, voters approved a water & electric ballot issue and in November 1997 voters approved a wastewater ballot issue. These projects are underway and must be completed on a timely basis.
- ✦ Strengthen partnership for highway planning/funding between city/county/state and developers.

5) CONTINUE TO DELIVER SERVICES & PROGRAMS IN A TIMELY & COST EFFECTIVE MANNER.

- ✦ Complete comprehensive citizen survey on a regular basis to address citizen concerns and measure citizen satisfaction.
- ✦ Ensure Y2K planning and implementation strategy is successful.
- ✦ Utilize new technology where cost effective.

6) PROVIDE FOR COMMUNITY RESOURCES

- ✦ Assure funding to maintain, operate and elevate city projects/programs for which adequate funding has not been identified.
- ✦ Consider ballot issues in 1999/2000 to finance unfunded projects; such as, streets; bridges; sidewalks; busses; fire station/equipment/staffing; community center; parks and greenbelt; and, administrative offices. (Consider extending 1/4% sales tax and issuing general obligation bonds with same property tax rate).
- ✦ Expand & promote city partnerships with both private & public agencies to leverage use of city funds (MoDOT, county, developers, institutions, & others.
- ✦ Promote the Columbia Trust to assist in financing city projects & programs to elevate the quality of life of our city through increasing special gifts.
- ✦ Continue promoting our growing volunteer program.
- ✦ Work with state & federal legislative delegation to take advantage of state/federal grants and programs.
- ✦ Continue to support diverse economic development & participate with Regional Economic Development, Inc., C &VB and the Chamber of Commerce.

PROGRAMS AND PRIORITIES FOR 1999-2000

PUBLIC SAFETY

Programs & Priorities:

- ✦ Begin renovation on Police & JCIC Building, and plan for future additional public safety space.
- ✦ Build, equip & staff at least one new fire station.
- ✦ Complete installation of MDCs for Police & Fire Department.
- ✦ Finalize implementation of COMPSTAT which provides analytical assessment of crime problems.
- ✦ Continue emphasis on Community Policing philosophy throughout the city.
- ✦ Obtain federal grant to implement school resources officer program.

Accomplishments:

- ✦ Established Community Councils in each district with community members from each zone represented. Provided intense Community Policing training for every member of the agency.
- ✦ Last year crime rate declined over 13% which was twice the national average; clearance rates were more than twice the national average.
- ✦ Completion of the live burn building at the Fire Training Academy.
- ✦ Analyzing the product and plan to award bid shortly for a total of 18 defibrillator. Boone Hospital, Med Center and Columbia Regional each donated $5,000 toward purchase.
- ✦ Demonstrated the integrated teamwork of city departments during the November 98 tornado response and cleanup.
- ✦ Completed future fire station location planning.
- ✦ Retrofitted fire stations with fire alarm systems.
- ✦ Replaced 1972 foam carrying apparatus with state-of-the-art foam delivery truck.

HEALTH DEPARTMENT

Programs & Priorities:

- ✦ Complete plans for larger Health Department facilities.
- ✦ Continue assessing community health needs through the Community Health Report Card.
- ✦ Revise/update swimming pool ordinance; Revise food service ordinance and code.
- ✦ Continue close cooperation with Family Health Center.
- ✦ Expand Animal Control operations into evening hours.

Accomplishments:

- ✦ Completed internal audit of County Health Department costs for services.
- ✦ Participated in the 1998 reassessment of Boone County Health and Behavioral Needs assessment.
- ✦ Hired new Director of Public Health.
- ✦ Completed second year as fiscal agent of the Boone County START program - provides comprehensive services to sexual assault victims in Boone County.
- ✦ Provided Hepatitis A vaccine to over 1,100 Columbia and Boone County children as a part of a pilot school based

immunization program.

- ✦ Began school based immunization of middle school, junior high, and high school children for Hepatitis B, vaccinating over 700 children in this program alone.

JOINT COMMUNICATIONS INFORMATION CENTER (JCIC)

Programs & Priorities:

- ✦ Purchase new JCIC communication consoles approved by voters.
- ✦ Relocate JCIC operations as part of building renovation.
- ✦ Continue radio system upgrade program for emergency dispatch.

Accomplishments:

- ✦ Purchased Medical Priority Dispatch software to assist victims during medical emergencies.
- ✦ Purchased and installed a new 64 channel telephone and radio logger.
- ✦ Initiated a monthly training program and established a JCIC User's Group Committee whose purpose is to address and resolve problem areas at the operations level.

PARKS & RECREATION

Programs & Priorities:

- ✦ Complete Bear Creek Trail Phase I through IV and Hinkson Creek Trail Phase I and II.
- ✦ Renovate the old Armory Building to include making the facility fully ADA compliant**.**
- ✦ Community recreation center to provide indoor recreation.
- ✦ Complete development of Westwinds and Rothwell Heights neighborhood parks.
- ✦ Complete construction of MKT Trailhead project at the corner of 4th/Cherry Streets.
- ✦ Initiate planning process to develop a Master Plan for the Garland Russell property which was donated to the city.
- ✦ Continue ADA plan for renovation of park facilities.
- ✦ Acquire neighborhood park sites, shown in master plan and ballot issue.
- ✦ Complete construction of Rhett Walters' Memorial Mountain Bike Trail in the Columbia Cosmo Rec area.
- ✦ Begin development of Dublin Avenue Neighborhood Park.
- ✦ Construct hard surface walking trail, approx 1 mile in length, in Cosmo Park.
- ✦ Complete plan for Field School Park.

Accomplishments:

- ✦ Completed Phase I and Phase II construction of Rock Quarry Park.
- ✦ Completed renovation of existing 50 meter Oakland Pool and constructed a new zero depth & family play pool.
- ✦ Completed construction of the Skateboard and roller Hockey Park in Cosmo Park.
- ✦ Completed 3-year program of replacing older playground equipment in order to meet current safety standards.
- ✦ Aquatics Staff received the 1998 Gold National Safety Award.
- ✦ Acquired Field Neighborhood Park site and initiated development planning process.
- ✦ Installed 200' of walkway in Nifong Park; Provided ADA access to Maplewood Barn Theater in Nifong Park.
- ✦ Established an Adapted Youth Sports Program which has been successful in providing basketball, t-ball and soccer for individuals with developmental disabilities.
- ✦ Community Recreation staff developed and continues to expand the new Frederick Douglass Little League Program.
- ✦ Planned and coordinated Arbor Day Celebration. Received Tree City USA Award for second straight year.
- ✦ Started a Start Smart Sports Skills 8-week program for pre-school children. Program was designed to teach basic motor skills necessary for sports participation.
- ✦ Initiated three clubs in three middle schools called TREND - Turning Resources and Energy in New Directions. Clubs are designed to promote positive activities for teens.
- ✦ Worked with Mayor's Rec Center Committee to complete community need assessment for a recreation center.

WATER & LIGHT

Programs & Priorities:

- ✦ Continue to participate in the legislative process on deregulation issues in the electric industry.
- ✦ Implemented Y2K task force which has set a goal to have the water and electric utility Y2K ready by mid-summer 1999.
- ✦ Build new water mains to complete connections to merged Water District No. 1 and No. 2.

- ✦ Continue working to complete the ties with Water District #2; Continue engineering work at NE corner of Water District #2.
- ✦ Develop a business plan for conduct of business in a deregulated and restructured electric industry.
- ✦ Continue to work on Retail Competition with Missouri Public Service Commission task force, the State Legislature and an internal restructuring committee.
- ✦ Highway construction and associated utility relocations including Rt. B, Rt. AC, Oakland Road, and Brown Station Road.

Accomplishments:

- ✦ Completed a territory agreement with Consolidated Water District #1 including final approval from the Missouri Public Service Commission.
- ✦ Completed fiber optic installation and began service to MU and the School District.
- ✦ Completed the Blue Ridge electric substation, and additions to the Harmony Branch, and Perche Creek substations.
- ✦ Received the Tree Line USA award for second year in a row. Received national awards for video production.
- ✦ Completed the merger with Water District #2, installed interconnections and began service to the customers. Began construction of additional improvements in the area.
- ✦ Relocated electric and water lines for Route B improvements from Highway 63 interchange north to north city limit.

STREETS, HIGHWAYS & SIDEWALKS

Programs & Priorities:

- ✦ Establish financial plan for future street and bridge projects.
- ✦ Construct signalized intersections at Forum/Nifong and Bethel/Nifong.
- ✦ Construction of Oakland Gravel Road, Brown Station Road (Route B to Starke Ave) Sunflower Street, Grant Lane, Scott Blvd. - Current Avenue
- ✦ Emphasis on neighborhood traffic calming projects.
- ✦ Complete downtown intersection improvements.
- ✦ Continue annual sidewalk program to fill in gaps in existing sidewalk networks.
- ✦ Complete design of Ash Street Sidewalk; Clinkscales Rd to West Blvd and acquire right of way.

Accomplishments:

- ✦ Completed Forum Blvd & Stadium project including pedestrian connection to Westwind.
- ✦ Completed West Broadway sidewalks - sidewalks on Bus Loop 70, Berrywood, Worley and Smiley Lane Bridge.
- ✦ Completed Ashland Road Bridge Rehabilitation.
- ✦ Completed traffic calming projects at 10/Rogers intersection; Soccer Fields by Fairview School.
- ✦ Development of future AC project in conjunction with MoDOT.
- ✦ Completed Rt. B, US 63 Overpass to north city limits and Clark Lane (Rte PP) with city advance funding.

PROTECTIVE INSPECTION

Programs & Priorities:

- ✦ Complete implementation of computer software programs to provide better record management and reporting capabilities.
- ✦ Continue efforts to improve communications with builders and landlords regarding code changes and enforcement policies.

TRANSPORTATION (Transit)

Programs & Priorities:

- ✦ Acquire replacement busses.
- ✦ Continue installation of benches and shelters on fixed routes.
- ✦ Develop grant application and get approval for renovations at Wabash Station.

Accomplishments:

- ✦ Continue increasing ridership which continues to increase at about 16% every year.

AIRPORT

Programs & Priorities:

- ✦ Provide timely support for Ozark Air Lines, Inc..
- ✦ Construct lead out ramp to main runway and extend apron for Ozark Airline.
- ✦ Enhance appearance of the main terminal.
- ✦ Emphasis on marketing and development of general, corporate, and other aviation related uses of airport.

Accomplishments:

- ✦ Completed access apron project for Airborne Express in 1998.

PARKING

Programs & Priorities:

- ✦ Complete reconstruction of 8th & Cherry parking garage, thus completing downtown parking program begun in 1995.
- ✦ Develop and implement performance monitoring systems to evaluate utilization of parking facilities and levels of revenues.
- ✦ Continue working with SBD on downtown parking issues.

Accomplishments:

- ✦ Completed construction and dedication of 6th & Cherry parking garage.

WASTEWATER

Programs & Priorities:

- ✦ Implementation of 5-year plan - construct Bearfield subdivision sewer, begin construction of Wetland Unit #4, begin construction of Cow Branch sewer in north central Columbia, a newly annexed area.
- ✦ Complete Wetland Unit #3 flood relief structure utilizing FEMA funding.

Accomplishments:

- ✦ Began construction of a major sanitary sewer in SW Columbia in accordance with city policy. (80 acre point).

STORM WATER UTILITY

Programs & Priorities:

- ✦ Construct Again-Worley, Glen Eagle and Hamlet projects.
- ✦ Under construction - Rockbridge Subdivision Drainage Improvements.
- ✦ Acquiring Right of Way for Parklawn Court and Defoe Drive Drainage Improvements.

Accomplishments:

- ✦ Completed design of Rock Bridge Mill Creek project.
- ✦ Completed Garth Sexton drainage improvement - major storm water utility project.
- ✦ Completed design of Hamlet storm drainage project and arrived at cost sharing agreement with homeowners association.
- ✦ Completed public hearing for Alton Street Drainage Project - CDBG funds.

SOLID WASTE

Programs & Priorities:

- ✦ Began implementation of city resources recovery center.

Accomplishments:

- ✦ Completed implementation of commingled blue bag recycling program.
- ✦ Plan approved by MDNR to install additional gas monitoring and extraction wells and additional groundwater monitoring wells at landfill.

CULTURAL AFFAIRS

Programs & Priorities:

- ✦ Reformat and place the local artists registry on-line.
- ✦ Complete and begin implementation of the strategic plan, Creative Columbia: through 2000 and beyond.
- ✦ Produce a comprehensive marketing plan.
- ✦ Continue current programs for: Funding local arts organizations, technical assistance for artists and arts

organizations, outreach activities such as Arts Express, the monthly newsletter.

- ✦ Continue planning and staffing existing programs including the Fall Festival of the Arts and the Percent for Art Program.

Accomplishments:

- ✦ Completed a Percent for Art Program for Oakland Pool; 8th/Cherry Parking garage art project is underway.
- ✦ Developed Creative Columbia: through 2000 and beyond, as a strategic plan for the Office of Cultural Affairs.
- ✦ Secured grants for the Public Art Promotion and Preservation.
- ✦ Produced a Public Art guide.
- ✦ Reformatted Arts Express to make more friendly and reduce costs.

COMMUNITY SERVICES

Programs & Priorities:

- ✦ Monitor federal welfare reform and its impact on Columbia.
- ✦ Continue working with Columbia/Boone County Community Partnership to develop a comprehensive coordinated community planning process for the delivery of health and human services.
- ✦ Significant issues include access to health services, workforce development and employment, child care, and the ability to meet the basic needs of shelter, food, and transportation.
- ✦ Continue working with Community Child Care Consortium in developing quality child care systems.

Accomplishments:

- ✦ Provided $723,675 in social service funding to local agencies.
- ✦ Worked with other community organizations to conduct a comprehensive health and human needs assessment for Boone County.
- ✦ Secured emergency grant shelter funding ($75,000 in FY99) to assist the homeless in our community.
- ✦ Supported the development of the Columbia/Boone County Community Partnership.
- ✦ Supported the implementation of the Caring Communities Program.

CONVENTION & VISITORS BUREAU

Programs & Priorities:

- ✦ Secure funding for the implementation of the approved CVB Master Plan.
- ✦ Increase the number of national conventions and events held in Columbia.
- ✦ Continue to work with Mid-Missouri Tourism Council to expand cross-marketing opportunities.
- ✦ Sustain and increase visitor patronage of Columbia's arts and entertainment offerings especially during low meeting times.
- ✦ Assist with development and marketing of a vision for historic/cultural district in downtown Columbia.

Accomplishments:

- ✦ CVB Master Plan approved by City Council.
- ✦ Katy Central Program recognized as best cooperative marketing program in Missouri which promotes use of Katy Trail.
- ✦ First quarter 1999 convention room nights show an increase of 3,800 room nights over same period 1998. Figures reflect conventions serviced by CVB and do not include other visitors.
- ✦ Began Research for Exposition Marketing Program.
- ✦ Completed first year of cooperative research program with Cultural Affairs to determine visitor profiles, origins and expenditure patterns.

DOWNTOWN IMPROVEMENT

Programs & Priorities:

- ✦ Complete MKT Trailhead Project at the corner of Fourth & Cherry streets (Flatbranch Area).
- ✦ Convert electric lines from overhead to underground in the downtown area from 5th to 8th between Locust and Elm.
- ✦ Add two additional planters and crosswalks along Broadway.

Accomplishments:

- ✦ Converted electric lines from overhead to underground in the downtown area of the 6th/Cherry parking garage.

GROWTH MANAGEMENT PLANNING

Programs & Priorities:

- ✦ Work with County Commission to implement standard utility and development policies for an urban service area.
- ✦ Continue voluntary annexation and review needs for city initiated annexation, where necessary for efficient and orderly extension of city sewers, roads and services.
- ✦ Continue to negotiate cooperative agreements with service providers adjoining Columbia.
- ✦ Adopt urban service area with County Commission.

Accomplishments:

- ✦ Consolidated Water District #1 agreement.
- ✦ Formal agreements have been completed with all water districts, except for #4; Rural Electric Cooperative (REC); Fire District; and several with County and Sewer District.

ECONOMIC DEVELOPMENT

Programs & Priorities:

- ✦ Continue to assume a leadership role in Workforce Development efforts.
- ✦ Recruitment of companies that are compatible with our community.
- ✦ Support Ozark Airlines startup.
- ✦ Complete REDI Web Page.
- ✦ Support MU's technology transfer programs.
- ✦ Continue coordination with Chamber to strengthen comprehensive business retention program.

Accomplishments:

- ✦ Received a state workforce development grant for Boone Works.
- ✦ Ongoing public relations and marketing activities to diversify city's economic base.
- ✦ Secured two State CDBG Infrastructure grants for Ozark Airlines and ABC Laboratories.
- ✦ Secured American Economic Development Council's reaccreditation.

PLANNING

Programs & Priorities:

- ✦ Finalize Metro 2020 Community Structure Plan.
- ✦ Complete 5-year Housing Plan.
- ✦ Continue voluntary annexation and urban service area efforts.
- ✦ Begin review and revisions to zoning ordinance, per Council directives.
- ✦ Update Major Thoroughfare Plan.
- ✦ Update local transportation planning efforts resulting from TEA-21.
- ✦ Begin bicycle/pedestrian plan update with Bike/Pedestrian Commission.
- ✦ Access impacts of possible cuts in CDBG and HOME programs.

Accomplishments:

- ✦ Completed numerous voluntary annexations to the city.
- ✦ Prepared "Walkable Columbia" report, a guide to policies for improving pedestrian opportunities.
- ✦ Supported affordable housing by providing down payment assistance to approximately 60 buyers and housing renovation projects.
- ✦ Completed several amendments to our development regulations, including the communication tower ordinance, adult entertainment, landscaping, historic preservation, scenic roads.
- ✦ Prepared new Rt. AC land use plan guidelines.
- ✦ Implemented new financial management system with HUD.
- ✦ Adopted Historic Preservation Ordinance.

INFORMATION SERVICES

Programs & Priorities:

- ✦ Ensure Y2K issues have been addressed.
- ✦ Design and develop enhanced City Web Page (on-line transactions).
- ✦ Select and implement computer output to compact disk, document imaging and work flow systems.
- ✦ Continue to upgrade the microcomputer network from token ring to Ethernet.

Accomplishments:

- ✦ City Home Page is fully implemented on the internet except on-line transactions.
- ✦ Began development of the data warehouse structure.
- ✦ Implemented software system for the City Clerk's office and Municipal Court.
- ✦ Restructured IS department to include three supervisor positions for more efficient management of daily operations.

FINANCE

Programs & Priorities:

- ✦ Complete Y2K testing of the HTE software packages.
- ✦ Implement budget billing, late penalties and expanded hours for Utility customer Services.
- ✦ Complete Sanitary Sewer State Revolving Loan and Revenue bond transactions.
- ✦ Continue phone upgrade features to provide more responsive service to utility customers.

Accomplishments:

- ✦ Received GFOA'a Distinguished Budget Award for the second year and Certificate of Achievement for Excellence in Financial Reporting for the 19th year.
- ✦ Continued enhancements to the budget process which includes assisting the internal auditor's review of certain interdepartmental fees and charges.

INTERNAL AUDIT

Programs & Priorities:

- ✦ Continue reviews of management policies and procedures, systems of control, and computerized operating systems.

Accomplishments:

- ✦ Conducted internal analysis of Health Department financing.
- ✦ Completed reviews in various areas and performed preliminary surveys for reviews to be accomplished.
- ✦ Communicated results of internal audit activity to management and other government officials.

VOLUNTEER SERVICES

Programs & Priorities:

- ✦ Develop a proposal to evaluate volunteer programs using feedback from staff, Council and volunteers.
- ✦ Increase public awareness of charitable donations to the City of Columbia through the Columbia Trust Fund.
- ✦ Develop one new volunteer program.
- ✦ Continue to recruit and place volunteers with City Departments and special events.
- ✦ Continue to expand beautification Adopt a Spots.

Accomplishments:

- ✦ Developed and initiated Columbia Trust for general and specific projects/programs to enhance our quality of life.
- ✦ Secured corporate sponsor and organized citywide volunteer recognition event.
- ✦ Added additional Adopt a Spots locations --Forum/Stadium, Bear Creek Parking lot, 10th/Rogers, and expansion of Stadium planting.

HUMAN RESOURCES

Programs & Priorities:

- ✦ Develop overall compensation/benefit strategy that provides stable benefits to employees and controls costs to the City.
- ✦ Implement salary and benefit surveys to use in development of annual wage and benefit package.
- ✦ Implement internal procedures for monitoring benefit plan and budgets.

- ✦ Continue development of city-wide training program.
- ✦ Place forms, brochures and other appropriate HR information on the City Intranet for more efficient employee access, information and use.
- ✦ Review current labor negotiations process and recommend changes if needed.
- ✦ Review and recommend revisions to Chapter 19.

Accomplishments:

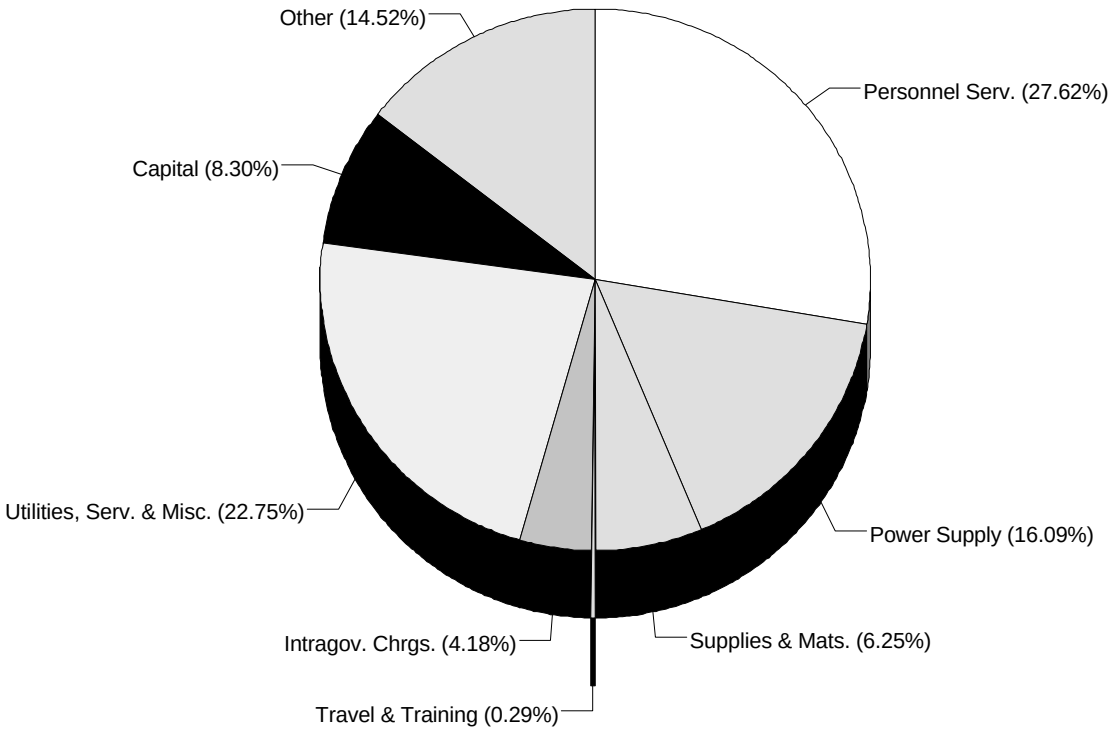
- ✦ Hired new Human Resources Director
- ✦ Assumed responsibility for management of the Employee Benefits Fund, and health/dental, life and long-term disability insurance programs.
- ✦ Implemented change in health/dental insurance eligibility for new employees.
- ✦ Implemented procedures for providing some City benefits to designated part-time temporary positions.
- ✦ Developed and implemented new service and retirement award program.
- ✦ Placed City Application for Employment and added job vacancy announcements to HR section of City web page.
- ✦ Developed and implemented new process for reclassification and upgrade reviews of job classifications in order to integrate more effectively with the budget development cycle.

OTHER ISSUES

Programs & Priorities:

- ✦ Determine alternatives for meeting future space needs for administrative offices and the Water & Light Department.
- ✦ Complete renovation of City Hall lobby working with Council appointed lobby committee.
- ✦ Continue program with Health Adventure Center for museum/education facility in Central Business District.

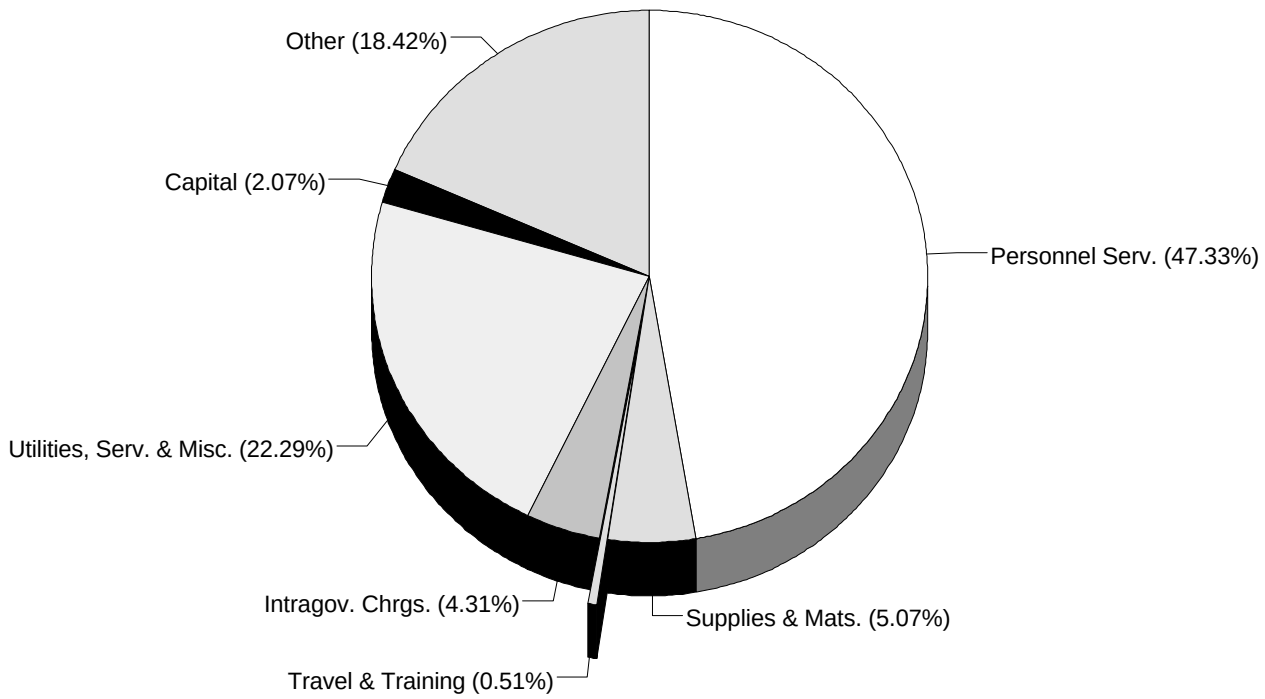
Overall Budget Summary



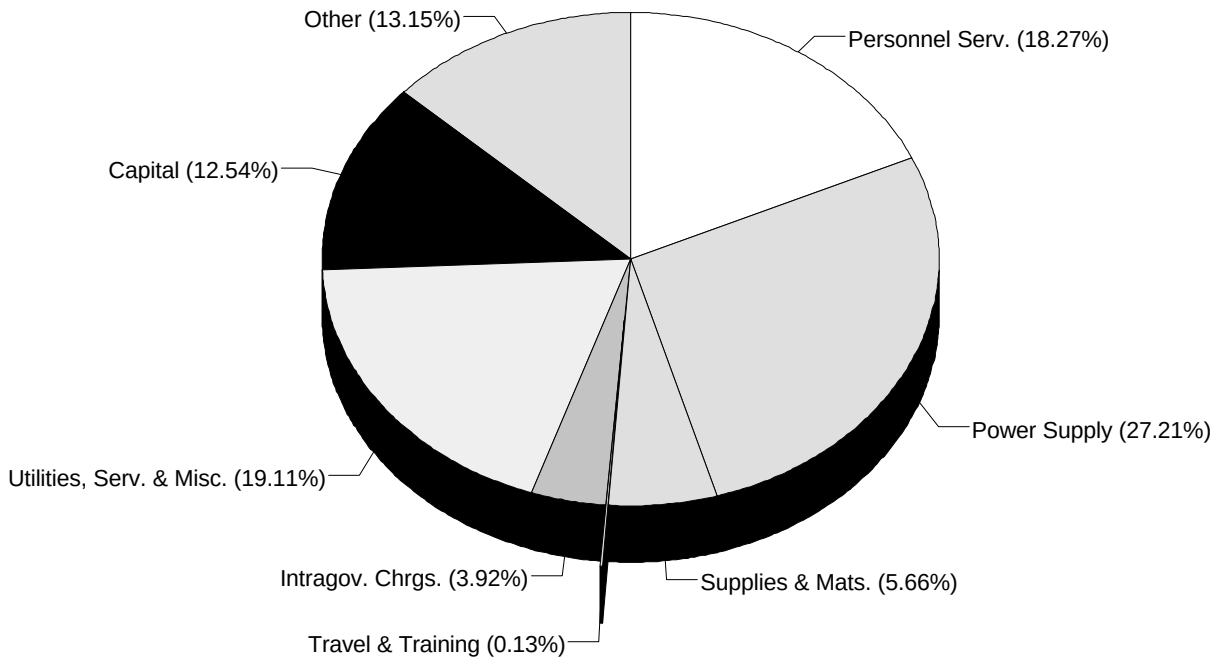
Overall Budget Summary

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 49,864,805	$ 53,437,853	$ 53,204,257	$ 55,757,164	4.3%
Power Supply	34,808,937	32,351,863	31,851,863	32,477,475	0.4%
Supplies and Materials	10,707,534	12,167,248	11,907,294	12,623,436	3.7%
Travel and Training	328,558	523,303	545,211	580,878	11.0%
Intragovernmental Charges	8,296,074	8,188,347	8,173,017	8,447,094	3.2%
Utilities,Services & Misc.	37,938,843	54,673,162	53,672,442	45,923,273	-16.0%
Capital	7,879,612	8,707,663	8,713,619	16,756,961	92.4%
Other	30,666,653	34,170,481	33,975,958	29,301,172	-14.3%
Total Appropriations	**180,491,016**	**204,219,920**	**202,043,661**	**201,867,453**	**-1.2%**
Summary :					
Operating Expenses	121,457,190	126,836,976	124,837,854	131,289,063	3.5%
Non-Operating Expenses	26,752,153	26,226,094	26,527,962	27,460,528	4.7%
Debt Service	10,587,846	14,703,925	14,368,964	8,851,998	-39.8%
Capital Additions	3,199,277	4,467,202	4,473,158	5,275,161	18.1%
Tl Excluding Cap Impr. Plan	**161,996,466**	**172,234,197**	**170,207,938**	**172,876,750**	**0.4%**
Capital Improvement Plan	18,494,550	31,985,723	31,835,723	28,990,703	-9.4%
Total Appropriations	$ **180,491,016**	$ **204,219,920**	$ **202,043,661**	$ **201,867,453**	**-1.2%**

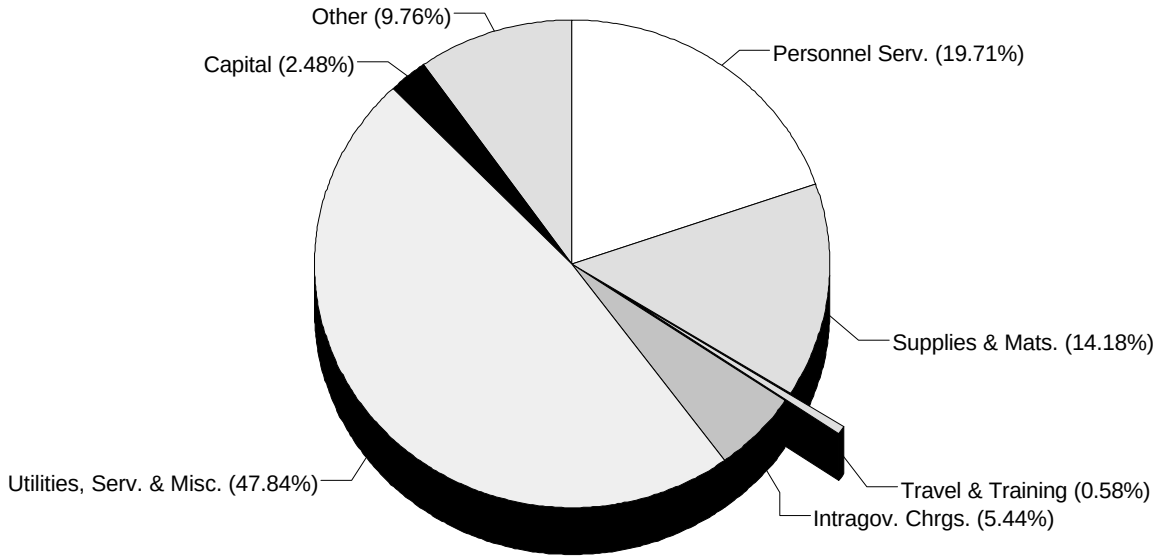
Expenditures - Governmental Fund Type



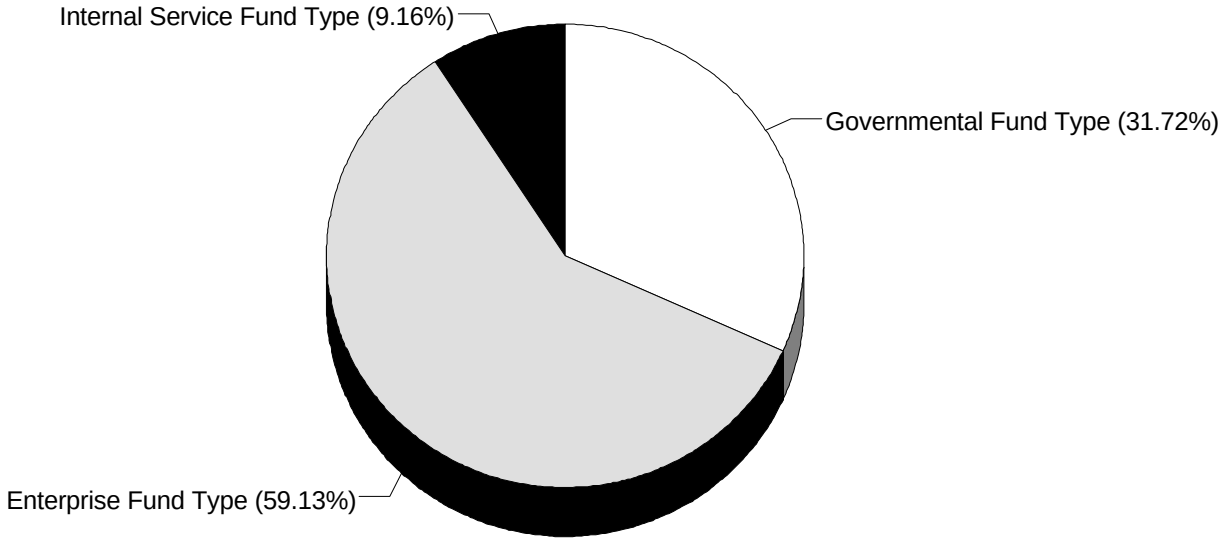
Expenditures - Enterprise Fund Type



Expenditures - Internal Service Funds



Overall Expenditures by Fund Type



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Financial Summary - Expenditures By Fund Type

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Governmental Fund Type					
Personnel Services	$ 27,233,294	$ 29,306,185	$ 28,881,880	$ 30,303,797	3.4%
Supplies and Materials	3,085,139	3,195,974	3,037,032	3,245,998	1.6%
Travel and Training	226,678	322,065	307,091	323,325	0.4%
Intragovernmental Charges	2,258,195	2,294,849	2,288,889	2,758,456	20.2%
Utilities, Services & Misc.	7,740,904	16,554,339	15,669,331	14,271,385	-13.8%
Capital	1,297,588	1,607,762	1,545,067	1,325,650	-17.5%
Other	14,127,777	17,113,723	17,113,541	11,796,048	-31.1%
Total Appropriations	**55,969,575**	**70,394,897**	**68,842,831**	**64,024,659**	**-9.0%**
Summary					
Operating	36,825,819	40,193,970	38,704,781	41,851,284	4.1%
Non Operating	8,936,935	8,553,903	8,553,721	8,742,188	2.2%
Debt Service	5,104,679	8,559,820	8,559,820	3,053,860	-64.3%
Capital Additions	900,823	1,156,485	1,093,790	1,325,650	14.6%
Capital Improvement Plan	4,201,319	11,930,719	11,930,719	9,051,677	-24.1%
Total Appropriations	**55,969,575**	**70,394,897**	**68,842,831**	**64,024,659**	**-9.0%**
Enterprise Fund Type					
Personnel Services	19,611,616	20,806,837	20,905,576	21,809,328	4.8%
Power Supply	34,808,937	32,351,863	31,851,863	32,477,475	0.4%
Supplies and Materials	5,267,323	6,520,357	6,404,701	6,755,912	3.6%
Travel and Training	60,736	130,041	131,580	149,638	15.1%
Intragovernmental Charges	4,684,472	4,541,097	4,544,202	4,682,624	3.1%
Utilities, Services & Misc.	22,290,696	29,426,937	29,451,256	22,806,941	-22.5%
Capital	6,232,162	6,575,316	6,587,414	14,972,769	127.7%
Other	14,625,600	15,305,268	15,098,633	15,700,154	2.6%
Total Appropriations	**107,581,542**	**115,657,716**	**114,975,225**	**119,354,841**	**3.2%**
Summary					
Operating	70,150,006	70,877,774	70,379,048	73,213,338	3.3%
Non Operating	16,834,069	17,096,818	17,392,915	18,061,118	5.6%
Debt Service	4,355,644	4,967,988	4,626,028	4,650,390	-6.4%
Capital Additions	1,948,592	2,786,132	2,798,230	3,490,969	25.3%
Capital Improvement Plan	14,293,231	19,929,004	19,779,004	19,939,026	0.1%
Total Approprations	**107,581,542**	**115,657,716**	**114,975,225**	**119,354,841**	**3.2%**
Internal Service Fund Type					
Personnel Services	3,019,895	3,324,831	3,416,801	3,644,039	9.6%
Supplies and Materials	2,355,072	2,450,917	2,465,561	2,621,526	7.0%
Travel and Training	41,144	71,197	106,540	107,915	51.6%
Intragovernmental Charges	1,353,407	1,352,401	1,339,926	1,006,014	-25.6%
Utilities,Services & Misc.	7,907,243	8,691,886	8,551,855	8,844,947	1.8%
Capital	349,862	524,585	581,138	458,542	-12.6%
Other	1,913,276	1,751,490	1,763,784	1,804,970	3.1%
Total Appropriations	**16,939,899**	**18,167,307**	**18,225,605**	**18,487,953**	**1.8%**
Summary					
Operating	14,481,365	15,765,232	15,754,025	16,224,441	2.9%
Non Operating	981,149	575,373	581,326	657,222	14.2%
Debt Service	1,127,523	1,176,117	1,183,116	1,147,748	-2.4%
Capital Additions	349,862	524,585	581,138	458,542	-12.6%
Capital Improvement Plan	0	126,000	126,000	0	-100.0%
Total Appropriations	**16,939,899**	**18,167,307**	**18,225,605**	**18,487,953**	**1.8%**
Total All Funds	**$ 180,491,016**	**$ 204,219,920**	**$ 202,043,661**	**$ 201,867,453**	**-1.2%**

Financial Summary - Expenditures By Department Funding Source

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
CITY GENERAL (GF)	$ 2,828,046	$ 2,972,377	$ 2,180,280	$ 2,934,955
CITY COUNCIL (GF)	108,396	163,581	136,499	172,435
CITY CLERK (GF)	147,301	149,023	139,689	153,003
CITY MANAGER (GF)	538,920	623,927	578,073	667,528
FINANCE				
General Fund Operations (GF)	2,560,872	2,755,077	2,736,149	2,525,718
Utility Customer Services Fund (ISF)	1,422,170	1,471,732	1,492,719	1,154,600
Self Insurance Reserve Fund (ISF)	3,598,000	3,319,759	3,171,689	3,381,019
HUMAN RESOURCES (GF)	524,092	596,429	593,005	619,026
LAW DEPARTMENT (GF)	553,576	624,925	624,925	674,186
MUNICIPAL COURT (GF)	383,971	443,010	435,827	452,036
POLICE DEPARTMENT (GF)	9,418,276	10,083,411	9,993,995	11,041,128
FIRE DEPARTMENT (GF)	7,233,891	7,763,458	7,716,856	8,172,844
JCIC - EMERENCY MANAGEMENT (GF)	1,501,396	2,015,143	1,875,053	2,266,378
HEALTH DEPARTMENT (GF)	3,090,479	3,440,517	3,326,096	3,222,535
PLANNING				
General Fund Operations (GF)	414,113	505,965	505,965	537,244
CDBG Fund (SRF)	861,655	87,873	87,844	112,078
ECONOMIC DEVELOPMENT (GF)	260,587	280,948	278,988	309,118
COMMUNITY SERVICES (GF)	921,151	1,014,268	1,013,626	1,052,216
PARKS & RECREATION				
General Fund Operations (GF)	2,629,442	2,949,700	2,922,626	3,000,245
Recreation Services Fund (EF)	3,760,719	4,348,433	4,315,241	4,348,065
PUBLIC WORKS				
General Fund Operations (GF)	5,456,206	6,033,935	5,815,238	6,237,512
Public Transportation Fund(EF)	2,855,555	2,957,429	2,895,576	6,721,292
Regional Airport Fund(EF)	2,326,093	1,921,972	1,884,898	1,700,856
Sanitary Sewer Utility Fund (EF)	7,701,892	16,131,672	16,131,211	10,580,794
Parking Facilities Fund (EF)	4,785,845	1,435,234	1,432,937	1,734,051
Solid Waste Utility Fund (EF)	10,195,509	10,355,275	10,496,421	10,991,807
Storm Water Utility Fund (EF)	753,320	1,084,830	1,047,357	1,228,696
Custodial & Building Maint. Fund (ISF)	678,912	821,307	777,102	806,972
Fleet Operations Fund (ISF)	3,002,676	3,258,183	3,251,190	3,363,457
WATER & ELECTRIC				
Railroad Utility Fund (EF)	575,838	569,518	568,879	556,928
Water Utility Fund (EF)	12,117,636	12,921,358	12,747,787	13,877,503
Electric Utility Fund (EF)	$ 62,509,135	$ 63,931,995	$ 63,454,918	$ 67,614,849

Financial Summary - Expenditures By Department Funding Source (Continued)

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
CONTRIBUTIONS FUND (TF)	$ 102,536	$ 105,008	$ 104,996	$ 128,513
PUBLIC COMMUNICATIONS FUND (ISF)	677,694	705,151	701,518	754,116
INFORMATION SERVICES FUND (ISF)	2,844,413	3,364,174	3,673,131	3,435,798
CULTURAL AFFAIRS FUND (SRF)	268,752	327,918	323,535	357,262
CONVENTION & TOURISM FUND (SRF)	576,069	631,784	626,946	686,162
EMPLOYEE BENEFIT FUND (ISF)	4,716,034	5,227,001	5,158,256	5,591,991
TRANSPORTATION SALES TAX FD (SRF)	6,283,850	6,336,081	6,336,081	6,597,000
CAPITAL PROJECTS FUND (CIP)	4,201,319	11,930,719	11,930,719	9,051,677
DEBT SERVICE FUNDS (DSF)	5,104,679	8,559,820	8,559,820	3,053,860
TOTAL	**$ 180,491,016**	**$ 204,219,920**	**$ 202,043,661**	**$ 201,867,453**
TOTAL BY FUNDING SOURCE & FUND TYPE:				
General Fund (GF)	$ 38,570,715	$ 42,415,694	$ 40,872,890	$ 44,038,107
Special Revenue Funds (SRF)	7,990,326	7,383,656	7,374,406	7,752,502
Debt Service Fund (DSF)	5,104,679	8,559,820	8,559,820	3,053,860
Trust FundS (TF)	102,536	105,008	104,996	128,513
Capital Projects Fund(CIP)	4,201,319	11,930,719	11,930,719	9,051,677
TOTAL GOVERNMENTAL FUNDS	**55,969,575**	**70,394,897**	**68,842,831**	**64,024,659**
TOTAL ENTERPRISE FUNDS (EF)	107,581,542	115,657,716	114,975,225	119,354,841
TOTAL INTERNAL SERVICE FUNDS (ISF)	16,939,899	18,167,307	18,225,605	18,487,953
TOTAL FOR ALL FUNDS	**$ 180,491,016**	**$ 204,219,920**	**$ 202,043,661**	**$ 201,867,453**

Financial Summary - Expenditures By Department and Category

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
CITY GENERAL (NON-DEPARTMENTAL):				
Operating Expenses	$ 711,616	$ 829,575	$ 37,478	$ 865,479
Non-Operating Expenses	2,116,430	2,142,802	2,142,802	2,069,476
Debt Service	0	0	0	0
Capital Additions	0	0	0	0
Capital Projects	0	0	0	0
Total Expenses	**2,828,046**	**2,972,377**	**2,180,280**	**2,934,955**
CITY COUNCIL:				
Operating Expenses	108,396	163,581	136,499	172,435
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	0	0	0	0
Capital Projects	0	0	0	0
Total Expenses	**108,396**	**163,581**	**136,499**	**172,435**
CITY CLERK:				
Operating Expenses	129,759	149,023	139,689	153,003
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	17,542	0	0	0
Capital Projects	0	0	0	0
Total Expenses	**147,301**	**149,023**	**139,689**	**153,003**
CITY MANAGER:				
Operating Expenses	535,178	623,927	578,073	667,528
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	3,742	0	0	0
Capital Projects	0	0	0	0
Total Expenses	**538,920**	**623,927**	**578,073**	**667,528**
FINANCE DEPARTMENT:				
General Fund Operations:				
Operating Expenses	2,546,460	2,735,278	2,719,667	2,510,870
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	14,412	19,799	16,482	14,848
Capital Projects	0	0	0	0
Total Expenses	**2,560,872**	**2,755,077**	**2,736,149**	**2,525,718**
Utility Customer Services Fund:				
Operating Expenses	1,412,945	1,466,809	1,487,204	1,145,440
Non-Operating Expenses	4,310	2,936	3,676	3,518
Debt Service	0	0	0	0
Capital Additions	4,915	1,987	1,839	5,642
Capital Projects	0	0	0	0
Total Expenses	**1,422,170**	**1,471,732**	**1,492,719**	**1,154,600**
Self Insurance Reserve Fund:				
Operating Expenses	2,463,809	2,419,759	2,271,689	2,476,119
Non-Operating Expenses	40,620	0	0	0
Debt Service	1,093,571	900,000	900,000	900,000
Capital Additions	0	0	0	4,900
Capital Projects	0	0	0	0
Total Expenses	$ **3,598,000**	$ **3,319,759**	$ **3,171,689**	$ **3,381,019**

Financial Summary - Expenditures By Department and Category (Continued)

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
HUMAN RESOURCES:	$	$	$	$
Operating Expenses	521,863	596,429	593,005	619,026
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	2,229	0	0	0
Capital Projects	0	0	0	0
Total Expenses	**524,092**	**596,429**	**593,005**	**619,026**
LAW DEPARTMENT:				
Operating Expenses	548,988	624,925	624,925	674,186
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	4,588	0	0	0
Capital Projects	0	0	0	0
Total Expenses	**553,576**	**624,925**	**624,925**	**674,186**
MUNICIPAL COURT:				
Operating Expenses	374,039	434,748	427,487	452,036
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	9,932	8,262	8,340	0
Capital Projects	0	0	0	0
Total Expenses	**383,971**	**443,010**	**435,827**	**452,036**
POLICE DEPARTMENT:				
Operating Expenses	9,224,749	9,916,294	9,823,391	10,536,292
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	193,527	167,117	170,604	504,836
Capital Projects	0	0	0	0
Total Expenses	**9,418,276**	**10,083,411**	**9,993,995**	**11,041,128**
FIRE DEPARTMENT:				
Operating Expenses	7,146,655	7,638,710	7,598,284	8,105,064
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	87,236	124,748	118,572	67,780
Capital Projects	0	0	0	0
Total Expenses	**7,233,891**	**7,763,458**	**7,716,856**	**8,172,844**
JOINT COMMUNICATIONS/EMERG. MGMT:				
Operating Expenses	1,486,242	1,949,131	1,809,041	2,172,495
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	15,154	66,012	66,012	93,883
Capital Projects	0	0	0	0
Total Expenses	**1,501,396**	**2,015,143**	**1,875,053**	**2,266,378**
HEALTH DEPARTMENT:				
Operating Expenses	3,075,408	3,436,277	3,321,856	3,198,680
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	15,071	4,240	4,240	23,855
Capital Projects	0	0	0	0
Total Expenses	$ **3,090,479**	$ **3,440,517**	$ **3,326,096**	$ **3,222,535**

Financial Summary - Expenditures By Department and Category (Continued)

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
PLANNING DEPARTMENT:				
General Fund Operations:				
Operating Expenses	$ 414,113	$ 500,182	$ 500,182	$ 536,052
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	0	5,783	5,783	1,192
Capital Projects	0	0	0	0
Total Expenses	**414,113**	**505,965**	**505,965**	**537,244**
CDBG Fund:				
Operating Expenses	423,356	87,873	87,844	110,886
Non-Operating Expenses	432,289	0	0	0
Debt Service	0	0	0	0
Capital Additions	6,010	0	0	1,192
Capital Projects	0	0	0	0
Total Expenses	**861,655**	**87,873**	**87,844**	**112,078**
ECONOMIC DEVELOPMENT:				
Operating Expenses	260,587	280,948	278,988	309,118
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	0	0	0	0
Capital Projects	0	0	0	0
Total Expenses	**260,587**	**280,948**	**278,988**	**309,118**
COMMUNITY SERVICES:				
Operating Expenses	918,694	1,014,268	1,013,626	1,052,216
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	2,457	0	0	0
Capital Projects	0	0	0	0
Total Expenses	**921,151**	**1,014,268**	**1,013,626**	**1,052,216**
PARKS & RECREATION DEPARTMENT:				
General Fund Operations:				
Operating Expenses	2,394,495	2,653,280	2,630,812	2,774,161
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	234,947	296,420	291,814	226,084
Capital Projects	0	0	0	0
Total Expenses	**2,629,442**	**2,949,700**	**2,922,626**	**3,000,245**
Recreation Services Fund:				
Operating Expenses	3,404,473	3,614,564	3,575,872	3,776,085
Non-Operating Expenses	197,624	193,284	199,184	175,700
Debt Service	0	0	0	1,905
Capital Additions	100,898	132,625	132,225	148,375
Capital Projects	57,724	407,960	407,960	246,000
Total Expenses	**3,760,719**	**4,348,433**	**4,315,241**	**4,348,065**
PUBLIC WORKS DEPARTMENT:				
General Fund Operations:				
Operating Expenses	5,164,403	5,572,614	5,407,134	5,860,532
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	291,803	461,321	408,104	376,980
Capital Projects	0	0	0	0
Total Expenses	$ **5,456,206**	$ **6,033,935**	$ **5,815,238**	$ **6,237,512**

Financial Summary - Expenditures By Department and Category (Continued)

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Public Transportation Fund:				
Operating Expenses	$ 2,571,574	$ 2,461,228	$ 2,399,375	$ 2,643,948
Non-Operating Expenses	188,964	187,193	187,193	184,690
Debt Service	0	0	0	0
Capital Additions	72,797	224,508	224,508	3,128
Capital Projects	22,220	84,500	84,500	3,889,526
Total Expenses	**2,855,555**	**2,957,429**	**2,895,576**	**6,721,292**
Regional Airport Fund:				
Operating Expenses	984,296	1,091,818	1,056,638	1,187,224
Non-Operating Expenses	462,649	460,881	460,881	399,490
Debt Service	0	0	0	0
Capital Additions	34,030	19,673	17,779	17,342
Capital Projects	845,118	349,600	349,600	96,800
Total Expenses	**2,326,093**	**1,921,972**	**1,884,898**	**1,700,856**
Sanitary Sewer Utility Fund:				
Operating Expenses	4,284,596	4,688,496	4,690,395	4,892,033
Non-Operating Expenses	2,158,818	2,103,157	2,103,157	2,130,438
Debt Service	707,207	689,243	689,243	725,000
Capital Additions	294,301	202,379	200,019	307,323
Capital Projects	256,970	8,448,397	8,448,397	2,526,000
Total Expenses	**7,701,892**	**16,131,672**	**16,131,211**	**10,580,794**
Parking Facilities Fund:				
Operating Expenses	419,692	490,691	494,094	613,016
Non-Operating Expenses	432,117	413,080	407,380	559,166
Debt Service	545,888	531,463	531,463	510,029
Capital Additions	16,640	0	0	51,840
Capital Projects	3,371,508	0	0	0
Total Expenses	**4,785,845**	**1,435,234**	**1,432,937**	**1,734,051**
Solid Waste Utility Fund:				
Operating Expenses	6,333,879	7,594,174	7,605,527	8,237,029
Non-Operating Expenses	1,017,342	1,139,205	1,279,400	1,527,226
Debt Service	251,565	241,918	241,918	233,460
Capital Additions	458,333	802,978	792,576	919,092
Capital Projects	2,134,390	577,000	577,000	75,000
Total Expenses	**10,195,509**	**10,355,275**	**10,496,421**	**10,991,807**
Storm Water Utility Fund:				
Operating Expenses	490,487	636,105	620,632	681,142
Non-Operating Expenses	99,760	101,225	101,225	121,754
Debt Service	0	0	0	0
Capital Additions	56,155	36,500	14,500	16,200
Capital Projects	106,918	311,000	311,000	409,600
Total Expenses	**753,320**	**1,084,830**	**1,047,357**	**1,228,696**
Custodial & Bldg. Maintenance Fund:				
Operating Expenses	675,887	755,011	710,806	775,162
Non-Operating Expenses	3,025	4,521	4,521	2,610
Debt Service	0	0	0	0
Capital Additions	0	61,775	61,775	29,200
Capital Projects	0	0	0	0
Total Expenses	$ **678,912**	$ **821,307**	$ **777,102**	$ **806,972**

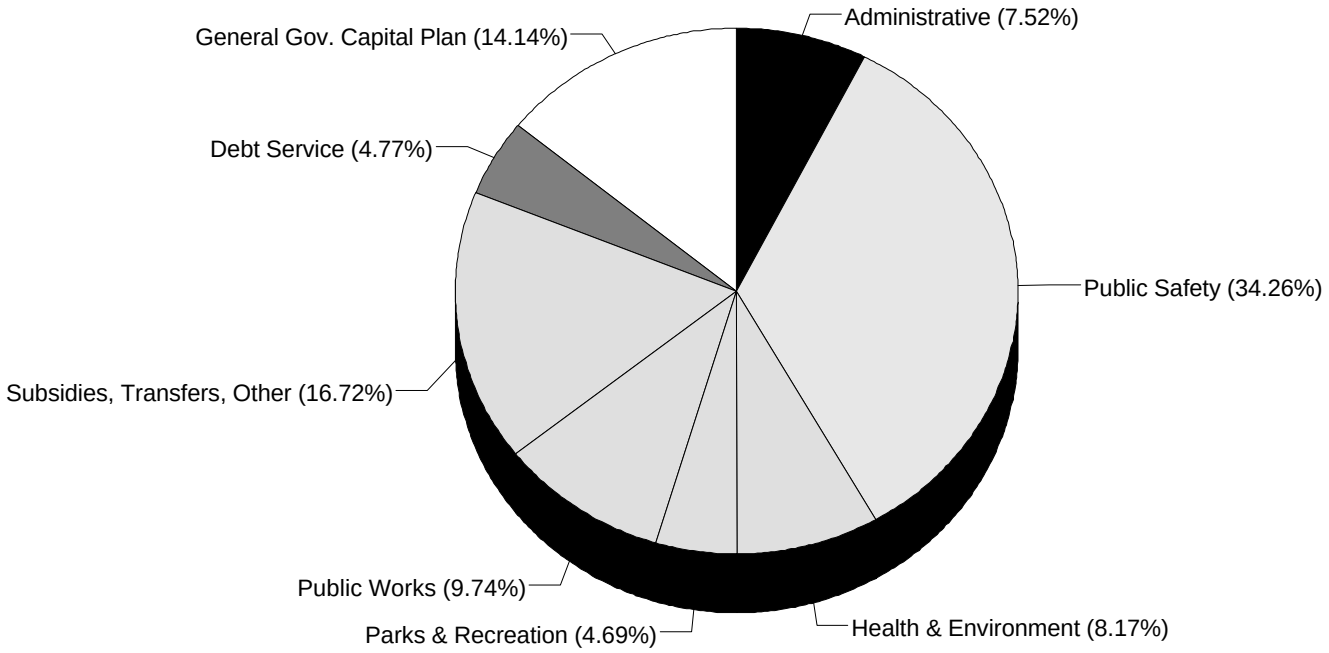
Financial Summary - Expenditures By Department and Category (Continued)

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Fleet Operations Fund:				
Operating Expenses	$ 2,970,439	$ 3,062,958	$ 3,050,773	$ 3,146,009
Non-Operating Expenses	24,590	22,471	22,971	11,762
Debt Service	0	28,535	35,534	35,536
Capital Additions	7,647	18,219	15,912	170,150
Capital Projects	0	126,000	126,000	0
Total Expenses	**3,002,676**	**3,258,183**	**3,251,190**	**3,363,457**
WATER & ELECTRIC DEPARTMENT:				
Railroad Fund:				
Operating Expenses	265,302	293,971	291,832	302,893
Non-Operating Expenses	145,173	152,000	153,500	151,140
Debt Service	3,892	6,500	6,500	6,695
Capital Additions	23,615	0	0	0
Capital Projects	137,856	117,047	117,047	96,200
Total Expenses	**575,838**	**569,518**	**568,879**	**556,928**
Water Utility Fund:				
Operating Expenses	5,557,530	5,701,261	5,798,710	5,976,056
Non-Operating Expenses	2,571,949	2,664,760	2,678,143	2,836,425
Debt Service	1,056,620	1,410,643	1,266,586	1,285,080
Capital Additions	318,612	246,494	256,148	385,442
Capital Projects	2,612,925	2,898,200	2,748,200	3,394,500
Total Expenses	**12,117,636**	**12,921,358**	**12,747,787**	**13,877,503**
Electric Utility Fund:				
Operating Expenses	45,838,177	44,305,466	43,845,973	44,903,912
Non-Operating Expenses	9,559,673	9,682,033	9,822,852	9,975,089
Debt Service	1,790,472	2,088,221	1,890,318	1,888,221
Capital Additions	573,211	1,120,975	1,160,475	1,642,227
Capital Projects	4,747,602	6,735,300	6,735,300	9,205,400
Total Expenses	**62,509,135**	**63,931,995**	**63,454,918**	**67,614,849**
CULTURAL AFFAIRS FUND:				
Operating Expenses	268,752	327,918	323,535	357,262
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	0	0	0	0
Capital Projects	0	0	0	0
Total Expenses	**268,752**	**327,918**	**323,535**	**357,262**
CONVENTION & TOURISM FUND:				
Operating Expenses	500,703	555,363	549,469	595,450
Non-Operating Expenses	75,366	73,638	73,638	75,712
Debt Service	0	0	0	0
Capital Additions	0	2,783	3,839	15,000
Capital Projects	0	0	0	0
Total Expenses	**576,069**	**631,784**	**626,946**	**686,162**
EMPLOYEE BENEFIT FUND:				
Operating Expenses	4,568,034	5,227,001	5,158,256	5,591,991
Non-Operating Expenses	148,000	0	0	0
Debt Service	0	0	0	0
Capital Additions	0	0	0	0
Capital Projects	0	0	0	0
Total Expenses	**$ 4,716,034**	**$ 5,227,001**	**$ 5,158,256**	**$ 5,591,991**

Financial Summary - Expenditures By Department and Category (Continued)

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
INFORMATION SERVICES FUND:				
Operating Expenses	$ 1,758,285	$ 2,147,646	$ 2,392,814	$ 2,364,718
Non-Operating Expenses	743,260	530,042	534,755	622,624
Debt Service	33,952	247,582	247,582	212,212
Capital Additions	308,916	438,904	497,980	236,244
Capital Projects	0	0	0	0
Total Expenses	**2,844,413**	**3,364,174**	**3,673,131**	**3,435,798**
PUBLIC COMMUNICATIONS FUND:				
Operating Expenses	631,966	686,048	682,483	725,002
Non-Operating Expenses	17,344	15,403	15,403	16,708
Debt Service	0	0	0	0
Capital Additions	28,384	3,700	3,632	12,406
Capital Projects	0	0	0	0
Total Expenses	**677,694**	**705,151**	**701,518**	**754,116**
CONTRIBUTIONS FUND:				
Operating Expenses	71,363	103,626	103,796	128,513
Non-Operating Expenses	29,000	1,382	1,200	0
Debt Service	0	0	0	0
Capital Additions	2,173	0	0	0
Capital Projects	0	0	0	0
Total Expenses	**102,536**	**105,008**	**104,996**	**128,513**
TRANSPORTATION SALES TAX FUND:				
Operating Expenses	0	0	0	0
Non-Operating Expenses	6,283,850	6,336,081	6,336,081	6,597,000
Debt Service	0	0	0	0
Capital Additions	0	0	0	0
Capital Projects	0	0	0	0
Total Expenses	**6,283,850**	**6,336,081**	**6,336,081**	**6,597,000**
CAPITAL PROJECTS (CIP):				
Operating Expenses	0	0	0	0
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	0	0	0	0
Capital Projects	4,201,319	11,930,719	11,930,719	9,051,677
Total Expenses	**4,201,319**	**11,930,719**	**11,930,719**	**9,051,677**
DEBT SERVICE FUND:				
Operating Expenses	0	0	0	0
Non-Operating Expenses	0	0	0	0
Debt Service	5,104,679	8,559,820	8,559,820	3,053,860
Capital Additions	0	0	0	0
Capital Projects	0	0	0	0
Total Expenses	**5,104,679**	**8,559,820**	**8,559,820**	**3,053,860**
TOTAL FOR ALL FUNDS:				
OPERATING EXPENSES	**121,457,190**	**126,836,976**	**124,837,854**	**131,289,063**
NON-OPERATING EXPENSES	**26,752,153**	**26,226,094**	**26,527,962**	**27,460,528**
DEBT SERVICE	**10,587,846**	**14,703,925**	**14,368,964**	**8,851,998**
CAPITAL ADDITIONS	**3,199,277**	**4,467,202**	**4,473,158**	**5,275,161**
CAPITAL PROJECTS	**18,494,550**	**31,985,723**	**31,835,723**	**28,990,703**
TOTAL EXPENSES	**$ 180,491,016**	**$ 204,219,920**	**$ 202,043,661**	**$ 201,867,453**

General Government Expenditures By Function

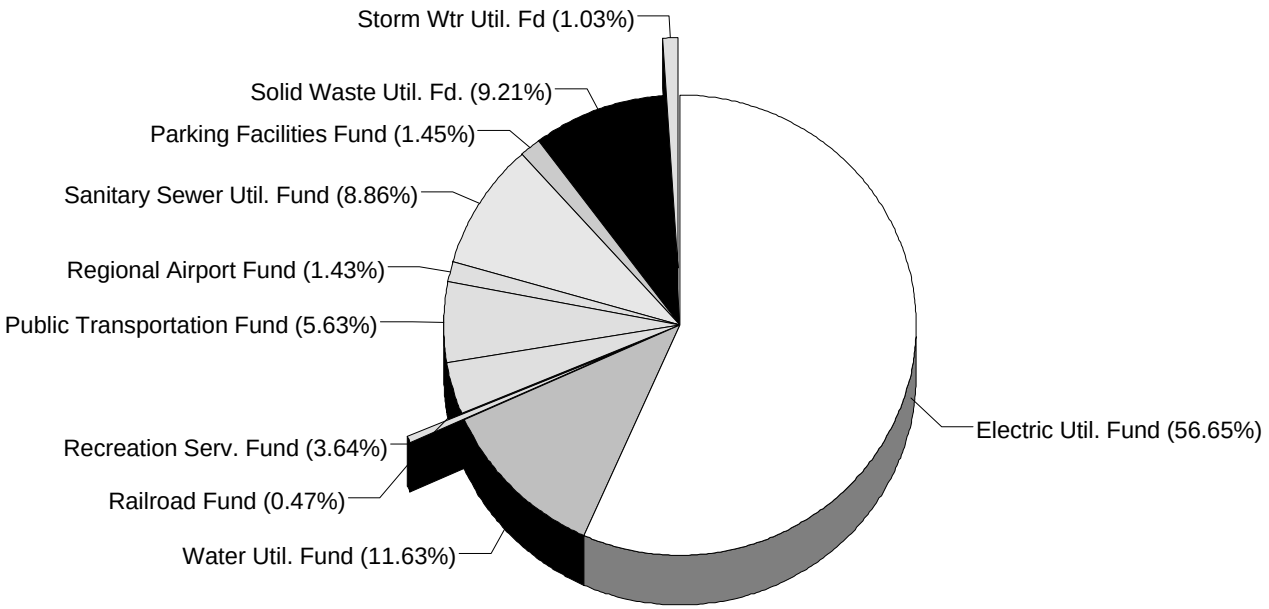


General Government Expenditures By Function

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Administrative	$ 4,433,157	$ 4,912,962	$ 4,808,340	$ 4,811,896	-2.1%
Public Safety	18,537,534	20,305,022	20,021,731	21,932,386	8.0%
Health & Environment	5,547,985	5,329,571	5,212,519	5,233,191	-1.8%
Parks & Recreation	2,629,442	2,949,700	2,922,626	3,000,245	1.7%
Public Works	5,456,206	6,033,935	5,815,238	6,237,512	3.4%
Subsidies/Transfers & Other*	10,059,253	10,373,168	9,571,838	10,703,892	3.2%
Debt Service	5,104,679	8,559,820	8,559,820	3,053,860	-64.3%
General Gov. Capital Plan	4,201,319	11,930,719	11,930,719	9,051,677	-24.1%
Total Appropriations	**$ 55,969,575**	**$ 70,394,897**	**$ 68,842,831**	**$ 64,024,659**	**-9.0%**

* Subsidies/Transfers & Other include: City General, Cultural Affiars Fund, Convention & Tourism Fund, and Transportation Sales Tax Fund.

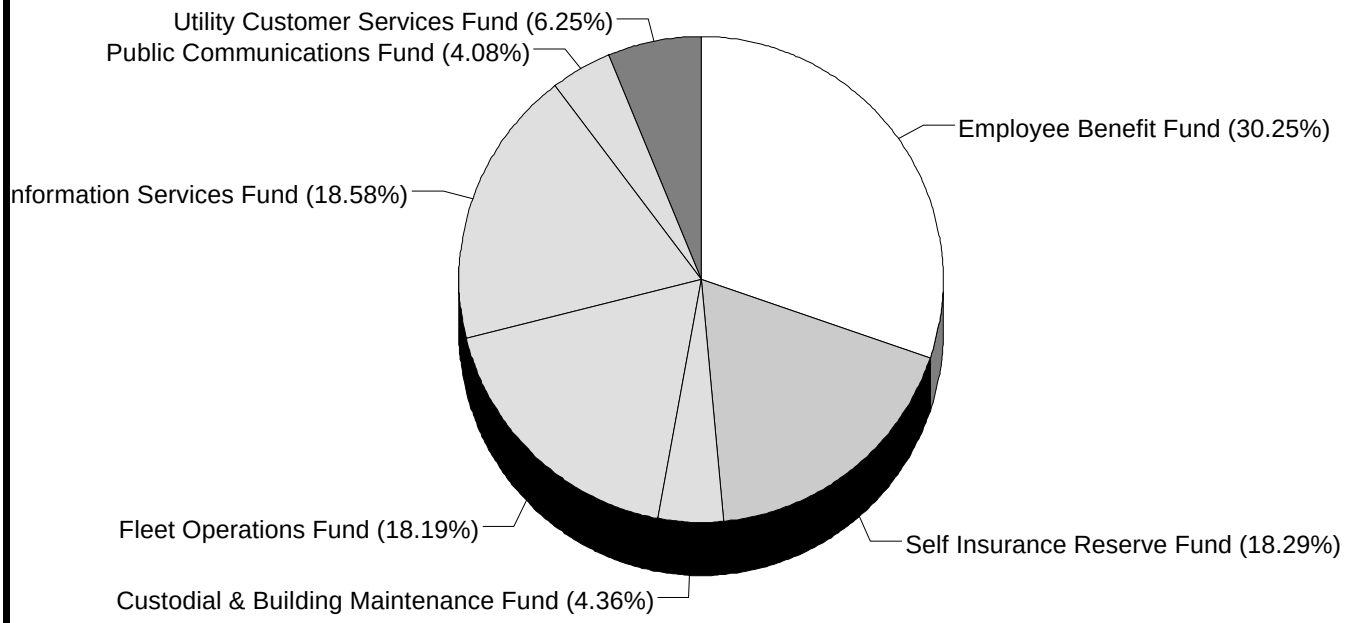
Enterprise Fund Expenses By Fund



Enterprise Fund Expenses By Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Electric Utility Fund	$ 62,509,135	$ 63,931,995	$ 63,454,918	$ 67,614,849	5.8%
Water Utility Fund	12,117,636	12,921,358	12,747,787	13,877,503	7.4%
Railroad Fund	575,838	569,518	568,879	556,928	-2.2%
Recreation Services Fund	3,760,719	4,348,433	4,315,241	4,348,065	-0.0%
Public Transportation Fund	2,855,555	2,957,429	2,895,576	6,721,292	127.3%
Regional Airport Fund	2,326,093	1,921,972	1,884,898	1,700,856	-11.5%
Sanitary Sewer Utility Fund	7,701,892	16,131,672	16,131,211	10,580,794	-34.4%
Parking Facilities Fund	4,785,845	1,435,234	1,432,937	1,734,051	20.8%
Solid Waste Utility Fund	10,195,509	10,355,275	10,496,421	10,991,807	6.1%
Storm Water Utility Fund	753,320	1,084,830	1,047,357	1,228,696	13.3%
Total	**$ 107,581,542**	**$ 115,657,716**	**$ 114,975,225**	**$ 119,354,841**	**3.2%**

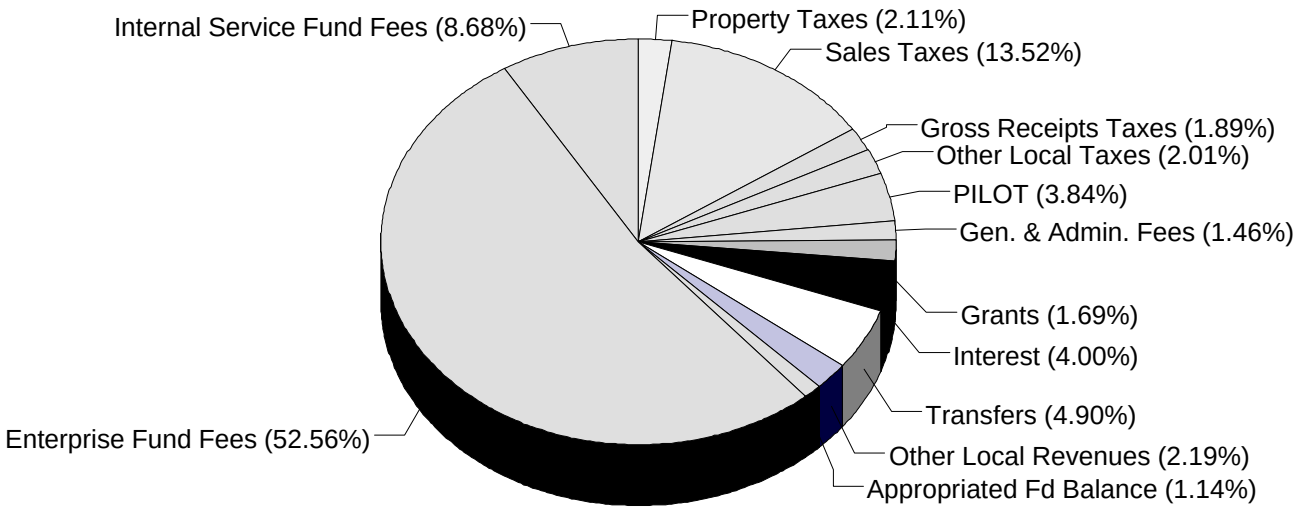
Internal Service Fund Expenses By Fund



Internal Service Fund Expenses By Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Employee Benefit Fund	$ 4,716,034	$ 5,227,001	$ 5,158,256	$ 5,591,991	7.0%
Self Insurance Reserve Fd	3,598,000	3,319,759	3,171,689	3,381,019	1.8%
Custodial & Bldg Maint. Fd	678,912	821,307	777,102	806,972	-1.7%
Fleet Operations Fund	3,002,676	3,258,183	3,251,190	3,363,457	3.2%
Information Services Fund	2,844,413	3,364,174	3,673,131	3,435,798	2.1%
Public Communications Fd	677,694	705,151	701,518	754,116	6.9%
Utility Customer Serv. Fd	1,422,170	1,471,732	1,492,719	1,154,600	-21.5%
Total	**$ 16,939,899**	**$ 18,167,307**	**$ 18,225,605**	**$ 18,487,953**	**1.8%**

Overall Revenue Summary



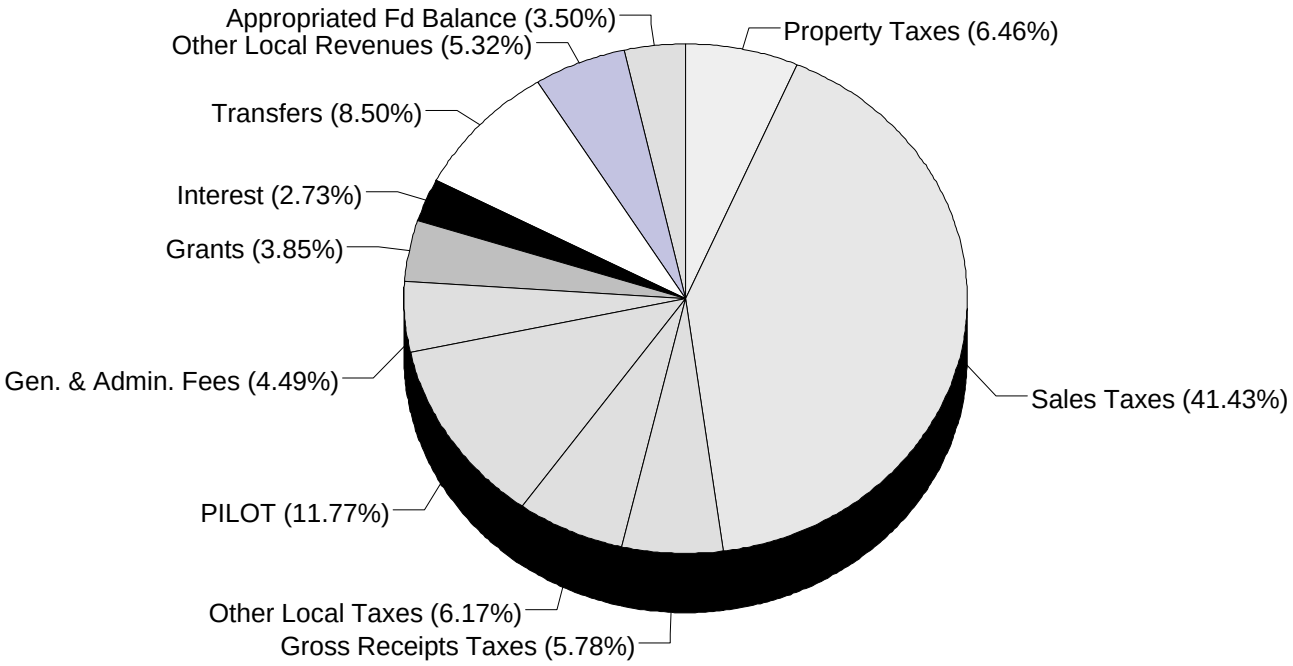
All Funds Revenue By Category

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Estimated FY 1999
Property Taxes	$ 3,476,431	$ 3,551,436	$ 3,579,505	$ 3,760,119	5.0%
Sales Taxes	22,050,832	23,236,631	23,116,997	24,100,019	4.3%
Gross Receipts Taxes	3,006,243	3,273,160	3,222,810	3,362,002	4.3%
Other Local Taxes	3,395,285	3,471,200	3,499,200	3,590,000	2.6%
PILOT	6,346,239	6,411,825	6,695,282	6,849,570	2.3%
Gen. & Admin. Charges	2,561,574	2,517,763	2,517,765	2,612,333	3.8%
Grants	2,878,438	2,898,449	3,016,878	3,017,836	0.0%
Interest	12,198,060	6,988,670	6,486,264	7,140,203	10.1%
Transfers	8,734,552	8,391,496	8,957,645	8,739,872	-2.4%
Other Local Revenues	3,834,059	3,680,428	3,566,180	3,903,821	9.5%
Appropriated Fund Balance	2,338,281	2,378,624	2,378,624	2,038,125	-14.3%
Enterprise Fund Fees	87,283,468	89,307,649	92,441,485	93,728,964	1.4%
Internal Service Fund Fees	14,435,658	14,985,565	15,232,756	15,476,906	1.6%
Total	**$ 172,539,120**	**$ 171,092,896**	**$ 174,711,391**	**$ 178,319,770**	**2.1%**

Financial Summary - FY 2000 Revenue Summary By Category and Funding Source

	General Government	Enterprise	Internal Service	FY 2000 Total
TAXES:				
Property Taxes	$ 3,760,119	$ 0	$ 0	$ 3,760,119
Sales Tax	24,100,019	0	0	24,100,019
Gross Receipts Taxes	3,362,002	0	0	3,362,002
Other Local Taxes	3,590,000	0	0	3,590,000
TOTAL TAXES	**34,812,140**	**0**	**0**	**34,812,140**
INTRAGOVERNMENTAL REVENUES:				
PILOT	6,849,570	0	0	6,849,570
Gen. & Admin. Fees	2,612,333	0	0	2,612,333
TOTAL INTRAGOVERNMENTAL REV.	**9,461,903**	**0**	**0**	**9,461,903**
INTERGOVERNMENTAL REVENUES (Grant Revenue)	**2,237,038**	**780,798**	**0**	**3,017,836**
INVESTMENT REVENUE	**1,587,000**	**3,426,203**	**2,127,000**	**7,140,203**
OPERATING TRANSFERS	**4,943,872**	**3,776,000**	**20,000**	**8,739,872**
OTHER LOCAL REVENUE:				
Licenses & Permits	562,000	0	0	562,000
Fines	980,400	0	0	980,400
Governmental Fees	1,158,980	0	0	1,158,980
Miscellaneous Revenue	392,149	794,917	15,375	1,202,441
TOTAL OTHER LOCAL REVENUE	**3,093,529**	**794,917**	**15,375**	**3,903,821**
APPROPRIATED FUND BALANCE	**2,038,125**	**0**	**0**	**2,038,125**
ENTERPRISE FUND FEES:				
Railroad Utility Fees	0	334,550	0	334,550
Water Utility Fees	0	10,246,763	0	10,246,763
Electric Utility Fees	0	62,701,578	0	62,701,578
Recreation Fees	0	2,680,911	0	2,680,911
Public Transportation Fees	0	438,150	0	438,150
Airport Utility Fees	0	531,430	0	531,430
Sanitary Sewer Fees	0	5,757,740	0	5,757,740
Parking Fees	0	1,217,696	0	1,217,696
Solid Waste Utility Fees	0	8,770,146	0	8,770,146
Storm Water Utility Fees	0	1,050,000	0	1,050,000
TOTAL ENTERPRISE FUND FEES	**0**	**93,728,964**	**0**	**93,728,964**
INTERNAL SERVICE FEES:				
Health Insurance Fees	0	0	5,533,202	5,533,202
Self Insurance Fees	0	0	1,500,000	1,500,000
Custodial & Bldg Maintenance Fees	0	0	815,325	815,325
Fleet Maintenance Fees	0	0	3,204,200	3,204,200
Information Services Fees	0	0	2,593,822	2,593,822
Print Shop & Mailroom Fees	0	0	726,143	726,143
Utility Customer Services Billing Fees	0	0	1,104,214	1,104,214
TOTAL INTERNAL SERVICE FUND FEES	**0**	**0**	**15,476,906**	**15,476,906**
TOTAL REVENUES AND OTHER SOURCES	**$ 58,173,607**	**$ 102,506,882**	**$ 17,639,281**	**$ 178,319,770**

General Government Revenues



General Government Revenues

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Estimated FY 1999
Property Taxes	$ 3,476,431	$ 3,551,436	$ 3,579,505	$ 3,760,119	5.0%
Sales Taxes	22,050,832	23,236,631	23,116,997	24,100,019	4.3%
Gross Receipts Taxes	3,006,243	3,273,160	3,222,810	3,362,002	4.3%
Other Local Taxes	3,395,285	3,471,200	3,499,200	3,590,000	2.6%
PILOT	6,346,239	6,411,825	6,695,282	6,849,570	2.3%
Gen. & Admin. Charges	2,561,574	2,517,763	2,517,765	2,612,333	3.8%
Grants	2,156,729	2,383,677	2,201,813	2,237,038	1.6%
Interest	1,989,283	1,578,500	1,591,500	1,587,000	-0.3%
Transfers	4,561,767	4,345,091	4,911,240	4,943,872	0.7%
Other Local Revenues	3,189,708	2,943,838	2,919,986	3,093,529	5.9%
Appropriated Fund Balance	2,338,281	2,378,624	2,378,624	2,038,125	-14.3%
Total	**$ 55,072,372**	**$ 56,091,745**	**$ 56,634,722**	**$ 58,173,607**	**2.7%**

GENERAL FUND REVENUES:

The City of Columbia receives revenues from a number of sources, including Property Taxes; Sales Taxes; Other Local Taxes; PILOT; General and Administrative (G&A) Fees; Grants; Interest Revenue; Transfers; Franchises, Licenses and Permits; Fines, Fees, Service Charges, and Misc; and Appropriated Fund Balance.

Some of the City's major revenue sources include: Sales Taxes, Transfers, PILOT, Other Local Taxes, and G&A Fees.

- **Sales Taxes**: A general sales tax is levied on all persons selling tangible personal property or rendering taxable services on a retail basis within the City limits. The City's General Fund receives 91.80% of 1% of gross retail receipts and 8.2% goes to the Public Improvement Fund. Sales tax revenues are projected to grow at a rate of 4.0% over estimated FY 1999. Because of the significance of the funding source, this area will be monitored closely.

- **Transfers**: Several different funds of the City transfer amounts into the General Fund. The largest transfer comes from the Transportation Sales Tax Trust Fund. The City of Columbia collects a ½% sales tax that is to be used for transportation purposes. Part of this sales tax is transferred into the City's General Fund. The General Fund uses this revenue to fund street and sidewalk related expenses. The transfer amount from Transportation Sales Tax Fund increased 15.5% over estimated FY 1999 because the amount needed for the Public Transportation subsidy decreased which allowed more funds to be transferred into the General Fund.

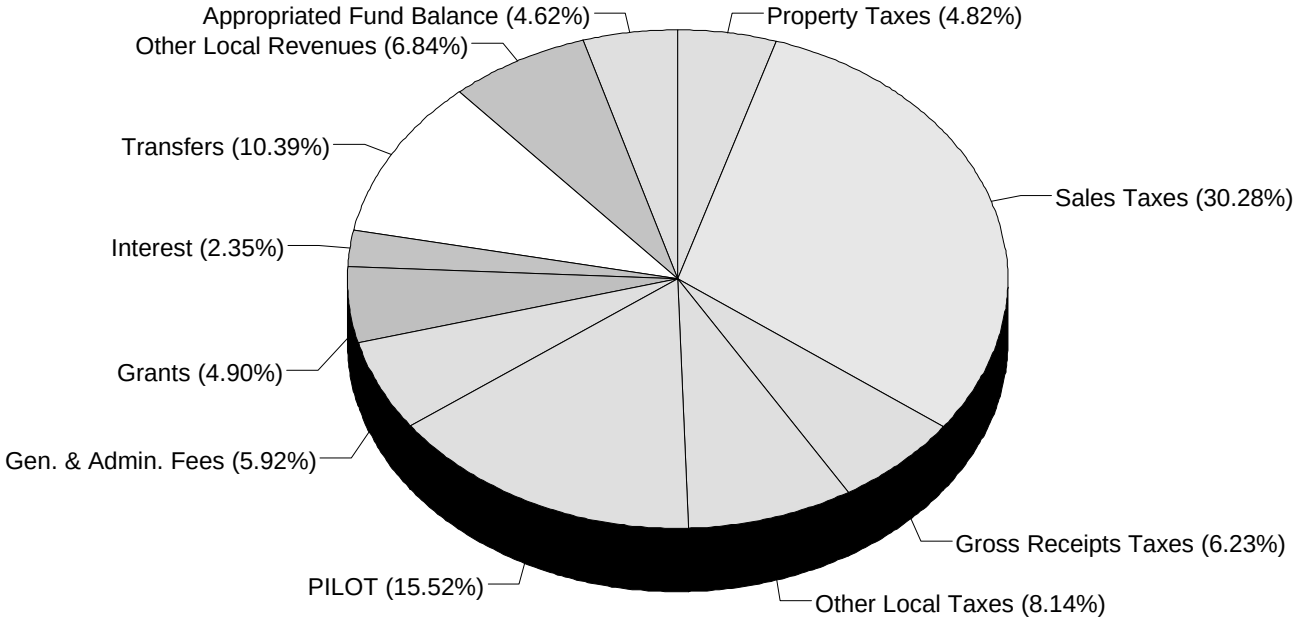
- **PILOT**: (Payment-In-Lieu-Of-Taxes) The Water and Electric Fund pays the General Fund annually an amount substantially equivalent to the 7% gross receipts taxes which would be paid if the utilities were owned privately. PILOT payments are projected to grow at 2.3% over estimated FY 1999 based upon recent growth trends.

- **Other Local Taxes**: These include the gasoline tax, cigarette tax, motor vehicle taxes, and gross receipt taxes from General Telephone Company, Union Electric, and Boone Electric.
  - The Gasoline Tax provides for the construction and maintenance of highways. As provided by state law, the gasoline rates have been increasing 2 cents per gallon every two years. The rate increased to 17 cents per gallon on April 1, 1996, the last year of the state approved increase. A 2.9% over estimated FY 1999 growth is anticipated for FY 2000.
  - The Cigarette Tax Rate is 10 cents per package. The tax is collected on each package by the wholesaler. A 4.7% growth over estimated FY 1999 is projected for this revenue.
  - The City's portion of the Motor Vehicle Sales Tax is 1½ cents per $1.00 vehicle cost. The City also receives a part of the license plate fee which is approximately $12.50.
  - The Gross Receipts Tax Rate is 7% of gross receipts. This tax is collected from General Telephone Company, Union Electric, and Boone Electric. Grown at 2% for Union Electric and and 4% Boone Electric based on historical trends.

- **General and Administrative Fees**: (G&A) The City charges proportionately for all services performed by General Fund departments for enterprise, internal services, and other City funds. The charges are computed on the basis of an estimated allocation of time the various City departments contribute for servicing these funds. Minor adjustment were made to the allocation methodology for FY 2000. Amount allocated is based on actual FY 1999 personnel cost projected to FY 2000.

FY 2000 budgeted revenues exceed FY 1999 estimated revenues by $1,737,035 or 4.1%.

