

Recreation Services Monthly Report

September 2010	SESSIONS PRIOR YEAR		PARTICIPATION PRIOR YEAR		SESSIONS CURRENT YEAR		PARTICIPATION CURRENT YEAR	
	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
PROGRAM TITLE								
TOTAL RECREATION SERVICES	1,455	14,105	82,963	846,193	1,508	16,472	76,339	874,933
ADMINISTRATION								
Modifications were made to the report starting with April 2010: 1) Added Totals for Financial Assistance to total up both YES and AFA scholarships. 2) Add columns to track "Sessions Prior Year" and "Sessions Current Year" to have a monthly and yearly comparison, this is still being update for FY09 3) Financial assistance funds are exhausted for the current fiscal year.								
YOUTH ENRICHMENT SCHOLARSHIPS (YES)								
YES Applicants Approved			7	593			0	595
YES Applications Approved			4	170			0	202
YES Assistance Amount Given			\$ 194.50	\$ 53,709.35			\$ 166.75	\$ 55,985.62
TOTAL APPLICANTS FOR SCHOLARSHIPS			7	593			0	602
ADULT FINANCIAL ASSISTANCE (AFA)								
AFA Applicants Approved			0	176			0	148
AFA Applications Approved			0	171			0	146
AFA Assistance Amount Given			\$ -	\$ 10,094.05			\$ 0.00	\$ 9,331.26
TOTAL APPLICANTS FOR SCHOLARSHIPS			0	176			0	148
TOTAL FINANCIAL ASSISTANCE APPLICANTS APPROVED			7	769			0	750
TOTAL FINANCIAL ASSISTANCE APPLICATIONS APPROVED			4	341			0	348
TOTAL FINANCIAL ASSISTANCE GIVEN			\$ 194.50	\$ 63,803.40			\$ 166.75	\$ 65,316.88
DIVISION EVENT								
Tiger Night of Fun			0	3,000			0	3,623
Theme Park Ticket Sales			47	775			38	903
TOTAL DIVISION EVENTS			47	3,775			38	4,526
SPORTS PROGRAMMING								
YOUTH SPORTS								
Youth Baseball: Participants	0	505	0	13,130	0	633	0	16,458
Youth Basketball: Participants	0	293	0	8,740	0	456	0	9,120
Youth Football: Participants	150	196	3,900	5,924	53	106	1,378	4,134
Youth Soccer: Participants	141	600	3,384	14,400	179	522	4,296	12,528
Youth Lacrosse: Participants	0	0	0	0	0	10	0	520
Active Kids Club: Participants	12	155	240	3,424	12	158	336	3,286
Other Sports:	0	4	0	550	0	1	0	300
TOTAL YOUTH SPORTS	303	1,753	7,524	46,168	244	1,886	6,010	46,346
WOMEN'S SPORTS								
Women's Volleyball: Participants	0	0	0	0	0	24	0	288
Women's Softball: Participants	0	48	0	1,248	0	50		1,300
Women's Basketball: Participants	0	0	0	0	0	0	0	0
Women's Soccer: Participants	5	23	120	552	6	9	144	216

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Other Women's Sports	0	0	0	0	0	0	0	0
TOTAL WOMEN'S SPORTS	5	71	120	1,800	6	83	144	1,804
MEN'S SPORTS								
Men's Volleyball: Participants	0	0	0	0	0	0	0	0
Men's Softball: Participants	187	1,273	4,862	33,098	192	909	4,992	28,626
Men's Basketball: Participants	0	146	0	2,744	0	111	0	2,220
Men's Baseball: Participants	0	0	0	0	0	0	0	0
Other Men's Sports	0	0	0	0	0	0	0	0
TOTAL MEN'S SPORTS	187	1,419	4,862	35,842	192	1,020	4,992	30,846
CO-REC SPORTS								
Co-Rec Noon Club	0	45	0	230	0	0	0	0
Co-Rec Volleyball: Participants	34	380	408	4,683	33	335	396	4,020
Co-Rec Softball: Participants	107	1,230	2,782	31,953	103	893	2,730	23,400
Co-Rec Tennis: Participants	0	0	0	0	0	0	0	0
Co-Rec Kickball Participants	33	108	858	2,808	42	75	1,092	1,950
Other Co-Rec Sports:	0	0	0	0	0	0	0	0
TOTAL CO-REC SPORTS	174	1,763	4,048	39,674	178	1,303	4,218	29,370
FACILITY USAGE								
Private Tournament Rentals			4	39			2	42
Fields Used:								
Antimi			7	108			10	129
Rainbow			4	112			0	62
Legion			0	15			0	2
Oakland			0	25			0	29
Atkins			2	38			0	25
Schools			0	0			0	0
Soccer			0	180			0	155
Gym			0	6			0	9
Total Number of Fields Used			13	484			10	411
TOTAL SPORTS PROGRAMMING	669	5,006	16,554	123,484	620	4,292	15,364	108,366
Additional uses not included in participation totals: Conference Room 6, Gymnasium 2. Volunteer hours 0.								
COMMUNITY RECREATION / DOUGLASS								
COMMUNITY RECREATION PROGRAMS								
Classes	80	953	1,023	12,998	104	1,104	1,189	12,970
After-School Program	63	715	718	12,541	69	731	1,349	10,343
Groups	19	490	316	5,701	31	550	518	8,484
Camps	0	89	0	2,075	0	53	0	1,932
Special Events	1	32	201	1,806	1	18	74	1,630
TOTAL COMMUNITY RECREATION PROGRAMS *	163	2,279	2,258	35,121	205	2,456	3,130	35,359
DOUGLASS GYM PROGRAMS								

