

Recreation Services Monthly Report

October 2009

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
TOTAL RECREATION SERVICES		65,901	65,901	60,781	60,781
ADMINISTRATION					
YOUTH ENRICHMENT SCHOLARSHIPS (YES)					
YES Applicants Approved		67	67	106	106
YES Applications Approved		22	22	28	28
YES Assistance Amount Given		\$ 5,917.00	\$ 5,917.00	\$ 11,238.90	\$ 11,238.90
TOTAL APPLICANTS FOR SCHOLARSHIPS		67	67	106	106
ADULT FINANCIAL ASSISTANCE (AFA)					
AFA Applicants Approved		28	28	24	24
AFA Applications Approved		28	28	24	24
AFA Assistance Amount Given		\$ 1,886.20	\$ 1,886.20	\$1,331.51	\$ 1,331.51
TOTAL APPLICANTS FOR SCHOLARSHIPS		28	28	24	24
DIVISION EVENT					
Tiger Night of Fun		3,000	3,000	3,623	3,623
Theme Park Ticket Sales		5	5	16	16
TOTAL DIVISION EVENTS	0	3,005	3,005	3,639	3,639
There were 65 outside groups that provided a booth at Tiger Night of Fun which totaled approximately 195 volunteers. There was also 15 individual volunteers that worked 3 hours each for a total of 630 hours. Weather was cool but a very nice night.					
SPORTS PROGRAMMING					
YOUTH SPORTS					
Diamond Council: Participants		0	0	0	0
Youth Basketball: Participants		0	0	0	0
Youth Football: Participants	53	1,320	1,320	2,756	2,756
Youth Soccer: Participants	127	2,832	2,832	3,048	3,048
Youth Tennis: Participants		0	0	0	0
Active Kids Club: Participants	17	370	370	340	340
Other Sports:		80	80	0	0
TOTAL YOUTH SPORTS	197	4,602	4,602	6,144	6,144
WOMEN'S SPORTS					
Women's Volleyball: Participants		0	0	0	0
Women's Softball: Participants		0	0	0	0
Women's Basketball: Participants		0	0	0	0
Women's Soccer: Participants	3	240	240	72	72
Other Women's Sports		0	0	0	0
TOTAL WOMEN'S SPORTS	3	240	240	72	72
MEN'S SPORTS					
Men's Volleyball: Participants		0	0	0	0
Men's Softball: Participants	71	3,458	3,458	1,846	1,846

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Men's Basketball: Participants		0	0	0	0
Men's Baseball: Participants		0	0	0	0
Other Men's Sports		0	0	0	0
TOTAL MEN'S SPORTS	71	3,458	3,458	1,846	1,846
CO-REC SPORTS					
Co-Rec Noon Club		0	0	0	0
Co-Rec Volleyball: Participants	64	819	819	768	768
Co-Rec Softball: Participants	46	3,042	3,042	1,196	1,196
Co-Rec Tennis: Participants		0	0	0	0
Co-Rec Kickball Participants	11	1,950	1,950	286	286
Other Co-Rec Sports:		0	0	0	0
TOTAL CO-REC SPORTS	121	5,811	5,811	2,250	2,250
FACILITY USAGE					
Private Tournament Rentals				2	2
Fields Used:					
Antimi		0	0	0	0
Rainbow		0	0	0	0
Legion		13	13	0	0
Oakland		0	0	2	2
Atkins		0	0	0	0
Schools		0	0	0	0
Soccer		0	0	26	26
Gym		0	0	0	0
Total Number of Fields Used		13	13	28	28
TOTAL SPORTS PROGRAMMING	392	14,111	14,111	10,312	10,312
Additional uses not included in participation totals: Conference Room 19, Gymnasium 0. Volunteer hours 0.					
COMMUNITY RECREATION / DOUGLASS					
COMMUNITY RECREATION PROGRAMS					
Classes	99	1,246	1,246	935	935
After-School Program	66	1,195	1,195	640	640
Groups	26	347	347	247	247
Camps	0	0	0	0	0
Special Events	0	385	385	0	0
TOTAL COMMUNITY RECREATION PROGRAMS *	191	3,173	3,173	1,822	1,822
DOUGLASS GYM PROGRAMS					
Classes	17	1,554	1,554	595	595
Special Events	0	0	0	0	0
DOUGLASS PARK PROGRAMS					
Sports	0	0	0	0	0
Special Events	0	0	0	0	0