General Fund Revenues



General Fund Revenues

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Estimated FY 1999
Property Taxes	$ 1,695,791	$ 1,694,440	$ 1,722,609	$ 2,125,519	23.4%
Sales Taxes	12,295,422	12,968,350	12,848,716	13,362,665	4.0%
Gross Receipts Taxes	2,449,150	2,699,660	2,642,310	2,748,002	4.0%
Other Local Taxes	3,395,285	3,471,200	3,499,200	3,590,000	2.6%
PILOT	6,346,239	6,411,825	6,695,282	6,849,570	2.3%
Gen. & Admin. Fees	2,561,574	2,517,763	2,517,765	2,612,333	3.8%
Grants	2,106,519	2,327,863	2,123,999	2,161,671	1.8%
Interest	1,244,275	1,035,000	1,040,000	1,035,000	-0.5%
Transfers	3,733,767	4,028,177	4,039,326	4,583,896	13.5%
Other Local Revenues	3,066,497	2,866,272	2,881,136	3,019,221	4.8%
Appropriated Fund Balance	2,338,281	2,378,624	2,378,624	2,038,125	-14.3%
Total	**$ 41,232,800**	**$ 42,399,174**	**$ 42,388,967**	**$ 44,126,002**	**4.1%**

Financial Summaries - General Fund Revenue Detail

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
TAXES:				
PROPERTY TAXES:				
Property Taxes - Real Estate	$ 1,313,855	$ 1,324,381	$ 1,327,170	$ 1,646,800
Property Taxes - Personal Property	327,755	317,184	338,409	418,714
Property Taxes - Other	54,181	52,875	57,030	60,005
Total Property Taxes	**1,695,791**	**1,694,440**	**1,722,609**	**2,125,519**
SALES TAX	**12,295,422**	**12,968,350**	**12,848,716**	**13,362,665**
GROSS RECEIPTS TAX:				
Gross Receipts Tax - GTE	733,416	747,400	725,000	746,317
Gross Receipts Tax - Union Electric	1,377,692	1,644,750	1,550,000	1,619,750
Gross Receipts Tax - Boone Electric	296,150	265,200	325,000	339,625
Gross Receipts Tax - CATV	41,892	42,310	42,310	42,310
Total Gross Receipts Tax	**2,449,150**	**2,699,660**	**2,642,310**	**2,748,002**
OTHER LOCAL TAXES:				
Cigarette Tax	653,395	651,000	659,000	690,000
Gasoline Tax	1,948,043	2,040,200	2,040,200	2,100,000
Motor Vehicle Tax	793,847	780,000	800,000	800,000
Total Other Local Taxes	**3,395,285**	**3,471,200**	**3,499,200**	**3,590,000**
TOTAL TAXES	**19,835,648**	**20,833,650**	**20,712,835**	**21,826,186**
INTRAGOVERNMENTAL REVENUES:				
PILOT:				
PILOT - Electric	5,025,522	5,038,380	5,275,282	5,345,570
PILOT - Water	1,320,717	1,373,445	1,420,000	1,504,000
Total PILOT	**6,346,239**	**6,411,825**	**6,695,282**	**6,849,570**
General & Administrative Revenue	2,561,574	2,517,763	2,517,765	2,612,333
TOTAL INTRAGOV. REVENUES	**8,907,813**	**8,929,588**	**9,213,047**	**9,461,903**
INTERGOVERNMENTAL REVENUES:				
Federal / State Revenues	1,144,924	1,318,990	1,224,013	1,199,750
County Revenues	961,595	1,008,873	899,986	961,921
TOTAL INTERGOV. REVENUES	**2,106,519**	**2,327,863**	**2,123,999**	**2,161,671**
INTEREST & INVESTMENT REVENUE:				
Investment Earnings & Interest	1,039,248	1,005,000	1,005,000	1,005,000
Other Investment Income	205,027	30,000	35,000	30,000
TOTAL INVESTMENT INCOME	**1,244,275**	**1,035,000**	**1,040,000**	**1,035,000**
OPERATING TRANSFERS:				
Transportation Sales Tax	3,153,850	3,581,081	3,581,081	4,138,000
Public Improvement Fund	230,000	230,000	230,000	230,000
Special Road District Tax	65,580	103,200	103,200	103,200
Special Business District	7,500	7,000	7,000	7,000
Employee Health Plan Fund	148,000	0	0	0
Contributions Fund	4,000	1,200	1,200	0
REDI	58,626	55,696	66,845	55,696
CDBG Fund	66,211	50,000	50,000	50,000
TOTAL OPERATING TRANSFERS	**$ 3,733,767**	**$ 4,028,177**	**$ 4,039,326**	**$ 4,583,896**

Financial Summaries - General Fund Revenue Detail (Continued)

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OTHER LOCAL REVENUE:				
LICENSES & PERMITS:				
Business License	$ 442,609	$ 433,000	$ 433,000	$ 446,000
Liquor License	100,667	95,000	101,000	102,000
Animal License	28,191	13,500	13,500	14,000
TOTAL LICENSES AND PERMITS	**571,467**	**541,500**	**547,500**	**562,000**
FINES:				
Corporation Court Fines	594,736	525,000	585,000	580,000
Uniform Ticket Fines	174,407	150,000	160,000	160,000
Meter Fines	227,460	225,000	200,000	200,000
Alarm Violations	55,700	40,400	40,400	40,400
TOTAL FINES	**1,052,303**	**940,400**	**985,400**	**980,400**
FEES:				
Construction Fees	563,310	520,400	510,600	523,400
Street Maintenance Fees	368,756	300,000	300,000	300,000
Animal Control Fees	8,618	8,400	8,200	8,400
Health Fees	251,256	238,582	240,582	167,500
Other Fees	169,620	139,670	158,710	159,680
TOTAL FEES	**1,361,560**	**1,207,052**	**1,218,092**	**1,158,980**
MISCELLANEOUS REVENUES	**81,167**	**177,320**	**130,144**	**317,841**
TOTAL OTHER LOCAL REVENUE	**3,066,497**	**2,866,272**	**2,881,136**	**3,019,221**
APPROPRIATED FUND BALANCE	**2,338,281**	**2,378,624**	**2,378,624**	**2,038,125**
TOTAL REV. AND OTHER SOURCES	**$ 41,232,800**	**$ 42,399,174**	**$ 42,388,967**	**$ 44,126,002**

ENTERPRISE FUNDS:

The City of Columbia has ten enterprise funds that generate a total of $102,506,882 in revenues, and $93,310,659 in expenses (not including capital additions or capital project amounts). The City provides the following utilities to its citizens: electric, water, storm water, sewer, and solid waste collection. The city's other enterprise activities include Railroad, Public Transportation, Regional Airport, Parking, and Recreation Services.

Some of the City's major enterprise revenue sources include: Sales of Electric and Water, Solid Waste Collection Charges, and Sewer Charges.

- **Sale of Electric**: There are approximately 33,200 customers that receive electricity from the City's Power Plant. The major sources of electric revenue are as follows: Residential Sales (36%), Commercial and Industrial Sales (51%), and Sales to Public Authorities (10%). Electric rates are proposed to decrease 2% for residential, 3% for commercial, and 5% for large general service and industrial customers. This rate decrease equals approximately $2.1 million in revenues to the Electric Utility.

- **Sale of Water**: There are 31,000 customers that receive water from the City. There is a 2% increase proposed for FY 2000 which was planned for in the 1997 bond issue passed by voters. This increase equals approximately $175,000 to the Water Utility.

- **Solid Waste Collection Charges**: There are 32,000 Solid Waste utility accounts served by the City. The average residential rate per month is $9.85. Revenue generated from both residential and commercial collection charges amounts to about 40% of the total refuse revenues. Landfill fees, which are $32.50/ton amount to 17% of total revenues. There are no rate increases proposed for FY 2000.

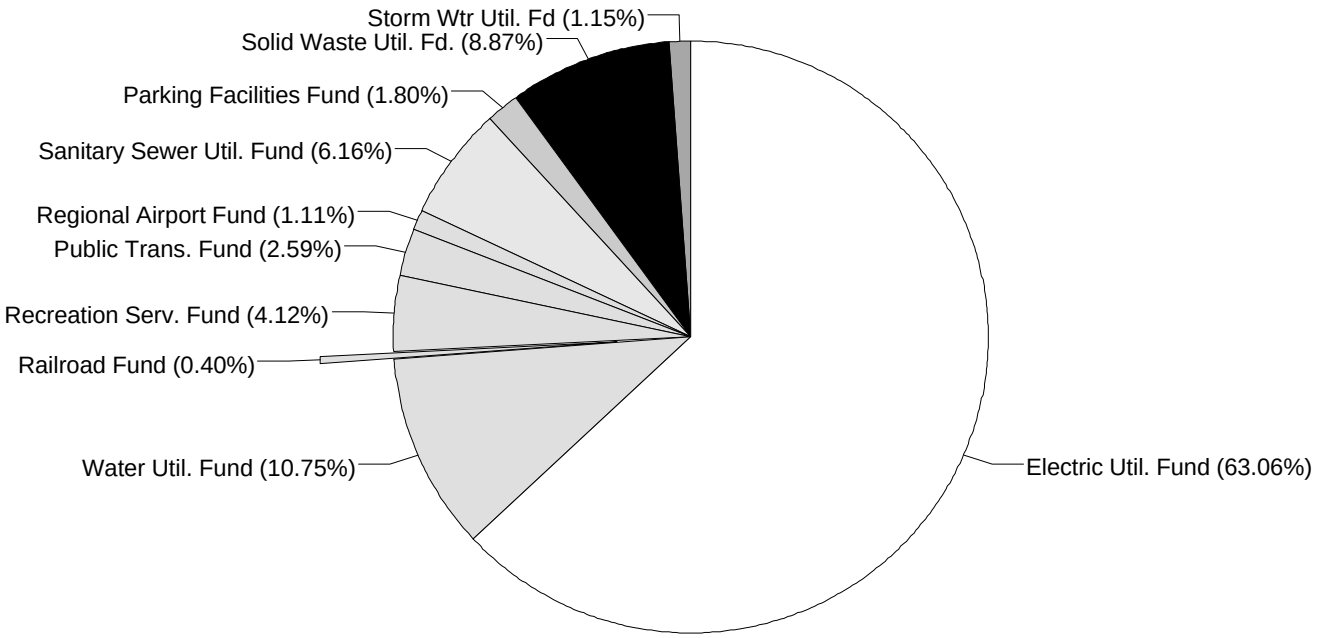
- **Sewer Charges**: There are approximately 31,000 sewer utility customers. There is no rate increase proposed for FY 2000.

- **Recreation Services Fund**: Provides various recreational services for which participants are charged fees. Small fee increases are proposed for FY 2000.

FY 2000 revenues are forecasted to exceed FY 1999 estimated revenues by $1,537,424, or 1.5%.

All revenue sources continue to grow at rates similar to the past few years. There are no substantive areas in which revenues are anticipated to decrease.

Enterprise Fund Revenues By Fund



Enterprise Fund Revenues By Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Estimated FY 1999
Electric Utility Fund	$ 63,263,003	$ 62,167,529	$ 64,252,095	$ 64,644,858	0.6%
Water Utility Fund	9,426,195	10,086,487	10,423,589	11,016,116	5.7%
Railroad Fund	378,345	413,910	400,800	414,050	3.3%
Recreation Services Fund	3,675,110	4,138,220	4,151,072	4,221,136	1.7%
Public Transportation Fund	2,782,012	2,505,622	2,803,749	2,651,536	-5.4%
Regional Airport Fund	1,096,519	1,089,341	1,038,710	1,138,930	9.6%
Sanitary Sewer Utility Fund	6,717,055	6,018,951	6,200,412	6,312,840	1.8%
Parking Facilities Utility Fund	1,887,640	1,695,024	1,721,001	1,840,696	7.0%
Solid Waste Utility Fund	7,916,176	8,148,741	8,718,288	9,091,720	4.3%
Storm Water Utility Fund	1,344,498	1,170,875	1,259,742	1,175,000	-6.7%
Total	**$ 98,486,553**	**$ 97,434,700**	**$ 100,969,458**	**$ 102,506,882**	**1.5%**

INTERNAL SERVICE FUNDS:

The City of Columbia has seven internal service funds that generate a total of $17,639,281 in revenues and $18,029,411 in expenses (not including capital addition and capital project amounts). These seven funds include: Utility Customer Services Fund; Information Services Fund; Public Communications Fund; Custodial and Maintenance Services Fund; Fleet Operations Fund; Self Insurance Reserve Fund; and Employee Benefit Fund. Internal Service Funds, by definition, provide goods and services to other city departments on a cost reimbursement basis.

The City's major internal service fund revenue sources include: Fleet Operations Revenue, Utility Customer Service Charges, Information Services Fees, Employee Benefit Fund revenues, and Self Insurance Reserve Fund revenues.

- **Fleet Operations Revenue**: The Fleet Operations Fund provides equipment maintenance and repair operation for Public Works and other user departments. Departments are charged a shop labor rate of $38.00/hour. No rate increase in proposed for FY 2000.

- **Utility Customer Services Charges**: The Utility Customer Services Fund charges various city departments for billing the following types of utilities: water, electric, sanitary sewer, solid waste, and storm water. The FY 2000 charges reflect a decrease over estimated FY 1999 as a result of the changes that occured in Intragovernmental charges to this fund.

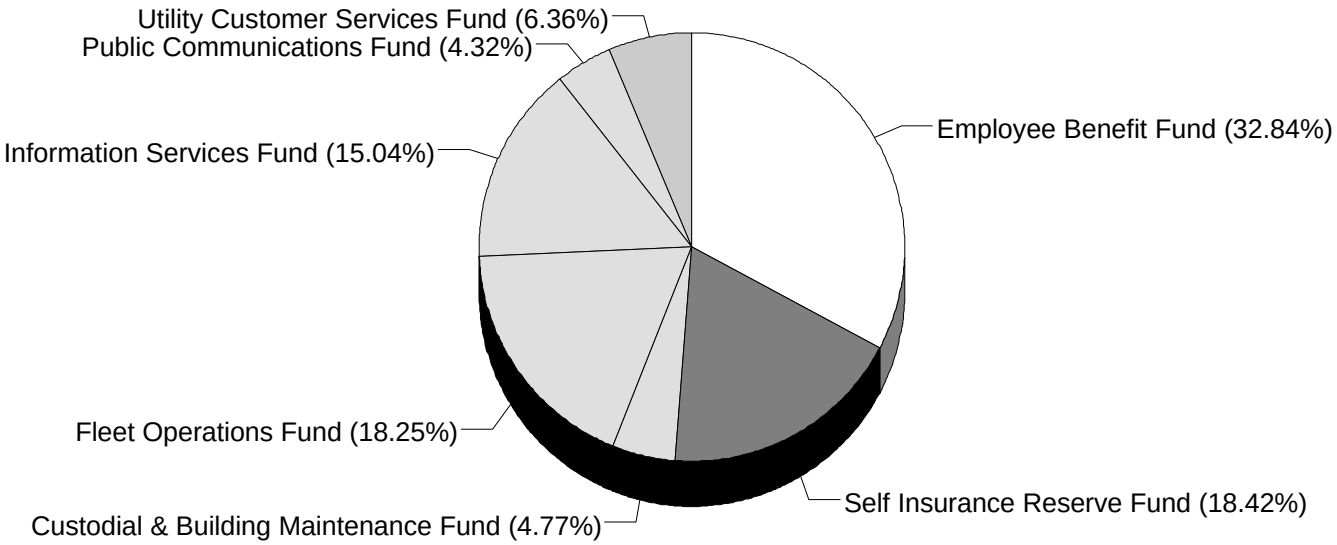
- **Information Services Fees**: A reallocation of IS charges were assessed for FY 2000. The fees more accurately reflect usage of the AS/400 and number of computer workstations for all departments. The FY 2000 expense charges reflect a 5.5% increase over estimated FY 1999.

- **Employee Benefit Fund**: This fund is used to account for the City of Columbia's self insurance program for health, disability, and life insurance for covered city employees. Beginning in FY 2000, charges for Employee Health (which consist of physicals, drug testing, Hep B shots etc.) will be reflected in the Employee Benefit Fund.

- **Self Insurance Reserve Fund**: This fund is used to account for the reserves established and held in trust for Special Obligation Bonds issued for the city's self insurance program, and to account for the payment of property and casualty losses, and uninsured workers' compensation claims.

The rates charged to the user departments are adjusted, as needed, to cover the costs of providing the goods and services. An initial rate is set at the beginning of the budget process and then it is reviewed during the budget process to ensure that the Internal Service Funds are able to recover their operating costs.

Internal Service Fund Revenues By Fund



Internal Service Revenues By Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Estimated FY 1999
Employee Benefit	$ 4,837,336	$ 5,192,492	$ 5,376,644	$ 5,793,202	7.7%
Self Insurance	5,751,040	3,775,000	3,000,000	3,250,000	8.3%
Custodial & Bldg Maint.	704,930	732,996	743,796	841,325	13.1%
Fleet Maintenance	2,916,775	3,189,340	3,225,700	3,218,575	-0.2%
Information Services	2,551,217	2,494,807	2,528,442	2,653,822	5.0%
Public Communications	721,245	701,412	701,500	761,143	8.5%
Utility Customer Services	1,497,652	1,480,404	1,531,129	1,121,214	-26.8%
Total	**$ 18,980,195**	**$ 17,566,451**	**$ 17,107,211**	**$ 17,639,281**	**3.1%**

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Summary - FY 2000 Operating Statements For All Funds

	Estimated Beginning Balance	Revenues	Expenses *	Net Income/ (Loss)	Estimated Ending Balance
Governmental Funds:					
General Fund **	$9,274,778	$42,087,877	$44,038,107	($1,950,230)	$7,324,548
Transportation Sales Tax Fund	$2,011,586	$7,222,354	$6,597,000	$625,354	$2,636,940
Cultural Affairs Fund	$85,762	$314,392	$357,262	($42,870)	$42,892
Convention & Tourism Fund	$58,181	$693,283	$686,162	$7,121	$65,302
Debt Service Funds (Combined)	$6,260,616	$5,684,600	$3,053,860	$2,630,740	$8,891,356
Contributions Fund	$120,735	$132,976	$128,513	$4,463	$125,198
Total Govt. Funds****	**$17,811,658**	**$56,135,482**	**$54,860,904**	**$1,274,578**	**$19,086,236**
Enterprise Funds:					
Railroad Fund	$459,342	$414,050	$460,728	($46,678)	$412,664
Water & Electric Funds (Combined) ***	$91,451,567	$75,660,974	$66,864,783	$8,796,191	$100,247,758
Recreation Services Fund	$3,229,067	$4,221,136	$3,797,832	$423,304	$3,652,371
Public Transportation Fund	$575,791	$2,651,536	$2,628,330	$23,206	$598,997
Airport Fund	$1,029,736	$1,138,930	$1,140,260	($1,330)	$1,028,406
Sanitary Sewer Utility Fund	$25,411,233	$6,312,840	$6,001,616	$311,224	$25,722,457
Parking Utility Fund	$8,658,421	$1,840,696	$1,678,247	$162,449	$8,820,870
Solid Waste Utility Fund	$5,674,839	$9,091,720	$9,997,715	($905,995)	$4,768,844
Storm Water Utility Fund	$4,575,064	$1,175,000	$741,148	$433,852	$5,008,916
Total Enterprise Funds	**$141,065,060**	**$102,506,882**	**$93,310,659**	**$9,196,223**	**$150,261,283**
Internal Service Funds:					
Employee Benefit Fund	$2,920,769	$5,793,202	$5,591,991	$201,211	$3,121,980
Self Insurance Reserve Fund	$6,396,495	$3,250,000	$3,376,119	($126,119)	$6,270,376
Custodial / Maintenance Fund	($11,395)	$841,325	$777,772	$63,553	$52,158
Fleet Operations Fund	$232,068	$3,218,575	$3,193,307	$25,268	$257,336
Information Services Fund	$718,316	$2,653,822	$3,199,554	($545,732)	$172,584
Public Communications Fund	$470,088	$761,143	$741,710	$19,433	$489,521
Utility Customer Services Fund	$307,089	$1,121,214	$1,148,958	($27,744)	$279,345
Total Internal Service Funds	**$11,033,430**	**$17,639,281**	**$18,029,411**	**($390,130)**	**$10,643,300**
Total All Funds	**$169,910,148**	**$176,281,645**	**$166,200,974**	**$10,080,671**	**$179,990,819**

* Expenses do NOT include Capital Additions or Capital Project Expenses for Enterprise and Internal Service Funds.

**General Fund Revenues do not include Appropriated Fund Balance.

*** Water Utility Fund	$11,016,116	$10,097,561	$918,555
Electric Utility Fund	$64,644,858	$56,767,222	$7,877,636

****Does not include CDBG or Capital Project Fund Revenues or Expenses.

Financial Summary - General Government

Fund 110

General Fund Summary

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
REVENUES:				
Taxes	$ 19,835,648	$ 20,833,650	$ 20,712,835	$ 21,826,186
Other Local Revenue	2,985,330	2,688,952	2,750,992	2,701,380
Intragovernmental Revenue	8,907,813	8,929,588	9,213,047	9,461,903
Grant Revenue	2,106,519	2,327,863	2,123,999	2,161,671
Interest and Investment Revenue	1,244,275	1,035,000	1,040,000	1,035,000
Miscellaneous Revenue	81,167	177,320	130,144	317,841
Total Revenues	**35,160,752**	**35,992,373**	**35,971,017**	**37,503,981**
EXPENDITURES:				
Personnel Services	26,656,620	28,752,848	28,331,967	29,704,775
Supplies & Materials	2,614,783	3,123,370	2,970,082	3,169,798
Travel & Training	215,481	305,207	292,083	306,467
Intragovernmental Charges	2,158,843	2,222,367	2,216,407	2,654,275
Utilities, Services & Other Misc.*	3,915,918	4,715,398	3,829,598	4,823,858
Capital Additions	892,640	1,153,702	1,089,951	1,309,458
Total Expenditures	**36,454,285**	**40,272,892**	**38,730,088**	**41,968,631**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**(1,293,533)**	**(4,280,519)**	**(2,759,071)**	**(4,464,650)**
OTHER FINANCING SOURCES (USES):				
Operating Transfers From Other Fds.	3,733,767	4,028,177	4,039,326	4,583,896
Operating Transfers To Other Funds	(2,116,430)	(2,142,802)	(2,142,802)	(2,069,476)
Total Otr. Financing Sources (Uses)	**1,617,337**	**1,885,375**	**1,896,524**	**2,514,420**
EXCESS (DEFICIENCY) OF REVENUES & OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	**323,804**	**(2,395,144)**	**(862,547)**	**(1,950,230)**
Unreserved Fund Bal. Beg of Year	9,813,521	9,138,296	10,137,325	9,274,778
FUND BALANCE, END OF YEAR	**$ 10,137,325**	**$ 6,743,152**	**$ 9,274,778**	**$ 7,324,548**

* Includes contingency of $100,000 and Council Reserves of $25,000

Expenditures and Fund Balance

	Expenditures	Adjusted Fund Balance *	Fund Balance As a Percent Of Expenditures
1991	$ 26,185,906	$ 5,186,745	19.81%
1992	27,741,137	6,079,282	21.91%
1993	29,754,096	6,646,563	22.34%
1994	32,382,118	6,818,962	21.06%
1995	34,831,771	7,151,470	20.53%
1996	36,233,997	9,985,694	27.56%
1997	38,578,207	10,898,938	28.25%
1998	38,570,715	9,864,802	25.58%
1999 Est	40,872,890	9,002,255	22.03%
2000 Est	$ 44,038,107	$ 7,052,025	16%

* Fund Balance Does NOT include Unrealized Gains/Losses

Transportation Sales Tax Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
REVENUES:				
Sales Taxes	$ 6,510,351	$ 6,868,281	$ 6,868,281	$ 7,177,354
Investment Revenue	61,359	45,000	45,000	45,000
Total Revenues	**6,571,710**	**6,913,281**	**6,913,281**	**7,222,354**
EXPENDITURES:				
Personnel Services	0	0	0	0
Supplies & Materials	0	0	0	0
Travel & Training	0	0	0	0
Intragovernmental Charges	0	0	0	0
Utilities, Services & Misc.	0	0	0	0
Capital	0	0	0	0
Total Expenditures	**0**	**0**	**0**	**0**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**6,571,710**	**6,913,281**	**6,913,281**	**7,222,354**
OTHER FINANCING SOURCES (USES):				
Operating Transfers To Other Funds	(6,283,850)	(6,336,081)	(6,336,081)	(6,597,000)
Total Otr. Financing Sources (Uses)	**(6,283,850)**	**(6,336,081)**	**(6,336,081)**	**(6,597,000)**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**287,860**	**577,200**	**577,200**	**625,354**
Fund Balance, Beg. of Year	1,146,526	1,434,386	1,434,386	2,011,586
FUND BALANCE END OF YEAR	$ **1,434,386**	$ **2,011,586**	$ **2,011,586**	$ **2,636,940**

Cultural Affairs Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
REVENUES:				
Festival and Other Event Revenue	$ 36,292	$ 20,050	$ 22,250	$ 23,350
Grant Revenue	32,930	32,000	54,000	39,500
Investment Revenue	7,592	2,500	2,500	5,000
Other Miscellaneous Revenues	13,740	21,100	16,600	14,542
Total Revenues	**90,554**	**75,650**	**95,350**	**82,392**
EXPENDITURES:				
Personnel Services	111,915	147,140	147,833	145,919
Supplies & Materials	20,081	23,830	21,113	21,425
Travel & Training	3,772	4,958	4,408	4,958
Intragovernmental Charges	8,326	17,070	17,070	36,160
Utilities Services & Other Misc.	124,658	134,920	133,111	148,800
Capital Additions	0	0	0	0
Total Expenditures	**268,752**	**327,918**	**323,535**	**357,262**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**(178,198)**	**(252,268)**	**(228,185)**	**(274,870)**
OTHER FINANCING SOURCES (USES):				
Operating Transfers From Other Fds.	203,000	210,120	210,120	232,000
Total Otr. Financing Sources (Uses)	**203,000**	**210,120**	**210,120**	**232,000**
EXCESS (DEFICIENCY) OF REVENUES & OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	**24,802**	**(42,148)**	**(18,065)**	**(42,870)**
Fund Balance Beg. of Year	79,025	58,071	103,827	85,762
FUND BALANCE END OF YEAR	$ **103,827**	$ **15,923**	$ **85,762**	$ **42,892**

Convention and Tourism Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
REVENUES:				
Hotel/Motel Tax	$ 557,093	$ 573,500	$ 580,500	$ 614,000
Grant Revenue	0	23,814	23,814	35,867
Investment Revenue	9,317	4,000	4,000	7,000
Other Miscellaneous Revenues	35,065	36,416	0	36,416
Total Revenues	**601,475**	**637,730**	**608,314**	**693,283**
EXPENDITURES:				
Personnel Services	238,697	263,835	259,747	274,184
Supplies & Materials	22,804	32,236	29,141	29,850
Travel & Training	3,068	4,200	2,900	4,200
Intragovernmental Charges	32,399	40,458	40,458	50,914
Utilities, Services & Other Misc.	203,735	214,634	217,223	236,302
Capital Additions	0	2,783	3,839	15,000
Interest Expense	37,084	34,246	34,246	31,209
Capital Lease Payment	38,282	39,392	39,392	44,503
Total Expenditures	**576,069**	**631,784**	**626,946**	**686,162**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**25,406**	**5,946**	**(18,632)**	**7,121**
Fund Balance, Beg. of Year	51,407	43,377	76,813	58,181
FUND BALANCE, END OF YEAR	$ **76,813**	$ **49,323**	$ **58,181**	$ **65,302**

Debt Service Funds (combined)

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
REVENUES:				
Property Taxes	$ 1,780,640	$ 1,856,996	$ 1,856,896	$ 1,634,600
Sales Taxes	3,245,059	3,400,000	3,400,000	3,560,000
Investment Revenue	660,961	490,000	490,000	490,000
Total Revenues	**5,686,660**	**5,746,996**	**5,746,896**	**5,684,600**
EXPENDITURES:				
Personnel Services	0	0	0	0
Supplies & Materials	0	0	0	0
Travel & Training	0	0	0	0
Intragovernmental Charges	0	0	0	0
Utilities, Services & Misc.	217,950	0	0	0
Capital	0	0	0	0
Other	4,886,729	8,559,820	8,559,820	3,053,860
Total Expenditures	**5,104,679**	**8,559,820**	**8,559,820**	**3,053,860**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**581,981**	**(2,812,824)**	**(2,812,924)**	**2,630,740**
OTHER FINANCING SOURCES (USES):				
Operating Transfer From Other Funds	555,000	0	555,000	0
Total Other Financing Sources (Uses):	**555,000**	**0**	**555,000**	**0**
EXCESS (DEFICIENCY) OF REVENUES & OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	**1,136,981**	**(2,812,824)**	**(2,257,924)**	**2,630,740**
Fund Balance as Restated	7,885,588	8,518,540	8,518,540	6,260,616
Equity Transfer to Other Funds	(504,029)			
FUND BALANCE END OF PERIOD	$ **8,518,540**	**5,705,716**	$ **6,260,616**	$ **8,891,356**

Contributions Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
REVENUES:				
Grant Revenue	$ 17,280	$ 0	$ 0	$ 0
Investment Revenue	5,779	2,000	10,000	5,000
Other Miscellaneous Revenues	38,114	0	0	0
Total Revenues	**61,173**	**2,000**	**10,000**	**5,000**
EXPENDITURES:				
Personnel Services	49,844	78,219	78,219	85,792
Supplies & Materials	16,090	13,838	13,996	20,575
Travel & Training	3,343	3,700	3,700	3,700
Intragovernmental Charges	760	3,864	3,864	14,441
Utilities, Services & Other Misc.	1,326	4,005	4,017	4,005
Capital Additions	2,173	0	0	0
Total Expenditures	**73,536**	**103,626**	**103,796**	**128,513**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**(12,363)**	**(101,626)**	**(93,796)**	**(123,513)**
OTHER FINANCING SOURCES (USES):				
Operating Transfers From Other Fds.	70,000	106,794	106,794	127,976
Operating Transfers To Other Funds	(29,000)	(1,382)	(1,200)	0
Total Otr. Financing Sources (Uses)	**41,000**	**105,412**	**105,594**	**127,976**
EXCESS (DEFICIENCY) OF REVENUES & OTHER FINANCING SOURCES OVER EXPENDITURES AND OTHER FINANCING USES	**28,637**	**3,786**	**11,798**	**4,463**
Fund Balance, Beg. of Year As Restated	80,300	43,377	108,937	120,735
FUND BALANCE, END OF YEAR	$ **108,937**	$ **47,163**	$ **120,735**	$ **125,198**

Railroad Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OPERATING REVENUES:				
Switching Fees	$ 281,138	$ 328,850	$ 312,150	$ 323,400
User Charges	17,380	11,150	11,150	11,150
Total Operating Revenues	**298,518**	**340,000**	**323,300**	**334,550**
OPERATING EXPENSES:				
Personnel Services	154,665	150,736	146,019	150,670
Supplies & Materials	30,887	37,132	37,481	38,551
Travel & Training	759	983	983	1,011
Intragovernmental Charges	0	12,054	12,054	18,669
Utilities, Services & Other Misc.	78,991	93,066	95,295	93,992
Total Operating Expenses	**265,302**	**293,971**	**291,832**	**302,893**
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	**33,216**	**46,029**	**31,468**	**31,657**
Depreciation	(145,173)	(152,000)	(152,000)	(149,640)
OPERATING INCOME	**(111,957)**	**(105,971)**	**(120,532)**	**(117,983)**
NON-OPERATING REVENUES:				
Investment Revenue	27,368	23,000	25,000	27,000
Misc. Non-Operating Revenue	2,459	910	2,500	2,500
Total Non-Operating Revenues	**29,827**	**23,910**	**27,500**	**29,500**
NON-OPERATING EXPENSES:				
Loss on Disposal of Fixed Assets	0	0	1,500	1,500
Interest Expense	3,892	6,500	6,500	6,695
Total Non-Operating Expenses	**3,892**	**6,500**	**8,000**	**8,195**
OPERATING TRANSFERS FROM OTHER FUNDS	**50,000**	**50,000**	**50,000**	**50,000**
NET INCOME (LOSS)	**(36,022)**	**(38,561)**	**(51,032)**	**(46,678)**
NET INCOME/(LOSS) TRANSFERRED TO RETAINED EARNINGS	**(36,022)**	**(38,561)**	**(51,032)**	**(46,678)**
Retained Earnings, Beg. of Year As Restated	546,396	524,484	510,374	459,342
RETAINED EARNINGS END OF YEAR	$ **510,374**	$ **485,923**	$ **459,342**	$ **412,664**

Railroad Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
STATEMENT OF CHANGE IN FINANCIAL POSITION				
FINANCIAL RESOURCES PROVIDED BY:				
OPERATIONS:				
Net Income (Loss)	$ (36,022)	$ (38,561)	$ (51,032)	$ (46,678)
EXPENSES NOT REQUIRING WORKING CAPITAL:				
Depreciation	145,173	152,000	152,000	149,640
TOTAL RESOURCES PROVIDED BY OPERATIONS	**109,151**	**113,439**	**100,968**	**102,962**
OTHER SOURCES:				
Municipal Contributions	0	0	15,000	0
Private Contributions	0	0	0	0
Federal/State Contributions	62,272	0	0	0
County Contribution	18,973	0	0	0
Total Other Sources	**81,245**	**0**	**15,000**	**0**
FINANCIAL RESOURCES WERE USED FOR:				
Acquisition of Fixed Assets	158,756	117,047	117,047	96,200
Increase (Dec) in Restricted Assets	36,076	0	(21,728)	0
Reductions in Loans Payable	25,177	26,731	26,731	0
Total Uses	**220,009**	**143,778**	**122,050**	**96,200**
NET INCREASE (DECREASE) IN WORKING CAPITAL	**(29,613)**	**(30,339)**	**(6,082)**	**6,762**
Working Capital Beginning of Year	289,068	310,573	259,455	253,373
WORKING CAPITAL END OF YEAR	$ **259,455**	$ **280,234**	$ **253,373**	$ **260,135**

Water and Electric Fund (Combined)

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OPERATING REVENUES:				
Fees and Service Charges	$ 68,573,930	$ 70,227,161	$ 72,348,136	$ 72,948,341
Total Operating Revenues	**68,573,930**	**70,227,161**	**72,348,136**	**72,948,341**
OPERATING EXPENSES:				
Personnel Services	8,955,972	9,107,203	9,084,389	9,362,205
Power Supply	34,808,937	32,351,863	31,851,863	32,477,475
Supplies & Materials	2,039,966	2,237,339	2,369,803	2,384,803
Travel & Training	40,134	88,896	90,681	92,562
Intragovernmental Charges	2,081,288	2,133,468	2,135,533	2,226,273
Utilities, Services & Other Misc.	3,469,410	4,087,958	4,112,414	4,336,650
Total Operating Expenses	**51,395,707**	**50,006,727**	**49,644,683**	**50,879,968**
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	**17,178,223**	**20,220,434**	**22,703,453**	**22,068,373**
P.I.L.O.T.	(6,346,239)	(6,623,478)	(6,764,297)	(6,858,234)
Depreciation	(5,521,155)	(5,534,775)	(5,534,775)	(5,751,360)
OPERATING INCOME	**5,310,829**	**8,062,181**	**10,404,381**	**9,458,779**
NON-OPERATING REVENUES:				
Revenue From Other Gov't Units	6,885	5,000	0	0
Investment Revenue	3,670,398	1,317,250	1,789,368	2,058,703
Misc. Non-Operating Revenue	437,985	704,605	538,180	653,930
Total Non-Operating Revenues	**4,115,268**	**2,026,855**	**2,327,548**	**2,712,633**
NON-OPERATING EXPENSES:				
Bond Interest	2,847,092	3,498,864	3,156,904	3,173,301
Bank & Paying Agent Fees	101,252	104,030	104,033	104,030
Loss on Disposal Assets	2,835	13,390	13,390	13,390
Other Miscellaneous Expense	78,836	0	0	0
Amortization	31,305	21,120	34,500	34,500
Total Non-Operating Expenses	**3,061,320**	**3,637,404**	**3,308,827**	**3,325,221**
OPERATING TRANSFERS:				
Operating Transfers To Other Funds	(50,000)	(50,000)	(50,000)	(50,000)
Total Operating Transfers	**(50,000)**	**(50,000)**	**(50,000)**	**(50,000)**
NET INCOME (LOSS)	**6,314,777**	**6,401,632**	**9,373,102**	**8,796,191**
NET INCOME/(LOSS) TRANSFERRED TO RETAINED EARNINGS	**6,314,777**	**6,401,632**	**9,373,102**	**8,796,191**
Retained Earnings, Beg. of Year As Restated	75,763,688	81,807,139	82,078,465	91,451,567
RETAINED EARNINGS END OF YEAR	**$ 82,078,465**	**$ 88,208,771**	**$ 91,451,567**	**$ 100,247,758**

Water and Electric Fund (Combined)

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
STATEMENT OF CHANGE IN FINANCIAL POSITION				
FINANCIAL RESOURCES PROVIDED BY:				
OPERATIONS:				
Net Income (Loss)	$ 6,314,777	$ 6,401,632	$ 9,373,102	$ 8,796,191
EXPENSES NOT REQUIRING WORKING CAPITAL:				
Depreciation	5,521,155	5,534,775	5,534,775	5,751,360
TOTAL RESOURCES PROVIDED BY OPERATIONS	**11,835,932**	**11,936,407**	**14,907,877**	**14,547,551**
OTHER SOURCES:				
Private Contributions	1,146,660	0	0	0
Municipal Contributions	344,000	0	0	0
State Contributions	7,904	0	0	1,000,000
Federal Contributions	0	0	0	0
Bond Issue	28,295,000	0	0	0
Bond & Note Proceeds	0	0	0	0
Total Other Sources	**29,793,564**	**0**	**0**	**1,000,000**
FINANCIAL RESOURCES WERE USED FOR:				
Bond Retirement/Lease Reductions	7,791,405	2,570,000	2,570,000	2,755,000
Acquisition of Fixed Assets	9,153,742	11,027,269	10,900,123	14,627,569
Increase (Dec) in Restricted Assets	13,234,054	(4,235,500)	(6,761,000)	(6,669,000)
Increase (Dec) in Other Assets	1,601,207	(66,291)	(101,896)	327,249
Total Uses	**31,780,408**	**9,295,478**	**6,607,227**	**11,040,818**
NET INCREASE (DECREASE) IN WORKING CAPITAL	**9,849,088**	**2,640,929**	**8,300,650**	**4,506,733**
Working Capital Beginning of Year	10,804,960	20,430,678	20,654,048	28,954,698
WORKING CAPITAL END OF YEAR	$ **20,654,048**	$ **23,071,607**	$ **28,954,698**	$ **33,461,431**

Water Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OPERATING REVENUES:				
Fees and Service Charges	$ 8,621,406	$ 9,767,212	$ 9,759,321	$ 10,246,763
Total Operating Revenues	**8,621,406**	**9,767,212**	**9,759,321**	**10,246,763**
OPERATING EXPENSES:				
Personnel Services	2,843,184	2,642,268	2,619,945	2,690,270
Supplies & Materials	805,165	785,874	880,941	882,906
Travel & Training	13,981	17,438	15,852	16,210
Intragovernmental Charges	705,574	758,632	758,632	838,961
Utilities, Services & Other Misc.	1,189,626	1,497,049	1,523,340	1,547,709
Total Operating Expenses	**5,557,530**	**5,701,261**	**5,798,710**	**5,976,056**
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	**3,063,876**	**4,065,951**	**3,960,611**	**4,270,707**
P.I.L.O.T.	(1,320,717)	(1,454,685)	(1,454,685)	(1,534,693)
Depreciation	(1,191,108)	(1,199,775)	(1,199,775)	(1,278,052)
OPERATING INCOME	**552,051**	**1,411,491**	**1,306,151**	**1,457,962**
NON-OPERATING REVENUES:				
Investment Revenue	781,602	292,250	616,368	684,703
Misc. Non-Operating Revenue	23,187	27,025	47,900	84,650
Total Non-Operating Revenues	**804,789**	**319,275**	**664,268**	**769,353**
NON-OPERATING EXPENSES:				
Bond Interest	1,056,620	1,410,643	1,266,586	1,285,080
Bank & Paying Agent Fees	2,676	1,030	1,033	1,030
Loss on Disposal Assets	630	5,150	5,150	5,150
Other Miscellaneous Expenses	46,947	0	0	0
Amortization	9,871	4,120	17,500	17,500
Total Non-Operating Expenses	**1,116,744**	**1,420,943**	**1,290,269**	**1,308,760**
OPERATING TRANSFERS:				
Operating Transfers To Other Funds	0	0	0	0
Total Operating Transfers	**0**	**0**	**0**	**0**
NET INCOME (LOSS)	$ **240,096**	$ **309,823**	$ **680,150**	$ **918,555**

Electric Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OPERATING REVENUES:				
Fees and Service Charges	$ 59,952,524	$ 60,459,949	$ 62,588,815	$ 62,701,578
Total Operating Revenues	**59,952,524**	**60,459,949**	**62,588,815**	**62,701,578**
OPERATING EXPENSES:				
Personnel Services	6,112,788	6,464,935	6,464,444	6,671,935
Power Supply	34,808,937	32,351,863	31,851,863	32,477,475
Supplies & Materials	1,234,801	1,451,465	1,488,862	1,501,897
Travel & Training	26,153	71,458	74,829	76,352
Intragovernmental Charges	1,375,714	1,374,836	1,376,901	1,387,312
Utilities, Services & Other Misc.	2,279,784	2,590,909	2,589,074	2,788,941
Total Operating Expenses	**45,838,177**	**44,305,466**	**43,845,973**	**44,903,912**
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	**14,114,347**	**16,154,483**	**18,742,842**	**17,797,666**
P.I.L.O.T.	(5,025,522)	(5,168,793)	(5,309,612)	(5,323,541)
Depreciation	(4,330,047)	(4,335,000)	(4,335,000)	(4,473,308)
OPERATING INCOME	**4,758,778**	**6,650,690**	**9,098,230**	**8,000,817**
NON-OPERATING REVENUES:				
Revenue From Other Govt Units	6,885	5,000	0	0
Investment Revenue	2,888,796	1,025,000	1,173,000	1,374,000
Misc. Non-Operating Revenue	414,798	677,580	490,280	569,280
Total Non-Operating Revenues	**3,310,479**	**1,707,580**	**1,663,280**	**1,943,280**
NON-OPERATING EXPENSES:				
Bond Interest	1,790,472	2,088,221	1,890,318	1,888,221
Bank & Paying Agent Fees	98,576	103,000	103,000	103,000
Loss on Disposal Assets	2,205	8,240	8,240	8,240
Other Miscellaneous Expenses	31,889	0	0	0
Amortization	21,434	17,000	17,000	17,000
Total Non-Operating Expenses	**1,944,576**	**2,216,461**	**2,018,558**	**2,016,461**
OPERATING TRANSFERS:				
Operating Transfers To Other Funds	(50,000)	(50,000)	(50,000)	(50,000)
Total Operating Transfers	**(50,000)**	**(50,000)**	**(50,000)**	**(50,000)**
NET INCOME (LOSS)	$ **6,074,681**	$ **6,091,809**	$ **8,692,952**	$ **7,877,636**

Recreation Services Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OPERATING REVENUES:				
Activity Fees	$ 1,298,594	$ 1,613,717	$ 1,631,769	$ 1,692,644
User Fees	137,884	137,200	132,200	131,400
Golf Improvement User Fee	105,105	145,067	145,067	145,067
Rentals	249,759	276,155	275,955	278,500
Sales	370,741	428,900	428,900	433,300
Total Operating Revenues	**2,162,083**	**2,601,039**	**2,613,891**	**2,680,911**
OPERATING EXPENSES:				
Personnel Services	2,020,005	2,065,735	2,051,226	2,167,292
Supplies & Materials	580,497	707,912	698,778	726,446
Travel & Training	3,055	7,521	7,038	8,195
Intragovernmental Charges	242,715	229,190	229,190	244,936
Utilities, Services & Other Misc.	558,201	604,206	589,640	629,216
Total Operating Expenses	**3,404,473**	**3,614,564**	**3,575,872**	**3,776,085**
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	**(1,242,390)**	**(1,013,525)**	**(961,981)**	**(1,095,174)**
Depreciation	(180,448)	(183,884)	(183,884)	(165,700)
OPERATING INCOME	**(1,422,838)**	**(1,197,409)**	**(1,145,865)**	**(1,260,874)**
NON-OPERATING REVENUES:				
Investment Revenue	36,135	32,181	32,181	5,500
Misc. Non-Operating Revenue	6,892	5,000	5,000	34,725
Total Non-Operating Revenues	**43,027**	**37,181**	**37,181**	**40,225**
NON-OPERATING EXPENSES:				
Bank & Paying Agent Fees	14,525	6,400	7,000	7,000
Interest Expense	0	0	0	1,905
Loss on Disposal Assets	2,651	3,000	8,300	3,000
Total Non-Operating Expenses	**17,176**	**9,400**	**15,300**	**11,905**
OPERATING TRANSFERS FROM OTHER FUNDS	**1,470,000**	**1,500,000**	**1,500,000**	**1,500,000**
NET INCOME (LOSS)	**73,013**	**330,372**	**376,016**	**267,446**
Amortization of Contributions	155,860	155,858	155,858	155,858
NET INCOME/(LOSS) TRANSFERRED TO RETAINED EARNINGS	**228,873**	**486,230**	**531,874**	**423,304**
Retained Earnings, Beg. of Year As Restated	2,468,320	2,882,151	2,697,193	3,229,067
RETAINED EARNINGS END OF YEAR	$ **2,697,193**	$ **3,368,381**	$ **3,229,067**	$ **3,652,371**

Recreation Services Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
STATEMENT OF CHANGE IN FINANCIAL POSITION				
FINANCIAL RESOURCES PROVIDED BY:				
OPERATIONS:				
Net Income (Loss)	$ 73,013	$ 330,372	$ 376,016	$ 267,446
EXPENSES NOT REQUIRING WORKING CAPITAL:				
Depreciation	180,448	183,884	183,884	165,700
TOTAL RESOURCES PROVIDED BY OPERATIONS	**253,461**	**514,256**	**559,900**	**433,146**
OTHER SOURCES:				
State/Municipal Contributions	0	0	0	0
Loan from Designated Loan Fund	0	0	55,000	0
Total Other Sources	**0**	**0**	**55,000**	**0**
FINANCIAL RESOURCES WERE USED FOR:				
Acquisition of Fixed Assets	153,138	0	331,225	198,375
Reduction of LT Loan	0	0	0	17,576
Increase (Dec) in Restricted Assets (User/Improvement Fees)	16,647	0	150,000	150,000
Total Uses	**169,785**	**0**	**481,225**	**365,951**
NET INCREASE (DECREASE) IN WORKING CAPITAL	**83,676**	**514,256**	**133,675**	**67,195**
Working Capital Beginning of Year	(413,744)	(836,492)	(330,068)	(196,393)
WORKING CAPITAL END OF YEAR	$ **(330,068)**	$ **(322,236)**	$ **(196,393)**	$ **(129,198)**

Public Transportation Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OPERATING REVENUES:				
Fares	$ 149,221	$ 148,200	$ 156,500	$ 156,500
School Passes	13,984	12,500	16,000	14,000
Special	1,973	1,000	1,300	1,000
Paratransit	24,941	23,500	28,000	27,000
University Shuttle	192,060	239,650	220,000	239,650
Other Misc. Operating Revenues	0	0	0	0
Total Operating Revenues	**382,179**	**424,850**	**421,800**	**438,150**
OPERATING EXPENSES:				
Personnel Services	1,353,123	1,263,030	1,304,663	1,369,261
Supplies & Materials	431,961	497,983	410,729	528,965
Travel & Training	2,269	3,594	3,535	6,005
Intragovernmental Charges	521,014	386,250	390,252	425,043
Utilities Services & Other Misc.	263,207	310,371	290,196	314,674
Total Operating Expenses	**2,571,574**	**2,461,228**	**2,399,375**	**2,643,948**
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	**(2,189,395)**	**(2,036,378)**	**(1,977,575)**	**(2,205,798)**
Depreciation	(188,964)	(187,093)	(187,093)	(184,590)
OPERATING INCOME	**(2,378,359)**	**(2,223,471)**	**(2,164,668)**	**(2,390,388)**
NON-OPERATING REVENUES:				
Revenue From Other Gov't Units	664,344	434,772	735,428	713,386
Investment Revenue	(12,367)	0	0	0
Misc. Non-Operating Revenue	1,856	0	521	0
Total Non-Operating Revenues	**653,833**	**434,772**	**735,949**	**713,386**
NON-OPERATING EXPENSES:				
Loss on Disposal Assets	0	100	100	100
Total Non-Operating Expenses	**0**	**100**	**100**	**100**
OPERATING TRANSFERS FROM OTHER FUNDS	**1,746,000**	**1,646,000**	**1,646,000**	**1,500,000**
NET INCOME (LOSS)	**21,474**	**(142,799)**	**217,181**	**(177,102)**
Amortization of Contributions	188,964	200,308	200,308	200,308
NET INCOME/(LOSS) TRANSFERRED TO RETAINED EARNINGS	**210,438**	**57,509**	**417,489**	**23,206**
Retained Earnings Beg. of Year As Restated	(52,136)	194,465	158,302	575,791
RETAINED EARNINGS END OF YEAR	$ **158,302**	$ **251,974**	$ **575,791**	$ **598,997**

Public Transportation Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
STATEMENT OF CHANGE IN FINANCIAL POSITION				
FINANCIAL RESOURCES PROVIDED BY:				
OPERATIONS:				
Net Income (Loss)	$ 21,474	$ (142,799)	$ 217,181	$ (177,102)
EXPENSES NOT REQUIRING WORKING CAPITAL:				
Depreciation	188,964	187,093	187,093	184,590
TOTAL RESOURCES PROVIDED BY OPERATIONS	**210,438**	**44,294**	**404,274**	**7,488**
OTHER SOURCES:				
Municipal Contributions	0	0	0	0
Federal Contributions	88,086	150,000	213,094	3,228,421
Total Other Sources	**88,086**	**150,000**	**213,094**	**3,228,421**
FINANCIAL RESOURCES WERE USED FOR:				
Acquisition of Fixed Assets	93,617	304,000	309,008	4,037,554
Inc (Dec) in Other Assets	34,031	0	0	0
Increase (Dec) in Restricted Assets	(22,220)	(36,100)	0	0
Total Uses	**105,428**	**267,900**	**309,008**	**4,037,554**
NET INCREASE (DECREASE) IN WORKING CAPITAL	**193,096**	**(73,606)**	**308,360**	**(801,645)**
Working Capital Beginning of Year As Restated	275,904	131,920	469,000	777,360
WORKING CAPITAL END OF YEAR	$ **469,000**	$ **58,314**	$ **777,360**	$ **(24,285)**

Regional Airport Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OPERATING REVENUES:				
Commissions	$ 184,146	$ 172,500	$ 136,058	$ 156,400
Rentals	164,699	161,434	142,474	183,964
Landing Fees	108,807	100,850	113,415	147,680
Law Enforcement Fees	21,690	32,000	20,760	43,386
Other Misc. Operating Revenues	6,194	3,000	6,446	3,500
Total Operating Revenues	**485,536**	**469,784**	**419,153**	**534,930**
OPERATING EXPENSES:				
Personnel Services	661,840	692,949	717,673	748,822
Supplies & Materials	68,670	118,125	102,897	132,368
Travel & Training	1,531	5,194	4,552	13,914
Intragovernmental Charges	138,924	100,239	92,890	114,129
Utilities, Services & Other Misc.	113,331	175,311	138,626	177,991
Total Operating Expenses	**984,296**	**1,091,818**	**1,056,638**	**1,187,224**
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	**(498,760)**	**(622,034)**	**(637,485)**	**(652,294)**
Depreciation	(462,649)	(460,881)	(460,881)	(399,490)
OPERATING INCOME	**(961,409)**	**(1,082,915)**	**(1,098,366)**	**(1,051,784)**
NON-OPERATING REVENUES:				
Investment Revenue	56,983	65,557	65,557	50,000
Misc. Non-Operating Revenue	0	0	0	0
Total Non-Operating Revenues	**56,983**	**65,557**	**65,557**	**50,000**
NON-OPERATING EXPENSES:				
Loss on Disposal of Fixed Asset	0	0	0	0
Total Non-Operating Expenses	**0**	**0**	**0**	**0**
OPERATING TRANSFERS:				
Operating Transfers From Other Fds.	554,000	554,000	554,000	554,000
Operating Transfers To Other Funds	0	0	0	0
Total Operating Transfers	**554,000**	**554,000**	**554,000**	**554,000**
NET INCOME (LOSS)	**(350,426)**	**(463,358)**	**(478,809)**	**(447,784)**
Amortization of Contributions	462,649	446,454	446,454	446,454
NET INCOME/(LOSS) TRANSFERRED TO RETAINED EARNINGS	**112,223**	**(16,904)**	**(32,355)**	**(1,330)**
Retained Earnings, Beg. of Year As Restated	949,868	973,778	1,062,091	1,029,736
RETAINED EARNINGS END OF YEAR	**$ 1,062,091**	**$ 956,874**	**$ 1,029,736**	**$ 1,028,406**

Regional Airport Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
STATEMENT OF CHANGE IN FINANCIAL POSITION				
FINANCIAL RESOURCES PROVIDED BY:				
OPERATIONS:				
Net Income (Loss)	$ (350,426)	$ (463,358)	$ (478,809)	$ (447,784)
EXPENSES NOT REQUIRING WORKING CAPITAL:				
Depreciation	462,649	460,881	460,881	399,490
TOTAL RESOURCES PROVIDED BY OPERATIONS	**112,223**	**(2,477)**	**(17,928)**	**(48,294)**
OTHER SOURCES:				
Federal/Municipal Contributions	577,466	1,086,200	500,000	42,120
Total Other Sources	**577,466**	**1,086,200**	**500,000**	**42,120**
FINANCIAL RESOURCES WERE USED FOR:				
Acquisition of Fixed Assets	871,573	370,098	730,079	114,142
Increase (Dec) in Restricted Assets	(548,488)	0	0	0
Total Uses	**323,085**	**370,098**	**730,079**	**114,142**
NET INCREASE (DECREASE) IN WORKING CAPITAL	**366,604**	**713,625**	**(248,007)**	**(120,316)**
Working Capital Beginning of Year As Restated	661,317	(448,871)	1,027,921	779,914
WORKING CAPITAL END OF YEAR	$ **1,027,921**	$ **264,754**	$ **779,914**	$ **659,598**

Sanitary Sewer Utility Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OPERATING REVENUES:				
Sewer Charges	$ 5,077,963	$ 4,750,000	$ 4,900,000	$ 4,950,000
M.U. Sewer Charges	438,544	435,000	435,000	435,000
Sharecropping	527	3,000	3,001	2,740
BCRSD Wholesale Revenue	91,106	85,000	114,000	120,000
Sewer Connection Fees	239,290	150,000	250,000	250,000
Other Misc. Operating Revenues	52,789	0	0	0
Total Operating Revenues	**5,900,219**	**5,423,000**	**5,702,001**	**5,757,740**
OPERATING EXPENSES:				
Personnel Services	2,224,672	2,346,910	2,338,710	2,432,880
Supplies & Materials	458,964	550,591	562,089	584,060
Travel & Training	5,540	9,090	9,150	9,200
Intragovernmental Charges	614,075	608,076	609,276	587,044
Utilities, Services & Other Misc.	981,345	1,173,829	1,171,170	1,278,849
Total Operating Expenses	**4,284,596**	**4,688,496**	**4,690,395**	**4,892,033**
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	**1,615,623**	**734,504**	**1,011,606**	**865,707**
Depreciation	(2,138,444)	(2,088,457)	(2,088,457)	(2,115,738)
OPERATING INCOME	**(522,821)**	**(1,353,953)**	**(1,076,851)**	**(1,250,031)**
NON-OPERATING REVENUES:				
Investment Revenue	775,151	575,951	462,628	500,000
Misc. Non-Operating Revenue	41,685	20,000	35,783	55,100
Total Non-Operating Revenues	**816,836**	**595,951**	**498,411**	**555,100**
NON-OPERATING EXPENSES:				
Interest Expense	707,207	689,243	689,243	725,000
Bank & Paying Agent Fees	12,207	8,400	8,400	8,400
Loss on Disposal Assets	1,900	0	0	0
Amortization	6,267	6,300	6,300	6,300
Total Non-Operating Expenses	**727,581**	**703,943**	**703,943**	**739,700**
OPERATING TRANSFERS FROM OTHER FUNDS	**0**	**0**	**0**	**0**
NET INCOME (LOSS)	**(433,566)**	**(1,461,945)**	**(1,282,383)**	**(1,434,631)**
Amortization of Contributions	1,536,740	1,745,855	1,745,855	1,745,855
NET INCOME/(LOSS) TRANSFERRED TO RETAINED EARNINGS	**1,103,174**	**283,910**	**463,472**	**311,224**
Retained Earnings, Beg. of Year As Restated	24,050,887	24,498,386	24,947,761	25,411,233
Equity Transfer	(206,300)	0	0	0
RETAINED EARNINGS END OF YEAR	**$ 24,947,761**	**$ 24,782,296**	**$ 25,411,233**	**$ 25,722,457**

Sanitary Sewer Utility Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
STATEMENT OF CHANGE IN FINANCIAL POSITION				
FINANCIAL RESOURCES PROVIDED BY:				
OPERATIONS:				
Net Income (Loss)	$ (433,566)	$ (1,461,945)	$ (1,282,383)	$ (1,434,631)
EXPENSES NOT REQUIRING WORKING CAPITAL:				
Depreciation	2,138,444	2,088,457	2,088,457	2,115,738
TOTAL RESOURCES PROVIDED BY OPERATIONS	**1,704,878**	**626,512**	**806,074**	**681,107**
OTHER SOURCES:				
Private Contributions	579,875	1,100,000	800,000	800,000
Municipal Contributions	0	0	0	0
State Contributions	304,551	0	0	0
Bond Proceeds	0	7,147,500	3,730,000	1,358,500
Total Other Sources	**884,426**	**8,247,500**	**4,530,000**	**2,158,500**
FINANCIAL RESOURCES WERE USED FOR:				
Bond Retirement/Lease Reductions	311,840	300,000	320,000	335,000
Acquisition of Fixed Assets	1,075,035	9,613,300	1,200,018	8,533,048
Increase (Dec) in Restricted Assets	208,115	393,770	0	0
Increase (Decrease) in Other Assets	(6,267)	0	(6,267)	(6,267)
Equity Transfer	206,300	0	0	0
Total Uses	**1,795,023**	**10,307,070**	**1,513,751**	**8,861,781**
NET INCREASE (DECREASE) IN WORKING CAPITAL	**794,281**	**(1,433,058)**	**3,822,323**	**(6,022,174)**
Working Capital Beginning of Year As Restated	743,902	1,044,304	1,538,183	5,360,506
WORKING CAPITAL END OF YEAR	$ **1,538,183**	$ **(388,754)**	$ **5,360,506**	$ **(661,668)**

Parking Facilities Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OPERATING REVENUES:				
Meters	$ 556,960	$ 502,500	$ 503,086	$ 555,886
Garages	217,458	197,800	333,521	342,585
Reserved Lot Fees	195,664	314,582	250,000	205,000
Special Business District	10,530	0	0	0
Loading Zone Fees	1,559	950	1,600	1,600
Police & Fire Lot Maintenance	6,216	6,216	14,640	14,640
Employee Parking	0	0	44,993	97,985
Total Operating Revenues	**988,387**	**1,022,048**	**1,147,840**	**1,217,696**
OPERATING EXPENSES:				
Personnel Services	221,597	251,018	255,605	259,046
Supplies & Materials	27,200	51,531	49,687	68,531
Travel & Training	0	0	10	20
Intragovernmental Charges	78,601	69,290	69,330	94,183
Utilities, Services & Other Misc.	92,294	118,852	119,462	191,236
Total Operating Expenses	**419,692**	**490,691**	**494,094**	**613,016**
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	**568,695**	**531,357**	**653,746**	**604,680**
Depreciation	(413,790)	(392,366)	(392,366)	(538,452)
OPERATING INCOME	**154,905**	**138,991**	**261,380**	**66,228**
NON-OPERATING REVENUES:				
Investment Revenue	625,680	500,976	392,992	450,000
Misc. Non-Operating Revenue	45,193	0	8,169	1,000
Total Non-Operating Revenues	**670,873**	**500,976**	**401,161**	**451,000**
NON-OPERATING EXPENSES:				
Interest Expense	545,888	524,334	524,334	502,900
Bank & Paying Agent Fees	1,533	10,700	5,000	10,700
Amortization	16,794	10,014	10,014	10,014
Debt Payment	0	7,129	7,129	7,129
Total Non-Operating Expenses	**564,215**	**552,177**	**546,477**	**530,743**
OPERATING TRANSFERS FROM OTHER FUNDS	**228,380**	**172,000**	**172,000**	**172,000**
NET INCOME (LOSS)	**489,943**	**259,790**	**288,064**	**158,485**
Amortization of Contributions	3,964	3,964	3,964	3,964
NET INCOME/(LOSS) TRANSFERRED TO RETAINED EARNINGS	**493,907**	**263,754**	**292,028**	**162,449**
Retained Earnings, Beg. of Year As Restated	7,872,486	8,184,340	8,366,393	8,658,421
RETAINED EARNINGS END OF YEAR	**$ 8,366,393**	**$ 8,448,094**	**$ 8,658,421**	**$ 8,820,870**

Parking Facilities Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
STATEMENT OF CHANGE IN FINANCIAL POSITION				
FINANCIAL RESOURCES PROVIDED BY:				
OPERATIONS:				
Net Income (Loss)	$ 489,943	$ 259,790	$ 288,064	$ 158,485
EXPENSES NOT REQUIRING WORKING CAPITAL:				
Depreciation	413,790	392,366	392,366	538,452
TOTAL RESOURCES PROVIDED BY OPERATIONS	**903,733**	**652,156**	**680,430**	**696,937**
OTHER SOURCES:				
Bond & Note Proceeds	0	0	0	0
Total Other Sources	**0**	**0**	**0**	**0**
FINANCIAL RESOURCES WERE USED FOR:				
Bond Retirement/Lease Reduction	304,290	312,129	237,588	246,919
Acquisition of Fixed Assets	3,324,100	0	0	51,840
Increase (Dec) in Restricted Assets	(2,591,946)	(1,523,758)	0	0
Increase (Dec) In Other Assets	(16,793)	0	(16,793)	(16,793)
Total Uses	**1,019,651**	**(1,211,629)**	**220,795**	**281,966**
NET INCREASE (DECREASE) IN WORKING CAPITAL	**(115,918)**	**1,863,785**	**459,635**	**414,971**
Working Capital Beginning of Year As Restated	1,476,008	3,916,724	1,360,090	1,819,725
WORKING CAPITAL END OF YEAR	$ **1,360,090**	$ **5,780,509**	$ **1,819,725**	$ **2,234,696**

Solid Waste Utility Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OPERATING REVENUES:				
Commercial Charges	$ 1,384,872	$ 1,425,000	$ 1,502,760	$ 1,502,760
Residential Charges	3,303,891	3,244,220	3,645,000	3,790,756
Roll-Off Service Charges	1,005,792	964,845	1,300,000	1,423,350
Landfill Fees	1,417,487	1,705,200	1,492,944	1,528,180
Larvaciding Fees	23,069	23,453	23,453	23,453
University Fees	328,798	327,999	350,250	359,794
Recycling	47,692	142,050	74,403	108,853
Other Misc. Operating Revenues	8,570	0	33,000	33,000
Total Operating Revenues	**7,520,171**	**7,832,767**	**8,421,810**	**8,770,146**
OPERATING EXPENSES:				
Personnel Services	2,555,748	3,048,565	3,127,462	3,242,755
Supplies & Materials	1,559,209	2,082,217	1,946,522	2,172,351
Travel & Training	6,770	13,233	13,931	16,986
Intragovernmental Charges	923,021	936,247	939,394	901,757
Utilities, Services & Other Misc.	1,289,131	1,513,912	1,578,218	1,903,180
Total Operating Expenses	**6,333,879**	**7,594,174**	**7,605,527**	**8,237,029**
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	**1,186,292**	**238,593**	**816,283**	**533,117**
Depreciation	(1,012,430)	(1,134,205)	(1,254,299)	(1,522,226)
OPERATING INCOME	**173,862**	**(895,612)**	**(438,016)**	**(989,109)**
NON-OPERATING REVENUES:				
Revenue From Other Gov't Units	50,480	75,000	79,637	67,412
Investment Revenue	306,806	240,974	201,862	210,000
Misc. Non-Operating Revenue	38,719	0	14,979	44,162
Total Non-Operating Revenues	**396,005**	**315,974**	**296,478**	**321,574**
NON-OPERATING EXPENSES:				
Interest Expense	251,565	241,918	241,918	233,460
Bank & Paying Agent Fees	135	5,000	500	5,000
Loss on Disposal Assets	2,000	0	22,750	0
Amortization	2,777	0	1,851	0
Total Non-Operating Expenses	**256,477**	**246,918**	**267,019**	**238,460**
OPERATING TRANSFERS TO OTHER FUNDS	0	0	0	0
NET INCOME (LOSS)	**313,390**	**(826,556)**	**(408,557)**	**(905,995)**
NET INCOME/(LOSS) TRANSFERRED TO RETAINED EARNINGS	**313,390**	**(826,556)**	**(408,557)**	**(905,995)**
Retained Earnings, Beg. of Year As Restated	5,770,006	6,232,397	6,083,396	5,674,839
RETAINED EARNINGS END OF YEAR	**$ 6,083,396**	**$ 5,405,841**	**$ 5,674,839**	**$ 4,768,844**

Solid Waste Utility Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
STATEMENT OF CHANGE IN FINANCIAL POSITION				
FINANCIAL RESOURCES PROVIDED BY:				
OPERATIONS:				
Net Income (Loss)	$ 313,390	$ (826,556)	$ (408,557)	$ (905,995)
EXPENSES NOT REQUIRING WORKING CAPITAL:				
Depreciation	1,012,430	1,134,205	1,254,299	1,522,226
TOTAL RESOURCES PROVIDED BY OPERATIONS	**1,325,820**	**307,649**	**845,742**	**616,231**
OTHER SOURCES:				
Additions to Unrestricted Loans, Leases, and Advances	154,625	0	0	0
Bond & Note Proceeds	0	0	0	0
Total Other Sources	**154,625**	**0**	**0**	**0**
FINANCIAL RESOURCES WERE USED FOR:				
Bond Retirement/Lease Reduction	161,674	165,000	165,000	170,000
Acquisition of Fixed Assets	2,577,489	1,257,262	942,576	992,992
Increase (Dec) in Restricted Assets	(1,414,516)	(589,153)	0	0
Increase (Dec) in Other Assets	(2,777)	0	(2,777)	(2,777)
Total Uses	**1,321,870**	**833,109**	**1,104,799**	**1,160,215**
NET INCREASE (DECREASE) IN WORKING CAPITAL	**158,575**	**(525,460)**	**(259,057)**	**(543,984)**
Working Capital Beginning of Year As Restated	923,805	1,402,825	1,082,380	823,323
WORKING CAPITAL END OF YEAR	$ **1,082,380**	$ **877,365**	$ **823,323**	$ **279,339**

Storm Water Utility Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OPERATING REVENUES:				
User Charges	$ 1,031,428	$ 970,000	$ 1,050,000	$ 1,050,000
Total Operating Revenues	**1,031,428**	**970,000**	**1,050,000**	**1,050,000**
OPERATING EXPENSES:				
Personnel Services	305,898	369,716	368,854	387,158
Supplies & Materials	58,839	116,825	106,013	119,837
Travel & Training	374	1,530	1,700	1,745
Intragovernmental Charges	84,834	66,283	66,283	70,590
Utilities, Services & Other Misc.	40,542	81,751	77,782	101,812
Total Operating Expenses	**490,487**	**636,105**	**620,632**	**681,142**
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	**540,941**	**333,895**	**429,368**	**368,858**
Depreciation	(99,760)	(101,225)	(101,225)	(121,754)
OPERATING INCOME	**441,181**	**232,670**	**328,143**	**247,104**
NON-OPERATING REVENUES:				
Investment Revenue	188,175	76,470	85,307	125,000
Misc. Non-Operating Revenue	490	0	30	0
Total Non-Operating Revenues	**188,665**	**76,470**	**85,337**	**125,000**
NON-OPERATING EXPENSES:				
Loss On Disposal Assets	0	0	0	0
Total Non-Operating Expenses	**0**	**0**	**0**	**0**
OPERATING TRANSFERS FROM OTHER FUNDS	**124,405**	**124,405**	**124,405**	**0**
NET INCOME (LOSS)	**754,251**	**433,545**	**537,885**	**372,104**
Amortization of Contributions	47,336	61,748	61,748	61,748
NET INCOME/(LOSS) TRANSFERRED TO RETAINED EARNINGS	**801,587**	**495,293**	**599,633**	**433,852**
Retained Earnings, Beg. of Year As Restated	3,173,844	3,748,952	3,975,431	4,575,064
RETAINED EARNINGS END OF YEAR	$ **3,975,431**	$ **4,244,245**	$ **4,575,064**	$ **5,008,916**

Storm Water Utility Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
STATEMENT OF CHANGE IN FINANCIAL POSITION				
FINANCIAL RESOURCES PROVIDED BY:				
OPERATIONS:				
Net Income (Loss)	$ 754,251	$ 433,545	$ 537,885	$ 372,104
EXPENSES NOT REQUIRING WORKING CAPITAL:				
Depreciation	99,760	101,225	101,225	121,754
TOTAL RESOURCES PROVIDED BY OPERATIONS	**854,011**	**534,770**	**639,110**	**493,858**
OTHER SOURCES:				
Municipal Contributions	224,000	0	0	0
State Contributions	0	0	0	0
Federal Contributions	0	0	0	0
Total Other Sources	**224,000**	**0**	**0**	**0**
FINANCIAL RESOURCES WERE USED FOR:				
Acquisition of Fixed Assets	150,468	301,500	562,600	1,399,000
Increase (Dec) in Restricted Assets	1,190,650	0	0	0
Total Uses	**1,341,118**	**301,500**	**562,600**	**1,399,000**
NET INCREASE (DECREASE) IN WORKING CAPITAL	**(263,107)**	**233,270**	**76,510**	**(905,142)**
Working Capital Beginning of Year As Restated	655,232	1,235,992	392,125	468,635
WORKING CAPITAL END OF YEAR	$ **392,125**	$ **1,469,262**	$ **468,635**	$ **(436,507)**

Employee Benefit Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OPERATING REVENUES:				
Fees & Services Charges	$ 4,556,756	$ 4,992,492	$ 5,151,758	$ 5,533,202
Misc. Operating Revenue	0	0	24,886	10,000
Total Operating Revenues	**4,556,756**	**4,992,492**	**5,176,644**	**5,543,202**
OPERATING EXPENSES:				
Personnel Services	34,409	0	108,000	146,037
Supplies & Materials	210	9,000	5,000	52,784
Travel & Training	0	0	0	5,015
Intragovernmental Charges	9,091	25,256	25,256	31,180
Utilities, Services & Other Misc.	4,524,324	5,192,745	5,020,000	5,356,975
Total Operating Expenses	**4,568,034**	**5,227,001**	**5,158,256**	**5,591,991**
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	**(11,278)**	**(234,509)**	**18,388**	**(48,789)**
Depreciation	0	0	0	0
OPERATING INCOME	**(11,278)**	**(234,509)**	**18,388**	**(48,789)**
NON-OPERATING REVENUES:				
Investment Revenue	280,580	200,000	200,000	250,000
Total Non-Operating Revenues	**280,580**	**200,000**	**200,000**	**250,000**
OPERATING TRANSFERS TO OTHER FUNDS	(148,000)	0	0	0
NET INCOME (LOSS)	**121,302**	**(34,509)**	**218,388**	**201,211**
NET INCOME/(LOSS) TRANSFERRED TO RETAINED EARNINGS	**121,302**	**(34,509)**	**218,388**	**201,211**
Retained Earnings, Beg. of Year As Restated	2,581,079	3,119,087	2,702,381	2,920,769
RETAINED EARNINGS END OF YEAR	$ **2,702,381**	$ **3,084,578**	$ **2,920,769**	$ **3,121,980**

Self Insurance Reserve Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OPERATING REVENUES:				
User Charges	$ 1,700,000	$ 1,500,000	$ 1,500,000	$ 1,500,000
Total Operating Revenues	**1,700,000**	**1,500,000**	**1,500,000**	**1,500,000**
OPERATING EXPENSES:				
Personnel Services	71,193	100,174	93,759	100,125
Supplies & Materials	2,981	4,025	4,025	5,175
Travel & Training	5,355	5,750	5,780	6,350
Intragovernmental Charges	26,021	33,955	33,955	32,464
Utilities, Services & Other Misc.	2,358,259	2,275,855	2,134,170	2,332,005
Total Operating Expenses	**2,463,809**	**2,419,759**	**2,271,689**	**2,476,119**
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	**(763,809)**	**(919,759)**	**(771,689)**	**(976,119)**
Depreciation	0	0	0	0
OPERATING INCOME	**(763,809)**	**(919,759)**	**(771,689)**	**(976,119)**
NON-OPERATING REVENUES:				
Investment Revenue	4,051,040	2,275,000	1,500,000	1,750,000
Total Non-Operating Revenues	**4,051,040**	**2,275,000**	**1,500,000**	**1,750,000**
NON-OPERATING EXPENSES:				
Interest Expense	27,606	0	0	0
Amortization	40,620	0	0	0
Bond Interest	1,065,965	900,000	900,000	900,000
Total Non-Operating Expenses	**1,134,191**	**900,000**	**900,000**	**900,000**
OPERATING TRANSFERS TO OTHER FUNDS	0	0	0	0
NET INCOME (LOSS)	**2,153,040**	**455,241**	**(171,689)**	**(126,119)**
NET INCOME/(LOSS) TRANSFERRED TO RETAINED EARNINGS	**2,153,040**	**455,241**	**(171,689)**	**(126,119)**
Retained Earnings, Beg. of Year	4,415,144	3,766,879	6,568,184	6,396,495
RETAINED EARNINGS END OF YEAR	$ **6,568,184**	$ **4,222,120**	$ **6,396,495**	$ **6,270,376**

Custodial and Building Maintenance Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OPERATING REVENUES:				
Custodial User Charges	$ 189,294	$ 534,502	$ 534,502	$ 572,799
Bldg. Maint. User Charges	482,854	189,294	189,294	242,526
Total Operating Revenues	**672,148**	**723,796**	**723,796**	**815,325**
OPERATING EXPENSES:				
Personnel Services	307,346	352,807	334,870	354,664
Supplies & Materials	87,707	84,841	84,804	92,721
Travel & Training	0	874	200	900
Intragovernmental Charges	43,619	34,420	34,420	40,685
Utilities, Services & Other Misc.	237,215	282,069	256,512	286,192
Total Operating Expenses	**675,887**	**755,011**	**710,806**	**775,162**
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	**(3,739)**	**(31,215)**	**12,990**	**40,163**
Depreciation	(3,025)	(4,521)	(4,521)	(2,610)
OPERATING INCOME	**(6,764)**	**(35,736)**	**8,469**	**37,553**
NON-OPERATING REVENUES:				
Investment Revenue	32,192	9,200	20,000	25,000
Misc. Non-Operating Revenue	590	0	0	1,000
Total Non-Operating Revenues	**32,782**	**9,200**	**20,000**	**26,000**
NET INCOME (LOSS)	**26,018**	**(26,536)**	**28,469**	**63,553**
NET INCOME/(LOSS) TRANSFERRED TO RETAINED EARNINGS	**26,018**	**(26,536)**	**28,469**	**63,553**
Retained Earnings, Beg. of Year	(65,882)	(123,592)	(39,864)	(11,395)
RETAINED EARNINGS END OF YEAR	$ **(39,864)**	$ **(150,128)**	$ **(11,395)**	$ **52,158**

Custodial and Building Maintenance Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
STATEMENT OF CHANGE IN FINANCIAL POSITION				
FINANCIAL RESOURCES PROVIDED BY:				
OPERATIONS:				
Net Income (Loss)	$ 26,018	$ (26,536)	$ 28,469	$ 63,553
EXPENSES NOT REQUIRING WORKING CAPITAL:				
Depreciation	3,025	4,521	4,521	2,610
TOTAL RESOURCES PROVIDED BY OPERATIONS	**29,043**	**(22,015)**	**32,990**	**66,163**
FINANCIAL RESOURCES WERE USED FOR:				
Acquisition of Fixed Assets	(2,444)	54,500	61,775	29,200
Total Uses	**(2,444)**	**54,500**	**61,775**	**29,200**
NET INCREASE (DECREASE) IN WORKING CAPITAL	**31,487**	**(76,515)**	**(28,785)**	**36,963**
Working Capital Beginning of Year	288,983	187,019	320,470	291,685
WORKING CAPITAL END OF YEAR	$ **320,470**	$ **110,504**	$ **291,685**	$ **328,648**

Fleet Operations Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OPERATING REVENUES:				
User Charges	$ 2,907,471	$ 3,176,800	$ 3,215,000	$ 3,204,200
Total Operating Revenues	**2,907,471**	**3,176,800**	**3,215,000**	**3,204,200**
OPERATING EXPENSES:				
Personnel Services	894,400	996,387	988,074	1,043,578
Supplies & Materials	1,722,697	1,710,066	1,726,121	1,782,245
Travel & Training	2,660	5,173	5,173	5,325
Intragovernmental Charges	338,377	294,533	282,133	262,110
Utilities, Services & Other Misc.	12,305	56,799	49,272	52,751
Total Operating Expenses	**2,970,439**	**3,062,958**	**3,050,773**	**3,146,009**
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	**(62,968)**	**113,842**	**164,227**	**58,191**
Depreciation	(24,030)	(22,471)	(22,471)	(11,762)
OPERATING INCOME	**(86,998)**	**91,371**	**141,756**	**46,429**
NON-OPERATING REVENUES:				
Investment Revenue	652	9,465	1,000	10,000
Misc. Non-Operating Revenue	8,652	3,075	9,700	4,375
Total Non-Operating Revenues	**9,304**	**12,540**	**10,700**	**14,375**
NON-OPERATING EXPENSES:				
Loss of Disposal Assets	560	0	500	0
Interest Expense	0	5,784	6,300	4,840
Debt Service Principal	0	22,751	29,234	30,696
Total Non-Operating Expenses	**560**	**28,535**	**36,034**	**35,536**
NET INCOME (LOSS)	**(78,254)**	**75,376**	**116,422**	**25,268**
NET INCOME/(LOSS) TRANSFERRED TO RETAINED EARNINGS	**(78,254)**	**75,376**	**116,422**	**25,268**
Retained Earnings, Beg. of Year	193,900	110,918	115,646	232,068
RETAINED EARNINGS END OF YEAR	$ **115,646**	$ **186,294**	$ **232,068**	$ **257,336**

Fleet Operations Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
STATEMENT OF CHANGE IN FINANCIAL POSITION				
FINANCIAL RESOURCES PROVIDED BY:				
OPERATIONS:				
Net Income (Loss)	$ (78,254)	$ 75,376	$ 116,422	$ 25,268
EXPENSES NOT REQUIRING WORKING CAPITAL:				
Depreciation	24,030	22,471	22,471	11,762
TOTAL RESOURCES PROVIDED BY OPERATIONS	**(54,224)**	**97,847**	**138,893**	**37,030**
OTHER SOURCES:				
Loan from DLF	0	126,000	126,000	0
Total Other Sources	**0**	**126,000**	**126,000**	**0**
FINANCIAL RESOURCES WERE USED FOR:				
Acquisition of Fixed Assets	7,036	19,994	15,912	174,000
Repayment of Loan	0	0	29,234	30,695
Total Uses	**7,036**	**19,994**	**45,146**	**204,695**
NET INCREASE (DECREASE) IN WORKING CAPITAL	**(61,260)**	**203,853**	**219,747**	**(167,665)**
Working Capital Beginning of Year	280,303	315,163	219,043	438,790
WORKING CAPITAL END OF YEAR	$ **219,043**	$ **519,016**	$ **438,790**	$ **271,125**

Information Services Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OPERATING REVENUES:				
User Charges	$ 2,429,982	$ 2,458,442	$ 2,458,442	$ 2,593,822
Misc. Operating Revenue	0	0	0	0
Total Operating Revenues	**2,429,982**	**2,458,442**	**2,458,442**	**2,593,822**
OPERATING EXPENSES:				
Personnel Services	1,077,669	1,247,941	1,246,509	1,317,742
Supplies & Materials	90,601	153,891	158,100	183,748
Travel & Training	32,154	54,950	91,138	84,300
Intragovernmental Charges	98,064	124,537	124,462	143,159
Utilities, Services & Other Misc.	459,797	566,327	772,605	635,769
Total Operating Expenses	**1,758,285**	**2,147,646**	**2,392,814**	**2,364,718**
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	**671,697**	**310,796**	**65,628**	**229,104**
Depreciation	(548,424)	(530,042)	(530,042)	(622,624)
OPERATING INCOME	**123,273**	**(219,246)**	**(464,414)**	**(393,520)**
NON-OPERATING REVENUES:				
Investment Revenue	120,414	36,365	70,000	60,000
Misc. Non-Operating Revenue	821	0	0	0
Total Non-Operating Revenues	**121,235**	**36,365**	**70,000**	**60,000**
NON-OPERATING EXPENSES:				
Interest Expense	33,952	20,397	20,397	20,397
Amortization	0	0	4,713	0
Loss On Disposal Assets	194,836	0	0	0
Capital Lease Payment	0	227,185	227,185	191,815
Total Non-Operating Expenses	**228,788**	**247,582**	**252,295**	**212,212**
OPERATING TRANSFERS FROM OTHER FUNDS	**0**	**0**	**0**	**0**
NET INCOME (LOSS)	**15,720**	**(430,463)**	**(646,709)**	**(545,732)**
NET INCOME/(LOSS) TRANSFERRED TO RETAINED EARNINGS	**15,720**	**(430,463)**	**(646,709)**	**(545,732)**
Retained Earnings, Beg. of Year	1,349,305	1,274,475	1,365,025	718,316
RETAINED EARNINGS END OF YEAR	**$ 1,365,025**	**$ 844,012**	**$ 718,316**	**$ 172,584**

Information Services Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
STATEMENT OF CHANGE IN FINANCIAL POSITION				
FINANCIAL RESOURCES PROVIDED BY:				
OPERATIONS:				
Net Income (Loss)	$ 15,720	$ (430,463)	$ (646,709)	$ (545,732)
EXPENSES NOT REQUIRING WORKING CAPITAL:				
Depreciation	548,424	530,042	530,042	622,624
TOTAL RESOURCES PROVIDED BY OPERATIONS	**564,144**	**99,579**	**(116,667)**	**76,892**
OTHER SOURCES:				
Municipal Contributions	0	0	0	0
Lease Proceeds	0	0	0	0
Total Other Sources	**0**	**0**	**0**	**0**
FINANCIAL RESOURCES WERE USED FOR:				
Increase (Dec) in Other Assets	0	0	0	0
Reduction of Long Term Notes Payable/ Lease Reductions	459,105	0	0	0
Acquisition of Fixed Assets	105,115	299,550	497,980	236,244
Total Uses	**564,220**	**299,550**	**497,980**	**236,244**
NET INCREASE (DECREASE) IN WORKING CAPITAL	**(76)**	**(199,971)**	**(614,647)**	**(159,352)**
Working Capital Beginning of Year	1,032,539	1,180,436	1,032,463	417,816
WORKING CAPITAL END OF YEAR	$ **1,032,463**	$ **980,465**	$ **417,816**	$ **258,464**

Public Communications Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OPERATING REVENUES:				
User Charges	$ 690,287	$ 669,500	$ 669,500	$ 726,143
Total Operating Revenues	**690,287**	**669,500**	**669,500**	**726,143**
OPERATING EXPENSES:				
Personnel Services	241,429	253,881	255,851	286,032
Supplies & Materials	254,725	261,051	259,261	269,188
Travel & Training	975	1,600	1,399	1,900
Intragovernmental Charges	39,758	39,357	39,357	50,320
Utilities, Services & Other Misc.	95,079	130,159	126,615	117,562
Total Operating Expenses	**631,966**	**686,048**	**682,483**	**725,002**
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	**58,321**	**(16,548)**	**(12,983)**	**1,141**
Depreciation	(17,344)	(15,403)	(15,403)	(16,708)
OPERATING INCOME	**40,977**	**(31,951)**	**(28,386)**	**(15,567)**
NON-OPERATING REVENUES:				
Investment Revenue	30,958	31,912	32,000	15,000
Misc. Non-Operating Revenue	0	0	0	0
Total Non-Operating Revenues	**30,958**	**31,912**	**32,000**	**15,000**
NON-OPERATING EXPENSES:				
Loss On Disposal Assets	0	0	0	0
Total Non-Operating Expenses	**0**	**0**	**0**	**0**
OPERATING TRANSFERS FROM OTHER FUNDS	**0**	**0**	**0**	**20,000**
NET INCOME (LOSS)	**71,935**	**(39)**	**3,614**	**19,433**
NET INCOME/(LOSS) TRANSFERRED TO RETAINED EARNINGS	**71,935**	**(39)**	**3,614**	**19,433**
Retained Earnings, Beg. of Year	394,539	429,420	466,474	470,088
RETAINED EARNINGS END OF YEAR	$ **466,474**	$ **429,381**	$ **470,088**	$ **489,521**

Public Communications Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
STATEMENT OF CHANGE IN FINANCIAL POSITION				
FINANCIAL RESOURCES PROVIDED BY:				
OPERATIONS:				
Net Income (Loss)	$ 71,935	$ (39)	$ 3,614	$ 19,433
EXPENSES NOT REQUIRING WORKING CAPITAL:				
Depreciation	17,344	15,403	15,403	16,708
TOTAL RESOURCES PROVIDED BY OPERATIONS	**89,279**	**15,364**	**19,017**	**36,141**
FINANCIAL RESOURCES WERE USED FOR:				
Acquisition of Fixed Assets	26,571	3,700	3,632	12,406
Total Uses	**26,571**	**3,700**	**3,632**	**12,406**
NET INCREASE (DECREASE) IN WORKING CAPITAL	**62,708**	**11,664**	**15,385**	**23,735**
Working Capital Beginning of Year	300,577	184,841	363,285	378,670
WORKING CAPITAL END OF YEAR	$ **363,285**	$ **196,505**	$ **378,670**	$ **402,405**

Utility Customer Services Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OPERATING REVENUES:				
User Charges	$ 1,479,014	$ 1,464,535	$ 1,514,260	$ 1,104,214
Total Operating Revenues	**1,479,014**	**1,464,535**	**1,514,260**	**1,104,214**
OPERATING EXPENSES:				
Personnel Services	393,449	373,641	389,738	395,861
Supplies & Materials	196,151	228,043	228,250	235,665
Travel & Training	0	2,850	2,850	4,125
Intragovernmental Charges	798,477	800,343	800,343	446,096
Utilities, Services & Other Misc.	24,868	61,932	66,023	63,693
Total Operating Expenses	**1,412,945**	**1,466,809**	**1,487,204**	**1,145,440**
OPERATING INCOME (LOSS) BEFORE DEPRECIATION	**66,069**	**(2,274)**	**27,056**	**(41,226)**
Depreciation	(4,310)	(2,936)	(3,518)	(3,518)
OPERATING INCOME	**61,759**	**(5,210)**	**23,538**	**(44,744)**
NON-OPERATING REVENUES:				
Investment Revenue	18,612	15,869	16,869	17,000
Misc. Non-Operating Revenues	26	0	0	0
Total Non-Operating Revenues	**18,638**	**15,869**	**16,869**	**17,000**
NON-OPERATING EXPENSES:				
Loss on Disposal of Assets	0	0	158	0
Total Non-Operating Expenses	**0**	**0**	**158**	**0**
NET INCOME (LOSS)	**80,397**	**10,659**	**40,249**	**(27,744)**
NET INCOME/(LOSS) TRANSFERRED TO RETAINED EARNINGS	**80,397**	**10,659**	**40,249**	**(27,744)**
Retained Earnings, Beg. of Year As Restated	186,443	166,668	266,840	307,089
RETAINED EARNINGS END OF YEAR	$ **266,840**	$ **177,327**	$ **307,089**	$ **279,345**

Utility Customer Services Fund

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
STATEMENT OF CHANGE IN FINANCIAL POSITION				
FINANCIAL RESOURCES PROVIDED BY:				
OPERATIONS:				
Net Income (Loss)	$ 80,397	$ 10,659	$ 40,249	$ (27,744)
EXPENSES NOT REQUIRING WORKING CAPITAL:				
Depreciation	4,310	2,936	3,518	3,518
TOTAL RESOURCES PROVIDED BY OPERATIONS	**84,707**	**13,595**	**43,767**	**(24,226)**
FINANCIAL RESOURCES WERE USED FOR:				
Acquisition of Fixed Assets	2,877	1,987	1,839	5,642
Increase (Dec) in Restricted Assets	0	0	0	0
Increase (Dec) in Other Assets	0	0	0	0
Equity Transfer	0	0	0	0
Total Uses	**2,877**	**1,987**	**1,839**	**5,642**
NET INCREASE (DECREASE) IN WORKING CAPITAL	**81,830**	**11,608**	**41,928**	**(29,868)**
Working Capital Beginning of Year As Restated	143,623	121,272	225,453	267,381
WORKING CAPITAL END OF YEAR	$ **225,453**	$ **132,880**	$ **267,381**	$ **237,513**

Summary of Total Revenues and Total Expenses by Fund

		Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
	Revenues:				
110	General Fund	$ 41,232,800	$ 42,399,174	$ 42,388,967	$ 44,126,002
221	Transportation Sales Tax Fund	6,571,710	6,913,281	6,913,281	7,222,354
226	Cultural Affairs Fund	293,554	285,770	305,470	314,392
229	Convention & Tourism Fund	601,475	637,730	608,314	693,283
3xx	Debt Service Funds (combined)	6,241,660	5,746,996	6,301,896	5,684,600
753	Contributions Fund	131,173	108,794	116,794	132,976
	Total Govt. Funds	**55,072,372**	**56,091,745**	**56,634,722**	**58,173,607**
503	Railroad Fund	378,345	413,910	400,800	414,050
550	Water Utility Fund	9,426,195	10,086,487	10,423,589	11,016,116
551	Electric Utility Fund	63,263,003	62,167,529	64,252,095	64,644,858
552	Recreation Services Fund	3,675,110	4,138,220	4,151,072	4,221,136
553	Public Transportation Fund	2,782,012	2,505,622	2,803,749	2,651,536
554	Airport Fund	1,096,519	1,089,341	1,038,710	1,138,930
555	Sanitary Sewer Utility Fund	6,717,055	6,018,951	6,200,412	6,312,840
556	Parking Utility Fund	1,887,640	1,695,024	1,721,001	1,840,696
557	Solid Waste Utility Fund	7,916,176	8,148,741	8,718,288	9,091,720
558	Storm Water Utility Fund	1,344,498	1,170,875	1,259,742	1,175,000
	Total Enterprise Funds	**98,486,553**	**97,434,700**	**100,969,458**	**102,506,882**
659	Employee Benefit Fund	4,837,336	5,192,492	5,376,644	5,793,202
669	Self Insurance Reserve Fund	5,751,040	3,775,000	3,000,000	3,250,000
671	Custodial / Maintenance Fund	704,930	732,996	743,796	841,325
672	Fleet Operations Fund	2,916,775	3,189,340	3,225,700	3,218,575
674	Information Services Fund	2,551,217	2,494,807	2,528,442	2,653,822
675	Public Communications Fund	721,245	701,412	701,500	761,143
676	Utility Customer Services Fund	1,497,652	1,480,404	1,531,129	1,121,214
		18,980,195	**17,566,451**	**17,107,211**	**17,639,281**
	TOTAL CITY REVENUES	**172,539,120**	**171,092,896**	**174,711,391**	**178,319,770**
	Expenditures / Expenses: *				
110	General Fund	38,570,715	42,415,694	40,872,890	44,038,107
221	Transportation Sales Tax Fund	6,283,850	6,336,081	6,336,081	6,597,000
226	Cultural Affairs Fund	268,752	327,918	323,535	357,262
229	Convention & Tourism Fund	576,069	631,784	626,946	686,162
266	CDBG	861,655	87,873	87,844	112,078
3xx	Debt Service Funds (combined)	5,104,679	8,559,820	8,559,820	3,053,860
440	Capital Projects Fund	4,201,319	11,930,719	11,930,719	9,051,677
753	Contributions Fund	102,536	105,008	104,996	128,513
	Total Govt. Funds	**55,969,575**	**70,394,897**	**68,842,831**	**64,024,659**
503	Railroad Fund	575,838	569,518	568,879	556,928
550	Water Utility Fund	12,117,636	12,921,358	12,747,787	13,877,503
551	Electric Utility Fund	62,509,135	63,931,995	63,454,918	67,614,849
552	Recreation Services Fund	3,760,719	4,348,433	4,315,241	4,348,065
553	Public Transportation Fund	2,855,555	2,957,429	2,895,576	6,721,292
554	Airport Fund	2,326,093	1,921,972	1,884,898	1,700,856
555	Sanitary Sewer Utility Fund	7,701,892	16,131,672	16,131,211	10,580,794
556	Parking Utility Fund	4,785,845	1,435,234	1,432,937	1,734,051
557	Solid Waste Utility Fund	10,195,509	10,355,275	10,496,421	10,991,807
558	Storm Water Utility Fund	753,320	1,084,830	1,047,357	1,228,696
	Total Enterprise Funds	**107,581,542**	**115,657,716**	**114,975,225**	**119,354,841**
659	Employee Benefit Fund	4,716,034	5,227,001	5,158,256	5,591,991
669	Self Insurance Reserve Fund	3,598,000	3,319,759	3,171,689	3,381,019
671	Custodial / Maintenance Fund	678,912	821,307	777,102	806,972
672	Fleet Operations Fund	3,002,676	3,258,183	3,251,190	3,363,457
674	Information Services Fund	2,844,413	3,364,174	3,673,131	3,435,798
675	Public Communications Fund	677,694	705,151	701,518	754,116
676	Utility Customer Services Fund	1,422,170	1,471,732	1,492,719	1,154,600
		16,939,899	**18,167,307**	**18,225,605**	**18,487,953**
	TOTAL CITY EXPENSES	**$ 180,491,016**	**$ 204,219,920**	**$ 202,043,661**	**$ 201,867,453**

* Includes CIP and Capital Additions for Enterprise and Internal Service Funds. Funding for many CIP Projects is from accumulated balances.