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PROGRAM TITLE								
Classes	0	151	0	8,431	0	106	0	6,442
Special Events	0	4	0	404	0	3	0	419
DOUGLASS PARK PROGRAMS								
Sports	0	133	0	6,238	0	140	0	2,928
Special Events	0	42	0	1,705	0	7	0	3,096
TOTAL DOUGLASS AREA *	0	330	0	16,778	0	256	0	12,885
TOTAL COMMUNITY RECREATION / DOUGLASS	163	2,609	2,258	51,899	205	2,712	3,130	48,244
Meetings: Show-Me Your Recovery -4; Frederick Douglass Coalition-1; Blue Thunder Track Club Board Meeting-1								
AQUATICS								
COLUMBIA SWIM CLUB			1,368	17,584			1,736	19,084
HICKMAN POOL								
Hickman Exercise			65	703			28	433
Hickman Instructional Swim			60	6,624			148	6,256
Hickman Private Rental			80	1,765			120	1,624
Hickman Special Groups			0	495			0	531
TOTAL HICKMAN POOL			205	9,587			296	8,844
DOUGLASS AQUATIC CENTER								
Douglas Recreational Swim			0	3,101			0	4,879
Douglas Day Care			0	0			0	0
Douglas Private Rental			0	137			0	0
Douglas Special Programs			0	0			0	195
Douglas Special Groups			0	1,491			0	619
TOTAL DOUGLASS AQUATIC CTR			0	4,729			0	5,693
ALBERT-OAKLAND FAMILY AQUATIC CENTER								
Albert-Oakland Recreational Swim			58	22,037			307	27,200
Albert-Oakland Day Care			0	0			0	0
Albert-Oakland Exercise			0	248			0	177
Albert-Oakland Private Rental			0	1,729			114	1,794
Albert-Oakland Special Programs			0	2,490			0	3,697
Albert-Oakland Special Programs Day Care			0	0			0	880
TOTAL ALBERT-OAKLAND FAMILY AQUATIC CTR			58	26,504			421	33,748
LAKE OF THE WOODS POOL								
Lake of the Woods Recreational Swim			0	2,010			0	2,835
Lake of the Woods Day Care			0	0			0	0
Lake of the Woods Exercise			0	87			0	0
Lake of the Woods Special Programs			0	348			0	0
Lake of the Woods Private Rental			0	67			0	212
TOTAL LAKE OF THE WOODS			0	2,512			0	3,047

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	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
PIRATES' LANDING								
Pirates' Landing Recreational Swim			0	7,878			0	9,175
Pirates' Landing Day Care			0	0			0	0
Pirates' Landing Private Rental			0	141			0	303
Pirates' Landing Special Programs			0	60			0	42
TOTAL PIRATES' LANDING			0	8,079			0	9,520
TOTAL ALBERT-OAKLAND CONCESSION			\$0.00	\$59,346.15			\$333.85	\$56,507.92
TOTAL DOUGLASS CONCESSIONS			\$0.00	\$4,233.15			\$0.00	\$7,461.95
TOTAL LOW CONCESSIONS			\$0.00	\$3,232.40			\$0.00	\$2,928.55
TOTAL PIRATES' LANDING CONCESSIONS			\$0.00	\$5,003.20			\$0.00	\$5,104.50
TOTAL AQUATICS			1,631	68,995			2,453	79,936
<p>Pooch Plunge event was at Albert-Oakland Family Aquatic Center on September 7 with 59 dogs pre-enrolled and 10 dogs registered at the door. There was positive feedback from the event. Aquatic staff closed down outdoor facilities and began winter preparations. Aquatic staff worked parking at the Heritage Festival.</p>								
GOLF, CONCESSIONS								
NICKELL GOLF								
Nickell Golf Tournament	0	n/a	0	189	0	n/a	0	64
Nickell Total Dollar Amount	29.5	n/a	\$ 74,107	\$ 624,189	28.5	n/a	\$ 78,692	\$ 588,969
Nickell Pass Rounds	29.5	n/a	1,596	13,799	28.5	n/a	1,813	12,579
Nickell Weekday Green Fee Rounds	20.5	n/a	1,504	10,130	20	n/a	1,387	10,760
Nickell Weekend Green Fee Rounds	9	n/a	625	4,457	8.5	n/a	542	3,915
Nickell Total Rounds	29.5	n/a	3,725	28,386	28.5	n/a	3,742	27,254
Nickell Golf Lessons	6	n/a	36	440	12	n/a	48	969
Nickell Driving Range	29.5	n/a	674	4,434	26	n/a	639	4,542
Nickell Carts 9 Hole	29.5	n/a	721	5,611	28.5	n/a	606	6,286
Nickell Carts 18 Hole	29.5	n/a	1,160	7,162	28.5	n/a	1,252	7,607
TOTAL NICKELL GOLF			6,316	46,222			6,287	46,722
LAKE OF THE WOODS GOLF								
Lake of the Woods Tournament	0	n/a	0	255	0	n/a	0	105
LOW Total Dollar Amount	29	n/a	\$ 76,457	\$ 649,914	27.5	n/a	\$ 42,421	\$ 561,653
LOW Pass Rounds	29	n/a	1,485	12,718	27.5	n/a	743	10,432
LOW Weekday Green Fee Rounds	20	n/a	1,582	9,453	19.5	n/a	963	9,316
LOW Weekend Green Fee Rounds	9	n/a	612	4,219	8	n/a	454	3,907
LOW Total Rounds	29	n/a	3,679	26,390	27.5	n/a	2,160	23,655
LOW Carts 9 Hole	29	n/a	657	4,690	27.5	n/a	479	4,450
LOW Carts 18 Hole	29	n/a	1,390	7,717	27.5	n/a	871	8,114
TOTAL LAKE OF THE WOODS GOLF			5,726	39,052			3,510	36,324

