

Check Out Procedure for Rock Quarry House

Please leave the facility in the same condition you found it. The amount of cleanup will depend on your use of the facility.

1. Take trash outside to barrels on west side of building by the south garage. Replace trash bags. Trash bags are located in the top cabinets to the right of the sink. PLEASE DO NOT LEAVE YOUR TRASH IN THE GARAGE.
2. Sweep, dust mop, and/or vacuum floors. Vacuum cleaner, dust mop, broom, and dust pan are located next to the refrigerator. If you need to mop, the bucket is under the kitchen sink. Cleaning supplies are in top cabinets to the left of the sink.
3. Wipe off tables, counters, sink, stove, oven, microwave, and chairs, if needed.
4. Store remaining tables and chairs in storage room on east end.
5. Close all drapes, blinds, and windows.
6. Toys belong on the shelving in the front room. Large toys can be stored in the closet just outside the sunroom or in the south garage.
7. Leave sunroom door open when you leave.
8. Check to make sure all lights are off.
9. Check to make sure outside doors are locked. Check inside and outside doors of garages.
10. Set alarm according to instructions on key ring.

NOTE: Please let us know if you break glass or spill sharp objects on the floor (pins, staples, etc.). Infants and small children frequently use this facility.

Thank you for your assistance in keeping this facility clean & safe!