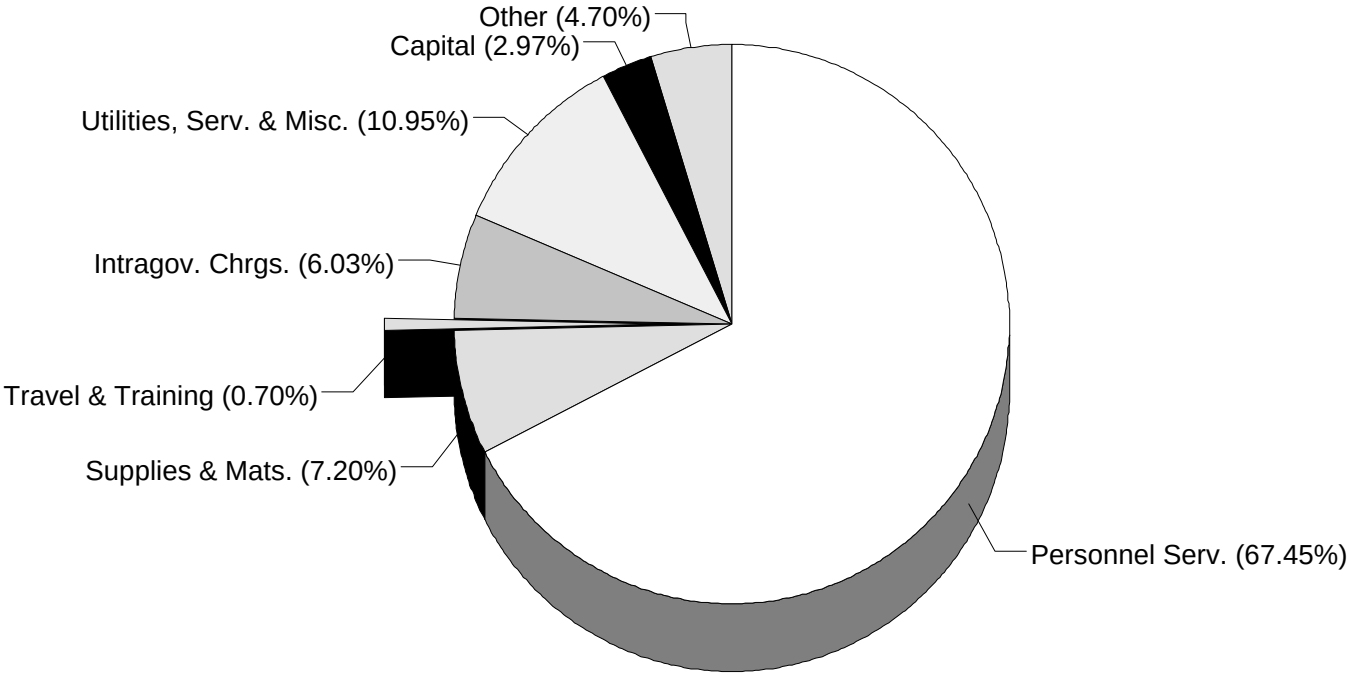
General Fund

Summary

City of Columbia

Columbia, Missouri

General Fund Summary



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 26,656,620	$ 28,752,848	$ 28,331,967	$ 29,704,775	3.3%
Supplies & Materials	2,614,783	3,123,370	2,970,082	3,169,798	1.5%
Travel & Training	215,481	305,207	292,083	306,467	0.4%
Intragovernmental Charges	2,158,843	2,222,367	2,216,407	2,654,275	19.4%
Utilities, Services & Misc.	3,915,918	4,715,398	3,829,598	4,823,858	2.3%
Capital	892,640	1,153,702	1,089,951	1,309,458	13.5%
Other	2,116,430	2,142,802	2,142,802	2,069,476	-3.4%
Total	**38,570,715**	**42,415,694**	**40,872,890**	**44,038,107**	**3.8%**
Summary					
Operating Expenses	35,561,645	39,119,190	37,640,137	40,659,173	3.9%
Non-Operating Expenses	2,116,430	2,142,802	2,142,802	2,069,476	-3.4%
Debt Service					
Capital Additions	892,640	1,153,702	1,089,951	1,309,458	13.5%
Capital Projects	0	0	0	0	
Total Expenses	$ **38,570,715**	$ **42,415,694**	$ **40,872,890**	$ **44,038,107**	**3.8%**

GENERAL FUND SUMMARY

Fund 110

FUND DESCRIPTION

The General Fund is used to finance and account for a large portion of the current operating expenditures and capital additions (not capital improvements) of City Government. The General Fund is one of the largest and most important of the City's funds because most governmental programs (Police,Fire, Public Works, Parks and Recreation, etc.) are generally financed wholly or partially from it. The General Fund has a greater number and variety of revenue sources than any other fund, and its resources normally finance a wider range of activities.

DEPARTMENT EXPENDITURES

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
General City (Nondepartmental)	$ 2,828,046	$ 2,972,377	$ 2,180,280	$ 2,934,955
City Council	108,396	163,581	136,499	172,435
City Clerk	147,301	149,023	139,689	153,003
City Manager	538,920	623,927	578,073	667,528
Finance	2,560,872	2,755,077	2,736,149	2,525,718
Human Resources	524,092	596,429	593,005	619,026
Law	553,576	624,925	624,925	674,186
Municipal Court	383,971	443,010	435,827	452,036
Police	9,418,276	10,083,411	9,993,995	11,041,128
Fire	7,233,891	7,763,458	7,716,856	8,172,844
Joint Communications/Emergency Mgmt	1,501,396	2,015,143	1,875,053	2,266,378
Health	3,090,479	3,440,517	3,326,096	3,222,535
Planning	414,113	505,965	505,965	537,244
Economic Development	260,587	280,948	278,988	309,118
Community Services	921,151	1,014,268	1,013,626	1,052,216
Parks & Recreation	2,629,442	2,949,700	2,922,626	3,000,245
Public Works	5,456,206	6,033,935	5,815,238	6,237,512
TOTAL DEPARTMENTAL	**$ 38,570,715**	**$ 42,415,694**	**$ 40,872,890**	**$ 44,038,107**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
City Clerk	2.00	2.00	2.00	2.00
City Manager	6.40	6.40	6.40	6.40
Finance	33.25	33.25	33.25	33.25
Human Resources	8.40	8.40	8.40	8.20
Law	8.00	8.00	8.00	8.00
Municipal Court	6.75	6.75	6.75	6.75
Police	150.00	154.00	154.00	159.00
Fire	114.00	115.00	115.00	115.00
Joint Communications/Emergency Mgmt	28.35	30.35	30.35	29.75
Health	51.75	51.55	49.05	46.60
Planning	6.70	6.70	6.70	6.70
Economic Development	4.00	4.00	4.00	4.00
Community Services	2.20	2.20	2.20	2.20
Parks & Recreation	30.75	31.75	31.75	34.75
Public Works	77.30	77.73	77.73	77.73
Total Personnel	**529.85**	**538.08**	**535.58**	**540.33**
Permanent Full-Time	520.70	528.13	526.13	529.23
Permanent Part-Time	9.15	9.95	9.45	11.10
Total Permanent	**529.85**	**538.08**	**535.58**	**540.33**

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City General -

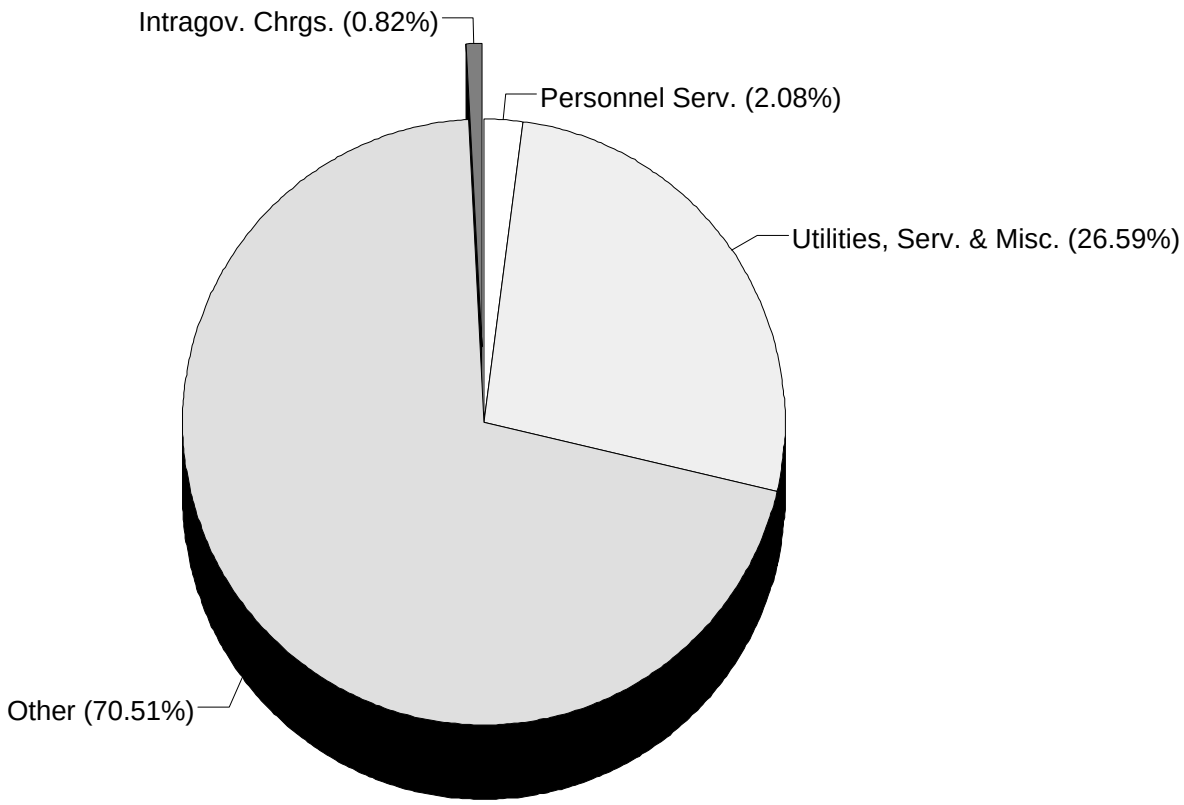
Non Departmental

Expenditures

City of Columbia

Columbia, Missouri

City General



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 1,656	$ 36,140	$ 0	$ 61,093	69.0%
Supplies & Materials	0	0	0	0	
Travel & Training	0	0	0	0	
Intragovernmental Charges	0	9,478	9,478	24,066	153.9%
Utilities, Services & Misc.	709,960	783,957	28,000	780,320	-0.5%
Capital	0	0	0	0	
Other	2,116,430	2,142,802	2,142,802	2,069,476	-3.4%
Total	**2,828,046**	**2,972,377**	**2,180,280**	**2,934,955**	**-1.3%**
Summary					
Operating Expenses	711,616	829,575	37,478	865,479	4.3%
Non-Operating Expenses	2,116,430	2,142,802	2,142,802	2,069,476	-3.4%
Debt Service	0	0	0	0	
Capital Additions	0	0	0	0	
Capital Projects	0	0	0	0	
Total Expenses	**$ 2,828,046**	**$ 2,972,377**	**$ 2,180,280**	**$ 2,934,955**	**-1.3%**

CITY GENERAL EXP - SUBSIDIES & OTHER NON-DEPARTMENTAL EXP.

110-8500

DEPARTMENT DESCRIPTION

City General is the part of the budget where non-departmental expenditures are located. These include various subsidies and transfers as well as other items which are not related to a specific department.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

Subsidies have been increased from the FY 1999 level for the Cultural Affairs Fund and Contributions Fund. The subsidy for Public Transportation and Airport are no longer processed thru the General Fund. They will now go directly from the Transportation Sales Tax Fund to the respective funds. The Storm Water Utility will no longer receive funding from the General Fund. $25,000 has been set aside as Council Reserve to use and still maintain a 16% Fund Balance. A transfer of $20,000 to the Public Communications Fund is for making improvements to the City's Web Page and $10,000 in Misc. Non-programmed is for Grant Writing Services.

SUBSIDIES, TRANSFERS, AND OTHER (DETAIL)

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
SUBSIDIES:				
Recreation Services	$ 1,470,000	$ 1,500,000	$ 1,500,000	$ 1,500,000
Storm Water	124,405	124,405	124,405	0
Cultural Affairs	203,000	210,120	210,120	232,000
Contributions Trust Fund	70,000	102,500	102,500	127,976
Total Subsidies	**1,867,405**	**1,937,025**	**1,937,025**	**1,859,976**
TRANSFERS:				
Parking Facilities Utility	228,380	172,000	172,000	172,000
Special Business District	17,500	17,500	17,500	17,500
Public Communication	0	0	0	20,000
Other Transfers	3,145	16,277	16,277	0
Total Subsidies & Transfers	**2,116,430**	**2,142,802**	**2,142,802**	**2,069,476**
OTHER:				
Street Lighting	661,258	587,120	0	587,120
Miscellaneous Nonprogrammed	50,358	112,618	37,478	153,359
Council Reserve	0	29,837	0	25,000
Contingency	0	100,000	0	100,000
Total	$ **2,828,046**	$ **2,972,377**	$ **2,180,280**	$ **2,934,955**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
There are no personnel assigned to this budget.				

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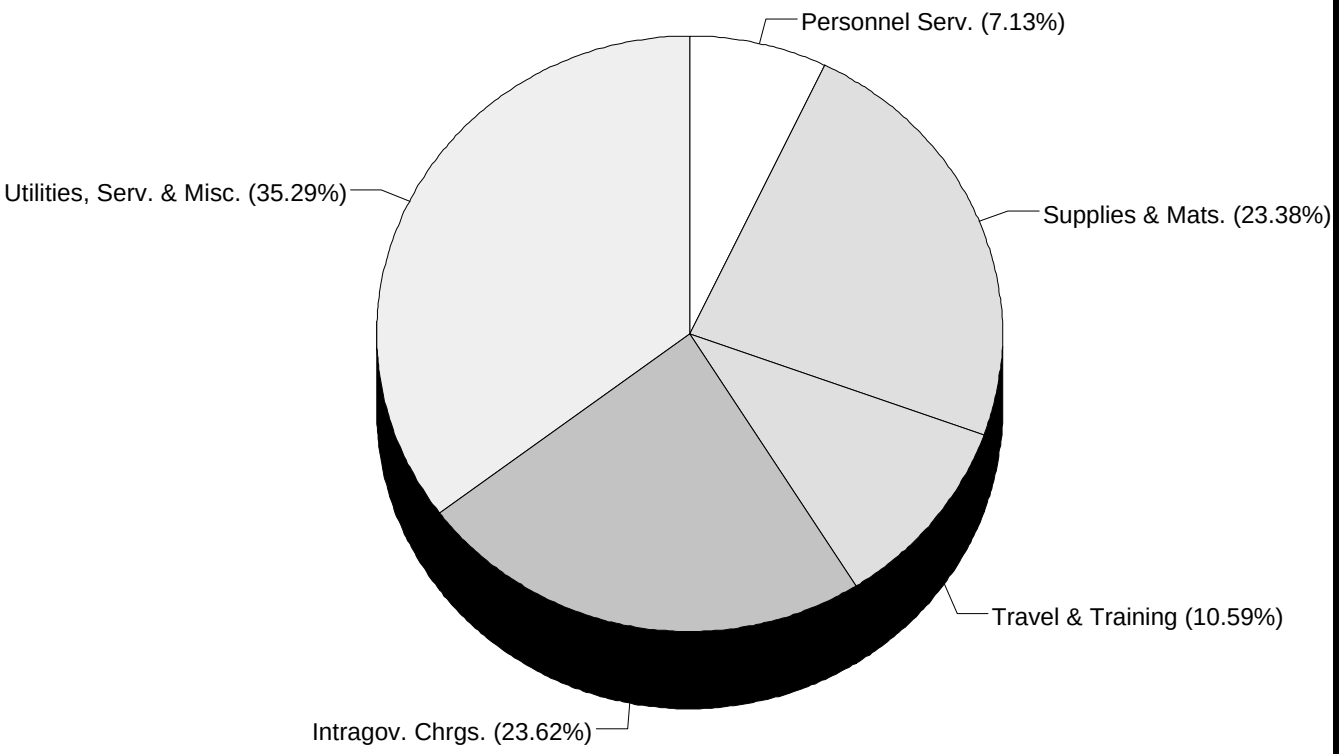
City Council

City of Columbia

Columbia, Missouri

City Council



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 2,111	$ 12,440	$ 8,991	$ 12,286	-1.2%
Supplies & Materials	22,912	35,537	31,867	40,309	13.4%
Travel & Training	16,850	18,315	16,815	18,254	-0.3%
Intragovernmental Charges	33,532	33,046	33,046	40,737	23.3%
Utilities, Services & Misc.	32,991	64,243	45,780	60,849	-5.3%
Capital	0	0	0	0	
Other	0	0	0	0	
Total	**108,396**	**163,581**	**136,499**	**172,435**	**5.4%**
Summary					
Operating Expenses	108,396	163,581	136,499	172,435	5.4%
Non-Operating Expenses	0	0	0	0	
Debt Service	0	0	0	0	
Capital Additions	0	0	0	0	
Capital Projects	0	0	0	0	
Total Expenses	**$ 108,396**	**$ 163,581**	**$ 136,499**	**$ 172,435**	**5.4%**

CITY COUNCIL - SUMMARY

110-01

DEPARTMENT DESCRIPTION

The Mayor and City Council act as the legislative and policy making body for the City of Columbia. Operating under a home rule charter, the Council uses various voluntary citizen boards, commissions, and task forces as well as public hearings in the development of City policy matters. According to the City Charter, the City Council is responsible for the appointment of the City Manager, City Clerk, and Municipal Judge.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

Funds are included in the budget to cover the cost of services of an interpreter for the hearing impaired at City Council meetings. This is in compliance with the Americans with Disabilities Act. Additional funds were also included in the budget for Boards and Commissions.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
There are no personnel assigned to this budget.				

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City Council - General

110-0110

DESCRIPTION

To effectively represent the citizens of Columbia, formulate and enact public policy which addresses then needs of the community, and provide community leadership to all citizens.

HIGHLIGHTS/SIGNIFICANT CHANGES

Funds are included in the budget to cover the cost of services of an interpreter for the hearing impaired at City Council meetings. This is in compliance with the Americans with Disabilities Act.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 2,111	$ 12,440	$ 8,991	$ 12,286
Supplies and Materials	20,753	27,257	26,707	27,659
Travel and Training	12,366	13,000	13,000	12,350
Intragovernmental Charges	33,503	33,023	33,023	40,707
Utilities, Services, & Misc.	32,121	40,704	34,971	41,472
Capital	0	0	0	0
Other	0	0	0	0
Total	**$ 100,854**	**$ 126,424**	**$ 116,692**	**$ 134,474**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
There are no personnel assigned to this budget.				

City Council - Boards and Commissions

110-0120

DESCRIPTION

The advisory boards and commissions are to provide policy recommendations on specific areas of community interest to the council, thus increasing citizen input into the policy making process.

HIGHLIGHTS/SIGNIFICANT CHANGES

The Historic Preservation Commission was established by the City Council.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 0	$ 0	$ 0	$ 0
Supplies and Materials	2,159	8,280	5,160	12,650
Travel and Training	4,484	5,315	3,815	5,904
Intragovernmental Charges	29	23	23	30
Utilities, Services, & Misc.	870	23,539	10,809	19,377
Capital	0	0	0	0
Other	0	0	0	0
Total	$ **7,542**	$ **37,157**	$ **19,807**	$ **37,961**

ACTIVITY LEVEL EXPENDITURES

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Board of Adjustment	$ 1,080	$ 5,473	$ 3,973	$ 5,483
Airport Advisory Board	616	515	515	515
Sister Cities	0	10,000	5,000	10,000
Planning and Zoning	2,371	1,845	1,845	1,845
Parks and Recreation Commission	2,834	4,171	4,171	4,181
Bike Commission	249	1,030	1,000	1,280
Other Boards	354	7,123	2,303	6,819
Historic Preservation	0	0	0	5,000
Commissions - General	38	7,000	1,000	2,838
Total	$ **7,542**	$ **37,157**	$ **19,807**	$ **37,961**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000

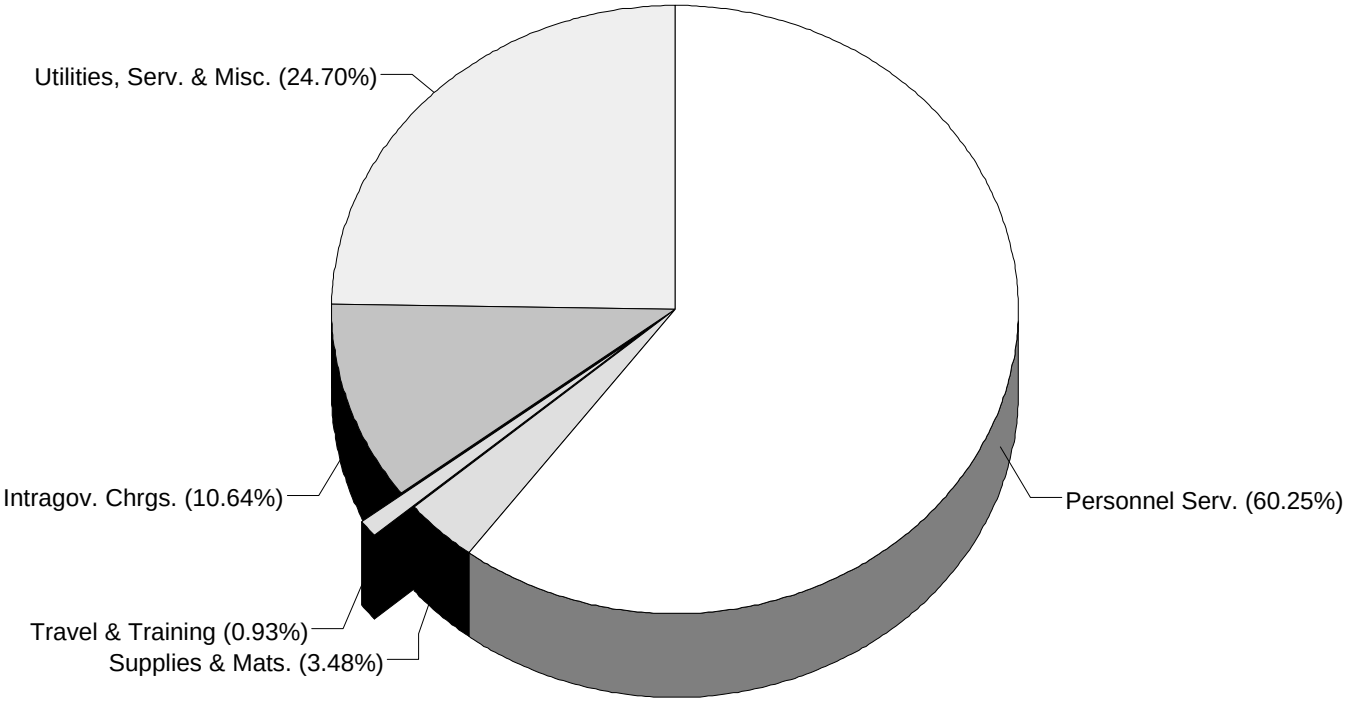
There are no personnel assigned to this budget.

City Clerk and Elections

City of Columbia

Columbia, Missouri

City Clerk and Elections



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 81,540	$ 88,205	$ 86,733	$ 92,191	4.5%
Supplies & Materials	2,678	5,872	4,260	5,325	-9.3%
Travel & Training	47	1,500	1,000	1,425	-5.0%
Intragovernmental Charges	14,138	14,810	14,810	16,276	9.9%
Utilities, Services & Misc.	31,356	38,636	32,886	37,786	-2.2%
Capital	17,542	0	0	0	
Other	0	0	0	0	
Total	**147,301**	**149,023**	**139,689**	**153,003**	**2.7%**
Summary					
Operating Expenses	129,759	149,023	139,689	153,003	2.7%
Non-Operating Expenses	0	0	0	0	
Debt Service	0	0	0	0	
Capital Additions	17,542	0	0	0	
Capital Projects	0	0	0	0	
Total Expenses	**$ 147,301**	**$ 149,023**	**$ 139,689**	**$ 153,003**	**2.7%**

CITY CLERK AND ELECTIONS - SUMMARY

110-02

DEPARTMENT DESCRIPTION

The City Clerk's office serves as the depository for all official records of the City, and the Clerk certifies City records for the courts, City departments, and citizens. The Clerk's office serves as a center for citizen inquiry, proclamation preparation and signing, and personal appearance requests. The Clerk maintains membership rosters for all boards and commissions. The City Clerk also acts as secretary to the Board of Adjustment.

DEPARTMENT OBJECTIVES

Maintain and provide access to official city documents in the most expedient and efficient manner; and to expeditiously respond to the citizenry, City Council, Boards and Commissions, and city staff requests for services as provided by this department.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

There are no significant changes in this budget for the coming year.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
City Clerk - General	2.00	2.00	2.00	2.00
City Clerk - Elections	0.00	0.00	0.00	0.00
Total Personnel	**2.00**	**2.00**	**2.00**	**2.00**
Permanent Full-Time	2.00	2.00	2.00	2.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**2.00**	**2.00**	**2.00**	**2.00**

PERFORMANCE MEASUREMENT/SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Council Meetings	27	28	28
Proclamations	65	75	75
Board of Adjustment Applications Processed	28	30	30

CITY CLERK AND ELECTIONS - SUMMARY

110-02

COMPARATIVE DATA

	Columbia, MO	Indepen-dence, MO	St. Joseph, MO	St. Charles, MO	Hazelwood, MO
Population	**79,082**	**116,832**	**69,622**	**58,166**	**14,391**
Number of Employees	2	7	2.5	4	4
Employees Per 1,000 Population	0.025	0.060	0.036	0.069	0.278
Number of Ordinance and Resolutions/Year	664	390	573	651	113

City Clerk - General

110-0210

DESCRIPTION

The City Clerk is to provide reliable record keeping and reporting services under requirements of State Statues, City Charter and Ordinances. Items to be maintained include ordinances and resolutions, contracts, deeds, leases, easements, minutes, and miscellaneous official documents of the City.

HIGHLIGHTS/SIGNIFICANT CHANGES

There are no significant changes in this budget in the coming year.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 81,540	$ 88,205	$ 86,733	$ 92,191
Supplies and Materials	2,678	5,872	4,260	5,325
Travel and Training	47	1,500	1,000	1,425
Intragovernmental Charges	14,138	14,810	14,810	16,276
Utilities, Services, & Misc.	2,090	7,736	1,986	5,986
Capital	17,542	0	0	0
Other	0	0	0	0
Total	**$ 118,035**	**$ 118,123**	**$ 108,789**	**$ 121,203**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
8803 - City Clerk	1.00	1.00	1.00	1.00
1003 - Admin. Support Assistant III	1.00	1.00	1.00	1.00
Total Personnel	**2.00**	**2.00**	**2.00**	**2.00**
Permanent Full-Time	2.00	2.00	2.00	2.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**2.00**	**2.00**	**2.00**	**2.00**

City Clerk - Elections

110-0220

DESCRIPTION

This budget provides funds from which the County Clerk is reimbursed for the costs incurred in conducting City elections.

HIGHLIGHTS/SIGNIFICANT CHANGES

There are no significant changes in this budget for the coming year.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 0	$ 0	$ 0	$ 0
Supplies and Materials	0	0	0	0
Travel and Training	0	0	0	0
Intragovernmental Charges	0	0	0	0
Utilities, Services & Misc.	29,266	30,900	30,900	31,800
Capital	0	0	0	0
Other	0	0	0	0
Total	**$ 29,266**	**$ 30,900**	**$ 30,900**	**$ 31,800**

AUTHORIZED PERSONNEL

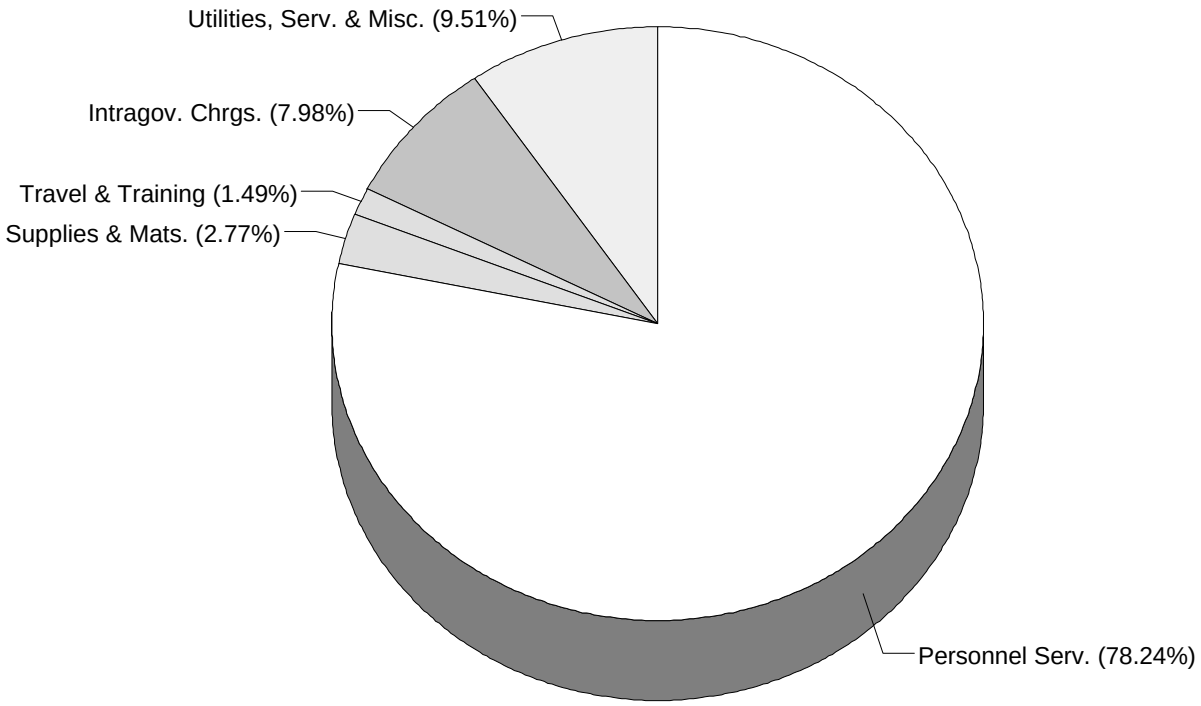
	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
There are no personnel assigned to this budget.				

City Manager

City of Columbia

Columbia, Missouri

City Manager



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 476,353	$ 506,409	$ 502,369	$ 522,261	3.1%
Supplies & Materials	8,599	19,164	11,600	18,495	-3.5%
Travel & Training	5,163	10,500	7,000	9,975	-5.0%
Intragovernmental Charges	18,914	29,354	28,354	53,297	81.6%
Utilities, Services & Misc.	26,149	58,500	28,750	63,500	8.5%
Capital	3,742	0	0	0	
Other	0	0	0	0	
Total	**538,920**	**623,927**	**578,073**	**667,528**	**7.0%**
Summary					
Operating Expenses	535,178	623,927	578,073	667,528	7.0%
Non-Operating Expenses	0	0	0	0	
Debt Service	0	0	0	0	
Capital Additions	3,742	0	0	0	
Capital Projects	0	0	0	0	
Total Expenses	$ **538,920**	$ **623,927**	$ **578,073**	$ **667,528**	**7.0%**

CITY MANAGER

110-05

DEPARTMENT DESCRIPTION

The City Manager's Office is responsible for the general administration of the City of Columbia, program coordination and development, preparation of agendas and special staff reports, and an annual statement of city programs and and priorities. As chief administrative officer, the City Manager is directly responsible to the City Council for all operations of the City as well as implementation of policies and programs adopted by the Council. The City Manager appoints all officers and employees of the City except for the City Clerk and Municipal Judge. Appointment of subordinates is generally delegated to the appropriate Department Director.

DEPARTMENT OBJECTIVES

(1) Provide effective and efficient delivery of services to residents; (2) Enhance communication with City Council and citizens; (3) Provide necessary written and verbal information for City Council to assist them in setting policy for the needs of the citizens; (4) Respond to inquiries made by the City Council and citizens; (5) Prepare and monitor annual budget for city services; and (6) Implement policies set by action of the City Council.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

There are no significant changes in this budget for the coming year.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
9998 - City Manager	1.00	1.00	1.00	1.00
9901 - Assistant City Manager	1.40	1.40	1.40	1.40
9911 - Assistant to City Manager	1.00	1.00	1.00	1.00
4610 - Internal Auditor	1.00	1.00	1.00	1.00
1102 - Secretary to City Manager	1.00	1.00	1.00	1.00
1003 - Admin. Support Assistant III	0.00	1.00	1.00	1.00
1002 - Admin. Support Assistant II	1.00	0.00	0.00	0.00
Total Personnel	**6.40**	**6.40**	**6.40**	**6.40**
Permanent Full-Time	6.40	6.40	6.40	6.40
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**6.40**	**6.40**	**6.40**	**6.40**

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Council Issues Processed: Resolutions/Staff Report	263	300	350
Ordinances/Staff Report	401	425	450
Agenda Reports	96	100	115
City Manager Press Conferences	26	28	28

COMPARATIVE DATA

	Columbia, MO	Springfield, MO	Ames, IA	Indepen-dence, MO	Boulder, CO	Lawrence, KS
Population	**79,082**	**142,898**	**48,415**	**116,832**	**90,543**	**74,244**
Number of Employees	7	5	10	13	6	5
Employees Per 1,000 Population	0.089	0.035	0.196	0.111	0.066	0.067
Total Annual Budget (Including Capital Improvements)*	174,900,322	154,030,345	104,886,816	132,000,000	171,137,000	89,334,827

* Columbia is a "full service city." While some cities have separate administrative boards, such as Springfield, which has a Board that administers water, electric, transit, etc., Columbia is under the direction of one body of elected officials.

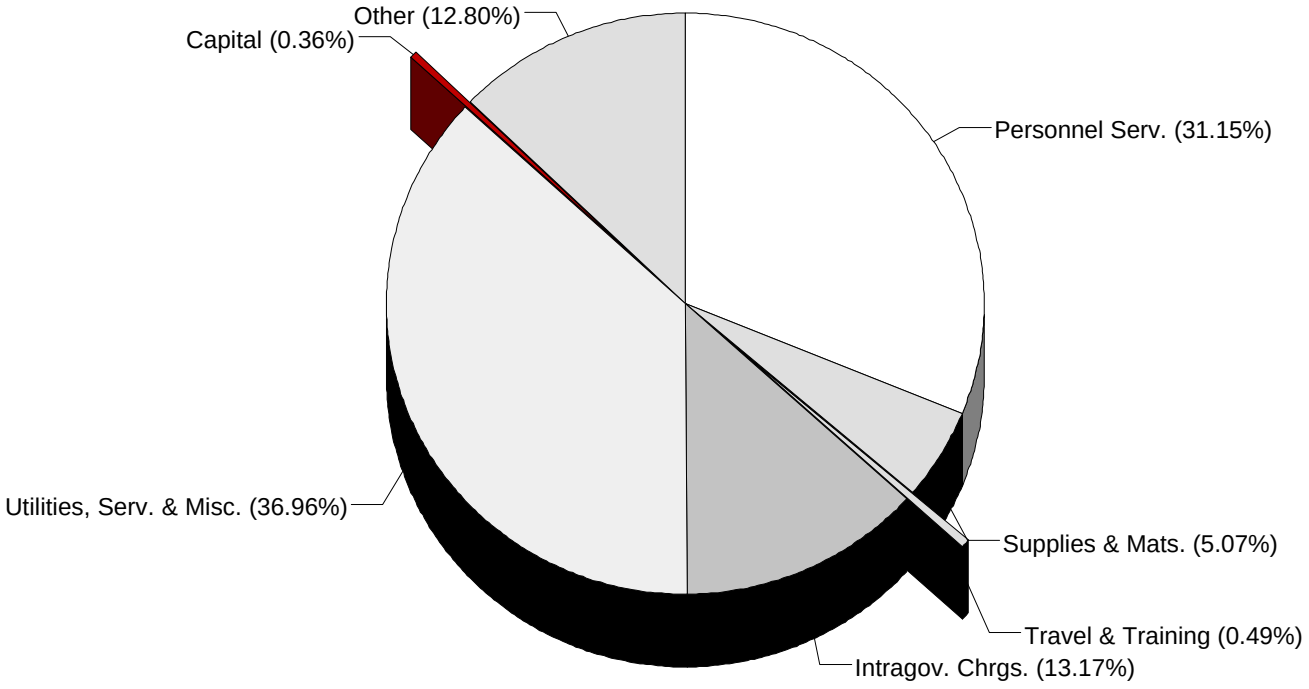
Finance

Department

City of Columbia

Columbia, Missouri

Finance Department - Summary



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 1,984,165	$ 2,096,681	$ 2,097,146	$ 2,199,803	4.9%
Supplies & Materials	299,442	357,957	356,206	358,362	0.1%
Travel & Training	13,652	33,835	33,365	34,613	2.3%
Intragovernmental Charges	1,599,255	1,614,646	1,614,646	930,011	-42.4%
Utilities, Services & Misc.	2,526,700	2,518,727	2,377,355	2,609,640	3.6%
Capital	19,327	21,786	18,321	25,390	16.5%
Other	1,138,501	902,936	903,518	903,518	0.1%
Total	**7,581,042**	**7,546,568**	**7,400,557**	**7,061,337**	**-6.4%**
Summary					
Operating Expenses	6,423,214	6,621,846	6,478,560	6,132,429	-7.4%
Non-Operating Expenses	44,930	2,936	3,676	3,518	19.8%
Debt Service	1,093,571	900,000	900,000	900,000	0.0%
Capital Additions	19,327	21,786	18,321	25,390	16.5%
Capital Projects	0	0	0	0	
Total Expenses	$ **7,581,042**	$ **7,546,568**	$ **7,400,557**	$ **7,061,337**	**-6.4%**

FINANCE DEPARTMENT - SUMMARY

DEPARTMENT DESCRIPTION

The Finance Department is responsible for the administration, direction, and coordination of all financial services of the City involving financial planning, budgeting, treasury management, investments, purchasing, accounting, payroll, business licensing, risk management, and utility customer services.

DEPARTMENT OBJECTIVES

General Finance Activities: The Finance Department will provide the support necessary to allow the City to conduct business in an efficient and effective manner. This includes performing the day to day processing activity, providing accurate and timely management information, external financial reports that adhere to professional standards, and managing the city capital needs through investing and borrowing activities. In addition, the Finance Department is responsible for ensuring the City adheres to all federal, state and local requirements that relate to purchasing, budgeting and related activities.

Business License: Extensive monitoring and enforcement of all business licenses, hotel/motel licenses, and permits required by City ordinance; and revising the existing ordinances to ensure that all applications will be processed in a more efficient and effective manner.

Risk Management: Maintain adequate protection for City through self-insurance fund for property, casualty and Worker's Compensation; and obtain adequate straight insurance coverage for Boiler and Machinery, Airport, Railroad, and City Hall Building.

Utility Customer Services: Provide accurate and timely billing for city utilities, electric, water, sewer, solid waste , and storm water; effective handling of inquiries and complaints handled in person and by phone; set up payment arrangements for customers with delinquent bills; and provide information to customers needing utility assistance.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

During FY 2000 the Finance Department will continue to monitor and evaluate the City's financial condition and internal controls. A major review of policies and procedures will be conducted with the implementation of a new information system, looking for ways to improve productivity and efficiency City wide. This system should result in greater and more timely access to financial information by all users of the system.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
General Fund Operations	33.25	33.25	33.25	33.25
Utility Customer Services Fund	9.00	10.00	10.00	10.00
Self-Insurance Reserve Fund	1.50	2.00	2.00	2.00
Total Personnel	**43.75**	**45.25**	**45.25**	**45.25**
Permanent Full-Time	42.00	43.00	43.00	43.00
Permanent Part-Time	1.75	2.25	2.25	2.25
Total Permanent	**43.75**	**45.25**	**45.25**	**45.25**

FINANCE DEPARTMENT - SUMMARY

110-10, 669-10, 676-10

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
No. of Accts. Payable Checks Written	25,973	26,559	27,158
No. of Formal and Informal Bids	414	430	443
No. of Annual Supply and Service Contracts	186	205	205
New Business License Applications Processed	988	1,025	1,066
No. of Other Licenses and Permits Processed	2,950	3,000	3,050
Portfolio Size	$175 Million	$200 Million	$200 Million
Total Portfolio Return	0.07	0.07	0.07
Amount Utility Accounts Written Off	$280,000	$300,000	$305,000
Percent Uncollected	0.36	0.38	0.38
New Utility Account Services	18,000	20,000	20,000
Number of Claims Processed:			
Property & Liability	78	78	78
Worker's Compensation	230	215	200

COMPARATIVE DATA

	Columbia, MO	Springfield, MO	Utilities of Springfield, MO	Denton, TX	Ames, IA	Gainesville, FL
Population	**79,082**	**142,898**	**150,793**	**76,933**	**48,415**	**92,648**
Number of Employees	41.50	53.00	197.00	89.75	38.75	35.00
Employees Per 1,000 Population	0.525	0.371	1.306	1.167	0.800	0.378
No. of Acctg. Entities Managed	54	34	2	23	65	51
No. of Purchase Orders Issued/Year	3,722	2,000	9,650	8,694	3,498	2,000
Dollar Value of Purchase Orders Issued/Year	27.4 Million	20.5 Million	61 Million	44 Million	18.6 Million	$30 Million
No. of Business Licenses Issued	4,132	14,511	---	---	---	5,998
No. of Liquor Licenses Issued	381	345	---	149	---	---
Investment Portfolio (Book Value)	$175 Million	$95 Million	$175 Million	$159 Million	$57 Million	$260 Million
Self Insure All Other Ins. Coverages	Yes	Yes	Yes	Yes	Partially*	Yes
No. of Utility Accounts	42,000	0	102,000	35,000	20,000	73,000

* Self Insured for Workers' Compensation only

Finance - General Fund Operations

110-10

DESCRIPTION

The Finance Department is responsible for the administration, direction, and coordination of all financial services of the City involving financial planning, budgeting, treasury management, investments, purchasing, accounting, payroll, business licensing, risk management, and utility customer services. With the exception of Utility Customer Services and Self Insurance, which are budgeted in other funds, all Finance Divisions are budgeted and accounted for in the General Fund.

HIGHLIGHTS / SIGNIFICANT CHANGES

Emphasis for FY 2000 will be on the enhanced use of the additional features available on the new financial system software. Staff will be developing improved reporting for investment and other activities. The Finance Department will assist in the implementation of the Capital Improvement Plan through the tracking of projects, monitoring of cash flows, and the execution of the short- and long-term debt programs necessary to fund the plan.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 1,519,523	$ 1,622,866	$ 1,613,649	$ 1,703,817
Supplies & Materials	100,310	125,889	123,931	117,522
Travel & Training	8,297	25,235	24,735	24,138
Intragovernmental Charges	774,757	780,348	780,348	451,451
Utilities, Services & Misc.	143,573	180,940	177,004	213,942
Capital	14,412	19,799	16,482	14,848
Other	0	0	0	0
Total	**2,560,872**	**2,755,077**	**2,736,149**	**2,525,718**
Summary				
Operating Expenses	2,546,460	2,735,278	2,719,667	2,510,870
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	14,412	19,799	16,482	14,848
Capital Projects	0	0	0	0
Total Expenses	**$ 2,560,872**	**$ 2,755,077**	**$ 2,736,149**	**$ 2,525,718**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Administration & Financial Planning	4.50	4.50	4.50	4.50
Accounting	15.50	15.50	15.50	15.50
Treasury Management	6.75	6.75	6.75	6.75
Purchasing	5.00	5.00	5.00	5.00
Business License	1.50	1.50	1.50	1.50
Total Personnel	**33.25**	**33.25**	**33.25**	**33.25**
Permanent Full-Time	32.00	32.00	32.00	32.00
Permanent Part-Time	1.25	1.25	1.25	1.25
Total Permanent	**33.25**	**33.25**	**33.25**	**33.25**

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Finance - Administration and Financial Planning

110-1010

DESCRIPTION

This Division is primarily responsible for the administration, direction, coordination, and supervision of all financial functions and operations for the City, including preparation of the Annual Operating Budget, as well as the five-year Capital Improvement Program. Duties include providing overall direction to Division heads and personnel involved with Administration and Planning, Accounting, Purchasing, Business License, Risk Management, Treasury Management, and Utility Customer Services. Additional duties include providing expertise and technical coordination of new bond requirements, providing recommendations to the City Manager on short- and long-range fiscal policy, and representing the City at public functions involving financial considerations.

HIGHLIGHTS / SIGNIFICANT CHANGES

Planning emphasis will be to improve all financial activities of the City by overseeing the utilization of enhanced functions offered by the new financial application software; perform the tasks of researching the City's financial status for the sale of debt; and continue updating the City's manuals and monitoring reports to enable better evaluation of its financial condition. Development of special reports will be emphasized in FY 2000. Funds have been budgeted to review departmental procedures and assist in planning for any changes made necessary by the implementation of the new accounting model as proposed by GASB. The FY 1999 and FY 2000 Adopted Budget were placed on the City's page for public viewing and/or printing.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 257,199	$ 300,386	$ 300,369	$ 322,631
Supplies and Materials	28,182	36,555	37,277	34,453
Travel and Training	1,298	5,240	5,240	4,979
Intragovernmental Charges	32,658	38,361	38,361	78,716
Utilities, Services, & Misc.	57,743	71,466	71,588	86,975
Capital	9,715	3,211	3,189	2,300
Other	0	0	0	0
Total	**$ 386,795**	**$ 455,219**	**$ 456,024**	**$ 530,054**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
6800 - Director of Finance	1.00	1.00	1.00	1.00
6605 - Budget Officer	1.00	1.00	1.00	1.00
6505 - Business Services Admin.	0.50	0.50	0.50	0.50
6204 - Financial Analyst	1.00	1.00	1.00	1.00
1001 - Admin. Support Assistant I	1.00	1.00	1.00	1.00
Total Personnel	**4.50**	**4.50**	**4.50**	**4.50**
Permanent Full-Time	4.50	4.50	4.50	4.50
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**4.50**	**4.50**	**4.50**	**4.50**

Finance - Accounting

110-1020

DESCRIPTION

The Accounting Division is responsible for recording and reporting all financial transactions on an accurate and timely basis, preparing financial statements in accordance with Generally Accepted Accounting Principles, and issuing internal and special reports as required.

HIGHLIGHTS / SIGNIFICANT CHANGES

During 1999 the Accounting Division has been working to implement the new HTE payroll, accounts payable, and general ledger software packages. During FY 2000 we expect to continue the development and refinement of new procedures in the Accounting Division. We will be developing various financial reports with the Crystal Reports report writer software. Funds have been budgeted to review departmental procedures and assist in planning for any changes made necessary by the implementation of the new accounting model as proposed by GASB. The FY 1998 Annual Financial Report was placed out on the internet for public viewing and/or printing.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 709,229	$ 740,180	$ 730,858	$ 770,366
Supplies and Materials	38,750	34,865	34,085	35,445
Travel and Training	1,730	7,100	6,600	6,745
Intragovernmental Charges	673,477	669,491	669,491	188,269
Utilities, Services, & Misc.	29,989	27,654	22,658	42,654
Capital	0	0	0	1,498
Other	0	0	0	0
Total	**$ 1,453,175**	**$ 1,479,290**	**$ 1,463,692**	**$ 1,044,977**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
6205 - Comptroller	1.00	1.00	1.00	1.00
6203 - Senior Accountant	4.50	4.50	4.50	4.50
6202 - Financial Systems Analyst	1.00	0.00	0.00	0.00
1204 - Accounts Payable Supervisor	1.00	1.00	1.00	1.00
1203 - Senior Accounting Assistant	6.00	7.00	7.00	7.00
1202 - Accounting Assistant	2.00	2.00	2.00	2.00
Total Personnel	**15.50**	**15.50**	**15.50**	**15.50**
Permanent Full-Time	15.00	15.00	15.00	15.00
Permanent Part-Time	0.50	0.50	0.50	0.50
Total Permanent	**15.50**	**15.50**	**15.50**	**15.50**

Finance - Treasury Management

110-1030

DESCRIPTION

This Division is responsible for the cash management and investment of all City funds. Specific duties include management of investment portfolios for Pooled Cash, the Self-Insurance Reserve Fund, and Police and Firefighters' Retirement Fund; oversight of cashiering operations; management and oversight of banking and custodial services; coordination of debt issuance and debt service; and coordination of the 401A retirement plan.

HIGHLIGHTS / SIGNIFICANT CHANGES

Investments and cash management functions receive almost continual enhancements driven primarily by technology upgrades. Additional improvements are planned in these areas to capitalize on various system capabilities. Customer service operations are receiving closer scrutiny to provide better response to customer demands and our changing work environment. Planned improvements to the 401 Retirement Plan during the next year include Internet access by employees into their accounts.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 258,558	$ 273,985	$ 273,985	$ 285,796
Supplies and Materials	10,594	18,017	19,617	14,917
Travel and Training	853	5,700	5,700	5,415
Intragovernmental Charges	26,442	31,632	31,632	102,498
Utilities, Services, & Misc.	44,508	56,385	57,185	56,385
Capital	2,097	3,211	3,211	8,750
Other	0	0	0	0
Total	**$ 343,052**	**$ 388,930**	**$ 391,330**	**$ 473,761**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
6700 - Treasurer	1.00	1.00	1.00	1.00
1210 - Treasury Support Supervisor	1.00	1.00	1.00	1.00
1203 - Senior Accounting Assistant	0.00	0.00	0.00	0.00
1201 - Cashier	4.75	4.75	4.75	4.75
Total Personnel	**6.75**	**6.75**	**6.75**	**6.75**
Permanent Full-Time	6.00	6.00	6.00	6.00
Permanent Part-Time	0.75	0.75	0.75	0.75
Total Permanent	**6.75**	**6.75**	**6.75**	**6.75**

Finance - Purchasing

110-1040

DESCRIPTION

The Purchasing Division provides centralized control over the procurement of materials, equipment, and services for all departments, offices, and agencies of the City. Purchasing is responsible for setting standards and specifications for items to be purchased; for advertising and tabulation of bids; assisting departments in obtaining contracts for services; preparation and issuance of purchase orders, materials management, and fixed asset inventory; and supervising the transfer or disposal of all surplus materials, supplies, and equipment.

HIGHLIGHTS / SIGNIFICANT CHANGES

Planning emphasis for FY 2000 will be on the continued consolidation of materials and services with standardization of specifications through the Mid-Missouri Public Purchasing Cooperative to create Term Supply Contracts with greater efficiency of service at reduced cost. Purchasing will administer over 205 annual contracts, process an estimated 3,834 purchase orders, 1,500 change orders, 227 formal bids and 216 informal bids at a value of approximately $28.2 million for a cost savings of approximately $2,820,000.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 232,752	$ 242,073	$ 242,195	$ 255,033
Supplies and Materials	12,800	22,188	19,286	19,865
Travel and Training	3,626	5,695	5,695	5,573
Intragovernmental Charges	32,318	31,190	31,190	62,596
Utilities, Services, & Misc.	10,351	19,835	19,973	22,551
Capital	2,600	13,377	10,082	0
Other	0	0	0	0
Total	**$ 294,447**	**$ 334,358**	**$ 328,421**	**$ 365,618**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
6401 - Purchasing Agent	1.00	1.00	1.00	1.00
6307 - Senior Buyer	1.00	1.00	1.00	1.00
6305 - Buyer	2.00	2.00	2.00	2.00
1001 - Admin. Support Assistant I	1.00	1.00	1.00	1.00
Total Personnel	**5.00**	**5.00**	**5.00**	**5.00**
Permanent Full-Time	5.00	5.00	5.00	5.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**5.00**	**5.00**	**5.00**	**5.00**

Finance - Business License

110-1050

DESCRIPTION

The Business License Division is responsible for processing and issuing various licenses and permits upon proper investigation, and enforcing all alcoholic beverage and animal licensing laws as well as regulating and overseeing the collection of cigarette taxes and hotel/motel license taxes. Additional responsibilities include providing consumer protection against non-regulated operations in Columbia, the inspection and enforcement of garage sales and special permits, and the monitoring of payment of sales tax to the City by retail businesses prior to the renewal of a City business license.

HIGHLIGHTS / SIGNIFICANT CHANGES

Planning emphasis for FY 2000 will be to continue extensive monitoring and enforcement of all business and alcoholic beverage licenses, hotel/motel license taxes, cigarette taxes and various permits required by City ordinances. Additional planning emphasis will be placed on revising the existing ordinances to ensure that all applications will be processed in a more efficient and effective manner.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 61,785	$ 66,242	$ 66,242	$ 69,991
Supplies and Materials	9,984	14,264	13,666	12,842
Travel and Training	790	1,500	1,500	1,426
Intragovernmental Charges	9,862	9,674	9,674	19,372
Utilities, Services, & Misc.	982	5,600	5,600	5,377
Capital	0	0	0	2,300
Other	0	0	0	0
Total	**$ 83,403**	**$ 97,280**	**$ 96,682**	**$ 111,308**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
6505 - Business Services Admin.	0.50	0.50	0.50	0.50
1003 - Admin. Support Assistant III	1.00	1.00	1.00	1.00
Total Personnel	**1.50**	**1.50**	**1.50**	**1.50**
Permanent Full-Time	1.50	1.50	1.50	1.50
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**1.50**	**1.50**	**1.50**	**1.50**

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Finance - Utility Customer Services Fund

676-1070

DESCRIPTION

The Utility Customer Services Division (UCS) is responsible for all billing related activities for the City's electric, water, sewer, solid waste, and storm water enterprise activities. As the City's primary interface to the customers, UCS staff handles all inquiries and service orders from customers and related City departments in an efficient and customer friendly manner.

HIGHLIGHTS / SIGNIFICANT CHANGES

The Supervisor's position in UCS was filled January of 1999. During the first six months time was spent evaluating the strengths and weaknesses of the department. Emphasis for FY 2000 will be on training needs that range from customer service skills to software training. Changes have been made to the payment agreement process from a handwritten form to using an automated form. Agreements are done at the desks by designated personnel. A "timely reminder" is being developed to send out to customers before the shut-off notice. Budget Billing should be in place before the heating season. The goal for FY 2000 is to examine each of UCS's processes to ensure we are using our resources to provide the best service to our customers. "Lunch and Learn" sessions will be planned on a quarterly basis.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 393,449	$ 373,641	$ 389,738	$ 395,861
Supplies & Materials	196,151	228,043	228,250	235,665
Travel & Training	0	2,850	2,850	4,125
Intragovernmental Charges	798,477	800,343	800,343	446,096
Utilities, Services & Misc.	24,868	61,932	66,181	63,693
Capital	4,915	1,987	1,839	5,642
Other	4,310	2,936	3,518	3,518
Total	**1,422,170**	**1,471,732**	**1,492,719**	**1,154,600**
Summary				
Operating Expenses	1,412,945	1,466,809	1,487,204	1,145,440
Non-Operating Expenses	4,310	2,936	3,676	3,518
Debt Service	0	0	0	0
Capital Additions	4,915	1,987	1,839	5,642
Capital Projects	0	0	0	0
Total Expenses	**$ 1,422,170**	**$ 1,471,732**	**$ 1,492,719**	**$ 1,154,600**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
1214 - Utility Accts & Billing Supv	1.00	1.00	1.00	1.00
1212 - Customer Representative	6.00	7.00	7.00	7.00
1203 - Senior Accounting Assistant	1.00	1.00	1.00	1.00
1202 - Accounting Assistant	1.00	1.00	1.00	1.00
Total Personnel	**9.00**	**10.00**	**10.00**	**10.00**
Permanent Full-Time	9.00	10.00	10.00	10.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**9.00**	**10.00**	**10.00**	**10.00**

Finance - Self-Insurance Reserve Fund

669-1080

DESCRIPTION

The Self-Insurance Reserve Fund accounts for the transactions and reserves associated with the City's Self-Insurance Program. This program provides coverage for the City's workers' compensation, and property and casualty claims. Claims administration is managed by the City Finance Department.

HIGHLIGHTS / SIGNIFICANT CHANGES

The Risk Management division has continued to emphasize loss prevention and claims administration to decrease the frequency and severity of claims. The Risk Manager, with the City's Executive Safety Committee, has identified training needs, worked to improve City wide safety programs and strengthen claim policies and procedures. City insurance coverages are continuously reviewed to provide the best protection at the most economical cost.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 71,193	$ 100,174	$ 93,759	$ 100,125
Supplies & Materials	2,981	4,025	4,025	5,175
Travel & Training	5,355	5,750	5,780	6,350
Intragovernmental Charges	26,021	33,955	33,955	32,464
Utilities, Services & Misc.	2,358,259	2,275,855	2,134,170	2,332,005
Capital	0	0	0	4,900
Other	1,134,191	900,000	900,000	900,000
Total	**3,598,000**	**3,319,759**	**3,171,689**	**3,381,019**
Summary				
Operating Expenses	2,463,809	2,419,759	2,271,689	2,476,119
Non-Operating Expenses	40,620	0	0	0
Debt Service	1,093,571	900,000	900,000	900,000
Capital Additions	0	0	0	4,900
Capital Projects	0	0	0	0
Total Expenses	**$ 3,598,000**	**$ 3,319,759**	**$ 3,171,689**	**$ 3,381,019**

AUTHORIZED PERSONNEL

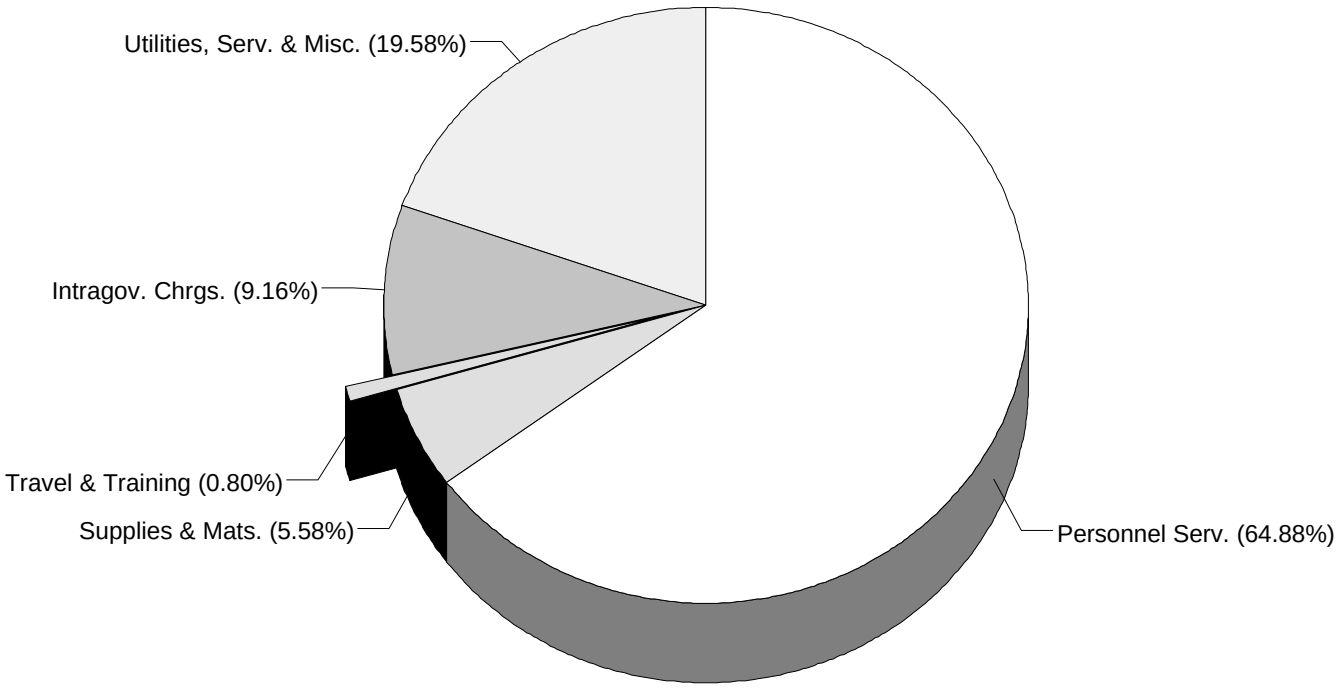
	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
6600 - Risk Manager	1.00	1.00	1.00	1.00
1002 - Admin. Support Assistant II	0.50	1.00	1.00	1.00
Total Personnel	**1.50**	**2.00**	**2.00**	**2.00**
Permanent Full-Time	1.00	1.00	1.00	1.00
Permanent Part-Time	0.50	1.00	1.00	1.00
Total Permanent	**1.50**	**2.00**	**2.00**	**2.00**

Human Resources

City of Columbia

Columbia, Missouri

Human Resources Department



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 397,695	$ 438,285	$ 435,995	$ 401,623	-8.4%
Supplies & Materials	22,300	33,730	33,450	34,525	2.4%
Travel & Training	2,598	4,350	4,350	4,964	14.1%
Intragovernmental Charges	32,116	31,609	31,609	56,704	79.4%
Utilities, Services & Misc.	67,154	88,455	87,601	121,210	37.0%
Capital	2,229	0	0	0	
Other	0	0	0	0	
Total	**524,092**	**596,429**	**593,005**	**619,026**	**3.8%**
Summary					
Operating Expenses	521,863	596,429	593,005	619,026	3.8%
Non-Operating Expenses	0	0	0	0	
Debt Service	0	0	0	0	
Capital Additions	2,229	0	0	0	
Capital Projects	0	0	0	0	
Total Expenses	$ **524,092**	$ **596,429**	$ **593,005**	$ **619,026**	**3.8%**

HUMAN RESOURCES DEPARTMENT

110-1210

DEPARTMENT DESCRIPTION

The Human Resources Department is responsible for coordinating the efforts of all City departments in the selection, hiring, evaluation, promotion, training and development of a staff of qualified and dedicated personnel to serve the citizens of Columbia. General benefits administration, employee health and wellness programs, and drug and alcohol testing are also the responsibility of the Department.

DEPARTMENT OBJECTIVES

Assist all departments in recruitment and selection of qualified individuals to staff City positions. Provide employees evaluation, training and development opportunities that will increase retention, provide upward mobility and create high morale, and that are designed to reduce turnover in a labor market with a less than 1% unemployment rate. Provide accurate management information on compensation and benefit issues, and recommend strategies for pay and benefit plans that provide appropriate overall compensation to employees and control costs to the City. Manage the Employee Benefit Fund and the insurance and benefit programs funded in that budget. Those programs include health insurance, life insurance, long term disability insurance and employee recognition. Provide employee health and wellness programs for City employees. Administer drug and alcohol testing for new and federally-mandated employees. Assist all departments in complying with federal, state and local employment laws, policies and procedures.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

The Department became responsible for management of the Employee Benefit Fund, and health/dental, life and long-term disability insurance programs in mid-FY 1999. Emphasis in FY 2000 will focus on development of a comprehensive pay and benefit strategy. Evaluation of the job classification plan, and development, administration and analysis of a salary survey are planned. The Employee Health and Wellness Unit will be incorporated into the Department in FY 2000, and emphasis will be on safety, illness prevention and disease management programs for City employees. Recruitment and retention strategies will be reviewed and modified where needed to reduce turnover, and to attract and retain qualified minorities and females. Drug and alcohol testing for new and federally-mandated employees will continue, and appropriate training will be provided to supervisors on federal, state and local laws and policies.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
9901 - Assistant City Manager	0.40	0.40	0.40	0.20
4604 - Director of Human Resources	1.00	1.00	1.00	1.00
4603 - Senior Personnel Analyst	2.00	2.00	2.00	2.00
1402 - Personnel Technician	3.00	3.00	3.00	3.00
1003 - Admin. Support Assistant III	1.00	1.00	1.00	1.00
1002 - Admin. Support Assistant II	1.00	1.00	1.00	1.00
Total Personnel	**8.40**	**8.40**	**8.40**	**8.20**
Permanent Full-Time	8.40	8.40	8.40	8.20
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**8.40**	**8.40**	**8.40**	**8.20**

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Applications Processed	3,500	3,500	3,500
Permanent Position Selection Process Activity (Interviews and Tests)	1,300	1,350	1,350
Affirmative Action Job Announcements Mailed	7,500	7,500	7,500
Job Vacancy Ads Placed	250	275	275
Employee Mailings	4,300	4,500	4,500
Benefit Changes Processed	500	500	500
Personnel Requisitions Processed	2,100	2,100	2,100
Performance Evaluations Processed	1,200	1,250	1,250
Employee Meetings/Training	50	50	50
Bargaining Unit Activity	20	20	20

COMPARATIVE DATA

	Columbia, MO	Springfield, MO	Norman, OK	Ames, IA
Population	**79,082**	**142,898**	**93,019**	**48,415**
Number of Employees	8	17	9	5
Employees Per 1,000 Population	0.101	0.119	0.097	0.103
Number of Permanent City Employees	1,040	1,400	660	520
HR Staff Ratios Per City Employee	0.769	1.214	1.364	0.962
HR Staff Ratio Per City Employee:				
Federal Sector (Hackett Group)	1.80			
Private Sector Sector (Hackett Group)	1.10			
Nat'l Data (Bureau of Nat'l Affairs)	1.03			

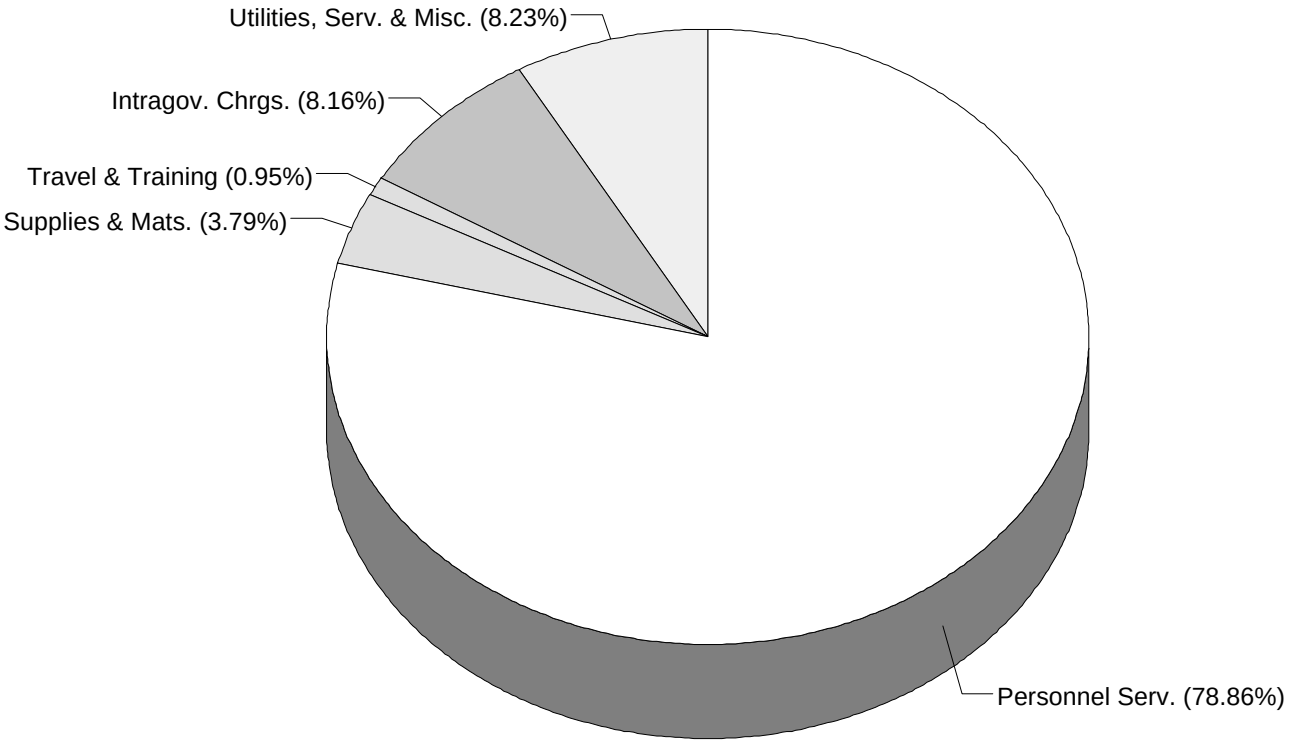
Law

Department

City of Columbia

Columbia, Missouri

Law Department



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 482,743	$ 509,647	$ 509,647	$ 531,691	4.3%
Supplies & Materials	20,823	31,967	31,967	25,554	-20.1%
Travel & Training	2,007	6,576	6,576	6,432	-2.2%
Intragovernmental Charges	22,843	27,375	27,375	55,038	101.1%
Utilities, Services & Misc.	20,572	49,360	49,360	55,471	12.4%
Capital	4,588	0	0	0	
Other	0	0	0	0	
Total	**553,576**	**624,925**	**624,925**	**674,186**	**7.9%**
Summary					
Operating Expenses	548,988	624,925	624,925	674,186	7.9%
Non-Operating Expenses	0	0	0	0	
Debt Service	0	0	0	0	
Capital Additions	4,588	0	0	0	
Capital Projects	0	0	0	0	
Total Expenses	**$ 553,576**	**$ 624,925**	**$ 624,925**	**$ 674,186**	**7.9%**

LAW DEPARTMENT - SUMMARY

110-15

DEPARTMENT DESCRIPTION

The Law Department is charged with managing all litigation in which the City is a party and advising the Council, the City boards and commissions, the City Manager, and department directors on legal matters. The Department is composed of two divisions: the City Counselor and staff manage the civil law of the City, and the City Prosecutor prosecutes ordinance violations.

DEPARTMENT OBJECTIVES

The Law Department's primary objective is to assist the Council, Manager and City departments in setting and meeting their objectives by providing high-quality legal support services.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

There are no significant changes in the Law Department's budget.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
City Counselor	4.00	4.00	4.00	4.00
City Prosecutor	4.00	4.00	4.00	4.00
Total Personnel	**8.00**	**8.00**	**8.00**	**8.00**
Permanent Full-Time	8.00	8.00	8.00	8.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**8.00**	**8.00**	**8.00**	**8.00**

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
City Counselor:			
Ordinances Drafted	404	400	420
Resolutions Drafted	235	250	260
In-House Cases Pending	16	15	16
City Prosecutor:			
Municipal Court Files Received	12,688	12,700	13,000
Municipal Court First Trial Settings	1,798	1,800	1,970
Phone Calls	10,811	11,000	11,000

LAW DEPARTMENT - SUMMARY

110-15

COMPARATIVE DATA

	Columbia, MO	Springfield, MO	Indepen-dence, MO	St. Joseph, MO	St. Charles, MO	Lee's Summit, MO
Population	**79,082**	**142,898**	**116,832**	**69,622**	**58,166**	**66,623**
No. of City Attorneys	5	12	4.5	3.5	2	4.50
City Attorneys Per 1,000 Pop.	0.063	0.084	0.039	0.050	0.034	0.068

Law - City Counselor

110-1510

DESCRIPTION

The City Counselor's Office provides legal advice to the Council, City Manager, City departments, commissions, boards, etc.; prepares ordinances, resolutions, contracts, etc.; and handles civil litigation such as annexations, condemnations, etc.

HIGHLIGHTS / SIGNIFICANT CHANGES

There are no significant changes in the City Counselor's budget.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 296,337	$ 312,350	$ 312,350	$ 323,565
Supplies and Materials	16,357	19,347	19,347	17,054
Travel and Training	1,236	3,776	3,776	3,694
Intragovernmental Charges	15,601	16,280	16,280	29,371
Utilities, Services, & Misc.	16,514	41,607	41,607	42,328
Capital	4,588	0	0	0
Other	0	0	0	0
Total	**$ 350,633**	**$ 393,360**	**$ 393,360**	**$ 416,012**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
3410 - City Counselor	1.00	1.00	1.00	1.00
3303 - Assistant City Counselor III	1.00	1.00	1.00	1.00
3302 - Assistant City Counselor II	1.00	1.00	1.00	1.00
1101 - Administrative Secretary	1.00	1.00	1.00	1.00
Total Personnel	**4.00**	**4.00**	**4.00**	**4.00**
Permanent Full-Time	4.00	4.00	4.00	4.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**4.00**	**4.00**	**4.00**	**4.00**

Law - City Prosecutor

110-1520

DESCRIPTION

The City Prosecutor handles the prosecution of city ordinances. This involves arraignments in Municipal Court, Judge tried cases in Municipal Court, jury trials in Circuit Court, and de novo appeals in Circuit Court.

HIGHLIGHTS / SIGNIFICANT CHANGES

There are no significant changes in the City Prosecutor's budget.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 186,406	$ 197,297	$ 197,297	$ 208,126
Supplies and Materials	4,466	12,620	12,620	8,500
Travel and Training	771	2,800	2,800	2,738
Intragovernmental Charges	7,242	11,095	11,095	25,667
Utilities, Services, & Misc.	4,058	7,753	7,753	13,143
Capital	0	0	0	0
Other	0	0	0	0
Total	**$ 202,943**	**$ 231,565**	**$ 231,565**	**$ 258,174**

AUTHORIZED PERSONNEL

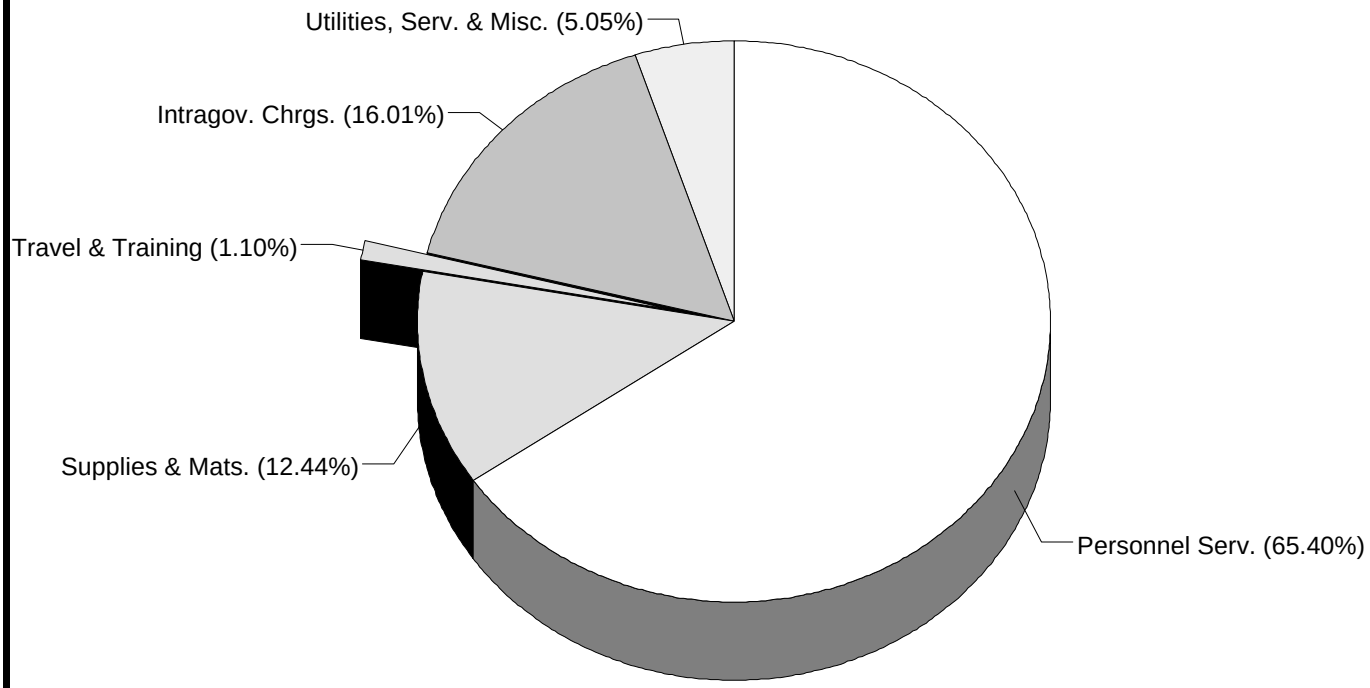
	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
3302 - Assistant City Counselor II	2.00	2.00	2.00	2.00
1003 - Admin. Support Assistant III	1.00	1.00	1.00	1.00
1002 - Admin. Support Assistant II	1.00	1.00	1.00	1.00
Total Personnel	**4.00**	**4.00**	**4.00**	**4.00**
Permanent Full-Time	4.00	4.00	4.00	4.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**4.00**	**4.00**	**4.00**	**4.00**

Municipal Court

City of Columbia

Columbia, Missouri

Municipal Court



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 239,901	$ 278,961	$ 276,247	$ 295,637	6.0%
Supplies & Materials	42,556	48,973	46,926	56,251	14.9%
Travel & Training	2,692	5,225	4,725	4,964	-5.0%
Intragovernmental Charges	73,115	78,374	78,374	72,352	-7.7%
Utilities, Services & Misc.	15,775	23,215	21,215	22,832	-1.6%
Capital	9,932	8,262	8,340	0	-100.0%
Other	0	0	0	0	
Total	**383,971**	**443,010**	**435,827**	**452,036**	**2.0%**
Summary					
Operating Expenses	374,039	434,748	427,487	452,036	4.0%
Non-Operating Expenses	0	0	0	0	
Debt Service	0	0	0	0	
Capital Additions	9,932	8,262	8,340	0	-100.0%
Capital Projects	0	0	0	0	
Total Expenses	**$ 383,971**	**$ 443,010**	**$ 435,827**	**$ 452,036**	**2.0%**

MUNICIPAL COURT - SUMMARY

110-16

DEPARTMENT DESCRIPTION

The Municipal Court, under the City Charter, is organized to process violations of City ordinances resulting from citizen complaints, traffic violation, and misdemeanor arrests. By State statute it is a division of the Circuit Court of Boone County and subject to the administrative authority of the Presiding Judge of that court. Activities include processing traffic violations and recording convictions, collection of fines, scheduling of trials, and preparation of dockets. The court is also charged with serving subpoenas, issuing and service of warrants for traffic violations and other charges.

DEPARTMENT OBJECTIVES

(1) Process docket and record municipal ordinance violations including parking tickets; (2) Collect fines; (3) Schedule and conduct trials; (4) Monitor compliance with orders; (5) Issue and serve subpoenas; (6) Issue and serve summonses and warrants; and (7) Report monthly to the Circuit Court.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

There are no significant changes in this budget for the upcoming year.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
General Court Operations	3.75	3.75	3.75	3.75
Traffic Violations Bureau	3.00	3.00	3.00	3.00
Total Personnel	**6.75**	**6.75**	**6.75**	**6.75**
Permanent Full-Time	6.00	6.00	6.00	6.00
Permanent Part-Time	0.75	0.75	0.75	0.75
Total Permanent	**6.75**	**6.75**	**6.75**	**6.75**

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Traffic:			
Cases Filed	8,688	8,700	8,900
Cases Disposed	8,536	8,600	8,800
Ordinance:			
Cases Filed	2,477	2,500	2,600
Cases Disposed	2,468	2,400	2,500
Parking Tickets	54,918	55,000	56,000

NOTE: Performance Measurements/Service Indicators are tabulated on a calendar year basis as required by the Circuit Court of Boone County.

MUNICIPAL COURT - SUMMARY

COMPARATIVE DATA

	Columbia, MO	Joplin, MO	Lee's Summit MO
Population	**79,082**	**44,612**	**66,623**
Number of Employees	6.75	8.00	7.50
Employees Per 1,000 Population	0.085	0.179	0.113
Cases Filed-1998 (Includes Traffic & Ordinances)	11,165	24,990	16,804
Parking Tickets	54,918	N/A	*
Cash Bonds Posted	720	1,602	N/A
Surety Bonds Posted	452	3,612	N/A

* incorporated in court files

Municipal Court - General Court Operations

110-1610

DESCRIPTION

The Court is responsible for the administration and docketing of all court cases, accounting for all court fines collected, and services of court processes (ie., warrants, summonses and subpoenas).

HIGHLIGHTS / SIGNIFICANT CHANGES

There are no significant changes in this budget for the coming year.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 154,209	$ 183,201	$ 183,201	$ 193,932
Supplies and Materials	34,336	39,192	37,145	41,608
Travel and Training	2,692	5,225	4,725	4,964
Intragovernmental Charges	73,115	78,374	78,374	55,034
Utilities, Services, & Misc.	15,701	23,215	21,215	22,832
Capital	9,932	8,262	8,340	0
Other	0	0	0	0
Total	**$ 289,985**	**$ 337,469**	**$ 333,000**	**$ 318,370**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
3412 - Probation Officer	1.00	1.00	1.00	1.00
3401 - Municipal Judge	0.75	0.75	0.75	0.75
1004 - Admin. Support Supervisor	1.00	1.00	1.00	1.00
1003 - Admin. Support Assistant III	1.00	1.00	1.00	1.00
Total Personnel	**3.75**	**3.75**	**3.75**	**3.75**
Permanent Full-Time	3.00	3.00	3.00	3.00
Permanent Part-Time	0.75	0.75	0.75	0.75
Total Permanent	**3.75**	**3.75**	**3.75**	**3.75**

Municipal Court - Traffic Violations Bureau

110-1620

DESCRIPTION

The Traffic Violations Bureau is responsible for processing and receiving payments for all parking and traffic violations payable without a court appearance.

HIGHLIGHTS / SIGNIFICANT CHANGES

There are no significant changes in this budget for the upcoming year.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 85,692	$ 95,760	$ 93,046	$ 101,705
Supplies and Materials	8,220	9,781	9,781	14,643
Travel and Training	0	0	0	0
Intragovernmental Charges	0	0	0	17,318
Utilities, Services, & Misc.	74	0	0	0
Capital	0	0	0	0
Other	0	0	0	0
Total	**$ 93,986**	**$ 105,541**	**$ 102,827**	**$ 133,666**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
1002 - Admin. Support Assistant II	3.00	3.00	3.00	3.00
Total Personnel	**3.00**	**3.00**	**3.00**	**3.00**
Permanent Full-Time	3.00	3.00	3.00	3.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**3.00**	**3.00**	**3.00**	**3.00**

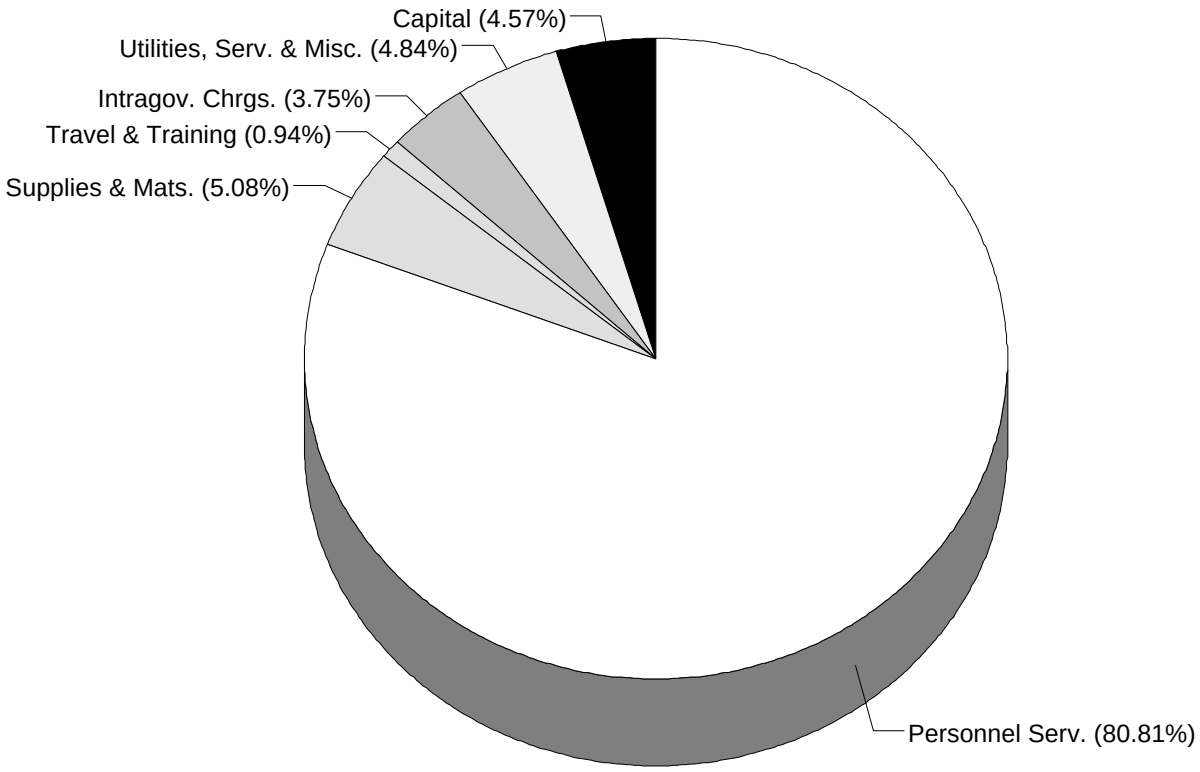
Police

Department

City of Columbia

Columbia, Missouri

Police Department



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 7,841,103	$ 8,451,353	$ 8,342,554	$ 8,921,971	5.6%
Supplies & Materials	593,829	530,713	544,126	560,918	5.7%
Travel & Training	92,857	94,239	94,300	103,938	10.3%
Intragovernmental Charges	309,958	311,999	312,099	414,594	32.9%
Utilities, Services & Misc.	387,002	527,990	530,312	534,871	1.3%
Capital	193,527	167,117	170,604	504,836	202.1%
Other	0	0	0	0	
Total	**9,418,276**	**10,083,411**	**9,993,995**	**11,041,128**	**9.5%**
Summary					
Operating Expenses	9,224,749	9,916,294	9,823,391	10,536,292	6.3%
Non-Operating Expenses	0	0	0	0	
Debt Service	0	0	0	0	
Capital Additions	193,527	167,117	170,604	504,836	202.1%
Capital Projects	0	0	0	0	
Total Expenses	**$ 9,418,276**	**$ 10,083,411**	**$ 9,993,995**	**$ 11,041,128**	**9.5%**

POLICE DEPARTMENT - SUMMARY

110-21

DEPARTMENT DESCRIPTION

The Police Department serves as the primary law enforcement agency for the City. Its mission is to protect the lives and property of its citizens by following the philosophies of Community Policing, community involvement and interaction as well as crime prevention initiatives. All of these endeavors are supported by basic police approaches such as criminal investigations, traffic enforcement, response to emergencies and other calls for service. We believe all of these functions, together with community input, enhance the quality of life for the people of Columbia.