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PROGRAM TITLE								
Life Enrichment Educational Classes	108	669	1,320	13,140	117	1,327	1,676	15,485
Life Enrichment Special Programs / Events	55	895	2,196	18,504	67	292	3,037	14,018
TOTAL LIFE ENRICHMENT	163	1,564	3,516	31,644	184	1,619	4,713	29,503

Aikido class is booming with high enrollment this month. Tae Kwon Do and Zumba started back up again after a short break. Toddler Dance/Tumble classes and Preschool Picassos continue to be popular.

PRESCHOOL, TEEN, FAMILY AND EVENTS								
Preschool / Intergenerational	2	39	57	1,520	2	24	46	769
Teen / Family	1	3	150	1,325	0	3	0	1,210
Special Events	7	44	17,974	50,687	5	35	10,104	42,121
Classes	8	32	51	198	5	31	22	1,881
TOTAL PRESCHOOL, TEEN, FAMILY AND EVENT	18	118	18,232	53,730	12	93	10,172	45,981

Weather was a negative factor for events this month. Preschool programs seem to be increasing in popularity.

TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT	615	6,340	27,124	152,692	569	6,231	20,220	138,442
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ADAPTIVE RECREATION								
Adapted Sports	7	125	321	4,099	9	132	307	4,090
Adapted Recreation	1	25	84	1,650	0	21	0	1,497
TOTAL ADAPTIVE	8	150	405	5,749	9	153	307	5,587

Bowling practices continued to go smoothly. Coaches and volunteers had athletes well prepared for the area tournament in Fulton. Athletes received 27 gold, 19 silver, and 10 bronze. A Peoples 1st conference in Kansas City reduced our number of participants.

CARE	Number	Previous Year Hours for Month	Previous YTD Hours	Current Hours for Month	Current YTD
Paid Trainee Hours					
Boone County Family Resources (BCFR)		n/a	n/a	94.50	3,148.00
MO Option		n/a	n/a	515.50	11,853.23
Summer		n/a	n/a	-	22,418.75
Other		n/a	n/a	-	-
Tutoring Hours		n/a	n/a	17.75	676.15
Total Trainee Hours		n/a	n/a	627.75	38,096.13
C.A.R.E. Staff Hours		n/a	n/a		
Gallery Coordinator		n/a	n/a	13.00	525.00
Gallery Assistant		n/a	n/a	-	326.00
Office Manager		n/a	n/a	148.00	1,594.20
Office Assistant		n/a	n/a	-	175.50
BCFR Employ Mentor		n/a	n/a	87.00	1,009.50
MO Option Employ Mentor		n/a	n/a	179.00	2,285.40

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PROGRAM TITLE								
After School Supervisor/Job Coach			n/a	n/a			-	1,311.00
Job Developer			n/a	n/a			-	45.75
Education Specialist			n/a	n/a			-	166.75
Total CARE Staff Hours			353.00	353.00			427.00	7,439.10
TOTAL CARE HOURS			353.00	353.00			1,054.75	45,535.23
Applications (number) (mo-opt)			n/a	n/a	0	36	n/a	109
Applications (number) (summer)			n/a	n/a	0	0	n/a	450
Jobsite Agreements								
New Employers			n/a	n/a	0	0	n/a	
Returning Employers			n/a	n/a	0	154	n/a	154
TOTAL CARE	0		0	0			0	713

BCFR Youth Trainees who worked during the month: 3 trainees
 MO-Options Trainees who worked during the month: 10 trainees
 ex: trainee numbers have gone down since the summer program is over; however, same time last year, more volunteer hours for the month at 33.65

ACTIVITY & RECREATION CENTER								
Visits								
Members/Daily Admissions			22,669	344,922			23,553	351,742
Special Admission/Coupons			17	733			15	647
TOTAL VISITS:			22,686	345,655			23,568	352,389
Members:								
Adult Annual			13	130			5	140
Adult Monthly			71	888			57	745
Adult Multi Pass			40	719			37	557
Family Annual			18	561			22	550
Family Monthly			270	4,925			296	5,310
Sr. Annual			18	240			21	248
Sr. Annual Monthly			29	255			28	238
Sr. Couple			34	432			26	576
Sr. Couple Monthly			28	484			36	434
Sr. Multi Pass			23	367			26	325
Youth Annual			1	11			1	26
Youth Monthly			7	59			2	35
Youth Multi Pass			10	159			9	129
30-day Youth			18	197			7	221
30-day Adult			153	1,970			166	2,578
30-day Family			251	3,499			196	4,583
30-day Senior			26	257			39	302
30-day Senior Couple			38	290			34	432
Total Members:			1,048	15,443			1,008	17,429
Memberships:			612	8,542			597	9,145

