

Recreation Services Monthly Report

October 2010

PROGRAM TITLE	SESSIONS PRIOR YEAR		PARTICIPATION PRIOR YEAR		SESSIONS CURRENT YEAR		PARTICIPATION CURRENT YEAR	
	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
TOTAL RECREATION SERVICES	1,260	1,260	60,155	60,155	1,710	1,710	73,989	73,989
ADMINISTRATION								
YOUTH ENRICHMENT SCHOLARSHIPS (YES)								
YES Applicants Approved			106	106			175	175
YES Applications Approved			28	28			47	47
YES Assistance Amount Given			\$ 11,238.90	\$ 11,238.90			\$ 12,714.25	\$ 12,714.25
TOTAL APPLICANTS FOR SCHOLARSHIPS			106	106			175	175
ADULT FINANCIAL ASSISTANCE (AFA)								
AFA Applicants Approved			24	24			56	56
AFA Applications Approved			24	24			51	51
AFA Assistance Amount Given			\$ 1,331.51	\$ 1,331.51			\$ 1,029.85	\$ 1,029.85
TOTAL APPLICANTS FOR SCHOLARSHIPS			24	24			56	56
TOTAL FINANCIAL ASSISTANCE APPLICANTS APPROVED			130	130			231	231
TOTAL FINANCIAL ASSISTANCE APPLICATIONS APPROVED			52	52			98	98
TOTAL FINANCIAL ASSISTANCE GIVEN			\$ 12,570.41	\$ 12,570.41			\$ 13,744.10	\$ 13,744.10
DIVISION EVENT								
Tiger Night of Fun	1	1	3,623	3,623	1	1	4,900	4,900
Theme Park Ticket Sales	n/a	n/a	16	16	n/a	n/a	13	13
TOTAL DIVISION EVENTS	1	1	3,639	3,639	1	1	4,913	4,913
<p>The annual Halloween Tiger Night of Fun at the Hearnes Center had record attendance this year. There were 65 community groups, halls or organizations that provided a booth and approximately 195 volunteers. There were also 15 individual volunteers totaling 55.25 hours. Weather was cool, but was a very nice night.</p>								
SPORTS PROGRAMMING								
YOUTH SPORTS								
Youth Baseball	0	0	0	0	0	0	0	0
Youth Basketball	0	0	0	0	0	0	0	0
Youth Football	53	53	2,756	2,756	81	81	3,483	3,483
Youth Soccer	127	127	3,048	3,048	157	157	3,768	3,768
Youth Lacrosse	0	0	0	0	0	0	0	0
Active Kids Club	17	17	340	340	14	14	420	420
Other Sports:	0	0	0	0	1	1	6	6
TOTAL YOUTH SPORTS	197	197	6,144	6,144	253	253	7,677	7,677
WOMEN'S SPORTS								
Volleyball	0	0	0	0	0	0	0	0
Softball	0	0	0	0	0	0	0	0
Basketball	0	0	0	0	0	0	0	0
Soccer	3	3	72	72	2	2	48	48
Other Women's Sports	0	0	0	0	0	0	0	0
TOTAL WOMEN'S SPORTS	3	3	72	72	2	2	48	48