DEPARTMENT OBJECTIVES

To continually progress towards a more interactive Community Policing program within the greater community.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

Chief Botsford, now entering his third year of service with the police department is continuing to manage the Community Policing philosophy. The Community Action Team is the most significant new unit in the department, which focuses on problem areas in the city with specific targeted enforcement initiatives.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Administration	3.00	3.00	3.00	3.00
Operations	134.00	135.00	135.00	140.00
Services	13.00	16.00	16.00	16.00
Total Personnel	**150.00**	**154.00**	**154.00**	**159.00**
Permanent Full-Time	150.00	154.00	154.00	159.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**150.00**	**154.00**	**154.00**	**159.00**

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Operations/Crime Prevention:			
Adult Program Hours/Contacts	1293/69,262	1371/28,779	1500/75,000
Youth-Program Hours/Contacts	2633/157,227	3485/137,479	3485/160,000
Media Contact Hours	79	90	100
Volunteer Hours	3,826	2,500	4,000
Operations - Patrol:			
Calls for Service	61,700	60,000	63,000
Traffic Accidents Investigated	2,729	2,600	2,800
Moving Violations Issued	9,211	9,000	9,500
Warning Tickets Issued	4,546	6,000	5,000
D.W.I Arrests	309	500	500
Total Arrest Charges	12,045	12,350	12,500
Incident Cases Issued	17,461	19,000	19,000
Part I Crimes Reported	4,403	5,025	5,000

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Operation - Investigations			
Clearance Rates: National 1997 %/CPD%			
Murder	*66/100	100	100
Rape	50/68	70	70
Robbery	26/40	55	55
Assault	58/70	70	70
Burglary	14/19	20	20
Larceny	20/25	25	25
Auto Theft	14/19	20	20
* National/Local			
Records Bureau:			
Arrest Reports Processed	8,262	8,700	8,500
Incident Reports Processed	23,804	24,300	24,500
Traffic Summons Processed	9,211	9,000	9,500
Accident Reports Processed	2,729	3,500	3,000

COMPARATIVE DATA

	Columbia, MO	Boulder, CO	Indepen-dence, MO	Norman OK	Springfield, MO	National Figures (2)
Population	**79,082**	**90,543**	**116,832**	**93,019**	**142,898**	**---**
Number of Employees	150	210	271	165	331	---
Employees Per 1,000 Population	1.90	2.32	2.32	1.77	2.32	2.32
Operating Budget Per Capita	$125.31	$165.57	$113.44	$105.41	$101.99	$118.24
Crime Index (1)	4,403	5,398	9,473	4,334	10,693	4,922

(1) Crime Index - The Crime Index is composed of selected offenses used to gauge fluctuations in the overall volume and rate of crime reported to law enforcement. The offenses included are the violent crimes of murder and non-negligent manslaughter, forcible rape, robbery, and aggravated assault and the property crimes, from the 1996 UCR report (latest available), of burglary, larceny-theft, motor vehicle theft, and arson. Figures for Columbia are actual 1997.

(2) From 1995 Source Book of Criminal Justice Statistics.

Police - Administration

110-2110

DESCRIPTION

The Administration Division is responsible for the general administration of the Department. The areas of responsibility for the office of the Chief of Police include setting policy, establishing goals, and providing direction for and overall management of the department. The Executive Assistant to the Chief is responsible for planning, projects, grant acquisition, maintenance and staff inspections.

HIGHLIGHTS / SIGNIFICANT CHANGES

FY 2000 Administration's goals are to provide the best possible delivery of police services within our budgeted resources by continuing the implementation of community policing.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 217,824	$ 218,039	$ 218,245	$ 226,444
Supplies and Materials	17,332	14,495	14,047	14,216
Travel and Training	2,397	2,223	999	2,175
Intragovernmental Charges	1,051	7,697	7,697	20,279
Utilities, Services, & Misc.	4,091	5,558	4,785	3,994
Capital	58,228	9,298	9,298	0
Other	0	0	0	0
Total	**$ 300,923**	**$ 257,310**	**$ 255,071**	**$ 267,108**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
3007 - Police Chief	1.00	1.00	1.00	1.00
3002 - Police Sergeant	1.00	0.00	0.00	0.00
3004 - Police Captain	0.00	1.00	1.00	1.00
1101 - Administrative Secretary	1.00	1.00	1.00	1.00
Total Personnel	**3.00**	**3.00**	**3.00**	**3.00**
Permanent Full-Time	3.00	3.00	3.00	3.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**3.00**	**3.00**	**3.00**	**3.00**

Police - Operations

110-2120 to 110-2129

DESCRIPTION

The patrol division is divided into two districts that generally divide the city in half and give responsibility for each half to a district captain. Each side has detectives and traffic officers as well as community service aides. Each officer has a specifically assigned beat that is patrolled each working shift. This is one of the basic foundations of our expanded Community Policing Initiative. These officers are the first responders to all calls for service every day of the year. Most officers develop additional skills in numerous areas of special needs such as Special Tactics and Response (STAR), Crisis Negotiation Team, Traffic Accident Reconstruction, Evidence Collection, Interview Techniques, Community Policing Interaction, Photography and many other important areas.

HIGHLIGHTS / SIGNIFICANT CHANGES

Calls for service jumped significantly during 1998 to 61,700 calls, up from 58,884 in 1997. Also during 1998 there were 4,403 Uniform Crime Report Part 1 crimes reported which is a dramatic reduction from 1997. Columbia PD clearance rate for 1998 was 30 percent compared with a national clearance rate of 22%. FY 2000 capital expenses include the replacement of 22 of our 36 marked patrol cars.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 7,024,286	$ 7,498,083	$ 7,379,440	$ 7,946,194
Supplies and Materials	546,820	470,890	487,974	501,623
Travel and Training	57,331	57,635	58,920	68,126
Intragovernmental Charges	215,150	202,691	202,791	319,882
Utilities, Services, & Misc.	211,091	287,146	274,980	288,818
Capital	80,807	124,609	129,436	484,836
Other	0	0	0	0
Total	**$ 8,135,485**	**$ 8,641,054**	**$ 8,533,541**	**$ 9,609,479**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
3411 - Bailiff/Process Server	1.00	0.00	0.00	0.00
3011 - Community Service Aide	10.00	11.00	11.00	11.00
3006 - Deputy Police Chief	1.00	0.00	0.00	0.00
3004 - Police Captain	4.00	3.00	3.00	3.00
3002 - Police Sergeant	15.00	16.00	16.00	16.00
3001 - Police Officer	94.00	97.00	97.00	102.00
1003 - Admin. Support Assistant III	3.00	3.00	3.00	3.00
1002 - Admin. Support Assistant II	1.00	0.00	0.00	0.00
1001 - Admin. Support Assistant I	5.00	5.00	5.00	5.00
Total Personnel	**134.00**	**135.00**	**135.00**	**140.00**
Permanent Full-Time	134.00	135.00	135.00	140.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**134.00**	**135.00**	**135.00**	**140.00**

Police - Administrative Support Services

110-2130 to 110-2139

DESCRIPTION

The Administrative Support Services Division provides the following: Record Management; Evidence storage and control; Computer Operations; Maintenance of equipment, vehicles, and building; Recruitment, Hiring, and Training; Purchasing; and Budget Preparation.

HIGHLIGHTS / SIGNIFICANT CHANGES

Major challenges facing the Department in FY 1999 included the implementation of mobile computer terminals and expansion of police operations into offices vacated by the fire department. As of June, 1999 all patrol vehicles have been equipped with mobile computer terminals. They are providing significant time savings and information resources to officers on the beat. The building renovation has moved into final planning stages and should be out for bid before FY 2000 begins.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 598,993	$ 735,231	$ 744,869	$ 749,333
Supplies and Materials	29,677	45,328	42,105	45,079
Travel and Training	33,129	34,381	34,381	33,637
Intragovernmental Charges	93,757	101,611	101,611	74,433
Utilities, Services, & Misc.	171,820	235,286	250,547	242,059
Capital	54,492	33,210	31,870	20,000
Other	0	0	0	0
Total	**$ 981,868**	**$ 1,185,047**	**$ 1,205,383**	**$ 1,164,541**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
7911 - Programmer/Analyst	1.00	1.00	1.00	1.00
3411 - Bailiff/Process Server	0.00	1.00	1.00	1.00
3014 - Evidence Custodian	1.00	1.00	1.00	1.00
3004 - Police Captain	1.00	1.00	1.00	1.00
3002 - Police Sergeant	1.00	2.00	2.00	2.00
2112 - Vehicle Service Coordinator	1.00	1.00	1.00	1.00
2001 - Custodian	1.00	1.00	1.00	1.00
1004 - Admin. Support Supervisor	1.00	1.00	1.00	1.00
1003 - Admin. Support Assistant III	2.00	3.00	3.00	3.00
1001 - Admin. Support Assistant I	4.00	4.00	4.00	4.00
Total Personnel	**13.00**	**16.00**	**16.00**	**16.00**
Permanent Full-Time	13.00	16.00	16.00	16.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**13.00**	**16.00**	**16.00**	**16.00**

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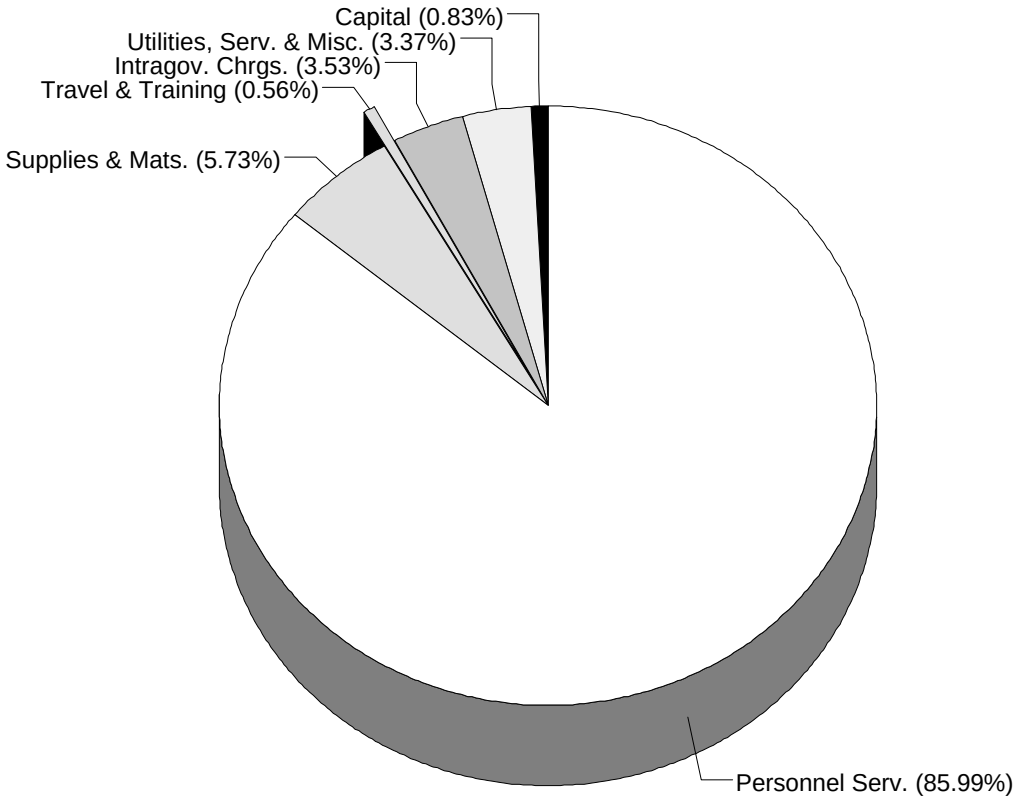
Fire

Department

City of Columbia

Columbia, Missouri

Fire Department



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 6,425,569	$ 6,745,042	$ 6,747,567	$ 7,027,775	4.2%
Supplies & Materials	344,386	443,799	418,448	467,933	5.4%
Travel & Training	41,864	47,022	46,963	45,745	-2.7%
Intragovernmental Charges	136,884	175,349	165,329	288,300	64.4%
Utilities, Services & Misc.	197,952	227,498	219,977	275,311	21.0%
Capital	87,236	124,748	118,572	67,780	-45.7%
Other	0	0	0	0	
Total	**7,233,891**	**7,763,458**	**7,716,856**	**8,172,844**	**5.3%**
Summary					
Operating Expenses	7,146,655	7,638,710	7,598,284	8,105,064	6.1%
Non-Operating Expenses	0	0	0	0	
Debt Service	0	0	0	0	
Capital Additions	87,236	124,748	118,572	67,780	-45.7%
Capital Projects	0	0	0	0	
Total Expenses	$ **7,233,891**	$ **7,763,458**	$ **7,716,856**	$ **8,172,844**	**5.3%**

FIRE DEPARTMENT - SUMMARY

DEPARTMENT DESCRIPTION

The Fire Department is charged with the protection of lives and property from fire, explosion, hazardous materials and other natural or man-made disasters, or any situation that threatens the well-being of Columbia's citizens and visitors. By also providing emergency medical, public fire education, fire investigation and code enforcement services to the public, the Department is pursuing an active role in improving the overall safety of our customers, the Citizens of Columbia.

DEPARTMENT OBJECTIVES

(1) Deliver emergency services within acceptable time/distance criteria, (2) Reach our citizens with fire and emergency medical safety and education programs, (3) Maintain budget integrity through prudent fiscal management, (4) Support operating divisions with sufficient staff, (5) Train fire/rescue personnel to required performance standards, (6) Continue capital improvement programs, (7) Review new construction plans for fire & life safety, (8) Conduct fire inspections on a regular basis, and (9) Provide central supply and support facility.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

The goal of continuing high quality service to the citizens of Columbia will be aided by the budget. Growth of the City and population dictates an increase in the number of fire companies and personnel. This requires increased levels in the often neglected support areas such as clerical, training, inspections, code enforcement activities, fire investigations, and public fire safety goals. Significant renovation and remodeling of existing facilities are needed as buildings continue to require maintenance. Growth issues call for the addition of three fire stations, apparatus, and personnel.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Administration	4.00	4.00	4.00	4.00
Emergency Services	102.00	103.00	103.00	103.00
Departmental Services	2.00	2.00	2.00	2.00
Fire Marshal's Division	6.00	6.00	6.00	6.00
Total Personnel	**114.00**	**115.00**	**115.00**	**115.00**
Permanent Full-Time	114.00	115.00	115.00	115.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**114.00**	**115.00**	**115.00**	**115.00**

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Emergency Services:			
Summary of Incidents:			
Fire Calls (All Types)	534	525	550
Rescue Calls	3,153	3,084	3,200
Hazardous Calls	549	536	600
Service Calls	111	109	115
Good Intent Calls	495	508	510
False Alarms	651	655	650
Other (returned en route, etc.)	296	315	300
Total All Incidents	5,789	5,732	5,925
Estimated Response Time (Per Emerg. Incident) in Minutes	4.65	4.66	4.75
Estimated Dollar Loss	$1,700,000	$1,800,000	$1,800,000

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS - Continued

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Fire Marshals Division:			
Investigations	174	273	250
Inspections & Permits	2,555	2,552	2,500
Code Review/Research/Consultation	776	1,116	1,000
Public Education Presentations	659	674	800
Service Division:			
Total Contact Hours:			
Hazard Materials (4/100)*	1,018	1,000	1,600
Emergency Medical Services (12/100)*	2,400	2,400	2,400
Code Enforcement (4/100)*	800	800	800
Incident Command/Officers Tr. (7/100)*	200	1,600	200
Firefighter Competency Tr./Drill (13/100)*	2,400	2,400	2,400
Outside Training (5/52)	1,644	1,800	1,800

* Total contact hours = (No. of training sessions* No. of personnel trained* 2 hours average class duration)

COMPARATIVE DATA

	Columbia, MO	St. Joseph, MO	Decatur, IL	Sioux City, IA	Lawton, OK
Population	**79,082**	**69,622**	**79,972**	**82,697**	**81,107**
Number of Employees	115	133	112	119	124
Employees Per 1,000 Population	1.45	1.91	1.40	1.44	1.53
Area in Square Miles	53.90	65	46	57	55
Operating Budget Per Capita	$96.69	$89.46	$95.66	$84.84	$67.47
Total Incidents Per 1,000 Pop.	79.47	79.09	71.72	62.87	47.83

Fire Administration

110-2310

DESCRIPTION

This Division of the Fire Department is responsible for the efficient operation of the entire Department. Activities include preparation of the budget, payroll, records and reports, as well as planning and implementation of departmental goals, objectives, policies, and procedures.

HIGHLIGHTS / SIGNIFICANT CHANGES

Fire Administration's goals continue to be organizational monitoring and evaluation of performance. The Administration budget reflects decisions to improve the organization in such areas as fiscal control, supply and communications, among others.

Money has been added in FY 2000 to utilize fiber optic connections between the fire stations and other City facilities. This will allow the stations to share maps and other information.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 267,176	$ 241,257	$ 241,852	$ 253,307
Supplies and Materials	7,391	10,395	9,072	11,438
Travel and Training	3,707	9,163	9,483	8,705
Intragovernmental Charges	44,952	26,842	26,733	23,426
Utilities, Services, & Misc.	15,988	19,879	22,283	22,677
Capital	0	0	0	1,192
Other	0	0	0	0
Total	**$ 339,214**	**$ 307,536**	**$ 309,423**	**$ 320,745**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
4203 - Management Support Specialist	1.00	1.00	1.00	1.00
3108 - Fire Chief	1.00	1.00	1.00	1.00
3107 - Deputy Fire Chief	0.00	0.00	0.00	0.00
1101 - Administrative Secretary	1.00	1.00	1.00	1.00
1003 - Admin. Support Assistant III	1.00	1.00	1.00	1.00
Total Personnel	**4.00**	**4.00**	**4.00**	**4.00**
Permanent Full-Time	4.00	4.00	4.00	4.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**4.00**	**4.00**	**4.00**	**4.00**

Fire - Emergency Services

110-2320

DESCRIPTION

This Division comprises the largest number of personnel and equipment and provides for all the emergency services of the Department, including fire suppression, rescue, emergency medical, natural and/or man-made disasters, and hazardous materials responses.

HIGHLIGHTS / SIGNIFICANT CHANGES

In the past year, we began a new level of medical service by equipping our first responders with automatic external defibrillators. As part of our ongoing equipment upgrade, the live burn training facility was replaced, and a new foam truck and haz mat trailer were put into service.

Emergency Services' goals are basically demand driven. The public expects a quick resolution to their fire and/or EMS emergency. Hence, a quicker response time dictates station location, apparatus condition and flexibility, and sufficient personnel to safely manage and control these emergency situations. Because of the growth of the City in land mass as well as population since the last fire station was added in 1983, additional facilities and personnel must be planned for upcoming budgets.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 5,710,819	$ 5,962,746	$ 5,965,401	$ 6,219,373
Supplies and Materials	288,332	369,145	353,844	386,613
Travel and Training	9,196	12,179	11,800	11,916
Intragovernmental Charges	91,307	140,387	130,701	230,376
Utilities, Services, & Misc.	156,719	161,891	158,536	204,318
Capital	36,812	95,179	89,003	41,588
Other	0	0	0	0
Total	**$ 6,293,185**	**$ 6,741,527**	**$ 6,709,285**	**$ 7,094,184**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
3106 - Fire Division Chief	3.00	3.00	3.00	3.00
3105 - Fire Captain	9.00	9.00	9.00	9.00
3104 - Fire Lieutenant	21.00	21.00	21.00	21.00
3103 - Fire Engineer	30.00	30.00	30.00	30.00
3102/3101 Fire Fighter II/I	39.00	40.00	40.00	40.00
Total Personnel	**102.00**	**103.00**	**103.00**	**103.00**
Permanent Full-Time	102.00	103.00	103.00	103.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**102.00**	**103.00**	**103.00**	**103.00**

Fire - Departmental Services

110-2330

DESCRIPTION

The budget reflects Division responsibilities, focusing on fire, emergency medical, hazardous materials, and rescue training. The Training Division is in a supportive role for Emergency Services.

HIGHLIGHTS / SIGNIFICANT CHANGES

Program goals for this fiscal year include the continuation of specialized hazardous materials and rescue training to meet federal mandates and supporting on-going skills training for the organization. Other current programs for the fiscal year include promotional processes, Basic Recruit School and state mandated EMT continuing education.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 166,137	$ 175,955	$ 176,023	$ 175,791
Supplies and Materials	11,914	23,694	16,987	25,472
Travel and Training	19,854	16,035	16,035	15,689
Intragovernmental Charges	375	775	550	9,232
Utilities, Services, & Misc.	14,632	26,660	19,049	25,513
Capital	40,945	8,700	8,700	0
Other	0	0	0	0
Total	**$ 253,857**	**$ 251,819**	**$ 237,344**	**$ 251,697**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
3106 - Fire Division Chief	1.00	1.00	1.00	1.00
3104 - Fire Lieutenant	1.00	1.00	1.00	1.00
Total Personnel	**2.00**	**2.00**	**2.00**	**2.00**
Permanent Full-Time	2.00	2.00	2.00	2.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**2.00**	**2.00**	**2.00**	**2.00**

Fire - Fire Marshal's Division

110-2341 to 110-2342

DESCRIPTION

This Division is responsible for coordinating the Department's efforts to improve the safety and well being of our citizens and community with an emphasis on "fire prevention through education". The major duties include Public Fire Safety Education, Fire Code Enforcement and Fire Inspections, Fire Investigation, Research and Development, and related records and reports.

HIGHLIGHTS / SIGNIFICANT CHANGES

Division goals are to continue providing a highly visible and effective public safety education program and department presence to reduce accidents and injuries. Toward the ideal of a zero tolerance accident rate for our children, the "Columbia Safe Kids Coalition" has been launched, and the "RiskWatch" school curriculum is continuing. Over the broad spectrum of safety and fire prevention, the division attempts to influence and redirect public opinion and practices, using new and existing local resources.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 281,437	$ 365,084	$ 364,291	$ 379,304
Supplies and Materials	36,749	40,565	38,545	44,410
Travel and Training	9,107	9,645	9,645	9,435
Intragovernmental Charges	250	7,345	7,345	25,266
Utilities, Services, & Misc.	10,613	19,068	20,109	22,803
Capital	9,479	20,869	20,869	25,000
Other	0	0	0	0
Total	**$ 347,635**	**$ 462,576**	**$ 460,804**	**$ 506,218**

AUTHORIZED PERSONNEL

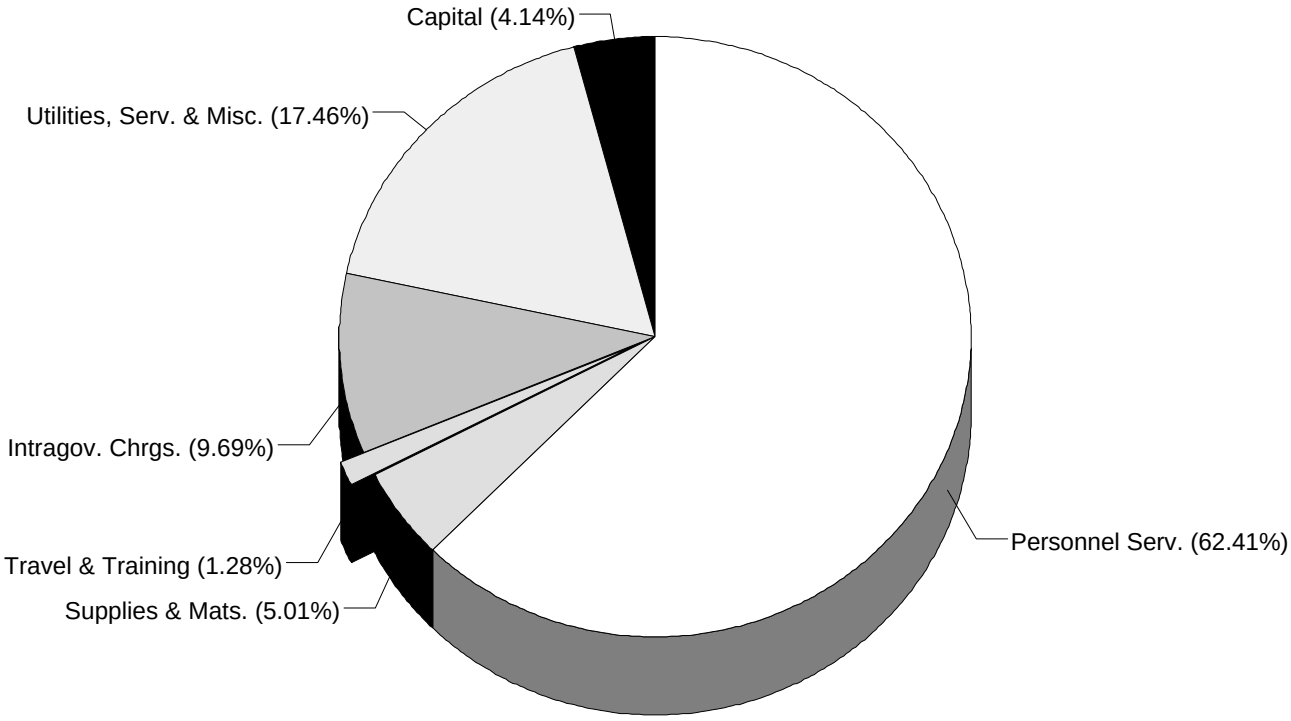
	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
3110 - Assistant Fire Chief	1.00	1.00	1.00	1.00
3106 - Fire Division Chief	0.00	0.00	0.00	0.00
3104 - Fire Lieutenant	4.00	4.00	4.00	4.00
1002 - Administrative Support Asst. II	1.00	1.00	1.00	1.00
Total Personnel	**6.00**	**6.00**	**6.00**	**6.00**
Permanent Full-Time	6.00	6.00	6.00	6.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**6.00**	**6.00**	**6.00**	**6.00**

JCIC/ Emergency Management

City of Columbia

Columbia, Missouri

JCIC / Emergency Management



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 1,163,433	$ 1,365,096	$ 1,235,616	$ 1,414,520	3.6%
Supplies & Materials	44,164	91,274	89,712	113,460	24.3%
Travel & Training	6,229	30,520	28,520	28,994	-5.0%
Intragovernmental Charges	50,655	97,454	97,454	219,721	125.5%
Utilities, Services & Misc.	221,761	364,787	357,739	395,800	8.5%
Capital	15,154	66,012	66,012	93,883	42.2%
Other	0	0	0	0	
Total	**1,501,396**	**2,015,143**	**1,875,053**	**2,266,378**	**12.5%**
Summary					
Operating Expenses	1,486,242	1,949,131	1,809,041	2,172,495	11.5%
Non-Operating Expenses	0	0	0	0	
Debt Service	0	0	0	0	
Capital Additions	15,154	66,012	66,012	93,883	42.2%
Capital Projects	0	0	0	0	
Total Expenses	$ **1,501,396**	$ **2,015,143**	$ **1,875,053**	$ **2,266,378**	**12.5%**

JCIC/ Emergency Management

110-35, 110-38

DEPARTMENT DESCRIPTION

Emergency services begins with the 9-1-1 operator who is the first person to handle all reported emergencies in Columbia/Boone County. The center is responsible for all 9-1-1 calls and dispatches the appropriate fire, police and ambulance services. Non-emergency calls are also answered by JCIC.

DEPARTMENT OBJECTIVES

The objective of the Joint Communications and Information Center is to facilitate the prompt and safe response of emergency services. The goal of Emergency Management is to minimize the effects of disaster situations through a process of identification, mitigation, emergency response and organized recovery.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

The JCIC Console/Furniture project should be under contract by the beginning of the new fiscal year. 29 new severe weather warning sirens have been added to the siren network system providing greater warning capabilities. Several radio receiver sites will be fitted with generator back up capability.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Joint Communications	27.75	29.75	29.75	29.00
Emergency Management	0.60	0.60	0.60	0.75
Total Personnel	**28.35**	**30.35**	**30.35**	**29.75**
Permanent Full-Time	27.60	29.60	29.60	29.00
Permanent Part-Time	0.75	0.75	0.75	0.75
Total Permanent	**28.35**	**30.35**	**30.35**	**29.75**

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
City Incidents	7,404	8,701	9,998
City Medical Emergencies with Fire Department	3,030	3,341	3,652
City Medical Emergencies without Fire Department	6,181	7,690	9,199
City Injury Accidents	479	499	519
County Incidents	2,750	2,750	2,750
County Medical Emergencies with Fire Department	1,396	1,483	1,570
County Medical Incidents without Fire Department	1,227	1,607	1,987
County Injury Accidents	334	334	334
Telephone Calls	407,265	409,301	409,301
Emergency Operating Center Activations	1	3	3
Total Law Enforcement Incidents	184,599	179,256	173,913
Public Presentations	70	80	80

COMPARATIVE DATA

	Columbia, MO*	Des Moines, IA	Santa Fe, NM*	Topeka, KS	Ft. Wayne, IN	Decatur, IL
Population	**126,411**	**193,000**	**120,000**	**160,000**	**225,000**	**84,000**
Number of Employees	29	38	31	52	39	30
Minimum/Peak Staffing	3/6	7	08/08	09/09	05/08	04/07
No. of Phone Calls Yearly	405,239	511,020	306,000	75,000/911's	99,526/911's	153,000
City Law Incidents	133,714	40,922	76,500	60,000	150,558	52,683.000
City Fire Incidents	7,404	4,025	5,100	10,000	13,760	5,100
City Fire Medical Emergencies	3,030	12,064	2,550	5,000	16,320	2,570
City EMS Responses	6,181	42	N/A	N/A	10,019	2,652
City Injury Accidents	479	N/A	1,601	N/A	5,627	2,244
County Law Incidents	50,885	28,692	16,983	20,000	54,921	3,126
County Fire Incidents	2,750	1,703	2,054	3,000	6,099	831
County Medical Emergencies	1,396	1,122	657	1,500	4,314	532
County EMS Responses	1,227	235	N/A	N/A	2,052	520
County Injury Accidents	334	258	846	N/A	768	392
Emergency Operating	1	0	0	0	3	5
Public Presentations	70	30	0	12	10	0
Radio Channels	15 Police 9 Fire	8 Police 4 Fire	7 Police 5 Fire	168 use 48 groups	8 Police/Fire	6-7 Police 3 Fire
Radio Tech	1	4	0	3	6	1
Portable/Mobile Radios	850	135/52	500	500/700	643/712	250
Type of Radio System	Motorola/GE VHF	UHF	Motorola Centracom	15 channel/2 site Motorola	155 MHz Conventional	Motorola 800 MHz
MDT's	Yes	No	No	No	YES/MDC	No
Type of Training	Trng. Coord. APCO Cert.	OJT Assigned	L/E Acad EMD	5 wk formal/ APCO	In house Powerphone	APCO Cert. CTO
Training Period	6 Months	18 Months	2 weeks	9 Months	6 Months	6-12 Months

* County Population

Joint Communications

110-3510

DESCRIPTION

Joint Communications is the central location for emergency communications in Boone County. All 9-1-1- telephone calls are answered in the Center and dispatched to the appropriate Fire, Police, and Ambulance services. Joint Communications also answers non-emergency telephone calls and acts as a referral to the citizens of Columbia/Boone County.

DEPARTMENT OBJECTIVES

To complete relocation and renovation of the new center with minimum disruption of service to our User Agencies. To be Y2K compliant by the end of summer '99.

HIGHLIGHTS / SIGNIFICANT CHANGES

JCIC Console/Furniture project is nearing implementation. The current computer aided dispatch system will be enhanced allowing dispatchers access to software which will provide prearrival instruction to victims of medical emergencies.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 1,106,420	$ 1,310,231	$ 1,188,426	$ 1,372,661
Supplies and Materials	38,954	71,225	70,663	84,086
Travel and Training	6,129	26,120	24,120	24,814
Intragovernmental Charges	50,155	96,954	96,954	219,625
Utilities, Services, and Misc.	199,059	302,826	300,778	331,319
Capital	15,154	54,363	54,363	62,765
Other	0	0	0	0
Total	**$ 1,415,871**	**$ 1,861,719**	**$ 1,735,304**	**$ 2,095,270**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
7019 - Emergency Comm & Mngt. Admin.	1.00	1.00	1.00	0.50
7017 - JCIC Asst. Admin./Train Spec	1.00	1.00	1.00	1.00
7007 - Communications Supervisor	4.00	4.00	4.00	3.75
7001/7003/7005 Comm. Operators	19.00	21.00	21.00	21.00
4450 - Communications Technician	1.00	1.00	1.00	1.00
1003 - Admin. Support Assistant III	1.00	1.00	1.00	1.00
1002 - Admin. Support Assistant II	0.00	0.00	0.00	0.00
1001 - Admin. Support Assistant I	0.75	0.75	0.75	0.75
Total Personnel	**27.75**	**29.75**	**29.75**	**29.00**
Permanent Full-Time	27.00	29.00	29.00	28.25
Permanent Part-Time	0.75	0.75	0.75	0.75
Total Permanent	**27.75**	**29.75**	**29.75**	**29.00**

Emergency Management

110-3810

DESCRIPTION

Emergency Management has four phases: mitigation, preparedness, response and recovery. The organization has the responsibility for coordinating all the components of the emergency management system in the jurisdiction. The components consist of police and fire, emergency medical service, public works, water and light, volunteers, and other groups contributing to the management of emergencies.

DEPARTMENT OBJECTIVES

To provide Columbia/Boone County with the most advanced warning of severe weather possible.

HIGHLIGHTS / SIGNIFICANT CHANGES

The installation of 29 new early warning sirens has improved JCIC's abiltiy to alert our community of severe weather.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 57,013	$ 54,865	$ 47,190	$ 41,859
Supplies and Materials	5,210	20,049	19,049	29,374
Travel and Training	100	4,400	4,400	4,180
Intragovernmental Charges	500	500	500	96
Utilities, Services, & Misc.	22,702	61,961	56,961	64,481
Capital	0	11,649	11,649	31,118
Other	0	0	0	0
Total	**$ 85,525**	**$ 153,424**	**$ 139,749**	**$ 171,108**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
7700 - Dir of Pub Hlth/Admin Serv	0.50	0.50	0.50	0.00
7019 - Emergency Comm & Mngt. Admin.	0.00	0.00	0.00	0.50
7007 - Communications Supervisor	0.00	0.00	0.00	0.25
1101 - Administrative Secretary	0.10	0.10	0.10	0.00
Total Personnel	**0.60**	**0.60**	**0.60**	**0.75**
Permanent Full-Time	0.60	0.60	0.60	0.75
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**0.60**	**0.60**	**0.60**	**0.75**

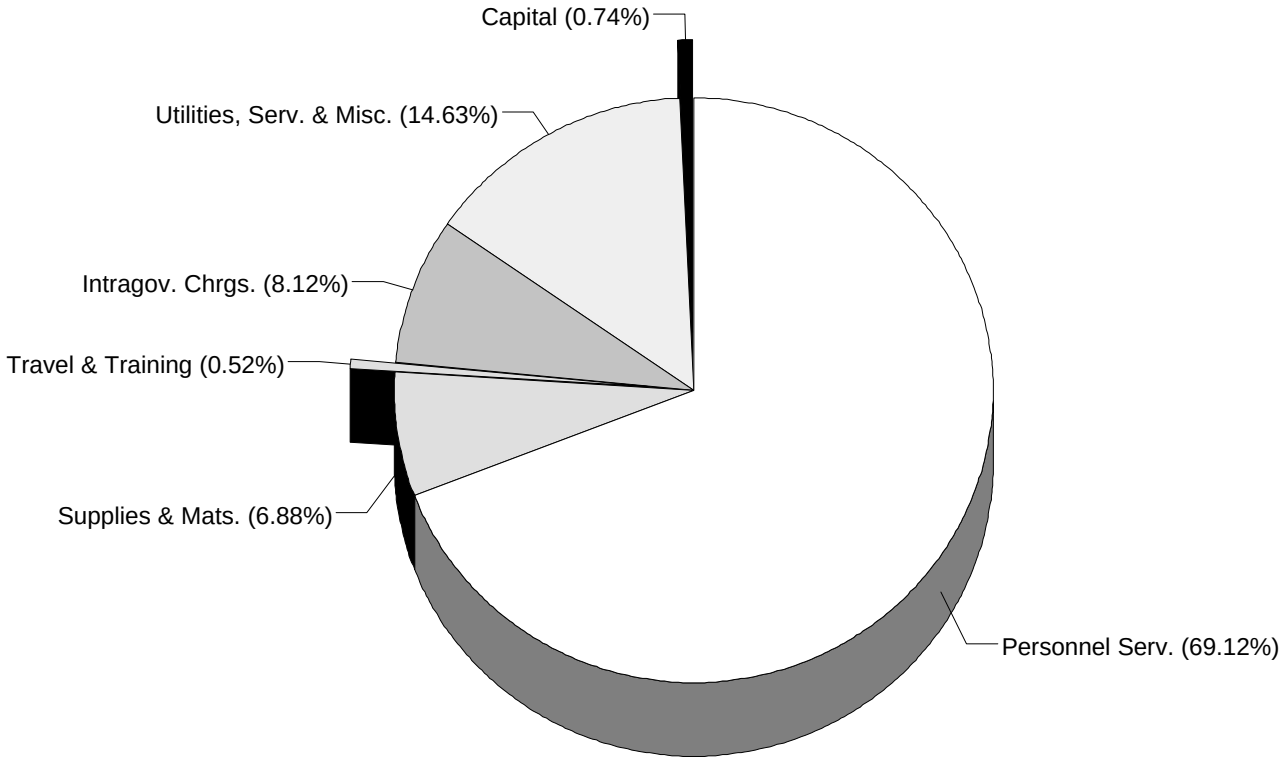
Health

Department

City of Columbia

Columbia, Missouri

Health Department



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 2,258,918	$ 2,435,472	$ 2,360,861	$ 2,227,381	-8.5%
Supplies & Materials	206,314	256,673	248,314	221,610	-13.7%
Travel & Training	12,075	21,557	18,549	16,635	-22.8%
Intragovernmental Charges	144,278	161,525	161,685	261,620	62.0%
Utilities, Services & Misc.	453,823	561,050	532,447	471,434	-16.0%
Capital	15,071	4,240	4,240	23,855	462.6%
Other	0	0	0	0	
Total	**3,090,479**	**3,440,517**	**3,326,096**	**3,222,535**	**-6.3%**
Summary					
Operating Expenses	3,075,408	3,436,277	3,321,856	3,198,680	-6.9%
Non-Operating Expenses	0	0	0	0	
Debt Service	0	0	0	0	
Capital Additions	15,071	4,240	4,240	23,855	462.6%
Capital Projects	0	0	0	0	
Total Expenses	$ **3,090,479**	$ **3,440,517**	$ **3,326,096**	$ **3,222,535**	**-6.3%**

HEALTH DEPARTMENT - SUMMARY

110-30 to 110-34

DEPARTMENT DESCRIPTION

The mission of the Columbia/Boone County Health Department is to assess, monitor, and improve the health of the community by means of policy development and by emphasizing health promotion and the prevention of disease and/or injury through the provision of high quality services responsive to identified needs.

DEPARTMENT OBJECTIVES

Administration: Responsible for all operations of the department and thus performs the classic management functions of planning, organizing, directing, controlling, and evaluating the various operating sections of this department.

Personal Health: Responsible for provision of clinical public health services for citizens of Columbia and Boone County. Childhood and high risk adult immunization services, as well as investigation and follow up to reportable communicable diseases (including but not limited to Tuberculosis, food borne illnesses, sexually transmitted diseases and communicable diseases in day cares and schools), provision of regional HIV testing, counseling and outreach education to 24 counties in central Missouri as the Central District lead agency for HIV testing and counseling. Family planning services, sexually transmitted disease screening, surveillance and treatment clinics, pregnancy testing and referrals and programs include utility and medication assistance, counseling and clinic eligibility. Assessment of families with potential or identified incidents of child abuse or neglect and home visitation of frail elderly and high risk maternal/child clients are provided.

WIC Program: The WIC Program provides supplemental food packages and nutrition education to women, infants, and children under five years of age who meet the medical and income requirements. This program serves clients who are pregnant or breast-feeding, low birth weight or premature or demonstrate a medical or nutritional risk factor.

Environmental Health: This division provides county-wide environmental health programs such as: food sanitation inspections in restaurants, grocery stores, food warehouses, and food delivery; laboratory analysis of drinking water, food products, milk products, and water used for recreational purposes; foodhandlers education; public health nuisance control including sewage disposal, weeds, mosquito breeding areas, rubble accumulations, rodent infestation etc.; coordination of mosquito control activities; and enforcement of City's container deposit law and anti-smoking ordinance. We also inspect day care homes and centers under contract with the State Health Dept.

Animal Control: Enforces the Columbia animal control ordinance and the Boone County animal control ordinance. Animal control services include the impoundment of dogs running at large, assisting in locating lost animals, and investigating animal bite cases.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

The department will continue to provide and improve various public health services to all residents of Boone County. Childhood immunization needs, because of changing school and day care immunization regulations for older children, are expected to increase. HIV testing with the new oral HIV test have increased the number of HIV tests performed this year. The management and programming for Employee Health will transfer to Human Resources. City Animal Control will expand hours of operation.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Administration	1.45	1.45	1.45	2.05
Animal Control	4.62	4.62	4.62	5.62
Environmental Health	10.13	10.13	10.13	10.13
Clinic and Nursing	28.75	28.55	26.05	21.80
Women, Infants, and Children (WIC)	6.80	6.80	6.80	7.00
Total Personnel	**51.75**	**51.55**	**49.05**	**46.60**
Permanent Full-Time	46.10	45.10	43.10	39.00
Permanent Part-Time	5.65	6.45	5.95	7.60
Total Permanent	**51.75**	**51.55**	**49.05**	**46.60**

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Administration:			
Certificates of Live Birth	2,780	2,800	2,800
Death Certificates	1,510	1,600	1,600
Fetal Deaths	26	20	20
Certificates of Birth (Computer Generated)	4,597	4,600	4,600
Certificates of Death (Computer Generated)	684	700	700
Personal Health Services:			
Pregnancy Tests	1,553	1,800	1,800
Immunizations	11,565	14,000	14,000
Primary Care Visits	3,385	3,500	3,500
WIC Visits	21,600	21,600	21,600
Family Planning Clinic Visits	950	990	990
Employee Health Contacts (includes training)	5,000	5,200	5,200
Tuberculosis Tests	5,000	5,000	5,000
STD Visits	1,265	1,500	1,500
Utility Assistance Interviews	938	900	900
Home Nursing Visits	687	700	700
Blood Pressure Screenings	4,548	4,500	4,500
HIV Visits	2,576	3,450	3,500
Environmental Health Services:			
Restaurant Inspections	2,654	2,700	2,750
New Construction Inspections/Plan Reviews	1,313	1,320	1,320
Itinerant Food Inspections	264	265	265
Weed Inspections	4,306	4,400	4,400
Other Nuisance Inspections	3,262	3,265	3,265
Hotel/Motel Inspections	95	95	100
Swimming Pool Inspections	727	730	730
Smoking Complaint Investigations	45	45	45
Continuing Education (Hours)	500	500	500
Food Handlers Training (Hours)	270	270	270
Liquid Waste	96	100	100
Solid Waste	471	500	500
County Sewage	1,446	1,400	1,400
Animal Control:			
Bite Investigations	220	220	225
Dogs/Cats Impounded	917	950	975
No. of Complaints (Barking, Yard Damage, Into Trash, Running Loose, Vicious Animals)	2,954	3,000	3,000
Dead Animal Pick-Up	600	600	600
No. of Summons Issued	522	525	525

HEALTH DEPARTMENT - SUMMARY

110-30 to 110-34

COMPARATIVE DATA - PERSONAL HEALTH SERVICES

	Boone County (Columbia,) MO	Jackson County, MO	Cole County (Jeff City,) MO	Greene County (Spring-field,) MO	Douglas County (Lawrence,) KS
Personal Health Services:					
Population	**128,700**	**55,284**	**68,800**	**250,463**	**89,899**
No. of RNs	7	8	14	12	15
RNs Per 1,000 Population	0.05	0.14	0.20	0.05	0.167
No. of Annual Immunizations / 1,000 Pop.	89.86	145	120	128	182.18
No. of Annual STD Visits / 1,000 Pop.	8.28	9.02	4.00	9.50	18.30
No. of WIC Visits / 1,000 Pop.	167.83	N/A	199.19	300.89	36.84

COMPARATIVE DATA - ENVIRONMENTAL HEALTH

	Boone County (Columbia,) MO	Lancaster County (Lincoln,) NE	Lawrence, KS	Boulder County, CO	Indepen-dence, MO	Springfield, MO
Environmental Health:						
Population	**128,700**	**230,000**	**89,899**	**268,590**	**116,155**	**250,463**
City Only:						
Number of Employees	10.13	15.75	4	23	6.5	22
Employees Per 1,000 Pop.	0.078	0.068	0.044	0.085	0.056	0.088
No. of Dollars Spent Per Capita	$4.29	$3.40	$1.55 *	$4.49	$2.21	$4.64
No. of Food Service Facilities	734	1,076	485	1,414	485	1,468

*Lawrence, Kansas $1.55 cost per capita only includes day care inspection. This does not include food inspections or nuisance enforcement.

COMPARATIVE DATA - ANIMAL CONTROL

	**Boone County (Columbia,) MO	Lancaster County (Lincoln,) NE	Lawrence,* KS	Boulder* County, CO	**Indepen-dence, MO	Springfield, **Green Co. MO (City only)
Animal Control:						
Population	**128,700**	**230,000**	**81,000**	**48,500**	**116,000**	**150,604**
Number of AC Officers	4.62	17.05	2	4	11	6
Employees Per 1,000 Pop.	0.036	0.078	0.020	0.830	0.095	0.040
No. of Dollars Spent Per Capita	$2.15	$4.46	$1.79	$2.33	$3.16	$1.92
No. of Bite Cases/1,000 Pop.	2.09	2.41	1.48	1.88	2.00	1.50

* Does not include incorporated areas
** Population served

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Health - Administration

110-3010

DESCRIPTION

This division is responsible for all operations of the Department and thus performs the classic functions of planning, organizing, directing, controlling, and evaluating the various operating sections of the Health Department.

HIGHLIGHTS / SIGNIFICANT CHANGES

The Health Director will be fully funded by Health Administration and will no longer be partially funded by Joint Communications/Emergency Management.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 78,623	$ 82,150	$ 82,150	$ 134,008
Supplies and Materials	14,801	22,171	21,483	22,654
Travel and Training	677	1,791	1,791	1,752
Intragovernmental Charges	92,230	94,356	94,356	81,618
Utilities, Services, & Misc.	11,691	12,263	12,263	12,816
Capital	0	0	0	0
Other	0	0	0	0
Total	**$ 198,022**	**$ 212,731**	**$ 212,043**	**$ 252,848**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
7700 - Dir. of Pub Health/Adm Serv	0.50	0.50	0.50	1.00
1101 - Administrative Secretary	0.45	0.45	0.45	0.55
1003 - Admin. Support Assistant III	0.50	0.50	0.50	0.50
1002 - Admin. Support Assistant II	0.00	0.00	0.00	0.00
Total Personnel	**1.45**	**1.45**	**1.45**	**2.05**
Permanent Full-Time	1.45	1.45	1.45	2.05
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**1.45**	**1.45**	**1.45**	**2.05**

Health - Animal Control

110-3110

DESCRIPTION

The Animal Control Division enforces the animal control ordinances for the City of Columbia and Boone County. Animal Control services include the impoundment of dogs running at large, assisting in locating lost animals, and investigating animal bite cases.

HIGHLIGHTS / SIGNIFICANT CHANGES

The FY 2000 budget reflects 4.0 FTE officers in City Animal Control and 1.5 County Animal Control officers. The 1.5 FTE officers are paid for by the County Commission through a contract. This represents an increase of 1.0 FTE from the previous budget. Four (4.0) FTE's will be dedicated to City activities. The increase of 1.0 FTE will allow Animal Control to increase the hours of operation of the City Animal Control Division. Animal Control will also respond to emergency situations 24 hours a day, seven days per week effective January 1, 2000. Animal Control currently is staffed from 7:00 a.m. to 6:00 p.m., seven days per week. Effective January 1, 2000, the hours will change to 7:00 a.m. to 9:00 p.m., seven days per week. This change will allow for improved Animal Control services for City residents.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 155,500	$ 165,134	$ 164,849	$ 218,833
Supplies and Materials	10,352	13,089	13,125	14,691
Travel and Training	860	1,050	1,050	1,246
Intragovernmental Charges	800	5,710	5,710	9,459
Utilities, Services, & Misc.	85,467	92,416	92,416	96,958
Capital	1,654	0	0	16,500
Other	0	0	0	0
Total	**$ 254,633**	**$ 277,399**	**$ 277,150**	**$ 357,687**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
7205 - Environmental Health Manager	0.07	0.07	0.07	0.07
7105 - Sr. Animal Control Officer	1.00	1.00	1.00	1.00
7101 - Animal Control Officer	3.50	3.50	3.50	4.50
1101 - Administrative Secretary	0.05	0.05	0.05	0.05
Total Personnel	**4.62**	**4.62**	**4.62**	**5.62**
Permanent Full-Time	4.12	4.12	4.12	5.12
Permanent Part-Time	0.50	0.50	0.50	0.50
Total Permanent	**4.62**	**4.62**	**4.62**	**5.62**

Health - Environmental Health

110-3210

DESCRIPTION

This division provides County-wide Environmental Health programs such as food sanitation inspections in restaurants, grocery stores, food warehouses, and food delivery vehicles, laboratory analysis of drinking water, food products, milk products, and water used for recreational purposes, food handler education, public health nuisance control including sewage disposal, administration of the Boone County Waste Water Permit Program, weeds, mosquito breeding areas, rubble accumulations, rodent infestations, etc., and coordination of mosquito control activities. Additionally, this division enforces the City's container deposit law and anti-smoking ordinance. The Health Department does inspections of licensed day care homes and centers under contract with State Department of Health.

HIGHLIGHTS / SIGNIFICANT CHANGES

This budget includes 2.5 FTE's to deliver County services. Costs are reimbursed by County government. 7.63 FTE's are used to provide City services. An additional .5 seasonal worker is used for weed abatement.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 403,670	$ 461,140	$ 462,406	$ 480,597
Supplies and Materials	14,542	15,576	15,576	15,793
Travel and Training	1,392	2,300	2,320	2,423
Intragovernmental Charges	2,117	2,838	2,838	45,028
Utilities, Services, & Misc.	54,943	67,239	67,249	73,180
Capital	8,052	4,240	4,240	1,100
Other	0	0	0	0
Total	**$ 484,716**	**$ 553,333**	**$ 554,629**	**$ 618,121**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
7205 - Environmental Health Mgr.	0.93	0.93	0.93	0.93
5133 - Senior Laboratory Analyst	0.05	0.05	0.05	0.05
7203 - Sr. Environ. Health Spec.	2.00	2.00	2.00	2.00
7201 - Environmental Health Spec.	5.50	5.50	5.50	5.50
1101 - Administrative Secretary	0.40	0.40	0.40	0.40
1003 - Admin. Support Assistant III	0.50	0.50	0.50	0.50
1002 - Admin. Support Assistant II	0.00	0.00	0.00	0.00
1001 - Admin. Support Assistant I	0.75	0.75	0.75	0.75
Total Personnel	**10.13**	**10.13**	**10.13**	**10.13**
Permanent Full-Time	8.88	8.88	8.88	8.88
Permanent Part-Time	1.25	1.25	1.25	1.25
Total Permanent	**10.13**	**10.13**	**10.13**	**10.13**

Health - Clinic & Nursing

110-3310 to 110-3399

DESCRIPTION

The division is responsible for the following activities: Investigation of reportable communicable diseases, TB surveillance, HIV services (testing, counseling, education and outreach), sexually transmitted disease clinics, childhood and high risk adult immunizations, hypertension and tuberculosis screening. Clinical services also include family planning services, medical social services, utility and medication assistance program, pregnancy testing and referral to prenatal care, early prenatal care incentive program, home nursing services and services to families with potential or identified incidents of child abuse or neglect, coordination with and referral to other medical providers and social services agencies.

HIGHLIGHTS / SIGNIFICANT CHANGES

Demand for services in Public Health and Personal Health service areas will continue. HIV testing and counseling has seen the greatest increase in staff time. Family Planning and Sexually Transmitted Disease clinics continue to be heavily utilized. Immunization clinics will be offered on site in all public schools to respond to kindergarten registration and vaccination of school age children for Hepatitis A & B. Primary care continues to increase with the inclusion of physical examination and medical treatment of clients seeking dental assistance. The Employee Health Program will be transferred to Human Resources in FY 2000.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 1,380,691	$ 1,468,551	$ 1,386,448	$ 1,108,018
Supplies and Materials	157,248	197,359	193,299	158,373
Travel and Training	7,864	12,723	10,742	7,600
Intragovernmental Charges	48,281	57,213	57,353	105,151
Utilities, Services, & Misc.	293,016	379,265	349,753	278,317
Capital	5,365	0	0	5,155
Other	0	0	0	0
Total	**$ 1,892,465**	**$ 2,115,111**	**$ 1,997,595**	**$ 1,662,614**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
7600 - Public Health Manager	1.00	1.00	1.00	1.00
7508 - Relief Corrections Nurse	0.80	0.80	0.00	0.00
7507 - Public Health Nursing Supv.	1.00	1.00	1.00	1.00
7506 - Nurse Practitioner	3.85	3.85	3.85	2.85
7504 - Corrections Nurse	1.00	1.00	0.00	0.00
7503 - Public Health Nurse	6.85	6.85	7.15	7.15
7502 - Employee Hlth/Wellness Nurse	1.00	1.00	1.00	0.00
7402 - Occupational Hlth Specialist	1.00	1.00	1.00	0.00
7350 - HIV Planner/Programmer	0.00	0.80	0.80	0.80
7302 - Sr. Social Worker	0.00	1.00	1.00	1.00
7301 - Social Worker	5.30	3.30	3.30	3.05
5133 - Senior Laboratory Analyst	0.95	0.95	0.95	0.95
1004 - Admin. Support Supervisor	1.00	1.00	1.00	1.00
1002 - Admin. Support Assistant II	3.00	3.00	2.00	1.00
1001 - Admin. Support Assistant I	2.00	2.00	2.00	2.00
Total Personnel	**28.75**	**28.55**	**26.05**	**21.80**
Permanent Full-Time	25.65	24.65	22.65	15.95
Permanent Part-Time	3.10	3.90	3.40	5.85
Total Permanent	**28.75**	**28.55**	**26.05**	**21.80**

Health - Women, Infants & Children

110-3410 to 110-3499

DESCRIPTION

The WIC Program provides supplemental food packages and nutrition education programming to clients who are pregnant or breast-feeding, infants and children under five years of age who demonstrate a medical or nutritional risk factor.

HIGHLIGHTS / SIGNIFICANT CHANGES

Satellite clinics at the Blind Boone Center and in Hallsville continue. Additional sites for satellite clinics are being evaluated. This is the sixth year of the Columbia Farmer's Market/WIC collaboration.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 240,434	$ 258,497	$ 265,008	$ 285,925
Supplies and Materials	9,371	8,478	4,831	10,099
Travel and Training	1,282	3,693	2,646	3,614
Intragovernmental Charges	850	1,408	1,428	20,364
Utilities, Services, & Misc.	8,706	9,867	10,766	10,163
Capital	0	0	0	1,100
Other	0	0	0	0
Total	**$ 260,643**	**$ 281,943**	**$ 284,679**	**$ 331,265**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
7450 - W.I.C. Program Manager	1.00	1.00	1.00	1.00
7403 - Nutritionist	2.00	2.00	2.00	2.00
7401 - Nutrition Educator	0.80	0.80	0.80	1.00
1002 - Admin. Support Assistant II	1.00	1.00	1.00	1.00
1001 - Admin. Support Assistant I	2.00	2.00	2.00	2.00
Total Personnel	**6.80**	**6.80**	**6.80**	**7.00**
Permanent Full-Time	6.00	6.00	6.00	7.00
Permanent Part-Time	0.80	0.80	0.80	0.00
Total Permanent	**6.80**	**6.80**	**6.80**	**7.00**

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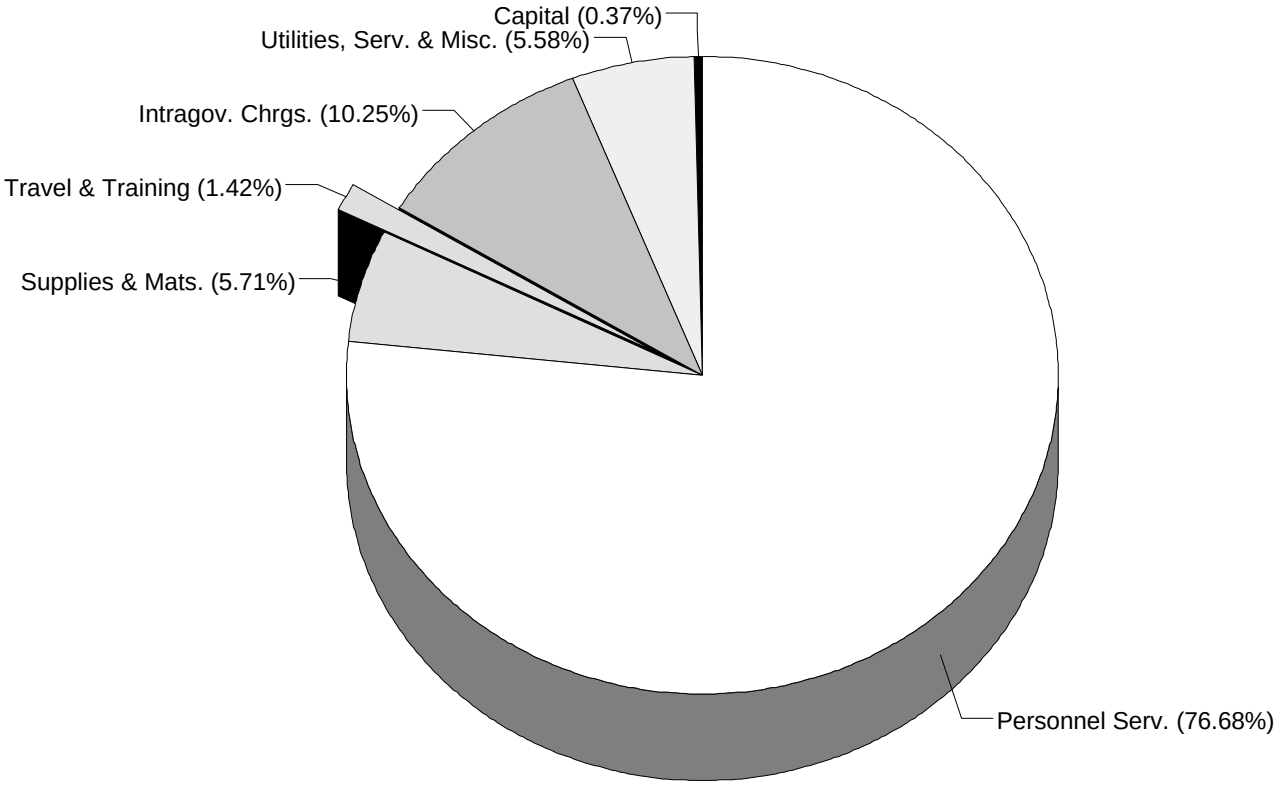
Planning and Development

City of Columbia

Columbia, Missouri

Planning & Development - Summary



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 461,150	$ 459,075	$ 459,413	$ 497,884	8.5%
Supplies & Materials	22,103	34,410	34,410	37,060	7.7%
Travel & Training	4,737	9,500	9,500	9,225	-2.9%
Intragovernmental Charges	65,586	50,276	50,276	66,536	32.3%
Utilities, Services & Misc.	283,893	34,794	34,427	36,233	4.1%
Capital	6,010	5,783	5,783	2,384	-58.8%
Other	432,289	0	0	0	
Total	**1,275,768**	**593,838**	**593,809**	**649,322**	**9.3%**
Summary					
Operating Expenses	837,469	588,055	588,026	646,938	10.0%
Non-Operating Expenses	432,289	0	0	0	
Debt Service	0	0	0	0	
Capital Additions	6,010	5,783	5,783	2,384	-58.8%
Capital Projects	0	0	0	0	
Total Expenses	**$ 1,275,768**	**$ 593,838**	**$ 593,809**	**$ 649,322**	**9.3%**

PLANNING AND DEVELOPMENT - SUMMARY

110-40, 266-40

DEPARTMENT DESCRIPTION

The Planning and Development Department provides planning, community development and economic development support services to the community. The Department also provides staff services to the Planning and Zoning Commission, the Community Development Commission, the Bicycle and Pedestrian Commission, the Historic Preservation Commission, the Loan and Grant Committee,the Columbia Area Transportation Study Organization, and various ad-hoc committees and task forces.

DEPARTMENT OBJECTIVES

Perform the above.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

Emphasis in the coming year will be on the Consolidated Plan update, continuing development of a Geographic Information System, implementing actions identified in the neighborhood plans, revising the Major Thoroughfare Plan, amending development regulations, new avenues will be explored to continue our progress in streamlining the Department and keeping in touch with all new technology related to our mission and whatever is decided relative to urban services areas.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
General Fund Operations	6.70	6.70	6.70	6.70
Community Development	1.30	1.30	1.30	2.30
Total Personnel	**8.00**	**8.00**	**8.00**	**9.00**
Permanent Full-Time	8.00	8.00	8.00	9.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**8.00**	**8.00**	**8.00**	**9.00**

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
No. of Rezoning Cases	48	50	50
No. of Subdivision Plats	67	70	70
No. of Housing Rehabs	16	20	20
No. of Voluntary Annexations	15	15	15
CDBG Grant Amount	$1,090,000	$1,038,000	$800,000
No. Agency Applications Monitored & Processed	5	5	5
No. of DP Assistance Grants	45	65	65
No. of Neighborhood Meetings	5	5	5
No. of HUD Reports	11	10	10

PLANNING AND DEVELOPMENT - SUMMARY

110-40, 266-40

COMPARATIVE DATA

	Columbia, MO	Springfield, MO	St. Charles, MO	Ames, IA	Lawrence, KS	Iowa City, IA
Population	**79,082**	**142,898**	**58,166**	**48,415**	**74,244**	**60,897**
Number of Employees	8.0	27.0	5.0	9.0	17.5	18.5
Employees Per 1,000 Population	0.101	0.189	0.086	0.186	0.236	0.304

Planning & Development - General Fund Operations

110-40

DESCRIPTION

The Planning Division is responsible for current and long-range planning, providing technological support for special projects such as census and similar data gathering and analysis, mapping and graphics, and planning grant administration. Planning also provides services to the Planning and Zoning Commission.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 338,298	$ 394,932	$ 395,299	$ 404,757
Supplies & Materials	19,271	31,710	31,710	32,710
Travel & Training	3,723	5,500	5,500	5,225
Intragovernmental Charges	34,289	39,186	39,186	63,870
Utilities, Services & Misc.	18,532	28,854	28,487	29,490
Capital	0	5,783	5,783	1,192
Other	0	0	0	0
Total	**414,113**	**505,965**	**505,965**	**537,244**
Summary				
Operating Expenses	414,113	500,182	500,182	536,052
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	0	5,783	5,783	1,192
Capital Projects	0	0	0	0
Total Expenses	**$ 414,113**	**$ 505,965**	**$ 505,965**	**$ 537,244**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Planning	6.40	6.40	6.40	6.40
Economic Planning	0.30	0.30	0.30	0.30
Total Personnel	**6.70**	**6.70**	**6.70**	**6.70**
Permanent Full-Time	6.70	6.70	6.70	6.70
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**6.70**	**6.70**	**6.70**	**6.70**

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Planning & Development - Planning

110-4010

DESCRIPTION

The Planning Division is responsible for current and long-range planning, providing technological support for special projects such as census and similar data gathering and analysis, mapping and graphics, and planning grant administration. Planning also provides services to the Planning and Zoning Commission.

HIGHLIGHTS / SIGNIFICANT CHANGES

Considerable effort will be directed toward preparing a Consolidated Plan update. A continued effort will be made to furnish accurate data to the general public via publications. Other plans and studies will be prepared as needed. Council requested reports and ordinance amendments are expected to continue.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 330,745	$ 364,849	$ 365,168	$ 373,596
Supplies and Materials	19,093	31,250	31,250	32,250
Travel and Training	3,023	4,800	4,800	4,560
Intragovernmental Charges	34,289	39,186	39,186	63,870
Utilities, Services, & Misc.	18,532	28,554	28,187	29,190
Capital	0	5,783	5,783	1,192
Other	0	0	0	0
Total	**$ 405,682**	**$ 474,422**	**$ 474,374**	**$ 504,658**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
4105 - Dir. of Planning & Dev.	0.60	0.60	0.60	0.60
4103 - Senior Planner	2.00	2.00	2.00	2.00
4101 - Planner	1.80	1.80	1.80	1.80
4100 - Planning Technician	1.00	1.00	1.00	1.00
1003 - Admin. Support Assistant III	1.00	1.00	1.00	1.00
Total Personnel	**6.40**	**6.40**	**6.40**	**6.40**
Permanent Full-Time	6.40	6.40	6.40	6.40
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**6.40**	**6.40**	**6.40**	**6.40**

Planning & Development - Economic Planning

110-4020

DESCRIPTION

This Division provides the necessary support to encourage and facilitate the growth of the economic base in Columbia. This task includes working with Regional Economic Development, Inc. to provide support services such as site maps, statistical reports, and demographic information. This Division also serves the Boone County Industrial Development Authority.

HIGHLIGHTS / SIGNIFICANT CHANGES

Efforts will focus on graphics and statistical information needed to assist in the development of marketing and proposal packages. Additional assistance will be provided as necessary.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 7,553	$ 30,083	$ 30,131	$ 31,161
Supplies and Materials	178	460	460	460
Travel and Training	700	700	700	665
Intragovernmental Charges	0	0	0	0
Utilities, Services, & Misc.	0	300	300	300
Capital	0	0	0	0
Other	0	0	0	0
Total	**$ 8,431**	**$ 31,543**	**$ 31,591**	**$ 32,586**

AUTHORIZED PERSONNEL

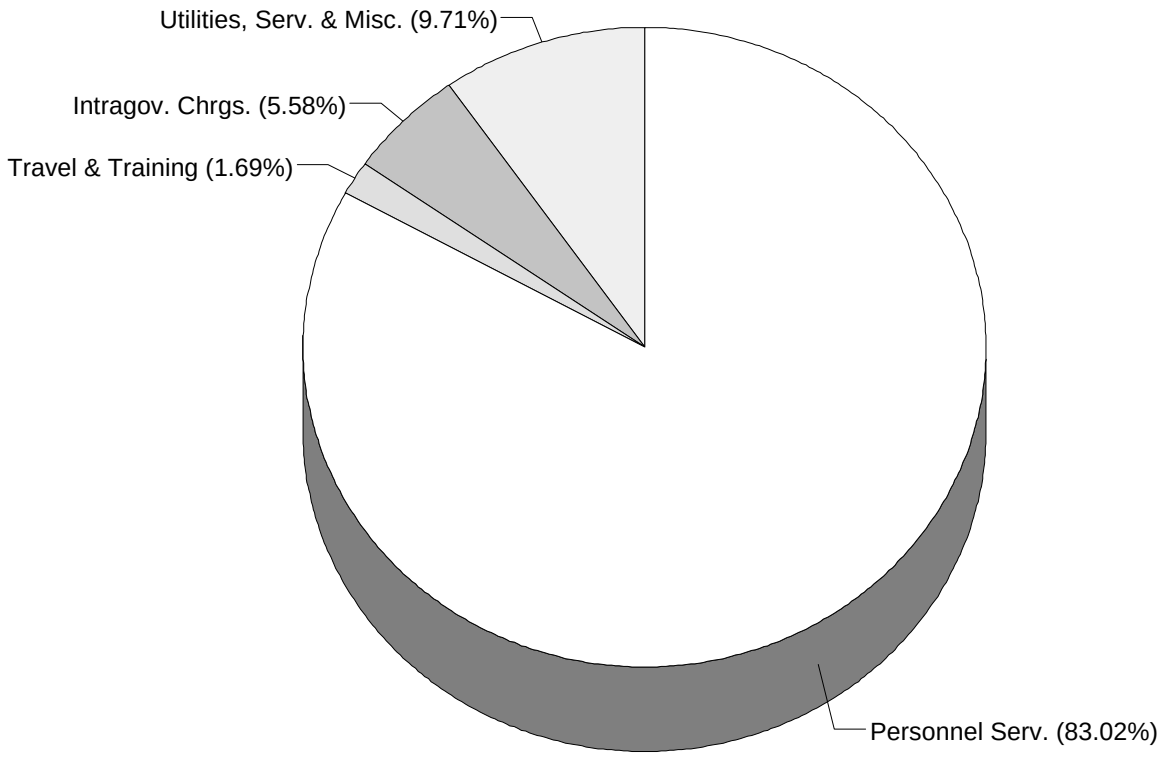
	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
4105 - Dir. of Planning & Dev.	0.30	0.30	0.30	0.30
Total Personnel	**0.30**	**0.30**	**0.30**	**0.30**
Permanent Full-Time	0.30	0.30	0.30	0.30
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**0.30**	**0.30**	**0.30**	**0.30**

Department of Economic Development

City of Columbia

Columbia, Missouri

Department of Economic Development



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 227,302	$ 243,457	$ 242,697	$ 256,636	5.4%
Supplies & Materials	0	0	0	0	
Travel & Training	1,381	5,500	4,300	5,225	-5.0%
Intragovernmental Charges	1,904	1,991	1,991	17,257	766.8%
Utilities, Services & Misc.	30,000	30,000	30,000	30,000	0.0%
Capital	0	0	0	0	
Other	0	0	0	0	
Total	**260,587**	**280,948**	**278,988**	**309,118**	**10.0%**
Summary					
Operating Expenses	260,587	280,948	278,988	309,118	10.0%
Non-Operating Expenses	0	0	0	0	
Debt Service	0	0	0	0	
Capital Additions	0	0	0	0	
Capital Projects	0	0	0	0	
Total Expenses	**$ 260,587**	**$ 280,948**	**$ 278,988**	**$ 309,118**	**10.0%**

DEPARTMENT OF ECONOMIC DEVELOPMENT

110-4210

DEPARTMENT DESCRIPTION

This Department provides the necessary support to encourage and facilitate the growth of the economic base in Columbia. This task includes working with the various local and state development agencies, as well as the local educational institutions in an effort to recruit new investments, assist new business start-ups, and retain existing business. This Department staffs Regional Economic Development, Inc., which provides other operating funds.

DEPARTMENT OBJECTIVES

The staff's goal is to promote continued positive economic growth while maintaining Columbia's exceptional quality of life. Staff is implementing the revised 5-year Economic Development Master Plan. The plan discusses specific types of businesses REDI targets for attraction. Furthermore, the plan promotes specific activities which will improve the business climate of Columbia such as attracting administrative offices, planning for future industrial needs, and assisting with workforce development issues. Promotional and marketing activities include personal contacts, direct mail, trade shows and marketing events. The Department continues to implement a Public Relations Program which seeks to place positive articles in regional and national media, and promotes the community's strong business climate and exceptional quality of life.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

Staff continues implementing the Economic Development Master Plan. Promotional and marketing levels continue to expand through REDI Corporation funding. Workforce Development issues continue to be a focus of this Department. REDI continues to reimburse the City's General Fund for the cost of public relations personnel.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
8900 - Director of Economic Dev.	1.00	1.00	1.00	1.00
4402 - Economic Dev. Marketing Spec	1.00	1.00	1.00	1.00
4401 - Sr. Economic Dev. Specialist	1.00	1.00	1.00	1.00
1101 - Administrative Secretary	1.00	1.00	1.00	1.00
Total Personnel	**4.00**	**4.00**	**4.00**	**4.00**
Permanent Full-Time	4.00	4.00	4.00	4.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**4.00**	**4.00**	**4.00**	**4.00**

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Lead Generation:			
Reverse Contacts	51	50	50
General Inquiries	860	900	900
Direct Mail (Pieces Mailed)	7,500	8,000	8,000
Direct Mail Leads	22	35	35
Outside Marketing Efforts:			
Trade Show Leads/Number	96	80	80
Impact Trip Leads/Number	120	130	100
Marketing Trips/Number of Days	11/25	15/50	12/35
Agency Referral Contacts	38	45	45

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS - Continued

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Prospects:			
Community Presentations Sent	351	350	350
Prospect Visits/Presentations	19	21	23
Local Business Calls	62	75	75
Creative Marketing Events	2	3	3
Expenditure Summary:			
Personnel Expenditures	$218,942	$242,697	$256,636
Other Expenditures	$37,404	$36,291	$52,482
Total Expenditures	$256,346	$278,988	$309,118

COMPARATIVE DATA

	Columbia, MO	Lincoln, NE	Lawrence, KS	St. Joseph, MO	Springfield, MO	Joplin, MO
Population(1)	**128,700**	**231,190**	**91,000**	**105,194**	**304,863**	**45,000**
Number of Employees	4.5	9	3	6.0	5.5	2.5
Employees Per 1,000 Population	0.034	0.038	0.032	0.051	0.018	0.055
City Only:						
Annual Expenditures(2)	$209,048	$1,045,600	$84,167	115,000	$101,310	$140,000
City's Per Capita Investment	$1.624	$4.522	$1.08	$1.093	$0.332	$3.111
Total Community:						
Total Investment(3)	$406,698	$1,941,211	$406,501	$683,041	485,000	305,000
Total Per Capita Investment	$3.160	$8.396	$4.467	$6.493	$1.590	$6.477

1) Populations are regional; Columbia's regional population comes from the Office of OSEDA in Columbia, MO. St. Joseph's population includes expanded territory; Springfield, MO includes tri-county territory.

2) Columbia, MO - Annual Expenditures is net exclusive of $10K to Chamber for Retirement Program. Lincoln, NE - Includes CDBG $845,600. Springfield, MO - Includes 2 employee's salaries.

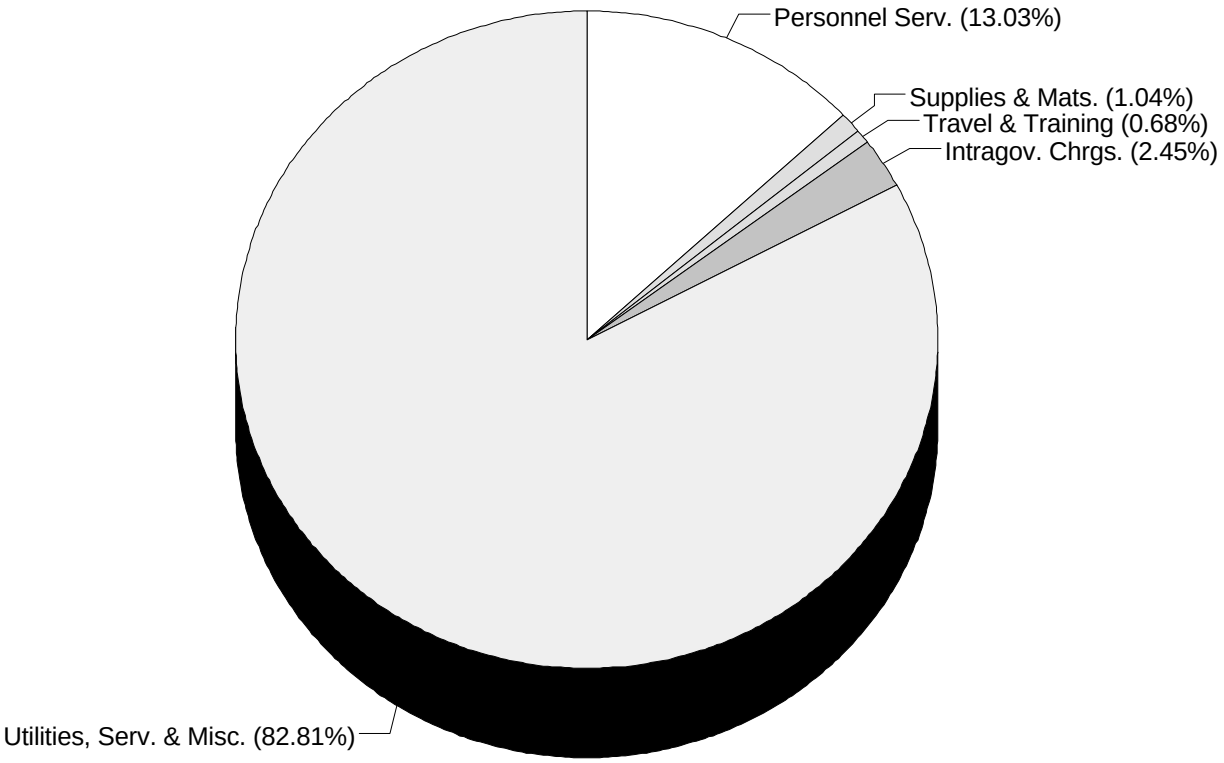
3) Total Investment for Springfield, MO includes $350,000 revolving loan program and $165,000 utility contract. Does not include the Springfield Finance & Development Corporation's Seed Capital Fund of $300,000.

Community Services

City of Columbia

Columbia, Missouri

Community Services



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 133,233	$ 131,507	$ 130,884	$ 137,066	4.2%
Supplies & Materials	8,953	11,469	9,965	10,910	-4.9%
Travel & Training	4,002	6,220	6,447	7,145	14.9%
Intragovernmental Charges	10,012	9,861	9,861	25,755	161.2%
Utilities, Services & Misc.	762,494	855,211	856,469	871,340	1.9%
Capital	2,457	0	0	0	
Other	0	0	0	0	
Total	**921,151**	**1,014,268**	**1,013,626**	**1,052,216**	**3.7%**
Summary					
Operating Expenses	918,694	1,014,268	1,013,626	1,052,216	3.7%
Non-Operating Expenses	0	0	0	0	
Debt Service	0	0	0	0	
Capital Additions	2,457	0	0	0	
Capital Projects	0	0	0	0	
Total Expenses	**$ 921,151**	**$ 1,014,268**	**$ 1,013,626**	**$ 1,052,216**	**3.7%**

COMMUNITY SERVICES - SUMMARY

110-44

DEPARTMENT DESCRIPTION

This office is responsible for assisting the Boone County Community Services Advisory Commission in determining the community's social service needs, reviewing agency proposals, and recommending the appropriation of City funds to contract for social services; monitoring and evaluating contract performance of social service organizations; and providing information and technical assistance to advisory commissions, local social service agencies, various task forces and citizen committees. This office also provides staff assistance to the Commission on Human Rights and the Substance Abuse Advisory Commission.

DEPARTMENT OBJECTIVES

To help coordinate and integrate the delivery of social services in the community through long-range planning in cooperation with other local funders and service providers; to obtain federal grants for services to the homeless and other at-risk populations; to target social service funding for programs providing emergency assistance and services to the most vulnerable segments of the population, particularly children, youth, and the elderly; to promote and encourage communication and cooperation between local social service providers; and to assist groups and organizations in coordinating, expanding, or developing social service programs that meet identifiable community needs. To provide staff support to the Commission on Human Rights in its community education and outreach activities and the investigation of human rights complaints under the city's human rights ordinance. To provide staff support to the Substance Abused Advisory Commission in the coordination of community efforts to reduce substance abuse.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

- \bl Emphasis in the coming year will focus on the continuing development of the Columbia/Boone County Community Partnership and the Caring Communities Program. This office works cooperatively with a coalition of community stakeholders to implement new strategies for the planning and coordination of social service delivery systems in our community.
- \bl The City of Columbia in partnership with other community organizations will use the information gathered though the recently completed Boone County Health and Human Services Needs Assessment to establish community priorities for health and human services funding, establish indicators that measure community progress in addressing health and human service needs, and provide much needed documentation of community needs for grant writing purposes.
- \bl The Office of Community Services will continue its active involvement with the Community Child Care Consortium in its goal to develop a comprehensive community child care system that meets the needs of families and employers. Emphasis will focus on the coordination of existing community child care resources as well as securing additional external state and private foundation funding to improve the quality, affordability and accessibility of child care for all citizens in our community.
- \bl During FY 99, a Federally funded Emergency Shelter Grant for services to the homeless was obtained on behalf of three not-for-profit agencies operating shelters in Columbia. An application for this grant will be submitted for FY 00.
- \bl The Commission on Human Rights will focus its efforts on community education regarding the rights afforded to citizens under the city's Human Rights Ordinance. In addition, the commission will continue to promote community human rights activities by providing funding for local human rights education and outreach activities.
- \bl The Substance Abuse Advisory Commission will continue its information gathering and community coordination efforts 'by working with other organizations to coordinate substance abuse prevention activities in our community.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
OCS Support	2.20	2.20	2.20	2.20
Emergency Shelter Grant	0.00	0.00	0.00	0.00
Social Assistance	0.00	0.00	0.00	0.00
Total Personnel	**2.20**	**2.20**	**2.20**	**2.20**
Permanent Full-Time	2.20	2.20	2.20	2.20
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**2.20**	**2.20**	**2.20**	**2.20**

COMMUNITY SERVICES - SUMMARY

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Boone County Community Services Advisory Commission			
Commission Meetings	15	15	15
Social Service Proposals Reviewed and Summarized	50	51	52
Social Service Contracts Prepared and Administered	37	41	45
Homemaker/Personal Care Vendor Contrs. Prepared & Admins	4	6	7
Child Care Vendor Contracts Prepared and Administered	15	25	25
Agencies Formally Evaluated	10	10	10
Commission on Human Rights			
Commission Meetings	12	12	12
Human Rights Enhancement Contracts Prepared & Admind.	4	3	4
Substance Abuse Advisory Commission			
Commission Meetings	5	5	5
Columbia Values Diversity Celebration			
Planning Meetings	10	10	10
Annual Celebration	1	1	1
Celebration Attendance-# of people registered	750	850	900
Emergency Shelter Grant Program			
Grant Proposal Written, Submitted and Approved	1	1	1
Agency Sub-Contracts Prepared and Administered	3	3	3
Office of Community Services Publications			
Child Care Brochure Compiled & Distributed	1	1	1
Columbia/Boone County Community Partnership			
Community Partnership Meetings	12	12	12
Board of Directors Meetings	24	14	14
Boone County Health Report Card Steering Cmttee Meetings	8	6	6
Child Care Team Meetings	14	0	0
Community Child Care Consortium Meetings	2	18	18
Other Associated Committee Meetings	12	12	12
Comprehensive Health and Human Service Needs Assessment			
Steering Committee Meetings	12	6	0
Community Survey Design Meetings	4	0	0
Health and Human Service Needs Assessment Completed	0	1	0
Community Needs Prioritization Meetings	0	8	0
MU Interprofessional Initiative Advisory Council			
Advisory Council Meetings	4	2	4
University Of Missouri Service Learning Advisory Board			
Board Meetings	6	6	6
Service-Learning Courses offered at MU	84	98	113

COMMUNITY SERVICES - SUMMARY

COMPARATIVE DATA

	Columbia, MO	Ames, IA	Boulder, CO	Indepen-dence, MO	St. Joseph, MO
Population (1)	**79,082**	**48,415**	**90,543**	**116,832**	**69,622**
Number of Employees	2.0	3.0	1.5	2.0	1.0
Employees Per 1,000 Population	0.025	0.062	0.017	0.017	0.014
City Social Service Funding: (1)					
Total Amount	$723,675	$658,530	$2,918,958	$157,350	$505,000
Per Capita	$9.15	$13.60	$32.24	$1.35	$7.25
United Way Funding: (2)					
Total Amount	$1,538,100	$700,000	$1,300,000	$1,617,200	$2,124,510
Per Capita	$19.45	$14.46	$14.36	$13.84	$30.51
City Population Below Poverty: (3)					
Total Number	13,195	8,893	14,393	10,557	11,596
Percent of Population	16.7%	18.4%	15.9%	9.0%	16.7 %
County Population Below Poverty: (4)	Boone	Story	Boulder	Jackson	Buchanan
Total Number	14,425	6,427	20,333	96,389	12,760
Percent of Population	12.3%	9.6%	8.0%	14.9%	15.7%

1) For Fiscal Year 1999
2) For Calendar Year 1999
3) Source: Missouri State Census Data Center 1990 STF3 Extract Report: U.S. Places
4) Source: U.S. Census Bureau 1995 County Estimates for People of All Ages in Poverty

NOTES:

- **Columbia, MO** City social service funding comes from the General Fund. Up to 15% of CDBG funds are also available to social service agencies for capital improvement projects. These funds are available in the form of a "no interest loan" which must be paid back upon the sale of the property/asset.
- **Ames, IA** City funding comes from a one cent "Local Options Sales Tax" of which 40% goes to the Community Betterment Fund to fund social services. These funds are administered by the Assistant City Manager with two (2) FTE Administrative Assistants. No social service funding from city CDBG funds.
  The Ames City Council, United Way of Story County, Story County Department of Human Services, Story County Board of Supervisors, and the Student Government at Iowa State University coordinate their funding through the "ASSET" or Analysis of Social Services and Evaluation Team.
- **Boulder, CO** City funding comes from a 0.15% sales tax and the General Fund ($2,455,338 in FY99).
  Fifteen percent of CDBG funds also contribute to the city's funding of social services. ($463,620 in FY99) City funds are allocated through the Department of Housing and Human Services which has four divisions: Housing; Senior Service; Children, Youth, and Families; and Community Services. The allocations process is staffed by one full time administrator and a half time clerical position. The Department also provides direct services through the Senior Services and Children, Youth and Families Division. Funding for these division is $920,000 and $686,000 respectively.
- **Independence, MO** City funding comes from CDBG funds (15% of total) in the form of direct grants. These funds are administered through the Community Development Department which is a combined department that includes the functions of planning, zoning, code enforcement, building inspection, tourism, historic presentation and community services.
  United Way funding is complex due to overlapping services in the Kansas City Metro area. The United Way of East Jackson County allocated $1,617,200 to local agencies in 1999, of which $1,063,200 goes to agencies located in East Jackson County and $554,000 goes to Kansas City Metro Fund which allocates funds to agencies providing services to the whole Metro Area including Independence.
- **St. Joseph, MO** City funding comes from CDBG funds (20% of the total) in the form of direct grants. These funds are administered through the Department of Community Services which includes the following divisions and staff: Division head-1, social services-1, neighborhood services-1, neighborhood revitalization-1, housing rehabilitation-3, and historic preservation-1.
  Many social services in St. Joseph are coordinated and funded through a quasi-governmental organization called the Social Welfare Board. This board is responsible for coordinating a wide variety of social services for the indigent. A public health clinic is supported by a public health tax. The Social Welfare Board and the Public Health Clinic are located in the same building and work cooperatively together to address health and human service needs.

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Community Services - OCS Support

110-4410 to 110-4430

DESCRIPTION

This office is responsible for assisting the Boone County Community Services Advisory Commission in determining the community's social service needs, reviewing agency proposals, and recommending the appropriation of City funds to contract for social services; monitoring and evaluating contract performance of social service organizations; and providing information and technical assistance to advisory commissions, local social service agencies, various task forces and citizen committees. This office assists the Commission on Human Rights in its community education and outreach programming and in coordinating commissioner training. The Investigator for the Commission on the Human Rights works out of this office and is supervised by the Community Services Manager in cooperation with the City Legal Department. The Substance Abuse Advisory Commission is assisted by the office in its information gathering and community outreach efforts as well as in the commission's service as an advisory resource to the City Council.

HIGHLIGHTS / SIGNIFICANT CHANGES

\bl Emphasis in the coming year will focus on the continuing development of the Columbia/Boone County Community Partnership and the Caring Communities Program. This office works cooperatively with a coalition of community stakeholders to implement new strategies for the planning and coordination of social service delivery systems in our community.

\bl The City of Columbia in partnership with other community organizations will use the information gathered though the recently completed Boone County Health and Human Services Needs Assessment to establish community priorities for health and human services funding, establish indicators that measure community progress in addressing health and human service needs, and provide much needed documentation of community needs for grant writing purposes.

\bl The Office of Community Services will continue its active involvement with the Community Child Care Consortium in its goal to develop a comprehensive community child care system that meets the needs of families and employers. Emphasis will focus on the coordination of existing community child care resources as well as securing additional external state and private foundation funding to improve the quality, affordability and accessibility of child care for all citizens in our community.

\bl The Commission on Human Rights will focus its efforts on community education regarding the rights afforded to citizens under the city's Human Rights Ordinance. In addition, the commission will continue to promote community human rights activities by providing funding for local human rights education and outreach activities.

\blt1 The Substance Abuse Advisory Commission will continue its information gathering and community coordination efforts by working with other organizations to coordinate substance abuse prevention activities in our community.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 131,848	$ 131,218	$ 130,884	$ 137,066
Supplies and Materials	8,433	11,644	9,965	10,910
Travel and Training	3,566	6,220	6,447	7,145
Intragovernmental Charges	10,012	9,861	9,861	25,755
Utilities, Services, & Misc.	29,777	46,407	47,794	50,940
Capital	0	0	0	0
Other	0	0	0	0
Total	**$ 183,636**	**$ 205,350**	**$ 204,951**	**$ 231,816**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
9901 - Assistant City Manager	0.20	0.20	0.20	0.20
4616 - Mgr of Community Services	1.00	1.00	1.00	1.00
1003 - Admin. Support Assistant III	1.00	1.00	1.00	1.00
Total Personnel	**2.20**	**2.20**	**2.20**	**2.20**
Permanent Full-Time	2.20	2.20	2.20	2.20
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**2.20**	**2.20**	**2.20**	**2.20**

Community Services - Emergency Shelter Grant

110-4530

DESCRIPTION

Each year the City of Columbia, through the Office of Community Services, submits an Emergency Shelter Grant Application to the State of Missouri, Department of Social Services for funding to provide emergency shelter services to the homeless as well as services designed to prevent homelessness. The City of Columbia uses these funds to to subcontract with three local agencies to provide these services to the homeless and those at-risk of becoming homeless in our community.

HIGHLIGHTS / SIGNIFICANT CHANGES

Populations being served with Emergency Shelter Grant funds include homeless families and individuals, battered and abused women, and U.S. military veterans. In 1999, the City of Columbia received a grant of $75,000 to serve the homeless. It is anticipated that a grant of a similar amount will also be secured in 2000. It is projected that due to the impact of federal welfare reform, demand for emergency shelter services will continue to increase in 2000.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 0	$ 0	$ 0	$ 0
Supplies and Materials	0	0	0	0
Travel and Training	0	0	0	0
Intragovernmental Charges	0	0	0	0
Utilities, Services, & Misc.	77,526	85,000	85,000	75,000
Capital	0	0	0	0
Other	0	0	0	0
Total	**$ 77,526**	**$ 85,000**	**$ 85,000**	**$ 75,000**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
There are no personnel assigned to this budget.				

Community Services - Social Assistance

110-4540

DESCRIPTION

The Boone County Community Services Advisory Commission is charged with the responsibility of making recommendations to the City Council for the appropriation of Social Assistance funds to local organizations providing services to the most needy citizens in our community. The Boone County Community Services Advisory Commission requests proposals from local organizations to provide social services in our community. The commission uses a well developed process to review these proposals and make funding recommendations based on community needs. The City of Columbia then contracts with these agencies to provide social services in our community.