The ARC averaged 785 patrons per day.
 Room Rentals: City Dept-2; Parks & Recreation-38; Outside Patrons-23

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GENERAL RECREATION CLASSES								
Day Camp	n/a	n/a	0	3,197	0	236	24	3,283
Basketball Camp	n/a	n/a	0	235	0	0	0	395
Teen Adventure	n/a	n/a	0	0	0	0	0	0
Outdoor Instruction	n/a	n/a	0	0	0	0	29	157
Home School P.E.	n/a	n/a	n/a	n/a	0	n/a	104	822
Recreation Classes	n/a	n/a	0	1,177	0	1,081	0	443
Bus/Van Reservations	n/a	n/a	37	388	69	309	19	344
Little Gymmers	n/a	n/a	51	1,579	36	1,459	82	1,589
TOTAL GENERAL RECREATION CLASSES			88	6,576	105	3,084	258	7,033
WEBTRAC - On-Line Program Registration								
Total Web Users	n/a	n/a	121	1,325	n/a	n/a	149	1,079
One-Time Users	n/a	n/a	75	857	n/a	n/a	31	371
Repeat Users	n/a	n/a	46	468	n/a	n/a	118	708
# of Sessions	n/a	n/a	578	5,251	n/a	n/a	316	11,716
Total Completed Transactions	n/a	n/a	60	568	n/a	n/a	52	532
Total \$ Registrations	n/a	n/a	\$3,551.00	\$ 47,232.81	n/a	n/a	\$3,032.20	\$49,560.20
Total % of on-line \$ registrations	n/a	n/a	19.00%	12.75%	n/a	n/a	13.67%	15.78%
Total WebTrac Registrations								
Sessions between 12:00am-6:00am:	8							
Sessions between 6:00am-12:00pm:	94							
Sessions between 12:00pm-6:00pm:	151							
Sessions between 6:00pm-12:00am:	63							
Average timed session per user:	7 min 18sec							

COLUMBIA PARKS & RECREATION DEPARTMENT
Park Services Division
Monthly Report
September 2010

I. ADMINISTRATION

- A. Interested Parties Meeting - 3M Urban Restoration Project - Hosted a public planning meeting on September 28 at the ARC.
- B. Hinkson Creek Trail - Grindstone to Stephens - JC Industries has completed the non-contiguous concrete removal and replacement from the Hinkson Creek Bridge at Old 63 to the Queen Ann Drive and Old 63 intersection.
- C. Lange Park - JC Landscaping completed site seeding and straw work.
- D. Philips Park - Completed utility installation and restroom was placed in service.
- E. ARC Parking Lot - Tom Adair Construction completed Phase I of the lot repair (concrete).
- F. Indian Hills Park
 - 1. All Inclusive Recreation completed the installation of the east playground.
 - 2. Fry and Associates completed the installation of the west playground.
- G. American Legion Park
 - 1. Richardson Excavation graded the parking lot, built a detention pond, began detail grading for the fence and dugouts, and completed spreading topsoil on the small field.
 - 2. Culvert pipe and boulders were delivered to the site.
- H. Staff Work Day at Stephens Lake Park - Parks and Recreation Department administrative and supervisory staff worked along with Natural Resources staff to accomplish the following tasks:
 - 1. Trimmed along sidewalks, curbs, and around trees with weed eaters.
 - 2. Cut down wild pears and treated stumps with herbicide.
 - 3. Cut honeysuckle and other brushy growth on the corner of the dam near the spillway.
 - 4. Weeded and cleaned up the nut tree cages.
 - 5. Removed water primrose and other aquatic weeds from the eastern retention basin.
 - 6. Cleaned playground equipment and restrooms.
 - 7. Spread mulch at Happy Hollow playground.
 - 8. Picked up litter.

II. MAINTENANCE

- A. Facilities and Grounds
 - 1. Performed park clean up and sanitation.
 - 2. Cleaned/checked restrooms on a regular basis.
 - 3. Performed playground repairs and inspections and re-mulched.
 - 4. Performed maintenance on park, ball field lighting, and scoreboard systems.
 - 5. Performed general park maintenance on miscellaneous items.
 - 6. Performed aquatic repairs and inspections.

