

**NOTICE OF APPLICATION TO THE BOARD OF ADJUSTMENT
(FOR A VARIANCE)**

TO: **BOARD OF ADJUSTMENT**
Office of the City Clerk
City Hall, 701 E. Broadway, Columbia, Missouri

SUBJECT: Notice of appeal from Decision of _____

in regard to the following described property located in the City of Columbia,
County of Boone, State of Missouri (legal description):

which is presently zoned _____ and known, or to be known, as _____
(Street Number and Name)

County Assessor's 14 Digit Real Estate Tax Number: _____

Notice is hereby given that Applicant(s) requests a variance with respect to the above described property.

On the _____ day of _____, 20____ said official did _____

The reason given for such action was that _____

which does not comply with Section _____, Code of Ordinances of the City of Columbia,
Missouri, which Section provides or requires that _____

A copy of the letter of said official is hereto attached.

There are practical difficulties or unnecessary hardships, or both, in the way of carrying out the strict letter
of the Ordinance because _____

If the Board of Adjustment varies or modifies the application of the Ordinance as requested by this appeal,
nevertheless there will be a substantial compliance with the Zoning Ordinance, the spirit of the Zoning
Ordinances will be observed, public safety and welfare will be secured, and substantial justice will be done
because _____

Applicant(s) requests that the Board of Adjustment vary or modify the application of the Ordinance to the
above described property to the extent indicated, and that _____

Attached hereto and made a part hereof is a sheet entitled "Parties in Interest" which lists the names and
addresses of all other parties in interest, to the best knowledge and belief of Applicant(s).

DATE _____

SIGNATURE(S) _____

ADDRESS _____

TELEPHONE _____

CAPACITY OR INTEREST IN PROPERTY _____

I hereby acknowledge receipt of a signed copy of the above Notice of Application, and I also acknowledge
receipt of the deposit required to be made with said Notice of Application.

CITY CLERK _____
DATE _____