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TOTAL DOUGLASS AREA *	17	1,554	1,554	595	595
TOTAL COMMUNITY RECREATION / DOUGLASS	208	4,727	4,727	2,417	2,417
Meetings: Show-Me Your Recovery - 5; Frederick Douglass Coalition - 2.					
AQUATICS					
COLUMBIA SWIM CLUB		1,516	1,516	1,516	1,516
HICKMAN POOL					
Hickman Kayaking		0	0	0	0
Hickman Exercise		91	91	61	61
Hickman Instructional Swim		409	409	392	392
Hickman Summer Swim Team		0	0	0	0
Hickman Private Rental		33	33	33	33
Hickman Special Groups		0	0	0	0
TOTAL HICKMAN POOL		533	533	486	486
DOUGLASS AQUATIC CENTER					
Douglass Recreational Swim		0	0	0	0
Douglass Day Care		0	0	0	0
Douglass Private Rental		0	0	0	0
Douglass Special Programs		0	0	0	0
Douglass Special Groups		0	0	0	0
Douglass P&R Camp Adventure		0	0	0	0
Douglass Fun City		0	0	0	0
TOTAL DOUGLASS AQUATIC CTR		0	0	0	0
ALBERT-OAKLAND FAMILY AQUATIC CENTER					
Albert-Oakland Recreational Swim		0	0	0	0
Albert-Oakland Day Care		0	0	0	0
Albert-Oakland Exercise		0	0	0	0
Albert-Oakland Private Rental		0	0	0	0
Albert-Oakland Special Programs		0	0	0	0
Albert-Oakland Instructional Swim		0	0	0	0
Albert-Oakland P&R Camp Adventure		0	0	0	0
TOTAL ALBERT-OAKLAND FAMILY AQUATIC CTR		0	0	0	0
LAKE OF THE WOODS POOL					
Lake of the Woods Recreational Swim		0	0	0	0
Lake of the Woods Day Care		0	0	0	0
Lake of the Woods Exercise		0	0	0	0
Lake of the Woods Special Programs		0	0	0	0
Lake of the Woods Private Rental		0	0	0	0
Lake of the Woods Birthday Party		0	0	0	0
Lake of the Woods Water Exercise		0	0	0	0
TOTAL LAKE OF THE WOODS		0	0	0	0

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PIRATES' LANDING					
Pirates' Landing Recreational Swim		0	0	0	0
Pirates' Landing Day Care		0	0	0	0
Pirates' Landing Private Rental		0	0	0	0
Pirates' Landing Boating		0	0	0	0
Pirates' Landing Birthday Parties		0	0	0	0
Pirates' Landing Special Programs		0	0	0	0
TOTAL PIRATES' LANDING		0	0	0	0
TOTAL ALBERT-OAKLAND CONCESSION		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DOUGLASS CONCESSIONS		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL LOW CONCESSIONS		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL PIRATES' LANDING CONCESSIONS		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL AQUATICS		2,049	2,049	2,002	2,002
GOLF, CONCESSIONS					
NICKELL GOLF					
Nickell Golf Tournament	0	0	0	0	0
Nickell Total Dollar Amount	26	\$ 41,689	\$ 41,689	\$ 28,066	\$ 28,066
Nickell Pass Rounds	26	1,774	1,774	1,096	1,096
Nickell Weekday Green Fee Rounds	17	835	835	526	526
Nickell Weekend Green Fee Rounds	9	529	529	306	306
Nickell Total Rounds	26	3,138	3,138	1,928	1,928
Nickell Golf Lessons	6	0	0	36	36
Nickell Driving Range	11	396	396	189	189
Nickell Carts 9 Hole	26	504	504	262	262
Nickell Carts 18 Hole	26	720	720	417	417
TOTAL NICKELL GOLF		4,758	4,758	2,832	2,832
LAKE OF THE WOODS GOLF					
Lake of the Woods Tournament	0	0	0	0	0
LOW Total Dollar Amount	25.5	\$ 28,753	\$ 38,753	\$ 33,946	\$ 33,946
LOW Pass Rounds	25.5	1,518	1,518	848	848
LOW Weekday Green Fee Rounds	16.5	688	688	499	499
LOW Weekend Green Fee Rounds	9	371	371	472	472
LOW Total Rounds	25.5	2,577	2,577	1,819	1,819
LOW Carts 9 Hole	25.5	331	331	267	267
LOW Carts 18 Hole	25.5	684	684	637	637
TOTAL LAKE OF THE WOODS GOLF		3,592	3,592	2,723	2,723