7. Refurbished park signs and park trash barrels.
8. Performed HVAC repairs and inspections.
9. Remove graffiti and repair vandalism.
10. Recycling Program - Emptied containers weekly. (32 hrs.)
11. Dog Parks - Refilled bags/clean/check sites twice a week.
12. Gans Creek Recreation Area - Checked 3 houses monthly and added new hunting lot.
13. Philips Park - Installed water line and opened new restroom.
14. Douglass Park - Conducted regular pool/spray ground inspections/repairs, installed backwashing pipes to drain into sanitary sewer, and cleaned out park restroom drain.
15. Stephens Lake Park - Conducted regular sprayground and beach inspections, dragged beach regularly, and repaired buoy.
16. Flat Branch Park - Performed regular sprayground inspections/repairs, replaced sump pump, and cleaned out drain.
17. Albert-Oakland Park - Conducted regular pool inspections/repairs, drained pool, and prepped for painting.
18. Cosmo Park - Repaired playground boardwalk railing and installed bike sharrows.
19. Rainbow Softball Center - Repaired batting cages and popcorn machine.
20. LOW - Prepared to add 1000 gallon holding tank for backwashing purposes.
21. Hickman Pool - Performed regular pool inspections.
22. Riechmann Pavilion - Repaired doors and a/c.
23. Rock Quarry House - Repaired garage door and windows.
24. Nifong Park - Aerated, seeded, and fertilized damaged areas; repaired a/c in Maplewood Home.
25. Cosmo-Bethel Park - Repaired/replaced tennis court windscreens.
26. Armory - Hauled and set up bleachers for event; repaired gym doors and locks.
27. MKT Trail at Forum - Repaired men's restroom door.
28. Heritage and Roots N' Blues N' BBQ Festivals - Hauled equipment, set up, performed repairs, and provided trash pick up.

B. ARC Maintenance

1. Performed general repair of building fixtures. (89 hrs.)
2. Performed preventive maintenance and repairs; filled chemicals in aquatics. (18 hrs.)
3. Performed outdoor maintenance; power-washed front entrance. (26 hrs.)
4. Washed pool screens, back-flushed leisure pool and lubed pump motors. (17 hrs.)
5. Removed and dusted supply and return vents. (3 hrs.)
6. Dusted light fixtures. (4 hrs.)
7. Changed light bulbs, ballasts and ceiling tile around building. (18 hrs.)
8. Repaired cardio and various fitness equipment. (65 hrs.)
9. Washed walls with stain and mark remover. (6 hr.)
10. Monitored HVAC computer. (6 hrs.)

11. Monitored RTU 1, 2, and 3 on roof. (6 hrs.)
12. Reattached triple-loop slide stairs. (16 hrs.)
13. Replaced fuse at exhaust fan 003. (3 hrs.)
14. Tightened pool pak belts. (2 hrs.)
15. Washed RTU 3 condenser with scale remover. (2 hrs.)
16. Diagnosed and replaced RTU 3 condenser fan motor assembly. (5 hrs.)
17. Cleaned basketball sculpture. (2 hrs.)
18. Repaired clothes washing machine. (6 hrs.)
19. Replaced 7 handicap curb stops and restriped lines. (15 hrs.)
20. Washed and vacuumed van. (2 hrs.)
21. Replaced broken water fitting on therapy pool pump. (3 hrs.)

III. FLEET OPERATIONS

- A. 8 vehicles serviced and 13 vehicles repaired.
- B. 4 pieces of equipment serviced and 12 pieces of equipment repaired.
- C. 6 service calls performed.
- D. 15 tires repaired.
- E. 41 pieces of small power equipment repaired/serviced.
- F. 4 times - vehicles checked for trips.
- G. 3 freight shipments unloaded.
- H. 16 mowers repaired.
- I. 5 mowers serviced, 100-hrs. interval.
- J. 25 mowers serviced weekly.
- K. 159 blades sharpened. (15 hrs.)
- L. 4 checked/fueled PMC carts.
- M. 15 golf carts repaired.
- N. Other Services Performed:
 1. Arranged for warranty repair of #3151 flatbed.
 2. Transported beverage cart between golf courses for tournament use.
 3. Accepted delivery and processed new utility vehicle #3199.
 4. Accepted delivery and processed new mower #3200.

IV. GOLF AND SPORTS TURF MANAGEMENT

- A. Lake of the Woods Golf Course
 1. Applied Emerald fungicide and liquid fertilizers to all greens for fungicide control of dollar spot and brown patch. (4 hrs.)
 2. Fertilized all roughs and cool season tees with 24-3-11 fertilizer. (7 hrs.)
 3. Applied Daconil fungicide and Crosscheck insecticide for fungicide and cutworm control. (3 hrs.)
 4. Fertilized #3, 8, and #6 greens with 7-0-7 fertilizer. (1 hr.)
 5. Completed the seeding, aerification, topdressing and plugging of all greens. (16 hrs.)
 6. Completed the greens construction on #12 green including greens mix installation and seeding/sodding. (170 hrs.)
 7. Started the greens construction on #11 green including excavation and drainage and greens mix installation. (125 hrs.)

8. Started construction on new tees on holes #13, #14, and #15. (40 hrs.)
9. Pumped bunkers after storms and edged all bunkers. (8 hrs.)
10. Performed lube and oil service and reel lapping on #3187. (4 hrs.)
11. Repaired dislodged hydraulic cylinder lift on #3096. (2 hrs.)
12. Completed irrigation repairs on numerous areas of golf course. (6 hrs.)
13. Completed daily course setup including cup setting and trash. (70 hrs.)
14. Completed bunker maintenance. (36 hrs.)
15. Mowed all greens. (39 hrs.)
16. Mowed all tees. (54 hrs.)
17. Mowed all fairways. (34 hrs.)
18. Mowed all roughs. (230 hrs.)
19. Completed all handmowing. (35 hrs.)