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TOTAL LAKE OF THE WOODS	0	0	0	0	0	0	0	0
PIRATES' LANDING								
Pirates' Landing Recreational Swim	0	0	0	0	0	0	0	0
Pirates' Landing Day Care	0	0	0	0	0	0	0	0
Pirates' Landing Private Rental	0	0	0	0	0	0	0	0
Pirates' Landing Special Programs	0	0	0	0	0	0	0	0
Pirates' Landing Instructional Swim	0	0	0	0	0	0	0	0
Pirates' Landing Total Dollars	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PIRATES' LANDING	0	0	0	0	0	0	0	0
TOTAL ALBERT-OAKLAND CONCESSION			\$0.00	\$0.00			\$0.00	\$0.00
TOTAL DOUGLASS CONCESSIONS			\$0.00	\$0.00			\$0.00	\$0.00
TOTAL LOW CONCESSIONS			\$0.00	\$0.00			\$0.00	\$0.00
TOTAL PIRATES' LANDING CONCESSIONS			\$0.00	\$0.00			\$0.00	\$0.00
ARC AQUATICS								
ARC Instructional Swim	0	0	0	0	5	5	400	400
ARC Registration Classes	0	0	0	0	8	8	76	76
ARC Drop-In Classes	0	0	0	0	71	71	1,557	1,557
ARC Birthday Party Packages	0	0	0	0	11	11	11	11
ARC Birthday Room Rentals	0	0	0	0	2	2	2	2
ARC Aquatic Private Rentals	0	0	0	0	0	0	0	0
ARC Private Lessons	0	0	0	0	87	87	87	87
TOTAL ARC AQUATICS	0	0	0	0	184	184	2,133	2,133
TOTAL AQUATIC PARTICIPATION	0	0	2,002	2,002	201	201	4,329	4,329
TOTAL AQUATIC OUTDOOR POOL DOLLARS			\$ -	\$ -			\$ -	\$ -
AQUATIC FIRST AID ASSISTANCE			n/a	n/a			4	4
AQUATIC RESCUES			n/a	n/a			0	0
GOLF, CONCESSIONS								
NICKELL GOLF								
Nickell Golf Tournament	0	0	0	0	0	0	0	0
Nickell Total Dollar Amount	26	26	\$ 28,066	\$ 28,066	31	31	\$ 61,196	\$ 61,196
Nickell Pass Rounds	26	26	1,096	1,096	31	31	2,063	2,063
Nickell Weekday Green Fee Rounds	17	17	526	526	21	21	1,245	1,245
Nickell Weekend Green Fee Rounds	9	9	306	306	10	10	537	537
Nickell Total Rounds	26	26	1,928	1,928	31	31	3,845	3,845
Nickell Golf Lessons	6	6	36	36	0	0	0	0
Nickell Driving Range	11	11	189	189	31	31	632	632
Nickell Carts 9 Hole	26	26	262	262	31	31	640	640

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Nickell Carts 18 Hole	26	26	417	417	31	31	1,096	1,096
TOTAL NICKELL GOLF			2,832	2,832			6,213	6,213
LAKE OF THE WOODS GOLF								
Lake of the Woods Tournament	0	0	0	0	0	0	0	0
LOW Total Dollar Amount	25.5	25.5	\$ 33,946	\$ 33,946	31	31	\$ 38,779	\$ 38,779
LOW Pass Rounds	25.5	25.5	848	848	31	31	657	657
LOW Weekday Green Fee Rounds	16.5	16.5	499	499	21	21	858	858
LOW Weekend Green Fee Rounds	9	9	472	472	10	10	441	441
LOW Total Rounds	25.5	25.5	1,819	1,819	31	31	1,956	1,956
LOW Carts 9 Hole	25.5	25.5	267	267	31	31	453	453
LOW Carts 18 Hole	25.5	25.5	637	637	31	31	814	814
TOTAL LAKE OF THE WOODS GOLF			2,723	2,723			3,223	3,223
TOTAL RAINBOW CONCESSIONS	7	7	\$2,461	\$2,461	18.5	18.5	\$6,320	\$6,320
TOTAL GOLF AND CONCESSIONS			5,555	5,555			9,436	9,436
GOLF SEASON PASS USE BY TYPE								
L.A. NICKELL								
Rd Played-Family Pass			542	542			743	743
Rd Played-Individual Pass			251	251			434	434
Rd Played-Junior Pass			2	2			6	6
Rd Played-Senior Pass			227	227			750	750
Rd Played-Sr Family Pass			74	74			130	130
TOTAL			1,096	1,096			2,063	2,063
LAKE OF THE WOODS								
Rd Played-Family Pass			174	174			151	151
Rd Played-Individual Pass			195	195			135	135
Rd Played-Junior Pass			-	-			8	8
Rd Played-Senior Pass			416	416			285	285
Rd Played-Sr Family Pass			63	63			78	78
TOTAL			848	848			657	657
SENIOR/PAQUIN/LIFE ENRICHMENT PROGRAMS								
SENIOR PROGRAMS								
Social Events	133	133	1,103	1,103	101	101	869	869
Crafts & Classes	18	18	161	161	87	87	1,165	1,165
Music & Bands	11	11	292	292	11	11	368	368
Oak Tours Trips / Social	23	23	864	864	23	23	715	715
TOTAL SENIOR PROGRAMS	185	185	2,420	2,420	222	222	3,117	3,117
October was the first full month with all Osher classes in a semester. Good weather and good attendance.								
ADAPTED COMMUNITY RECREATION								
Crafts / Ceramics	43	43	447	447	49	49	748	748