HIGHLIGHTS / SIGNIFICANT CHANGES

The City Council has budgeted $745,400 in social assistance funding for fiscal year 2000. This funding represents a 3.0% increase in social assistance funding over FY 1999. This increase reflects a commitment on behalf of the City Council to be responsive to the needs of the most at-risk populations in our community. For FY 2000, the Boone County Community Services Advisory Commission has recommended funding assistance for thirty-two organizations providing a total of fifty different program services. In general, the Commission's funding priorities are to first meet the most basic needs of our community with high consideration also given to programs that address the needs of at-risk populations. The local impact of welfare reform will continue to be monitored by the commission in an effort to meet the most critical needs in our community while allocating city resources in the most effective and efficient manner.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 1,385	$ 289	$ 0	$ 0
Supplies and Materials	520	(175)	0	0
Travel and Training	436	0	0	0
Intragovernmental Charges	0	0	0	0
Utilities, Services, & Misc.	655,191	723,804	723,675	745,400
Capital	2,457	0	0	0
Other	0	0	0	0
Total	$ **659,989**	$ **723,918**	$ **723,675**	$ **745,400**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
There are no personnel assigned to this budget.				

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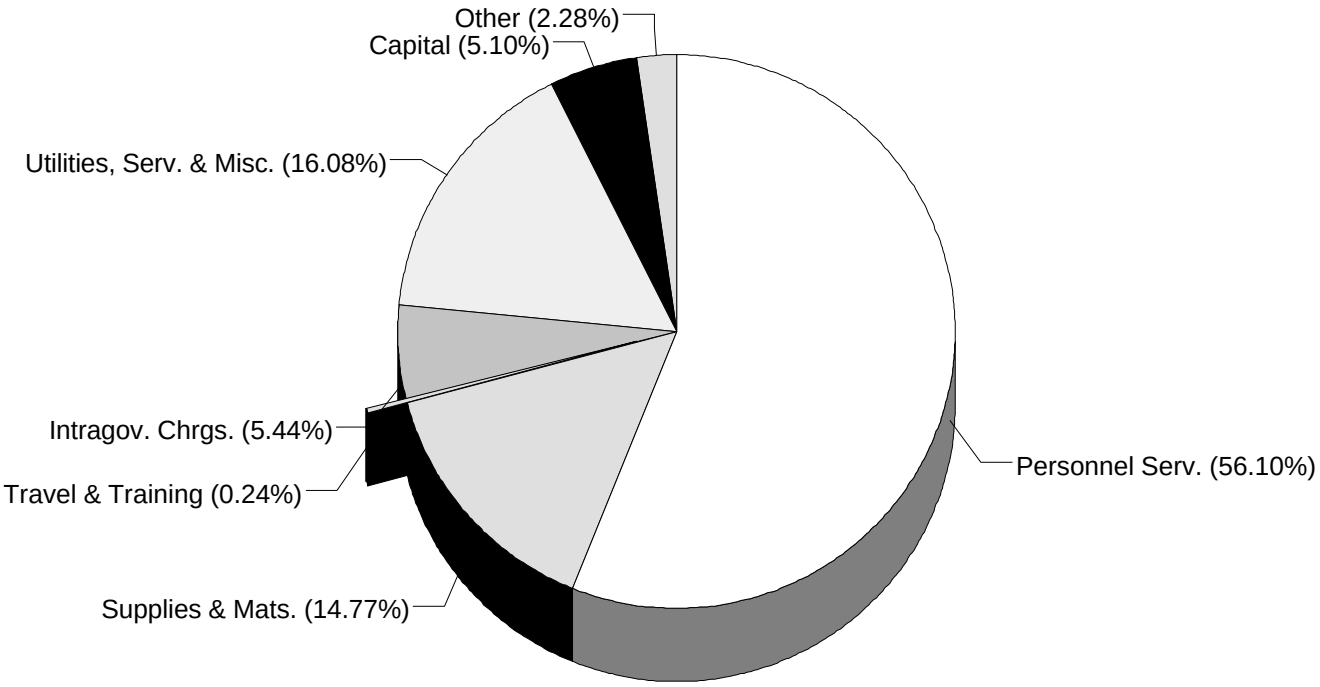
Parks and Recreation

City of Columbia

Columbia, Missouri

Parks & Recreation Dept - Summary



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 3,683,043	$ 3,936,576	$ 3,914,704	$ 4,122,205	4.7%
Supplies & Materials	947,799	1,054,181	1,039,894	1,085,078	2.9%
Travel & Training	9,633	17,073	15,881	17,360	1.7%
Intragovernmental Charges	417,153	379,008	379,008	399,726	5.5%
Utilities, Services & Misc.	816,240	1,283,406	1,265,497	1,181,877	-7.9%
Capital	335,845	429,045	424,039	374,459	-12.7%
Other	180,448	198,844	198,844	167,605	-15.7%
Total	**6,390,161**	**7,298,133**	**7,237,867**	**7,348,310**	**0.7%**
Summary					
Operating Expenses	5,798,968	6,267,844	6,206,684	6,550,246	4.5%
Non-Operating Expenses	197,624	193,284	199,184	175,700	-9.1%
Debt Service	0	0	0	1,905	
Capital Additions	335,845	429,045	424,039	374,459	-12.7%
Capital Projects	57,724	407,960	407,960	246,000	-39.7%
Total Expenses	$ **6,390,161**	$ **7,298,133**	$ **7,237,867**	$ **7,348,310**	**0.7%**

PARKS AND RECREATION DEPARTMENT - SUMMARY

110-50 to 110-59, Fund 552

DEPARTMENT DESCRIPTION

The Columbia Parks and Recreation Department oversees approximately 1900 acres of park land and maintains 45 parks and recreation facilities. A wide array of sports, recreation activities, lessons, and special events are available for citizens of all ages. Open space, parks, and trails provide opportunities to enjoy the natural beauty of Columbia. The Department is organized into two divisions: Park Services and Recreation Services. The summer youth employment program, Career Awareness and Related Experience (CARE), is also administered under the Parks and Recreation Department.

DEPARTMENT OBJECTIVES

The Columbia Parks and Recreation Department is committed to delivering effective, courteous, and responsible leisure services, and to maintaining, preserving, and developing the natural resources entrusted to us. To assist all citizens in the positive use of their leisure time, we strive to provide a variety of high quality leisure opportunities. In delivery of these services, all participants shall be treated with fairness, dignity, and respect. To achieve these objectives Parks and Recreation Department staff constantly pursue excellence while attempting to provide the best possible services within resource limits placed upon the Department.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

The General Fund component of this budget contains Department Administration, a portion of the Park Services Division's two principle programs, Park Management and Operations and Park Planning and Development, and the C.A.R.E. Program. The Recreation Services Fund includes funding for all recreation activities and the operation of support facilities for those activities. Revenues generated from recreation activities and facilities are deposited in the Recreation Service Fund. Recreation activity fees are used for operations while the facility user fee and Golf Improvement Fee are appropriated by the City Council for capital improvement projects.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
General Fund Operations	30.75	31.75	31.75	34.75
Recreation Services Fund	25.50	26.50	26.50	27.50
Total Personnel	**56.25**	**58.25**	**58.25**	**62.25**
Permanent Full-Time	54.00	56.00	56.00	60.00
Permanent Part-Time	2.25	2.25	2.25	2.25
Total Permanent	**56.25**	**58.25**	**58.25**	**62.25**

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Parks and Recreation - General Fund Operations

110-50 to 110-59

DESCRIPTION

The General Fund portion of the Parks and Recreation Department Budget includes Administration, a portion of Park Planning and Development, a portion of Park Management and Operations, and the C.A.R.E. Program. Additional Park Planning and Development expenses are budgeted in the Capital Projects sections of the budget. Park Management and Operations maintains recreation service facilities, and those expenses are budgeted in Recreation Services Fund. Program areas not having revenue producing capabilities are budgeted in General Fund.

HIGHLIGHTS / SIGNIFICANT CHANGES

Amounts in this budget are based on continuing the level of services provided in the previous year.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 1,663,038	$ 1,870,841	$ 1,863,478	$ 1,954,913
Supplies & Materials	361,897	346,269	341,116	358,632
Travel & Training	6,308	9,552	8,843	9,165
Intragovernmental Charges	174,438	149,818	149,818	154,790
Utilities, Services & Misc.	188,814	276,800	267,557	296,661
Capital	234,947	296,420	291,814	226,084
Other	0	0	0	0
Total	**2,629,442**	**2,949,700**	**2,922,626**	**3,000,245**
Summary				
Operating Expenses	2,394,495	2,653,280	2,630,812	2,774,161
Debt Service	0	0	0	0
Non-Operating Expenses	0	0	0	0
Capital Additions	234,947	296,420	291,814	226,084
Capital Projects	0	0	0	0
Total Expenses	**$ 2,629,442**	**$ 2,949,700**	**$ 2,922,626**	**$ 3,000,245**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Administration	4.75	4.75	4.75	4.75
Parks Planning & Development	13.00	14.00	14.00	15.00
C.A.R.E.	1.00	1.00	1.00	1.00
Parks Management	12.00	12.00	12.00	14.00
Total Personnel	**30.75**	**31.75**	**31.75**	**34.75**
Permanent Full-Time	30.00	31.00	31.00	34.00
Permanent Part-Time	0.75	0.75	0.75	0.75
Total Permanent	**30.75**	**31.75**	**31.75**	**34.75**

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Park Management & Operations:			
No. of Hours Spent Mowing Parks	6,684	6,750	7,000
No. of Hours Spent Mowing Athletic/Golf:	8,766	8,800	8,850
No. of Athletic Fields Maintained	45	45	45
Pounds of Trash Collected	343,720	345,000	350,000
Pounds of Construction Debris	227,520	230,000	250,000
No. of Shelter Reservations During Year	1,252	1,300	1,400
No. of Hours Shelters Reserved	8,879	8,900	9,000

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS - Continued

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Park Planning & Development:			
No. of Projects Budgeted	13	10	13
No. of Projects Completed	8	8	10
No. of Trees Planted	306	300	300
*No. of Trees Maintained	904	950	975
Downtown Trees Maintained	393	405	415
Forestry Volunteer Hrs (TreeKeepers, Scouts, Schools....)	505	525	550
No. of Landscape Areas Maintained	44	47	50
Total Sq. Feet of Landscape Beds Maintained	248,766	266,883	283,000

*Trees that are up to 3 yrs old & require regular maintenance such as weekly watering, fertilization, spraying, etc...

COMPARATIVE DATA

	Columbia, MO	Iowa City, IA	St. Joseph, MO	Olathe, KS	Edmond, OK	Champaign, IL
Population	**79,082**	**60,897**	**69,622**	**85,035**	**64,962**	**64,280**
Number of Employees	34	18.5	46	15	59	23
Employees Per 1,000 Population	0.43	0.30	0.66	0.18	0.91	0.36
Park Planning & Development:						
Capital Improvement Budget (3 Year Average)	$932,025	$249,000	$400,000	$2,800,000	$1,200,000#	$750,000
% Capital Improvement Projects Completed w/Force Acct Labor	85%	60%	40%	8%	>10%	20%
No. of Permanent Staff Assigned to Capital Projects	9	4	3	5	0	2
No. of Landscape and Forestry Employees	5	4	1	6	0	10
Parks Management & Operations:						
Total Park Acres	1,980	810	1,500	678	1,120	510
Number of Maintenance Employees	20	10.5	15	15	22	9
Park Acres Per Staff	99.00	77.14	100.00	45.20	50.91	56.67
Premiere Facilities:						
Pools	5	3	3	4	1	2
Golf Courses (18 Hole)	2	0	1	0	1	0
Athletic Fields*	24	2	15	30	23	6
Rec/Nature Centers	0	1	2	0	0	7
Total Facilities	31	6	21	34	25	15

* Athletic Fields include all athletic fields that have lights and/or irrigation systems.
# Includes Kicking Bird Golf Course

Parks & Rec - Administration

110-5010

DESCRIPTION

The Administration Division consists of the Director, Public Information Specialist, Administrative Support Assistant III, and Administrative Support Assistant IIs. This Division assists the public with reservations, registrations and information. Support and assistance is provided to all other divisions within the Department to ensure the successful operation of all areas of the Parks and Recreation Program. Areas of support generally include budget and accounting, promotion and the establishment of Department policies and procedures.

HIGHLIGHTS / SIGNIFICANT CHANGES

This area will continue to provide the same level of services to all other Divisions within the Department.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 274,934	$ 226,951	$ 224,369	$ 239,261
Supplies and Materials	8,198	17,229	15,277	15,366
Travel and Training	3,549	3,860	3,523	3,705
Intragovernmental Charges	93,489	101,896	101,896	77,648
Utilities, Services, & Misc.	20,444	39,797	35,971	41,030
Capital	15,837	5,070	5,070	6,484
Other	0	0	0	0
Total	**$ 416,451**	**$ 394,803**	**$ 386,106**	**$ 383,494**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
8970 - Dir. of Parks and Recreation	1.00	1.00	1.00	1.00
4802 - Public Information Spec.	1.00	1.00	1.00	1.00
1003 - Admin. Support Assistant III	1.00	1.00	1.00	1.00
1002 - Admin. Support Assistant II	1.75	1.75	1.75	1.75
Total Personnel	**4.75**	**4.75**	**4.75**	**4.75**
Permanent Full-Time	4.00	4.00	4.00	4.00
Permanent Part-Time	0.75	0.75	0.75	0.75
Total Permanent	**4.75**	**4.75**	**4.75**	**4.75**

Parks & Rec - Parks Planning & Development

110-52

DESCRIPTION

The Planning and Development Program is responsible for all parks capital improvements. Program staff identify, plan and develop recreation areas and facilities to meet the varied recreation and leisure needs of the citizens of Columbia. Staff also administers the City's landscape and forestry responsibilities which includes parks, public buildings, and downtown.

HIGHLIGHTS / SIGNIFICANT CHANGES

The proposed budget maintains the current level of services in this program area. Two temporary benefitted positions have been combined to create one additional permanent Maintenance Assistant II position.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 613,589	$ 724,222	$ 723,908	$ 749,532
Supplies and Materials	77,946	60,916	60,121	62,512
Travel and Training	1,305	2,700	2,400	2,566
Intragovernmental Charges	21,428	19,998	19,998	32,612
Utilities, Services, & Misc.	24,589	36,653	34,624	23,595
Capital	1,533	37,500	32,994	4,500
Other	0	0	0	0
Total	**$ 740,390**	**$ 881,989**	**$ 874,045**	**$ 875,317**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
8710 - Parks Development Superintendent	1.00	1.00	1.00	1.00
8700 - Senior Parks Planner	1.00	1.00	1.00	1.00
5205 - Forester	1.00	1.00	1.00	1.00
5203 - Horticulturist	1.00	1.00	1.00	1.00
2414 - Groundskeeper II	2.00	2.00	2.00	2.00
2413 - Groundskeeper I	1.00	1.00	1.00	1.00
2406 - Construction Supervisor	1.00	1.00	1.00	1.00
2405 - Construction Specialist	1.00	1.00	1.00	1.00
2404 - Maintenance Mechanic	3.00	3.00	3.00	3.00
2402 - Maintenance Assistant II	1.00	2.00	2.00	3.00
Total Personnel	**13.00**	**14.00**	**14.00**	**15.00**
Permanent Full-Time	13.00	14.00	14.00	15.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**13.00**	**14.00**	**14.00**	**15.00**

Parks & Rec - Career Awareness & Related Experience Program (C.A.R.E.)

110-5310

DESCRIPTION

This program targets economically, socially and academically disadvantaged youth ages 14 through 18 for career training. This is accomplished by providing educational resources to the trainee in the form of an intensive seven-day vocational training seminar, placement with a local employer for 205 hours of work experience, and coaching trainees on the job. Wages are provided by the City of Columbia. Supervision of trainees is provided by those agencies or businesses where they are employed.

HIGHLIGHTS / SIGNIFICANT CHANGES

This budget contains funds to maintain the current program.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 250,596	$ 281,830	$ 280,173	$ 291,768
Supplies and Materials	10,443	6,933	6,870	7,139
Travel and Training	0	0	0	0
Intragovernmental Charges	1,432	974	974	3,440
Utilities, Services, & Misc.	18,693	23,284	22,775	23,417
Capital	0	0	0	0
Other	0	0	0	0
Total	**$ 281,164**	**$ 313,021**	**$ 310,792**	**$ 325,764**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
7301 - Social Worker	1.00	1.00	1.00	1.00
Total Personnel	**1.00**	**1.00**	**1.00**	**1.00**
Permanent Full-Time	1.00	1.00	1.00	1.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**1.00**	**1.00**	**1.00**	**1.00**

Parks & Rec - Parks Management

110-54

DESCRIPTION

The Parks Management and Operations Program is responsible for the management, maintenance and operation of parks, playgrounds, indoor and outdoor recreation facilities, grounds, trails and support areas. The management, maintenance and capital replacement of the P & R department's fleet is administered by program staff. Support is also provided to other City departments for grounds maintenance, surplus property, and general labor.

HIGHLIGHTS / SIGNIFICANT CHANGES

The budget for this program represents a commitment the same as in the past few years. Some supplemental budget is included to replace rolling stock equipment as per the City's replacement schedule. Two temporary benefitted positions have been combined to create one additional permanent Maintenance Assistant II position. In addition, one permanent maintenance position has been recommended for this Division.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 523,919	$ 637,838	$ 635,028	$ 674,352
Supplies and Materials	265,310	261,191	258,848	273,615
Travel and Training	1,454	2,992	2,920	2,894
Intragovernmental Charges	58,089	26,950	26,950	41,090
Utilities, Services, & Misc.	125,088	177,066	174,187	208,619
Capital	217,577	253,850	253,750	215,100
Other	0	0	0	0
Total	**$ 1,191,437**	**$ 1,359,887**	**$ 1,351,683**	**$ 1,415,670**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
8750 - Park Services Manager	1.00	1.00	1.00	1.00
2415 - Parks Supervisor	1.00	1.00	1.00	1.00
2404 - Maintenance Mechanic	2.50	2.50	2.50	2.50
2403 - Maintenance Specialist	0.00	0.00	0.00	1.00
2402 - Maintenance Assistant II	1.00	1.00	1.00	2.00
2300 - Equipment Operator II	3.00	3.00	3.00	3.00
2108 - Vehicle Maintenance Supv. I	1.00	1.00	1.00	1.00
2107 - Vehicle Mechanic	1.50	1.50	1.50	1.50
1002 - Admin. Support Assistant II	1.00	1.00	1.00	1.00
Total Personnel	**12.00**	**12.00**	**12.00**	**14.00**
Permanent Full-Time	12.00	12.00	12.00	14.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**12.00**	**12.00**	**12.00**	**14.00**

Recreation Services Fund

Fund 552

DESCRIPTION

The Recreation Services Fund includes the Recreation Services Division and those costs in the Parks Services Division which are necessary for operation of facilities within Recreation Services. Recreation Services provides a broad spectrum of leisure services to meet the needs of all segments of the community. This includes group and individual programming to promote a high quality of life through positive social, cultural, psychological, emotional, and physiological development. The sections administered in the Recreation Services Division are: Sports Programming; Aquatics, Adaptive, and Outdoo Recreation; Community Recreation; Golf/Concessions; Senior Programming, Cultural Arts, Life Enrichment, and Oak Tours.

HIGHLIGHTS / SIGNIFICANT CHANGES

The operating budget has been based on maintaining existing services. Some monies are budgeted to replace capital equipment according to our replacement schedule list. A temporary benefitted position has been upgraded to create a new permanent recreation leader position in the senior programming/life enrichment section.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 2,020,005	$ 2,065,735	$ 2,051,226	$ 2,167,292
Supplies & Materials	585,902	707,912	698,778	726,446
Travel & Training	3,325	7,521	7,038	8,195
Intragovernmental Charges	242,715	229,190	229,190	244,936
Utilities, Services & Misc.	627,426	1,006,606	997,940	885,216
Capital	100,898	132,625	132,225	148,375
Other	180,448	198,844	198,844	167,605
Total	**3,760,719**	**4,348,433**	**4,315,241**	**4,348,065**
Summary				
Operating Expenses	3,404,473	3,614,564	3,575,872	3,776,085
Non-Operating Expenses	197,624	193,284	199,184	175,700
Debt Service	0	0	0	1,905
Capital Additions	100,898	132,625	132,225	148,375
Capital Projects	57,724	407,960	407,960	246,000
Total Expenses	**$ 3,760,719**	**$ 4,348,433**	**$ 4,315,241**	**$ 4,348,065**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
8600 - Recreation Services Manager	1.00	1.00	1.00	1.00
8530 - Recreation Supervisor	6.00	6.00	6.00	6.00
8520 - Recreation Specialist	8.00	9.00	9.00	10.00
8510 - Recreation Leader	2.50	2.50	2.50	2.50
2415 - Parks Supervisor	1.00	1.00	1.00	1.00
2414 - Groundskeeper II	3.00	3.00	3.00	3.00
2413 - Groundskeeper I	3.00	3.00	3.00	3.00
2404 - Maintenance Mechanic	0.50	0.50	0.50	0.50
2107 - Vehicle Mechanic	0.50	0.50	0.50	0.50
Total Personnel	**25.50**	**26.50**	**26.50**	**27.50**
Permanent Full-Time	24.00	25.00	25.00	26.00
Permanent Part-Time	1.50	1.50	1.50	1.50
Total Permanent	**25.50**	**26.50**	**26.50**	**27.50**

PERFORMANCE MEASUREMENT / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Sports (Youth & Adult):			
Annual Estimated Participants	150,263	130,000	132,000
Cost Per Participant	$4.30	$4.30	$4.30
Revenue Per Participant	$2.20	$2.20	$2.20
Percent of Program Subsidy	50.00%	50.00%	50.00%
Aquatics/Outdoor/Travel:			
Annual Estimated Participants	131,940	132,000	132,000
Cost Per Participant	$4.30	$4.30	$4.30
Revenue Per Participant	$2.50	$2.50	$2.50
Percent of Program Subsidy	45.00%	45.00%	45.00%
Golf:			
No. of Participants	89,438	86,000	86,000
Cost Per Participant	$9.90	$10.00	$10.00
Revenue Per Participant	$10.65	$10.75	$10.75
Senior Adults/Adaptive/Life Enrichment:			
No. of Participants	130,657	132,000	132,000
Cost Per Participants	$2.50	$2.50	$2.50
Revenue Per Participant	$0.35	$0.40	$0.40
Percent of Program Subsidy	88.00%	87.00%	87.00%
Oak Tours:			
No. of Participants	14,992	15,000	15,000
Cost Per Participant	$18.00	$18.00	$18.00
Revenue Per Participant	$18.00	$18.00	$18.00
Percent of Program Subsidy	0.00%	0.00%	0.00%
Community Recreation:			
Annual Estimated Participants	79,805	73,000	72,000
Cost Per Participant	$3.25	$3.25	$3.25
Revenue Per Participant	$0.25	$0.25	$0.25
Percent of Program Subsidy	90.00%	90.00%	90.00%

COMPARATIVE DATA

	Columbia, MO	Boulder, CO	Champaign, IL	Iowa City, IA	Springfield, MO	Topeka KS
Population	**79,082**	**90,543**	**64,280**	**60,897**	**142,898**	**118,977**
Number of Employees	18.50	45.00	31.00	15.00	15.00	39.00
Employees Per 1,000 Population	0.234	0.497	0.482	0.246	0.105	0.328

RECREATION SERVICES - CAPITAL PROJECTS

Fund 552

MAJOR PROJECTS

Improvements to the Rainbow Softball Center and the Antimi Youth Baseball Complex are the two Park and Recreation Improvement projects recommended for funding from the Recreation Services Fund this year.

FISCAL IMPACT

Investing in major improvement and renovation of these two facilities should help control operating expenses, maintain revenue and provide additional recreational opportunities.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 0	$ 0	$ 0	$ 0
Supplies and Materials	5,405	0	0	0
Travel and Training	270	0	0	0
Intragovernmental Charges	0	0	0	0
Utilities, Services, & Misc.	52,049	393,000	393,000	246,000
Capital	0	0	0	0
Other	0	14,960	14,960	0
Total	$ **57,724**	$ **407,960**	$ **407,960**	$ **246,000**

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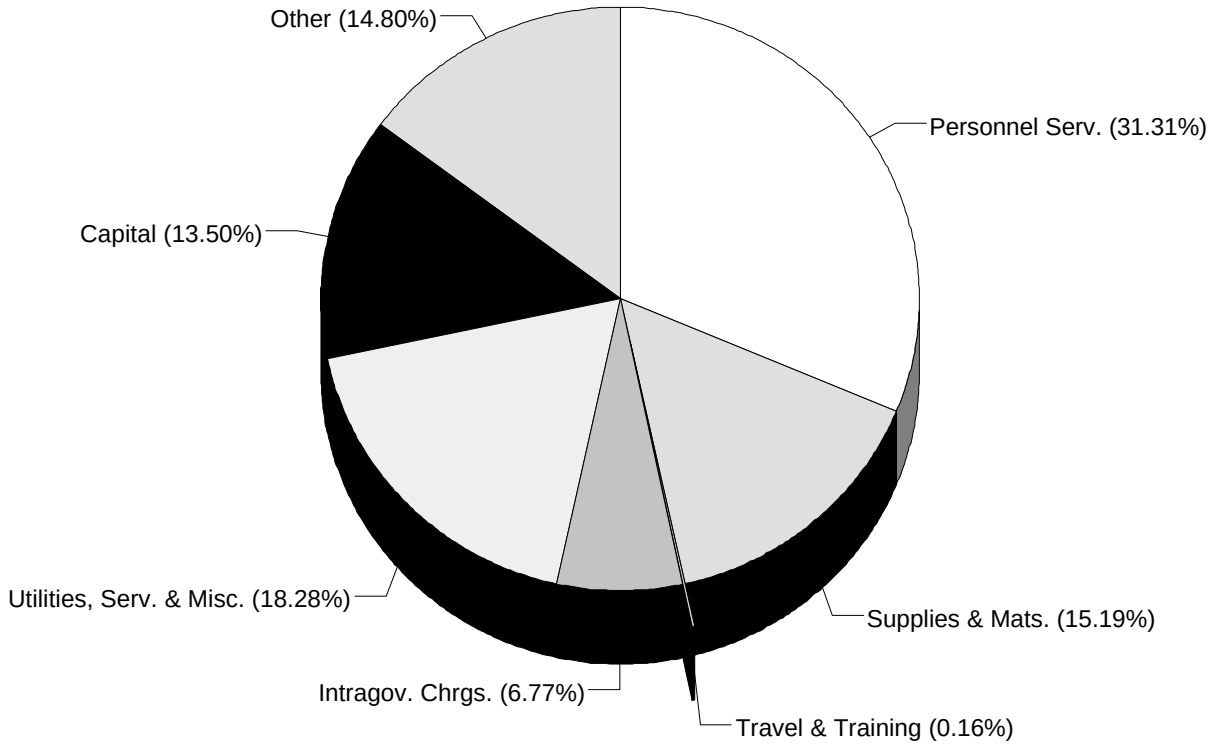
Public Works

Department

City of Columbia

Columbia, Missouri

Public Works Department - Summary



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 11,928,853	$ 12,943,577	$ 13,015,291	$ 13,577,321	4.9%
Supplies & Materials	5,232,582	6,322,510	5,991,552	6,586,722	4.2%
Travel & Training	28,566	52,084	51,711	68,338	31.2%
Intragovernmental Charges	3,069,475	2,766,128	2,759,568	2,933,988	6.1%
Utilities, Services & Misc.	10,111,323	14,029,993	13,991,499	7,926,326	-43.5%
Capital	1,511,619	1,986,853	1,894,673	5,855,781	194.7%
Other	5,873,590	5,898,692	6,027,636	6,416,961	8.8%
Total	**37,756,008**	**43,999,837**	**43,731,930**	**43,365,437**	**-1.4%**
Summary					
Operating Expenses	23,895,253	26,353,095	26,035,374	28,036,095	6.4%
Non-Operating Expenses	4,387,265	4,431,733	4,566,728	4,937,136	11.4%
Debt Service	1,504,660	1,491,159	1,498,158	1,504,025	0.9%
Capital Additions	1,231,706	1,827,353	1,735,173	1,891,255	3.5%
Capital Projects	6,737,124	9,896,497	9,896,497	6,996,926	-29.3%
Total Expenses	**$ 37,756,008**	**$ 43,999,837**	**$ 43,731,930**	**$ 43,365,437**	**-1.4%**

PUBLIC WORKS DEPARTMENT - SUMMARY

110-60 to 110-69, 553 to 558, 671, 672

DEPARTMENT DESCRIPTION

The Public Works Department operates and manages the Engineering, Street, Traffic, and Protective Inspection Divisions; Public Transportation; Columbia Regional Airport; Sanitary Sewer Utility; Parking Utility; Solid Waste; Storm Water Utility; Custodial and Building Maintenance Services; and Fleet Operations. Also, the Department is responsible for plans and specifications, contract management, and inspection of all public improvements made by the City of Columbia to ensure that the improvements are completed according to the specifications of a timely basis and in the most cost effective manner possible.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

It is expected that voter approved street and bridge projects financed by 1/4% sales tax funds will be completed or under construction during FY 2000. Construction of the November 1997 voter approved sanitary sewer improvement projects are well underway with Wetland Treatment Unit #4 expected to become operational during the latter summer months of the year 2000. Continued emphasis on sidewalk construction including filling the gaps in sidewalks along collector and arterial streets continues. Storm water construction projects will continue with the influx of funding from the State Storm Water Grant Program and the Storm Water Utility. Monitoring of operation and maintenance techniques for increased productivity and cost reductions will be continued throughout the Department.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
General Fund Operations	77.30	77.73	77.73	77.73
Public Transportation Fund	24.20	29.60	29.60	30.60
Regional Airport Fund	14.00	14.00	14.00	16.00
Sanitary Sewer Utility Fund	51.15	51.74	51.74	52.24
Parking Facilities Fund	5.50	5.60	5.60	5.60
Solid Waste Utility Fund	61.25	73.25	73.25	73.25
Storm Water Utility Fund	8.00	8.43	8.43	8.93
Custodial & Maintenance Serv. Fund	8.00	8.00	8.00	8.00
Fleet Operations Fund	21.85	22.90	22.90	22.90
Total Personnel	**271.25**	**291.25**	**291.25**	**295.25**
Permanent Full-Time	270.00	287.00	287.00	290.00
Permanent Part-Time	1.25	4.25	4.25	5.25
Total Permanent	**271.25**	**291.25**	**291.25**	**295.25**

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Public Works - General Fund Operations

110-60 to 110-69

DEPARTMENT DESCRIPTION

The General Fund Public Works Operations are charged with the traditional municipal public works functions of street, sidewalk, traffic system maintenance and operations, as well as building and construction inspections. In addition, engineering, survey, and right-of-way responsibilities are located in this office. Coordination, inspection and management of all public improvements are done through this office.

DEPARTMENT OBJECTIVES

Administration & Engineering: Design, construction and management of the public infrastructure in a professional and cost effective manner.

Streets: To ensure all city streets are safe and passable to the traveling public.

Traffic: Provide, improve and maintain traffic control devices to allow the safe and efficient movement on city streets.

Parking Enforcement: Create and assure parking turnover occurs in the enforcement area; and enforcement of no parking regulations in hazardous locations.

Protective Inspection: Protection of the public by assuring compliance of all building, rental housing, zoning, sign, and subdivision codes through the city.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 3,404,204	$ 3,622,195	$ 3,579,380	$ 3,739,157
Supplies & Materials	815,791	1,110,331	1,002,690	1,105,644
Travel & Training	9,388	13,396	13,460	14,243
Intragovernmental Charges	327,010	270,790	275,590	438,447
Utilities, Services & Misc.	608,010	555,902	536,014	563,041
Capital	291,803	461,321	408,104	376,980
Other	0	0	0	0
Total	**5,456,206**	**6,033,935**	**5,815,238**	**6,237,512**
Summary				
Operating Expenses	5,164,403	5,572,614	5,407,134	5,860,532
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	291,803	461,321	408,104	376,980
Capital Projects	0	0	0	0
Total Expenses	**$ 5,456,206**	**$ 6,033,935**	**$ 5,815,238**	**$ 6,237,512**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Administration & Engineering	23.75	24.18	24.18	24.18
Streets & Sidewalks	34.80	34.80	34.80	34.80
Protective Inspection	14.75	14.75	14.75	14.75
Parking Enforcement	4.00	4.00	4.00	4.00
Total Personnel	**77.30**	**77.73**	**77.73**	**77.73**
Permanent Full-Time	77.30	77.73	77.73	77.73
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**77.30**	**77.73**	**77.73**	**77.73**

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Engineering: (1)			
Miles of Streets Constructed/Inspected in New Developments	4.86	7.00	7.00
Miles of Sanitary Sewers Constructed/Inspected in New Developments	6.07	9.00	10.00
Miles of Sanitary Sewers Constructed/Inspection for BCRSD	4.23	6.00	5.00
Miles of Streets Constructed/Rebuilt by City Contract (survey, design, contract admin., inspected)	0.00	3.80	2.00
Miles of Sanitary Sewers Constructed/Rebuilt by City Contract (survey, design, contract admin., inspected)	0.67	8.70	6.00
No. of Site Plans, Construction Plans, & Plats Reviewed	478	600	700
No. of Excavation Permits Issued	913	1,000	1,000
No. of Flood Plain Development Permits Reviewed	29	40	40
Streets:			
Street Segments Resurfaced/Repaired	377	245	245
Service/Maintenance Cuts Repaired	256	300	300
Tons of Asphalt Used **(2)**	10,700	10,500	10,500
Snow Removal Hours	3,423	2,100	2,100
Tons of Salt/Cinders Used	1,100/2,400	1,200/2,700	1,200/2,700
Street Sweeping Miles/Loads	N/A	8,500/3,000	8,500/3,000
Special Projects for Other Depts/Division Hours	12,327	12,000	12,000
Traffic (Control Operations)			
Signs Installed	352	450	450
Signs Replaced	1,144	1,100	1,100
Signing Hours	4,185	2,900	2,900
Striping (Miles of painting)			
Contracted striping	65	65	65
In-house striping	170	170	170
Other Painting (gallons of paint)	600	600	600
Parking Lots & Sidewalks:			
Snow Removal Hours	375	375	375
Cleaning Hours	3,200	0	0
Signal Maintenance/Installation Hours	2,059	2,200	2,200
Traffic Studies Hours	1,140	300	300
Parking Enforcement:			
Parking Tickets:			
Expired Meter Tickets	37,386	38,000	38,000
Uniform Tickets	10,396	11,000	11,000
Warnings Issued	148	130	130
Overtime Enforcement:			
Ticket Issued	6,442	6,500	6,500
Vehicles Chalked	113,346	82,000	82,000
SCOFFLAW Enforcement: Tows or Boots	141	122	122
Protective Inspection			
No. of Permits Issued (Bldg., Elect., Plumb., Sign, ROW)	6,000	6,200	6,200
No. of Rental Inspections	7,000	7,500	7,500
No. of Housing inspections	300	300	300
No. of Building Inspections	21,000	21,500	21,500
No. of Violations Referred for Prosecution:			
Rental	150	150	150
Signs	5	5	5
Zoning	5	5	5

(1) Engineering Division measurements and indicators are based on a calendar year.
(2) Tons of asphalt does not include overlay.

COMPARATIVE DATA - ADMIN/ENGINEERING

	Columbia, MO	Springfield, MO	Lawrence, KS	Norman, OK	Little Rock, AR	Boulder, CO
Admin/Engineering:						
Population	**79,082**	**142,898**	**74,244**	**93,019**	**175,303**	**90,543**
Number of Employees	33	44	11	13	40	29
Employees Per 1,000 Population	0.417	0.308	0.148	0.140	0.228	0.320
Operating Budget	$2,164,455	$2,477,482	$710,989	$709,870	$4,078,526	$3,776,900
Capital Improvement Budget:						
Streets/Sidewalks	$7,581,973	$958,333	$2,640,000	$4,638,013	$40,000,000	$3,900,000
Sanitary Sewers	$8,375,400	$4,800,000	$9,449,000	$14,481,563	*	$425,000
Storm Water	$1,995,700	$3,500,000	$755,000	$2,475,058	*	$1,980,000

* Five year estimate for streets/sidewalks, sanitary sewer and storm water projects.

NOTES:

Springfield, MO:
1) Engineering division is in process of creating land disturbance and landscaping ordinances.
2) Inspectors are being transferred to their street and sanitary sewer maintenance divisions, six to each division.
3) Seven administrative people in an admin. division (Included with budget figures) with the Director of Public Works.
4) Updated 1999.

Lawrence, KS:
1) Street, Sanitary Sewer, and Storm Sewer design and ROW acquisition are contracted.
2) No landscaping or land disturbance activities are done.
3) Traffic is a separate division.
4) Street repair and overlay is funded outside of engineering department, but has been included in street and sidewalk CIP.
5) Sanitary sewer budget includes $6.9 million waste water treatment plant expansion.
6) Updated 1999.

Norman, OK:
1) Primary function of engineers and surveyors is to manage projects with consultants.
2) Engineering division does water utility work.
3) Sidewalks are the responsibility of the property owner.
4) Hires out all of their ROW acquisition, surveying and project design.
5) Updated 1999.

Little Rock, AR:
1) ROW acquisition and traffic engineering are handled by a separate division.
2) Street, storm water, and grant project design are done only if the designs are small, otherwise the designs are subcontracted. This applies also to land and design surveys.
3) Design review of sanitary sewers, land disturbance and landscaping are handled by another department.
4) Inspection of private development projects is only done in the ROW, and inspection of land disturbance and landscaping are handled by another department.
5) Updated 1998.

Boulder, CO:
Four main divisions: Administration, Utility, Transportation, Development, and Inspection Services.
1) Engineering division does water utility design as well.
2) Separate divisions do development design and inspection work.
3) Updated 1998.

COMPARATIVE DATA - STREET DIVISION

	Columbia, MO	Springfield, MO	Indepen-dence, MO	St. Charles, MO	Joplin, MO	Ames, IA
Street Division:						
Population	**79,082**	**142,898**	**116,832**	**58,166**	**44,612**	**48,415**
Number of Employees	34.80	62.00	45.00	36.00	23.00	18.00
Employees Per 1,000 Population	0.440	0.434	0.385	0.619	0.516	0.372
No. of Seasonal Employees	7	6	0	5	9	4
Miles of Street (Centerline)	326	750	591	220	500	184
Employees per Centerline Mile	0.107	0.083	0.076	0.163	0.046	0.097
Traffic Division:						
No. of Signalized Intersections	33	140	40	38	42	56
No. of Seasonal Employees	1	4	0	0	1	5

COMPARATIVE DATA - PARKING ENFORCEMENT

	Columbia, MO	Jefferson City, MO	Boulder, CO	Iowa City, IA	Lincoln, NE	Norman, OK
Parking Enforcement:						
Population	**79,082**	**34,911**	**90,543**	**60,897**	**213,088**	**93,019**
Number of Employees	4	3	13	7	7	0
Employees Per 1,000 Population	0.051	0.086	0.138	0.115	0.033	0.000
No. of Parking Spaces	3,313	2,943	3,126	3,186	7,305	750

COMPARATIVE DATA - PROTECTIVE INSPECTION

	Columbia, MO	Springfield, MO	Ames, IA	St. Joseph, MO	Champaign, IL
Protective Inspection:					
Population	**79,082**	**142,898**	**48,415**	**69,622**	**64,280**
Number of Employees	15	26	8	8	8
Employees Per 1,000 Population	0.190	0.170	0.165	0.110	0.124
No. of Building Inspections	27,912	28,924	9,750	5,105	6,010

NOTES:
Number of inspections for Columbia includes zoning, signs, complaints, housing and rental inspections.
- The City of Champaign and the City of St. Joseph do not have a rental inspection program.
- None of the comparable cities inspection department does CDBG inspections or technical support.
- Zoning enforcement at St. Joseph and Champaign is done by the planning department.
- Champaign's Planning Department inspects signs.
- Springfield's rental inspections are done by Health Department.

Public Works - Administration and Engineering

110-6010 to 110-6019

DESCRIPTION

The Administration section provides for the management of all divisions and functions of the Department including Engineering, Protective Inspection, Streets, Parking, Custodial and Maintenance Services, Fleet Operations, Regional Airport, Traffic, Transit, Sanitary Sewer, Solid Waste, Public Improvements, and Right-of-Way acquisition. The Engineering Division provides survey, design, contract administration and inspection of various public improvement projects, review of subdivision improvements, issuance of permits and inspection of all construction on public right-of-way.

HIGHLIGHTS / SIGNIFICANT CHANGES

It is expected that voter approved street and bridge projects financed by 1/4% sales tax funds will be completed or under construction during FY 2000. Construction of the November 1997 voter approved sanitary sewer improvement projects are well underway with Wetland Treatment Unit #4 expected to become operational during the latter summer months of the year 2000. Emphasis will continue to be placed on sidewalk construction, including filling the gaps in sidewalks along collector and arterial streets, storm water construction projects, improvement projects at Columbia Regional Airport, and implementation of the Bear Creek & Hinkson Creek Trail Enhancement projects.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 1,217,416	$ 1,304,881	$ 1,304,909	$ 1,351,025
Supplies and Materials	60,715	61,032	61,362	61,938
Travel and Training	6,576	6,475	6,475	6,152
Intragovernmental Charges	69,410	99,087	99,087	162,302
Utilities, Services, & Misc.	40,429	63,920	63,361	86,270
Capital	32,026	20,250	20,250	41,350
Other	0	0	0	0
Total	**$ 1,426,572**	**$ 1,555,645**	**$ 1,555,444**	**$ 1,709,037**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
5901 - Director of Public Works	1.00	1.00	1.00	1.00
5104 - Chief Engineer	0.75	0.75	0.75	0.75
5103 - Traffic Engineer	1.00	1.00	1.00	1.00
5102 - Civil Engineer II	3.00	3.00	3.00	3.00
5101 - Civil Engineer I	0.00	0.33	0.33	0.33
5023 - City Land Surveyor	1.00	1.00	1.00	1.00
5012 - Right-of-Way Agent	1.00	1.00	1.00	1.00
5007 - Arborist	1.00	1.00	1.00	1.00
5005 - Engineering Aide V	1.00	1.00	1.00	1.00
5003 - Engineering Aide III	2.00	2.00	2.00	2.00
5002 - Engineering Aide II	6.00	6.00	6.00	6.00
5001 - Engineering Aide I	1.00	1.00	1.00	1.00
4203 - Management Support Spec.	1.00	1.00	1.00	1.00
4201 - Financial Mgmt. Spec.	0.00	0.10	0.10	0.10
1101 - Administrative Secretary	1.00	1.00	1.00	1.00
1003 - Admin. Support Assistant III	2.00	2.00	2.00	2.00
1002 - Admin. Support Assistant II	1.00	1.00	1.00	1.00
Total Personnel	**23.75**	**24.18**	**24.18**	**24.18**
Permanent Full-Time	23.75	24.18	24.18	24.18
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**23.75**	**24.18**	**24.18**	**24.18**

Public Works - Streets & Sidewalks

110-6020 to 110-6029

DESCRIPTION

The Street Division provides maintenance of 51.3 miles of unimproved streets and 274.8 miles of improved streets, snow removal on all City streets, mechanical and manual street cleaning, mowing of public right-of-ways, and utility service cut repairs. The Traffic Maintenance Division fabricates, installs and maintains traffic control and street name signs, pavement marking and curb painting, and traffic signal maintenance.

HIGHLIGHTS / SIGNIFICANT CHANGES

Continued emphasis will be given to our normal street maintenance program, including asphalt overlay and sealcoating of improved streets. $200,000 is again being budgeted for contractual street maintenance work in order to improve the overall condition of Columbia's streets. The pilot project for contractual street line striping in FY 1997 allowed cost and performance data from in-house and contracted striping activities to be compared. This information is providing a sound basis for decisions concerning future pavement marking.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 1,437,344	$ 1,489,505	$ 1,501,934	$ 1,527,744
Supplies and Materials	720,718	993,509	901,455	985,477
Travel and Training	1,338	4,333	4,107	4,227
Intragovernmental Charges	218,362	142,392	147,192	148,864
Utilities, Services, & Misc.	544,503	455,281	438,695	437,304
Capital	253,806	438,884	385,715	317,630
Other	0	0	0	0
Total	**$ 3,176,071**	**$ 3,523,904**	**$ 3,379,098**	**$ 3,421,246**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
5104 - Chief Engineer	0.25	0.25	0.25	0.25
3033 - Traffic Signal Technician	1.00	1.00	1.00	1.00
2401 - Maintenance Assistant I	1.00	1.00	1.00	1.00
2310 - Public Works Supervisor II	2.00	2.00	2.00	2.00
2309 - Public Works Supervisor I45	1.00	1.00	1.00	1.00
2308 - Streets Superintendent	1.00	1.00	1.00	1.00
2307 - Public Works Supervisor III	2.00	2.00	2.00	2.00
2305 - Public Works Supervisor I	1.00	1.00	1.00	1.00
2303 - Equipment Operator III	3.00	3.00	3.00	3.00
2300 - Equipment Operator II	11.00	11.00	11.00	11.00
2299 - Equipment Operator I	10.00	10.00	10.00	10.00
2003 - Custodian	0.20	0.20	0.20	0.20
1004 - Administrative Support Supv.	0.15	0.15	0.15	0.15
1003 - Admin. Support Assistant III	0.80	0.80	0.80	0.80
1002 - Admin. Support Assistant II	0.40	0.40	0.40	0.40
1001 - Admin. Support Assistant I	0.00	0.00	0.00	0.00
Total Personnel	**34.80**	**34.80**	**34.80**	**34.80**
Permanent Full-Time	34.80	34.80	34.80	34.80
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**34.80**	**34.80**	**34.80**	**34.80**

Public Works - Protective Inspection

110-6030

DESCRIPTION

Protective Inspection is responsible for administering the building, electrical, plumbing and mechanical, zoning, sign, subdivision, housing and rental unit conservation ordinances. This Division also reviews plans and issues permits, including occupancy permits following appropriate inspections. Staff assistance is provided to Code Revision Committees and appeal boards such as the Zoning Board of Adjustment and licensing boards. Inspectors recommend improvements and monitor contracts in Community Development Block Grant areas for upgrading single-family dwelling units.

HIGHLIGHTS / SIGNIFICANT CHANGES

Inspection services will continue at current levels. Emphasis will continue to be placed on in-house training of inspectors. The new HTE computer system will be fully implemented during this fiscal year. Currently, the building permit module is being used. Efforts will be made in conjunction with HTE personnel to resolve problems in the system concerning multiple residential permits. The Code Enforcement module will be brought on line during this fiscal year. Efforts will be made to improve and simplify the rental housing application process.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 626,428	$ 693,689	$ 638,458	$ 722,100
Supplies and Materials	31,976	52,285	36,368	53,933
Travel and Training	1,474	2,588	2,878	3,854
Intragovernmental Charges	38,738	28,432	28,432	125,902
Utilities, Services, & Misc.	22,978	35,111	32,368	37,829
Capital	2,331	2,187	2,139	18,000
Other	0	0	0	0
Total	**$ 723,925**	**$ 814,292**	**$ 740,643**	**$ 961,618**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
4102 - Plan Reviewer	1.00	1.00	1.00	1.00
3205 - Building Regulations Supv.	0.75	0.75	0.75	0.75
3204 - Chief Building Inspector	1.00	1.00	1.00	1.00
3203 - Senior Inspector	2.00	2.00	2.00	2.00
3202 - Building Inspector	8.00	8.00	8.00	8.00
1003 - Admin. Support Assistant III	2.00	2.00	2.00	2.00
Total Personnel	**14.75**	**14.75**	**14.75**	**14.75**
Permanent Full-Time	14.75	14.75	14.75	14.75
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**14.75**	**14.75**	**14.75**	**14.75**

Public Works - Parking Enforcement

110-6420

DESCRIPTION

The Parking Enforcement Division is responsible for administering the parking ordinances of the City parking control enforcement in the central business district and metered University campus streets. The Parking Enforcement Section is responsible for enforcing the parking and loading zone ordinances adopted by the City Council which seek to ensure adequate parking for downtown employees, customers, and businesses; and works with the City Prosecutor, affected businesses, and consumers in the identification and mitigation of problematic enforcement zones.

HIGHLIGHTS / SIGNIFICANT CHANGES

Emphasis will continue on enforcing parking ordinances to optimize parking in the downtown and university areas, thereby improving traffic flow and enhancing the economic viability of the central business district.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 123,016	$ 134,120	$ 134,079	$ 138,288
Supplies and Materials	2,382	3,505	3,505	4,296
Travel and Training	0	0	0	10
Intragovernmental Charges	500	879	879	1,379
Utilities, Services, & Misc.	100	1,590	1,590	1,638
Capital	3,640	0	0	0
Other	0	0	0	0
Total	**$ 129,638**	**$ 140,094**	**$ 140,053**	**$ 145,611**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
3021 - Parking Enforcement Officer	4.00	4.00	4.00	4.00
Total Personnel	**4.00**	**4.00**	**4.00**	**4.00**
Permanent Full-Time	4.00	4.00	4.00	4.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**4.00**	**4.00**	**4.00**	**4.00**

Public Transportation - Summary

Fund 553

DEPARTMENT DESCRIPTION

Columbia Transit (CT) operates to provide public transportation to as many citizens as possible at the lowest cost while maintaining timely and dependable service.

DEPARTMENT OBJECTIVES

To provide mass transportation to as many citizens as possible at the lowest cost while maintaining timely and dependable service.

APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 1,353,123	$ 1,263,030	$ 1,304,663	$ 1,369,261
Supplies & Materials	431,961	497,983	410,729	528,965
Travel & Training	2,269	3,594	3,535	6,005
Intragovernmental Charges	521,014	386,250	390,252	425,043
Utilities, Services & Misc.	285,427	310,471	290,296	314,774
Capital	72,797	309,008	309,008	3,892,654
Other	188,964	187,093	187,093	184,590
Total	**2,855,555**	**2,957,429**	**2,895,576**	**6,721,292**
Summary				
Operating Expenses	2,571,574	2,461,228	2,399,375	2,643,948
Non-Operating Expenses	188,964	187,193	187,193	184,690
Debt Service	0	0	0	0
Capital Additions	72,797	224,508	224,508	3,128
Capital Projects	22,220	84,500	84,500	3,889,526
Total Expenses	$ **2,855,555**	$ **2,957,429**	$ **2,895,576**	$ **6,721,292**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Columbia Transit	14.06	19.46	19.46	19.21
Paratransit System	6.63	6.63	6.63	8.63
University Shuttle	3.51	3.51	3.51	2.76
Total Personnel	**24.20**	**29.60**	**29.60**	**30.60**
Permanent Full-Time	23.70	26.85	26.85	27.85
Permanent Part-Time	0.50	2.75	2.75	2.75
Total Permanent	**24.20**	**29.60**	**29.60**	**30.60**

Public Transportation - Summary

Fund 553

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Fixed Routes:			
Unlinked Passenger Trips	671,042	620,000	700,000
Total Actual Vehicle Miles	458,634	440,000	440,000
Total Actual Vehicle Hours	30,101	29,500	29,500
Total Actual Revenue Miles	430,959	405,000	405,000
Total Actual Scheduled Revenue Miles	432,380	410,995	410,995
Total Actual Scheduled Revenue Hours	27,956	27,956	27,956
Number of Road calls	75	120	120
Fuel Consumptions (in Gallons)	89,840	85,000	85,000
Wheelchair Loadings	5,498	5,900	5,900
Lift Failures	13	20	20
Missed Routes	31	25	25
Average Cost/Revenue Mile	$3.82	N/A	N/A
Average Cost Per Passenger	$2.86	N/A	N/A
ParaTransit:			
Unlinked Passenger Trips	25,446	21,500	27,000
Total Actual Vehicle Miles	170,227	125,000	180,000
Total Vehicle Hours	13,936	13,000	14,000
Number of Road Calls	36	24	30
Fuel Consumption	25,052	23,700	25,000
Average Cost/Revenue Mile	$2.76	N/A	N/A
Average Cost Per Passenger	$14.87	N/A	N/A

COMPARATIVE DATA

	Columbia, MO	St. Joseph, MO	Iowa City, IA	Springfield, MO	Fayetteville, AR	Ames, IA
Population	**79,082**	**69,622**	**60,897**	**142,898**	**53,300**	**48,415**
Number of Employees*	41	47	56	94	37	63
Employees Per 1,000 Population	0.518	0.675	0.920	0.658	0.694	1.301
Regular Route Fare	$0.50	$0.60	$0.75	$0.75	FREE	$0.75**
Trips Per Employee	N/A	7,021	29,655	10,813	46,324	48,015
Annual Ridership:						
Regular Route	475,602	330,000	1,660,000	1,000,000	1,700,000	3,000,000
Demand Responsive	18,932	N/A	60,000	16,500	14,000	24,000
Operating Cost Per Passenger:						
Regular Route	N/A	$6.62	$1.52	$3.76	$0.49	$0.71
Demand Responsive	N/A	N/A	$9.53	$29.87	$10.16	$14.65

* Full Time Equivalents
** $0.35 for I.S.U. Students

Public Transportation - Columbia Transit

553-6110

DESCRIPTION

This Division is responsible for all transit services except contracted University Shuttle services and Para-transit. Scheduled transit service is provided on four cross town routes and on a.m./p.m. commuter route. Special services are offered during MU home football games.

HIGHLIGHTS / SIGNIFICANT CHANGES

Ridership increases, that have occurred the previous two fiscal years, continued in FY 1999 at a some what slower rate. On-time continues to improve further enhancing the Columbia Transit's pulse/timed transfer system that optimizes travel throughout the city. An estimated ridership of 750,000 will be provided in FY 2000. New buses will enter service in the third quarter FY 2000.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 886,548	$ 796,075	$ 846,655	$ 795,996
Supplies and Materials	333,425	382,415	311,106	410,484
Travel and Training	2,269	3,489	3,430	4,255
Intragovernmental Charges	518,094	376,559	380,561	408,163
Utilities, Services, & Misc.	208,093	256,116	226,215	257,396
Capital	72,797	132,508	132,508	3,128
Other	188,964	187,093	187,093	184,590
Total	**$ 2,210,190**	**$ 2,134,255**	**$ 2,087,568**	**$ 2,064,012**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
4702 - Transportation Manager	0.50	0.50	0.50	0.50
4201 - Financial Mgmt Spec.	0.00	0.15	0.15	0.15
2505 - Transportation Supervisor	0.62	0.62	0.62	0.62
2504 - Bus Dispatcher	1.25	1.25	1.25	2.25
2502 - Bus Driver	10.25	15.50	15.50	14.25
2306 - Public Works Supervisor II	0.62	0.62	0.62	0.62
2102 - Vehicle Service Worker	0.62	0.62	0.62	0.62
2003 - Custodian	0.20	0.20	0.20	0.20
1001 - Admin. Support Assistant I	0.00	0.00	0.00	0.00
Total Personnel	**14.06**	**19.46**	**19.46**	**19.21**
Permanent Full-Time	14.06	17.21	17.21	16.96
Permanent Part-Time	0.00	2.25	2.25	2.25
Total Permanent	**14.06**	**19.46**	**19.46**	**19.21**

Public Transportation - Paratransit System

553-6120

DESCRIPTION

The Para-transit system provides service to persons with a disability that prevents them from riding the regular fixed route buses. It is supplemental to the fixed route services and is required by the Americans with Disabilities Act (ADA).

HIGHLIGHTS / SIGNIFICANT CHANGES

This system provides "curb to curb" service and is demand responsive. Users of the system must be certified as ADA eligible. The system provides service to certified riders anywhere within the City; however, users inside the ADA 3/4-mile para-transit zone have priority over users outside the ADA para-transit zone. Para-Transit service is provided by eight mini buses that are lift equipped. Ridership on the system has been increasing continuously since its inception in January 1993. An estimated 25,000 trips will be provided.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 289,634	$ 268,596	$ 305,735	$ 378,022
Supplies and Materials	59,736	58,726	52,370	59,229
Travel and Training	0	105	105	1,500
Intragovernmental Charges	0	6,491	6,491	11,837
Utilities, Services, & Misc.	34,024	28,605	25,105	30,855
Capital	0	92,000	92,000	0
Other	0	0	0	0
Total	**$ 383,394**	**$ 454,523**	**$ 481,806**	**$ 481,443**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
2505 - Transportation Supervisor	0.25	0.25	0.25	0.25
2504 - Bus Dispatcher	0.50	0.50	0.50	0.50
2502 - Bus Driver	4.00	4.00	4.00	6.00
2306 - Public Works Supervisor II	0.13	0.13	0.13	0.13
2102 - Vehicle Service Worker	0.25	0.25	0.25	0.25
1002 - Admin. Support Assistant II	1.50	1.50	1.50	1.50
1001 - Admin. Support Assistant I	0.00	0.00	0.00	0.00
Total Personnel	**6.63**	**6.63**	**6.63**	**8.63**
Permanent Full-Time	6.13	6.13	6.13	8.13
Permanent Part-Time	0.50	0.50	0.50	0.50
Total Permanent	**6.63**	**6.63**	**6.63**	**8.63**

Public Transportation - University Shuttle

553-6130

DESCRIPTION

This service provides transportation service from outlying parking facilities to the University campus areas, and is reimbursed fully through a contract with the University.

HIGHLIGHTS / SIGNIFICANT CHANGES

Contracted shuttle bus services are provided to Hearnes parking lot and to Trowbridge parking lot for students and employees. During the 1998 school year, 7,500 hours of services were provided and ridership was 1,000,000 passengers. Columbia Transit is working with the University to meet its changing transit demands. New buses will enter service in FY 2000.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 176,941	$ 198,359	$ 152,273	$ 195,243
Supplies and Materials	38,800	56,842	47,253	59,252
Travel and Training	0	0	0	250
Intragovernmental Charges	2,920	3,200	3,200	5,043
Utilities, Services, & Misc.	21,090	25,750	38,976	26,523
Capital	0	0	0	0
Other	0	0	0	0
Total	**$ 239,751**	**$ 284,151**	**$ 241,702**	**$ 286,311**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
2505 - Transportation Supervisor	0.13	0.13	0.13	0.13
2504 - Bus Dispatcher	0.25	0.25	0.25	0.25
2502 - Bus Driver	2.75	2.75	2.75	2.00
2306 - Public Works Supervisor II	0.25	0.25	0.25	0.25
2102 - Vehicle Service Worker	0.13	0.13	0.13	0.13
Total Personnel	**3.51**	**3.51**	**3.51**	**2.76**
Permanent Full-Time	3.51	3.51	3.51	2.76
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**3.51**	**3.51**	**3.51**	**2.76**

Public Transportation-Capital Projects

553-6188

MAJOR PROJECTS

Columbia Transit continues to update its fleet and facilities by leveraging local funds with available FTA grants.

FISCAL IMPACT

Columbia Transit attempts to maintain a prudent replacement schedule to ensure a fleet that does not require extensive resources to maintain. The replacement of vehicles is greatly influenced by the availability of federal funds as well as local dollars. The significant replacement of the bus fleet in FY2000 is possible because of the availablility of grant funds. Future maintenance costs should be reduced because of this upgrade in the bus fleet.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 0	$ 0	$ 0	$ 0
Supplies and Materials	0	0	0	0
Travel and Training	0	0	0	0
Intragovernmental Charges	0	0	0	0
Utilities, Services, & Misc.	22,220	0	0	0
Capital	0	84,500	84,500	3,889,526
Other	0	0	0	0
Total	$ **22,220**	$ **84,500**	$ **84,500**	$ **3,889,526**

Regional Airport Fund - Summary

Fund 554

DEPARTMENT DESCRIPTION

The purpose of the Columbia Regional Airport is to provide safe and usable Airport facilities for the operation of commercial, general aviation and military aircraft, and to foster and create a healthy environment so that the community may access the national air transportation system and promote the economic growth of the region.

DEPARTMENT OBJECTIVES

To prudently protect the taxpayers' investment by managing the Airport in strict accordance with FAA regulations by providing a certified airport which consists of a fully staffed fire and law enforcement office, maintenance, and administration. To offer a safe, serviceable, and attractive place for air travelers, commercial airlines, general aviation, charter services, air cargo, and supporting tenants; and to implement innovative ways to increase revenues, procure new airline services, and increase the traffic flow through the facility.

APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 661,840	$ 692,949	$ 717,673	$ 748,822
Supplies & Materials	68,832	118,125	102,897	132,368
Travel & Training	1,531	5,194	4,552	13,914
Intragovernmental Charges	138,924	100,239	92,890	114,129
Utilities, Services & Misc.	958,287	524,911	488,226	274,791
Capital	34,030	19,673	17,779	17,342
Other	462,649	460,881	460,881	399,490
Total	**2,326,093**	**1,921,972**	**1,884,898**	**1,700,856**
Summary				
Operating Expenses	984,296	1,091,818	1,056,638	1,187,224
Non-Operating Expenses	462,649	460,881	460,881	399,490
Debt Service	0	0	0	0
Capital Additions	34,030	19,673	17,779	17,342
Capital Projects	845,118	349,600	349,600	96,800
Total Expenses	$ **2,326,093**	$ **1,921,972**	$ **1,884,898**	$ **1,700,856**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Administration	2.00	2.00	2.00	2.00
Airfield Areas	4.00	4.00	4.00	4.00
Terminal Areas	1.00	1.00	1.00	1.00
Public Safety	7.00	7.00	7.00	9.00
Snow Removal	0.00	0.00	0.00	0.00
Total Personnel	**14.00**	**14.00**	**14.00**	**16.00**
Permanent Full-Time	14.00	14.00	14.00	16.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**14.00**	**14.00**	**14.00**	**16.00**

Regional Airport Fund - Summary

Fund 554

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Airport Public Safety:			
No. of Annual Airfield Operations	42,150	37,000	45,000
No. of Based Aircraft	65	75	78
Annual No. of Enplaned Passengers	28,707	32,000	56,000
Annual No. of Deplaned Passengers	28,944	32,000	56,000
No. of Air Carrier Operations	2,627	2,700	5,700
Airport Maintenance:			
Sq. Yards of Runway Surface	387,000	387,000	454,500
Hours of Snow Removal Activities	750	750	800
Tons of Sand/Chemical Deicing Utilized	400	400	450

COMPARATIVE DATA

	Columbia, MO	Burlington, IA	Dubuque, IA	Mason City, IA	Tupelo, MS	Joplin, MO
Population *	**334,000**	**130,000**	**200,000**	**320,000**	**160,000**	**137,000**
Number of Employees	14	5	22	5	10	6
Employees Per 1,000 Population	0.042	0.038	0.110	0.016	0.063	0.044
No. of Annual Enplanements	28,707	20,879	44,666	15,559	18,957	35,260
No. of Carriers	1	2	3	1	1	2
Annual Ground Rent Rate	0.08/sq ft	0.10/sq ft	0.15/sq ft	0.10/sq ft	0.33/sq ft	0.067/sq ft
Landing Fee Per 1,000 #GLW	0.78	0.60	0.84	0.56	0.75	0.42

* Populations shown are service area populations, not city populations.

Airport - Administration

554-6210

DESCRIPTION

Airport Administration is responsible for the overall operation and management of the Columbia Regional Airport. As part of the Public Works Department, Airport Administration works closely with other City departments, the Missouri Highway and Transportation Department, and the Federal Aviation Administration. Airport Administration is responsible for negotiating and managing Airport real estate leases, concessionaire contracts, and collecting Airport revenues. Airport Administration handles public relations activities, Airport improvement and development projects, and oversees the operation of the Public Safety and Airport Maintenance Programs.

HIGHLIGHTS / SIGNIFICANT CHANGES

The airport master plan will be updated during FY 2000. This plan was last updated in September, 1989. A consultant was selected during FY 1999 and FAA funding has been applied for. Upon FAA and Council approval, the master plan update contract will be executed and airport administration will assist as necessary in the development of the plan. This updated document will be a valuable planning guide for future development at the airport. During FY 1999, Ozark Air Lines announced it would locate its corporate headquarters and maintenance hangar/shops at the Columbia Regional Airport; this required accelerating the timing of planned commercial aircraft parking apron construction into FY 2000. Federal, State and private funds have been secured for this and related projects. Airport Administration will continue to work closely with all aspects of FAA funding and their corresponding Airport Improvement Plan (AIP) projects. Staff will be working on the retention and expansion of current tenants and marketing to acquire new tenants, either aviation or non-aviation related. The number one priority will continue to be additional air transportation to and from Columbia Regional Airport.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 84,980	$ 101,898	$ 96,236	$ 107,761
Supplies and Materials	4,838	8,009	3,059	7,087
Travel and Training	246	2,428	2,286	2,981
Intragovernmental Charges	138,924	92,890	92,890	101,528
Utilities, Services, & Misc.	14,526	33,649	29,118	33,036
Capital	1,047	2,398	2,228	0
Other	462,649	460,881	460,881	399,490
Total	**$ 707,210**	**$ 702,153**	**$ 686,698**	**$ 651,883**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
2557 - Airport Manager	1.00	1.00	1.00	1.00
1003 - Admin. Support Assistant III	1.00	1.00	1.00	1.00
Total Personnel	**2.00**	**2.00**	**2.00**	**2.00**
Permanent Full-Time	2.00	2.00	2.00	2.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**2.00**	**2.00**	**2.00**	**2.00**

Airport - Airfield Areas

554-6220

DESCRIPTION

The duties of this Program are to assure that the runways, taxiways and other airfield operating areas are maintained in accordance with FAA standards with regard to safety and airfield maintenance. This includes airfield lighting, pavement maintenance and marking, snow removal, and safety area maintenance. In addition, this Program is responsible for the overall maintenance and upkeep of the City-owned Airport buildings, including two terminal buildings, the Automated Flight Service Station, maintenance building, roads, fences and adjacent land areas. The Program also maintains Airport vehicles and equipment, and is responsible for training operating personnel. During aircraft emergencies and fire fighting, the maintenance personnel assist Airport Public Safety personnel.

HIGHLIGHTS / SIGNIFICANT CHANGES

Airfield Maintenance has been able to maintain the operating areas of the airfield in accordance with FAA standards, and has continued to maintain the 30-year old terminal buildings in good condition. Continuing emphasis has been placed on vehicle and equipment maintenance.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 163,497	$ 161,363	$ 170,058	$ 169,728
Supplies and Materials	24,117	47,098	38,563	46,741
Travel and Training	0	500	0	500
Intragovernmental Charges	0	2,137	0	3,474
Utilities, Services, & Misc.	35,301	52,588	30,515	54,508
Capital	29,978	14,275	13,631	16,150
Other	0	0	0	0
Total	**$ 252,893**	**$ 277,961**	**$ 252,767**	**$ 291,101**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
2404 - Maintenance Mechanic	1.00	1.00	1.00	1.00
2400 - Maintenance Supervisor	1.00	1.00	1.00	1.00
2299 - Equipment Operator I	2.00	2.00	2.00	2.00
Total Personnel	**4.00**	**4.00**	**4.00**	**4.00**
Permanent Full-Time	4.00	4.00	4.00	4.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**4.00**	**4.00**	**4.00**	**4.00**

Airport - Terminal Areas

554-6230

DESCRIPTION

The duties of the Terminal Area personnel are to maintain all facilities and provide custodial services to ensure the terminal buildings and areas are clean, well maintained, neat and safe for the general public's use.

HIGHLIGHTS / SIGNIFICANT CHANGES

The terminal buildings are now 30 years old and require constant attention to maintain both the buildings and the adjacent areas in a manner which reflects credit on the City and the Airport. Continued effort will be directed toward maintaining the high standards met in the past. FY 2000 budget will include money for roof replacement/repair.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 35,517	$ 43,819	$ 31,977	$ 44,886
Supplies and Materials	21,552	35,927	34,249	42,597
Travel and Training	0	0	0	0
Intragovernmental Charges	0	5,212	0	5,603
Utilities, Services, & Misc.	54,707	81,193	71,581	82,484
Capital	0	0	0	0
Other	0	0	0	0
Total	**$ 111,776**	**$ 166,151**	**$ 137,807**	**$ 175,570**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
2003 - Custodian	1.00	1.00	1.00	1.00
Total Personnel	**1.00**	**1.00**	**1.00**	**1.00**
Permanent Full-Time	1.00	1.00	1.00	1.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**1.00**	**1.00**	**1.00**	**1.00**

Airport - Public Safety

554-6240

DESCRIPTION

Airport Safety has three primary duties: to provide crash, fire and rescue services in the event of an aircraft fire; to provide traditional fire and law enforcement protection at the Airport facility in accordance with FAA regulations, City ordinances, and State Statutes; and to control Airport compliance with FAA's airport certification requirements.

HIGHLIGHTS / SIGNIFICANT CHANGES

Continued emphasis will be placed on training in fire, crash, rescue and law enforcement techniques to ensure compliance with FAA requirements. Airport Safety Officers are triple qualified; they are certified City of Columbia Police Officers, Certified Fire Fighters, and Certified Emergency Medical Technicians. FAA security regulations require great emphasis on Airport access security and continued attention to operational and safety matters. Two additional Airport Security Officers have been added for FY 2000.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 377,042	$ 381,063	$ 409,838	$ 421,662
Supplies and Materials	11,306	16,368	18,961	25,047
Travel and Training	1,285	2,266	2,266	10,433
Intragovernmental Charges	0	0	0	3,524
Utilities, Services, & Misc.	5,230	4,654	5,803	4,736
Capital	3,005	0	0	1,192
Other	0	0	0	0
Total	**$ 397,868**	**$ 404,351**	**$ 436,868**	**$ 466,594**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
2555 - Airport Safety Supervisor	1.00	1.00	1.00	1.00
2550 - Airport Safety Officer	6.00	6.00	6.00	8.00
Total Personnel	**7.00**	**7.00**	**7.00**	**9.00**
Permanent Full-Time	7.00	7.00	7.00	9.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**7.00**	**7.00**	**7.00**	**9.00**

Airport - Snow Removal

554-6250

DESCRIPTION

With no personnel assigned primarily to this duty, all hands participate in snow removal efforts--Airport Maintenance, Airport Safety and the Airport terminal personnel. Airport Safety personnel on watch assist the custodians in snow removal efforts around the terminal and aircraft rescue, and fire fighting equipment building. Airport maintenance personnel operate the snow plows, runway sweeper, and snow blower.

HIGHLIGHTS / SIGNIFICANT CHANGES

Snow and freezing rain are a continual challenge for the maintenance staff to effectively deal with. Staff will continue to maintain its reputation as having the cleanest runways in the State.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 804	$ 4,806	$ 9,564	$ 4,785
Supplies and Materials	6,857	10,723	8,065	10,896
Travel and Training	0	0	0	0
Intragovernmental Charges	0	0	0	0
Utilities, Services, & Misc.	3,567	3,227	1,609	3,227
Capital	0	3,000	1,920	0
Other	0	0	0	0
Total	$ **11,228**	$ **21,756**	$ **21,158**	$ **18,908**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
There are no personnel assigned to this division.				

Airport - Capital Projects

554-6288

MAJOR PROJECTS

The FY 2000 budget includes an extension of Taxiway "C" (general aviation taxiway) to accomodate proposed construction of an additional general aviation hangar.

FISCAL IMPACT

The extension of Taxiway "C" is contingent on CMA's decision to build a hangar at the north end of the Airport.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 0	$ 0	$ 0	$ 0
Supplies and Materials	162	0	0	0
Travel and Training	0	0	0	0
Intragovernmental Charges	0	0	0	0
Utilities, Services, and Misc.	844,956	349,600	349,600	96,800
Capital	0	0	0	0
Other	0	0	0	0
Total	$ **845,118**	$ **349,600**	$ **349,600**	$ **96,800**

Sanitary Sewer Utility Fund - Summary

Fund 555

DEPARTMENT DESCRIPTION

The Sewer Utility is charged with the responsibility to protect the public health and to ensure minimal impact upon the aquatic environment by adequate collection and treatment of wastewater within a regional area including Columbia. This is achieved by engineering review of proposed and existing facilities and through effective and economical operation and maintenance of collection and treatment systems.

DEPARTMENT OBJECTIVES

To ensure new construction meets current Federal, State and City requirements. To provide the lowest practical cost for maintaining sanitary sewer facilities and resources. To provide proper treatment of wastewater by complying with the standards imposed for effluent discharge to the environment. To provide a prudent, reasonable, and responsible approach to meeting the objectives through careful management of the material and human resources provided for that purpose.

APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 2,224,697	$ 2,346,910	$ 2,338,710	$ 2,432,880
Supplies & Materials	459,122	550,591	562,089	584,060
Travel & Training	5,540	9,090	9,150	9,200
Intragovernmental Charges	614,075	608,076	609,276	587,044
Utilities, Services & Misc.	1,230,867	9,630,626	9,627,967	3,813,249
Capital	315,673	202,379	200,019	307,323
Other	2,851,918	2,784,000	2,784,000	2,847,038
Total	**7,701,892**	**16,131,672**	**16,131,211**	**10,580,794**
Summary				
Operating Expenses	4,284,596	4,688,496	4,690,395	4,892,033
Non-Operating Expenses	2,158,818	2,103,157	2,103,157	2,130,438
Debt Service	707,207	689,243	689,243	725,000
Capital Additions	294,301	202,379	200,019	307,323
Capital Projects	256,970	8,448,397	8,448,397	2,526,000
Total Expenses	**$ 7,701,892**	**$ 16,131,672**	**$ 16,131,211**	**$ 10,580,794**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Administration	4.40	4.65	4.65	4.65
Engineering	5.25	5.59	5.59	6.09
Treatment Plant/Field O & M	29.00	29.00	29.00	29.00
Line Maintenance	12.50	12.50	12.50	12.50
Total Personnel	**51.15**	**51.74**	**51.74**	**52.24**
Permanent Full-Time	51.15	51.74	51.74	52.24
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**51.15**	**51.74**	**51.74**	**52.24**

Sanitary Sewer Utility Fund - Summary

Fund 555

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Collection System - Total Length	428	434	442
Sewer Line Cleaned	778,242	800,000	800,000
Cleaning Cost	$0.19/ft	$0.20/ft	$0.21/ft
Sewer Line Televised	97,926	90,000 ft	90,000 ft
Televising Cost	$0.72/ft	$0.74/ft	$0.76/ft
Sewer Line Replaced	3,811 ft	4,000 ft	4,000 ft
Replacement Cost In Street	$101/ft	$104/ft	$107/ft
Replacement Cost Off Street	$49/ft	$50/ft	$52/ft
Public Sewer Stoppages	21	25	25
Cost Per Response (All Calls)	$52.00	$54.00	$55.00
Wastewater Treatment Plant Average Daily Flow (Million Gallons Per Day)			
Calendar Year	16.6	16.5	16.5
O&M Plant Cost Per 1,000 Gallons	$0.268	$0.318	$0.319
Sludge Injected for a Calendar Year			
Million Gallons	7.0	9.0	14.0*
Dry Tons	1,382	1,800	2,800
Cost Per Dry Ton	$100	$100	$150

* Contractual Assistance

COMPARATIVE DATA

	Columbia, MO	Norman, OK	Olathe, KS	Lawrence, KS	Fort Smith, AR	Boulder, CO
Population *	**79,082**	**93,019**	**85,035**	**74,244**	**75,637**	**90,543**
Number of Employees	51.74	47.00	31.50	33.25	76.00	53.00
Employees Per 1,000 Population	0.654	0.505	0.370	0.448	1.005	0.585
No. of Utility Accounts	31,000	30,000	21,175	25,000	26,582	25,746
Employees Per 1,000 Utility Accts	1.67	1.57	1.49	1.33	2.86	2.06
Total Utility Budget (Less Depreciation & Capital Items)	$4,702,195	$2,468,226	$4,295,628	$3,367,195	$4,830,000	$5,542,000

* Populations for Columbia, MO; Norman, OK; Lawrence, KS; and Boulder, CO do not include university housing.

Sanitary Sewer - Administration

555-6310

DESCRIPTION

Guidance for the overall Utility operation and maintenance functions is provided by the Administration Section.

HIGHLIGHTS / SIGNIFICANT CHANGES

Contract wastewater treatment services to the Boone County Regional Sewer District broke through the $10,000 per month level in FY 1999, a small but significant portion of the overall Utility revenue. As the District grows in areas where their system is connected to the City system or new county subdivisions are interconnected, the wholesale customer base will continue to grow. The sanitary sewer extensions within the City Limits has grown at a rate of about nine miles of pipeline per year serving new residential and commercial customers. The first phase of restoration of existing sanitary sewers was begun in FY 1999. This type of work is expected to continue for for several more years. Part of the funds approved by the passage of the Sewer Utility revenue bond proposal in November 1997 were earmarked for rehabilitation of existing sewers. O & M management assistance to the Boone County Regional Sewer District provided under an agreement executed in August 1990 is expected to continue through FY 2000.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 239,903	$ 248,300	$ 248,310	$ 258,088
Supplies and Materials	14,510	22,730	22,730	25,635
Travel and Training	1,068	1,465	1,465	1,490
Intragovernmental Charges	547,130	528,865	528,865	500,639
Utilities, Services, & Misc.	120,299	53,080	63,872	51,900
Capital	0	13,400	13,400	15,600
Other	2,108,462	1,991,629	1,991,629	2,118,622
Total	**$ 3,031,372**	**$ 2,859,469**	**$ 2,870,271**	**$ 2,971,974**

PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
5104 - Chief Engineer	0.25	0.25	0.25	0.25
4201 - Financial Mgmt Spec.	0.00	0.25	0.25	0.25
2606 - WWTP Superintendent	1.00	1.00	1.00	1.00
2427 - Sewer Utility Manager	1.00	1.00	1.00	1.00
2401 - Maintenance Assistant I	1.00	1.00	1.00	1.00
1004 - Admin. Support Supervisor	0.15	0.15	0.15	0.15
1003 - Admin. Support Assistant III	1.00	1.00	1.00	1.00
Total Personnel	**4.40**	**4.65**	**4.65**	**4.65**
Permanent Full-Time	4.40	4.65	4.65	4.65
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**4.40**	**4.65**	**4.65**	**4.65**

Sanitary Sewer - Engineering

555-6315

DESCRIPTION

The Engineering Section of the Sewer Utility is responsible for the planning and design of various sewerage improvements such as sewer districts, trunk sewer extensions, pump stations and wastewater treatment facilities. This work includes preparation of construction contract documents; ie. plans and specifications, construction inspection, supervision and providing assistance in easement acquisition. Sanitary sewer plans for private development are reviewed to ensure conformance with City and State rules, regulations and standards. All sanitary sewer plans, maps and other reference documents are maintained and updated for use by contractors, developers, realtors and the general public.

HIGHLIGHTS / SIGNIFICANT CHANGES

With the passage of the revenue bond issue in November 1997, funds will be available in FY 2000 to continue construction on several improvement projects including Wetlands Treatment Unit #4, restoration of creek bank erosion adjacent to WTU #3, Bearfield lagoon interceptor sewer C-6 (joint project with Boone County Regional Sewer District), and extensions to trunk sewers B-16 and B-17 near the Boone County Fairgrounds area. The Cow Branch sewers and pump station to serve the recently annexed area towards Prathersville is expected to be under construction in FY 2000.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 289,353	$ 316,410	$ 316,357	$ 329,176
Supplies and Materials	8,572	12,070	11,570	13,270
Travel and Training	1,271	2,200	2,200	2,200
Intragovernmental Charges	11,673	25,603	25,603	18,942
Utilities, Services, & Misc.	5,425	18,509	19,068	20,144
Capital	20,603	11,000	11,000	36,950
Other	11,070	11,735	11,735	13,584
Total	**$ 347,967**	**$ 397,527**	**$ 397,533**	**$ 434,266**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
5104 - Chief Engineer	0.25	0.25	0.25	0.25
5102 - Civil Engineer II	1.00	1.00	1.00	1.00
5101 - Civil Engineer I	1.00	1.34	1.34	1.34
5003 - Engineering Aide III	1.00	1.00	1.00	1.50
5002 - Engineering Aide II	2.00	2.00	2.00	2.00
Total Personnel	**5.25**	**5.59**	**5.59**	**6.09**
Permanent Full-Time	5.25	5.59	5.59	6.09
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**5.25**	**5.59**	**5.59**	**6.09**

Sanitary Sewer - Treatment Plant/Field O & M

555-6320 to 555-6329

DESCRIPTION

Operation of the Regional Wastewater Treatment Plant (WWTP) is provided on a three shift, 24-hour per day basis each day of the year. Responsibility for adequate treatment of wastewater and wastewater biosolids (sludge) rests with the Plant Operations section. The Field Operations section is responsible for the operation of the Wetlands and the effluent pumping station located adjacent to the MDC Eagle Bluffs Wildlife Area and the wastewater treatment and spray irrigation system at the Columbia Regional Airport. The Plant Maintenance Section performs breakdown and preventative maintenance on Plant equipment and all field facilities, makes modifications and new installations as needed, and is responsible for care of buildings and provides routine operation of eleven wastewater pumping stations located in the Columbia area. The Sludge Management Program is responsible for the ultimate disposal of the anaerobically digested biosolids by land application, and for annual reporting to MDNR, as well as grounds maintenance at the Regional WWTP, wetlands and field facilities. Industrial pretreatment management is also provided by this section. The Laboratory Section performs process control testing, MDNR monitoring and compliance reporting for the Regional WWTP and field sampling for the Sludge and Pretreatment Management Programs. Liaison with research organizations and tours of the wetlands are provided by the Lab Section.

HIGHLIGHTS / SIGNIFICANT CHANGES

In August 1998 construction was started on the new flood relief structure at wetland treatment unit #3. High groundwater levels slowed construction so the structure was completed in the spring of 1999. Construction of wetland treatment unit #4 began in the spring of 1999, with an expected completion time of 18 months. Major mechanical components of the original Plant are approaching their 20 year life. A significant equipment replacement schedule has been prepared in order to allow budgeting the costs and scheduling the work over a period of years.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 1,205,298	$ 1,269,563	$ 1,265,291	$ 1,311,684
Supplies and Materials	328,754	412,686	421,009	436,775
Travel and Training	2,237	3,625	3,635	3,660
Intragovernmental Charges	36,351	29,918	29,918	43,100
Utilities, Services, & Misc.	816,107	1,059,466	1,045,876	1,167,465
Capital	219,048	124,854	123,772	121,998
Other	167,933	163,180	163,180	168,104
Total	**$ 2,775,728**	**$ 3,063,292**	**$ 3,052,681**	**$ 3,252,786**

Sanitary Sewer - Treatment Plant/Field O & M

555-6320 to 555-6329

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
SLUDGE MANAGEMENT:				
2614 - Wastewater Operations Supv.	1.00	1.00	1.00	1.00
2306 - Public Works Supervisor II	1.00	1.00	1.00	1.00
2303 - Equipment Operator III	1.00	1.00	1.00	1.00
2300 - Equipment Operator II	2.00	2.00	2.00	2.00
FIELD OPERATIONS:				
2602 - WWTP Operator II	1.00	1.00	1.00	1.00
WWT OPERATIONS:				
2604 - Chief Operator	1.00	1.00	1.00	1.00
2603 - WWTP Operator III	3.00	3.00	3.00	3.00
2601 - WWTP Operator I	9.00	9.00	9.00	9.00
WWT MAINTENANCE:				
2426 - Utility Maintenance Supv.	1.00	1.00	1.00	1.00
2425 - Utility Maint. Mechanic III	1.00	1.00	1.00	1.00
2422 - Utility Maint. Mechanic I	1.00	1.00	1.00	1.00
2421 - Utility Maint. Mechanic II	3.00	3.00	3.00	3.00
2402 - Maintenance Assistant II	1.00	1.00	1.00	1.00
LABORATORY:				
5132 - Laboratory Analyst	1.00	1.00	1.00	1.00
5031 - Laboratory Technician	2.00	2.00	2.00	2.00
Total Personnel	**29.00**	**29.00**	**29.00**	**29.00**
Permanent Full-Time	29.00	29.00	29.00	29.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**29.00**	**29.00**	**29.00**	**29.00**

Sanitary Sewer - Line Maintenance

555-6330

DESCRIPTION

The Sewer Maintenance Section is responsible for the maintenance of approximately 434 miles of sanitary sewer pipe. This involves routine cleaning of sanitary sewer pipe; routine internal television inspection of pipe; repair and/or replacement of pipe and manholes; and investigation of complaints and correction of problems identified.

HIGHLIGHTS / SIGNIFICANT CHANGES

The emphasis again this year will be placed upon repair of previously identified damaged portions of sanitary sewer mains at various locations throughout the system. A second repair crew will again be utilized to assist in reducing the backlog of identified repairs. Routine cleaning will also be emphasized for preventive maintenance. The Sewer Maintenance section will continue inspecting, identifying and prioritizing existing sewers that will be rehabilitated utilizing trenchless technology methods for the ongoing major contract rehabilitation and replacement work.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 490,118	$ 512,637	$ 508,752	$ 533,932
Supplies and Materials	107,128	103,105	106,780	108,380
Travel and Training	964	1,800	1,850	1,850
Intragovernmental Charges	18,921	23,690	24,890	24,363
Utilities, Services, & Misc.	53,621	51,174	50,754	47,740
Capital	54,650	53,125	51,847	132,775
Other	564,453	617,456	617,456	546,728
Total	**$ 1,289,855**	**$ 1,362,987**	**$ 1,362,329**	**$ 1,395,768**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
2430 - Sewer Maintenance Supt.	1.00	1.00	1.00	1.00
2310 - Public Works Supervisor II	1.00	1.00	1.00	1.00
2309 - Public Works Supervisor I	1.00	1.00	1.00	1.00
2300 - Equipment Operator II	6.00	6.00	6.00	6.00
2299 - Equipment Operator I	3.00	3.00	3.00	3.00
2003 - Custodian	0.20	0.20	0.20	0.20
1003 - Admin. Support Assistant III	0.20	0.20	0.20	0.20
1002 - Admin. Support Assistant II	0.10	0.10	0.10	0.10
1001 - Admin. Support Assistant I	0.00	0.00	0.00	0.00
Total Personnel	**12.50**	**12.50**	**12.50**	**12.50**
Permanent Full-Time	12.50	12.50	12.50	12.50
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**12.50**	**12.50**	**12.50**	**12.50**

Sanitary Sewer - Capital Projects

555-6388

MAJOR PROJECTS

The voters approved an 18.9 million dollar revenue bond issue in November 1997. Several projects on the list of improvements have been contracted. Several more are in the final design stages and will begin construction in FY 2000.

FISCAL IMPACT

To pay back the revenue bonds, the second of three scheduled rate increases became effective for the June 1999 billings. The second rate increase was 3% which amounts to an increase of approximately $0.30 per month for a typical residential user. The third 3% rate increase is scheduled to become effective in FY 2001.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 25	$ 0	$ 0	$ 0
Supplies and Materials	158	0	0	0
Travel and Training	0	0	0	0
Intragovernmental Charges	0	0	0	0
Utilities, Services, & Misc.	235,415	8,448,397	8,448,397	2,526,000
Capital	21,372	0	0	0
Other	0	0	0	0
Total	**$ 256,970**	**$ 8,448,397**	**$ 8,448,397**	**$ 2,526,000**

Parking Facilities Fund - Summary

Fund 556

DEPARTMENT DESCRIPTION

The Parking Utility operates, maintains and administers four parking facilities, 16 surface lots as well as on-street parking meters. It is responsible for the collection of income from the facilities, the collection of data and preparation of parking and parking facility studies, and the installation and maintenance of parking meters, gates, attendant buildings and other facilities.

DEPARTMENT OBJECTIVES

To provide and maintain convenient and adequate parking, both on-street and off-street in the downtown business district. To collect income from parking facilities for the maintenance and operation of these facilities and provide financing to additional facilities as needed.

APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 221,597	$ 251,018	$ 255,605	$ 259,046
Supplies & Materials	28,249	51,531	49,687	68,531
Travel & Training	34	0	10	20
Intragovernmental Charges	78,601	69,290	69,330	94,183
Utilities, Services & Misc.	3,463,491	129,552	124,462	201,936
Capital	17,401	0	0	51,840
Other	976,472	933,843	933,843	1,058,495
Total	**4,785,845**	**1,435,234**	**1,432,937**	**1,734,051**
Summary				
Operating Expenses	419,692	490,691	494,094	613,016
Non-Operating Expenses	432,117	413,080	407,380	559,166
Debt Service	545,888	531,463	531,463	510,029
Capital Additions	16,640	0	0	51,840
Capital Projects	3,371,508	0	0	0
Total Expenses	**$ 4,785,845**	**$ 1,435,234**	**$ 1,432,937**	**$ 1,734,051**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Parking Facilities	5.50	5.60	5.60	5.60
Total Personnel	**5.50**	**5.60**	**5.60**	**5.60**
Permanent Full-Time	5.50	5.60	5.60	4.60
Permanent Part-Time	0.00	0.00	0.00	1.00
Total Permanent	**5.50**	**5.60**	**5.60**	**5.60**

Parking Facilities Fund - Summary

Fund 556

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Parking Inventory:			
On-Street Meters	1,380	1,413	1,430
Surface Lots:			
Off-Street Meters	313	303	303
Monthly Permit Spaces	460	478	478
Parking Structures:			
Public Parking Spaces	360	298	324
Monthly Permit Spaces	662	687	846
Monthly Parking Permits Issued:			
Surface Lots	792	795	795
Parking Structures	967	970	970
Revenue Collected:			
On-Street Meters	$403,152	$423,500	$425,500
Off-Street Meters	$117,796	$120,000	$120,000
Parking Structures:			
Attendant Operated	$54,484	$60,505	$60,505
Metered	$13,748	$31,680	$31,680
Monthly Permits Total	$232,357	$274,238	$274,238
Meter Maintenance & Repair:			
Complaints Checked	5,324	5,398	5,398
Meters Requiring Work	2,384	2,090	2,090
Meters Replaced	115	546	546
Hours Worked	463	454	454

COMPARATIVE DATA

	Columbia, MO	Jefferson City, MO	Boulder, CO	Iowa City, IA	Lincoln, NE	Norman, OK
Population	**79,082**	**34,911**	**90,543**	**60,897**	**213,088**	**93,019**
Number of Employees	5.6	6.0	22.0	39.0	50.0	4.0
Employees Per 1,000 Population	0.071	0.172	0.243	0.640	0.235	0.043
No. of Parking Spaces:	3,313	2,943	3,126	3,186	7,305	750
On-Street	1,443	1,380	848	733	3,600	250
Off-Street	1,870	1,563	2,278	2,453	3,705	500
No. of Parking Structures	4	2	4	4	6	2

Parking Facilities

556-6410

DESCRIPTION

The Parking Utility operates, maintains and administers four parking facilities, 16 surface lots as well as on-street parking meters. It is responsible for the collection of income from the facilities, the collection and data preparation of parking and parking facility studies, and the installation and maintenance of parking meters, gates, attendant buildings and other facilities.