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TOTAL RAINBOW CONCESSIONS	7	\$5,601	\$5,601	\$2,461	\$2,461
TOTAL GOLF AND CONCESSIONS		8,350	8,350	5,555	5,555
GOLF SEASON PASS USE BY TYPE					
L.A. NICKELL					
Rd Played-Family Pass		N/A	N/A	542	542
Rd Played-Individual Pass		N/A	N/A	251	251
Rd Played-Junior Pass		N/A	N/A	2	2
Rd Played-Senior Pass		N/A	N/A	227	227
Rd Played-Sr Family Pass		N/A	N/A	74	74
TOTAL				1,096	1,096
LAKE OF THE WOODS					
Rd Played-Family Pass		N/A	N/A	174	174
Rd Played-Individual Pass		N/A	N/A	195	195
Rd Played-Junior Pass		N/A	N/A	-	-
Rd Played-Senior Pass		N/A	N/A	416	416
Rd Played-Sr Family Pass		N/A	N/A	63	63
TOTAL				848	848
Lots of rain.					
SENIOR/PAQUIN/LIFE ENRICHMENT PROGRAMS					
SENIOR PROGRAMS					
Social Events	133	958	958	1,103	1,103
Crafts & Classes	18	48	48	161	161
Music & Bands	11	378	378	292	292
Oak Tours Trips / Social	23	1,393	1,393	864	864
TOTAL OAK	185	2,777	2,777	2,420	2,420
October 1 brought huge change to the 50+ program with a new SLAC membership and increase in OAK Tours fees. We have been discounting the signup to break the ice and it seems to be going fine. Osher classes went extremely well and we anticipate classes in Jan/Feb. In spring, Rachael Partise will be working Tuesday thru Thursday helping with room set up and Saturday classes. We are busy working on some new SLAC activities and 2010 OAK Tours trips.					
ADAPTED COMMUNITY RECREATION					
Crafts / Ceramics	43	412	412	447	447
Social Activities	88	1,985	1,985	1,527	1,527
Walking Trips	0	10	10	0	0
Educational	110	1,102	1,102	1,611	1,611
TOTAL ADAPTED COMMUNITY RECREATION	241	3,509	3,509	3,585	3,585
This month was very busy! We had fun baking and cooking in class! Our trip to the Amish community was a lot of fun and our Halloween Party was very successful.					
LIFE ENRICHMENT					

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PARTICIPATION
PRIOR YEAR

PARTICIPATION
CURRENT YEAR

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Life Enrichment Special Programs / Events	134	2,230	2,230	1,334	1,334
Life Enrichment Educational Classes	27	1,480	1,480	1,501	1,501
TOTAL LIFE ENRICHMENT	161	3,710	3,710	2,835	2,835

A few classes ended up skipping nights this month due to the anticipated football game traffic for the Thursday night MU v Nebraska game as well as due to instructor illness. This brought numbers down a little for the month, but make-up classes have been scheduled.

PRESCHOOL, TEEN, FAMILY AND EVENTS					
Preschool / Intergenerational	3	76	76	130	130
Teen / Family	0	0	0	0	0
Special Events	1	98	98	1,000	1,000
Classes	9	0	0	42	42
TOTAL PRESCHOOL, TEEN, FAMILY AND EVENTS	13	174	174	1,172	1,172

Family Fun Fest was a bit chilly and got dark early this month. Future Family Fun Fest's will end in September!

TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT	600	10,170	10,170	10,012	10,012
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ADAPTIVE RECREATION					
Adapted Sports	8	222	222	338	338
Adapted Recreation	3	150	150	204	204
TOTAL ADAPTIVE	11	372	372	542	542

The Volleyball team did well at the Central Area tournament in Fulton. The team received silver and will advance to the state tournament in Joplin. Athletes and volunteers continue to get the most out of bowling practices. Great relationships formed between athletes and volunteers. The prizes were a hit with the 18 participants and 8 volunteers at Bingo Night. Athletes received a warm welcome from homecoming parade spectators. Creative costumes were abundant at the Halloween dance. Judges struggled with the costume contest, as there were so many deserving participants.

CARE	Number	Previous Year Hours for Month	Previous YTD Hours	Current Hours for Month	Current YTD
Paid Trainee Hours					
Boone County Family Resources (BCFR)		n/a	n/a	41.5	41.5
MO Option		n/a	n/a	708.5	708.5
Summer		n/a	n/a	0	0
Other		n/a	n/a	0	0
Tutoring Hours		n/a	n/a	68.5	68.5
Total Trainee Hours		n/a	n/a	818.5	818.5
C.A.R.E. Staff Hours					
Gallery Coordinator		n/a	n/a	28.5	28.5
Gallery Assistant		n/a	n/a	17.5	17.5
Office Manager		n/a	n/a	88.75	88.75
BCFR Employ Mentor		n/a	n/a	69	69
MO Ooption Employ Mentor		n/a	n/a	113.5	113.5
After School Supervisor/Job Coach		n/a	n/a	0	0
Job Developer		n/a	n/a	0	0

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Total CARE Staff Hours		353	353	317.25	317.25
TOTAL CARE HOURS		353	353	1,136	1,136
Applications (number)	44	n/a	n/a	n/a	44
Jobsite Agreements					
New Employers	3	n/a	n/a	n/a	3
Returning Employers	112	n/a	n/a	n/a	112
TOTAL CARE	159	0	0	0	159

As of October 2009, the CARE Program monthly report has a new format.