B. Sports Turf Management

1. Mowed all fields at Rainbow, Antimi, Legion, Albert-Oakland and Atkins baseball/softball complexes. (175 hrs.)
2. Trimmed all common areas and completed weedeating at all baseball/softball complexes. (80 hrs.)
3. Completed field prep and setup including chalking, trash removal, moving bases and painting foul lines. (200 hrs.)
4. Fertilized all irrigated fields at Cosmo Park with 24-3-11 fertilizer. (8 hrs.)
5. Sprayed Roundup for weed control on backstops and warning tracks at RSC and Antimi. (6 hrs.)
6. Seeded all non-irrigated soccer fields and Antimi Sports Complex with turf-type fescue seed. (12 hrs.)
7. Completed all necessary weedeating at all facilities. (30 hrs.)
8. Assisted with fencing removal at American Legion fields. (40 hrs.)
9. Setup and painted all soccer fields for fall league play. (85 hrs.)
10. Assisted with the greens construction on holes #11 and #12 at Lake of the Woods. (50 hrs.)
11. Mowed all soccer and football fields in Cosmo Park. (200 hrs.)
12. Completed dragging and spraying of all Rainbow warning tracks. (8 hrs.)

C. L.A. Nickell Golf Course

1. Mowed all greens. (58 hrs.)
2. Mowed all fairways. (53 hrs.)
3. Mowed all roughs. (195 hrs.)
4. Mowed all tees. (32 hrs.)
5. Completed all pushmowing and weedeating. (40 hrs.)
6. Completed daily course setup and maintenance including setting tee complexes and trash and bathroom cleanup. (40 hrs.)
7. Started the construction of a new ladies tee on hole #7. (8 hrs.)
8. Fertilized all tees, fairways, roughs, and surrounds with 24-3-11 fertilizer for fall root growth. (24 hrs.)
9. Fertilized all greens with 18-0-18 fertilizer at one pound of nitrogen. (4 hrs.)
10. Installed zoysia grass in approaches of all greens. (16 hrs.)

11. Sprayed greens with 2 applications of Daconil fungicide for broad spectrum control of all potential diseases. (6 hrs.)
12. Completed greens maintenance and topdressing. (24 hrs.)
13. Seeded all tees, roughs, and surrounds. (32 hrs.)
14. Aerated areas in roughs for compaction relief. (24 hrs.)
15. Aerated and topdressed all greens. (24 hrs.)
16. Completed dead pine tree removal on hole #3. (8 hrs.)

V. CONSTRUCTION

A. Stephens Lake Park - Amphitheater

1. Constructed a concrete loading area pad and walkway to east side ramp.
2. Completed staining and sealing all concrete walks and vertical surfaces.
3. Installed steel railings at orchestra pit ramp and stairway.
4. Placed additional rock at service drive and behind stage area.
5. Excavated and placed top-soil along boulder access drive retaining wall.
6. Graded, placed topsoil at hillside seating areas in preparation for seeding.
7. Cut existing walk and asphalt at parking lot.
8. Excavated, formed, set steel and rocked in preparation for installation of concrete walkway and service drive to parking lot.
9. Constructed boulder retaining wall at walkway access point.

B. Philips Park

1. Installed 2 pre-manufactured metal mini-shelters.
2. Installed concrete slabs, walks and wood railings.
3. Installed more than 800' of electrical conduit/wire in providing service to new restrooms.

C. Other Park Projects

1. Downtown – Removed 5 benches and placed 3 at different locations.
2. Cosmo Park/Diana Ash Memorial – Installed a flagstone stamped concrete walk and a memorial bench.
3. Indian Hills Park – Placed fiber mulch at new east side play equipment.
4. Lange Park – Fabricated shelter steel footings mats and column cages.
5. PMC – Installed drain pipe along north side of storage hanger, cleaned gutters and replaced missing downspout pipes.
6. Stephens Lake Park – Installed Memorial/Heritage bench at Gordon Shelter play area.

VI. NATURAL RESOURCES

A. Horticulture

1. Planting and Construction
 - a. Eastport Park
 - i. Installed fencing. (72 hrs.)
 - ii. Seeded around new fencing at Eastport. (16 hrs.)
 - b. Stephens Lake Park - Amphitheater
 - i. Seeded site. (64 hrs.)
 - ii. Installed erosion control. (4 hrs.)
 - iii. Established new planting beds. (32 hrs.)

- c. Philips Park - Seeded by new shelter. (24 hrs.)
- d. Albert-Oakland Park
 - i. Removed junipers from pool perimeter and turned into turf areas. (56 hrs.)
 - ii. Planted perennials at pool sign bed. (4 hrs.)
- e. ARC and Maplewood Home - Planted mums for fall display. (16 hrs.)
- f. Cosmo Park - Planted the Diana Ash Memorial Garden at Steinburg Playground. (64 hrs.)