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	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Social Activities	88	88	1,527	1,527	22	22	265	265
Walking Trips	0	0	0	0	3	3	9	9
Educational	110	110	1,161	1,161	106	106	1,120	1,120
TOTAL ADAPTED COMMUNITY RECREATION	241	241	3,135	3,135	180	180	2,142	2,142

Adapted Recreation worked with Columbia Police Department on the first Public Safety Event. It went very well. About 60 people joined in Paquin Park to meet and greet Columbia Police Department, Columbia Fire Department and other public safety officials. The trip to the steam engine in Jefferson City was popular. Ceramics is starting to pick back up. The drop in social is due to the daily coffee chat program ending.

LIFE ENRICHMENT								
Life Enrichment Educational Classes	134	134	1,334	1,334	130	130	1,863	1,863
Life Enrichment Special Programs / Events	27	27	1,501	1,501	20	20	1,607	1,607
TOTAL LIFE ENRICHMENT	161	161	2,835	2,835	150	150	3,470	3,470

Aikido class has doubled in size since last year. Tae Kwon Do and Ju-Jitsu enrollments have been on the rise lately. Rock Quarry and Riechmann rentals are up from this time last year.

PRESCHOOL, TEEN, FAMILY AND EVENTS								
Preschool / Intergenerational	3	3	130	130	2	2	75	75
Teen / Family	0	0	0	0	0	0	0	0
Special Events	1	1	1,000	1,000	4	4	0	0
Classes	9	9	42	42	1	1	4	4
TOTAL PRESCHOOL, TEEN, FAMILY AND EVENTS	13	13	1,172	1,172	7	7	79	79

Walk a Hound was very well attended this month. The special event numbers are down due to the Family Fun Fest series beginning in April and ending in September this year. Last year it began in May and ended in September. Preschool programs are picking up in numbers.

TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT								
	600	600	9,562	9,562	559	559	8,808	8,808

ADAPTIVE RECREATION								
Adapted Sports	8	8	338	338	8	8	285	285
Adapted Recreation	3	3	204	204	2	2	176	176
TOTAL ADAPTIVE	11	11	542	542	10	10	461	461

The volleyball team displayed great team work and support for each other during the Area Tournament. The team received Gold and will advance to the State Games in Joplin. The large homecoming crowd gave an enthusiastic welcome to the athletes marching in parade. The Halloween dance was packed with a costume clad crowd of 118 along with 43 staff and volunteers. Alpha Chi Omega members had the difficult task of judging the costume contest. The 8th grade class from Heritage Academy provided refreshments and decorations.

CARE	Number	Previous Year Hours for Month	Previous YTD Hours	Current Hours for Month	Current YTD
Paid Trainee Hours					
Boone County Family Resources (BCFR)		41.5	41.5	186.50	186.50
MO Option		708.5	708.5	1,254.00	1,254.00
Summer		0	0	-	-
Other		0	0	8.00	8.00
Total Trainee Hours		750	750	1,448.50	1,448.50
Paid C.A.R.E. Staff Hours					