BCFR Trainees: 8

MO Options Trainees: 18

ACTIVITY & RECREATION CENTER

Visits					
Members/Daily Admissions		22,669	22,669	24,636	24,636
Special Admission/Coupons		36	36	11	11
TOTAL VISITS:		22,705	22,705	24,647	24,647
Members:					
Adult Annual		10	10	11	11
Adult Monthly		105	105	66	66
Adult Multi Pass		61	61	42	42
Family Annual		25	25	54	54
Family Monthly		446	446	419	419
Sr. Annual		11	11	15	15
Sr. Annual Monthly		40	40	19	19
Sr. Couple		36	36	48	48
Sr. Couple Monthly		48	48	32	32
Sr. Multi Pass		32	32	23	23
Youth Annual		1	1	2	2
Youth Monthly		8	8	3	3
Youth Multi Pass		6	6	8	8
30-day Youth		10	10	16	16
30-day Adult		45	45	162	162
30-day Family		53	53	294	294
30-day Senior		6	6	18	18
30-day Senior Couple		4	4	34	34
Total Members:		947	947	1,266	1,266
Memberships:		520	520	555	555

The ARC averaged 795 patrons per day.

Room Rentals: City Dept. - 4; Parks & Recreation - 23; Outside Patrons - 30.

32 Participants enrolled in Employee Health Boot Camp, Circuit Class, and Pedal-n-Pump Classes.

Halloween BYOBW enrolled 45 kids ages 2-6 and logged 337 laps covering 52 miles. One participant rode for 5.5 miles on a big wheel.

ARC Fitness participated in a health fair at State Farm where 50 plus body compositions were administered.

50 plus Muscle Maintenance had six people enrolled for a one day class.

Personal Training administered around 90 sessions in October which was below the average.

Noon time volleyball attendance has picked up in the last few weeks to an average of approximately 10 players.

Home School P.E. has approximately 28 kids enrolled and seems to be growing.

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GENERAL RECREATION CLASSES					
Day Camp		0	0	0	0
Basketball Camp		0	0	0	0
Teen Adventure		0	0	0	0
Outdoor Instruction		0	0	0	0
Home School P.E.		n/a	n/a	140	140
Recreation Classes		152	152	65	65
Bus/Van Reservations		19	19	23	23
Other Programs - Little Gymmers		108	108	124	124
TOTAL GENERAL RECREATION CLASSES		279	279	352	352
WEBTRAC - On-Line Program Registration					
Total Web Users		38	38	37	37
One-Time Users		27	27	18	18
Repeat Users		11	11	19	19
# of Sessions		75	75	344	344
Total Completed Transactions		12	12	49	49
Total \$ Registrations		\$1,924.80	\$ 1,924.80	\$3,364.40	\$3,364.40
Total % of on-line \$ registrations		0.13%	0.13%	49.00%	49.00%
Total WebTrac Registrations					
Sessions between 12:00am-6:00am:		19			
Sessions between 6:00am-12:00pm:		118			
Sessions between 12:00pm-6:00pm:		137			
Sessions between 6:00pm-12:00am:		70			
Average timed session per user:		5: 35 min			

COLUMBIA PARKS & RECREATION DEPARTMENT
Park Services Division
Monthly Report
October 2009

I. ADMINISTRATION

- A. Barberry Park Property - Purchased 5.28 acres (Lots 2, 3, and 28) in the Valley View Ridge Subdivision from Homeview Properties, Inc. for a future neighborhood park.
- B. Interested Parties Meetings:
 - 1. Held Bonnie View Park Planning Meeting at the ARC on October 7.
 - 2. Held Twin Lakes Dog Park Planning Meeting at the Twin Lakes Shelter on October 28.
- C. Hickman Pool - Columbia Public Schools (CPS) completed the Hickman Pool roof replacement project, funded jointly by the City and CPS.
- D. Douglass Spraygrounds - Richardson Excavation completed the demolition of the wading pool and deck in preparation for the sprayground construction.
- E. Roads and Parking
 - 1. Capen Park - Frech Paving completed paving the drive and parking lot.
 - 2. MKT Forum - Frech Paving overlaid the asphalt upper lot.
- F. Rock Quarry Tennis Courts - Installed tennis/pickleball rules.
- G. Smiley Lane Park - Tom Adair Construction installed 1300 lineal feet of concrete sidewalk.
- H. Philips Park
 - 1. Stockman Construction began concrete work.
 - 2. Ozark Dock and Barge assembled boat and fishing docks.
- I. Tony Hawk Skateboard Event - The Parks and Recreation Department sponsored a free Tony Hawk Skateboard Event at the Skate Park in Cosmo Park on October 17.
- J. Park Dedications
 - 1. Held Grasslands Park dedication at 10:00am on October 10.
 - 2. Held Auburn Hills Park dedication at 11:00am on October 10.

II. MAINTENANCE

- A. Facilities and Grounds
 - 1. Performed park clean up and sanitation.
 - 2. Performed playground repairs, re-mulch and inspections.
 - 3. Performed maintenance on park lighting and scoreboard systems.
 - 4. Performed general park maintenance on miscellaneous items.
 - 5. Performed aquatic repairs and inspections.
 - 6. Refurbished park signs and park trash barrels.
 - 7. Performed HVAC repairs and inspections.
 - 8. Removed graffiti and repaired vandalism.
 - 9. Douglass Park - Removed batting cage net, cut concrete, and hauled off debris for new sprayground.