HIGHLIGHTS / SIGNIFICANT CHANGES

Working with the downtown business community, the Parking Utility works to ensure that the present and future parking needs in downtown Columbia are met. In FY 1998, construction was completed on a new parking structure at Sixth and Cherry. A major renovation of the City's oldest parking structure located at Eighth and Cherry should be completed in FY 1999. A new temporary lot at 5th and Cherry was put into operation during FY 1999. This surface lot is permit only.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 221,597	$ 251,018	$ 255,605	$ 259,046
Supplies and Materials	27,200	51,531	49,687	68,531
Travel and Training	0	0	10	20
Intragovernmental Charges	78,601	69,290	69,330	94,183
Utilities, Services, & Misc.	93,827	129,552	124,462	201,936
Capital	16,640	0	0	51,840
Other	976,472	933,843	933,843	1,058,495
Total	**$ 1,414,337**	**$ 1,435,234**	**$ 1,432,937**	**$ 1,734,051**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
4201 - Financial Mgmt Spec.	0.00	0.10	0.10	0.10
4702 - Transportation Manager	0.50	0.50	0.50	0.50
3032 - Meter Repair Technician	1.00	1.00	1.00	1.00
3024 - Parking Supervisor	1.00	1.00	1.00	1.00
2299 - Equipment Operator I	2.00	2.00	2.00	2.00
1001 - Admin. Support Assistant I	1.00	1.00	1.00	1.00
Total Personnel	**5.50**	**5.60**	**5.60**	**5.60**
Permanent Full-Time	5.50	5.60	5.60	4.60
Permanent Part-Time	0.00	0.00	0.00	1.00
Total Permanent	**5.50**	**5.60**	**5.60**	**5.60**

Parking - Capital Projects

556-6488

MAJOR PROJECTS

The 1998 Capital Plan calls for the completion of the planned improvements along Cherry Street. Renovation has been started on the 8th and Cherry facility and should be completed for FY 1999.

FISCAL IMPACT

Expansion of facilities is necessary to meet the needs of the community. Renovation of the 8th street facility will reduce losses that are occurring due to patrons moving out of the facility.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 0	$ 0	$ 0	$ 0
Supplies and Materials	1,049	0	0	0
Travel and Training	34	0	0	0
Intragovernmental Charges	0	0	0	0
Utilities, Services, & Misc.	3,369,664	0	0	0
Capital	761	0	0	0
Other	0	0	0	0
Total	$ **3,371,508**	$ **0**	$ **0**	$ **0**

Solid Waste Fund - Summary

Fund 557

DEPARTMENT DESCRIPTION

This utility is dedicated to the management of resources for the protection of public health. Human resources are managed to provide efficient trash, recycling, and disposal services utilizing sound engineering practices. Natural resources are managed through education, reuse and recycling for the protection of the environment.

DEPARTMENT OBJECTIVES

To provide an efficient collection and disposal service while protecting the environment and public health.

APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 2,555,748	$ 3,048,565	$ 3,127,462	$ 3,242,755
Supplies & Materials	1,559,209	2,082,217	1,946,522	2,172,351
Travel & Training	6,770	13,233	13,931	16,986
Intragovernmental Charges	923,021	936,247	939,394	901,757
Utilities, Services & Misc.	3,174,806	2,020,912	2,103,468	1,908,180
Capital	709,183	877,978	867,576	994,092
Other	1,266,772	1,376,123	1,498,068	1,755,686
Total	**10,195,509**	**10,355,275**	**10,496,421**	**10,991,807**
Summary				
Operating Expenses	6,333,879	7,594,174	7,605,527	8,237,029
Non-Operating Expenses	1,017,342	1,139,205	1,279,400	1,527,226
Debt Service	251,565	241,918	241,918	233,460
Capital Additions	458,333	802,978	792,576	919,092
Capital Projects	2,134,390	577,000	577,000	75,000
Total Expenses	$ **10,195,509**	$ **10,355,275**	$ **10,496,421**	$ **10,991,807**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Administration	5.25	5.50	5.50	5.50
Commercial	16.90	17.90	17.90	18.90
Residential	20.00	25.00	25.00	27.00
Landfill	10.00	12.75	12.75	12.75
Larvaciding	0.50	0.50	0.50	0.50
University	2.60	2.60	2.60	2.60
Recycling	6.00	9.00	9.00	6.00
Total Personnel	**61.25**	**73.25**	**73.25**	**73.25**
Permanent Full-Time	61.25	72.50	72.50	72.50
Permanent Part-Time	0.00	0.75	0.75	0.75
Total Permanent	**61.25**	**73.25**	**73.25**	**73.25**

COMPARATIVE DATA

	Columbia, MO	Norman, OK	Olathe, KS	Lawrence, KS	Fort Smith, AR	Pine Bluff, AR
Population	**79,082**	**93,019**	**85,035**	**74,244**	**75,637**	**52,968**
Number of Employees	73.25	71.00	38.00	80.00	75.00	55.00
Employees Per 1,000 Population	0.926	0.763	0.447	1.078	0.992	1.038
Number of Part Time Employees	12	10	6	1	11	0
No. of Utility Accounts	32,062	23,600	24,700	23,000	22,295	17,950
Avg. Residential Rate/Month	$9.85	$8.00	$10.35	$10.19	$6.75 *	$11.00
Disposal Tipping Fee/Ton	$32.50	$13.20	$26.00	$19.15	12.87-$16.50	$23.33-$27.72

* Does not use full cost accounting - Estimate actual cost to be $9.75

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Tons of Waste Collected:			
Residential	23,519	24,476	24,600
Commercial/Roll-Off	45,271	46,471	45,469
University	6,019	6,266	6,300
From Outside Hauler	53,024	43,729	45,000
Total Tons of Material Deposited at Landfill	127,833	120,942	121,369
Tons of Recyclables Collected Curbside	808	2,100	2,464
Tons of Recyclables Collected at Drop Offs	1,371	1,787	1,850
Tons of Yard Waste taken to Compost Facility	1,874	2,000	2,000
Number of Residential Units	32,220	33,020	33,548
Quantity of Black Trash Bags Delivered/Sold	2,307,747	2,367,747	2,427,747
Quantitiy of Blue Recycling Bags Delivered/Sold	124,369	1,459,080	1,487,592
Quantity of Clear Compost Bags Delivered/Sold	319,296	327,296	335,296
Total Vehicle Hours	46,929	48,000	48,500
No. White Goods Collected Through Special Collection	1,038	1,075	1,125
State Landfill Fees Collected and Forwarded to State	$222,944	$214,527	$215,284
Educational and Informational Presentations	122	160	180
Residential Hazardous Waste Collected/Disposed (lbs per calendar year)	93,244	98,000	100,400
No. of Vehicles Serviced at Hazardous Waste Facility(per calendar year)	2,085	2,175	2,200
Trash Out Early Violations	34	44	44

Solid Waste - Administration

557-6510 to 557-6519

DESCRIPTION

The Solid Waste Utility is responsible for the management of waste using sound engineering practices to protect human health and the environment. Administrative duties include keeping abreast of new regulations, designing waste and recyclable collection systems, collecting waste and recyclables, landfilling and managing human resources.

HIGHLIGHTS / SIGNIFICANT CHANGES

Blue bag commingled curbside recycling phase-in is complete. This will be the first full year of operation for the program. Blue bag participation and tonnage have exceeded early estimates. A pilot program for collection of commingled recyclables from apartment complexes will be implemented this year. The landfill is exploring potential end users for methane gas and opportunities to maintain and/or increase solid waste tonnage received. The landfill has entered into a 3-year joint research project with the University of Missouri to determine trash settlement and calculate airspace as the result of settlement of waste. There are no significant changes planned for residential or commercial collection of waste. Evaluations for the purchase of Civic Recycling and the development of a material recovery facility are on going.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 281,125	$ 317,799	$ 317,895	$ 315,408
Supplies and Materials	18,699	27,019	25,210	27,334
Travel and Training	2,649	4,170	4,170	5,740
Intragovernmental Charges	654,038	712,045	714,652	698,752
Utilities, Services, & Misc.	74,379	107,091	118,401	104,326
Capital	1,642	2,509	2,509	2,200
Other	258,047	247,198	246,869	236,064
Total	**$ 1,290,579**	**$ 1,417,831**	**$ 1,429,706**	**$ 1,389,824**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
5104 - Chief Engineer	0.25	0.25	0.25	0.25
2208 - Solid Waste District Coor.	1.00	1.00	1.00	1.00
2206 - Collection Superintendent	1.00	1.00	1.00	1.00
2205 - Solid Waste Manager	1.00	1.00	1.00	1.00
2003 - Custodian	0.20	0.20	0.20	0.20
4201 - Financial Mgmt Spec	0.00	0.25	0.25	0.25
1004 - Admin. Support Supervisor	0.60	0.60	0.60	0.60
1003 - Admin. Support Assistant III	0.90	0.90	0.90	0.90
1002 - Admin. Support Assistant II	0.30	0.30	0.30	0.30
1001 - Admin. Support Assistant I	0.00	0.00	0.00	0.00
Total Personnel	**5.25**	**5.50**	**5.50**	**5.50**
Permanent Full-Time	5.25	5.50	5.50	5.50
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**5.25**	**5.50**	**5.50**	**5.50**

Solid Waste - Commercial

557-6520 to 557-6529

DESCRIPTION

Commercial collection provides waste removal services from small single offices to large manufacturers. Services and equipment are available that range from a single bag for small generators to large 40 cubic yard compactors for manufacturers.

HIGHLIGHTS / SIGNIFICANT CHANGES

Roll-off service continues to grow and the mini roll-offs are providing service opportunities to medium and large volume generators that were too large for dumpsters and too small for the larger roll-off containers. Repair and replacement of old dumpster containers continues to be a focus. There are no significant changes to commercial collections.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 760,102	$ 799,647	$ 865,977	$ 886,777
Supplies and Materials	444,100	552,081	495,148	573,872
Travel and Training	554	1,203	1,203	1,546
Intragovernmental Charges	87,206	63,304	63,304	71,530
Utilities, Services, & Misc.	263,307	279,237	258,013	295,142
Capital	211,018	379,075	375,188	337,520
Other	158,526	27,070	149,344	149,344
Total	**$ 1,924,813**	**$ 2,101,617**	**$ 2,208,177**	**$ 2,315,731**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
2214 - Refuse Collector III	12.90	13.90	13.90	13.90
2213 - Refuse Collector II	1.00	1.00	1.00	2.00
2212 - Refuse Collector I	1.00	1.00	1.00	1.00
2204 - Refuse Collection Supv. II	1.00	1.00	1.00	1.00
2203 - Refuse Collection Supv. I	1.00	1.00	1.00	1.00
Total Personnel	**16.90**	**17.90**	**17.90**	**18.90**
Permanent Full-Time	16.90	17.90	17.90	18.90
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**16.90**	**17.90**	**17.90**	**18.90**

Solid Waste - Residential

557-6530 to 557-6539

DESCRIPTION

Residential solid waste services include collection of refuse, recycling, yard waste and white goods from single family and multiple residential units.

HIGHLIGHTS / SIGNIFICANT CHANGES

Trash and commingled recyclables are collected weekly in the same truck. Yard waste is collected with a separate vehicle. White goods are collected by appointment and freon recovery by city staff is completed before the unit is sent for metal recycling. A pilot yard waste program to increase efficiency will be tested. There are no significant changes to residential collections.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 677,989	$ 771,841	$ 766,931	$ 962,690
Supplies and Materials	583,967	605,032	619,645	682,415
Travel and Training	266	800	800	1,150
Intragovernmental Charges	114,880	103,065	103,065	83,503
Utilities, Services, & Misc.	159,972	150,089	186,759	173,726
Capital	163,490	327,000	327,000	270,000
Other	168,086	139,710	139,710	116,600
Total	**$ 1,868,650**	**$ 2,097,537**	**$ 2,143,910**	**$ 2,290,084**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
2214 - Refuse Collector III	1.00	1.00	1.00	1.00
2213 - Refuse Collector II	7.00	10.00	10.00	13.00
2212 - Refuse Collector I	10.00	12.00	12.00	11.00
2204 - Refuse Collection Supv. II	2.00	2.00	2.00	2.00
Total Personnel	**20.00**	**25.00**	**25.00**	**27.00**
Permanent Full-Time	20.00	25.00	25.00	27.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**20.00**	**25.00**	**25.00**	**27.00**

Solid Waste - Landfill

557-6540 to 557-6549

DESCRIPTION

To comply with state and federal regulations, Columbia Sanitary Landfill is operated using environmentally sound engineering practices for disposal of municipal solid waste.

HIGHLIGHTS / SIGNIFICANT CHANGES

FY 1998 Landfill annual waste disposal totaled 127,834 tons of solid waste. FY99 totals are uncertain due to a market consolidation and possible waste stream diversion to competing landfills. At mid-FY 1999 leachate handling totals stand at more than 1.6 million gallons being collected, aerated, tested, and trucked for disposal from the treatment basins. Planning for a force main sewer is ongoing. Landfill gas recovery efforts continue at a flow rate of 250,000 cubic feet of gas per day. Phase 2 gas recovery system construction, which increases the well field from 11 to 24 gas recovery wells, is ongoing and should be on-line by the end of FY 1999. Negotiations with an industrial end-user of the medium-BTU gas are ongoing. Disposal Cell No. 2 will have an estimated 100,000 tons of waste in place at the end of FY 1999.

The yard waste grinding operation continues to be very popular with the resources dedicated to the supply of mulch being exceeded by demand. The composting operation is involved in a pilot project with MDNR which allows incorporation of clean drywall into the normal yard waste stream. Additional opportunities for waste stream diversions through composting are being explored.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 540,070	$ 654,925	$ 660,667	$ 652,643
Supplies and Materials	377,355	389,718	360,402	417,595
Travel and Training	816	2,255	2,255	2,300
Intragovernmental Charges	13,204	16,702	16,702	22,951
Utilities, Services, & Misc.	586,919	595,988	673,765	891,985
Capital	68,609	76,600	70,900	257,612
Other	624,116	892,815	892,815	1,200,000
Total	**$ 2,211,089**	**$ 2,629,003**	**$ 2,677,506**	**$ 3,445,086**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
2307 - Public Works Supervisor III	1.00	1.00	1.00	1.00
2207 - Landfill Superintendent	1.00	1.00	1.00	1.00
2303 - Equipment Operator III	7.00	9.00	9.00	9.00
1000 - Admin. Support Assistant I	1.00	1.75	1.75	1.75
Total Personnel	**10.00**	**12.75**	**12.75**	**12.75**
Permanent Full-Time	10.00	12.00	12.00	12.00
Permanent Part-Time	0.00	0.75	0.75	0.75
Total Permanent	**10.00**	**12.75**	**12.75**	**12.75**

Solid Waste - Larvaciding

557-6550 to 557-6559

DESCRIPTION

This program destroys mosquito larva in standing water and lagoons from early spring to late fall.

HIGHLIGHTS / SIGNIFICANT CHANGES

No significant changes are expected.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 5,427	$ 18,253	$ 18,253	$ 23,741
Supplies and Materials	514	4,390	4,390	4,390
Travel and Training	45	50	50	50
Intragovernmental Charges	500	0	0	0
Utilities, Services, & Misc.	303	1,040	1,040	1,040
Capital	0	0	0	0
Other	0	0	0	0
Total	**$ 6,789**	**$ 23,733**	**$ 23,733**	**$ 29,221**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
2214 - Refuse Collector III	0.50	0.50	0.50	0.50
Total Personnel	**0.50**	**0.50**	**0.50**	**0.50**
Permanent Full-Time	0.50	0.50	0.50	0.50
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**0.50**	**0.50**	**0.50**	**0.50**

Solid Waste - University

557-6560 to 557-6569

DESCRIPTION

Contract collection of waste from all the facilities on the MU campus.

HIGHLIGHTS / SIGNIFICANT CHANGES

No significant changes are expected. City staff continues to work with university personnel to increase efficiencies in solid waste services on campus by placement of compactors in lieu of dumpsters.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 81,919	$ 91,967	$ 91,784	$ 93,364
Supplies and Materials	20,661	59,445	59,445	60,005
Travel and Training	0	0	0	0
Intragovernmental Charges	12,274	8,668	9,208	4,619
Utilities, Services, & Misc.	20,190	33,302	33,086	32,789
Capital	10,249	0	0	43,500
Other	22,140	27,910	27,910	17,670
Total	**$ 167,433**	**$ 221,292**	**$ 221,433**	**$ 251,947**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
2214 - Refuse Collector III	0.60	0.60	0.60	0.60
2213 - Refuse Collector II	1.00	1.00	1.00	0.00
2212 - Refuse Collector I	1.00	1.00	1.00	2.00
Total Personnel	**2.60**	**2.60**	**2.60**	**2.60**
Permanent Full-Time	2.60	2.60	2.60	2.60
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**2.60**	**2.60**	**2.60**	**2.60**

Solid Waste - Recycling

557-6570 to 557-6579

DESCRIPTION

This program includes weekly collection of commingled recyclables from residential units, daily collection of commingled recyclables from 7 drop-off locations (including the University site), bi-monthly (April through November) collection of household hazardous waste, and weekly collection of major appliances and yard waste. The Public Works Volunteer Program utilizes over 2000 volunteers per year in waste reduction activities such as Adopt-A-Spot litter control, household hazardous waste greeters, mulch site aides, worm loan aides, composting workshop leaders, and various other special projects.

HIGHLIGHTS / SIGNIFICANT CHANGES

Recycling tonnage collected from curbside has more than tripled since the implementation of the commingled (blue bag) program, while tonnage from the drop-offs continues to be steady to slightly rising. The change from a 30 gallon to a 15 gallon blue bag with drawstring has been favorable as it accommodates the quantity of recyclables generated weekly from the majority of residents. Prior to the new commingled recycling program approximately 8% of residents were recycling at curbside. Since the completion of the commingled recycling phase in this has increased to 20%. Broken glass continues to be a challenge for collection as well as processing of the recyclable material. Evaluations for the purchase of Civic Recycling and the development of a material recovery facility are on going.

An apartment recycling drop off program will begin in late FY 1999. This program is to include several drop off containers that will be rotated to various apartment complexes. The containers will be placed at each apartment complex for a twenty-four hour period before moving to the next location.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 209,116	$ 394,133	$ 405,955	$ 308,132
Supplies and Materials	113,913	444,532	382,282	406,740
Travel and Training	2,440	4,755	5,453	6,200
Intragovernmental Charges	40,919	32,463	32,463	20,402
Utilities, Services, & Misc.	186,196	352,165	330,404	409,172
Capital	3,325	17,794	16,979	8,260
Other	35,857	41,420	41,420	36,008
Total	**$ 591,766**	**$ 1,287,262**	**$ 1,214,956**	**$ 1,194,914**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
4533 - Waste Minimization Coord.	1.00	1.00	1.00	1.00
2214 - Refuse Collector III	1.00	1.00	1.00	1.00
2213 - Refuse Collector II	3.00	4.00	4.00	1.00
2212 - Refuse Collector I	1.00	3.00	3.00	3.00
Total Personnel	**6.00**	**9.00**	**9.00**	**6.00**
Permanent Full-Time	6.00	9.00	9.00	6.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**6.00**	**9.00**	**9.00**	**6.00**

Solid Waste - Capital Projects

557-6588-881

MAJOR PROJECTS

No new captial projects are planned. Continued in captial funding is $75,000 for refuse handling equipment.

FISCAL IMPACT

None

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 0	$ 0	$ 0	$ 0
Supplies and Materials	0	0	0	0
Travel and Training	0	0	0	0
Intragovernmental Charges	0	0	0	0
Utilities, Services, & Misc.	1,883,540	502,000	502,000	0
Capital	250,850	75,000	75,000	75,000
Other	0	0	0	0
Total	$ **2,134,390**	$ **577,000**	$ **577,000**	$ **75,000**

Storm Water Utility Fund - Summary

Fund 558

DEPARTMENT DESCRIPTION

The Storm Water Utility operates through funding approved by voters in April of 1993. Funding sources include development charges on new construction and Storm Water Utility charges on existing improved properties. The Storm Water Utility was established to provide funding for the implementation of storm water management projects, maintenance of existing storm water drainage facilities, and modeling of developing drainage basins with an eye toward implementation of regional detention facilities to control run off from developing areas.

DEPARTMENT OBJECTIVES

To assure the movement of emergency vehicles during storm periods, to protect the public from rapidly flowing water or flash floods, to minimize losses and property damage resulting from uncontrolled storm water runoff, and establish requirements for construction of storm water management facilities in newly developed areas.

APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 305,898	$ 369,716	$ 368,854	$ 387,158
Supplies & Materials	59,014	116,825	106,013	119,837
Travel & Training	374	1,530	1,700	1,745
Intragovernmental Charges	84,834	66,283	66,283	70,590
Utilities, Services & Misc.	140,355	392,751	388,782	511,412
Capital	63,085	36,500	14,500	16,200
Other	99,760	101,225	101,225	121,754
Total	**753,320**	**1,084,830**	**1,047,357**	**1,228,696**
Summary				
Operating Expenses	490,487	636,105	620,632	681,142
Non-Operating Expenses	99,760	101,225	101,225	121,754
Debt Service	0	0	0	0
Capital Additions	56,155	36,500	14,500	16,200
Capital Projects	106,918	311,000	311,000	409,600
Total Expenses	**$ 753,320**	**$ 1,084,830**	**$ 1,047,357**	**$ 1,228,696**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Administration/Engineering	3.00	3.43	3.43	3.93
Field Operations	5.00	5.00	5.00	5.00
Total Personnel	**8.00**	**8.43**	**8.43**	**8.93**
Permanent Full-Time	8.00	8.43	8.43	8.93
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**8.00**	**8.43**	**8.43**	**8.93**

Storm Water Utility Fund - Summary

Fund 558

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
No. of Programmed Projects from Engineering Division	9	15	15
No. of Feet of Drainage Improvement	800	800	800
No. of Unscheduled Projects Completed	4	5	5
No. of Problem Investigations	152	150	150
No. of Inlets Rebuilt/Repaired	99	100	100

COMPARATIVE DATA

	Columbia, MO	Springfield, MO	Indepen-dence, MO	Joplin, MO	Ames, IA
Population	**79,082**	**142,898**	**116,832**	**44,612**	**48,415**
Number of Employees	5	13	8	4	10
Employees Per 1,000 Population	0.063	0.091	0.068	0.090	0.207
Drainage Area Served (sq. mi.)	52	80	78	35	22
Budget (thousands)	568	700	435	250	179

Storm Water Utility - Admin./Engineering

558-6610 to 558-6619

DESCRIPTION

The purpose of the Storm Water Utility is to assure the movement of emergency vehicles during storm periods, to protect the public from rapidly flowing water or flash floods, to minimize losses and property damage resulting from uncontrolled storm water run off, and establish requirements for construction of storm water management facilities in newly developed areas.

HIGHLIGHTS / SIGNIFICANT CHANGES

The emphasis this fiscal year will be to finalize the design and construct the Storm Water Capital Improvement Program projects, work with the consultant on Phase II of the modeling and master plan development and implement the draft storm water utility policies.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 120,653	$ 156,618	$ 156,578	$ 185,018
Supplies and Materials	5,389	6,975	7,088	6,975
Travel and Training	295	515	700	700
Intragovernmental Charges	47,584	55,985	55,985	65,121
Utilities, Services, & Misc.	12,512	24,940	25,267	43,547
Capital	6,337	9,500	9,500	16,200
Other	0	0	0	0
Total	**$ 192,770**	**$ 254,533**	**$ 255,118**	**$ 317,561**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
5101 - Civil Engineer I	1.00	1.33	1.33	1.33
4201 - Financial Mgmt Spec.	0.00	0.10	0.10	0.10
5003 - Engineering Aide III	1.00	1.00	1.00	1.50
5002 - Engineering Aide II	1.00	1.00	1.00	1.00
5001 - Engineering Aide I	0.00	0.00	0.00	0.00
Total Personnel	**3.00**	**3.43**	**3.43**	**3.93**
Permanent Full-Time	3.00	3.43	3.43	3.93
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**3.00**	**3.43**	**3.43**	**3.93**

Storm Water Utility - Field Operations

558-6620 to 558-6629

DESCRIPTION

The Storm Water Utility - Field Operations is responsible for maintaining and repairing existing facilities and constructing small storm water projects.

HIGHLIGHTS / SIGNIFICANT CHANGES

This fiscal year, Field Operations will expand work on identified problem areas in public right-of-way with the highest priority given to flooding of homes and major streets in accordance with the ballot approved Storm Water Utility Plan.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 185,245	$ 213,098	$ 212,276	$ 202,140
Supplies and Materials	53,450	109,850	98,925	112,862
Travel and Training	79	1,015	1,000	1,045
Intragovernmental Charges	37,250	10,298	10,298	5,469
Utilities, Services, & Misc.	28,030	56,811	52,515	58,265
Capital	49,818	27,000	5,000	0
Other	99,760	101,225	101,225	121,754
Total	**$ 453,632**	**$ 519,297**	**$ 481,239**	**$ 501,535**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
2310 - Public Works Supervisor II	1.00	1.00	1.00	1.00
2300 - Equipment Operator II	3.00	3.00	3.00	3.00
2299 - Equipment Operator I	1.00	1.00	1.00	1.00
Total Personnel	**5.00**	**5.00**	**5.00**	**5.00**
Permanent Full-Time	5.00	5.00	5.00	5.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**5.00**	**5.00**	**5.00**	**5.00**

Storm Water Utility - Capital Projects

558-6688

MAJOR PROJECTS

The 1998 Capital Plan calls for continued efforts at working with neighborhoods to provide effective drainage control in manner that preserves as much of the natural characteristic of the neighborhood.

The Mill Creek Basin project, which was started in 1997 should be completed.

FISCAL IMPACT

None

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 0	$ 0	$ 0	$ 0
Supplies and Materials	175	0	0	0
Travel and Training	0	0	0	0
Intragovernmental Charges	0	0	0	0
Utilities, Services, & Misc.	99,813	311,000	311,000	409,600
Capital	6,930	0	0	0
Other	0	0	0	0
Total	$ **106,918**	$ **311,000**	$ **311,000**	$ **409,600**

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Custodial & Maintenance Services Fund - Summary

Fund 671

DEPARTMENT DESCRIPTION

Custodial and Maintenance Services Fund provides custodial services to the City Hall Building, Howard Building, Gentry Building, Gates Building and City Hall Annex. Building maintenance for these facilities as well as all fire stations, Grissum Building, Walton Building, Fire and Police Building and other City facilities is provided.

DEPARTMENT OBJECTIVES

Maintain condition of buildings as efficiently as possible.

APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 307,346	$ 352,807	$ 334,870	$ 354,664
Supplies & Materials	87,707	84,841	84,804	92,721
Travel & Training	0	874	200	900
Intragovernmental Charges	43,619	34,420	34,420	40,685
Utilities, Services & Misc.	237,215	282,069	256,512	286,192
Capital	0	61,775	61,775	29,200
Other	3,025	4,521	4,521	2,610
Total	**678,912**	**821,307**	**777,102**	**806,972**
Summary				
Operating Expenses	675,887	755,011	710,806	775,162
Non-Operating Expenses	3,025	4,521	4,521	2,610
Debt Service	0	0	0	0
Capital Additions	0	61,775	61,775	29,200
Capital Projects	0	0	0	0
Total Expenses	$ **678,912**	$ **821,307**	$ **777,102**	$ **806,972**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Building Maintenance	3.25	3.25	3.25	3.25
Custodial Services	4.75	4.75	4.75	4.75
Total Personnel	**8.00**	**8.00**	**8.00**	**8.00**
Permanent Full-Time	7.25	7.25	7.25	7.25
Permanent Part-Time	0.75	0.75	0.75	0.75
Total Permanent	**8.00**	**8.00**	**8.00**	**8.00**

Custodial & Maintenance Services Fund - Summary

Fund 671

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Custodial:			
Cost/Square Foot	3.01	3.11	3.11
No. Square Feet/Hours Worked	2,146	2,146	2,146
Maintenance:			
Cost/Square Foot	$2.31 (2)(3)	$2.18(1)(4)	$2.18(1)(4)
No. Square Feet/Hours Worked	9,747	10,218	10,218

1) Square footage of responsible areas include common areas. Custodial has 68,671 square feet. Maintenance has 245,219 square feet.
2) New Fire Station #1 added 10,246 square feet to maintenance responsibilities during FY 98.
3) Utilities were not previously charged to maintenance until FY 98. This increased the cost per square foot.
4) City. Hall added 11,296 square feet of county area not previously accounted for in square footage until FY 99.

COMPARATIVE DATA

NOTE: Comparative Data was not available for the Custodial & Maintenance Services Fund.

Custodial & Maintenance Services Fund - Building Maintenance

671-6710

DESCRIPTION

This section provides general maintenance on the buildings previously mentioned including all electrical, plumbing, heating, air conditioning and structural maintenance as required.

HIGHLIGHTS / SIGNIFICANT CHANGES

The maintenance crews will be completing the renovation of City Hall. The HTE software system for managing work orders and maintenance activities will be brought on line this fiscal year. Efforts will continue in preventive maintenance and seeking ways for more efficient use of resources.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 152,054	$ 167,132	$ 162,482	$ 165,074
Supplies and Materials	74,178	65,433	64,168	70,117
Travel and Training	0	874	200	900
Intragovernmental Charges	42,432	16,739	16,739	21,486
Utilities, Services, & Misc.	236,852	270,926	253,185	274,567
Capital	0	61,775	61,775	29,200
Other	270	851	851	1,322
Total	**$ 505,786**	**$ 583,730**	**$ 559,400**	**$ 562,666**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
3205 - Bldg. Regulations Supervisor	0.25	0.25	0.25	0.25
2404 - Maintenance Mechanic	2.00	2.00	2.00	2.00
2400 - Maintenance Supervisor	1.00	1.00	1.00	1.00
Total Personnel	**3.25**	**3.25**	**3.25**	**3.25**
Permanent Full-Time	3.25	3.25	3.25	3.25
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**3.25**	**3.25**	**3.25**	**3.25**

Custodial & Maintenance Services Fund - Custodial Services

671-6720

DESCRIPTION

This section provides custodial services in the buildings previously noted as well as snow removal services at the City Hall, City Hall Annex, Gentry and Howard Buildings. In addition, the custodians will provide security for the Daniel Boone Building during evening meetings.

HIGHLIGHTS / SIGNIFICANT CHANGES

Custodial services is provided for five downtown public buildings in addition to security for the Daniel Boone Building during evening meetings. Special emphasis will continue for the Health Clinic area.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 155,292	$ 185,675	$ 172,388	$ 189,590
Supplies and Materials	13,529	19,408	20,636	22,604
Travel and Training	0	0	0	0
Intragovernmental Charges	1,187	17,681	17,681	19,199
Utilities, Services, & Misc.	363	11,143	3,327	11,625
Capital	0	0	0	0
Other	2,755	3,670	3,670	1,288
Total	**$ 173,126**	**$ 237,577**	**$ 217,702**	**$ 244,306**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
2003 - Custodian	3.75	3.75	3.75	3.75
2002 - Custodian Supervisor	1.00	1.00	1.00	1.00
Total Personnel	**4.75**	**4.75**	**4.75**	**4.75**
Permanent Full-Time	4.00	4.00	4.00	4.00
Permanent Part-Time	0.75	0.75	0.75	0.75
Total Permanent	**4.75**	**4.75**	**4.75**	**4.75**

Fleet Operations Fund

Fund 672

DEPARTMENT DESCRIPTION

The Fleet Operations Division provides preventative maintenance, mechanical repair, repair parts, acquisition support, and fuel for the vehicles and equipment belonging to the Public Works Department, the Police Department, the Fire Department and other City departments.

HIGHLIGHTS / SIGNIFICANT CHANGES

Having completed the removal of underground fuel storage tanks per the Missouri Department of Natural Resources and the Environmental Protection Agency, the goal is to construct a state of the art fueling facility. This new facility will provide improved fueling support for the Fleet Operations' customer departments plus the inclusion of the Water and Light Department. Use of the new fleet maintenance software will continue to provide opportunities to identify and implement improved maintenance practices.

APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 894,400	$ 996,387	$ 988,074	$ 1,043,578
Supplies & Materials	1,722,697	1,710,066	1,726,121	1,782,245
Travel & Training	2,660	5,173	5,173	5,325
Intragovernmental Charges	338,377	294,533	282,133	262,110
Utilities, Services & Misc.	12,865	182,799	175,772	52,751
Capital	7,647	18,219	15,912	170,150
Other	24,030	51,006	58,005	47,298
Total	**3,002,676**	**3,258,183**	**3,251,190**	**3,363,457**
Summary				
Operating Expenses	2,970,439	3,062,958	3,050,773	3,146,009
Non-Operating Expenses	24,590	22,471	22,971	11,762
Debt Service	0	28,535	35,534	35,536
Capital Additions	7,647	18,219	15,912	170,150
Capital Projects	0	126,000	126,000	0
Total Expenses	**$ 3,002,676**	**$ 3,258,183**	**$ 3,251,190**	**$ 3,363,457**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
6100 - Stores Clerk	2.00	2.00	2.00	2.00
5104 - Chief Engineer	0.25	0.25	0.25	0.25
4201 - Financial Mgmt Spec	0.00	0.05	0.05	0.05
2401 - Maintenance Assistant I	1.00	1.00	1.00	1.00
2307 - Public Works Supervisor III	1.00	1.00	1.00	1.00
2107 - Vehicle Mechanic	12.00	13.00	13.00	13.00
2106 - Vehicle Maint. Supt.	1.00	1.00	1.00	1.00
2105 - Vehicle Maint. Supervisor II	1.00	1.00	1.00	1.00
2104 - Vehicle Maint. Supervisor I	1.00	1.00	1.00	1.00
2102 - Vehicle Service Worker	1.00	1.00	1.00	1.00
2003 - Custodian	0.20	0.20	0.20	0.20
1004 - Administrative Support Supv.	0.10	0.10	0.10	0.10
1003 - Admin. Suppt. Asst. III	0.10	0.10	0.10	0.10
1002 - Admin. Suppt. Asst. II-Data Entry	1.20	1.20	1.20	1.20
Total Personnel	**21.85**	**22.90**	**22.90**	**22.90**
Permanent Full-Time	21.85	22.90	22.90	22.90
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**21.85**	**22.90**	**22.90**	**22.90**

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
No. of Billable Employees	15.0	15.0	15.0
Billable Hours	31,200	31,200	31,200
Hours Actually Billed	24,960	24,960	24,960
Avg. Annual Labor Hours Per Vehicle Services at Grissum/Fleet Operations*	--	--	--
Police Department	20	20	22
Street	25	25	35
Fire Department	40	40	38
Sewer	18	18	22
Solid Waste	80	85	100
Transit	230	240	210
Outside Work (OWA's)	$105,000	$105,000	$105,000
Backlog (Number of items waiting for repair per day)	45	49	47
Gasoline Sold (Gallons)	190,386	215,000	244,000
Diesel Sold (Gallons)	339,708	380,000	371,000

*Pre-HTE labor hours (FY 97) were based on sampling of repair orders. Starting FY 98, HTE provides a more accurate accounting of labor hours.

COMPARATIVE DATA

	Columbia, MO(1)	Cape Girardeau, MO	St. Joseph, MO	University City, MO	Ames, IA	Lawrence, KS
Population	**79,082**	**35,596**	**69,622**	**36,858**	**48,415**	**74,244**
Number of Employees	9.5 (1)	11.0	6.0	8.0	5.0	13.0
Employees Per 1,000 Population	0.120	0.309	0.086	0.217	0.103	0.175
No. of Vehicles/Eq. Maintained	548(1)	318	25(3,8)	190	245(5,8)	500
Shop Labor Rate	$38.00	$12.00(2)	N/A (4)	Mechanic's Wage (2)	$32.00+(6)	$45.00 (7)
Parts Inventory Value	$210000(1)	$125000	$160000	$25000	$35000	$140000

1) Numbers have been altered to reflect less the Transit Bus System statistics relative to Columbia only. None of the other cities in the above comparison have a city owned/operated bus system.
2) Labor rate is supplemented by appropriated tax dollars. All overhead expenses (insurance, utilities, etc.) are not paid via the labor rate.
3) This Public Works vehicle maintenance organization does not support Fire Department nor Police.
4) No labor rate used. Maintenance totally supported by appropriated tax dollars.
5) This Public Works vehicle maintenance organization does not support Solid Waste nor Police.
6) Overhead expenses are averaged out and assessed monthly per vehicle in addition to labor rate. (assessment equals $250 to $1,800 per vehicle)
7) Labor rate increases if mechanics work overtime ($60 an hour) or if a service call is required ($70 an hour). Lawrence is currently considering an increased labor rate for heavy trucks/equipment.
8) City does not have City owned/operated Solid Waste/Mixed Refuse Department.

FLEET OPERATIONS - CAPITAL PROJECTS

Fund 672

MAJOR PROJECTS

Replacement of gas station at the Grissum building.

FISCAL IMPACT

Surcharge on fuel sold will continue to fund repayments due the Desginated Loan Fund for the FY 1999 fueling station project.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 0	$ 0	$ 0	$ 0
Supplies and Materials	0	0	0	0
Travel and Training	0	0	0	0
Intragovernmental Charges	0	0	0	0
Utilities, Services, & Misc.	0	126,000	126,000	0
Capital	0	0	0	0
Other	0	0	0	0
Total	$ **0**	$ **126,000**	$ **126,000**	$ **0**

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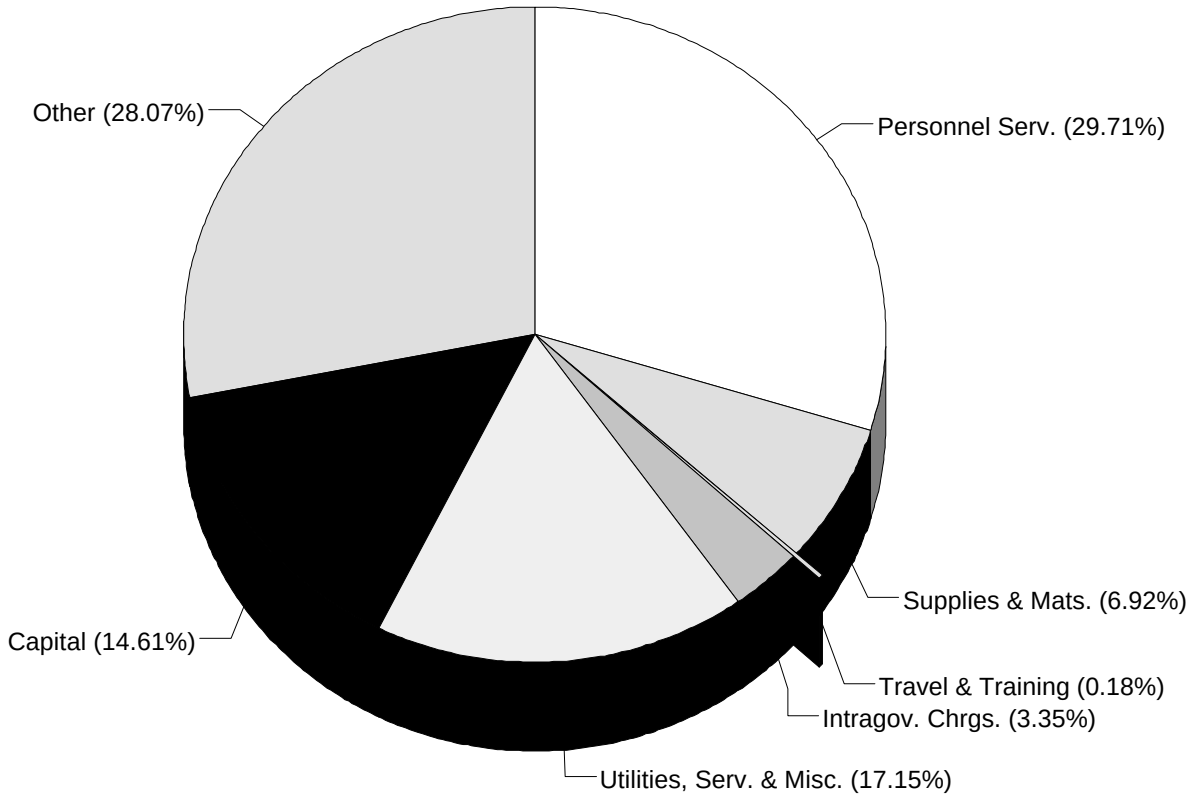
Railroad

Fund

City of Columbia

Columbia, Missouri

Railroad Fund



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 155,987	$ 164,736	$ 160,019	$ 165,478	0.5%
Supplies & Materials	30,887	37,132	37,481	38,551	3.8%
Travel & Training	759	983	983	1,011	2.8%
Intragovernmental Charges	0	12,054	12,054	18,669	54.9%
Utilities, Services & Misc.	78,991	128,066	131,795	95,492	-25.4%
Capital	160,149	68,047	68,047	81,392	19.6%
Other	149,065	158,500	158,500	156,335	-1.4%
Total	**575,838**	**569,518**	**568,879**	**556,928**	**-2.2%**
Summary					
Operating Expenses	265,302	293,971	291,832	302,893	3.0%
Non-Operating Expenses	145,173	152,000	153,500	151,140	-0.6%
Debt Service	3,892	6,500	6,500	6,695	3.0%
Capital Additions	23,615	0	0	0	
Capital Projects	137,856	117,047	117,047	96,200	-17.8%
Total Expenses	**$ 575,838**	**$ 569,518**	**$ 568,879**	**$ 556,928**	**-2.2%**

RAILROAD FUND - SUMMARY

Fund 503

DEPARTMENT DESCRIPTION

This fund is responsible for the operation and maintenance of the Columbia Terminal Short Line Railroad.

DEPARTMENT OBJECTIVES

Responsible for operation and maintenance of the Columbia Terminal Short Line Railroad.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

The budget includes funds for the normal operation and maintenance of the railroad.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Railroad Fund Operations	3.00	3.00	3.00	3.00
Total Personnel	**3.00**	**3.00**	**3.00**	**3.00**
Permanent Full-Time	3.00	3.00	3.00	3.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**3.00**	**3.00**	**3.00**	**3.00**

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Carloads	1,432	1,470	1,470
No. of Customers	9	9	8
No. of Commodities Carried	9	9	7
Revenue Tons	120,564	123,517	123,994
Revenue Ton - Miles	2,290,620	2,332,570	2,321,886
Gross Tons	215,825	221,710	221,616
Gross Ton - Miles	4,095,202	4,179,531	4,145,184
Miles of Main Track	21.43	21.43	21.43
Miles of Secondary Track	2.91	2.91	2.77
No. of Locomotives	1	1	1
No. of Employees	3	3	3
No. of Public Highway - Rail Crossings	38	38	38
No. of Private Crossings	24	24	24
No. of Public Crossings with Active Devices	12	13	11
No. of Highway - Rail Crossing Accidents	0	0	0

RAILROAD FUND

Fund 503

COMPARATIVE DATA

NOTE: Comparative Data not available.

Railroad Fund Operations

Fund 503

DESCRIPTION

This fund is responsible for the operation and maintenance of the Columbia Terminal Short Line Railroad.

HIGHLIGHTS / SIGNIFICANT CHANGES

The budget includes funds for the normal operation and maintenance of the Railroad.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 154,665	$ 150,736	$ 146,019	$ 150,670
Supplies and Materials	30,887	37,132	37,481	38,551
Travel and Training	759	983	983	1,011
Intragovernmental Charges	0	12,054	12,054	18,669
Utilities, Services, & Misc.	78,991	93,066	96,795	95,492
Capital	23,615	0	0	0
Other	149,065	158,500	158,500	156,335
Total	**$ 437,982**	**$ 452,471**	**$ 451,832**	**$ 460,728**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
2629 - Railroad Maintenance Supv.	1.00	1.00	1.00	1.00
2626 - Railroad Operator	2.00	2.00	2.00	2.00
Total Personnel	**3.00**	**3.00**	**3.00**	**3.00**
Permanent Full-Time	3.00	3.00	3.00	3.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**3.00**	**3.00**	**3.00**	**3.00**

Railroad Fund - Capital Projects

503-7310-881

MAJOR PROJECTS

Two or three projects are budgeted each year to upgrade crossings and other facilities. The FY 2000 plan contains work on one crossings and treat two bridges.

FISCAL IMPACT

None.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 1,322	$ 14,000	$ 14,000	$ 14,808
Supplies and Materials	0	0	0	0
Travel and Training	0	0	0	0
Intragovernmental Charges	0	0	0	0
Utilities, Services, & Misc.	0	35,000	35,000	0
Capital	136,534	68,047	68,047	81,392
Other	0	0	0	0
Total	**$ 137,856**	**$ 117,047**	**$ 117,047**	**$ 96,200**

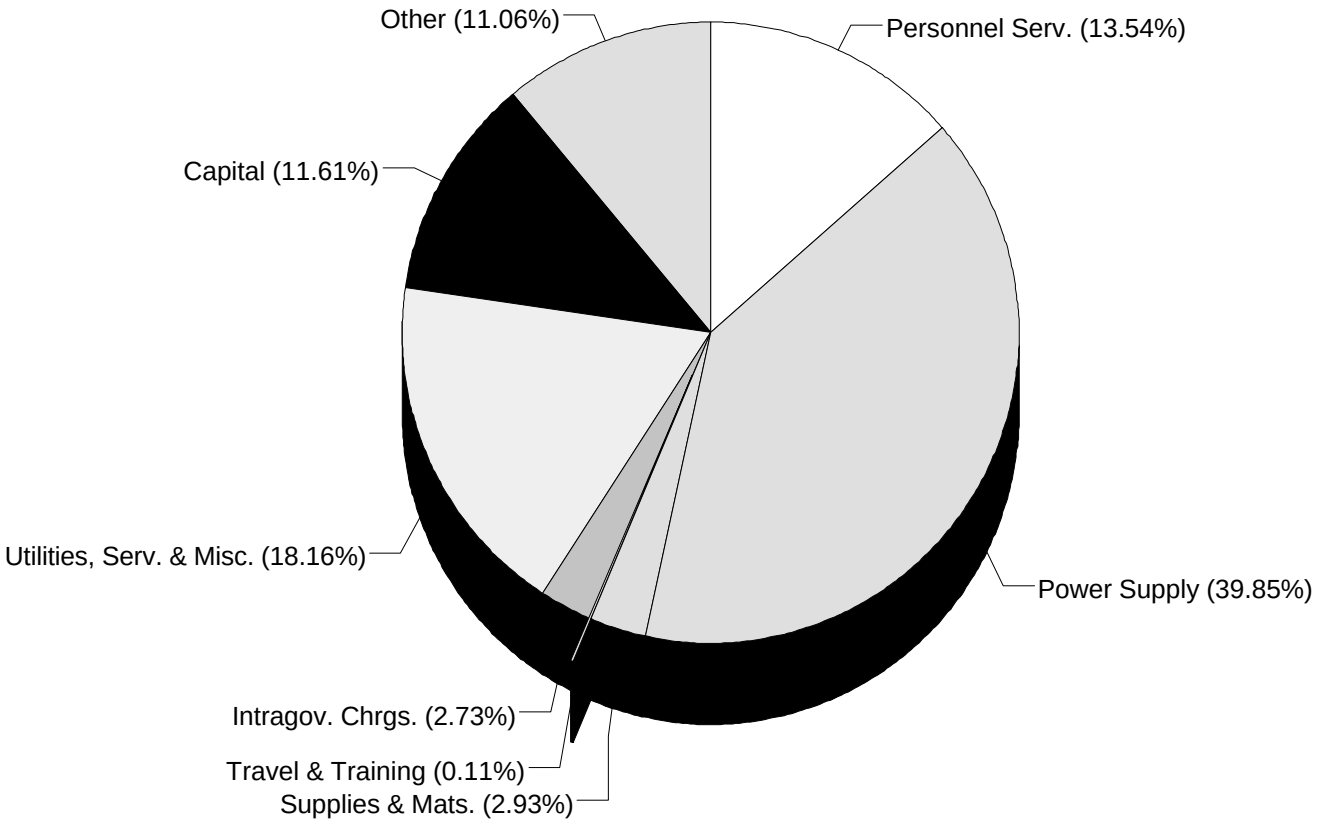
Water & Electric

Utility Fund

City of Columbia

Columbia, Missouri

Water & Electric Utility Fd - Summary



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 10,112,721	$ 10,604,178	$ 10,581,364	$ 11,036,636	4.1%
Power Supply	34,808,937	32,351,863	31,851,863	32,477,475	0.4%
Supplies & Materials	2,044,147	2,358,041	2,490,505	2,384,803	1.1%
Travel & Training	40,134	88,896	90,681	92,562	4.1%
Intragovernmental Charges	2,081,288	2,133,468	2,135,533	2,226,273	4.3%
Utilities, Services & Misc.	12,331,046	15,283,042	15,298,320	14,801,891	-3.1%
Capital	4,758,946	4,929,106	4,978,260	9,463,551	92.0%
Other	8,449,552	9,104,759	8,776,179	9,009,161	-1.0%
Total	**74,626,771**	**76,853,353**	**76,202,705**	**81,492,352**	**6.0%**
Summary					
Operating Expenses	51,395,707	50,006,727	49,644,683	50,879,968	1.7%
Non-Operating Expenses	12,131,622	12,346,793	12,500,995	12,811,514	3.8%
Debt Service	2,847,092	3,498,864	3,156,904	3,173,301	-9.3%
Capital Additions	891,823	1,367,469	1,416,623	2,027,669	48.3%
Capital Projects	7,360,527	9,633,500	9,483,500	12,599,900	30.8%
Total Expenses	**$ 74,626,771**	**$ 76,853,353**	**$ 76,202,705**	**$ 81,492,352**	**6.0%**

WATER & ELECTRIC UTILITY FUND - SUMMARY

Fund 550, Fund 551

DEPARTMENT DESCRIPTION

The Water and Light Utility is to provide the citizens of Columbia with a safe and dependable supply of drinking water and electricity.

DEPARTMENT OBJECTIVES

To provide the citizens of Columbia with service in the most effective and efficient manner possible to assure a dependable supply at the lowest possible cost.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Water Utility	67.00	67.00	67.00	67.42
Electric Utility	140.30	142.30	142.30	143.79
Total Personnel	**207.30**	**209.30**	**209.30**	**211.21**
Permanent Full-Time	206.60	208.60	208.60	209.60
Permanent Part-Time	0.70	0.70	0.70	1.61
Total Permanent	**207.30**	**209.30**	**209.30**	**211.21**

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Water:			
Fire hydrants installed	133	222	146
Services/meters installed	1,490	2,063	1,625
Total mains built (feet)	76,093	86,229	79,897
Developer built mains (feet)	38,399	65,268	40,319
Electric:			
New Distribution Transformers Installed	336	525	440
Electric Meters Installed	696	1,336	767
Overhead Lines Installed (Miles)	5.29	7.44	5.51
Underground Lines Installed (Miles)	11.19	21.06	12.34

WATER & ELECTRIC UTILITY FUND - SUMMARY

Fund 550, Fund 551

COMPARATIVE DATA

	Columbia, MO	Springfield, MO	Indepen-dence, MO	Denton, TX *	Springfield, IL	Marshall, MO
Population of Service Area	**79,082**	**200,000**	**250,000**		**155,673**	**12,970**
Water:						
Number of Employees	67.00	97.50	97.00		117.00	24.00
Employees Per 1,000 Population	0.847	0.488	0.388		0.752	1.850
Number of Customers	31,397	67,388	45,084		48,985	4,862
Population Per Customer	2.52	2.97	5.55		3.18	2.67
Customers Per Employee	469	691	465		419	203
Miles of Water Mains	522.78	1,027.00	673.68		565.00	49
Customers/Mile of Water Main	60.69	65.80	66.74		87.10	48.75
Miles of Water Main/Employee	7	10	7		5	4
Population of Service Area	**79,082**	**200,000**	**116,155**		**136,179**	**12,970**
Electric:						
Number of Employees	142.30	296.50	208.00		536.00	46.00
Employees per 1,000 Population	1.799	1.717	1.778		4.337	3.385
Number of Customers	33,267	88,172	52,698		67,452	5,750
Population per Customer	2.38	2.10	4.74		2.01	2.26
Customers per Employee	234	297	253		126	125
Circuit Miles of Distribution Lines	573.79	1,683.00	681.10		873.00	112.00
Customers/Mile of Line	58.67	53.38	74.94		81.07	51.66
Miles of Line Per Employee	4	6	3		2	2

* did not respond to survey this year

Water Utility - Summary

Fund 550

DESCRIPTION

The Water Utility is responsible for the supply of safe drinking water and fire protection service to the City, and providing production, treatment, and distribution systems. The utility operates a well field in the Missouri River bottoms, the McBaine Water Treatment Plant, the West Ash Pump Station, elevated water towers, and the distribution system. The personnel test and set meters, install and maintain fire hydrants, operate a laboratory and water testing facility, perform all maintenance on towers, lines, leak repair and customer service calls, and flush mains and service valves. Crews do some extension of water mains; however, most are contracted due to the large amounts of machinery and personnel required.

HIGHLIGHTS / SIGNIFICANT CHANGES

There is a 2% rate increase projected in FY 2000. We are implementing the third phase of Water Utility rate increase to fund the 1997 bond issue passed by voters.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 3,170,167	$ 3,098,072	$ 3,075,749	$ 3,213,871
Supplies & Materials	808,752	906,576	1,001,643	882,906
Travel & Training	13,981	17,438	15,852	16,210
Intragovernmental Charges	705,574	758,632	758,632	838,961
Utilities, Services & Misc.	4,162,582	4,083,248	3,959,542	4,423,465
Capital	998,981	1,442,854	1,452,508	1,921,458
Other	2,257,599	2,614,538	2,483,861	2,580,632
Total	**12,117,636**	**12,921,358**	**12,747,787**	**13,877,503**
Summary				
Operating Expenses	5,557,530	5,701,261	5,798,710	5,976,056
Non-Operating Expenses	2,571,949	2,664,760	2,678,143	2,836,425
Debt Service	1,056,620	1,410,643	1,266,586	1,285,080
Capital Additions	318,612	246,494	256,148	385,442
Capital Projects	2,612,925	2,898,200	2,748,200	3,394,500
Total Expenses	**$ 12,117,636**	**$ 12,921,358**	**$ 12,747,787**	**$ 13,877,503**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Administration and General	9.80	9.80	9.80	8.22
Production	18.00	18.00	18.00	18.50
Distribution	39.20	39.20	39.20	40.70
Total Personnel	**67.00**	**67.00**	**67.00**	**67.42**
Permanent Full-Time	67.00	67.00	67.00	67.00
Permanent Part-Time	0.00	0.00	0.00	0.42
Total Permanent	**67.00**	**67.00**	**67.00**	**67.42**

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Water - Administration and General

550-7000 to 550-7099

DESCRIPTION

The Administrative Office is responsible for all operations of the utility. This office also includes the engineering section which is responsible for all extensions, planning, and layouts for construction crews, review of subdivision plans, and field review of all contract work. Meter reading is also done through this office.

HIGHLIGHTS / SIGNIFICANT CHANGES

The budget includes normal operation and maintenance for the division.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 605,903	$ 521,386	$ 474,274	$ 473,053
Supplies and Materials	17,277	32,625	32,289	31,569
Travel and Training	140	2,744	2,744	2,757
Intragovernmental Charges	705,574	758,632	758,632	829,747
Utilities, Services, & Misc.	1,417,605	1,572,994	1,576,491	1,636,291
Capital	55,599	5,994	5,994	31,492
Other	2,257,599	2,614,538	2,483,861	2,580,632
Total	**$ 5,059,697**	**$ 5,508,913**	**$ 5,334,285**	**$ 5,585,541**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
5112 - Utility Engineer	1.00	1.00	1.00	1.00
5104 - Chief Engineer	0.20	0.20	0.20	0.20
5004 - Engineering Aide IV	2.00	2.00	2.00	2.00
5003 - Engineering Aide III	2.00	2.00	2.00	1.00
5002 - Engineering Aide II	1.00	1.00	1.00	0.00
4514 - Utilities Services Manager	0.20	0.20	0.20	0.20
4512 - Energy Management Spec. II	0.40	0.40	0.40	0.40
4503 - Mgr. Rates/Fiscal Planning	0.20	0.20	0.20	0.20
4502 - Senior Rate Analyst	0.40	0.40	0.40	0.40
4501 - Rate Analyst	0.20	0.20	0.20	0.20
2990 - Director of Water and Light	0.20	0.20	0.20	0.20
1004 - Administrative Support Supv.	0.40	0.40	0.40	0.40
1003 - Admin. Support Assistant III	0.80	0.80	0.80	0.80
1002 - Admin. Support Assistant II	0.80	0.80	0.80	1.22
Total Personnel	**9.80**	**9.80**	**9.80**	**8.22**
Permanent Full-Time	9.80	9.80	9.80	7.80
Permanent Part-Time	0.00	0.00	0.00	0.42
Total Permanent	**9.80**	**9.80**	**9.80**	**8.22**

Water - Production

550-7100 to 550-7199

DESCRIPTION

This Division is responsible for the production and treatment of water entering the distribution system. Duties include operation of the well fields, the water treatment plant and responsibility for operating a testing laboratory thereby assuring the highest quality water possible.

HIGHLIGHTS / SIGNIFICANT CHANGES

There are no new activities planned in this section.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 921,769	$ 907,342	$ 912,794	$ 963,715
Supplies and Materials	462,645	401,582	417,552	428,063
Travel and Training	7,429	7,745	5,900	6,065
Intragovernmental Charges	0	0	0	1,870
Utilities, Services, & Misc.	854,121	1,087,547	1,097,548	1,128,174
Capital	118,857	145,000	154,654	92,850
Other	0	0	0	0
Total	**$ 2,364,821**	**$ 2,549,216**	**$ 2,588,448**	**$ 2,620,737**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
5032 - Lab Technician II	1.00	1.00	1.00	1.00
2690 - Manager of Water Operations	0.00	0.00	0.00	0.50
2660 - Water Plant Supt.	1.00	1.00	1.00	1.00
2650 - Water Quality Specialist	1.00	1.00	1.00	1.00
2643 - Wtr Treatment Plant Oper III	5.00	5.00	5.00	5.00
2641 - Wtr Treatment Plant Oper I	4.00	4.00	4.00	4.00
2426 - Utility Maint. Supervisor	1.00	1.00	1.00	1.00
2423 - Utility Maint. Mechanic I	4.00	4.00	4.00	4.00
2324 - Instrument Technician	1.00	1.00	1.00	1.00
Total Personnel	**18.00**	**18.00**	**18.00**	**18.50**
Permanent Full-Time	18.00	18.00	18.00	18.50
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**18.00**	**18.00**	**18.00**	**18.50**

Water - Distribution

550-7200 to 550-7299

DESCRIPTION

This division is responsible for providing an adequate supply of water for individual consumption as well as fire protection to the citizens of Columbia. This task is accomplished through the operation of the West Ash Pumping Station, elevated water towers, and the distribution systems. This division tests and sets meters, installs and maintains fire hydrants, maintains all towers, lines and service valves and responds to customer service calls. Although some water main extensions are done by this division, most are contracted due to the specialized machinery and personnel required.

HIGHLIGHTS / SIGNIFICANT CHANGES

The budget includes normal operation and maintenance for the division.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 1,315,512	$ 1,213,540	$ 1,232,877	$ 1,253,502
Supplies and Materials	325,243	351,667	431,100	423,274
Travel and Training	6,412	6,949	7,208	7,388
Intragovernmental Charges	0	0	0	7,344
Utilities, Services, & Misc.	288,870	297,373	310,169	324,117
Capital	144,156	95,500	95,500	261,100
Other	0	0	0	0
Total	**$ 2,080,193**	**$ 1,965,029**	**$ 2,076,854**	**$ 2,276,725**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
6103 - Stores Supervisor	0.40	0.40	0.40	0.40
6102 - Stores Clerk	1.20	1.20	1.20	1.20
6101 - Storeroom Assistant	1.20	1.20	1.20	1.20
5003 - Engineering Aide III	0.00	0.00	0.00	1.00
5002 - Engineering Aide II	0.00	0.00	0.00	1.00
2877 - Meter Reading Supervisor	0.50	0.50	0.50	0.50
2875 - Asst. Meter Reading Supv.	0.50	0.50	0.50	0.50
2870 - Meter Reader	2.40	2.40	2.40	2.40
2771 - Wtr. Distrib. Services Supt.	1.00	1.00	1.00	1.00
2770 - Services Superintendent	0.00	0.00	0.00	0.00
2690 - Manager of Water Operations	1.00	1.00	1.00	0.50
2655 - Water Distribution Supt.	1.00	1.00	1.00	1.00
2315 - Wtr Distribution Supervisor	2.00	2.00	2.00	2.00
2312 - Wtr Distribution Technician	3.00	3.00	3.00	3.00
2304 - Lead Pipe Fitter	4.00	4.00	4.00	4.00
2303 - Equipment Operator III	2.00	2.00	2.00	2.00
2302 - Equipment Operator II	17.00	17.00	17.00	17.00
2103 - Vehicle Mechanic	1.00	1.00	1.00	1.00
1002 - Admin. Support Assistant II	1.00	1.00	1.00	1.00
Total Personnel	**39.20**	**39.20**	**39.20**	**40.70**
Permanent Full-Time	39.20	39.20	39.20	40.70
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**39.20**	**39.20**	**39.20**	**40.70**

Water - Capital Projects

550-881

MAJOR PROJECTS

This budget accounts for the capital improvements made in the Water Utility.

FISCAL IMPACT

This includes the major capital improvements that are outlined in the CIP. The 1998 Bonds for the water utility were sold in the amount $8,540,000. This represents 53% of the total issue approved by voters in 1997. The total issue approved was $16,125,000 in Water Capital Improvements.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 326,983	$ 455,804	$ 455,804	$ 523,601
Supplies and Materials	3,587	120,702	120,702	0
Travel and Training	0	0	0	0
Intragovernmental Charges	0	0	0	0
Utilities, Services, & Misc.	1,601,986	1,125,334	975,334	1,334,883
Capital	680,369	1,196,360	1,196,360	1,536,016
Other	0	0	0	0
Total	**$ 2,612,925**	**$ 2,898,200**	**$ 2,748,200**	**$ 3,394,500**

Electric Utility - Summary

Fund 551

DESCRIPTION

The Electric Utility is to provide the citizens of Columbia with electricity in the most effective and efficient manner possible to assure a dependable supply at the lowest possible cost. This requires the Department to operate and maintain the electric generating and distribution system which serves approximately 33,267 customers.

HIGHLIGHTS / SIGNIFICANT CHANGES

Load growth is projected to match our load forecast. Rates will be reduced as follows: Residential 2%, Commercial 3%, Large General Service & Industrial 5%. One new person is budgeted: An electric technician supervisor at the Power Plant.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 6,942,554	$ 7,506,106	$ 7,505,615	$ 7,822,765
Power Supply	34,808,937	32,351,863	31,851,863	32,477,475
Supplies & Materials	1,235,395	1,451,465	1,488,862	1,501,897
Travel & Training	26,153	71,458	74,829	76,352
Intragovernmental Charges	1,375,714	1,374,836	1,376,901	1,387,312
Utilities, Services & Misc.	8,168,464	11,199,794	11,338,778	10,378,426
Capital	3,759,965	3,486,252	3,525,752	7,542,093
Other	6,191,953	6,490,221	6,292,318	6,428,529
Total	**62,509,135**	**63,931,995**	**63,454,918**	**67,614,849**
Summary				
Operating Expenses	45,838,177	44,305,466	43,845,973	44,903,912
Non-Operating Expenses	9,559,673	9,682,033	9,822,852	9,975,089
Debt Service	1,790,472	2,088,221	1,890,318	1,888,221
Capital Additions	573,211	1,120,975	1,160,475	1,642,227
Capital Projects	4,747,602	6,735,300	6,735,300	9,205,400
Total Expenses	**$ 62,509,135**	**$ 63,931,995**	**$ 63,454,918**	**$ 67,614,849**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Administration and General	18.50	18.50	18.50	18.58
Production	46.00	46.00	46.00	46.50
Transmission and Distribution	75.80	77.80	77.80	78.71
Total Personnel	**140.30**	**142.30**	**142.30**	**143.79**
Permanent Full-Time	139.60	141.60	141.60	142.60
Permanent Part-Time	0.70	0.70	0.70	1.19
Total Permanent	**140.30**	**142.30**	**142.30**	**143.79**

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Electric - Administration and General

551-7000 to 551-7099

DESCRIPTION

The Administrative office is responsible for all operations of the utility. This office also includes the engineering section which is responsible for extensions, planning and layouts for construction crews, review of subdivision plans, and field review of all contract work. This group also does long-range planning, coordinates the work of consultants, and arranges for bulk power purchases. The rate section functions somewhat as a corporate planning division. This group is currently working on the development of computer models which will provide load forecasting, budget projections, revenue and production requirements, rate design and cost of service studies. This group coordinates the budgeting efforts of the other divisions, makes the monthly fuel cost calculations, advises the power plant on generating costs and the best method of economical loading of generating units, and works with their economic development effort and customers in general to provide information on electric rates. Also included in Administration is an Energy Management Office that is responsible for conservation and demand management programs, water conservation and marketing in general, including operation of CABLE Channel 13.

HIGHLIGHTS / SIGNIFICANT CHANGES

This budget includes funds for normal operation and maintenance for the Division.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 1,141,356	$ 1,123,769	$ 1,142,710	$ 1,157,724
Power Supply	0	0	0	0
Supplies and Materials	124,033	213,784	224,083	202,631
Travel and Training	15,222	35,595	38,000	38,487
Intragovernmental Charges	1,375,344	1,374,836	1,374,901	1,385,312
Utilities, Services, & Misc.	5,582,703	5,862,111	5,966,221	6,020,250
Capital	173,036	93,075	93,075	76,900
Other	6,191,953	6,490,221	6,292,318	6,428,529
Total	**$ 14,603,647**	**$ 15,193,391**	**$ 15,131,308**	**$ 15,309,833**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
5112 - Utility Engineer II	4.60	4.60	4.60	4.60
5104 - Chief Engineer	0.80	0.80	0.80	0.80
5004 - Engineering Aide IV	0.00	0.00	0.00	0.00
5002 - Engineering Aide II	2.00	2.00	2.00	2.00
5001 - Engineering Aide I	1.00	1.00	1.00	1.00
4521 - Energy Technician	0.00	0.00	0.00	0.50
4514 - Utilities Services Manager	0.80	0.80	0.80	0.80
4512 - Energy Management Spec. II	1.60	1.60	1.60	1.60
4511 - Energy Management Spec. I	1.00	1.00	1.00	1.00
4503 - Mgr. Rates/Fiscal Planning	0.80	0.80	0.80	0.80
4502 - Senior Rate Analyst	0.60	0.60	0.60	0.60
4501 - Rate Analyst	0.80	0.80	0.80	0.80
2990 - Director of Water and Light	0.80	0.80	0.80	0.80
1004 - Administrative Support Supv.	0.60	0.60	0.60	0.60
1003 - Admin. Support Assistant III	1.20	1.20	1.20	1.20
1002 - Admin. Support Assistant II	1.90	1.90	1.90	1.48
Total Personnel	**18.50**	**18.50**	**18.50**	**18.58**
Permanent Full-Time	17.80	17.80	17.80	18.30
Permanent Part-Time	0.70	0.70	0.70	0.28
Total Permanent	**18.50**	**18.50**	**18.50**	**18.58**

Electric - Production

551-7100 to 551-7199

DESCRIPTION

This division is responsible for the production of electricity for the citizens and for the operation of the Municipal Power Plant. The personnel in this division man and operate the City's generating station on a 24-hour per day basis. The maintenance crew also performs all routine maintenance and repair work except for major overhauls and reconstruction. Personnel schedule delivery of coal, operate an industrial water treatment system, operate the boilers and turbine, cooling tower, and other equipment. A central dispatch office is operated on a 24-hour basis. The dispatching personnel arrange for and schedule all power purchases via various interconnections operated with other utilities and maintain an integrated operation with them. The dispatch office also receives all after hour calls for the utility and dispatches water or electric personnel as required.

HIGHLIGHTS / SIGNIFICANT CHANGES

The budget includes funds for the normal operation and maintenance for the division.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 2,152,991	$ 2,209,933	$ 2,245,625	$ 2,265,887
Power Supply	34,808,937	32,351,863	31,851,863	32,477,475
Supplies and Materials	544,389	525,195	525,635	540,592
Travel and Training	2,050	5,769	5,769	5,941
Intragovernmental Charges	0	0	0	0
Utilities, Services, & Misc.	475,247	501,834	499,099	604,716
Capital	98,737	619,500	619,500	1,042,445
Other	0	0	0	0
Total	**$ 38,082,351**	**$ 36,214,094**	**$ 35,747,491**	**$ 36,937,056**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
6104 - Storeroom Assistant	1.00	1.00	1.00	1.00
6100 - Stores Clerk	1.00	1.00	1.00	1.00
5033 - Lab Technician II	1.00	1.00	1.00	1.00
5031 - Lab Technician I	2.00	2.00	2.00	2.00
4521 - Energy Technician	1.00	1.00	1.00	0.50
2637 - Power Plant Tech Supv.	0.00	0.00	0.00	1.00
2636 - Power Production Supt.	1.00	1.00	1.00	1.00
2635 - Asst. Power Production Supt.	2.00	2.00	2.00	2.00
2634 - Power Plant Shift Supv.	4.00	4.00	4.00	4.00
2633 - Power Plant Operator III	10.00	10.00	10.00	10.00
2632 - Power Plant Operator II	6.00	6.00	6.00	6.00
2631 - Power Plant Operator I	4.00	4.00	4.00	4.00
2429 - Utility Maint. Mechanic III	2.00	2.00	2.00	2.00
2426 - Utility Maintenance Supv.	2.00	2.00	2.00	2.00
2422 - Utility Maint. Mechanic I	2.00	2.00	2.00	2.00
2421 - Utility Maint. Mechanic II	2.00	2.00	2.00	2.00
2324 - Instrument Technician	1.00	1.00	1.00	1.00
2302 - Equipment Operator II	1.00	1.00	1.00	1.00
2299 - Equipment Operator I	1.00	1.00	1.00	1.00
1003 - Admin. Support Assistant III	1.00	1.00	1.00	1.00
1002 - Admin. Support Assistant II	1.00	1.00	1.00	1.00
Total Personnel	**46.00**	**46.00**	**46.00**	**46.50**
Permanent Full-Time	46.00	46.00	46.00	46.50
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**46.00**	**46.00**	**46.00**	**46.50**

Electric - Transmission and Distribution

551-7200 to 551-7299

DESCRIPTION

This division handles all of the electrical system beyond the production facilities, as well as the general warehousing and building facilities for the distribution operation. This division is responsible for all line crews and electric construction and maintenance of transmission lines, substations and distribution lines. This division installs all underground lines, services, transformers and electric meters. The personnel install and maintain the City street lights. Meter testing is handled by this division as well as all customer turn-on and turn-offs. A distribution dispatching center for water and electric crews is operated during normal working hours. Tree trimming and line clearance work is done by contractors, and inspection personnel are in this division. This division also operates the Water and Light garage and vehicle maintenance facilities, fueling stations and warehouse. The actual costs for meter reading are shown in the administrative and general division but are administrated under this division.

HIGHLIGHTS / SIGNIFICANT CHANGES

The budget includes funds for the normal operation and maintenance for the division.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 2,818,441	$ 3,131,233	$ 3,076,109	$ 3,248,324
Power Supply	0	0	0	0
Supplies and Materials	566,379	712,486	739,144	758,674
Travel and Training	8,881	30,094	31,060	31,924
Intragovernmental Charges	370	0	2,000	2,000
Utilities, Services, & Misc.	1,380,026	1,506,997	1,544,606	1,598,756
Capital	301,438	408,400	447,900	522,882
Other	0	0	0	0
Total	$ **5,075,535**	$ **5,789,210**	$ **5,840,819**	$ **6,162,560**

Electric - Transmission and Distribution

551-7200 to 551-7299

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
6103 - Stores Supervisor	0.60	0.60	0.60	0.60
6102 - Stores Clerk	1.80	1.80	1.80	1.80
6101 - Storeroom Assistant	1.80	1.80	1.80	1.80
5112 - Utility Engineer II	1.00	1.00	1.00	1.00
4512 - Energy Management Specialist II	1.00	1.00	1.00	1.00
4511 - Energy Management Spec. I	0.00	1.00	1.00	1.91
2883 - Utility Service Worker III	1.00	1.00	1.00	1.00
2882 - Utility Service Worker II	1.00	1.00	1.00	1.00
2881 - Utility Service Worker I	3.00	3.00	3.00	3.00
2877 - Meter Reading Supervisor	0.50	0.50	0.50	0.50
2875 - Asst. Meter Reading Supv.	0.50	0.50	0.50	0.50
2870 - Meter Reader	3.60	3.60	3.60	3.60
2855 - Electric Distr. Manager	1.00	1.00	1.00	1.00
2851 - Electric Distr. Coordinator	1.00	1.00	1.00	1.00
2850 - Asst. Elec. Distr. Coord.	1.00	1.00	1.00	1.00
2803 - Electric Meter Repair Supv.	1.00	1.00	1.00	1.00
2801 - Electric Meter Repair Worker	2.00	2.00	2.00	2.00
2770 - Services Superintendent	1.00	1.00	1.00	1.00
2730 - Line Superintendent	2.00	2.00	2.00	2.00
2710 - Line Supervisor II	7.00	7.00	7.00	7.00
2705 - Line Supervisor I	4.00	4.00	4.00	4.00
2703/2701 Lineworker/App Lineworker	23.00	23.00	23.00	23.00
2432 - Utility Locator II	1.00	1.00	1.00	1.00
2431 - Utility Locator I	2.00	3.00	3.00	3.00
2337 - Substation Repair Supt.	1.00	1.00	1.00	1.00
2335 - Substation Technician Supv.	1.00	1.00	1.00	1.00
2333/2334 Substation Technician/App S.T.	4.00	4.00	4.00	4.00
2302 - Equipment Operator II	5.00	5.00	5.00	5.00
2301 - Equipment Operator I	1.00	1.00	1.00	1.00
2103 - Vehicle Mechanic	1.00	1.00	1.00	1.00
1002 - Admin. Support Assistant II	1.00	1.00	1.00	1.00
Total Personnel	**75.80**	**77.80**	**77.80**	**78.71**
Permanent Full-Time	75.80	77.80	77.80	77.80
Permanent Part-Time	0.00	0.00	0.00	0.91
Total Permanent	**75.80**	**77.80**	**77.80**	**78.71**

Electric - Capital Projects

551-881

MAJOR PROJECTS

This budget provides funds for the capital improvements in the Electric Utility.

FISCAL IMPACT

This includes the major capital improvements that are outlined in our Capital Improvement Program. The 1998 Bonds for the electric utility were sold in the amount of $12,100,000. This represents 52% of the total issue approved by voters in 1997. The total issue approved was $23,125,000 in Electric Capital Improvements.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 829,766	$ 1,041,171	$ 1,041,171	$ 1,150,830
Power Supply	0	0	0	0
Supplies and Materials	594	0	0	0
Travel and Training	0	0	0	0
Intragovernmental Charges	0	0	0	0
Utilities, Services, & Misc.	730,488	3,328,852	3,328,852	2,154,704
Capital	3,186,754	2,365,277	2,365,277	5,899,866
Other	0	0	0	0
Total	$ **4,747,602**	$ **6,735,300**	$ **6,735,300**	$ **9,205,400**

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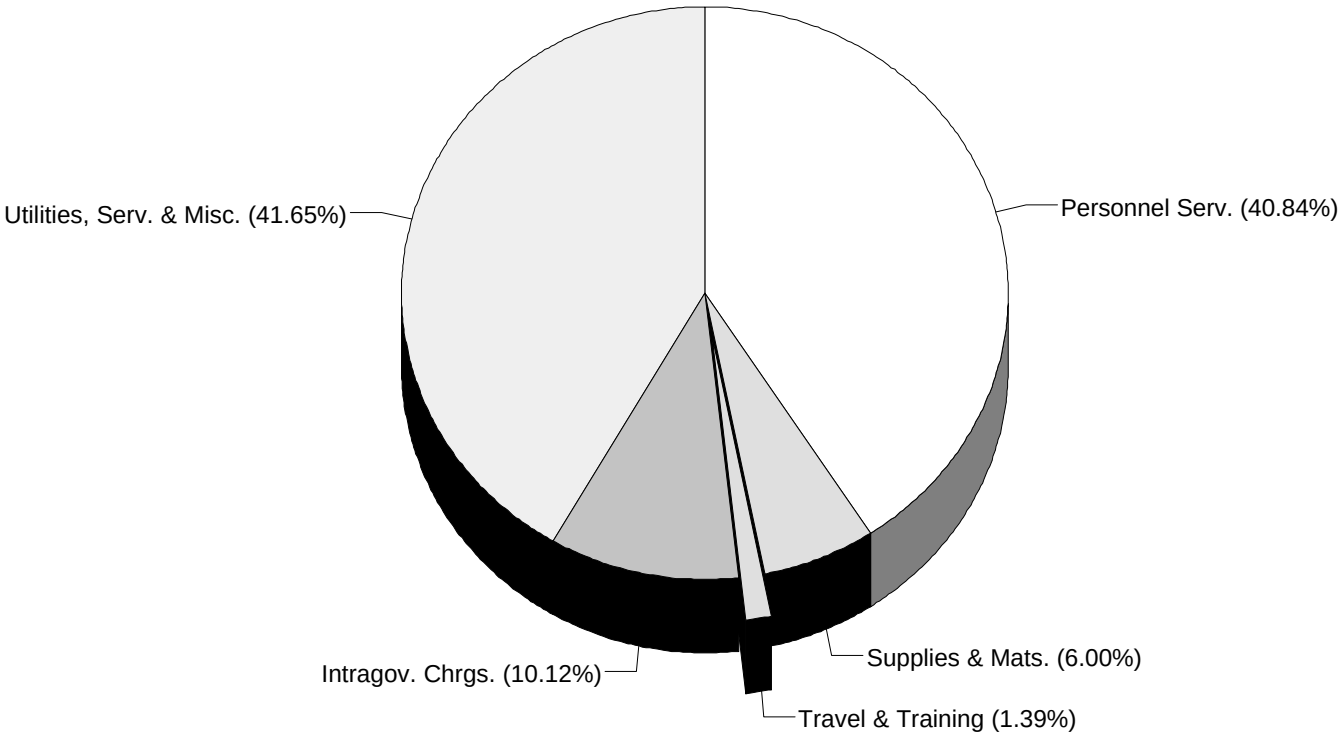
Cultural

Affairs Fund

City of Columbia

Columbia, Missouri

Cultural Affairs Fund



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 111,915	$ 147,140	$ 147,833	$ 145,919	-0.8%
Supplies & Materials	20,081	23,830	21,113	21,425	-10.1%
Travel & Training	3,772	4,958	4,408	4,958	0.0%
Intragovernmental Charges	8,326	17,070	17,070	36,160	111.8%
Utilities, Services & Misc.	124,658	134,920	133,111	148,800	10.3%
Capital	0	0	0	0	
Other	0	0	0	0	
Total	**268,752**	**327,918**	**323,535**	**357,262**	**8.9%**
Summary					
Operating Expenses	268,752	327,918	323,535	357,262	8.9%
Non-Operating Expenses	0	0	0	0	
Debt Service	0	0	0	0	
Capital Additions	0	0	0	0	
Capital Projects	0	0	0	0	
Total Expenses	**$ 268,752**	**$ 327,918**	**$ 323,535**	**$ 357,262**	**8.9%**

CULTURAL AFFAIRS FUND

Fund 226

DEPARTMENT DESCRIPTION

The Office of Cultural Affairs' (OCA) mission is to enhance the vitality of the City and the quality of life for all citizens by creating an environment wherein artists and cultural organizations can thrive by fostering opportunities for creative expression and the preservation and celebration of the City's multi-cultural heritage. OCA strives to enhance the artistic, management and marketing capabilities of local artists and arts organizations; increase both public and private resources for the arts; encourage cooperation, partnerships and collaborations within the diverse cultural heritage and develop a broader audience for the arts.

DEPARTMENT OBJECTIVE

- To provide leadership in the public art field by maintaining works currently owned by the City while expanding collection through the Percent for Art Program.
- To address the three following focus areas which resulted from the 1998 Commission on Cultural Affairs retreat: delegation of commission work to committees and subcommittees; research the feasibility of conducting an Economic Impact Study; and raise awareness of Columbia's rich array of artists and cultural offerings.
- To implement in a timely manner the goals set to carry OCA beyond 2000: Promoting Arts and Life-Long Learning; Marketing the Arts; Integrating Business and the Arts; Advocating Public Art Policies while ensuring managerial, fiscal and human resources to achieve the programs.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

- The development of a collaboration of six local festivals resulted in a standardized evaluation instrument and inclusion in the Convention and Visitors Bureau's application to the Missouri Department of Economic Development to market six local festivals.
- A fully funded Missouri Art Council (MAC) grant will permit the Public Art Guide, a self-guided walking or driving tour of Columbia's public art, to be used as a tool for teachers and community leaders in promoting Columbia's sculpture as an educational resource.
- A successful Heritage Preservation grant allowed for professional sculptural condition assessments of three works owned by the City and training of the Public Art Committee.
- Survey participants of the Columbia Festival of the Arts, Partners in Education's In-Service, and Technical Assistance workshops met the needs of the constituents.
- The mailing list for Arts Express, the monthly event calendar, topped 1,000. Marketing efforts include radio and newspaper.
- The commission studied data collected from surveys of artist registry participants, patrons, artists and arts organizations; comparative city data, performance measurements and service indicators; and a status report of initiatives outlined in Creative Columbia, 1993, to produce a strategic plan to guide OCA beyond the year 2000.
- Local funding support provided over $66,000 to fund 18 projects by 13 agencies plus five awards in the Small Request category.
- Updated the web site.
- Through MAC funding a part-time program assistant position was created.
- Planned, coordinated, and implemented the Columbia Festival of the Arts in its eighth year.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
4626 - Cultural Program Assistant	1.00	0.00	0.00	0.00
4624 - Cultural Affairs Specialist	0.00	1.00	1.00	1.00
4625 - Manager of Cultural Affairs	1.00	1.00	1.00	1.00
1002 - Admin Support Assistant II *	0.00	1.00	1.00	1.00
1001 - Admin. Support Assistant I*	1.00	0.00	0.00	0.00
Total Personnel	**3.00**	**3.00**	**3.00**	**3.00**
Permanent Full-Time	3.00	3.00	3.00	3.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**3.00**	**3.00**	**3.00**	**3.00**

*** 40% funded by MACAA**

CULTURAL AFFAIRS FUND

Fund 226

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Programs not Itemized	5	5	8
Columbia Festival of the Arts	1	1	1
Percent for Art Projects	2	2	unknown
Public Art Programs	1	3	3
City funded Art Projects: over $1,000/under $500	18/5	18/7	19/10
Workshops and one on one technical assistance	175	185	185

Of the initiatives outlined in Creative Columbia 1993, 23 of the 27 have been addressed.

COMPARATIVE DATA

	Columbia, MO*	Fayetteville, AR**	St. Joseph, MO**	Salina, KS*	Lawrence, KS**
Population	**79,082**	**53,300**	**69,622**	**ERR**	**74,244**
Number of Employees	3	35	4.15	6	10
Employees Per 1,000 Population	0.04	0.66	0.06	ERR	0.13
Festivals/Budgets	1/$40,560(1)	0	1/$250,000	1/$330,000	0
	Yes	No	Yes	Yes	No(4)
Funding to local organizations	$68,150	N/A	$200,000(2)	$60,000(3)	N/A
Percent for Art	Yes	No	No	No	No(4)
Art Center	No	Yes (5)	Yes(3)	Yes	Yes(3)
Total Budget	$327,918	$3,800,000	$600,000	$670,000	$615,000

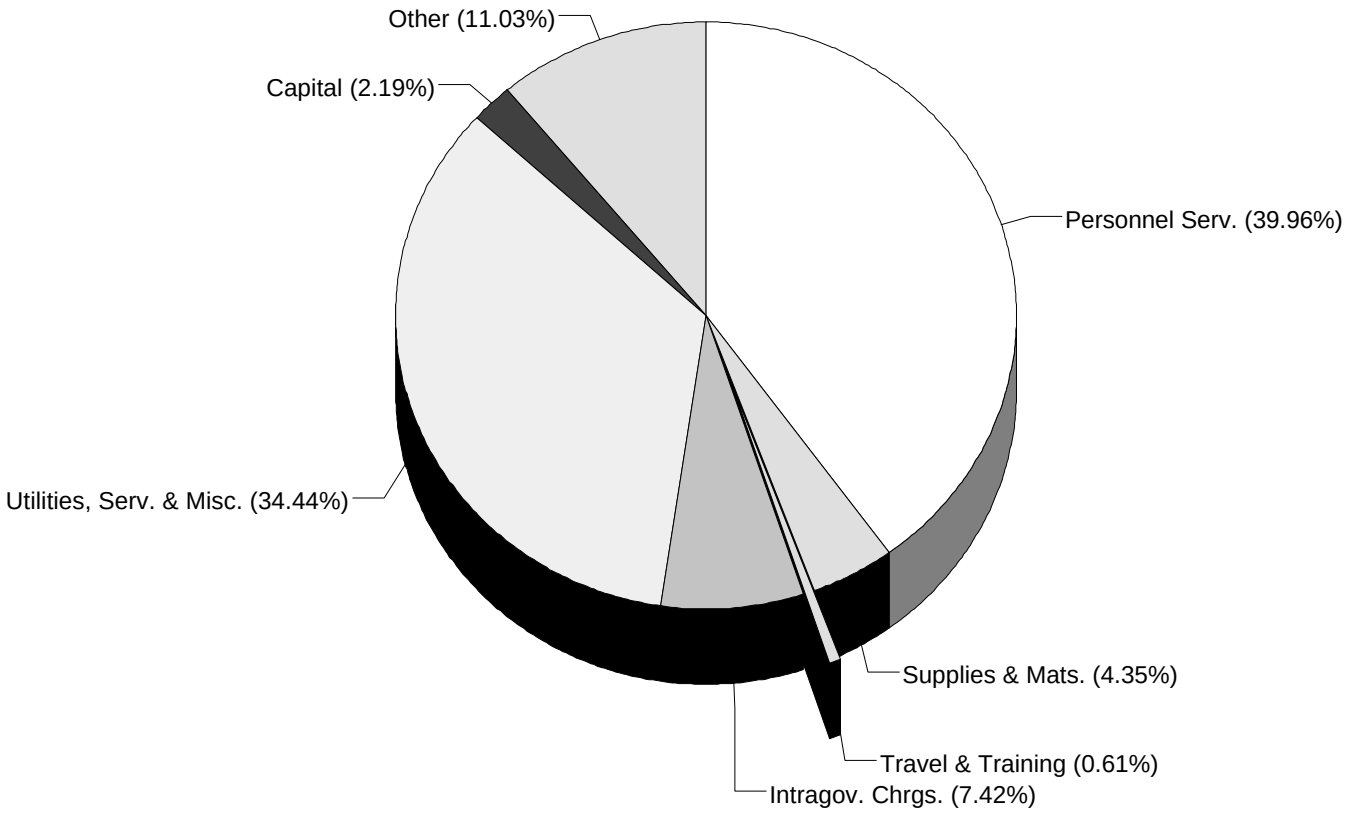
*City Office or **501C3
1) Does not include staff salaries/benefits
2) United Arts Fund Drive
3) Combination of Public and Private Funds
4) City has a funding program but it is not administered by this agency
5) Physical plant jointly owned by University of Arkansas and City of Fayetteville.

Convention and Tourism Fund

City of Columbia

Columbia, Missouri

Convention & Tourism Fund



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 238,697	$ 263,835	$ 259,747	$ 274,184	3.9%
Supplies & Materials	22,804	32,236	29,141	29,850	-7.4%
Travel & Training	3,068	4,200	2,900	4,200	0.0%
Intragovernmental Charges	32,399	40,458	40,458	50,914	25.8%
Utilities, Services & Misc.	203,735	214,634	217,223	236,302	10.1%
Capital	0	2,783	3,839	15,000	439.0%
Other	75,366	73,638	73,638	75,712	2.8%
Total	**576,069**	**631,784**	**626,946**	**686,162**	**8.6%**
Summary					
Operating Expenses	500,703	555,363	549,469	595,450	7.2%
Non-Operating Expenses	75,366	73,638	73,638	75,712	2.8%
Debt Service	0	0	0	0	
Capital Additions	0	2,783	3,839	15,000	439.0%
Capital Projects	0	0	0	0	
Total Expenses	$ **576,069**	$ **631,784**	$ **626,946**	$ **686,162**	**8.6%**

CONVENTION AND TOURISM FUND

Fund 229

DEPARTMENT DESCRIPTION

The Convention and Tourism Fund has three major responsibilities: (1) to encourage groups to hold meetings, trade shows and conventions in Columbia; (2) to assist these groups with meeting preparations and auxiliary services; and 3) to encourage tourists to visit the City to enjoy the historic, recreational, and cultural opportunities the City has to offer.

