

Required CDBG and HOME RFP Responses

Organizational Profile

1. Organization Name (legal entity to enter into contract with City):
2. DBA:
3. Federal EIN Number:
4. DUNS Number:
5. Organization Type: Drop down (Tax-exempt/not for profit, for-profit, Governmental, Other)
6. Address: Street Address, City, State, zip
7. Organizational Phone Number:
8. Website:
9. Email:
10. Head of Organization:
11. Head of Organization Title:
12. Organizational Mission Statement:
13. Brief Description of Organizational Goals: 600 character limit
14. Document Upload:
 - Articles of Incorporation
 - By-laws
 - Strategic Plan
 - Organizational chart
 - IRS Tax Exempt Status Determination Letter
 - Financial Statement
 - IRS 990 or 990 EZ
 - Financial Policies and Procedures
 - Mo Secretary of State-Registered
15. Briefly describe the geographic service area: 600 character limit
16. Briefly describe the populations served by your organization: 600 character limit
17. Organizational Governing Board:
 - Length of Term:
 - Member(s): Name, Board Position (Member, President, VP, Secretary, Treasurer), Address, Term begin date, term end date.
18. Certifications: (check boxes)

- Agrees to comply with all the applicable provisions of: the Fair Labor Standards Act, as amended; the Employment Practices Act, as amended; the Civil Rights Act of 1964, as amended; the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1990, as amended; the Omnibus Reconciliation Act of 1981, as amended; the American with Disabilities Act of 1990, as amended; and all other applicable Federal and State laws which prohibit discrimination in employment and the delivery of services including the discrimination in employment and the delivery of services on the basis of race (racism), color, national origin, ancestry, sex, religion, disability, age (employment), and familial status (housing).
- Prohibits discrimination and the delivery of services on the basis of marital status, gender identity, and sexual orientation.
- Has administrative and program facilities that are accessible to persons with disabilities per the Americans with Disabilities Act of 1990.
 - If no, upload ADA Plan for accommodation.

Proposal Summary

1. Provide a summary describing the proposed project: 500 word limit.
2. Select the priority need(s) within the City of Columbia 2015-2019 Consolidated Plan that this project will address: (checkboxes)
 - Vocational Training
 - Microloans
 - Preservation of Existing Housing
 - Increased Homeownership
 - Affordable Housing with Energy Efficient and Universal Design
 - Quality Affordable Housing Units
 - Streetscaping
 - Sidewalks, Crosswalks, and Trails with Connectivity to Transportation
 - Bus Shelter
 - Removal of Dilapidated Houses
 - Fair Housing Outreach and Education to Low-Income Households.
 - Fair Housing Outreach and Education to Housing Professionals.
 - Fair Housing Counseling
 - Mental Facilities, Training Centers for Youth, Facilities for Ex-Offenders, Facilities for Homeless/Near Homeless
3. Project Service Area: Will this project service individuals and households within the City of Columbia?
4. Number Served: How many individuals or households will this project benefit? What is the target population? Please provide data to support. (500 word limit)
5. Outcomes: Identify the specific, measurable and desired outcomes for this project. (500 word limit)
6. Outcome Data: What data will be collected to evaluate the outcomes for this project? (300 word limit)
7. Does the organization have control of the site(s) for the project? Yes, No
8. Is the proposed project compliant with existing zoning and land use ordinances? Yes, No.
9. Describe actions to rezone the property to allow for desired use. (400 character limit)

10. Neighborhood Consultation: Describe how the neighborhood been consulted regarding this project. (500 Word Limit)
11. The proposed program administrator to ensure compliance with HUD and City regulations and source of funding for this position. (400 character limit)
12. What is the prior experience of the organization's personnel with this type of project? Include the following: 1) Credentials, including resumes and licenses necessary to accomplish the job. 2) Number of years of experience with this type of project; 3) List of representative projects completed in the past. (600 character limit)
13. For construction projects, the designated person or firm designing and inspecting construction projects. (400 character limit)
14. Upload documents.
 - Project timeline.
 - Site map/diagram.
 - Site pictures.
 - Letters of commitment.
 - Project personnel resumes.
15. Provide a brief summary on previous City funding received, any funding remaining, and the measurable results from previous City funding. (500 word limit).