10. Restrooms/Water Fountains - Winterized all, except for at the following locations: Cosmo-Bethel, Cosmo, Stephens, MKT, and Nifong.
11. Rainbow Softball Center - Adjusted pitching machines; repaired deck.
12. Tiger Night of Fun - Prepared and delivered supplies for event.
13. Recycling Program - Emptied all containers at least once a week.
14. Mutt Mitts - Refilled containers and picked up dog droppings on Mondays and Fridays.
15. Garth Dog Park - Repaired fence from flood damage.
16. Gans Creek Recreation Area - Checked 3 houses.
17. TLRA - Cleaned up old swim beach area for temporary winter dog park; repaired flooding damage.
18. SLAC - Installed sound system in fitness room; painted conference room floor.
19. Stephens - Moved beach sand to higher ground.
20. Flat Branch and Stephens Spraygrounds - Shut down Oct. 5.
21. Pools - Continued to address work requests.
22. Nifong Park - Repaired house roof leak, repaired upstairs furnace, and repaired broken windows.
23. Riechmann Pavilion - Installed new heat pump condenser; repaired flush valve sensors.
24. Cosmo-Bethel Park - Repaired bridge on east side of lake.
25. Armory - Installed new basketball rims and padding, repaired doors, and cleaned/painted vents.
26. Field Park - Boarded up large broken building window, mulched picnic area, and added gravel to bench area.
27. MLK - Demolished/hailed off old barn.
28. MKT - Repaired Bridge # 8.
29. Tony Hawk Skateboard Event - Set up for event.
30. Cosmo Park - Repaired skateboard rail; repaired tennis court windscreens.

B. ARC Maintenance

1. Performed general repair of building fixtures, bathrooms and locker rooms. (120 hrs.)
2. Performed preventive maintenance, repair and chemicals filled in aquatics. (10 hrs.)
3. Performed outdoor maintenance, power-washed front entrance and ran leaf blower. (7 hrs.)
4. Washed pool screens, back-flushed the pool, and lubed pump motors. (16 hrs.)
5. Removed and dusted supply and return vents cardio, fitness, bathrooms, gym hallways and meeting rooms. (5 hrs.)
6. Dusted lights gym hallway, cardio, fire sprinkler heads, men's and family locker rooms. (8 hrs.)
7. Changed light bulbs, ballasts and ceiling tile around building. (9 hrs.)
8. Repaired cardio and various fitness equipment. (48 hrs.)

9. Washed walls with stain and mark remover in concessions, Raindrop and Typhoon Rooms, men's concession bathroom, game room, and gray pool doors. (6 hrs.)
10. Monitored HVAC computer. (5 hrs.)
11. Monitored RTU 1, 2, and 3. (2 hrs.)
12. Repaired seats, bottoms, and feet of blue plastic meeting room chairs. (6 hrs.)
13. Replaced RTU 1, 2, and 3; ERV air filters; checked belts; and lubed motors and bearings. (6 hrs.)
14. Removed furnace burners, RTU 1, 2, and 3, and cleaned. (6 hrs)
15. Met with Specialized Mechanical; utilized combustion analyzer to adjust air/natural gas ratio to raise combustion efficiency from 80% to 85% on RTU 1, 2, and 3 furnaces. (9 hrs.)
16. Replaced all FTU in ceiling furnace air filters. (6 hrs.)
17. Procured and replaced RTU 2 leaky natural gas regulator. (4 hrs.)
18. Painted interior bottoms of family and women's locker rooms blue lockers. (18 hrs.)
19. Repaired floor scrubber motor.
20. Repaired 13 vandalized lockers in men's locker room. (4 hrs.)
21. Watkins Roofing reattached 50 foot of delaminating rubber on vertical walls over gym.
22. Replaced 3' x 4' foot section of broken mirror in Youth Weight Room. (3 hrs.)
23. Replaced pool area concessions glass divider. (2 hrs.)
24. Removed old poster printer, built new desk top and installed new poster printer. (4 hrs.)

III. FLEET OPERATIONS

- A. 7 vehicles serviced and 8 vehicles repaired.
- B. 1 piece of equipment serviced and 9 pieces of equipment repaired.
- C. 11 service calls performed.
- D. 22 tires repaired.
- E. 12 pieces of small power equipment repaired/serviced.
- F. 1 time - vehicle checked for trips.
- G. 1 freight shipment unloaded.
- H. 5 mowers repaired.
- I. 6 mowers serviced, 100-hrs. interval.
- J. 24 times - mower PM maintenance performed.
- K. 209 blades sharpened. (17.5 hrs.)
- L. 9 golf cars repaired.
- M. 5 times - PMC carts prepped for service.

IV. GOLF AND SPORTS TURF MANAGEMENT

- A. Lake of the Woods Golf Course
 1. Applied 18-0-18 fertilizer to all greens for ½ # of nitrogen. (4 hrs.)