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Gallery Coordinator			28.5	28.5			12.50	12.50
Gallery Assistant			17.5	17.5			19.00	19.00
Office Manager			88.75	88.75			60.00	60.00
BCFR Employ Mentor			69	69			98.00	98.00
MO Option Employ Mentor			113.5	113.5			196.50	196.50
After School Supervisor/Job Coach			n/a	n/a			-	-
Job Developer			n/a	n/a			-	-
Education Specialist			n/a	n/a			-	-
Total CARE Staff Hours			353.00	353.00			386.00	386.00
Unpaid Hours (Tutoring)								
Student Participants			n/a	n/a	3.00	3.00	15.00	15.00
Volunteers (Office of Service Learning)			n/a	n/a	6.00	6.00	55.50	55.50
Total Unpaid Hours					9.00	9.00	70.50	70.50
TOTAL CARE HOURS			1,103.00	1,103.00	9.00	9.00	1,905.00	1,905.00
Other								
Applications (number) (mo-opt)			n/a	n/a	23	23	n/a	n/a
Applications (number) (BCFR)					6	6	n/a	n/a
Applications (number) (summer)			n/a	n/a	0	0	n/a	n/a
Jobsite Agreements								
New Employers			n/a	n/a	0	0	n/a	n/a
Returning Employers			n/a	n/a	29	29	n/a	n/a
ex: Options hours have increased								
ex: Tutoring hours have gone up a lot								
ACTIVITY & RECREATION CENTER								
Visits								
Members/Daily Admissions			24,636	24,636			22,279	22,279
Special Admission/Coupons			11	11			11	11
TOTAL VISITS			24,647	24,647			22,290	22,290
Members								
Adult Annual			11	11			7	7
Adult Monthly			66	66			55	55
Adult Multi Pass			42	42			31	31
Family Annual			54	54			34	34
Family Monthly			419	419			403	403
Sr. Annual			15	15			22	22
Sr. Annual Monthly			19	19			16	16
Sr. Couple			48	48			50	50
Sr. Couple Monthly			32	32			30	30
Sr. Multi Pass			23	23			26	26
Youth Annual			2	2			2	2
Youth Monthly			3	3			1	1
Youth Multi Pass			8	8			4	4
30-day Youth			16	16			13	13
30-day Adult			162	162			171	171
30-day Family			294	294			258	258
30-day Senior			18	18			34	34

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30-day Senior Couple			34	34			32	32
Total Members			1,266	1,266			1,189	1,189
Memberships			555	555			622	622
Room Rentals								
Patron Rentals			30	30			24	24
Parks & Recreation Use			23	23			50	50
City Department Use			4	4			4	4
Facility Lock-in			0	0			1	1
Total Room Rentals			57	57			79	79
Fitness								
Drop-In Exercise Classes	n/a	n/a	n/a	n/a	134	134	1,847	1,847
Registration Classes	n/a	n/a	n/a	n/a	32	32	172	172
Specialty Classes	n/a	n/a	n/a	n/a	100	100	573	573
Personal Training Sessions Sold	n/a	n/a	n/a	n/a	0	0	138	138
Personal Training Sales	n/a	n/a	n/a	n/a	0	0	\$ 4,530	\$ 4,530
Total Fitness	0	0	0	0	266	266	2,730	2,730
Facility Day Care			n/a	n/a			332	332
GENERAL RECREATION CLASSES								
Day Camp	0	0	0	0	0		0	0
Basketball Camp	0	0	0	0	0	0	0	0
Outdoor Instruction	0	0	0	0	1	1	425	425
Home School P.E.	5	5	140	140	4	4	112	112
Recreation Classes	1	1	65	65	0	0	0	0
Bus/Van Reservations	23	23	23	23	22	22	22	22
TOTAL GENERAL RECREATION CLASSES	29	29	228	228	27	27	559	559
WEBTRAC - On-Line Program Registration								
Total Web Users	n/a	n/a	37	37	n/a	n/a	141	141
One-Time Users	n/a	n/a	18	18	n/a	n/a	18	18
Repeat Users	n/a	n/a	19	19	n/a	n/a	123	123
# of Sessions	n/a	n/a	344	344	n/a	n/a	316	316
Total Completed Transactions	n/a	n/a	49	49	n/a	n/a	33	33
Total \$ Registrations	n/a	n/a	\$3,364.40	\$ 3,364.40	n/a	n/a	\$3,007.40	\$3,007.40
Total % of on-line \$ registrations	n/a	n/a	49.00%	49.00%	n/a	n/a	17.34%	17.34%
Total WebTrac Registrations								
Sessions between 12:00am-6:00am:	10							
Sessions between 6:00am-12:00pm:	112							
Sessions between 12:00pm-6:00pm:	140							
Sessions between 6:00pm-12:00am:	54							

COLUMBIA PARKS & RECREATION DEPARTMENT
Park Services Division
Monthly Report
October 2010

