

# SEWER TASK FORCE

Daniel Boone Building, Conference Room 1A

## Meeting Minutes- Friday, September 24, 2010

**Present:** Rick Buford, Ken Nivens, Scott Southwick, Mark Stevenson, Lee Terry, Brian Toohey, Greg Watts.

**City Staff:** Lori Fleming, Finance Director; John Glascock, Public Works Director; and Sarah Talbert, Senior Rate Analyst with Public Works  
Pat Burbridge, Public Works Department/Secretary for the meeting

### **CALL TO ORDER**

The meeting was called to order at 3:05 p.m. by Mr. Toohey.

### **AGENDA ITEMS**

#### Approve Minutes from Previous Meeting

Ms. Terry moved and Mr. Stevenson seconded a motion that the minutes of the September 3, 2010 be approved as distributed. The motion was approved by voice vote.

#### Sewer Rate Study Presentation by Baker Tilly Virchow Krause, LLP

Mr. Tom Unke, CPA, from Baker Tilly, gave a power point presentation entitled "Sewer Rate Study – Why, What, and How." The presentation is attached to these minutes. He gave a brief description about what the firm was asked to look at, and stated that he would be happy to answer questions. He described how the results presented today were arrived at and the questions the company felt they needed to answer to get these results. Ms. Fleming reminded the members that the City does not want to earn a profit, only to generate enough income to reinvest in the system and maintain the system. The questions raised shed more light on the complexities of how to administer and allocate costs. There was also discussion about how the different customer classifications might be impacted. Mr. Unke stated that there are a number of issues to be considered from a rate design perspective also.

He suggested that the Task Force write down their questions and that they then be submitted to him for answers. Some questions might be able to be answered by City staff members. Mr. Unke left the meeting at 4:35 p.m.

#### Set Future Meeting Dates

There was discussion of dates for future meetings. Mr. Stevenson will be gone October 8 and 15. Ms. Terry will be gone October 8 and 29. Mr. Buford will be gone October 18.

The meeting was adjourned at 4:40 p.m. The next meeting is scheduled for Friday, October 1, 2010 at 3:00 p.m.

pfb