2. Maintenance

- a. Started removal of some annuals. (44 hrs.)
- b. ARC, Flat Branch, and MLK - Continued edging turf. (16 hrs.)
- c. ARC and MLK - Aerated and overseeded/fertilized. (16 hrs.)
- d. ARC - Completed reseeding repairs to the turf. (16 hrs.)
- e. Continued landscape bed clean up. (266 hrs.)
- f. Continued herbicide in landscape beds. (56 hrs.)
- g. Pruned shrubs in landscape beds. (8 hrs.)
- h. Continued mowing landscape turf areas. (132 hrs.)
- i. Maplewood Home - Mulched. (16 hrs.)
- j. Stephens Lake Park
 - i. Removed invasive vegetation from shoreline. (8 hrs.)
 - ii. Removed invasive vegetation and cleaned bed clean up on Riechmann rain garden. (32 hrs.)
 - iii. Overseeded and fertilized existing turf at the amphitheater. (16 hrs.)
 - iv. Removed rock debris and reseeded around the waterfall. (20 hrs.)
- k. Nifong Park - Applied aquatic herbicide to the lake. (8 hrs.)
- l. Continued watering annual beds. (16 hrs.)
- m. Paquin Park - Reseeded. (8 hrs.)
- n. Continued mulching existing landscape beds. (32 hrs.)
- o. Philips Park - Applied aquatic herbicide to the lake. (16 hrs.)
- p. Garth Nature Area - Applied aquatic herbicide to dog park pond. (4 hrs.)

3. Mow Crew - September payroll report: 874 hrs.

4. Special Events

- a. Hosted a volunteer appreciation picnic for CARP and TreeKeepers Programs in conjunction with the Office of Volunteer Services.
- b. Participated in the Staff Work Day at Stephens Lake Park with involvement from Horticulture seasonal crews. (48 hrs.)

B. Forestry

1. Planting and Watering

- a. Replaced 2 Memorial trees - 1 at Nifong and 1 at Cosmo Park. (8 hrs.)

2. Park Maintenance
 - a. Cosmo Park - Removed a dead pine and brush near Lamb Shelter. (32 hrs.)
 - b. Tools - Maintained and cleaned chainsaws, vehicles, and equipment. (12 hrs.)
 - c. Nifong Park - Removed brush and cleaned up debris. (16 hrs.)
 - d. Cosmo-Bethel Park - Cleared brush and removed willows around trail's edge. (76 hrs.)
 - e. Stephens Lake Park - Participated in staff clean up project. (24 hrs.)
 - f. Indian Hills Park - Removed 7 trees removed in preparation for the cul-de-sac construction. (24 hrs.)
 - g. Removed 2 dead trees and brush at Grindstone Nature Area. (16 hrs.)
3. Trail Maintenance
 - a. MKT Trail –Fixed washed-out areas. (16 hrs.)
 - b. Bear Creek Trail – Added rollstone and graded. (32 hrs.)
 - c. Cleaned tunnels after storms. (16 hrs.)
 - d. Installed 3 culverts at Eastport Park. (48 hrs.)
 - e. Constructed connector trail at Smiley Park. (32 hrs.)
 - f. Spread rollstone and graded section of Forum Nature Area trail (16 hrs.)
 - g. Mowed various trail turf areas. (24 hrs.)
4. Downtown - Pruned downtown trees. (32 hrs.)

VII. PARK RANGER

- A. Meetings
- B. Training
- C. Accident
- D. Criminal/Incident Investigations
 1. Responded to American Legion Park.
 - a. Assist citizen/unfounded.
 2. Responded to ARC.
 - a. Larceny of cell telephone (see F-12-a).
 3. Responded to Again Park.
 - a. Check subjects/gone on arrival.
 4. Responded to Cosmo Park.
 - a. Check subjects/gone on arrival.
 - b. Accident/no park damage/see F-12-c).
 5. Responded to Indian Hills Park.
 - a. Peace disturbance/gone on arrival.
 6. Responded to Kyd Park.
 - a. Suspicious vehicle/unfounded.
 7. Responded to MKT Trail.
 - a. Childs bike abandoned/picked up.

8. Responded to Paquin Park.
 - a. Check subjects selling drugs/gone on arrival.
9. Responded to Valleyview Park.
 - a. Disturbance/unfounded.

E. Special Assignments

1. Park Patrol picnic in Cosmo Park.
2. Volunteer clean-up in Stephens Lake Park.
3. Columbia Executive Protection conducted nightly patrols at Stephens Lake Park.
4. Columbia Executive Protection provided 19 hours of foot patrol in Albert-Oakland Family Aquatic Center.