I. ADMINISTRATION

- a. Interested Parties Meetings
 - i. Twin Lakes Recreation Area Improvements - Held public planning meeting on October 14 at the Twin Lakes Shelter.
 - ii. Capen Park Improvements - Held public planning meeting on October 19 at the Capen Park parking lot.
 - iii. Clyde Wilson Park Improvements - Held public planning meeting on October 26 at the Hillel Building.
- b. Indian Hills Park - Stockman Construction began construction of the cul-de-sac (70% completed).
- c. American Legion Park
 - i. Richardson Excavation completed the detail grading on the ball fields.
 - ii. Anchor Fence completed the installation of the fence posts.
- d. Rock Quarry Park - Hathman Masonry began construction of the brick park entrance sign (90% completed).
- e. Hinkson Creek Trail - Grindstone to Stephens - J. C. Industries completed construction of 85% of the concrete trail in non-contiguous sections.
- f. ARC - Adair Construction completed three phases of parking lot repair and conversion from asphalt to concrete (about 20% of total parking lot).
- g. Douglass Park In-Holding Lot - 413 N. 5th Street
 - i. Acquired .23 acre lot (September 2010).
 - ii. C.L. Richardson Company completed demolition of the house.
- h. Maplewood Barn - Conducted web survey September 1-27.
- i. Philips Park - Water and Light installed wind-solar light (September 2010).

II. MAINTENANCE

- a. Facilities and Grounds
 - i. Performed park clean up and sanitation.
 - ii. Cleaned/checked restrooms on a regular basis.
 - iii. Performed playground repairs, re-mulch and inspections.
 - iv. Performed maintenance on ball field lighting and scoreboard systems.
 - v. Performed general park maintenance on miscellaneous items.
 - vi. Performed aquatic repairs and inspections.
 - vii. Refurbished park signs and park trash barrels.
 - viii. Performed HVAC repairs and inspections.
 - ix. Removed graffiti and repaired vandalism.
 - x. Recycling program - Emptied containers weekly. (32 hrs.)
 - xi. Dog Parks - Refilled bags/cleaned/checked sites twice a week.
 - xii. Gans Creek Recreation Area - Checked 3 houses and installed 12' gate at new hunting lot.

- xiii. Douglass Park - Shut down and winterized sprayground; prepped house for demolition.
 - xiv. Stephens Lake Park - Shut down and winterized sprayground; added concrete walkway to connect beach and restroom.
 - xv. Flat Branch Park - Shut down and winterized sprayground, repaired handrail, and removed graffiti.
 - xvi. Albert-Oakland Park - Power-washed, replaced caulk, and patched concrete; striped Shelter #1 parking lot.
 - xvii. Cosmo Park - Added playground mulch to both playgrounds, power-washed and repaired windscreens at tennis courts.
 - xviii. LOW - Added 1,000 gallon holding tank, concrete pad, and fencing for chlorinated backwash water to be hauled to sanitary sewer.
 - xix. Hickman Pool - Performed regular inspections, resolved west door entry issue, and added shower hooks.
 - xx. Worley St. Park - Added playground mulch.
 - xxi. Riechmann Pavilion - Repaired doors and HVAC.
 - xxii. Rock Quarry Park - Added playground mulch.
 - xxiii. Maplewood Home - Sealed exterior brick, installed additional downspout extensions, and repaired HVAC.
 - xxiv. Cosmo-Bethel Park - Repaired/replaced tennis court windscreens, added playground mulch, repaired water leak, and installed double check valve vault.
 - xxv. Indian Hills Park - Added playground mulch.
 - xxvi. Forum Nature Area - Replaced men's restroom door.
 - xxvii. Restrooms/Water Fountains - Shut down/winterized all but Riechmann and Gordon at Stephens Lake Park, Forum, Scott, Philips, and Cosmo.
 - xxviii. Again Street - Removed bridge at Pinewood Drive, improved ditch, added playground mulch, and replaced Redwood Dr. gate posts.
 - xxix. Antimi Sports Complex - Winterized concession stand.
 - xxx. RSC - Winterized concession stand, repaired batting cages.
 - xxxi. Armory - Repaired scoreboard, gym doors, and lights.
 - xxxii. Woodridge Park - Repaired drainage by basketball courts.
 - xxxiii. Fairview Park - Power-washed tennis courts.
 - xxxiv. PMC - Repaired greenhouse water pressure, repaired fleet lot lighting, and striped rear parking lot.
 - xxxv. MKT Trail - Repaired Bridge #8.
 - xxxvi. American Legion Park - Installed new water line and backflow.
 - xxxvii. Festivals - Set up for Roots and Blues and Tiger Night of Fun.
 - xxxviii. Facilities - Assisted with CORE energy audit.
- b. ARC Maintenance
- i. Performed general repair of building fixtures. (87 hrs.)
 - ii. Performed preventive maintenance and repairs; filled chemicals in aquatics. (29 hrs.)
 - iii. Performed outdoor maintenance; power-washed front entrance. (34 hrs.)