2. Applied 28-5-12 fertilizer to all roughs and tees for 1 lb. of nitrogen. (20 hrs.)
3. Replaced deck wheels on mower #3031. (1 hr.)
4. Performed monthly maintenance on mower #3117. (2 hrs.)
5. Repaired tire and wheel stud on vehicle #3085. (2 hrs)
6. Laid sod on both sides of new service road. (16 hrs.)
7. Installed additional estate fencing on #3 tee. (6 hrs.)
8. Planted tree and shrubs at clubhouse. (8 hrs.)
9. Completed the seeding of all roughs and surrounds. (12 hrs.)
10. Continued to work on leaf cleanup and mulching. (50 hrs.)
11. Completed bunker maintenance after rainfall. (17 hrs.)
12. Seeded #9 men's tee with Kentucky Bluegrass. (1 hr.)
13. Mowed all greens. (39 hrs.)
14. Mowed all fairways. (19 hrs.)
15. Mowed all roughs. (81 hrs.)
16. Mowed all tees. (21 hrs.)
17. Completed all handmowing/weedeating. (12 hrs.)
18. Installed four new irrigation heads on #6 roughs. (12 hrs.)

B. Sports Turf Management

1. Mowed all baseball/softball complexes. (160 hrs.)
2. Completed lip removal and additional sodding on Purple and Gold Fields at Antimi Sports Complex. (25 hrs.)
3. Installed new roofing on three irrigation houses at RSC. (40 hrs.)
4. Completed the final bullpen at Atkins Park. (16 hrs.)
5. Completed the aerification of Antimi outfields. (10 hrs.)
6. Completed the seeding of all baseball/softball outfields. (10 hrs.)
7. Completed all field prep including chalking and trash. (100 hrs.)
8. Assisted with the setup of the Tony Hawk event. (20 hrs.)
9. Prepped area on Purple Field at Antimi for concrete installation. (16 hrs.)
10. Started the drainage project on Antimi Gold field. (20 hrs.)
11. Painted all soccer and football fields for game day. (40 hrs.)
12. Mowed all soccer and football fields. (195 hrs.)
13. Began aerification of soccer and football fields. (40 hrs.)
14. Completed the seeding of all football and soccer fields. (30 hrs.)
15. Completed the winterization of all sports field and horticulture irrigation systems. (35 hrs.)
16. Completed the installation of the irrigation system at Riechmann Pavilion, including the south play field. (45 hrs.)

C. L.A. Nickell Golf Course

1. Removed brush from #17 pond bank. (3 hrs.)
2. Started to install rip-rap facing on #17 pond bank. (18 hrs.)
3. Fertilized all roughs and surrounds with 28-5-12. (15 hrs.)
4. Completed tree trimming and pruning. (16 hrs.)
5. Completed repairs and maintenance on aerator. (1 hr.)
6. Prepared utility vehicles for winter. (4 hrs.)
7. Hauled away brush and debris to mulch site. (15 hrs.)

8. Continued to work on leaf cleanup and mulching. (80 hrs.)
9. Applied Heritage and Emerald fungicides to all greens for control of cool-season brown patch. (3 hrs.)
10. Completed daily course prep and cup changing. (30 hrs.)
11. Mowed all greens. (39 hrs.)
12. Mowed all tees. (23 hrs.)
13. Mowed all fairways. (14 hrs.)
14. Mowed all roughs. (52 hrs.)
15. Mowed all surrounds. (31 hrs.)

V. CONSTRUCTION

A. Smiley Lane Park

1. Formed, set steel and constructed a 45' x 90' concrete basketball court.
2. Set posts and installed two (2) sets of backboards and rims.
3. Constructed concrete slab and set BBQ grill.
4. Constructed concrete access ramp to new play area.
5. Installed water line and double-check valve for future water fountain installation. Water Division set meter.
6. Installed park development sign.
7. Set four (4) picnic tables.

B. Stephens Amphitheater

1. Installed 260 linear feet of 6' tall wall forms.
2. Installed wing and electrical panel wall forms.
3. Installed conduit sleeves through wall forms in preparation for future electrical wire runs.
4. Fabricated wall tie extensions.

C. Other Park Projects

1. Eastport Park – Placed fiber mulch at new play area and set park development sign.
2. Auburn Hills Park – Installed two (2) bike racks.
3. Nifong Park – Installed pole/security light at Pop Collins Cabin.
4. Flat Branch II – Set up scaffolding units to allow artist to perform cleaning of bronze 'Marathoners' sculpture.
5. MLK – Installed new metal lettering on stone sign.
6. Grasslands Park – Installed bike rack.
7. Mechanic Shop – Graded to improve drainage on north side.
8. Cascades Park – Installed park development sign.
9. Philips Lake Park – Framed 4 spillway warning signs.
10. Framed and installed 5 'no pets allowed' signs.

VI. NATURAL RESOURCES

A. Horticulture

1. Planting and Construction
 - a. Stephens Amphitheater - Seeded area. (32 hrs.)
 - b. Grasslands Park - Seeded for dedication. (8 hrs.)

