

APPLICATION FOR SIGN PERMIT

City of Columbia Community Development Department /
 Building and Site Development Division
 701 E. Broadway, Columbia, Missouri 65201
 Phone: (573) 874-7474 Fax: (573) 874-7283 TTY: (573) 874-7251

For Office Use Only	
Permit No. _____	_____
Approved by: _____	Date: _____

Please Print Clearly

Job Address: _____	Tenant: _____
Contractor: _____	Property Owner: _____
Address: _____	Address: _____
City, State, Zip: _____	City, State, Zip: _____
Telephone: _____	Telephone: _____
Cell Phone #: _____	Cell Phone #: _____
E-Mail: _____	E-Mail: _____

Type of Sign: (Check One)	Application to: (Check One)	Detailed Sign Information			
Free Standing	Erect New	Sign Setback From Property Line	Front	Side	
Wall	Change Face	Building Setback from Roadway			
Canopy	Alter	Class of Street			
Window	Direction Sign Faces	North	South	East	West
Roof	Dimension of Sign Face	Width	Height	Area	Sq Ft
Directional	Dimension of Wall on which sign is located	Width	Height	Area	Sq Ft
Projecting	Height of Free Standing Sign Structure Above Adjacent Roadway	Height			
Temporary	Wall Sign Location on Building	Width	Height	Area	Sq Ft

APPLICATION MUST INCLUDE SITE PLAN AND BUILDING ELEVATIONS TO DETERMINE ALLOWED HEIGHT AND AREA OF PERMITTED SIGNS. Drawings which represent sign dimensions, shape and message also need to accompany the application. Sign shall be fastened and secured by approved supports, and it is hereby agreed that if this application is approved the sign will conform in every detail with the requirements of all applicable codes and ordinances of the City of Columbia relative to advertising signs, including Chapter 23.

_____ Signature (applicant, contactor)	_____ Date
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