F. Violations

1. Animal Complaints (24)
 - a. (3) Warnings for dog off leash in Albert-Oakland Park.
 - b. (3) Warnings for dogs off leash in American Legion Park.
 - c. (1) Warning for dog off leash in Cosmo-Bethel Park.
 - d. (4) Warnings for dog off leash in Cosmo Park.
 - e. (1) Warning for dog off leash on trail in Grindstone Nature Area.
 - f. (1) Warning for dogs off leash in Lions-Stephens Park.
 - g. (2) Warnings for dogs off leash in Philips Park.
 - h. (1) Warning for dogs off leash in Rock Quarry Park.
 - i. (1) Warning for dog off leash in Shepard Park.
 - j. (7) Warnings for dogs off leash in Stephens Lake Park.
2. Beach/Pools (2)
 - a. (2) Warnings for dog on beach in Stephens Lake Park.
3. Camping/Sleeping (1)
 - a. (1) Warning for camping in Stephens Lake Park.
4. Climbing (14)
 - a. (12) Warnings in Cosmo Park.
 - b. (1) Warning in Rock Quarry Park.
 - c. (1) Warning in Stephens Lake Park.
5. Disfigure/Removal (3)
 - a. (1) Warning for harvesting walnuts in Cosmo Park.
 - b. (1) Warning for tight roping in Stephens Lake Park.
 - c. (1) Warning for picking flowers in Stephens Lake Park.
6. Fireworks/Airplanes (1)
 - a. (1) Warning for rocket in Cosmo Park.
7. Helmets (23)
 - a. (23) Warnings in Skate Park in Cosmo Park.
8. Hunting/Fishing
9. Intoxication (3)
 - a. (3) Warnings in Stephens Lake Park.
10. Littering/Dumping
11. Metal Detectors

12. Other Park Violations (50)
 - a. (1) Custody arrest of juvenile for stealing cell telephone at the ARC.
 - b. (1) Warning for bounce house without permit in Albert-Oakland Park
 - c. (1) Custody arrest of juvenile for leaving the scene of an accident in Cosmo Park.
 - d. (9) Warnings for bikes in Skate Park in Cosmo Park.
 - e. (4) Warnings for indecent language in Skate Park in Cosmo Park.
 - f. (3) Warnings for grills in grass in Cosmo Park.
 - g. (20) Warnings for driving the wrong direction in Cosmo Park.
 - h. (4) Warnings for groups practicing on fields in Cosmo Park.
 - i. (1) Warning for having bounce house in Fairview Park without a permit.
 - j. (3) Warnings for golfing in Rock Quarry Park
 - k. (2) Warnings for grill in grass in Stephens Lake Park.
 - l. (1) Warning for golfing in Stephens Lake Park.
13. Parking (48)
 - a. (2) Warnings in Albert-Oakland Park.
 - b. (3) Warnings in Cosmo-Bethel Park.
 - c. (20) Warnings in Cosmo Park.
 - d. (6) Citations in Cosmo Park.
 - e. (1) Warning in Rock Quarry Park.
 - f. (8) Warnings in Shepard Park.
 - g. (1) Warning in Stephens Lake Park.
 - h. (1) Citation in Stephens Lake Park.
 - i. (6) Warnings in Twin Lakes Park.
14. Trespassing (49)
 - a. (5) Warnings in Albert-Oakland Park.
 - b. (7) Warnings in Rainbow Softball Complex.
 - c. (36) Warnings in Stephens Lake Park.
 - d. (1) Warning in Twin Lakes Recreation Area.
15. Vehicles off roadway (27)
 - a. (6) Warnings in Albert-Oakland Park.
 - b. (9) Warnings in Cosmo Park.
 - c. (2) Warnings in Grindstone Nature Area.
 - d. (8) Warnings in Shepard Park.
 - e. (2) Warnings in Stephens Lake Park.
16. Vending/Advertising (2)
 - a. (2) Warnings in Cosmo Park.
17. Warrant

Park Ranger responded to 14% of requests for police response to park locations.

WEEKS	1st Week	2nd Week	3rd Week	4th Week	5th Week	6th Week	TOTAL
TOTAL MILES DRIVEN	0	143	92	195	60	0	490
Hours							
PATROL	15.5	33.5	23.5	35.5	24	0	132
FOOT PATROL	9	8	10.5	5	3	0	35.5
BIKE PATROL	0	0	0	0	0	0	0
CRIMINAL INVEST	0	0	1	2	0	0	3
INCIDENT INVEST	0	0	0	0	0	0	0
OFFICE DUTY	0	4	0	0	0	0	4
LEAVE	32	24	20	20	12	0	108
SPECIAL ASSIGNMT	0	0	8	0	0	0	8
MEETINGS	0	0	0	0	0	0	0
TRAINING	0	0	0	0	0	0	0
TOTALS	56.5	69.5	63	62.5	39	0	290.5

VIOLATIONS	WARNINGS	ARRESTS
ANIMAL COMPLAINTS	24	0
BEACH/POOLS	2	0
CAMPING/SLEEPING	1	0
CLIMBING	14	0
DISFIGURE/REMOVAL	3	0
FIREWORKS/AIRPLANES	1	0
HELMETS	23	0
HUNTING/FISHING	0	0
INTOXICATION	3	0
LITTERING/DUMBING	0	0
METAL DETECTORS	0	0
OTHER PARK VIOLATION	48	2
PARKING	41	7
TRESPASSING	49	0
VEHICLES OFF ROADWAY	27	0
VENDING/ADVERTISING	2	0
WARRANT	0	0
TOTALS	238	9

SERVICES	TOTALS
ASSIST OTH ACY	0
BROCHURES / MAPS	10
BUILDING CHECKS	233
FIRST AID	0
LOCATE MSNG PSN	0
MAINTENANCE	14
MOTORISTS ASSIST	1
PARK INFO/DIRECTIONS	29
RECOVERED PROPERTY	1
WILDLIFE	0
TOTALS	288