- c. Auburn Hills Park - Planted 5 shrubs, 3 grasses and 11 perennials at sign bed for dedication. (2 hrs.)
- d. Cascades Park - Seeded around the playground. (24 hrs.)
- e. Stephens Lake Park - Backfilled sidewalk, seeded and placed boulders for ADA fishing bulbouts. (56 hrs.)
- f. Philips Park - Repaired silt fence. (6 hrs.)
- g. Atkins and Auburn Hills Parks - Removed silt fencing.(8 hrs.)
- 2. Maintenance
 - a. Winterized and performed maintenance on equipment and tools. (24 hrs.)
 - b. Weeded, pruned, and removed leaves in landscaped areas. (104 hrs.)
 - c. Philips Park - Installed straw waddles. (2 hrs.)
 - d. Mowed landscape turf areas. (44 hrs.)
 - e. Grasslands Park - Removed brush in preparation for dedication. (16 hrs.)
 - f. Removed annuals at the end of the season. (114 hrs.)
 - g. Cosmo Skate Park - Mulched in preparation for Tony Hawk event. (16 hrs.)
 - h. ARC - Mulched the beds. (40 hrs.)
- 3. Greenhouse - Transplanted perennials into larger pots for over-wintering and use next season. (8 hrs.)
- 4. Mowing Crew - 937 mowing hrs.

B. Forestry

- 1. Park Maintenance
 - a. Auburn Hills - Repaired erosion for dedication. (32 hrs.)
 - b. Tools - Maintained and cleaned chainsaws, vehicles, and equipment. (8 hrs.)
 - c. Cosmo-Bethel Park - Removed trees stump grinding. (24 hrs.)
 - d. Douglass Park - Removed tree. (6 hrs.)
- 2. Trail Maintenance
 - a. MKT Trail – Began removing trees for bridge replacements, cleaned tunnels, and mowed (232 hrs.)
 - b. Bear Creek Trail - Mowed. (8 hrs.)
 - c. Hinkson Creek Trail - Mowed. (8 hrs.)
 - d. Eastport Park - Constructed trail. (32 hrs.)
- 3. TreeKeepers Program - Planted trees at Smiley Park. (13 TK - 52 vol hrs.)
 - a. Planted 70 total trees including 60: 3 gal trees & 10: 5 gal trees
 - b. 3 staff 12 hrs.

VII. PARK RANGER

A. Meetings

1. Art in the Park at Gentry.
2. Human Resources at PMC.
3. Dog Park in Twin Lakes Park.

B. Training

1. Night fire arms at Green Valley.

C. Accident

D. Criminal/Incident Investigations

1. Responded to Albert-Oakland Park.
 - a. Assisted Animal Control with three citations for dogs off leash.
 - b. Water fountain overflowing/could not turn off/contacted staff.
2. Responded to ARC.
 - a. (2) 911 check/false.
3. Responded to Armory for check subject (see F-3-a).
4. Responded to Bonnie View Park.
 - a. Check subject/unable to locate.
 - b. Check subject (see F-8-a).
5. Responded to Cosmo Park.
 - a. Suspicious vehicle in Cosmo Park/no report.
6. Responded to Douglass Park.
 - a. Check subject carrying a bat/no report.
7. Responded to Forum Nature Area.
 - a. Female subject screaming/hand got caught up in dog chain.
 - b. Water fountain overflowing/turned off water.
8. Responded to Gans Creek Recreational Area.
 - a. Check for City archery permit (see F-8-c).
9. Responded to Hickman Pool.
 - a. Check unsecured doors/secured.
10. Responded to Kiwanis Park.
 - a. Check subjects in smoke-filled vehicle/no report.
11. Responded to Lake of the Woods Golf Course.
 - a. Clubhouse alarm/door was unsecured.
12. Responded to Oakwood Hills Park.
 - a. Subjects shooting guns (see F-8-c).
13. Responded to Riechmann Pavilion in Stephens Lake Park.
 - a. To assist in unlocking chair and table storage door /contact prior to my arrival that he had gotten the door open.
 - b. Alarm/accidental.
 - c. Heat not working.
 - d. Broken door key.
 - e. Open door for users.
14. Responded to Scott / MKT
 - A (2) Trail damage/sink hole in trail.
 - b. Sink hole at bridge #1.

15. Responded to Smithton Park.
 - a. Underage drinkers/gone on arrival.
16. Responded to Strawn Road Park.
 - a. Check subject (see F-8-d).
17. Responded to Westwinds Park.
 - a. Suspicious vehicle/gone on arrival.

E. Special Assignments

1. Dedication of Grasslands Park.
2. Dedication of Auburn Hills Park.
3. Foot patrol during the Tony Hawk skating boarding event in Cosmo Park.