DEPARTMENT OBJECTIVES

To attract conventions, events, group tours and other tourism related business to the City of Columbia through personal solicitation, direct mail, promotion and attendance at industry trade shows. To provide support services to meetings and conventions held in Columbia. To provide itinerary planning support to motorcoach operators.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

The Bureau's mission is carried out through direct sales calls, trade shows, direct mail, competitive bidding and advertising. In early 1997, the Bureau entered into a long range planning process with a committee of community representatives. Based upon the committee's findings, the Bureau began their focus in 1998 on four new areas of tourism development: (1) Cultural & Heritage tourism; (2) Marketing program for the Katy Trail in Central Missouri; (3) Development of destination attractions; (4) Exposition Marketing. These new programs do not exclude programs already in place for convention promotion and service.

Much of the Master Plan has not been implemented due to lack of funding.

We have seen a decrease, throughout the region, in "walk-ins" which are motel room bookings that were not previously secured with a reservation. This trend signals either an overbuilt marketplace or a general decline in leisure and corporate travel. Both are of concern as we approach FY 2000.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
8950 - Director	1.00	1.00	1.00	1.00
4300 - Tourism Services Specialist	3.00	3.00	3.00	3.00
1001 - Admin. Support Assistant I	1.00	1.00	1.00	1.00
Total Personnel	**5.00**	**5.00**	**5.00**	**5.00**
Permanent Full-Time	5.00	5.00	5.00	5.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**5.00**	**5.00**	**5.00**	**5.00**

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Convention Services:			
No. of Meetings Serviced	151	160	160
No. of Convention Welcomes & Promotions	22	26	26
Visitor Services:			
No. of Inquiries **(1)**	8,800	9,500	9,500
No. of Visitors to Information Center	5,957	6,000	6,000
Records Section:			
Sales Leads Generated	51	76	76
Definite Bookings	23	55	55
Economic Impact	$2,651,513	$6,500,000	$6,500,000
Group Tours:			
No. of Group Tours Serviced **(2)**	124	126	126
No. Leads Generated **(3)**	70	70	70
No. of Proposals/Itineraries	50	30	30

(1) Number of group tours requesting itineraries was reduced after the National Hot Air Balloon Championships ended.
(2) The jump in tours serviced is due to the large number of tours generated by the Carl Hurley performance which will be returning in 1999.
(3) Fewer group tour leads are due to decreasing emphasis and fewer tradeshows attended following the end of the Balloon Championships.

COMPARATIVE DATA

	Columbia, MO	Springfield, MO	St. Joseph, MO	Jefferson City, MO	Lake Ozarks, MO
Population	**79,082**	**142,898**	**69,622**	**34,911**	**64,000**
Number of Employees	5	12.5	9.5	4.5	13
Employees Per 1,000 Population	0.063	0.087	0.136	0.129	0.203
Advertising Budget	$86,000	$248,709	$562,000	$25,000	$30,376
Number of Rooms	2,565	5,333	1,000	1,250	3,340

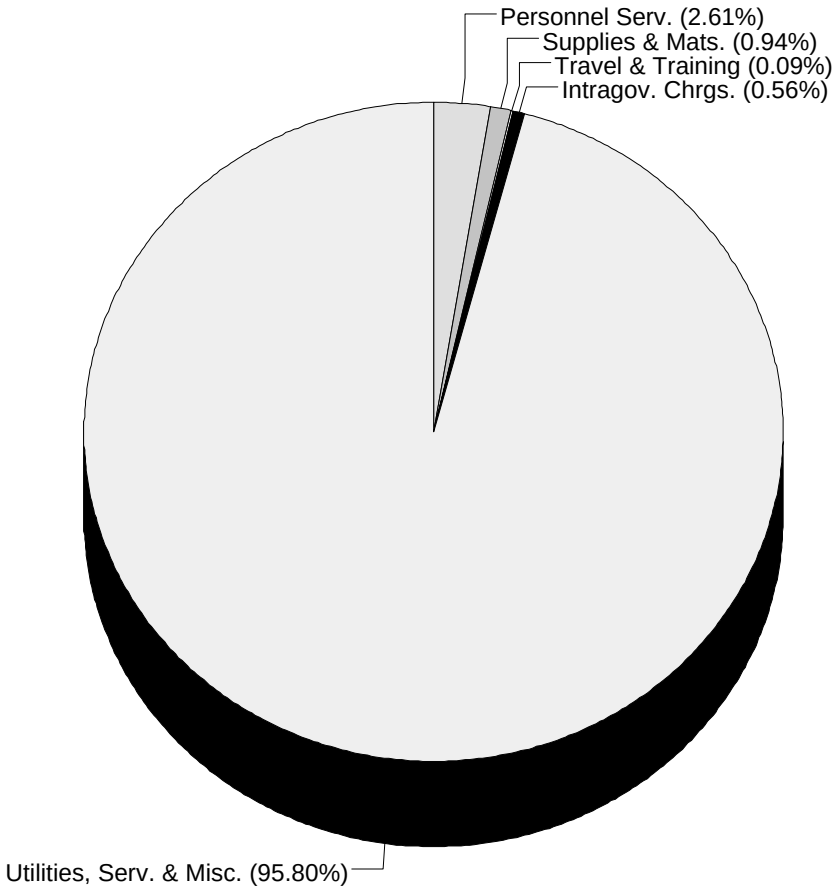
*Champaign Urbana - Advertising budget does not reflect any expenditures for promotion or brochures.

Employee Benefit Fund

City of Columbia

Columbia, Missouri

Employee Benefit Fund



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 34,409	$ 0	$ 108,000	$ 146,037	
Supplies & Materials	210	9,000	5,000	52,784	486.5%
Travel & Training	0	0	0	5,015	
Intragovernmental Charges	9,091	25,256	25,256	31,180	23.5%
Utilities, Services & Misc.	4,524,324	5,192,745	5,020,000	5,356,975	3.2%
Capital	0	0	0	0	
Other	148,000	0	0	0	
Total	**4,716,034**	**5,227,001**	**5,158,256**	**5,591,991**	**7.0%**
Summary					
Operating Expenses	4,568,034	5,227,001	5,158,256	5,591,991	7.0%
Non-Operating Expenses	148,000	0	0	0	
Debt Service	0	0	0	0	
Capital Additions	0	0	0	0	
Capital Projects	0	0	0	0	
Total Expenses	**$ 4,716,034**	**$ 5,227,001**	**$ 5,158,256**	**$ 5,591,991**	**7.0%**

EMPLOYEE BENEFIT FUND

Fund 659

DEPARTMENT DESCRIPTION

The Employee Benefit Fund accounts for the transactions and reserves associated with the City's medical, dental, prescription drug, life and long-term disability programs for City employees, plus other benefits such as safety and service awards and sick leave buyback. Employee health and wellness programs are also managed through this fund. Coverages for health, dental, and prescription drug plans are self-insured. Other coverages are with commercial insurance carriers.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

The City's self-funded health insurance plan has experienced a sharp increase in claims over the past two years after a three year period of stable rates. This budget reflects a 5% increase in premiums to reflect at least a part of that increase. Claims experience will be closely monitored during the next year to see if the trend continues.

Employee Health and Wellness programs and staff will be placed in this budget beginning in FY 2000. Emphasis will be on safety, illness prevention and disease management programs for City employees. Drug and alcohol testing for new and federally-mandated employees will continue. An Employee Health/Wellness fee will be charged to all departments to cover the cost of the operation of this unit.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
7502 - Employee Hlth/Wellness Nurse	0.00	0.00	0.00	1.00
7402 - Occupational Hlth Specialist	0.00	0.00	0.00	1.00
1002 - Admin. Support Assistant II	0.00	0.00	0.00	1.00
Total Personnel	**0.00**	**0.00**	**0.00**	**3.00**
Permanent Full-Time	0.00	0.00	0.00	3.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**0.00**	**0.00**	**0.00**	**3.00**

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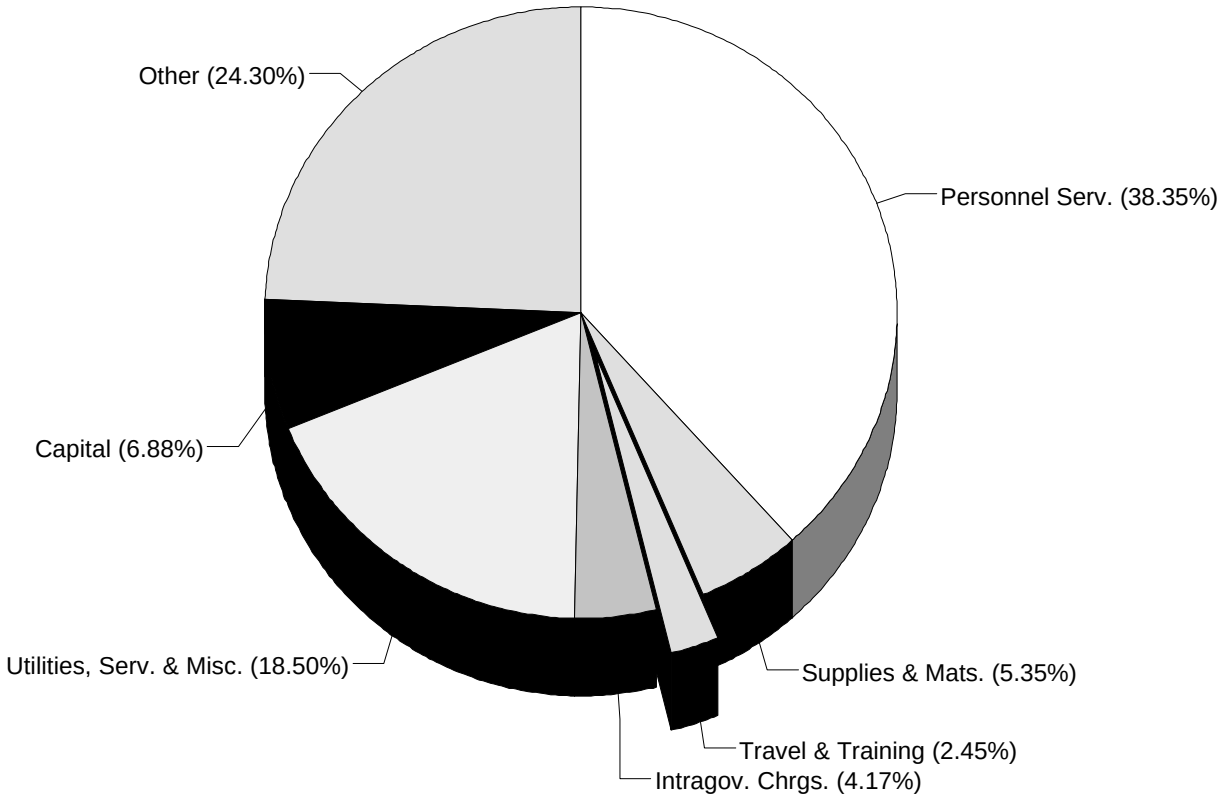
Information

Services Fund

City of Columbia

Columbia, Missouri

Information Services Fund



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 1,077,669	$ 1,247,941	$ 1,246,509	$ 1,317,742	5.6%
Supplies & Materials	90,601	153,891	158,100	183,748	19.4%
Travel & Training	32,154	54,950	91,138	84,300	53.4%
Intragovernmental Charges	98,064	124,537	124,462	143,159	15.0%
Utilities, Services & Misc.	654,633	566,327	772,605	635,769	12.3%
Capital	308,916	438,904	497,980	236,244	-46.2%
Other	582,376	777,624	782,337	834,836	7.4%
Total	**2,844,413**	**3,364,174**	**3,673,131**	**3,435,798**	**2.1%**
Summary					
Operating Expenses	1,758,285	2,147,646	2,392,814	2,364,718	10.1%
Non-Operating Expenses	743,260	530,042	534,755	622,624	17.5%
Debt Service	33,952	247,582	247,582	212,212	-14.3%
Capital Additions	308,916	438,904	497,980	236,244	-46.2%
Capital Projects	0	0	0	0	
Total Expenses	$ **2,844,413**	$ **3,364,174**	$ **3,673,131**	$ **3,435,798**	**2.1%**

INFORMATION SERVICES FUND

Fund 674

DEPARTMENT DESCRIPTION

Information Services provides the hardware infrastructure to support the computing requirements of the City, as well as developing or implementing software to improve the operating efficiencies of the departments within the City.

DEPARTMENT OBJECTIVES

Information Services will, within the framework of its existing resources, continue to provide the highest level of support possible to all user agencies. We will continue to identify and suggest new and better methods of providing services to our users at the lowest possible cost.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

Information Services has worked with the user departments to install HTE programs and convert mainframe data for replacement of applications. We have coordinated use of our training center to offer classes on newly installed HTE application software. Assisted with evaluation of an RFP to provide MDT service for the Police and Fire Departments. Information Services has installed several micro computer hardware upgrades and expansions. A GIS Technical Committee is working on implementing a joint development effort with the City, County and Boone Electric Cooperative.

A new methodology was established for charging other departments for information service activities. This new methodology allows for a more accurate charge out to each department based upon the number of workstations connected to the network and the number of users of the AS/400.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
9901 - Assistant City Manager	0.00	0.00	0.00	0.20
7950 - Director of IS.	1.00	1.00	1.00	1.00
7926 - Information Services Superviosr II	0.00	0.00	0.00	2.00
7925 - Information Services Superviosr I	0.00	0.00	0.00	1.00
7924 - Database Administrator	1.00	1.00	1.00	1.00
7923 - Senior Programmer Analyst	3.00	3.00	3.00	3.00
7922 - Systems Analyst	5.00	6.00	6.00	4.00
7921 - Systems Programmer	2.00	2.00	2.00	1.00
7912 - Data Processing Oper. Supv.	1.00	1.00	1.00	0.00
7911 - Programmer/Analyst	4.00	4.00	4.00	5.00
7910 - Computer Operator	2.00	2.00	2.00	2.00
1001 - Administrative Support Asst. I	0.00	0.50	0.50	0.50
	1.00	1.00	1.00	1.00
Total Personnel	**20.00**	**21.50**	**21.50**	**21.70**
Permanent Full-Time	20.00	21.00	21.00	21.20
Permanent Part-Time	0.00	0.50	0.50	0.50
Total Permanent	**20.00**	**21.50**	**21.50**	**21.70**

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
No. of Production Programs	5,500	14,600	16,000
No. of Support Requests:			
a. Applications	450	1,000	850
b. HELP Desk Calls	7,000	10,000	13,000
No. of Hardware Supported			
a. Micro Computer	500	505	550
No. of Users Supported			
a. AS/400	271	357	370
b. Micro Computer	525	550	575
No. of Application Systems Supported			
a. AS/400	0	31	36
b. Micro Comptuer	75	65	70

COMPARATIVE DATA

	Columbia, MO	Springfield, MO	Ames, IA	Indepen-dence, MO	Springfield, IL	Norman, OK
Population	**79,082**	**142,898**	**48,415**	**116,832**	**142,898**	**93,019**
Number of Employees	21	60	9	22	20	6
Employees Per 1,000 Population	0.266	0.420	0.186	0.188	0.140	0.065
Budget - Operating	$2,105,505	$6,000,000	$1,231,062	$1,796,053	$1,200,000	$450,469
Budget Dollar Per Employee	$100,262	$100,000	$136,785	$81,639	$60,000	$75,078
Mainframe Terminals	0	26	40	2	200	10
Mainframe/AS/400 Applications	31	25	2	20	10	9
Micro Computer Networks/Servers	30	10	10	12	1	1
Micro Computers	505	600	200	600	500	200
Micro Applications	65	50	---	5	---	---
Utility Accounts	43,600	85,000	18,895	64,000	77,000	30,000

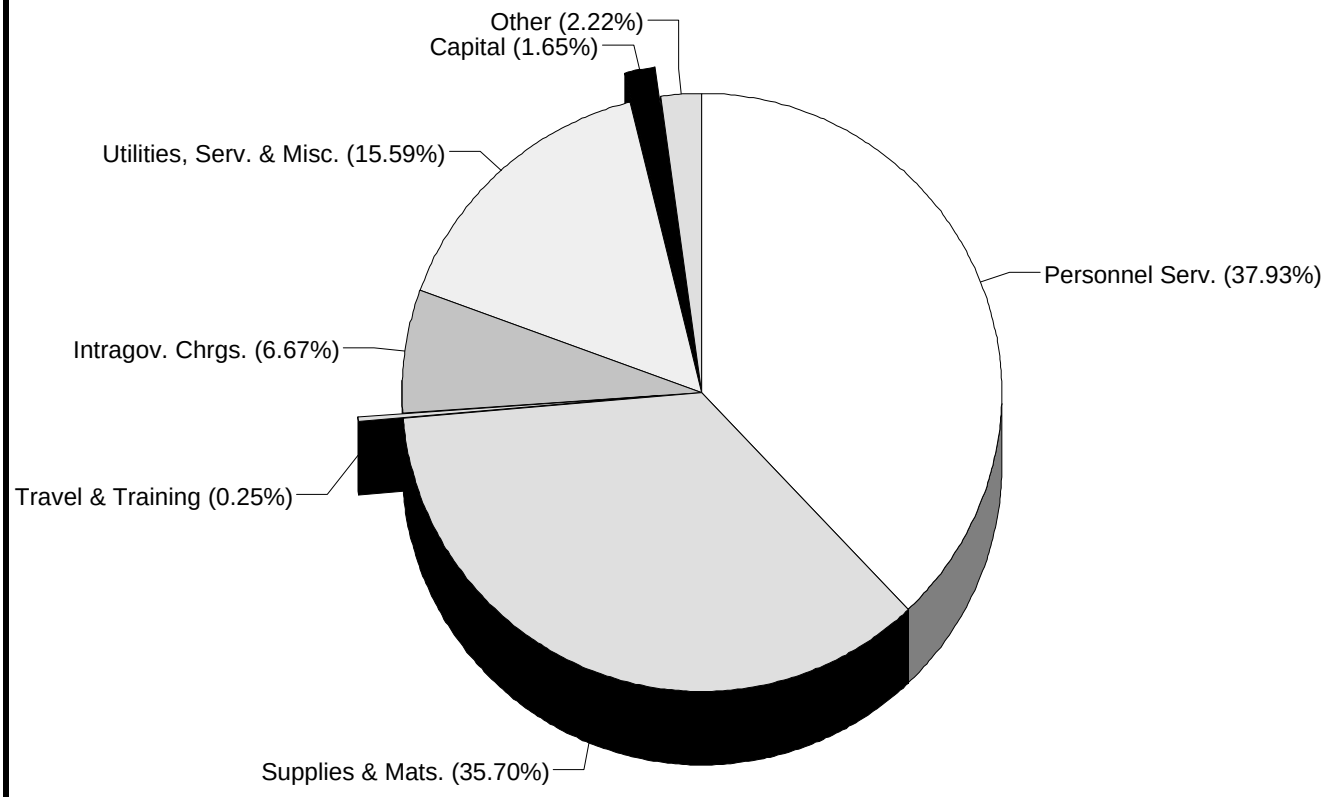
Public

Communications Fund

City of Columbia

Columbia, Missouri

Public Communications Fund



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 241,429	$ 253,881	$ 255,851	$ 286,032	12.7%
Supplies & Materials	254,725	261,051	259,261	269,188	3.1%
Travel & Training	975	1,600	1,399	1,900	18.8%
Intragovernmental Charges	39,758	39,357	39,357	50,320	27.9%
Utilities, Services & Misc.	95,079	130,159	126,615	117,562	-9.7%
Capital	28,384	3,700	3,632	12,406	235.3%
Other	17,344	15,403	15,403	16,708	8.5%
Total	**677,694**	**705,151**	**701,518**	**754,116**	**6.9%**
Summary					
Operating Expenses	631,966	686,048	682,483	725,002	5.7%
Non-Operating Expenses	17,344	15,403	15,403	16,708	8.5%
Debt Service	0	0	0	0	
Capital Additions	28,384	3,700	3,632	12,406	235.3%
Capital Projects	0	0	0	0	
Total Expenses	$ **677,694**	$ **705,151**	$ **701,518**	$ **754,116**	**6.9%**

PUBLIC COMMUNICATIONS FUND - SUMMARY

Fund 675

DEPARTMENT DESCRIPTION

The Public Communications Office has three responsibilities: public communications, printing services, and mail services. The Public Communications Division oversees or coordinates the City's public communications program which includes Community Line, Columbia Online Information Network, Partners in Education, facility tours, speaking engagements, an employee newsletter, a citizen newsletter, media relations and distributes press releases, etc. The Public Communications Officer supervises the overall operation and reports to the City Manager.

DEPARTMENT OBJECTIVES

To facilitate better two-way communications between Columbia citizens and City government. To provide normal printing and high-speed duplicating service for City departments. To provide full-service mail support for City departments.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

Public Communications consolidates a variety of communication efforts into one office by supporting the information efforts of various departments. Printing and Mail Services are supported with fees charged to users.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Public Communications Office	2.00	2.00	2.00	2.59
Print Shop	2.50	2.50	2.50	2.50
Mail Room	1.00	1.00	1.00	1.00
Total Personnel	**5.50**	**5.50**	**5.50**	**6.09**
Permanent Full-Time	5.00	5.00	5.00	5.00
Permanent Part-Time	0.50	0.50	0.50	1.09
Total Permanent	**5.50**	**5.50**	**5.50**	**6.09**

PERFORMANCE MEASUREMENTS / SERVICE INDICATORS

	Actual FY 1998	Budget FY 1999	Estimated FY 2000
Public Communications Office:			
Monthly Newsletters	12	12	12
Press Releases/Advisories	156	200	215
Community Line Accesses	31,021	33,000	35,000
Print Shop:			
No. of Photocopy Jobs	1,356	1,200	1,250
No. Photocopy Impressions	1,315,425	1,250,000	1,260,000
Desk Top Publishing	200	210	215
No. of Press Jobs	460	600	625
No. Press Impressions	1,710,000	1,765,000	1,770,000
Mail Room:			
Outbound Mail Pieces	382,000	390,000	400,000
Outbound Packages	744	865	870

PUBLIC COMMUNICATIONS FUND - SUMMARY

Fund 675

COMPARATIVE DATA

	Columbia, MO	Springfield, MO	Indepen-dence, MO	Ames, IA	Kirkwood, MO
Population	**79,082**	**142,898**	**116,832**	**48,415**	**---**
Public Communications Office:					
No. of Employees	2	13	3	5	1
No. of Press Releases	156	73	50	350 ****	38
No. of Speaking Engagements	15	7	5	120 ****	4
Print Shop:					
No. of Employees	2.50	3	1.83	1	N/A
No. of Press Impressions	1,710,000	12,000,000	3,500,000	3,000,000	N/A
No. of Photocopy Impressions	1,315,425	*	**	**	N/A
Mail Services:					
Number of Employees	1	1	0.83	1	N/A
Outbound Mail	382,000	432,000	1,000,000	213,000	N/A
No. of Packages Handled	744	***	***	650	N/A

NA Not Available
* Included in Press Numbers
** Service at department level
*** Departments process
**** Includes releases, engagements initiated by Depts.

Public Communications - Public Communications Office

675-0910 to 675-0919

DESCRIPTION

To facilitate better two-way communications between Columbia citizens and City government. This is accomplished through prudent use of communication tools and channels.

HIGHLIGHTS / SIGNIFICANT CHANGES

Columbia's Community Line continues to be a viable information channel for citizens seeking basic information. The Community Line directory was updated and many voice messages were also updated. The Public Communications Office continues to seek new ways to communicate with the citizens. Public Communications coordinated monthly employee Public Communications Committee meetings. It also coordinated, along with other departments, a monthly citizen newsletter, "City Source," that is mailed with utility bills, and a weekly consolidated advertisement in one of the local newspapers. Public Communications began publishing a monthly employee newsletter. The number of press releases exceeded the previous year's numbers by the end of the third fiscal year quarter. FY 2000 includes $20,000 to improve the City's web page.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 113,306	$ 142,424	$ 142,424	$ 163,466
Supplies and Materials	27,448	30,545	30,300	36,042
Travel and Training	876	1,200	1,000	1,500
Intragovernmental Charges	985	3,244	3,244	11,627
Utilities, Services, & Misc.	39,957	68,487	66,993	77,520
Capital	0	3,700	3,632	11,100
Other	0	0	0	0
Total	**$ 182,572**	**$ 249,600**	**$ 247,593**	**$ 301,255**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
9921 - Pub. Communications Officer	1.00	1.00	1.00	1.00
7811 - Public Communications Assistant	1.00	1.00	1.00	1.00
4511 - Energy Management Spec. I	0.00	0.00	0.00	0.59
Total Personnel	**2.00**	**2.00**	**2.00**	**2.59**
Permanent Full-Time	2.00	2.00	2.00	2.00
Permanent Part-Time	0.00	0.00	0.00	0.59
Total Permanent	**2.00**	**2.00**	**2.00**	**2.59**

Public Communications - Print Shop

675-0920 to 675-0929

DESCRIPTION

This Division provides several major support services ranging from graphic art design/development, printing press jobs, high speed photocopier service, bindery, perforating, folding, etc. The service is provided at a reasonable cost to departments.

HIGHLIGHTS / SIGNIFICANT CHANGES

Printing Services continues to explore new and better methods of producing the highest quality product. Due to the age of our existing offset press machine and the significant cost to replace it, we will now be outsourcing most of our press jobs.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 97,354	$ 81,193	$ 83,163	$ 90,147
Supplies and Materials	51,877	53,708	52,443	54,068
Travel and Training	99	400	399	400
Intragovernmental Charges	38,773	36,113	36,113	38,674
Utilities, Services, & Misc.	52,028	56,040	55,690	36,040
Capital	12,000	0	0	1,306
Other	17,344	15,403	15,403	16,708
Total	**$ 269,475**	**$ 242,857**	**$ 243,211**	**$ 237,343**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
7811 - Asst. Public Comm. Officer	0.00	0.00	0.00	0.00
7810 - Printer I	1.00	1.00	1.00	1.00
7809 - Printer II	1.00	1.00	1.00	1.00
1190 - Public Communications Worker	0.50	0.50	0.50	0.50
Total Personnel	**2.50**	**2.50**	**2.50**	**2.50**
Permanent Full-Time	2.00	2.00	2.00	2.00
Permanent Part-Time	0.50	0.50	0.50	0.50
Total Permanent	**2.50**	**2.50**	**2.50**	**2.50**

Public Communications - Mail Services

675-0930 to 675-0939

DESCRIPTION

Mail Services provides pick up and delivery of internal mail, as well as pick up and delivery of the U.S. Mail, and UPS packages. Service is provided to all city agencies.

HIGHLIGHTS / SIGNIFICANT CHANGES

Mail Services continues to explore better methods for providing better and more efficient services. The Mail Room added a new mail posting machine that allows posting mail of different weights and dimensions without presorting. The machine also allows refilling the postage meter by telephone.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 30,769	$ 30,264	$ 30,264	$ 32,419
Supplies and Materials	175,400	176,798	176,518	179,078
Travel and Training	0	0	0	0
Intragovernmental Charges	0	0	0	19
Utilities, Services, & Misc.	3,094	5,632	3,932	4,002
Capital	16,384	0	0	0
Other	0	0	0	0
Total	**$ 225,647**	**$ 212,694**	**$ 210,714**	**$ 215,518**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
1001 - Admin. Support Assistant I	1.00	1.00	1.00	1.00
Total Personnel	**1.00**	**1.00**	**1.00**	**1.00**
Permanent Full-Time	1.00	1.00	1.00	1.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**1.00**	**1.00**	**1.00**	**1.00**

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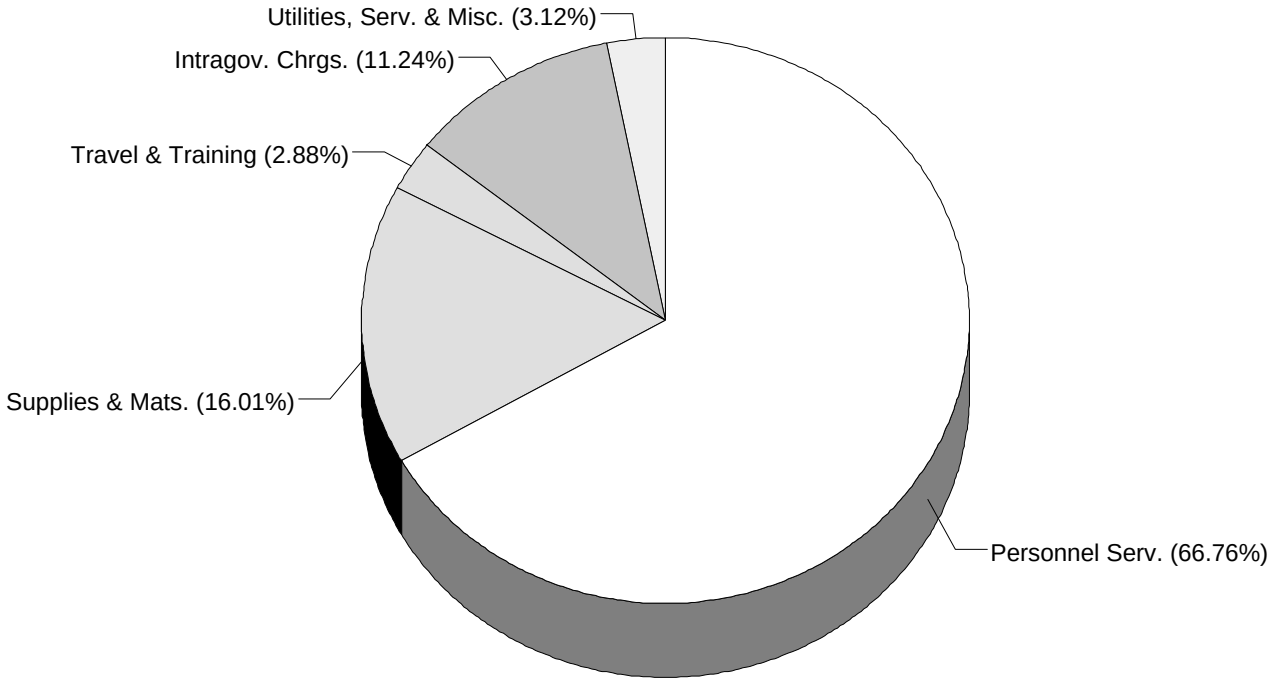
Contributions

Fund

City of Columbia

Columbia, Missouri

Contributions Fund



APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 49,844	$ 78,219	$ 78,219	$ 85,792	9.7%
Supplies & Materials	16,090	13,838	13,996	20,575	48.7%
Travel & Training	3,343	3,700	3,700	3,700	0.0%
Intragovernmental Charges	760	3,864	3,864	14,441	273.7%
Utilities, Services & Misc.	1,326	4,005	4,017	4,005	0.0%
Capital	2,173	0	0	0	
Other	29,000	1,382	1,200	0	-100.0%
Total	**102,536**	**105,008**	**104,996**	**128,513**	**22.4%**
Summary					
Operating Expenses	71,363	103,626	103,796	128,513	24.0%
Non-Operating Expenses	29,000	1,382	1,200	0	-100.0%
Debt Service	0	0	0	0	
Capital Additions	2,173	0	0	0	
Capital Projects	0	0	0	0	
Total Expenses	$ **102,536**	$ **105,008**	$ **104,996**	$ **128,513**	**22.4%**

CONTRIBUTIONS FUND - SUMMARY

Fund 753

DEPARTMENT DESCRIPTION

The Contributions Fund is a trust fund that was established to process donations and contributions given to the City. Proper procedures have been established to ensure funds and donations are expended for the purpose designated by the donor. This Fund also handles the promotion of volunteer opportunities within City government.

DEPARTMENT HIGHLIGHTS / SIGNIFICANT CHANGES

Last year, volunteers contributed more than 42,000 hours of service to the City of Columbia at a value of more than $550,000. This number does not include hours contributed by boards and commissions. Highlights during 1999 include national recognition of the Park Patrol trail ambassador program, corporate sponsorship of "A Celebration of Volunteers" the second annual City-wide volunteer recognition event, the second annual City-wide "Clean-up Columbia" litter pick-up event, Adopt-A-Spot beautification's 30th partnership, the second graduating class of the TreeKeepers program and the development of the Columbia Trust, a charitable donations program to enhance the quality of life in Columbia. FY 2000 goals include continued development and expansion of City volunteer opportunities, increased Adopt-A-Spot beautification partnerships and the growth and expansion of the Columbia Trust.

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Office of Volunteer Services	1.00	2.00	2.00	2.00
Donations	0.00	0.00	0.00	0.00
Total Personnel	**1.00**	**2.00**	**2.00**	**2.00**
Permanent Full-Time	1.00	2.00	2.00	2.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**1.00**	**2.00**	**2.00**	**2.00**

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Office of Volunteer Services

753-0710

DESCRIPTION

This office coordinates the promotion of volunteer opportunities within City Government. Through its advisory committee, it helps recruit volunteers and match them to projects of mutual interest and benefit. As an extension of its volunteer activities, the office coordinates the city's beautification "Adopt a Spot" program, working with City operations to identify Spots and match Adopters. The office also coordinates the Park Patrol trail ambassador program, TreeKeepers forestry volunteer program and "Cleanup Columbia" a city-wide litter cleanup event. The office coordinates the Columbia Trust, a charitable donations program for citizens wishing to donate resources other than time and talent.

HIGHLIGHTS / SIGNIFICANT CHANGES

Last year, volunteers contributed more than 42,000 hours of service to the City of Columbia at a value of more than $550,000. This number does not include hours contributed by boards and commissions. Highlights during 1999 include national recognition of the Park Patrol trail ambassador program, corporate sponsorship of "A Celebration of Volunteers" the second annual City-wide volunteer recognition event, the second annual City-wide "Clean-up Columbia" litter pick-up event, Adopt-A-Spot beautification's 30th partnership, the second graduating class of the TreeKeepers program and the development of the Columbia Trust, a charitable donations program to enhance the quality of life in Columbia. FY 2000 goals include continued development and expansion of City volunteer opportunities, increased Adopt-A-Spot beautification partnerships and the growth and expansion of the Columbia Trust.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 43,017	$ 78,219	$ 78,219	$ 85,792
Supplies and Materials	5,946	13,838	13,996	20,575
Travel and Training	3,031	3,700	3,700	3,700
Intragovernmental Charges	760	3,864	3,864	14,441
Utilities, Services, & Misc.	1,326	4,005	4,017	4,005
Capital	2,173	0	0	0
Other	0	0	0	0
Total	**$ 56,253**	**$ 103,626**	**$ 103,796**	$ **128,513**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
4620 - Volunteer Coordinator	1.00	1.00	1.00	1.00
4615 - Program Assistant	0.00	1.00	1.00	1.00
Total Personnel	**1.00**	**2.00**	**2.00**	**2.00**
Permanent Full-Time	1.00	2.00	2.00	2.00
Permanent Part-Time	0.00	0.00	0.00	0.00
Total Permanent	**1.00**	**2.00**	**2.00**	**2.00**

Donations

753-8500

DESCRIPTION

Donations are not budgeted during the initial budget process. Rather, donations are appropriated by Council for their intended use during the year as they are received.

HIGHLIGHTS / SIGNIFICANT CHANGES

Significant contributions were received during FY 1999. Contributions included improvements to the Oakland Aquatic Center, the MKT Trail Head Park, Public Safety, cash, land and stock.

BUDGET DETAIL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 6,827	0	$ 0	$ 0
Supplies and Materials	10,144	0	0	0
Travel and Training	312	0	0	0
Intragovernmental Charges	0	0	0	0
Utilities, Services, & Misc.	0	0	0	0
Capital	0	0	0	0
Other	29,000	1,382	1,200	0
Total	**$ 46,283**	**$ 1,382**	**$ 1,200**	$ **0**

AUTHORIZED PERSONNEL

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000

There are no personnel assigned to this budget.

Transportation

Sales Tax Fund

City of Columbia

Columbia, Missouri

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TRANSPORTATION SALES TAX FUND

Fund 221

DESCRIPTION

Section 94.600 of the Revised Missouri State Statutes allows cities to authorize a 1/2 cent sales tax for transportation purposes if a simple majority of the voters approve such action. The voters of the City of Columbia authorized the addition of this tax on April 6, 1982. State Statues require proceeds from the tax to be accounted for in a trust fund separate from other sales tax resources. When the City receives proceeds from the transportation sales tax, the money will be placed in a Transportation Sales Tax Fund and allowed for a wide range of transportation purposes.

RESOURCES

	Adopted FY 2000
FY 2000 Transportation Sales Tax Receipts	$ **7,177,354**

EXPENDITURES

Bus Subsidy	1,500,000
Airport Subsidy	554,000
Street and Sidewalk Related	3,988,000
Street & Bridge Bonds Debt Service	555,000
Total Expenditures	**6,597,000**
Revenues Over Expenditures	$ **580,354**

APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 0	$ 0	$ 0	$ 0	
Supplies & Materials	0	0	0	0	
Travel & Training	0	0	0	0	
Intragovernmental Charges	0	0	0	0	
Utilities, Services & Misc.	0	0	0	0	
Capital	0	0	0	0	
Other	6,283,850	6,336,081	6,336,081	6,597,000	4.1%
Total	**6,283,850**	**6,336,081**	**6,336,081**	**6,597,000**	**4.1%**
Summary					
Operating Expenses	0	0	0	0	
Non-Operating Expenses	6,283,850	6,336,081	6,336,081	6,597,000	4.1%
Debt Service	0	0	0	0	
Capital Additions	0	0	0	0	
Capital Projects	0	0	0	0	
Total Expenses	$ **6,283,850**	$ **6,336,081**	$ **6,336,081**	$ **6,597,000**	**4.1%**

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CAPITAL PROJECTS SUMMARY

DESCRIPTION

The City prepares a five year capital plan to address the capital need of current and future years. The Capital Improvement Plan (CIP) is coordinated by the Planning Department. This plan contains two distinct sections: General Government and Enterprise. General government capital needs are funded primarily with Sales Taxes that are set aside, either by Council policy for general capital needs or voter referendum for specific projects. Enterprise capital projects are funded primarily through revenues generated by the enterprise.

MAJOR CAPITAL PROJECTS

This budget proposal completes the appropriations for the few remaining projects approved by voters in the 1996 1/4 cent sales tax, as well as water and sewer projects authorized in last year's ballot proposals. Our continued emphasis should be maintaining the facilities and infrastructure we have and to construct new infrastructure needed for a growing community. Major projects for next year include:

\bl Increased funding for underground power lines maintenance and conversion

\bl Additional $1.25 million for administrative offices for Water & Electric

\bl Continued implementation of the Sanitary Sewer capital plan approved by the voters including continued work on Wetland Treatment Unit #4 and B-17 Interceptor

\bl Replacement of (7) 40' buses, (6) 30' buses and (2) paratransit vehicles

\bl Vandiver Drive - Two projects on west Vandiver Drive to extend to interchange and add the interchange and ramps

BUDGET CONSIDERATIONS

Additional public safety and parks & recreation needs are shown as unfunded but are to be placed on a ballot issue in November 1999.

OPERATING IMPACT

The Capital Improvement Plan will not have a significant impact on the operating budget for FY 2000.

CAPITAL PROJECT FUNDING SOURCES

Abbreviations	Funding Source Descriptions
1997 Ballot	*1997 Ballot* - Funds authorized by public vote via a ballot issue.
1997 Bonds	*1997 Bonds* - Funds generated from bonds approved on the April 1997 ballot for Water and Light capital improvements.
98PC	*98 Private Contributions* - Private contributions received during 1998.
1/4% 96 S Tax	*96 1/4% Sales Tax* - Funds generated from the 1996 CIP sales tax issue.
All	*Accumulated Investment Income* - Interest earnings on all projects.
Armory Corp	*Armory Corp* - A federal organization which preserves and assists with local Armory facilities.
Bond Balance	*Bond Balance* - Remaining balance yet to be paid on bonds
CAP-FB	*Capital Projects Fund Balance* - Monies made available through the closeout of old projects.
CDBG	*Community Development Block Grant* - Federal Entitlement Grant Program (annual) administered by U.S. Department of Housing and Urban Development, 100% grant requires no matching local funds.
Co rd tax reb	*County Rebate Funds* - Funds received by Columbia from Boone County for maintenance/improvement to roads under City jurisdiction after annexations.
Dev charge	*Development Charge* - A fee assessed at the time a building permit is issued for new construction, at a rate of $0.061 per square foot. Revenue gained from this is used for construction of collector and arterial streets.
Contributions	*Contributions* - Funds received from various entities or organizations who will benefit from a particular project. We have various current types of contributors: Developer, County and Utilities.
Donations	*Donations* - Monies or gifts donated from non-governmental entities.
EU loans	*Electric Utility Loans* - Funds provided for a project from the electric utility.
Ent Rev	*Enterprise Revenue* - Actual income to one of the City's utilities, such as sanitary sewers, water, etc.
FAA Gr	*Federal Aviation Administration (U.S.) Grant* - Competitive federal grant funds for capital projects at airports, no set amount per year, 90% grant requires 10% local matching funds.
FAL	*Force Account Labor* - Labor for capital projects that is performed by City personnel and charged to the capital project.
FTA	*Federal Transit Administration Capital Grant* - Grant for transit related capital projects. 80% Federal; 20% Local funding.
Grants	*Grants* - Monies received from from local, state, county or federal entities.
GCIF	*Golf Course Improvement Fund* - A $1-per-round fee collected from golfers which is set aside for improvements at the City's golf courses.
Gen Fd/PI	*General Fund/Public Improvement* - Local funds generated through the sales tax.
Heritage Pr Gr	*Heritage Pr Gr*- Grant money received for the Martin Luther King Memorial restoration.

Abbreviations	Funding Source Descriptions
LUT	*Local Use tax* - The amount represents the local use tax that was distributed to the City of Columbia during the years of 1993-1996 which did not have to be refunded to the state.
MODOT	*Missouri Highway Transportation Department* - Monies the City receives from the Mo. Hwy. Trans. Dept. for transportation related projects.
Prior Yr App (PYA)	*Prior Year Appropriation*- Funds left over from monies approved in previous years.
RSR Fd	*Recreation Services Fund* - Funds generated from user fees paid by participants in programs involving capital facilities. User fee structure established by citizen election.
State Hwy	*State Highway* - Reimbursement from the State Highway Department for Railroad Crossings.
STP	*Federal Highway Administration Surface Transportation Program* - Replaces the old Federal Aid Urban Program - 20% local match.
STP Enh	*Federal Highway Administration Surface Transportation Enhancement Program* - Enhancement program portion of STP program set aside for transportation enhancement projects. 80% federal; 20% local funding.
Tax Bill	*Tax Bills* - Charges, on a per lineal foot basis, assessed to property owners abutting new roads, or roads undergoing major improvements, for the improvements to their property. Charges based on benefit to property as determined by City Council.
Transp S Tax	*Transportation Sales Tax* - 1/2 cent sales tax authorized by the voters for transportation purposes.
Unfunded	*Unfunded* - Projects beyond current FY which have no definite funding commitment.
Unfunded/Ballot	*Unfunded/Ballot* - Projects beyond current FY which will go before the voters in a ballot issue.

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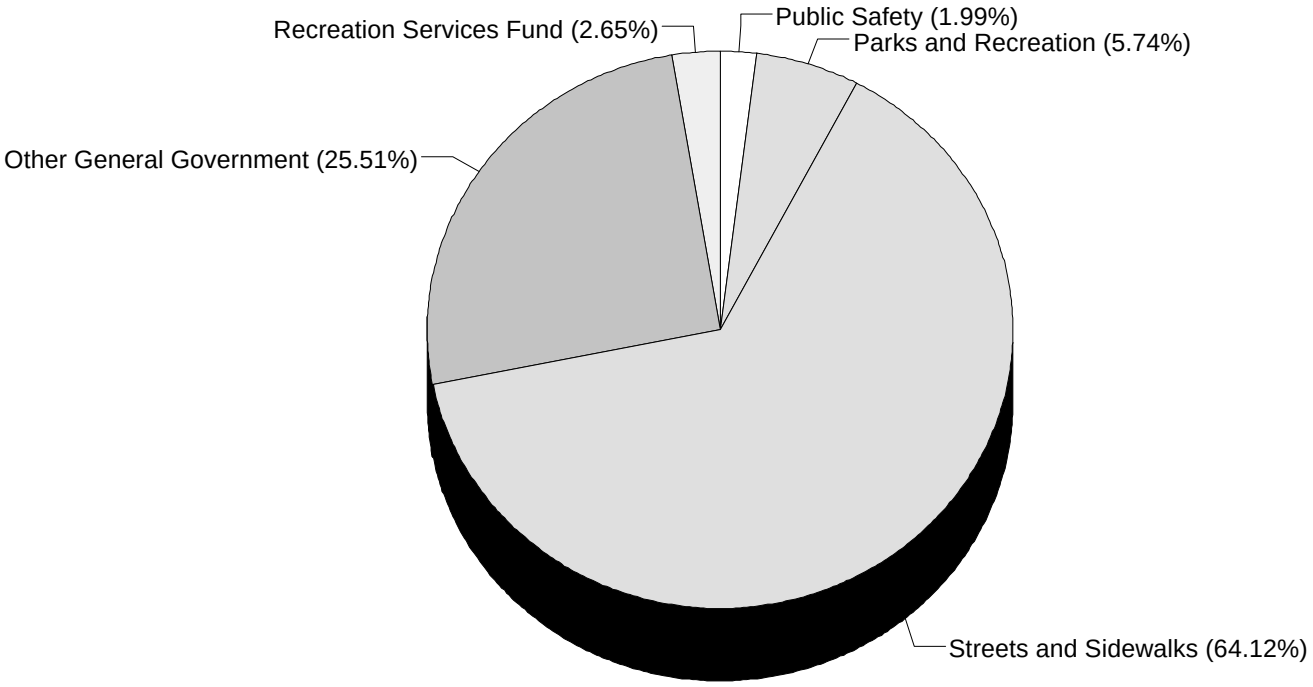
Capital Projects -

General Government

City of Columbia

Columbia, Missouri

General Government Capital Projects



GENERAL GOVERNMENT CAPITAL PROJECT EXPENDITURES

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Capital Project Expenditures					
Public Safety	$ 211,089	$ 1,137,477	$ 1,137,477	$ 185,000	-83.7%
Parks and Recreation	481,648	577,550	577,500	533,456	-7.6%
Streets and Sidewalks	3,111,558	9,020,426	9,020,426	5,961,500	-33.9%
Other General Government	397,024	1,195,266	1,195,266	2,371,721	98.4%
Total	**4,201,319**	**11,930,719**	**11,930,669**	**9,051,677**	**-24.1%**
Gen. Gov. CIP Budgeted in Otr. Fds:					
Recreation Services Fund	57,724	407,960	407,960	246,000	-39.7%
Total Current Year Appr.	**$ 4,259,043**	**$ 12,338,679**	**$ 12,338,629**	**$ 9,297,677**	**-24.6%**
Prior Year Appropriations				**3,665,385**	
Unfunded Ballot				**374,000**	
Total General Gov. CIP				**13,337,062**	

CAPITAL PROJECTS - GENERAL GOVERNMENT - SUMMARY

PURPOSE

This budget adopts the FY 2000 portion of the capital improvements plan as the general government capital budget for the fiscal year. This budget accounts for funds from the Public Improvement Fund, Community Development Block Grant, Special Road District Fund, Special Assessments (tax bills), and related state and federal grants. After the projects are completed, the improvements are capitalized into the General Fixed Asset Group of Accounts, except for Streets and Sidewalks.

RESOURCES

	Adopted FY 2000
FY 2000 Sales Tax Allocation (1%)	$ 1,210,521
1996 CIP Sales Tax (1/4%)	900,600
Transportation Sales Tax (1/2%)	295,000
Grants	3,390,000
Force Account Labor (FAL)	115,742
Recreational Services Fund	101,000
Tax Bills	80,500
County Road Tax Rebate	996,400
Golf Course Improvement Fund	145,000
Accumulated Investment Income	591,000
Community Development Block Grant	62,000
Contributions from Utilities & Development	1,400,450
Donations	9,464
TOTAL AVAILABLE RESOURCES	$ **9,297,677**

EXPENDITURES

	Adopted FY 2000
Parks and Recreation	$ 779,456
Public Safety	185,000
Streets and Sidewalks	5,961,500
Other General Government:	2,371,721
TOTAL BUDGETED EXPENDITURES	$ **9,297,677**

APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
Personnel Services	$ 53,366	$ 0	$ 0	$ 0
Supplies & Materials	408,549	0	0	0
Travel & Training	0	0	0	0
Intragovernmental Charges	26,570	0	0	0
Utilities, Services & Misc.	3,011,956	11,479,442	11,479,442	9,051,677
Capital	396,765	451,277	451,277	0
Other	304,113	0	0	0
Total	**4,201,319**	**11,930,719**	**11,930,719**	**9,051,677**
Summary				
Operating Expenses	0	0	0	0
Non-Operating Expenses	0	0	0	0
Debt Service	0	0	0	0
Capital Additions	0	0	0	0
Capital Projects	4,201,319	11,930,719	11,930,719	9,051,677
Total Expenses	$ **4,201,319**	$ **11,930,719**	$ **11,930,719**	$ **9,051,677**

FY 2000 FUNDING SOURCES

Capital Projects Detail Budget	Adopted FY 2000	Unfunded Ballot	Prior Year Appr.	Current Year Appr.	Gen Fd/ PI	1/4% 96 S Tax	FAL	RSR Fd
FIRE DEPARTMENT								
1. Additions to Fire Station #1	250,000	250,000		0				
2. Emergency Generators for 6 stations	60,000			60,000	60,000			
3. Fire Station Sites	50,000			50,000	50,000			
4. Retroft Stations Exhaust System 17 units	75,000			75,000	75,000			
5. Additional Fire Station in SE Columbia	124,000	124,000		0				
TOTAL FIRE	559,000	374,000	0	185,000	185,000	0	0	0
PARKS & RECREATION								
5. Parks Managment Center Renovation	30,000			30,000	30,000			
12. Cosmo Rec Area Roads,Prkg,Trails	90,000			90,000	70,000		20,000	
13. MKT Parkway Imprvmts & Brdg Rpr	21,500			21,500	16,500		5,000	
16. Again Street Park Improvements	17,000			17,000				
17. Rainbow Softball Center	75,000			75,000			25,000	50,000
21. Field School Park Phase II Imprvmnts	40,000			40,000			10,000	
28. Greenbelt	78,000			78,000		78,000		
29. Antimi Ballfield Complex Extension	40,000			40,000			10,000	30,000
34. Golf Course Improvements	180,000			180,000			35,000	
42. City/School Park Development	15,000			15,000				
45. Oakland Pool Play Structure	21,000			21,000				21,000
47. Baurichter Site Improvement	53,750			53,750	46,750		7,000	
51. Martin Luther King Memorial Restoration	93,206			93,206	40,000		3,742	
52. Annual P& R Major Maint/Programs	25,000			25,000	25,000			
TOTAL PARKS	779,456	0	0	779,456	228,250	78,000	115,742	101,000
STREETS & SIDEWALKS								
1. Ash St Sdwlks:Clinkscales to W Blvd	75,000		75,000	0				
2. Roadway Corridor Preservation	361,866		361,866	0				
3. Broadway Sidewalks McBaine to West	83,000		83,000	0				
5. Joint City/County Projects	157,600			157,600		157,600		
6. Fourth Ave; Garth to Providence	252,000		252,000	0				
7. Vandiver Dr. E 550 to Centerstate Dvlp	140,000			140,000				
13. Route B Sidewalks @US 63 Overpass	30,000		30,000	0				
14. Nifong & forum signals	111,500		111,500	0				
19. Rollins Rd:Col. Grdns to Rothwell Hgts	536,400		505,500	30,900				
22. Downtown Traffic Signals	160,000		160,000	0				
26. State Projects	100,000			100,000		100,000		
30. Rock Quarry Rt AC to Grindstone	619,000			619,000				
32. Sidewlk/Lndscpng N. End of Prov.(1 Side)	75,000		75,000	0				
33. Roger L. Wilson Dr. Realign and N inter	659,000		320,000	339,000				
35. Forum Blvd S. to Old Plank road	576,000			576,000		565,000		
40. Sunflower St:Route E To Barberry	676,000		676,000	0				
41. E Broadway; US 63 to Old 63	200,000		200,000	0				
46. Bicycle Master Plan Implementation	1,000			1,000	1,000			
48. Smith Dr. Windermere W 1320'	321,000		280,000	41,000				
50. Downtown Improvements	20,000		20,000	0				
51. I-70 Dr SW at West Blvd	180,000		180,000	0				
66. Vandiver Dr west boundary interchange	559,000			559,000				
67. Vandiver Interchange and ramps	3,398,000			3,398,000				
TOTAL STREETS & SIDEWALKS	9,291,366	0	3,329,866	5,961,500	1,000	822,600	0	0
OTHER GENERAL GOVERNMENT								
1. Public Health Clinic	1,300,000			1,300,000				
2. Engineering Transfer	230,000			230,000	230,000			
3. G & A Fees	39,963			39,963	39,963			
8. Acquire Land in block Daniel Boone Bldg	200,000			200,000	200,000			
9. Armory Renovation	335,519		335,519	0				
10. Satelite Location in Southwest Columbia	275,450			275,450				
12. Contingency	100,000			100,000	100,000			
13. Preliminary Project Studies	20,000			20,000	20,000			
14. Public Bldgs Major Maint/Renovations	158,308			158,308	158,308			
18. Replace (3) Severe Weather Sirens	48,000			48,000	48,000			
TOTAL OTHER GENERAL GOVT	2,707,240	0	335,519	2,371,721	796,271	0	0	0
TOTAL GENERAL GOVERNMENT CIP	13,337,062	374,000	3,665,385	9,297,677	1,210,521	900,600	115,742	101,000

FY 2000 CURRENT YEAR APPROPRIATIONS

GCIF	All	Transp. Sales Tax	MODOT	Contrib from Utilities	Dev Contr	Donation	Heritage PR GR	CDBG	Tax Bill	County Grant	County Rd Tax Rebate
0	0	0	0	0	0	0	0	0	0	0	0
								17,000			
								30,000			
145,000											
								15,000			
						9,464	40,000				
145,000	0	0	0	0	0	9,464	40,000	62,000	0	0	0
		140,000									
									500		30,400
	591,000								28,000		
					339,000						
									11,000		
									41,000		
					414,000						145,000
			850,000		527,000					1,200,000	821,000
0	591,000	140,000	850,000		1,280,000	0	0	0	80,500	1,200,000	996,400
										1,300,000	
		155,000		120,450							
0	0	155,000	0	120,450	0	0	0	0	0	1,300,000	0
145,000	591,000	295,000	850,000	120,450	1,280,000	9,464	40,000	62,000	80,500	2,500,000	996,400

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PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
General Government Summary						
Streets & Sidewalks	CDBG	$0	$0	$0	$0	$0
	1/4 96 S Tax	$822,600	$0	$822,600	$0	$0
	Tax Bill	$630,600	$36,000	$80,500	$170,700	$343,400
	Gen Fd/PI	$1,000	$0	$1,000	$0	$0
	Co rd tax reb	$8,302,400	$0	$996,400	$490,000	$6,816,000
	Dev charge	$2,705,000	$0	$0	$960,000	$1,745,000
	Dev Contrib	$3,004,000	$566,000	$1,280,000	$0	$1,158,000
	All	$1,026,000	$0	$591,000	$435,000	$0
	Bond Bal	$1,024,000	$0	$0	$0	$1,024,000
	MODOT	$850,000	$0	$850,000	$0	$0
	98 PC	$306,000	$0	$0	$0	$306,000
	STP	$4,179,000	$0	$0	$3,861,000	$318,000
	Transp S Tax	$2,021,000	$0	$140,000	$321,000	$1,560,000
	County Grant	$2,573,000	$0	$1,200,000	$0	$1,373,000
	Subtotal	**$27,444,600**	**$602,000**	**$5,961,500**	**$6,237,700**	**$14,643,400**
	Unfunded	$6,409,700	$0	$0	$1,094,200	$5,315,500
	Prior Year App	$432,000	$0	$0	$432,000	$0
	PYA 1/4 96 ST(1)	$121,000	$0	$121,000	$0	$0
	PYA 1/4 96 ST	$5,387,000	$2,847,000	$1,878,000	$662,000	$0
	PYA/CDBG	$297,000	$45,000	$252,000	$0	$0
	PYA 82/86 Bonds	$361,866	$0	$361,866	$0	$0
	PYA Ann SW	$75,000	$0	$75,000	$0	$0
	PYA GF/PI	$822,000	$709,000	$93,000	$20,000	$0
	PYA Ann Traf Saf	$0	$0	$0	$0	$0
	PYA Tax Bill	$137,800	$106,000	$31,800	$0	$0
	PYA Bo Co Grant	$712,000	$689,500	$22,500	$0	$0
	PYA Co rd tax	$1,812,700	$1,318,000	$494,700	$0	$0
	Subtotal	**$16,568,066**	**$5,714,500**	**$3,329,866**	**$2,208,200**	**$5,315,500**
	Total	**$44,012,666**	**$6,316,500**	**$9,291,366**	**$8,445,900**	**$19,958,900**
Parks & Recreation Summary	FAL	$1,026,242	$60,500	$115,742	$175,000	$675,000
	STP Enh	$0	$0	$0	$0	$0
	RSR	$467,000	$199,000	$101,000	$146,000	$21,000
	Gen Fd/PI	$398,250	$170,000	$228,250	$0	$0
	CDBG	$275,000	$63,000	$62,000	$75,000	$75,000
	GCIF	$345,000	$0	$145,000	$100,000	$100,000
	1/4 96 S Tax	$156,000	$78,000	$78,000	$0	$0
	DLF	$55,000	$55,000	$0	$0	$0
	Heritage Pr Gr	$40,000	$0	$40,000	$0	$0
	Donation	$50,464	$41,000	$9,464	$0	$0
	CAP FB	$9,000	$9,000	$0	$0	$0
	Grant	$46,000	$46,000	$0	$0	$0
	Subtotal	**$2,867,956**	**$721,500**	**$779,456**	**$496,000**	**$871,000**
	Unfunded/Ballot	$13,500,000	$0	$0	$1,149,000	$12,351,000
	Unfunded	$4,863,434	$0	$0	$477,434	$4,386,000
	Prior Year App	$525,000	$525,000	$0	$0	$0
	PYA 1/4 96 ST	$0	$0	$0	$0	$0
	PYA STP Enh	$0	$0	$0	$0	$0
	PYA GF/PI	$0	$0	$0	$0	$0
	Subtotal	**$18,888,434**	**$525,000**	**$0**	**$1,626,434**	**$16,737,000**
	Total	**$21,756,390**	**$1,246,500**	**$779,456**	**$2,122,434**	**$17,608,000**

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
Police	Fed Grant	$264,758	$264,758	$0	$0	$0
	Subtotal	**264,758**	**$264,758**	**$0**	**$0**	**$0**
	PYA 1/4 96 ST	$363,314	$363,314	$0	$0	$0
	Subtotal	**$363,314**	**$363,314**	**$0**	**$0**	**$0**
	Total	**$628,072**	**$628,072**	**$0**	**$0**	**$0**
Fire	Gen Fd/PI	$185,000	$0	$185,000	$0	$0
	1/4 96 S Tax	$0	$0	$0	$0	$0
	LUT	$435,000	$435,000	$0	$0	$0
	Subtotal	**$620,000**	**$435,000**	**$185,000**	**$0**	**$0**
	Unfunded/Ballot	$5,496,000	$0	$374,000	$3,125,000	$1,997,000
	Unfunded	$9,115,000	$0	$0	$1,510,000	$7,605,000
	PYA 1/4 96 ST	$200,000	$200,000	$0	$0	$0
	Subtotal	**$14,811,000**	**$200,000**	**$374,000**	**$4,635,000**	**$9,602,000**
	Total	**$15,431,000**	**$635,000**	**$559,000**	**$4,635,000**	**$9,602,000**
Other General Government	Gen Fd/PI	$1,705,371	$909,100	$796,271	$0	$0
	1/4 96 S Tax	$200,000	$200,000	$0	$0	$0
	County Contrib	$1,300,000	$0	$1,300,000	$0	$0
	Contrib from Utilities	$120,450	$0	$120,450	$0	$0
	DLF	$0	$0	$0	$0	$0
	CDBG	$0	$0	$0	$0	$0
	CAP FB	$111,200	$111,200	$0	$0	$0
	Transp S Tax	$155,000	$0	$155,000	$0	$0
	LUT	$1,755,000	$1,755,000	$0	$0	$0
	Subtotal	**$5,347,021**	**$2,975,300**	**$2,371,721**	**$0**	**$0**
	Unfunded	$2,577,412	$0	$0	$1,364,312	$1,213,100
	PYA 1/4 92 ST	$1,703,000	$1,367,481	$335,519	$0	$0
	PYA 1/4 96 ST	$550,000	$550,000	$0	$0	$0
	PYA/CDBG	$468,000	$468,000	$0	$0	$0
	PYA GF/PI	$163,800	$163,800	$0	$0	$0
	Subtotal	**$5,462,212**	**$2,549,281**	**$335,519**	**$1,364,312**	**$1,213,100**
	Total	**$10,809,233**	**$5,524,581**	**$2,707,240**	**$1,364,312**	**$1,213,100**

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
Funding Source Summary	CDBG	$275,000	$63,000	$62,000	$75,000	$75,000
	Grant	$50,464	$41,000	$9,464	$0	$0
	FAA Gr	$0	$0	$0	$0	$0
	FAL	$1,026,242	$60,500	$115,742	$175,000	$675,000
	Gen Fd/PI	$2,289,621	$1,079,100	$1,210,521	$0	$0
	Transp S Tax	$2,176,000	$0	$295,000	$321,000	$1,560,000
	1/4 96 S Tax	$1,178,600	$278,000	$900,600	$0	$0
	LUT	$2,190,000	$2,190,000	$0	$0	$0
	CAP FB	$120,200	$120,200	$0	$0	$0
	Tax Bill	$630,600	$36,000	$80,500	$170,700	$343,400
	RSR	$467,000	$199,000	$101,000	$146,000	$21,000
	STP Enh	$0	$0	* $0	$0	$0
	Dev charge	$2,705,000	$0	$0	$960,000	$1,745,000
	Dev Contrib	$3,004,000	$566,000	$1,280,000	$0	$1,158,000
	AII	$1,026,000	$0	$591,000	$435,000	$0
	Bond Bal	$1,024,000	$0	$0	$0	$1,024,000
	MODOT	$850,000	$0	$850,000	$0	$0
	STP	$4,179,000	$0	$0	$3,861,000	$318,000
	98 PC	$306,000	$0	$0	$0	$306,000
	Co rd tax reb	$8,302,400	$0	$996,400	$490,000	$6,816,000
	County Grant	$2,573,000	$0	$1,200,000	$0	$1,373,000
	County Contrib	$1,300,000	$0	$1,300,000	$0	$0
	Contrib from Utilities	$120,450	$0	$120,450	$0	$0
	GCIF	$345,000	$0	$145,000	$100,000	$100,000
	Donation	$55,000	$55,000	$0	$0	$0
	Heritage Pr Gr	$40,000	$0	$40,000	$0	$0
	Fed Grant	$264,758	$264,758	$0	$0	$0
	Subtotal	**$36,498,335**	**$4,952,558**	**$9,297,677**	**$6,733,700**	**$15,514,400**
	Unfunded/Ballot	$18,996,000	$0	$374,000	$4,274,000	$14,348,000
	Unfunded	$22,965,546	$0	$0	$4,445,946	$18,519,600
	PYA Ann SW	$75,000	$0	$75,000	$0	$0
	PYA GF/PI	$985,800	$872,800	$93,000	$20,000	$0
	PYA/CDBG	$765,000	$513,000	$252,000	$0	$0
	PYA Ann Traf Saf	$0	$0	$0	$0	$0
	PYA Tax Bill	$137,800	$106,000	$31,800	$0	$0
	PYA Co rd tax	$1,812,700	$1,318,000	$494,700	$0	$0
	PYA 1/4 92 ST	$1,703,000	$1,367,481	$335,519	$0	$0
	PYA 1/4 96 ST	$6,500,314	$3,960,314	$1,878,000	$662,000	$0
	PYA 1/4 96 ST(1)	$121,000	$0	$121,000	$0	$0
	PYA STP Enh	$0	$0	$0	$0	$0
	PYA 82/86 Bonds	$361,866	$0	$361,866	$0	$0
	PYA Bo Co Grnt	$712,000	$689,500	$22,500	$0	$0
	Prior Year App	$957,000	$525,000	$0	$432,000	$0
	Subtotal	**$56,093,026**	**$9,352,095**	**$4,039,385**	**$9,833,946**	**$32,867,600**
	Total	**$92,591,361**	**$14,304,653**	**$13,337,062**	**$16,567,646**	**$48,382,000**

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
Streets & Sidewalks						
1. Ash Street Sidewalks;	PYA Ann SW	$75,000		$75,000		
Clinkscales to West Blvd	Total	$75,000	$0	$75,000	$0	$0
2. Roadway Corridor	PYA 82/86 Bonds	$361,866		$361,866		
Preservation	Unfunded	$638,100			$200,000	$438,100
	Total	$999,966	$0	$361,866	$200,000	$438,100
3. Broadway Sidewalks;	PYA 1/4 96 ST	$83,000		$83,000		
McBaine to West Blvd	Total	$83,000	$0	$83,000	$0	$0
4. Nifong & Bethel Signals	PYA GF/PI	$98,000	$98,000			
	PYA Bo Co Grant	$32,500	$32,500			
	PYA 1/4 96 ST	$18,000	$18,000			
	Total	$148,500	$148,500	$0	$0	$0
5. Joint City-Boone County	1/4 96 S Tax	$157,600		$157,600		
Projects	Total	$157,600	$0	$157,600	$0	$0
6. Fourth Avenue;	PYA/CDBG	$252,000		$252,000		
Garth to Providence	Total	$252,000	$0	$252,000	$0	$0
7. Vandiver Drive; existing	Transp S Tax	$140,000		$140,000		
pavement east 550' to	Tax Bill	$0				
Centerstate Development	Total	$140,000	$0	$140,000	$0	$0
8. Annual Street Program	PYA 1/4 96 ST(1)	$479,983				
	Total	$479,983				
9. Traffic Safety &	PYA Ann Traf Saf (1)	$60,000				
Traffic Calming	Total	$60,000	$0	$0	$0	$0
10. Annual	PYA 1/4 96 ST(1)	$152,350				
Landscaping	Total	$152,350				
11. Annual Sidewalks	PYA 1/4 96 ST(1)	$134,667				
	Total	$134,667				
12. Bluff Creek Drive	Dev charge	$960,000			$960,000	
Bridge	Total	$960,000	$0	$0	$960,000	$0
13. Route B Sidewalks	PYA 1/4 96 ST(1)	$30,000		$30,000		
at U.S. 63 Overpass	Total	$30,000	$0	$30,000	$0	$0
14. Nifong & Forum Signals	PYA GF/PI	$98,000	$25,000	$73,000		
	PYA Bo Co Grant	$22,500		$22,500		
	PYA 1/4 96 ST(1)	$16,000		$16,000		
	Total	$136,500	$25,000	$111,500	$0	$0
15. Barberry Avenue; Mayberry	Unfunded	$514,000				$514,000
to Grayson & Grayson W	Tax Bill	$20,000				$20,000
to existing pavement	Total	$534,000	$0	$0	$0	$534,000
16. Blue Ridge Road;	Tax Bill	$48,000			$48,000	$0
Garth to Route 763	STP	$861,000			$861,000	
	Total	$909,000	$0	$0	$909,000	$0
17. Third Avenue;	Unfunded	$260,000			$260,000	
Garth to Providence	Total	$260,000	$0	$0	$260,000	$0
18. Old 63; South end to	Tax Bill	$18,000			$18,000	
Grindstone	Prior Year App	$432,000			$432,000	
	AII	$53,000			$53,000	
	Total	$503,000	$0	$0	$503,000	$0
19. Rollins Road;	PYA Tax Bill	$10,800		$10,800		
Colonial Gardens to	Tax Bill	$500		$500		
Rothwell Heights	PYA Co rd tax	$494,700		$494,700		
	Co rd tax reb	$30,400		$30,400		
	Total	$536,400	$0	$536,400	$0	$0
20. Holly Avenue;	Tax Bill	$57,700				$57,700
Parker to Oakland Gr Rd	Unfunded	$728,600				$728,600
	Total	$786,300	$0	$0	$0	$786,300
21. Reconstruct Curbs &	Unfunded	$130,000			$130,000	
Gutters; Wilson St from College to Williams	Total	$130,000	$0	$0	$130,000	$0
22. Downtown Traffic Signals	PYA 1/4 96 ST	$320,000	$160,000	$160,000		
	Total	$320,000	$160,000	$160,000	$0	$0
23. Route AC; Enhancements	PYA 1/4 96 ST	$662,000			$662,000	
to new MODOT project	Total	$662,000	$0	$0	$662,000	$0

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
26. State Projects	PYA GF/PI	$500,000	$500,000			
	PYA 1/4 96 ST	$100,000	$100,000			
	1/4 96 S Tax	$100,000		$100,000		
	Total	$700,000	$600,000	$100,000	$0	$0
27a. Brown Station Road;	PYA Tax Bill	$35,000	$35,000			
Route B to Blue Ridge	PYA Co rd tax	$315,000	$315,000			
	Total	$350,000	$350,000	$0	$0	$0
27b. Brown Station Road;	PYA Tax Bill	$33,000	$33,000			
Blue Ridge to Elm Grove	PYA 1/4 96 ST	$861,000	$861,000			
	Total	$894,000	$894,000	$0	$0	$0
28a. Brown Station Road;	PYA Tax Bill	$38,000	$38,000			
Elm Grove to Starke Ave	PYA Co rd tax	$403,000	$403,000			
	Total	$441,000	$441,000	$0	$0	$0
28b. Brown Station Road;	Tax Bill	$33,000				$33,000
Starke Ave to Rutledge	Co rd tax reb	$512,000				$512,000
	Total	$545,000	$0	$0	$0	$545,000
28c. Brown Station Road:	Tax Bill	$39,000				$39,000
Rutledge to Waco	Co rd tax reb	$833,000				$833,000
	Total	$872,000	$0	$0	$0	$872,000
29. Lemone Industrial Blvd;	Dev charge	$800,000				$800,000
N to Stadium Blvd	98 PC	$306,000				$306,000
(Two Bridges)	Co rd tax reb	$2,600,000				$2,600,000
	Total	$3,706,000	$0	$0	$0	$3,706,000
30. Rock Quarry Road;	All	$591,000		$591,000		
Route AC to	Tax Bill	$28,000		$28,000		
Grindstone	Total	$619,000	$0	$619,000	$0	$0
31. Rock Quarry Road;	Unfunded	$2,338,300				$2,338,300
Grindstone to	Tax Bill	$62,600				$62,600
Hinkson Creek Bridge	Total	$2,400,900	$0	$0	$0	$2,400,900
32. Providence Rd; Sidewalks/	PYA 1/4 96 ST(1)	$75,000		$75,000		$0
Landscaping, Vandiver	Total	$75,000	$0	$75,000	$0	$0
to Bus. Loop 70						
33. Roger I. Wilson Drive;	PYA 1/4 96 ST	$320,000		$320,000		
Realign & north section	Dev Contrib	$339,000		$339,000		
	Total	$659,000	$0	$659,000	$0	$0
35. Forum Boulevard;	1/4 96 S Tax	$565,000		$565,000		
S to Old Plank Road	Tax Bill	$11,000		$11,000		
	Total	$576,000	$0	$576,000	$0	$0
36. Green Meadows Road to	Tax Bill	$95,000			$95,000	
Southampton Connector	All	$382,000			$382,000	
	STP	$3,000,000			$3,000,000	
	Total	$3,477,000	$0	$0	$3,477,000	$0
37. Fire Station/Wabash	PYA/CDBG	$45,000	$45,000			
Driveway/Sidewalk	Total	$45,000	$45,000	$0	$0	$0
38. East Walnut Street;	Unfunded	$1,236,500				$1,236,500
Old 63 E to present	Tax Bill	$45,100				$45,100
terminus	Total	$1,281,600	$0	$0	$0	$1,281,600
39. Paris/Hinkson	PYA 1/4 96 ST	$90,000	$90,000			
Intersection	Total	$90,000	$90,000	$0	$0	$0
40. Sunflower Street;	PYA Tax Bill	$21,000		$21,000		
Route E to Barberry	PYA 1/4 96 ST	$655,000		$655,000		
	Total	$676,000	$0	$676,000	$0	$0
41. East Broadway; US 63	PYA 1/4 96 ST	$200,000		$200,000		
to Old 63	Unfunded	$0				
	Total	$200,000	$0	$200,000	$0	$0
42. Fourth Street;	Tax Bill	$9,700			$9,700	
Locust to Cherry	Unfunded	$124,200			$124,200	
	Total	$133,900	$0	$0	$133,900	$0
43. Route B ped Bridge over	Unfunded	$120,000	$0	$0	$120,000	
Business Loop 70	Total	$120,000	$0	$0	$120,000	$0

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
46. Bicycle Master	PYA GF/PI	$1,000	$1,000			
Plan Implementation	Gen Fd/PI	$1,000		$1,000		
	Total	$2,000	$1,000	$1,000	$0	$0
48. Smith Drive;	Tax Bill	$41,000		$41,000		
Windermere W 1320'	PYA 1/4 96 ST	$280,000		$280,000		
	Total	$321,000	$0	$321,000	$0	$0
49. Grant Lane;	Tax Bill	$20,000	$20,000			
Existing to Scott Blvd	PYA 1/4 96 ST	$735,000	$735,000			
	Total	$755,000	$755,000	$0	$0	$0
50. Downtown	PYA GF/PI	$40,000		$20,000	$20,000	
Improvements	Unfunded	$60,000				$60,000
	Total	$100,000	$0	$20,000	$20,000	$60,000
51. I-70 Drive SW at West	PYA 1/4 96 ST	$180,000		$180,000		
Boulevard	Total	$180,000	$0	$180,000	$0	$0
52. Garth Avenue; Bear Creek	Transp S Tax	$321,000			$321,000	
to Blue Ridge	Co rd tax reb	$490,000			$490,000	
	Total	$811,000	$0	$0	$811,000	$0
53. Barnwood Drive; I-70 Drive	Dev charge	$336,000				$336,000
NW to Abbeywood	Total	$336,000	$0	$0	$0	$336,000
54. Blackfoot Road;	Dev charge	$394,000				$394,000
Route E N 3500'	Co rd tax reb	$745,000				$745,000
	Total	$1,139,000	$0	$0	$0	$1,139,000
56. Oakland Gravel Road;	Tax Bill	$16,000	$16,000			
200' N of Smiley	PYA 1/4 96 ST	$298,000	$298,000			
	PYA Bo Co Grant	$297,000	$297,000			
	Total	$611,000	$611,000	$0	$0	$0
57. Scott Blvd; Chapel Hill Rd	Transp S Tax	$1,165,000				$1,165,000
to Rollins Rd	Tax Bill	$58,000				$58,000
	County grant	$1,107,000				$1,107,000
	Total	$2,330,000	$0	$0	$0	$2,330,000
59. Planter Project	PYA GF/PI	$85,000	$85,000			
	Total	$85,000	$85,000	$0	$0	$0
60. Sixth Street;	Unfunded	$260,000			$260,000	
Wilkes to Hickman	Total	$260,000	$0	$0	$260,000	$0
61. Scott Blvd; Gillespie Bridge	Tax Bill	$28,000				$28,000
Rd to Chapel Hill Rd	STP	$318,000				$318,000
	County grant	$266,000				$266,000
	Total	$612,000	$0	$0	$0	$612,000
62. Scott Blvd; Current	PYA 1/4 96 ST	$45,000	$45,000			
road safety project	Total	$45,000	$45,000	$0	$0	$0
63. Scott Boulevard;	PYA 1/4 96 ST	$360,000	$360,000			
Bellview Drive to	PYA Co rd tax	$600,000	$600,000			
Brookview Terrace	PYA Bo Co Grant	$360,000	$360,000			
	Total	$1,320,000	$1,320,000	$0	$0	$0
64. Smiley Lane; Route 763	PYA 1/4 96 ST	$180,000	$180,000			
to Providence Road	Dev Contrib	$566,000	$566,000			
	Total	$746,000	$746,000	$0	$0	$0
65. Smiley Lane; Providence	Dev Contrib	$600,000				$600,000
to Obermiller	Bond Bal	$1,024,000				$1,024,000
	Total	$1,624,000	$0	$0	$0	$1,624,000
66. Vandiver Drive; West	Co rd tax reb	$145,000		$145,000		
boundary to interchange	Dev Contrib	$414,000		$414,000		
	Total	$559,000	$0	$559,000	$0	$0
67. Vandiver Dr; Interchange	Co rd tax reb	$821,000		$821,000		
and ramps	County Grant	$1,200,000		$1,200,000		
	MODOT	$850,000		$850,000		
	Dev Contrib	$527,000		$527,000		
	Total	$3,398,000	$0	$3,398,000	$0	$0
68. Lake Ridgeway Road	Transp S Tax	$60,000				$60,000
	Dev Contrib	$138,000				$138,000
	Total	$198,000	$0	$0	$0	$198,000

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
69. Woodard Drive	Dev charge	$215,000				$215,000
	Dev Contrib	$420,000				$420,000
	Total	$635,000	$0	$0	$0	$635,000
70. Vandiver Dr; Intersection Ramps E to Mexico Gr Rd	Co rd tax reb	$2,126,000				$2,126,000
	Transp S Tax	$335,000				$335,000
	Total	$2,461,000	$0	$0	$0	$2,461,000
Streets & Sidewalks Summary	CDBG	$0	$0	$0	$0	$0
	1/4 96 S Tax	$822,600	$0	$822,600	$0	$0
	Tax Bill	$630,600	$36,000	$80,500	$170,700	$343,400
	Gen Fd/PI	$1,000	$0	$1,000	$0	$0
	Co rd tax reb	$8,302,400	$0	$996,400	$490,000	$6,816,000
	Dev charge	$2,705,000	$0	$0	$960,000	$1,745,000
	Dev Contrib	$3,004,000	$566,000	$1,280,000	$0	$1,158,000
	AII	$1,026,000	$0	$591,000	$435,000	$0
	Bond Bal	$1,024,000	$0	$0	$0	$1,024,000
	MODOT	$850,000	$0	$850,000	$0	$0
	98 PC	$306,000	$0	$0	$0	$306,000
	STP	$4,179,000	$0	$0	$3,861,000	$318,000
	Transp S Tax	$2,021,000	$0	$140,000	$321,000	$1,560,000
	County Grant	$2,573,000	$0	$1,200,000	$0	$1,373,000
	Subtotal	**$27,444,600**	**$602,000**	**$5,961,500**	**$6,237,700**	**$14,643,400**
	Unfunded	$6,409,700	$0	$0	$1,094,200	$5,315,500
	Prior Year App	$432,000	$0	$0	$432,000	$0
	PYA 1/4 96 ST(1)	$121,000	$0	$121,000	$0	$0
	PYA 1/4 96 ST	$5,387,000	$2,847,000	$1,878,000	$662,000	$0
	PYA/CDBG	$297,000	$45,000	$252,000	$0	$0
	PYA 82/86 Bonds	$361,866	$0	$361,866	$0	$0
	PYA Ann SW	$75,000	$0	$75,000	$0	$0
	PYA GF/PI	$822,000	$709,000	$93,000	$20,000	$0
	PYA Ann Traf Saf	$0	$0	$0	$0	$0
	PYA Tax Bill	$137,800	$106,000	$31,800	$0	$0
	PYA Bo Co Grant	$712,000	$689,500	$22,500	$0	$0
	PYA Co rd tax	$1,812,700	$1,318,000	$494,700	$0	$0
	Subtotal	$16,568,066	$5,714,500	$3,329,866	$2,208,200	$5,315,500
	Total	**$44,012,666**	**$6,316,500**	**$9,291,366**	**$8,445,900**	**$19,958,900**

(1) Amounts shown are remaining balances

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
Parks & Recreation						
1. Twin Lakes Rec Area	RSR	$60,000			$60,000	
	Unfunded	$500,000				$500,000
	FAL	$28,000			$28,000	
	Total	$588,000	$0	$0	$88,000	$500,000
2. Bear Creek Rec Area	Unfunded	$170,000				$170,000
	FAL	$90,000				$90,000
	Total	$260,000	$0	$0	$0	$260,000
3. Nifong Park	Unfunded/Ballot	$146,000				$146,000
	Unfunded	$124,000				$124,000
	FAL	$90,000				$90,000
	Total	$360,000	$0	$0	$0	$360,000
4. Park System-Roads, Trails and Parking Lot Renovation	Unfunded	$135,000		$0	$51,000	$84,000
	FAL	$0				
	Total	$135,000	$0	$0	$51,000	$84,000
5. Park Management Center Renovation	Gen Fd/PI	$30,000		$30,000		
	FAL	$0				
	Total	$30,000	$0	$30,000	$0	$0
6. Cosmo-Bethel Park Improvements	Unfunded/Ballot	$265,000				$265,000
	FAL	$80,000				$80,000
	Total	$345,000	$0	$0	$0	$345,000
7. Shepard Blvd Park Improvements	Unfunded	$27,000				$27,000
	FAL	$8,000				$8,000
	Total	$35,000	$0	$0	$0	$35,000
8. Smithton Neighborhood Park Development	Unfunded/Ballot	$75,000			$75,000	
	FAL	$40,000			$40,000	
	Total	$115,000	$0	$0	$115,000	$0
9. Fairview Park Improvements	Unfunded/Ballot	$100,000				$100,000
	FAL	$79,000				$79,000
	Total	$179,000	$0	$0	$0	$179,000
10. Park Acquisition Neighborhood Parks	Unfunded/Ballot	$554,000			$554,000	$0
	1/4 96 S Tax	$0				
	PYA 1/4 96 ST	$0				
	Total	$554,000	$0	$0	$554,000	$0
11. Mill Creek Neighborhood Park Development	Unfunded/Ballot	$78,000				$78,000
	FAL	$42,000				$42,000
	Total	$120,000	$0	$0	$0	$120,000
12. Cosmo Rec Area Roads,Parking, Trails	Gen Fd/PI	$130,000	$60,000	$70,000		
	Unfunded	$280,000			$70,000	$210,000
	FAL	$118,500	$18,500	$20,000	$20,000	$60,000
	Total	$528,500	$78,500	$90,000	$90,000	$270,000
13. MKT Parkway Improvements & bridge repair	Gen Fd/PI	$41,500	$25,000	$16,500		
	Unfunded/Ballot	$235,000			$100,000	$135,000
	FAL	$5,000		$5,000		
	Total	$281,500	$25,000	$21,500	$100,000	$135,000
14. Oakland Park Improvements	Unfunded	$50,000			$50,000	
	FAL	$0				
	Total	$50,000	$0	$0	$50,000	$0
15. Capen Park Improvements	Unfunded	$85,000			$85,000	
	FAL	$46,000			$46,000	
	Total	$131,000	$0	$0	$131,000	$0
16. Again Street Park Improvements	CDBG	$17,000		$17,000		
	FAL	$0				
	Total	$17,000	$0	$17,000	$0	$0
17. Rainbow Softball Center Improvement	RSR	$115,000		$50,000	$65,000	
	FAL	$51,000		$25,000	$26,000	
	Total	$166,000	$0	$75,000	$91,000	$0
18. South Community Park Acquisition	Unfunded	$1,000,000				$1,000,000
	Total	$1,000,000	$0	$0	$0	$1,000,000
19. Oakland Pool Renovation/Additions	Prior Year App	$525,000	$525,000			
	DLF	$55,000	$55,000			
	Gen Fd/PI	$30,000	$30,000			
	RSR	$199,000	$199,000			
	Total	$809,000	$809,000	$0	$0	$0

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
20. Golf Course	Unfunded	$1,125,000				$1,125,000
Fairway Irrigation	Total	$1,125,000	$0	$0	$0	$1,125,000
21. Field School Park	CDBG	$30,000		$30,000		
Phase II Development	FAL	$10,000		$10,000		
	Unfunded	$25,000			$25,000	
	Total	$65,000	$0	$40,000	$25,000	$0
22. Multi-Purpose	Unfunded/Ballot	$10,500,000				$10,500,000
Community Center	Total	$10,500,000	$0	$0	$0	$10,500,000
23.Skateboard Park	Unfunded	$42,000				$42,000
Development	FAL	$5,000				$5,000
	Total	$47,000	$0	$0	$0	$47,000
24. Dublin Avenue	1/4 96 S Tax	$49,000	$49,000			
Neighborhood Park	FAL	$30,000	$30,000			
	Total	$79,000	$79,000	$0	$0	$0
25. Hinkson Creek Trail	PYA STP Enh	$183,105				
Phase I	PYA 1/4 96 ST	$98,595				
	Total	$281,700	$0	$0	$0	$0
26. Rock Quarry Park	Unfunded	$90,000			$90,000	
Development	FAL	$0				
	Total	$90,000	$0	$0	$90,000	$0
27. Douglass Park	Unfunded	$60,000				$60,000
Improvements	FAL	$25,000				$25,000
	Total	$85,000	$0	$0	$0	$85,000
28. Greenbelt/ Openspace/	1/4 96 S Tax	$78,000		$78,000		
Trails	Unfunded/Ballot	$640,000			$200,000	$440,000
	1/4 96 S Tax	$29,000	$29,000			
	Total	$747,000	$29,000	$78,000	$200,000	$440,000
29. Antimi Ballfield	RSR	$30,000		$30,000		$0
Complex Expansion	Unfunded/Ballot	$250,000				$250,000
	FAL	$145,000		$10,000		$135,000
	Total	$425,000	$0	$40,000	$0	$385,000
30. Gillespie Bridge Road	Unfunded/Ballot	$80,000				$80,000
Neighborhood Park Dev.	FAL	$45,000				$45,000
	Total	$125,000	$0	$0	$0	$125,000
31. Field Neighborhood Park	Unfunded	$100,000				$100,000
Acquisition	FAL	$0				
	Total	$100,000	$0	$0	$0	$100,000
32. Valleyview Neighborhood	Unfunded/Ballot	$50,000				$50,000
Park Improvements	FAL	$16,000				$16,000
	Total	$66,000	$0	$0	$0	$66,000
33. Oakland Disc Golf	Gen Fd/PI	$15,000	$15,000			
Course Improvements	FAL	$4,000	$4,000			
	Total	$19,000	$19,000	$0	$0	$0
34. Golf Course	GCIF	$345,000		$145,000	$100,000	$100,000
Improvements	FAL	$35,000		$35,000		
	Total	$380,000	$0	$180,000	$100,000	$100,000
35. Twin Lakes Shelter	Gen Fd/PI	$40,000	$40,000			
Parking Lot	FAL	$8,000	$8,000			
	Total	$48,000	$48,000	$0	$0	$0
36. Worley Street Park	CDBG	$63,000	$63,000			
Improvements	Total	$63,000	$63,000	$0	$0	$0
37. Bear Creek Greenbelt	PYA 1/4 96 ST	$38,908				
Pedestrian/Bicycle Trail	PYA STP Enh	$55,636				
Phase II	Total	$94,544	$0	$0	$0	$0
38. Bear Creek Greenbelt	PYA 1/4 96 ST	$39,783				
Pedestrian/Bicycle Trail	STP Enh	$73,883				
Phase III	Total	$113,666	$0	$0	$0	$0
39. Bear Creek Greenbelt	PYA 1/4 96 ST	$108,959				
Pedestrian/Bicycle Trail	1/4 96 S Tax	$60,000				
Phase IV	STP Enh	$313,781				
	Total	$482,740	$0	$0	$0	$0
40. Hinkson Creek Greenbelt	PYA 1/4 96 ST	$118,156				
Pedestrian/Bicycle Trail	STP Enh	$219,434				
Phase II	Total	$337,590	$0	$0	$0	$0

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
41. Valley View Park	CAP FB	$9,000	$9,000			
Gravel walk path	Total	$9,000	$9,000	$0	$0	$0
42. City/School Park	CDBG	$15,000		$15,000		
Development	Unfunded	$69,000			$15,000	$54,000
	Total	$84,000	$0	$15,000	$15,000	$54,000
43. Indian Hills Park	CDBG	$150,000			$75,000	$75,000
Improvements	Total	$150,000	$0	$0	$75,000	$75,000
44. Waco Rd. Park	Unfunded	$200,000				$200,000
Development	Total	$200,000	$0	$0	$0	$200,000
45. Oakland Pool	RSR	$63,000		$21,000	$21,000	$21,000
Play Structure	Total	$63,000	$0	$21,000	$21,000	$21,000
46. CCRA Hardsurface Trail	Grant	$46,000	$46,000			
	Donation	$41,000	$41,000			
	Total	$87,000	$87,000	$0	$0	$0
47. Baurichter Site Improvement	Gen Fd/PI	$46,750		$46,750		
	FAL	$7,000		$7,000		
	Total	$53,750	$0	$53,750	$0	$0
48. Russell Property Park	Unfunded/Ballot	$60,000			$60,000	$0
Development	Unfunded	$690,000				$690,000
	Total	$750,000	$0	$0	$60,000	$690,000
49. Bear Creek Boardwalk	Unfunded	$50,000			$50,000	
Reconstruction	Total	$50,000	$0	$0	$50,000	$0
50. Lake of the Woods Pool	Unfunded/Ballot	$100,000			$100,000	
Renovation	FAL	$15,000			$15,000	
	Total	$115,000	$0	$0	$115,000	$0
51. Martin Luther King	Heritage Pr Gr	$40,000		$40,000		
Memorial Restoration	Donation	$9,464		$9,464		
	Gen Fd/PI	$40,000		$40,000		
	Unfunded	$41,434			$41,434	
	FAL	$3,742		$3,742		
	Total	$134,640	$0	$93,206	$41,434	$0
52. Annual P&R Major	Gen Fd/PI	$25,000		$25,000		
Maintenance/Programs	Unfunded/Ballot	$300,000			$60,000	$240,000
	Total	$325,000	$0	$25,000	$60,000	$240,000
53. High Point	Unfunded/Ballot	$67,000				$67,000
Park Improvement	Total	$67,000	$0	$0	$0	$67,000
Parks & Recreation Summary	FAL	$1,026,242	$60,500	$115,742	$175,000	$675,000
	STP Enh	$0	$0	$0	$0	$0
	RSR	$467,000	$199,000	$101,000	$146,000	$21,000
	Gen Fd/PI	$398,250	$170,000	$228,250	$0	$0
	CDBG	$275,000	$63,000	$62,000	$75,000	$75,000
	GCIF	$345,000	$0	$145,000	$100,000	$100,000
	1/4 96 S Tax	$156,000	$78,000	$78,000	$0	$0
	DLF	$55,000	$55,000	$0	$0	$0
	Heritage Pr Gr	$40,000	$0	$40,000	$0	$0
	Donation	$50,464	$41,000	$9,464	$0	$0
	CAP FB	$9,000	$9,000	$0	$0	$0
	Grant	$46,000	$46,000	$0	$0	$0
	Subtotal	**$2,867,956**	**$721,500**	**$779,456**	**$496,000**	**$871,000**
	Unfunded/Ballot	$13,500,000	$0	$0	$1,149,000	$12,351,000
	Unfunded	$4,863,434	$0	$0	$477,434	$4,386,000
	Prior Year App	$525,000	$525,000	$0	$0	$0
	PYA 1/4 96 ST	$0	$0	$0	$0	$0
	PYA STP Enh	$0	$0	$0	$0	$0
	PYA GF/PI	$0	$0	$0	$0	$0
	Subtotal	$18,888,434	$525,000	$0	$1,626,434	$16,737,000
	Total	**$21,756,390**	**$1,246,500**	**$779,456**	**$2,122,434**	**$17,608,000**

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
Fire						
1. Additions to Fire Station	Unfunded/Ballot	$443,000		$250,000		$193,000
#1 (hose tower)	Total	$443,000	$0	$250,000	$0	$193,000
2. Replace 1975 85' ladder	Unfunded/Ballot	$643,000		$0	643,000	
apparatus	Total	$643,000	$0	$0	$643,000	$0
3. Replace 1978 bus	Unfunded	$150,000				$150,000
apparatus	Total	$150,000	$0	$0		$150,000
4. Replace 1980 1250 GPM	LUT	$435,000	$435,000			
pumper apparatus	Total	$435,000	$435,000	$0		$0
5. Replace 1983 1250 GPM	Unfunded/Ballot	$482,000			$482,000	
pumper apparatus	Total	$482,000	$0	$0	$482,000	$0
6. Replace 1988 1500 GPM	Unfunded/Ballot	$512,000				$512,000
pumper apparatus	Total	$512,000	$0	$0	$0	$512,000
7. Replace 1988 1250 GPM	Unfunded/Ballot	$512,000				$512,000
pumper apparatus	Total	$512,000	$0	$0	$0	$512,000
8. Replace 1988 1500 GPM	Unfunded/Ballot	$512,000				$512,000
pumper apparatus	Total	$512,000	$0	$0	$0	$512,000
9. Replace 1990 100' ladder	Unfunded	$625,000				$625,000
apparatus	Total	$625,000	$0	$0	$0	$625,000
10. Replace 1991 rescue squad	Unfunded/Ballot	$259,000		$0	$259,000	`
	Total	$259,000	$0	$0	$259,000	$0
11. Replace 1991 100' ladder	Unfunded	$625,000			$0	$625,000
apparatus	Total	$625,000	$0	$0	$0	$625,000
12. Replace 1991 1500 GPPM	Unfunded	$435,000				$435,000
pumper apparatus	Total	$435,000	$0	$0	$0	$435,000
13. Replace 1992 light and air	Unfunded	$225,000				$225,000
apparatus	Total	$225,000	$0	$0	$0	$225,000
14. Replace 1994 1500 GPM	Unfunded	$435,000				$435,000
pumper apparatus	Total	$435,000	$0	$0	$0	$435,000
15. Replace 1995 rescue squad	Unfunded	$250,000				$250,000
	Total	$250,000	$0	$0	$0	$250,000
16. Replace 1996 1500 GPM	Unfunded	$250,000				$250,000
pumper apparatus	Total	$250,000	$0	$0	$0	$250,000
17. Replace 1996 1500 GPM	Unfunded	$250,000				$250,000
pumper apparatus	Total	$250,000	$0	$0	$0	$250,000
18. Replace 1996 1500 GPM	Unfunded	$250,000				$250,000
pumper apparatus	Total	$250,000	$0	$0	$0	$250,000
20. Remodel Fire Station #2	Unfunded/Ballot	$155,000			$155,000	$0
1212 W. Worley	Total	$155,000	$0	$0	$155,000	$0
21. Repair Fire Station #7	Unfunded	$100,000				$100,000
3601 S. Providence Rd.	Total	$100,000	$0	$0	$0	$100,000
22. Remodel/Addition to the	Unfunded	$200,000				$200,000
Fire Training Academy	Total	$200,000	$0	$0	$0	$200,000
23. Emergency Generators for	Gen Fd/PI	$60,000		$60,000		
six fire stations	Total	$60,000	$0	$60,000	$0	$0
24. Retrofit Station Exhaust	Gen Fd/PI	$75,000		$75,000		
System, 6 stations, 17 units	Unfunded	$75,000			$75,000	
	Total	$150,000	$0	$75,000	$75,000	$0
27. Fire Station sites	PYA 1/4 96 ST	$200,000	$200,000			
	Gen Fd/PI	$50,000		$50,000		
	Unfunded/Ballot	$268,000				$268,000
	Total	$518,000	$200,000	$50,000	$0	$268,000
28. Expansion of Station #4	Unfunded	$500,000				$500,000
Oakland Gravel Road	Total	$500,000	$0	$0	$0	$500,000
29. Additional Ladder Truck	Unfunded	$625,000				$625,000
	Total	$625,000	$0	$0	$0	$625,000
30. Additional Squad Truck	Unfunded	$250,000				$250,000
	Total	$250,000	$0	$0	$0	$250,000
31. Additional Fire Station	Unfunded	$1,000,000				$1,000,000
in Northeast	Total	$1,000,000	$0	$0	$0	$1,000,000

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
32. Apparatus for New Fire Station	Unfunded	$435,000				$435,000
	Total	$435,000	$0	$0	$0	$435,000
33. Additional Fire Station in Southeast	Unfunded/Ballot	$1,244,000		$124,000	$1,120,000	
	Total	$1,244,000	$0	$124,000	$1,120,000	$0
34. Apparatus for New Fire Station in Southeast	Unfunded/Ballot	$466,000		$0	$466,000	
	Total	$466,000	$0	$0	$466,000	$0
35. Additional Fire Station in Northwest	Unfunded	$1,000,000			$1,000,000	
	Total	$1,000,000	$0	$0	$1,000,000	$0
36. Apparatus for New Fire Station in Northwest	Unfunded	$435,000			$435,000	
	Total	$435,000	$0	$0	$435,000	$0
37. Relocate current Fire Sta.#2	Unfunded	$1,000,000				$1,000,000
	Total	$1,000,000	$0	$0	$0	$1,000,000
Fire Summary	Gen Fd/PI	$185,000	$0	$185,000	$0	$0
	1/4 96 S Tax	$0	$0	$0	$0	$0
	LUT	$435,000	$435,000	$0	$0	$0
	Subtotal	**$620,000**	**$435,000**	**$185,000**	**$0**	**$0**
	Unfunded/Ballot	$5,496,000	$0	$374,000	$3,125,000	$1,997,000
	Unfunded	$9,115,000	$0	$0	$1,510,000	$7,605,000
	PYA 1/4 96 ST	$200,000	$200,000	$0	$0	$0
	Subtotal	**$14,811,000**	**$200,000**	**$374,000**	**$4,635,000**	**$9,602,000**
	Total	**$15,431,000**	**$635,000**	**$559,000**	**$4,635,000**	**$9,602,000**

Police						
1. Police/Fire Mobile Laptops	PYA 1/4 96 ST	$363,314	$363,314			
	Fed Grant	$264,758	$264,758			
	Total	$628,072	$628,072	$0	$0	$0
Police Summary	Fed Grant	$264,758	$264,758	$0	$0	$0
	Subtotal	**$264,758**	**$264,758**	**$0**	**$0**	**$0**
	PYA 1/4 96 ST	$363,314	$363,314	$0	$0	$0
	Subtotal	**$363,314**	**$363,314**	**$0**	**$0**	**$0**
	Total	**$628,072**	**$628,072**	**$0**	**$0**	**$0**

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
Other General Government						
1. Public Health Clinic *	PYA/CDBG	$718,000	$718,000			
	County Contrib	$1,300,000		$1,300,000		
* 1/2 from County & 1/2 from City	LUT	$582,000	$582,000			
	Total	$2,600,000	$1,300,000	$1,300,000	$0	$0
2. Engineering	Gen Fd/PI	$460,000	$230,000	$230,000		
Transfer	Total	$460,000	$230,000	$230,000		
3. Gen. & Admin. Fees	Gen Fd/PI	$91,382	$51,419	$39,963		
	Total	$91,382	$51,419	$39,963	$0	$0
4. JCIC Consoles;	PYA 1/4 96 ST	$468,000	$468,000			
12 stations	Unfunded	$175,750				$175,750
	Total	$643,750	$468,000	$0	$0	$175,750
5. JCIC tower and	Unfunded	$216,300			$216,300	
building	Total	$216,300	$0	$0	$216,300	$0
6. Trunked radio	Unfunded	$1,703,362			$730,012	$973,350
system	Total	$1,703,362	$0	$0	$730,012	$973,350
8. Acquire land in Block	Unfunded	$195,000			$195,000	
Daniel Boone bldg	Gen Fd/PI	$200,000		$200,000		
	DLF	$0				
	Total	$395,000	$0	$200,000	$195,000	$0
9. Armory Renovation	PYA/CDBG	$985,000	$649,481	$335,519		
	Unfunded	$0				
	Total	$985,000	$649,481	$335,519	$0	$0
10. Satellite Location in	Transp S Tax	$155,000		$155,000		
southwest Columbia	Contrib from Utilities	$120,450		$120,450		
	Total	$275,450	$0	$275,450	$0	$0
11. Salt storage building	Unfunded	$175,000			$175,000	
at Satellite location	Total	$175,000	$0	$0	$175,000	$0
12. Contingency	Gen Fd/PI	$300,000	$200,000	$100,000		
	Total	$300,000	$200,000	$100,000	$0	$0
13. Preliminary project studies	Gen Fd/PI	$40,000	$20,000	$20,000		
(appraisals, surveys)	Total	$40,000	$20,000	$20,000	$0	$0
14. Public Buildings: Major	Gen Fd/PI	$565,989	$407,681	$158,308		
Maintenance/Renovations	Total	$565,989	$407,681	$158,308	$0	$0
16. Transfer to PIF	LUT	$798,000	$798,000			
	Total	$798,000	$798,000	$0	$0	$0
17. Police/JCIC Center	LUT	$375,000	$375,000			
	PYA 1/4 92 ST	$550,000	$550,000			
	1/4 96 S Tax	$200,000	$200,000			
	PYA GF/PI	$163,800	$163,800			
	CAP FB	$111,200	$111,200			
	Total	$1,400,000	$1,400,000	$0	$0	$0
18. Replace (3) Severe	Gen Fd/PI	$48,000		$48,000		
Weather Sirens	Unfunded	$112,000			$48,000	$64,000
	Total	$160,000	$0	$48,000	$48,000	$64,000
Other General Government Summary	Gen Fd/PI	$1,705,371	$909,100	$796,271	$0	$0
	1/4 96 S Tax	$200,000	$200,000	$0	$0	$0
	DLF	$0	$0	$0	$0	$0
	County Contrib	$1,300,000	$0	$1,300,000	$0	$0
	Contrib from Utilities	$120,450	$0	$120,450	$0	$0
	CDBG	$0	$0	$0	$0	$0
	CAP FB	$111,200	$111,200	$0	$0	$0
	Transp S Tax	$155,000	$0	$155,000	$0	$0
	LUT	$1,755,000	$1,755,000	$0	$0	$0
	Subtotal	**$5,347,021**	**$2,975,300**	**$2,371,721**	**$0**	**$0**
	Unfunded	$2,577,412	$0	$0	$1,364,312	$1,213,100
	PYA/CDBG	$1,703,000	$1,367,481	$335,519	$0	$0
	PYA 1/4 92 ST	$550,000	$550,000	$0	$0	$0
	PYA 1/4 96 ST	$468,000	$468,000	$0	$0	$0
	PYA GF/PI	$163,800	$163,800	$0	$0	$0
	Subtotal	**$5,462,212**	**$2,549,281**	**$335,519**	**$1,364,312**	**$1,213,100**
	Total	**$10,809,233**	**$5,524,581**	**$2,707,240**	**$1,364,312**	**$1,213,100**

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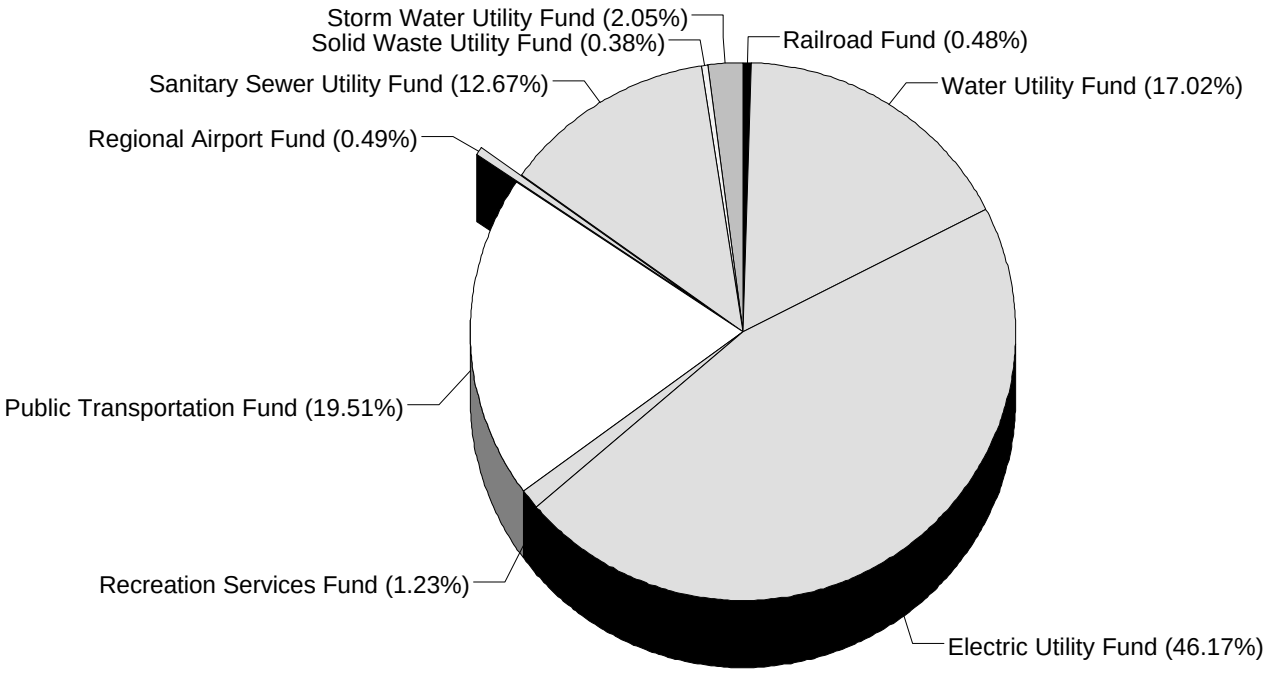
Capital Projects -

Enterprise Funds

City of Columbia

Columbia, Missouri

Enterprise Fund Capital Projects



ENTERPRISE FUNDS CAPITAL PROJECT EXPENSES

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Capital Project Expenditures					
Railroad Fund	$ 137,856	$ 117,047	$ 117,047	$ 96,200	-17.8%
Water Utility Fund	2,612,925	2,898,200	2,748,200	3,394,500	17.1%
Electric Utility Fund	4,747,602	6,735,300	6,735,300	9,205,400	36.7%
Recreation Services Fund	57,724	407,960	407,960	246,000	-39.7%
Public Transportation Fund	22,220	84,500	84,500	3,889,526	4503.0%
Regional Airport Fund	845,118	349,600	349,600	96,800	-72.3%
Sanitary Sewer Utility Fund	256,970	8,448,397	8,448,397	2,526,000	-70.1%
Parking Facilities Fund	3,371,508	0	0	0	
Solid Waste Utility Fund	2,134,390	577,000	577,000	75,000	-87.0%
Storm Water Utility Fund	106,918	311,000	311,000	409,600	31.7%
Fleet Operations Fund	0	126,000	126,000	0	-100.0%
Total	**14,293,231**	**20,055,004**	**19,905,004**	**19,939,026**	**-0.6%**
LESS:					
Items Reflected in Gen. Gov. CIP					
Recreation Services Fund	57,724	407,960	407,960	246,000	-39.7%
Total Enterprise Fund CIP	**14,235,507**	**19,647,044**	**19,497,044**	**19,693,026**	**0.2%**

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
Enterprise Fund Summary						
Electric Utility Summary	Ent Rev	$30,787,100	$3,135,300	$4,555,400	$2,859,800	$20,236,600
	State Hwy	$1,000,000	$0	$1,000,000	$0	$0
	1998 Bonds	$13,505,600	$3,600,000	$3,650,000	$5,900,000	$355,600
	Total	**$45,292,700**	**$6,735,300**	**$9,205,400**	**$8,759,800**	**$20,592,200**
Water	Ent Rev	$6,842,521	$883,661	$375,000	$126,500	$5,457,360
	1997 Bonds	$9,691,007	$3,163,007	$3,019,500	$3,508,500	$0
	Total	**$16,533,528**	**$4,046,668**	**$3,394,500**	**$3,635,000**	**$5,457,360**
Railroad Summary	Ent Rev	$700,100	$94,000	$96,200	$138,400	$371,500
	EU Loan	$200,000	$0	$0	$0	$200,000
	CDBG	$15,000	$15,000	$0	$0	$0
	Subtotal	**$915,100**	**$109,000**	**$96,200**	**$138,400**	**$571,500**
	Unfunded	$801,000	$0	$0	$801,000	$0
	Total	**$1,716,100**	**$109,000**	**$96,200**	**$939,400**	**$571,500**
Sewer Summary	Ent Rev	$1,536,650	$0	$83,750	$1,452,900	$0
	97 Ballot	$11,053,500	$0	$2,328,500	$4,300,600	$4,424,400
	Army Corps	$113,750	$0	$113,750	$0	$0
	Subtotal	**$12,703,900**	**$0**	**$2,526,000**	**$5,753,500**	**$4,424,400**
	PYA Ent Rev	$52,500	$0	$52,500	$0	$0
	PYA 97 Ballot	$6,647,500	$1,000,000	$5,647,500	$0	$0
	Total	**$19,403,900**	**$1,000,000**	**$8,226,000**	**$5,753,500**	**$4,424,400**
Stormwater Summary	Ent Rev	$2,201,700	$70,000	$409,600	$995,800	$726,300
	CDBG	$0	$0	$0	$0	$0
	Subtotal	**$2,201,700**	**$70,000**	**$409,600**	**$995,800**	**$726,300**
	PYA Ent Rev	$1,445,500	$478,100	$967,400	$0	$0
	PYA/CDBG	$170,000	$0	$170,000	$0	$0
	Total	**$3,817,200**	**$548,100**	**$1,547,000**	**$995,800**	**$726,300**
Solid Waste	Ent Rev	$2,750,000	$75,000	$75,000	$125,000	$2,475,000
	Total	**$2,750,000**	**$75,000**	**$75,000**	**$125,000**	**$2,475,000**
Transportation Summary	Gen Fd/PI	$0	$0	$0	$0	$0
	Transp STax	$777,905	$0	$777,905	$0	$0
	FTA	$5,183,597	$0	$3,111,621	$1,985,120	$86,856
	Subtotal	**$5,961,502**	**$0**	**$3,889,526**	**$1,985,120**	**$86,856**
	Unfunded	$517,994	$0	$0	$496,280	$21,714
	Total	**$6,479,496**	**$0**	**$3,889,526**	**$2,481,400**	**$108,570**
Airport Summary	Transp STax	$660,840	$0	$54,680	$124,810	$481,350
	Gen Fd/PI	$68,300	$68,300	$0	$0	$0
	FAA Gr	$3,125,160	$500,000	$42,120	$898,690	$1,684,350
	Subtotal	**$3,854,300**	**$568,300**	**$96,800**	**$1,023,500**	**$2,165,700**
	PYA FAA Gr	$118,100	$118,100	$0	$0	$0
	PYA GF/PI	$25,900	$25,900	$0	$0	$0
	Total	**$3,998,300**	**$712,300**	**$96,800**	**$1,023,500**	**$2,165,700**

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
Funding Source Summary	Gen Fd/PI	$68,300	$68,300	$0	$0	$0
	Ent Rev	$44,818,071	$4,257,961	$5,594,950	$5,698,400	$29,266,760
	1997 Bonds	$9,691,007	$3,163,007	$3,019,500	$3,508,500	$0
	State Hwy	$1,000,000	$0	$1,000,000	$0	$0
	Army Corps	$113,750	$0	$113,750	$0	$0
	1998 Bonds	$13,505,600	$3,600,000	$3,650,000	$5,900,000	$355,600
	EU Loan	$200,000	$0	$0	$0	$200,000
	97 Ballot	$11,053,500	$0	$2,328,500	$4,300,600	$4,424,400
	CDBG	$15,000	$15,000	$0	$0	$0
	Transp STax	$1,438,745	$0	$832,585	$124,810	$481,350
	FAA Gr	$3,125,160	$500,000	$42,120	$898,690	$1,684,350
	FTA	$5,183,597	$0	$3,111,621	$1,985,120	$86,856
	Subtotal	**$90,212,730**	**$11,604,268**	**$19,693,026**	**$22,416,120**	**$36,499,316**
	Unfunded	$1,318,994	$0	$0	$1,297,280	$21,714
	PYA 97 Ballot	$6,647,500	$1,000,000	$5,647,500	$0	$0
	PYA FAA Gr	$118,100	$118,100	$0	$0	$0
	PYA GF/PI	$25,900	$25,900	$0	$0	$0
	PYA Ent Rev	$1,498,000	$478,100	$1,019,900	$0	$0
	PYA/CDBG	$170,000	$0	$170,000	$0	$0
	Total	**$99,991,224**	**$13,226,368**	**$26,530,426**	**$23,713,400**	**$36,521,030**

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
Electric						
1. Add Substation	1998 Bonds	$2,200,000	$0	$0	$2,200,000	$0
Capacity (#79)	Total	$2,200,000	$0	$0	$2,200,000	$0
2. Fiber Optics Cable	Ent Rev	$207,800	$106,000	$20,000	$20,400	$61,400
(#82)	Total	$207,800	$106,000	$20,000	$20,400	$61,400
3. Load Management	Ent Rev	$1,157,900	$395,900	$150,000	$153,000	$459,000
System (#49)	Total	$1,157,900	$395,900	$150,000	$153,000	$459,000
4. Street Light	Ent Rev	$1,624,200	$247,200	$255,000	$265,200	$856,800
Additions (#52)	Total	$1,624,200	$247,200	$255,000	$265,200	$856,800
5. New Electric	Ent Rev	$5,384,300	$845,300	$867,000	$887,400	$2,784,600
Connections (#53)	Total	$5,384,300	$845,300	$867,000	$887,400	$2,784,600
6. Distribution System	Ent Rev	$11,341,000	$0	$0	$0	$11,341,000
Expansion (#22)	1998 Bonds	$11,305,600	$3,600,000	$3,650,000	$3,700,000	$355,600
	Total	$22,646,600	$3,600,000	$3,650,000	$3,700,000	$11,696,600
7. Conversion of 2.4 Kv	Ent Rev	$450,000	$75,000	$75,000	$75,000	$225,000
lines (#54)	Total	$450,000	$75,000	$75,000	$75,000	$225,000
8. Distribution	Ent Rev	$5,826,200	$920,200	$938,400	$958,800	$3,008,800
Transformers (#21)	Total	$5,826,200	$920,200	$938,400	$958,800	$3,008,800
9. Underground Power lines	Ent Rev	$3,545,700	$545,700	$1,000,000	$500,000	$1,500,000
Maint & Conversion (#27)	Total	$3,545,700	$545,700	$1,000,000	$500,000	$1,500,000
10. Route AC, relocate	State Hwy	$1,000,000		$1,000,000		
69 KV lines (#94)	Total	$1,000,000	$0	$1,000,000	$0	$0
11. Office Building (#92)	Ent Rev	$1,250,000		$1,250,000		
	Total	$1,250,000	$0	$1,250,000	$0	$0

Electric Utility Summary	Ent Rev	$30,787,100	$3,135,300	$4,555,400	$2,859,800	$20,236,600
	State Hwy	$1,000,000	$0	$1,000,000	$0	$0
	1998 Bonds	$13,505,600	$3,600,000	$3,650,000	$5,900,000	$355,600
	Total	**$45,292,700**	**6,735,300**	**9,205,400**	**8,759,800**	**20,592,200**

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
Water						
1. Close Water Main	1998 Bonds	$1,473,000	$440,000	$510,000	$523,000	$0
Loops (#10)	Ent Rev	$1,731,006	$54,006	$0	$0	$1,677,000
	Total	$3,204,006	$494,006	$510,000	$523,000	$1,677,000
2. Fire Hydrants (#16)	Ent Rev	$268,360	$0	$50,000	$51,500	$166,860
	1998 Bonds	$266,000	$266,000	$0	$0	$0
	Total	$534,360	$266,000	$50,000	$51,500	$166,860
3. Water Treatment Plant	Ent Rev	$210,000	$0	$60,000	$75,000	$75,000
Replace Lime Slaker (#102	Total	$210,000	$0	$60,000	$75,000	$75,000
4. 12" Main Lake of	1998 Bonds	$540,000	$0	$0	$540,000	$0
Woods. (# 85)	Total	$540,000	$0	$0	$540,000	$0
5. New Service	Ent Rev	$2,077,500	$0	$0	$0	$2,077,500
Connections (#19)	1998 Bonds	$1,834,000	$589,000	$611,000	$634,000	$0
	Total	$3,911,500	$589,000	$611,000	$634,000	$2,077,500
6. Deep Wells, Rehab	1998 Bonds	$374,000	$176,500	$0	$197,500	$0
Wells 5,7,10 (#68)	Total	$374,000	$176,500	$0	$197,500	$0
7. Rt B, N of Hwy 63	1998 Bonds	$8,000	$0	$8,000	$0	$0
Relocate main (#62)	Total	$8,000	$0	$8,000	$0	$0
8. 12" Main Sunflower	1998 Bonds	$143,000	$0	$0	$143,000	$0
(#87)	Total	$143,000	$0	$0	$143,000	$0
9. Public Water Supply	Ent Rev	$9,000	$9,000	$0	$0	$0
District #4 (#91)	Total	$9,000	$9,000	$0	$0	$0
10. Prathersville District	1998 Bonds	$360,000	$115,000	$120,000	$125,000	$0
Main Upgrade (#71)	Ent Rev	$260,655	$130,655	$0	$0	$130,000
	Total	$620,655	$245,655	$120,000	$125,000	$130,000
11. Public Water Supply	Ent Rev	$320,000	$320,000	$0	$0	$0
District #2 (#92)	Total	$320,000	$320,000	$0	$0	$0
12. 12" Main Grindstone	1998 Bonds	$264,000	$0	$0	$264,000	$0
(#86)	Total	$264,000	$0	$0	$264,000	$0
13. 12" Main on South	1998 Bonds	$164,000	$0	$164,000	$0	$0
Hampton (#80)	Total	$164,000	$0	$164,000	$0	$0
14. Lake of Woods 12"	1998 Bonds	$175,000	$0	$0	$175,000	$0
Main 3000 ft (#75)	Total	$175,000	$0	$0	$175,000	$0
15. Relocation 24" Main	1998 Bonds	$240,500	$0	$240,500	$0	$0
Route AC. (#84)	Total	$240,500	$0	$240,500	$0	$0
16. 12" Main Commerce	1998 Bonds	$125,000	$125,000	$0	$0	$0
to Big Bear (#38)	Total	$125,000	$125,000	$0	$0	$0
17. Scott Blvd/Vawter	1998 Bonds	$355,500	$57,500	$298,000	$0	$0
Loop (#76)	Total	$355,500	$57,500	$298,000	$0	$0
18. Walnut Street Water	Ent Rev	$150,000	$150,000	$0	$0	$0
Tower (#93)	Total	$150,000	$150,000	$0	$0	$0
19. 8" Main-Holly Ave	1998 Bonds	$121,000	$0	$0	$121,000	$0
(#79)	Total	$121,000	$0	$0	$121,000	$0
20. Relocate 16" Mains	1998 Bonds	$266,382	$266,382	$0	$0	$0
Route B/BL 70 (#81)	Total	$266,382	$266,382	$0	$0	$0
21. Oakview Dr., 8" main	Ent Rev	$90,000	$0	$90,000	$0	$0
1400 ft. (#94)	Total	$90,000	$0	$90,000	$0	$0

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
22. Upgrade 4" Mains	1998 Bonds	$336,000	$336,000	$0	$0	$0
Downtown (#55)	Total	$336,000	$336,000	$0	$0	$0
23. 12" Main on Clark Ln.	1998 Bonds	$591,625	$591,625	$0	$0	$0
(#73)	Total	$591,625	$591,625	$0	$0	$0
24. Stevendale, 6" main	Ent Rev	$60,000	$0	$60,000	$0	$0
1400 ft (#95)	Total	$60,000	$0	$60,000	$0	$0
25. 8" Main University	1998 Bonds	$259,000	$0	$0	$259,000	$0
Ave. (#74)	Total	$259,000	$0	$0	$259,000	$0
26. 12" Main Oakland Gr.	1998 Bonds	$527,000	$0	$0	$527,000	$0
Road (#78)	Total	$527,000	$0	$0	$527,000	$0
27. Drill wells #13 & #14	Ent Rev	$540,000				$540,000
(#101)	Total	$540,000	$0	$0	$0	$540,000
28. Water Treatment Plant	Ent Rev	$200,000	$200,000	$0	$0	$0
Paint Basins (#35)	Total	$200,000	$200,000	$0	$0	$0
29. Close 12" Loop on	1998 Bonds	$493,000	$200,000	$293,000	$0	$0
Old Plank Road (#57)	Total	$493,000	$200,000	$293,000	$0	$0
30. Thompson Rd., 8" main	Ent Rev	$40,000	$0	$40,000	$0	$0
1000 ft (#96)	Total	$40,000	$0	$40,000	$0	$0
31. Oakland Gravel Rd.	Ent Rev	$182,000	$0	$0	$0	$182,000
16" main, Starke Ave to		$0	$0	$0	$0	$0
Gregory Hts, 4000' (#97)	Total	$182,000	$0	$0	$0	$182,000
32. Scott Blvd, 12" main	Ent Rev	$285,000	$0	$0	$0	$285,000
Nifong to Thornbrook (#9	Total	$285,000	$0	$0	$0	$285,000
33. Sinclair, 12" main (#99)	Ent Rev	$142,000	$0	$0	$0	$142,000
Nifong to Southampton	Total	$142,000	$0	$0	$0	$142,000
34. W Ash Pump Station, Pa	Ent Rev	$75,000	$0	$75,000	$0	$0
& Dehumidify Pipes (#10	Total	$75,000	$0	$75,000	$0	$0
35. Bond contingency (#09)	1998 Bonds	$775,000	$0	$775,000	$0	$0
	Total	$775,000	$0	$775,000	$0	$0
36. Scott Blvd/Current Road;	Ent Rev	$20,000	$20,000		$0	$0
Relocate main (#103)	Total	$20,000	$20,000	$0	$0	$0

Water Utility Summary	Ent Rev	$6,842,521	$883,661	$375,000	$126,500	$5,457,360
	1998 Bonds	$9,691,007	$3,163,007	$3,019,500	$3,508,500	$0
	Total	**$16,533,528**	**$4,046,668**	**$3,394,500**	**$3,635,000**	**$5,457,360**

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
Railroad						
1. Capital Maintenance	Ent Rev	$252,100	$39,000	$40,200	$41,400	$131,500
(#45)	Total	$252,100	$39,000	$40,200	$41,400	$131,500
2. Treat Bridges 676,	Ent Rev	$31,000	$0	$31,000	$0	$0
674, & 671 (#11)	Total	$31,000	$0	$31,000	$0	$0
3. Track Rehabilitation	Unfunded	$535,000	$0	$0	$535,000	$0
Project (#12)	Total	$535,000	$0	$0	$535,000	$0
4. Browns Station	Ent Rev	$27,000	$0	$0	$27,000	$0
Retaining Wall (#15)	Total	$27,000	$0	$0	$27,000	$0
5. Business Loop	Ent Rev	$35,000	$35,000	$0	$0	$0
Ramp Crossing (#16)	Total	$35,000	$35,000	$0	$0	$0
6. Fay St Crossing (#31)	Ent Rev	$35,000	$0	$0	$0	$35,000
	Total	$35,000	$0	$0	$0	$35,000
7. O'Rear Road	Ent Rev	$25,000	$0	$0	$0	$25,000
Crossing (#23)	Total	$25,000	$0	$0	$0	$25,000
8. Wilkes Blvd.	Ent Rev	$35,000	$0	$0	$0	$35,000
Crossing (#33)	Total	$35,000	$0	$0	$0	$35,000
9. N Davis Road	Ent Rev	$20,000	$0	$0	$0	$20,000
Crossing (#20)	Total	$20,000	$0	$0	$0	$20,000
10. Union Church Rd	Ent Rev	$20,000	$0	$0	$20,000	$0
Crossing (#21)	Total	$20,000	$0	$0	$20,000	$0
11. N Browns Station Drive	Ent Rev	$25,000	$0	$0	$0	$25,000
Crossing (#24)	Total	$25,000	$0	$0	$0	$25,000
12. Elm St Crossing	Ent Rev	$20,000	$0	$0	$20,000	$0
(#32)	Total	$20,000	$0	$0	$20,000	$0
13. Wright Drive	Ent Rev	$20,000	$0	$0	$0	$20,000
Crossing (#34)	Total	$20,000	$0	$0	$0	$20,000
14. Brown Station Rd	Ent Rev	$20,000	$20,000	$0	$0	
Crossing (#25)	Total	$20,000	$20,000	$0	$0	$0
15. Columbia Switch	EU Loan	$200,000	$0	$0	$0	$200,000
Yard (#26)	Total	$200,000	$0	$0	$0	$200,000
16. Brown Station Drive	Ent Rev	$20,000	$0	$0	$0	$20,000
South Crossing (#35)	Total	$20,000	$0	$0	$0	$20,000
17. Route OO Crossing	Ent Rev	$25,000	$0	$25,000	$0	$0
(#39)	Total	$25,000	$0	$25,000	$0	$0
18. Rehab Downtown	Ent Rev	$30,000	$0	$0	$30,000	$0
Pass (#40)	Total	$30,000	$0	$0	$30,000	$0
19. Replace ETI Turnout	Ent Rev	$30,000	$0	$0	$0	$30,000
(#41)	Total	$30,000	$0	$0	$0	$30,000
20. Replace Central Rail	Ent Rev	$30,000	$0	$0	$0	$30,000
Terminal Turnout (#42)	Total	$30,000	$0	$0	$0	$30,000
22. COLT Railroad	CDBG	$15,000	$15,000	$0	$0	$0
Corridor Project (#44)	Unfunded	$266,000	$0	$0	$266,000	$0
	Total	$281,000	$15,000	$0	$266,000	$0

Railroad Summary	Ent Rev	$700,100	$94,000	$96,200	$138,400	$371,500
	EU Loan	$200,000	$0	$0	$0	$200,000
	Unfunded	$801,000	$0	$0	$801,000	$0
	CDBG	$15,000	$15,000	$0	$0	$0
	Total	**$1,716,100**	**$109,000**	**$96,200**	**$939,400**	**$571,500**

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
Sewer						
1. Sewer Main Rehab	97 Ballot	$1,499,200	$0	$0	$424,800	$1,074,400
	PYA 97 Ballot	$624,800		$624,800	$0	$0
	Total	$2,124,000	$0	$624,800	$424,800	$1,074,400
2. 80-acre Point Trunks and Revolving Fund	PYA 97 Ballot	$1,200,000		$1,200,000		
	97 Ballot	$3,550,000	$0		$1,000,000	$2,550,000
	Total	$4,750,000	$0	$1,200,000	$1,000,000	$2,550,000
3. Private Common Collectors	PYA 97 Ballot	$350,000		$350,000		
	97 Ballot	$1,050,000	$0		$250,000	$800,000
	Total	$1,400,000	$0	$350,000	$250,000	$800,000
4. B-16 Relief Sewer	97 Ballot	$658,500		$658,500		
	Total	$658,500	$0	$658,500	$0	$0
5. B-17 Interceptor	PYA 97 Ballot	$717,500		$717,500		
	Total	$717,500	$0	$717,500	$0	$0
6. Hinkson Creek Streambank Repairs	Ent Rev	$8,750		$8,750		
	PYA Ent Rev	$52,500		$52,500		
	Army Corps	$113,750		$113,750		
	Total	$175,000	$0	$175,000	$0	$0
7. Berm Repairs at WTU #1 & #2	97 Ballot	$540,000		$540,000		
	Total	$540,000	$0	$540,000	$0	$0
8. C-6 Interceptor	PYA 97 Ballot	$99,200		$99,200		
	Total	$99,200	$0	$99,200	$0	$0
9. Expansion of On-site Sewer Treatment System at Airport	Ent Rev	$225,000			$225,000	
	Total	$225,000	$0	$0	$225,000	$0
10. Cow Branch Outfall	97 Ballot	$1,540,800			$1,540,800	
	PYA 97 Ballot	$700,000		$700,000		
	Total	$2,240,800	$0	$700,000	$1,540,800	$0
11. H-21 Enlargement	Ent Rev	$650,000			$650,000	
	Total	$650,000	$0	$0	$650,000	$0
12. Capacity Analysis; Mill Creek Outfall, Clear Creek Pump Stat	Ent Rev	$75,000		$75,000		
	Total	$75,000	$0	$75,000	$0	$0
14. H-21-B Interceptor	97 Ballot	$85,000			$85,000	
	Total	$85,000	$0	$0	$85,000	$0
19. Upper Hinkson Outfall Relief	Ent Rev	$577,900			$577,900	
	97 Ballot	$1,000,000			$1,000,000	
	Total	$1,577,900	$0	$0	$1,577,900	$0
21. Wetlands Treatment Unit #4	97 Ballot	$1,130,000		$1,130,000		
	PYA 97 Ballot	$2,620,000	$1,000,000	$1,620,000		
	Total	$3,750,000	$1,000,000	$2,750,000	$0	$0
22. Streambank Repairs WTU #3	PYA 97 Ballot	$336,000		$336,000		
	Total	$336,000	$0	$336,000	$0	$0
Sewer Summary	Ent Rev	$1,536,650	$0	$83,750	$1,452,900	$0
	PYA Ent Rev	$52,500	$0	$52,500	$0	$0
	PYA 97 Ballot	$6,647,500	$1,000,000	$5,647,500	$0	$0
	97 Ballot	$11,053,500	$0	$2,328,500	$4,300,600	$4,424,400
	Army Corps	$113,750	$0	$113,750	$0	$0
	Total	**$19,403,900**	**$1,000,000**	**$8,226,000**	**$5,753,500**	**$4,424,400**

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
Stormwater						
1. Hardin-Mikel-	Ent Rev	$229,200			$229,200	
Donnelly-Phase II	Total	$229,200	$0	$0	$229,200	$0
2. Crestridge Drive	Ent Rev	$60,700		$60,700		
Culvert	Total	$60,700	$0	$60,700	$0	$0
3. Walnut-Garth	Ent Rev	$212,600			$212,600	
	Total	$212,600	$0	$0	$212,600	$0
4. Creasy Springs at	Ent Rev	$212,600		$212,600		
Doris	Total	$212,600	$0	$212,600	$0	$0
5. Quail Drive	Ent Rev	$286,300				$286,300
	Total	$286,300	$0	$0	$0	$286,300
6. Parklawn Court	PYA Ent Rev	$206,200	$103,100	$103,100		
	Total	$206,200	$103,100	$103,100	$0	$0
7. Parkade Heights	PYA Ent Rev	$42,000		$42,000		
	Ent Rev	$2,100		$2,100		
	Total	$42,000	$0	$42,000	$0	$0
8. Defoe Drive	PYA Ent Rev	$103,400	$40,000	$63,400		
	Total	$103,400	$40,000	$63,400	$0	$0
9. Annual Projects	Ent Rev	$350,000	$70,000	$70,000	$70,000	$140,000
	Total	$350,000	$70,000	$70,000	$70,000	$140,000
10. Worley-Again	PYA Ent Rev	$189,200		$189,200		
	Ent Rev	$9,000		$9,000		
	Total	$198,200	$0	$198,200	$0	$0
11. Mill Creek Drainage	PYA Ent Rev	$779,700	$300,000	$479,700		
Basin Phase I	Total	$779,700	$300,000	$479,700	$0	$0
13. Bicknell-Ash	Ent Rev	$410,900			$410,900	
Walnut-Hirth	Total	$410,900	$0	$0	$410,900	$0
14. Business Loop 70	PYA Ent Rev	$125,000	$35,000	$90,000		
@ Cosmo	Total	$125,000	$35,000	$90,000	$0	$0
15. 3510 Woodside-	Ent Rev	$73,100			$73,100	
Nazarene Church	Total	$73,100	$0	$0	$73,100	$0
16. West Boulevard &	Ent Rev	$55,200		$55,200		
Mary Jean	Total	$55,200	$0	$55,200	$0	$0
18. Alton Avenue	PYA/CDBG	$170,000		$170,000	$0	
Storm Drainage	Total	$170,000	$0	$170,000	$0	$0
19. Mill Creek Drainage	Ent Rev	$150,000				$150,000
Basin Phase II	Total	$150,000	$0	$0	$0	$150,000
20. Replace 2 Culverts	Ent Rev	$150,000				$150,000
under Rock Quarrry Rd	Total	$150,000	$0	$0	$0	$150,000
S of Nifong Blvd						

Stormwater Summary	Ent Rev	$2,201,700	$70,000	$409,600	$995,800	$726,300
	CDBG	$0	$0	$0	$0	$0
	PYA Ent Rev	$1,445,500	$478,100	$967,400	$0	$0
	PYA/CDBG	$170,000	$0	$170,000	$0	$0
	Total	**$3,817,200**	**$548,100**	**$1,547,000**	**$995,800**	**$726,300**

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
Solid Waste						
1. Waste Handling Systems	Ent Rev	$450,000	$75,000	$75,000	$75,000	$225,000
	Total	$450,000	$75,000	$75,000	$75,000	$225,000
2. Landfill Cell #3; Design, Construction & Construction Management	Ent Rev	$2,000,000				$2,000,000
	Total	$2,000,000	$0	$0	$0	$2,000,000
3. Landfill Administration & Maintenance Facility	Ent Rev	$300,000			$50,000	$250,000
	Total	$300,000	$0	$0	$50,000	$250,000
					(1)	(2)
Solid Waste Summary	Ent Rev	$2,750,000	$75,000	$75,000	$125,000	$2,475,000
	Total	**$2,750,000**	**$75,000**	**$75,000**	**$125,000**	**$2,475,000**

(1) Design & Preliminary Site Work

(2) Construction

Transportation						
4. CT System; Replace (7) 40' Heavy Duty Low Floor Transit Buses	Transp STax	$373,303		$373,303		
	FTA	$1,493,212		$1,493,212		
	Total	$1,866,515	$0	$1,866,515	$0	$0
5. CT System; Replace (6) 30' Heavy Duty Low Floor Transit Buses	Transp STax	$286,166		$286,166		
	FTA	$1,144,666		$1,144,666		
	Total	$1,430,832	$0	$1,430,832	$0	$0
6. CT System; Multi-Modal Redesign of Wabash Stati and parking lot	Transp STax	$20,000		$20,000		
	FTA	$80,000		$80,000		
	Total	$100,000	$0	$100,000	$0	$0
7. CT System; Replacement of 2 paratransit vehicles	Unfunded	$0		$0		$21,714
	FTA	$0		$0		$86,856
	Total	$0	$0	$0	$0	$108,570
10.CT System; Purchase and install (10) bus shelters, (2 benches, (40) concrete pa	Transp STax	$72,000		$72,000		
	Unfunded	$75,600			$75,600	
	FTA	$590,400		$288,000	$302,400	
	Total	$738,000	$0	$360,000	$378,000	$0
11.CT System; Exhaust Syst at Grissum Bus Parking Facility	Transp STax	$14,000		$14,000		
	FTA	$56,000		$56,000		
	Total	$70,000	$0	$70,000	$0	$0
12.CT System; (2) Spare Bus Engines and (2) Trans-missions	Transp STax	$12,436		$12,436		
	FTA	$49,743		$49,743		
	Total	$62,179	$0	$62,179	$0	$0
13. CT System; Renovation o Wabash Station	Unfunded	$400,000			$400,000	
	FTA	$1,600,000			$1,600,000	
	Total	$2,000,000	$0	$0	$2,000,000	$0
14. CT System; Replacemen of 2 paratransit vehicles	Unfunded	$20,680			$20,680	
	FTA	$82,720			$82,720	
	Total	$103,400	$0	$0	$103,400	$0
Transportation Summary	Gen Fd/PI	$0	$0	$0	$0	$0
	Transp STax	$777,905	$0	$777,905	$0	$0
	Unfunded	$517,994	$0	$0	$496,280	$21,714
	FTA	$5,183,597	$0	$3,111,621	$1,985,120	$86,856
	Total	**$6,479,496**	**$0**	**$3,889,526**	**$2,481,400**	**$108,570**

PROJECTS	Fund	Total	Current Budget FY99	Adopted Budget FY00	Requested Budget FY01	Priority Needs FY02-04
Airport						
	Transp STax			$50,000	$25,000	$75,000
1. General Improvement	Gen Fd/PI	$25,500	$25,500			
	Total	$175,500	$25,500	$50,000	$25,000	$75,000
2. Taxiway Extension	Transp STax	$4,680		$4,680		
	FAA Gr	$42,120		$42,120		
	Total	$46,800	$0	$46,800	$0	$0
3. Parking Expansion	Transp STax	$147,500				$147,500
	Total	$147,500	$0	$0	$0	$147,500
4. Terminal Building	Transp STax	$53,230				$53,230
Renovation	FAA Gr	$479,070				$479,070
	Total	$532,300	$0	$0	$0	$532,300
5. Parking Lot for	Transp STax	$53,600				$53,600
FBO Hangar	Total	$53,600	$0	$0	$0	$53,600
6. Apron Extension 450 Feet	Gen Fd/PI	$22,800	$22,800			
South of Post Office Apron	PYA GF/PI	$25,900	$25,900			
(Phase I)	FAA Gr	$438,100	$438,100			
	Total	$486,800	$486,800	$0	$0	$0
7. ARFF Relocation	Transp STax	$22,600				$22,600
	FAA Gr	$203,400				$203,400
	Total	$226,000	$0	$0	$0	$226,000
8. Rental Car	Transp STax	$18,100				$18,100
Area Overlay	Total	$18,100	$0	$0	$0	$18,100
9. Land Acquisition	Transp STax	$22,740				$22,740
(89.8 acres)	FAA Gr	$204,660				$204,660
	Total	$227,400	$0	$0	$0	$227,400
10. Hangar Apron,	Transp STax	$88,580				$88,580
Taxiway, Access Road	FAA Gr	$797,220				$797,220
to Runway 13-31	Total	$885,800	$0	$0	$0	$885,800
11. Terminal Renovation	Transp STax	$7,090			$7,090	
Engineering Design	FAA Gr	$63,810			$63,810	
	Total	$70,900	$0	$0	$70,900	$0
12. Master Plan Update	Gen Fd/PI	$20,000	$20,000			
	PYA FAA Gr	$118,100	$118,100			
	FAA Gr	$61,900	$61,900			
	Total	$200,000	$200,000	$0	$0	$0
13. Apron Extension 450 ft.	Transp STax	$64,800			$64,800	
South of Post Office	FAA Gr	$583,600			$583,600	
Apron (Phase II)	Total	$648,400	$0	$0	$648,400	$0
14. Replace Underground	Transp STax	$27,920			$27,920	
Cable & Central	FAA Gr	$251,280			$251,280	
Control Circuit	Total	$279,200	$0	$0	$279,200	$0
Airport Summary	Transp STax	$660,840	$0	$54,680	$124,810	$481,350
	Gen Fd/PI	$68,300	$68,300	$0	$0	$0
	FAA Gr	$3,125,160	$500,000	$42,120	$898,690	$1,684,350
	Subtotal	**$3,854,300**	**$568,300**	**$96,800**	**$1,023,500**	**$2,165,700**
	PYA FAA Gr	$118,100	$118,100	$0	$0	$0
	PYA GF/PI	$25,900	$25,900	$0	$0	$0
	Total	**$3,998,300**	**$712,300**	**$96,800**	**$1,023,500**	**$2,165,700**

DEBT SERVICE - SUMMARY

GENERAL INFORMATION

The City is authorized to issue General Obligation Bonds payable from ad valorem taxes to finance capital improvements. General Obligation Bonds are supported by a pledge of the City's full faith and credit. The applicable Missouri statutes are listed below. The computation of legal debt margin is also shown below.

The City is authorized to issue Revenue Bonds to finance capital improvements to its various utility operations such as the electric system, water system, sewer system and parking and airport facilities. These types of Revenue Bonds require a majority vote of the qualified electorate voting on the specific proposition. All Revenue Bonds issued by the City are payable out of the revenues derived from the operation of the facility that is financed from the proceeds of such bonds.

The City is authorized to issue Special Obligation Bonds. These bonds are special obligations of the City. The payment of the principal of and interest on the Bonds is subject to an annual appropriation by the City. The City is not required or obligated to make any such annual appropriation, and the decision whether or not to appropriate such funds will be solely within the discretion of the then current City Council.

The City's stable financial condition as well as sound debt administration practices allow it to continue to enjoy favorable bond ratings of its General Obligation Bonds, Special Obligation Bonds, and Revenue Bonds. The City has consistently held a General Obligation Rating of AA and Revenue Bond rating of A1.

MISSOURI STATUTES

Section 95.115 & 95.120 of the 1978 Missouri Revised Statutes permits any county or city, by vote of two-thirds of qualified electors voting thereon, to incur additional indebtedness for city purposes not to exceed 5 percent of the taxable tangible property therein, as shown by the last assessment. Section 95.125 and 95.130 of the 1978 Missouri Revised Statutes provides that any city may become indebted not exceeding in the aggregate an additional 10 percent for the purpose of acquiring right-of-ways, constructing, extending and improving streets and avenues and/or sanitary or storm sewer system and an additional 10 percent for purchasing or construction of waterworks, electric or other light plants provided the total general obligation indebtedness of the city does not exceed 20 percent of the assessed valuation.

APPROPRIATIONS

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000	% Change From Budget FY 1999
Personnel Services	$ 0	$ 0	$ 0	$ 0	
Supplies & Materials	0	0	0	0	
Travel & Training	0	0	0	0	
Intragovernmental Charges	0	0	0	0	
Utilities, Services & Misc.	217,950	0	0	0	
Capital	0	0	0	0	
Other	4,886,729	8,559,820	8,559,820	3,053,860	-64.3%
Total	**5,104,679**	**8,559,820**	**8,559,820**	**3,053,860**	**-64.3%**
Summary					
Operating Expenses	0	0	0	0	
Non-Operating Expenses	0	0	0	0	
Debt Service	5,104,679	8,559,820	8,559,820	3,053,860	-64.3%
Capital Additions	0	0	0	0	
Capital Projects	0	0	0	0	
Total Expenses	**$ 5,104,679**	**$ 8,559,820**	**$ 8,559,820**	**$ 3,053,860**	**-64.3%**

DEBT SERVICE - SUMMARY

COMPUTATION OF LEGAL DEBT MARGIN

Assessed Value (1998)*				$ 898,652,122
Constitutional Debt Limit**	(20% Assessed Value)			179,730,424
Total Bonded Debt			127,375,000	
Less:				
Revenue Bonds		83,945,000		
Special Obligation Bonds		38,635,000		
			122,580,000	
Total Amount of Debt Applicable to Debt Limit				4,795,000
Legal Debt Margin				$ 174,935,424

* All tangible property
** Section 95.115 of the 1978 Missouri Revised Statutes

SUMMARY OF OUTSTANDING DEBT
As of 09/30/99

	Original Issue	Interest Rate	Maturity Date	Amount Outstanding
GENERAL OBLIGATION BONDS:				
92 G.O. Refunding Bonds (8/1/92)	16,670,000	2.75% - 9.00%	10/01/06	$ 4,795,000
REVENUE BONDS:				
'85 Water & Elec Series B Bonds (12/12/85)	15,500,000	set weekly	12/01/15	15,500,000
'92 Water & Electric (7/1/92)	34,140,000	2.75% - 5.70%	10/01/12	22,165,000
'98 Water & Electric (3/1/98)	28,295,000	3.75% - 6.00%	10/01/22	28,295,000
'79 San. Sewer Revenue Bonds (8/1/79)	3,500,000	5.00% - 7.00%	10/01/04	1,495,000
'92 San. Sewer Revenue Bonds (6/1/92)	8,515,000	4.00% - 6.25%	10/01/17	8,485,000
'92 San. Sewer SeriesB (6/1/92)	870,000	4.25% - 6.55%	01/01/13	705,000
'92 San. Sewer Refunding (8/1/92)	795,000	5.6%	10/01/02	365,000
99 San. Sewer Bonds Series A (6/1/99)	3,730,000	3.625% - 5.25%	01/01/20	3,730,000
'95 Parking Revenue Bonds (9/5/95)	3,400,000	3.80% - 6.00%	10/01/20	3,205,000
Total Revenue Bonds				83,945,000
SPECIAL OBLIGATION BONDS:				
86 Self-Ins. Special Oblig. (7/1/86)	25,000,000	variable	10/01/08	25,000,000
'96 Special Oblig. Bonds (8/1/96)	24,410,000	3.75% - 5.50%	02/01/16	13,635,000
Total Special Obligation Bonds				38,635,000
TOTAL:				$ **127,375,000**

GENERAL OBLIGATION BONDS

GENERAL INFORMATION

General obligation bonds are supported by a pledge of the City's full faith and credit. These bonds, which are recorded in the General Long-Term Debt Account Group, were issued to finance various capital projects. In August of 1992, the City issued $16,670,000 in General Obligation Bonds for the purpose of refunding all of the City's General Obligation Street and Bridge Bond Series 1986, General Obligation Street and Bridge Bond Series 1983, and General Obligation Fire Protection Bond Series 1982, each of which were subject to redemption prior to maturity. Total outstanding on the refunded bonds was $16,280,000. Interest payments on the new bonds are due on April 1 and October 1. Principal payments are due on October 1 each year. The final payment is due on October 1, 2006. Interest rates on this issue range from 2.75% to 9%.

NET GENERAL BONDED DEBT RATIO

The ratio of net general bonded debt to assessed valuations of property for tax purposes and the amount of bonded debt per capita are useful to management, citizens, and investors as indicators of the City's financial status. These ratios at the close of fiscal year 1998 are projected as follows:

Type of Debt	Amount	Ratio of Debt to Assessed Value	Per Capita Debt Total
Net General Bonded Debt	$ 4,795,000	0.55%	63

DEBT SERVICE REQUIREMENTS
1992 General Obligation Refunding Bonds

Year	Original Requirements	Interest Requirements	Total Requirements
2000	$ 1,305,000	$ 255,655	$ 1,560,655
2001	1,365,000	187,795	1,552,795
2002	1,425,000	115,450	1,540,450
2003	700,000	38,500	738,500
2004	0	0	0
2005	0	0	0
2006	0	0	0
Total	**$ 4,795,000**	**$ 597,400**	**$ 5,392,400**

WATER AND ELECTRIC REVENUE BONDS

GENERAL INFORMATION

12/12/85 Water and Electric Series B Bonds (Interest rates: determined weekly)
Original Issue - $15,500,000
Balance 9/30/99 - $15,500,000
Maturity Date - 12/01/15

In December of 1985, the City issued $15,500,000 of Water and Electric System Revenue Bonds, Series B. The bonds are to be paid by the net revenues of the system and are secured by a first lien on those revenues. The bonds were issued to provide funding for capital improvement projects of the system's power generating facility. The effective interest rate for FY98 was 3.63% which resulted in interest payments of approximately $563,000.

07/01/92 Water and Electric Series A Revenue Bonds (Interest rates: 2.75% - 5.70%)
Original Issue - $34,140,000
Balance 9/30/99 - $22,165,000
Maturity Date - 10/01/12 original 10/1/05 due to refinancing

In August of 1992, the City issued $34,140,000 of Water and Electric System Revenue Bonds. The bonds are to be paid by the net revenues of the system and are secured by a first lien on the revenues. $23,140,000 of the bonds were issued to refund $19,265,000 of the outstanding 1985 Water and Electric Refunding Bonds, and $11,000,000 were issued to provide funding for improvements and additions to the CIty's water works facility.

03/01/98 Water and Electric Refunding and Improvement Bonds (Interest rates: 3.75% - 6.00%)
Original Issue - $28,295,000
Balance 9/30/99 - $28,295,000
Maturity Date - 10/01/22

In March of 1998 the City issued $28,295,000 in Water and Electric Refunding and Improvement revenue bonds. The bonds are to be paid by the net revenues of the system and are secured by a first lien on the revenues. A portion of these bonds were used to defease $5,215,000 of the 1992 bond issue. The remaining bond proceeds were issued to provide funding for improvements to the water and electric distribution system.

WATER AND ELECTRIC REVENUE BONDS

DEBT SERVICE REQUIREMENTS

Fiscal Year	Principal Requirements	Interest Requirements	Total Requirements
2000	$ 2,755,000	$ 2,571,086	$ 5,326,086
2001	2,895,000	2,426,293	5,321,293
2002	3,035,000	2,271,311	5,306,311
2003	3,205,000	2,105,085	5,310,085
2004	3,375,000	1,926,518	5,301,518
2005	3,555,000	1,734,945	5,289,945
2006	3,760,000	1,529,108	5,289,108
2007	1,550,000	1,375,920	2,925,920
2008	1,645,000	1,280,070	2,925,070
2009	1,710,000	1,179,420	2,889,420
2010	1,790,000	1,086,950	2,876,950
2011	1,875,000	1,001,718	2,876,718
2012	1,970,000	910,375	2,880,375
2013	2,065,000	812,503	2,877,503
2014	1,205,000	732,388	1,937,388
2015	1,270,000	671,433	1,941,433
2016	16,830,000	* 606,750	17,436,750
2017	1,400,000	538,500	1,938,500
2018	1,475,000	466,625	1,941,625
2019	1,550,000	391,000	1,941,000
2020	1,630,000	311,500	1,941,500
2021	1,715,000	227,875	1,942,875
2022	1,800,000	140,000	1,940,000
2023	1,900,000	47,500	1,947,500
Total	$ **65,960,000**	$ **26,344,873**	$ **92,304,873**

*** 85 Series B Payoff**

SANITARY SEWER REVENUE BONDS

GENERAL INFORMATION

08/01/79 Sanitary Sewerage System Revenue Bonds (Interest rates: 5.00% - 7.00%)
Original Issue - $3,500,000
Balance 9/30/99 - $1,495,000
Maturity Date - 10/01/04

In August of 1979, the City issued $3,500,000 of Sewerage System Revenue Bonds. These bonds are secured solely by the net revenues of the system. Bond ordinance requirements provide for the restricting of operating revenues after current operating expenses have been met. The bonds were issued for the purpose of extending and improving the sewerage system, including outfall sewers and wastewater treatment facilities.

06/01/92 Sanitary Sewerage System Revenue Bonds (Interest rates: 4.00% - 6.25%)
Original Issue - $8,515,000
Balance 9/30/99 - $8,485,000
Maturity Date - 10/01/17

The City issued $8,515,000 of Sewerage System Revenue Bonds in June of 1992. These Bonds are to be paid by the net revenues of the system, and are secured by a first lien on the revenues of the system. These bonds were issued for extending and improving the system.

06/01/92 Sanitary Sewerage System Series B (Interest rates: 4.25% - 6.55%)
Original Issue - $870,000
Balance 9/30/99 - $705,000
Maturity Date - 01/01/13

The City issued $3,730,000 of Sewerage System Series A Revenue Bonds in June of 1999. These Bonds are to be paid by the net revenues of the system, and are secured by a first lien on the revenues of the system. These bonds were issued for extending and improving the sewerage system.

08/01/92 Sanitary Sewerage System Refunding (Interest rate: 5.6%)
Original Issue - $795,000
Balance 9/30/99 - $365,000
Maturity Date - 10/01/02

The City issued $795,000 of Sewerage System Revenue Bonds in August of 1992. These Bonds are to be paid by the net revenues of the system, and are secured by a first lien on the revenues of the system. These bonds were issued to refund the 1982 Sewerage System Revenue Bonds.

06/01/99 Sanitary Sewerage System Series A (Interest rate: 3.625% - 5.25%)
Original Issue - $3,730,000
Balance 9/30/99 - $3,730,000
Maturity Date - 01/01/20

SANITARY SEWER REVENUE BONDS

DEBT SERVICE REQUIREMENTS
Sewer Revenue Bonds

Year	Original Requirements	Interest Requirements	Total Requirements
2000	$ 340,000	$ 858,098	$ 1,198,098
2001	510,000	820,498	1,330,498
2002	540,000	793,099	1,333,099
2003	565,000	763,901	1,328,901
2004	595,000	732,586	1,327,586
2005	630,000	700,335	1,330,335
2006	650,000	666,085	1,316,085
2007	680,000	628,383	1,308,383
2008	720,000	588,157	1,308,157
2009	750,000	545,572	1,295,572
2010	790,000	500,646	1,290,646
2011	835,000	452,370	1,287,370
2012	875,000	401,228	1,276,228
2013	920,000	347,290	1,267,290
2014	890,000	292,539	1,182,539
2015	935,000	237,483	1,172,483
2016	985,000	179,507	1,164,507
2017	1,035,000	118,720	1,153,720
2018	1,090,000	54,969	1,144,969
2019	220,000	16,750	236,750
2020	225,000	5,625	230,625
Total	$ **14,780,000**	$ **9,703,841**	$ **24,483,841**

REFUSE SYSTEM BONDS

GENERAL INFORMATION

08/01/96 Special Obligation and Refunding Bonds - Refuse (Interest rates: 3.75% - 5.50%)
Original Issue - $4,955,000
Balance 9/30/99 - $4,475,000
Maturity Date - 02/01/16

In August of 1996, the City issued $4,955,000 of Special Obligation and Refunding Refuse Bonds to finance Title D Landfill cost for a sanitary landfill and costs of facilities for refuse equipment and refunded $730,000 of 1986 Revenue Bonds. The Bonds are to be paid by the net revenues of the system and are secured by a first lien on the revenues of the system.

DEBT SERVICE REQUIREMENTS
Special Obligation and Refunding Refuse Bonds

Year	Original Requirements	Interest Requirements	Total Requirements
2000	$ 170,000	$ 233,458	$ 403,458
2001	180,000	224,443	404,443
2002	190,000	215,203	405,203
2003	200,000	205,743	405,743
2004	205,000	195,718	400,718
2005	220,000	184,983	404,983
2006	230,000	173,393	403,393
2007	240,000	161,113	401,113
2008	255,000	147,991	402,991
2009	265,000	133,949	398,949
2010	280,000	119,238	399,238
2011	295,000	103,783	398,783
2012	315,000	87,234	402,234
2013	330,000	69,575	399,575
2014	350,000	50,875	400,875
2015	365,000	31,213	396,213
2016	385,000	10,588	395,588
Total	$ **4,475,000**	$ **2,348,500**	$ **6,823,500**

PARKING SYSTEM BONDS & LEASE

GENERAL INFORMATION

09/15/95 Parking System Revenue Bonds (Interest rates: 3.80% - 6.00%)
Original Issue - $3,400,000
Balance 9/30/99 - $3,205,000
Maturity Date - 10/01/20

In September of 1995, the City issued $3,400,000 of Parking System Revenue Bonds to finance a portion of the costs of (i) the construction of a parking structure at Tenth and Cherry Streets, (ii) the reconstruction of the garage at Eighth and Cherry Streets, and (iii) the construction of a parking structure at Sixth and Locust Streets. The Bonds are payable solely from the net income of the City's Parking System.

08/01/96 Parking System Special Obligation Bonds (Interest rates: 3.75% - 5.50%)
Original Issue - $7,120,000
Balance 9/30/99 - $6,335,000
Maturity Date - 02/01/16

In August, 1996, the City issued $7,120,000 of Special Obligation Bonds to finance the construction and reconstruction of downtown parking facilities and refund $2,521,500 in 1986 lease payments. Bond proceeds were used to fund construction of two new parking structures along Cherry street and reconstruct one parking structure at 8th and Cherry.

DEBT SERVICE REQUIREMENTS
Parking Revenue, Special Obligation Bonds, and Capital Lease

Year	Original Requirements	Interest Requirements	Total Requirements
2000	$ 327,798	$ 511,066	$ 838,864
2001	348,529	493,935	842,464
2002	363,515	476,160	839,675
2003	365,000	458,462	823,462
2004	390,000	439,885	829,885
2005	405,000	419,904	824,904
2006	425,000	398,630	823,630
2007	450,000	375,847	825,847
2008	475,000	351,385	826,385
2009	505,000	324,948	829,948
2010	530,000	296,846	826,846
2011	560,000	267,176	827,176
2012	590,000	235,506	825,506
2013	620,000	201,845	821,845
2014	655,000	166,181	821,181
2015	695,000	128,332	823,332
2016	555,000	93,563	648,563
2017	0	78,300	78,300
2018	0	78,300	78,300
2019	0	78,300	78,300
2020	0	78,300	78,300
2021	1,305,000	39,150	1,344,150
Total	$ **9,564,842**	$ **5,992,021**	$ **15,556,863**

SPECIAL OBLIGATION BONDS

GENERAL INFORMATION

08/01/96 Special Obligation Capital Improvement Sales Tax Bonds (Interest rates: 3.75% - 5.20%)
Original Issue - $5,465,000
Balance 9/30/99 - $2,978,150
Maturity Date - 02/01/01

On November 7, 1995, the citizens of Columbia extended the 1/4th percent sales tax for capital improvements. In August of 1996, $5,465,000 in Special Obligation bonds were issued to finance various capital improvements.

DEBT SERVICE REQUIREMENTS
1992 and 1996 Special Obligation Bonds

Year	Original Requirements	Interest Requirements	Total Requirements
2000	$ 1,280,000	$ 112,980	$ 1,392,980
2001	1,545,000	40,170	1,585,170
Total	**$ 2,825,000**	**$ 153,150**	**$ 2,978,150**

SELF INSURANCE - SPECIAL OBLIGATION INSURANCE RESERVE BONDS

SELF INSURANCE - SPECIAL OBLIGATION INSURANCE RESERVE BONDS

In July of 1988, the City entered into a program for Self-Insurance to cover workers compensation claims and property and casualty losses. The City issued and sold two series of bonds to establish reserves to provide for the Self-Insurance program, Liquidity Reserve, and Catastrophic Loss Reserve. Series 1988A Special Obligation Insurance Reserve Bonds were issued in the amount of $25,000,000. Series B have been retired.

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COMMUNITY DEVELOPMENT BLOCK GRANT

PURPOSE

This fund accounts for and disburses funds received by the City from the Department of Housing and Urban Development's Community Development Block Grant Program. These funds are to be used to provide services and improvements to low and moderate income citizens in the CDBG area of the City to aid in neighborhood stabilization and development. After receiving recommendations from the Community Development Commission, the staff, and public hearings, the Council adopts this budget and submits it to HUD for final approval. Following that approval, the funds become available in late winter or early spring of 2000.

In 1991 the City Council adopted the following guidelines for the expenditure of the annual allocation of Community Development Block Grant funds: 20-25% for Housing Programs, 60-65% for neighborhood Improvements, and 10-15% for Community Facilities.

RESOURCES

		Adopted FY 2000
Entitlement Amount Estimate	$	800,000
CDBG Prior Years Unprogrammed		15,000
Rental Rehabilitation Program Income		30,681
CDBG Prior Years Annual Streets and Sidewalks		21,819
Total Resources	$	**867,500**

EXPENDITURES

		Staff Proposal Before Agency Requests		Commission Proposal		Council Adopted
Housing Programs:						
City Wide Rehabilitation	$	125,000	$	125,000		125,000
Home Ownership Assistance		100,000		100,000		100,000
Subtotal (Council Policy 20-25%)		**225,000**		**225,000**		**225,000**
		26%		28%		26%
Neighborhood Improvements:						
3rd Avenue Reconstruction		260,000		235,960		235,960
Field School Park Improvements		30,000		30,000		30,000
Again Street Park Improvements		17,000		17,000		17,000
Benton School Playground Equipment		15,000		15,000		15,000
Armory Gymnasium		35,000		35,000		15,000
Planning		40,000		40,000		40,000
Administration		78,000		78,000		78,000
Subtotal (Council Policy 60-65%)		**475,000**		**450,960**		**430,960**
		55%		56%		50%
Community Facilities:						
Enterlight Ministries		0		2,500		20,000
Salvation Army		0		30,000		100,000
Central MO Sheltered Enterprises		0		71,540		71,540
Rainbow House Van		0		20,000		20,000
Subtotal (Council Policy 10-15%)		**0**		**124,040**		**211,540**
		0%		16%		24%
Total	$	**700,000**	$	**800,000**	$	**867,500**

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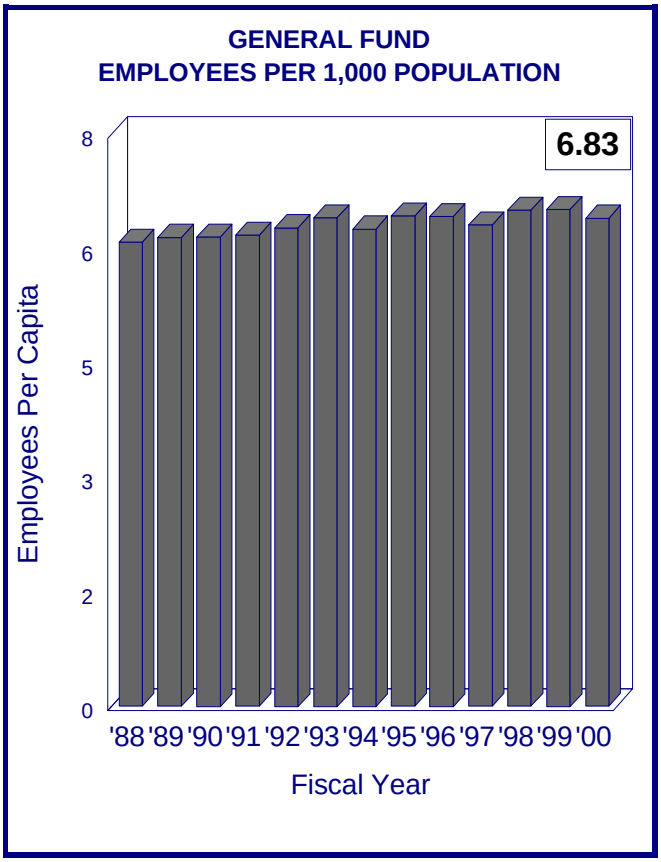
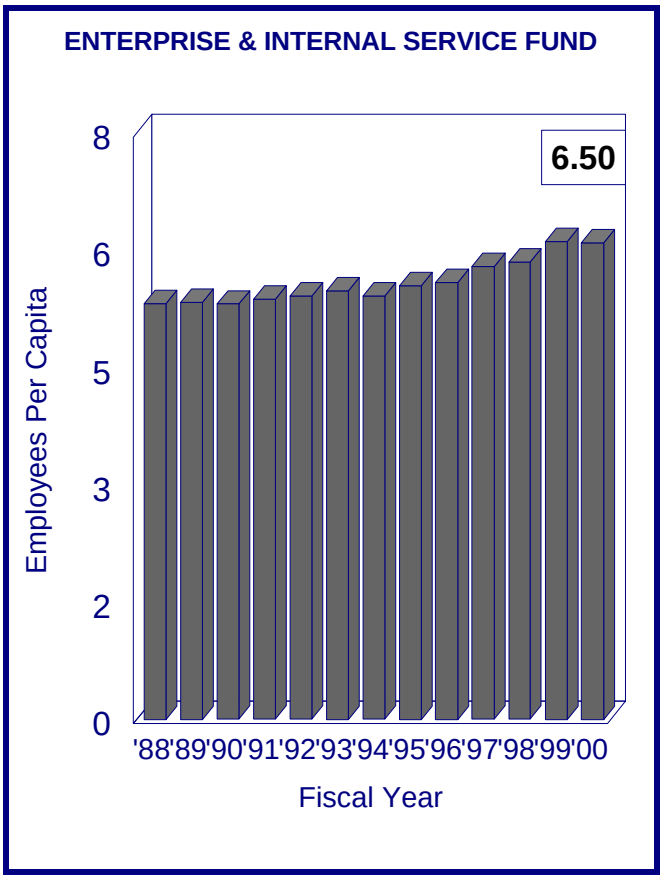
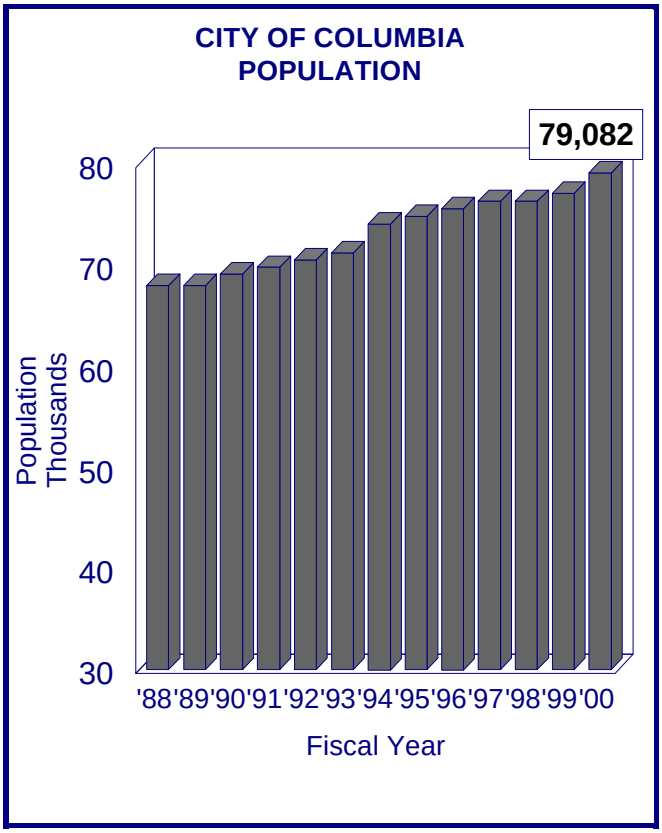
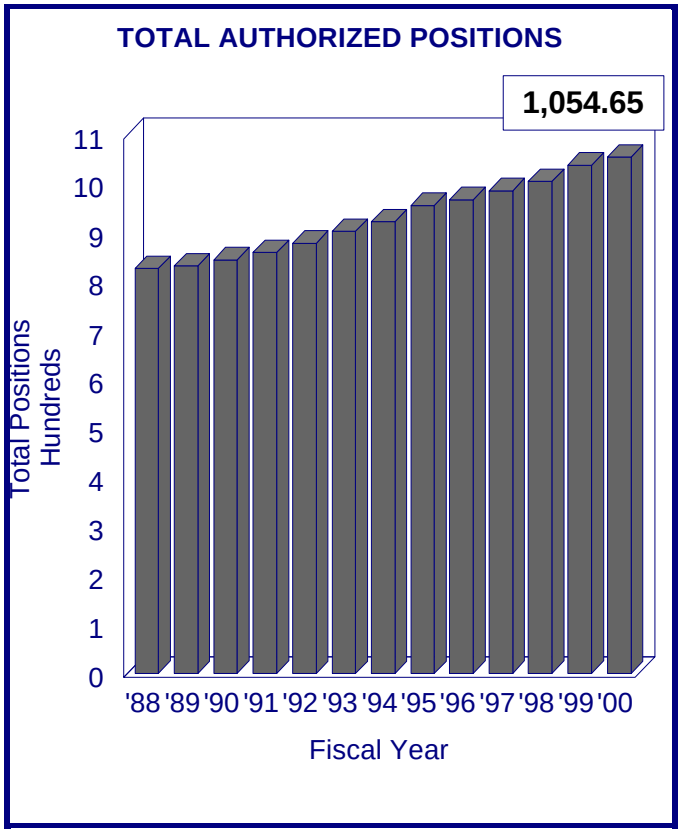
PERSONNEL SUMMARY INFORMATION









Additional Positions
Adopted FY 2000

		Number Of Positions	Position Added
General Fund:			
Positions Added To Replace Temporary Positions	Health - Clinic and Nursing	0.75	(1) 0.75 FTE Social Worker
	Parks & Recreation	1.00	(1) 1.00 FTE Maintenance Specialist
	Parks & Recreation	2.00	(2) 1.00 FTE Maintenance Asst II
		3.75	**Positions Added to Replace Temp. Positions**
Additional Position Changes	Police	3.00	(3) 1.00 FTE Police Officers (School Resource Grant)
	Police	2.00	(2) 1.00 FTE Police Officers (High Schools)
	Health - Animal Control	1.00	(1) 1.00 FTE Animal Control Officer
	Health - Clinic & Nursing	0.20	(1) 0.20 FTE Nutrition Educator
	Health - Corrections	(1.00)	(1) 1.00 FTE ASA II Corrections
	Health - Corrections	(0.80)	(1) 0.80 FTE Relief Corrections Nurse
	Health - Corrections	(1.00)	(1) 1.00 FTE Corrections Nurse
	Health - Clinic and Nursing	0.30	(1) 0.30 FTE Public Health Nurse
	Health - Employee Health	(1.00)	(1) 1.00 FTE ASA II
	Health - Employee Health	(1.00)	(1) 1.00 FTE Empl. Hlth/Wellness Nurse
	Health - Employee Health	(1.00)	(1) 1.00 FTE Occ. Health Spec.
	Health - Parkade	(1.00)	(1) 1.00 Nurse Practioner
	Health - School Health	(1.00)	(1) 1.00 FTE Social Worker
		(1.30)	**Additional Position Changes**
		2.45	**NET GENERAL FUND POSITIONS ADDED**
Other Funds:			
Positions Added To Replace Temporary Positions	Recreation Services	1.00	(1) 1.00 FTE Recreation Leader
	Public Works - Transportation	1.00	(1) 1.00 FTE Bus Dispatcher
	Electric	0.38	(1) 0.75 FTE En Mgt Spec I (50%)
	Public Communications	0.37	(1) 0.75 FTE En Mgt Spec I (50%)
	Electric	0.53	(1) 0.75 FTE En Mgt Spec I (70%)
	Public Communications	0.22	(1) 0.75 FTE En Mgt Spec I (30%)
		3.50	**Positions Added to Replace Temp. Positions**
Additional Position Changes	CDBG	1.00	(1) 1.00 FTE ASA II
	Public Works - Sewer	0.50	(1) 1.00 FTE Eng Aide III (Inspector) 50%
	Public Works - Storm Water	0.50	(1) 1.00 FTE Eng Aide III (Inspector) 50%
	Public Works - Airport	2.00	(2) 1.00 FTE Airport Safety Officers
	Electric	1.00	(1) 1.00 FTE Power Plant Tech Supv
	Health - Employee Health	1.00	(1) 1.00 FTE ASA II
	Health - Employee Health	1.00	(1) 1.00 FTE Empl. Hlth/Wellness Nurse
	Health - Employee Health	1.00	(1) 1.00 FTE Occ. Health Spec.
		8.00	**Additional Position Changes**
		11.50	**NET OTHER FUND POSITIONS ADDED**
Summary of Positions Added		3.75	GF Positions Added to Replace Temp. Positions
		3.50	Other Fund Positions Replacing Temp. Positions
		7.25	**Total Positions Replacing Temp. Positions**
		(1.30)	GF Additional Position Changes
		8.00	Other Fund Additional Position Changes
		6.70	**Total Number of Additional Position Changes**
		13.95	**TOTAL NUMBER OF POSITIONS ADDED FOR FY 2000**

PERSONNEL POSITION SUMMARY

	Actual FY 1998	Budget FY 1999	Estimated FY 1999	Adopted FY 2000
TOTAL PERSONNEL				
PERMANENT FULL-TIME POSITIONS:				
City Clerk and Elections	2.00	2.00	2.00	2.00
City Manager	6.40	6.40	6.40	6.40
Fiinance Department	42.00	43.00	43.00	43.00
Human Resources	8.40	8.40	8.40	8.20
Law Department	8.00	8.00	8.00	8.00
Municipal Court	6.00	6.00	6.00	6.00
Police Department	150.00	154.00	154.00	159.00
Fire Department	114.00	115.00	115.00	115.00
Health Department	46.10	45.10	43.10	39.00
Joint Communications/Emerg Mgt.	27.60	29.60	29.60	29.00
Planning and Development	8.00	8.00	8.00	9.00
Economic Development	4.00	4.00	4.00	4.00
Community Services	2.20	2.20	2.20	2.20
Parks & Recreation	54.00	56.00	56.00	60.00
Public Works Department	270.00	287.00	287.00	290.00
Railroad Fund	3.00	3.00	3.00	3.00
Water & Electric Utility Fund	206.60	208.60	208.60	209.60
Cultural Affairs Fund	3.00	3.00	3.00	3.00
Convention & Tourism Fund	5.00	5.00	5.00	5.00
Employee Benefit Fund	0.00	0.00	0.00	3.00
Information Services Fund	20.00	21.00	21.00	21.20
Public Communications Fund	5.00	5.00	5.00	5.00
Contributions Fund	1.00	2.00	2.00	2.00
Total Full-Time Permanent	**992.30**	**1,022.30**	**1,020.30**	**1,032.60**
PERMANENT PART-TIME POSITIONS:				
Finance Department	1.75	2.25	2.25	2.25
Municipal Court	0.75	0.75	0.75	0.75
Health Department	5.65	6.45	5.95	7.60
Joint Communications	0.75	0.75	0.75	0.75
Parks & Recreation	2.25	2.25	2.25	2.25
Public Works	1.25	4.25	4.25	5.25
Water and Electric Utility Fund	0.70	0.70	0.70	1.61
Information Services Fund	0.00	0.50	0.50	0.50
Public Communications Fund	0.50	0.50	0.50	1.09
Total Permanent Part-Time Positions	**13.60**	**18.40**	**17.90**	**22.05**
TOTAL PERSONNEL	**1,005.90**	**1,040.70**	**1,038.20**	**1,054.65**
Summary By Fund Type:				
General Fund Positions	529.85	538.08	535.58	540.33
Enterprise Fund Positions	399.90	421.42	421.42	428.33
Internal Service Fund Positions	65.85	69.90	69.90	73.69
Special Revenue Fund Positions	9.30	9.30	9.30	10.30
Trust Fund Positions	1.00	2.00	2.00	2.00
TOTAL PERSONNEL	**1,005.90**	**1,040.70**	**1,038.20**	**1,054.65**

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GLOSSARY

Accrual Basis of Accounting - Internal Service Fund and Enterprise Fund revenues and expenses are recognized on the accrual basis. Under this method of accounting, revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period incurred.

Account Number - A system of numbering or otherwise designating accounts, entries, invoices, vouchers, etc., in such a manner that the symbol used quickly reveals certain required information.

Adopted Budget - Refers to the budget amount as originally approved by the City Council at the beginning of the fiscal year.

Anticipated Expenditures and Revenues - The expenditures or revenues that are expected by the close of the budget year.

Appropriation - The legal authorizations made by the City Council to the departments, offices and agencies of the City which approves their budgets and allows them to make expenditures and incur obligations for specific purposes within the amounts approved.

Assessed Valuation - This is the value of property set for tax purposes. The assessed value is set by the County Assessor, who is charged with determining the taxable value of property according to a formula set by the State of Missouri.

Budget - The financial plan for the operation of the City for the year.

Budgetary Control - The control or management of a government or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital - An asset item with a value of $1,000 or more and is expected to have an estimated life of greater than one year.

Capital Projects Fund - Capital Projects Funds are established to account for financial resources to be used for the acquisition or construction of major capital facilities or improvements.

Debt Service Fund - The debt service funds are used to account for the accumulation of resources and payment of general long-term debt principal and interest.

Deficit - An excess of the liabilities of a fund over its assets. Also, the excess of expenditures over revenues during the budget year.

Department - The Department is the primary unit in City operations. Each is managed by a department head. Departments are generally composed of divisions which share a common purpose or which perform similar duties.

Depreciation - The decrease in value of physical assets due to use and the passage of time. In accounting for depreciation, the cost of a fixed asset is prorated over the estimated service life of such an asset, and each year is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense. This is done in proprietary funds which allows

the calculation of net income for each fund.

Encumbrance - Commitment for unperformed contracts for goods or services. An amount of money committed and set aside, but not yet expended, for the purpose of a specific good or service.

Enterprise Funds - These funds are used to account for resources committed to self-supporting activities of governmental units that render services to the general public on a user-charged basis. Budgeted enterprise funds include: Water Utility, Electric Utility, Sanitary Sewer Utility, Regional Airport, Public Transportation, Solid Waste Collection, Parking Facilities, Recreation Services, Railroad, and Storm Water Utility.

Expendable Trust Fund - A trust fund whose principal and earnings may be expended. The only expendable trust fund that budgeted is the Contributions Fund.

Expenditure - An actual obligation incurred for goods or services received whether or not yet paid by City check or by interfund transfer for internal City bills.

Fiscal Year - The period used for the accounting year. The City of Columbia has a fiscal year of October 1 through the following September 30.

Fund - A fund is a self balancing set of accounts designed to track specific revenues and the uses of those revenues.

Fund Balance - An accumulated excess of revenues over expenditures. An amount left over after expenditures are subtracted from resources is added to a beginning fund balance each year. Each fund begins and ends each year with a positive or negative fund balance. The exception to this is Enterprise Funds and Internal Service Funds which are accounted for in the same manner as private businesses and record retained earnings as opposed to fund balance. The budgets for these funds are prepared on a net working capital basis, which equates to fund balance.

Fund Type - In governmental accounting, all funds are classified into seven generic fund types: General, Special Revenues, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

General Fund - The fund used to account for all City activities not required to be accounted for elsewhere. The General Fund of a governmental unit is made up of the resources available for the purpose of carrying on the unit's operating activities. The General Fund includes the following departments: City Council, City Clerk and Elections, City Manager, Municipal Court, Human Resources, Law, Planning, Economic Development, Finance, Fire, Police, Health, Joint Communications, Emergency Management, Community Services, Divisions of Public Works (Administration and Engineering, Streets, Traffic, and Protective Inspection), and Divisions of Parks and Recreation (Administration, C.A.R.E. Program, and Parks).

General Obligation Bonds - Bonds backed by the full faith and credit of the City.

Governmental/Trust Funds - Includes the General Fund, Expendable Trust Funds, Non-Expendable Trust Funds, and Special Revenue Funds.

Legal Debt Margin - The amount of additional debt the City may legally issue. It is currently 20% of

the assessed value less general obligation debt currently outstanding.

Intergovernmental Revenues - Revenues from other governments in the form of grants, entitlement, shared revenues or payments in lieu of taxes.

Internal Service Funds - These funds are used to finance, administer, and account for the financing of goods and services provided by one department to other departments of the City on a cost reimbursement basis. Budgeted internal service funds are Fleet Operations, Custodial and Maintenance Services, Finance Utility Customer Service, Information Services, Public Communications, Employee Benefit Fund, and Self-Insurance Reserve Fund.

Modified Accrual Basis - General Fund, Special Revenue, Debt Service, Capital Projects, and Expendable Trust Funds are recognized on the modified accrual basis of accounting. Under this method, revenues are recognized in the accounting period in which they become both available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred. This basis measures resources available to the City.

Net Income - The excess of revenues over expenses. Net income is calculated for Internal Service Funds and Enterprise Funds. Net income is not calculated for a governmental fund.

Non-Expendable Trust Funds - A trust fund whose principal must be preserved intact. Revenues earned on the principal may be expended.

Non-Operating Expenses - Expenses incurred by Enterprise and Internal Service Funds that are not directly related to the fund's primary service activities. Examples of non-operating expenses include Interest Expense, Loss on Disposal of Fixed Assets, and Miscellaneous Expenses.

Non-Operating Revenues - Enterprise and Internal Service Fund revenues that are not directly related to the fund's primary service activities. Examples of non-operating revenues include Interest Revenue, Gain on Disposal of Fixed Assets, and Miscellaneous Revenue.

Operating Budget - The annual budget and process which provide a financial plan for the operation of government and the provision of services for the year. Excluded from the operating budget are capital projects which are determined by a separate, but interrelated process.

Property Tax - This refers to the property tax placed on property. The tax income is determined by multiplying the tax rate by each $100 of assessed valuation.

Proposed Budget - The recommended City budget submitted by the City Manager to the City Council in late July each year.

Revenue Bonds - Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund. In addition, these bonds may contain a mortgage on the enterprise fund’s property.

Revenues - Money generated through taxes, charges, licenses and other sources to fund City operations.

Special Obligation Bonds - Special obligations of the City. The payment of the principal of and the

interest on the Bonds is subject to an annual appropriation by the City. The City is not required or obligated to make any such annual appropriation.

Special Revenue Funds - These funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes. Budgeted special revenue funds include: Convention and Tourism Fund, Transportation Sales Tax Fund, Community Development Block Grant Fund, and Cultural Affairs Fund.

Subsidy - Legally authorized subsidy from a fund receiving revenue to the fund through which the resources are to be expended.

Transfer - Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

Trust Funds - These funds are used to account for assets held by the government in a trustee capacity. Trust Funds are composed of two main types, Non-Expendable and Expendable. The only Budgeted Trust Fund is the Contributions Fund.

User Charges or Fees - The payment of a charge or fee for direct receipt of a service by the party benefitting from the service.