F. Violations

1. Animal Complaints (28)
 - a. (14) Warnings for dogs off leash in Albert-Oakland Park.
 - b. (4) Warnings for dog off leash in Cosmo Park.
 - c. (1) Warning for dog digging holes in Cosmo Park.
 - d. (1) Warning for dogs inside of Antimi in Cosmo Park.
 - e. (1) Warning for dog in playground in Rock Quarry Park.
 - f. (1) Warning for dog off leash in Rock Quarry Park.
 - g. (5) Warnings for dogs off leash in Stephens Lake Park.
 - h. (1) Warning for dog in playground in Stephens Lake Park.
2. Beach/Pools
3. Camping/Sleeping (3)
 - a. (1) Warning on outside of Armory.
 - b. (1) Warning in Capen Park.
 - c. (1) Warning in Cosmo Park.
4. Climbing (13)
 - a. (3) Warnings in Cosmo-Bethel Park.
 - b. (9) Warnings in Cosmo Park.
 - c. (1) Warning in Stephens Lake Park.
5. Disfigure/Removal (1)
 - a. (1) Warning for removing walnuts in Stephens Lake Park.
6. Fireworks/Airplanes
7. Helmets (18)
 - a. (18) Warnings at Skate Park in Cosmo Park.
8. Hunting/Fishing (10)
 - a. (2) Citations for possession bows and arrows without a City permit in Bonnie View Park.
 - b. (1) Warning for not having permit displayed on vehicle in Gans Creek Recreation Area.
 - c. (6) Warnings for having air guns in Oakwood Hills Park.
 - d. (1) Warning for not having permit displayed on vehicle in Strawn Road Park.
9. Intoxication
10. Littering/Dumping (1)
 - a. (1) Warning in Bear Creek Garth Nature Area.

11. Metal Detectors (1)
 - a. (1) Warning for digging in Stephens Lake Park.
12. Other Park Violations (31)
 - a. (1) Warning for urinating in public in Albert-Oakland Park.
 - b. (1) Warning for bounce house without permit or insurance in Albert-Oakland Park.
 - c. (8) Warnings for pickup game on soccer and football fields in Cosmo Park.
 - d. (1) Warning for dunking booth without permit or insurance in Cosmo Park.
 - e. (15) Warnings for bringing beer in Rainbow Softball Center.
 - f. (1) Warning for burning candles in Rock Quarry House.
 - g. (1) Warning for bike in Skate Park in Cosmo Park.
 - h. (1) Warning for fire outside of fire pit in Stephens Lake Park.
 - i. (2) Warnings for indecent exposure in Twin Lakes Recreation Area.
13. Parking (46)
 - a. (3) Warnings in Cosmo-Bethel Park.
 - b. (1) Warning in Capen Park.
 - c. (11) Warnings in Cosmo Park.
 - d. (1) Citation Cosmo Park.
 - e. (11) Warnings in Forum Nature Area.
 - f. (1) Warning in Grindstone Nature Area.
 - g. (4) Warnings in Nifong Park.
 - h. (13) Warnings in Stephens Lake Park.
 - i. (1) Citation in Stephens Lake Park.
14. Trespassing
15. Vehicles off roadway (1)
 - a. (1) Warning for dirt bike in Albert-Oakland Park.
16. Vending/Advertising
17. Warrant

Note: Park Ranger responded to 27% of requests for police response to park locations.

WEEKS	1st Week	2nd Week	3rd Week	4th Week	5th Week	6th Week	TOTAL
TOTAL MILES DRIVEN	220	262	177	303	372	0	1334
<i>Hours</i>							
PATROL	25	43	38	50	40	0	196
FOOT PATROL	7.5	10	5	7	8.8	0	38.3
BIKE PATROL	0	0	0	0	0	0	0
CRIMINAL INVEST	0.5	1	0	0	0	0	1.5
INCIDENT INVEST	2	3	2	3.5	2	0	12.5
OFFICE DUTY	0	2	6	0	7	0	15
LEAVE	0	0	0	8	0	0	8
SPECIAL ASSIGNMT	0	2	35	0	0	0	37
MEETINGS	0	1	1	0	2	0	4
TRAINING	0	5	0	0	0	0	5
TOTALS	35	67	87	68.5	59.8	0	317.3

VIOLATIONS	WARNINGS	ARRESTS
ANIMAL COMPLAINTS	28	0
BEACH/POOLS	0	0
CAMPING/SLEEPING	3	0
CLIMBING	13	0
DISFIGURE/RREMOVAL	1	0
FIREWORKS/AIRPLAINES	0	0
HELMETS	18	0
HUNTING/FISHING	8	2
INTOXICATION	0	0
LITTERING/DUMBING	1	0
METAL DETECTORS	1	0
OTHER PARK VIOLATION	31	0
PARKING	44	2
TRESPASSING	0	0
VEHICLES OFF ROADWAY	1	0
VENDING/ADVERSTISING	0	0
WARRANT	0	0
TOTALS	149	4

SERVICES	TOTALS
ASSIST OTH ACY	0
BROCHURES / MAPS	4
BUILDING CHECKS	292
FIRST AID	0
LOCATE MSNG PSN	0
MAINTENANCE	20
MOTORISTS ASSIST	3
PARK INFO/DIRECTIONS	113
RECOVERED PROPERTY	0
WILDLIFE	0
TOTALS	432