- iv. Washed pool screens, back-flushed leisure pool and lubed pump motors. (7 hrs.)
- v. Removed and dusted supply and return vents. (3 hrs.)
- vi. Dusted light fixtures. (6 hrs.)
- vii. Changed light bulbs, ballasts and ceiling tile around building. (32 hrs.)
- viii. Repaired cardio and various fitness equipment. (34 hrs.)
- ix. Washed walls with stain and mark remover. (7 hrs.)
- x. Monitored HVAC computer. (4 hrs.)
- xi. Monitored RTU 1, 2, and 3 on roof. (2 hrs.)
- xii. Replaced RTU 1,2,3 and ERV air filters and performed preventive maintenance. (8 hrs.)
- xiii. Installed parking lot sign. (6 hrs.)
- xiv. Repaired pool wheel chair. (3 hrs.)
- xv. Assisted Water and Light staff with ARC energy audit. (15 hrs.)
- xvi. Replaced downstairs FTU air filters. (5 hrs.)
- xvii. Replaced Tornado floor scrubber batteries. (3 hrs.)
- xviii. Repaired floor tile in locker rooms. (8 hrs.)
- xix. Refinished wooden shower seats in family locker room. (27 hrs.)
- xx. Replaced leaking therapy pool sand filter fittings. (10 hrs.)

III. FLEET OPERATIONS

a.	1	vehicle serviced and 15 vehicles repaired.
b.	3	pieces of equipment serviced and 12 pieces of equipment repaired.
c.	9	service calls performed.
d.	14	tires repaired.
e.	21	pieces of small power equipment repaired/serviced.
f.	4	times - vehicles checked for trips.
g.	4	freight shipments unloaded.
h.	11	mowers repaired.
i.	7	mowers serviced, 100-hrs. interval.
j.	30	mowers serviced weekly
k.	135	blades sharpened. (11 hrs.)
l.	4	times - checked/fueled PMC carts
m.	10	golf carts repaired

n. Other Services Performed:

- i. Arranged for warranty repair of #3192 athletic field painter.
- ii. Provided cart for Roots and Blues event.
- iii. Transported beverage cart from LOW to LAN and back for tournament use.
- iv. Fabricated fuel tank skid for tractor #1567.
- v. Repaired shop welder.
- vi. Serviced shop air compressor.
- vii. Installed new pressure washer on truck 3182.

IV. GOLF AND SPORTS TURF MANAGEMENT

a. Lake of the Woods Golf Course

- i. Fertilized all greens with 13-2-13 fertilizer, applying 1 lb. of nitrogen per 1,000 sq.ft. (3 hrs.)
- ii. Completed maintenance on #3117 including deck wheel repair and oil, lube and filter. (4 hrs.)
- iii. Repaired roller scraper and installed a new tire on #3137. (3 hrs.)
- iv. Repaired broken reel bracket chain on #3096. (1 hr.)
- v. Replaced bedknives and backlapped #3133. (2 hrs.)
- vi. Replaced blown plug and battery on #3085. (2 hrs.)
- vii. Completed daily course setup, including cup setting and trash removal. (60 hrs.)
- viii. Completed bunker maintenance. (32 hrs.)
- ix. Completed the tee construction, sodding and irrigation installation on new tee boxes on holes #13, 14 and 15. (180 hrs.)
- x. Constructed a new practice tee and completed the seeding/strawing for spring grow in. (30 hrs.)
- xi. Continued to work on leaf mulching and removal. (70 hrs.)
- xii. Aerified all cool season tees and overseeded them with Kentucky bluegrass. (24 hrs.)
- xiii. Overseeded all green banks with Kentucky bluegrass. (10 hrs.)
- xiv. Shaped #11 championship tee and prepared for seeding. (20 hrs.)
- xv. Completed tree trimming on holes #14 and tree debris cleanup on entire course. (35 hrs.)
- xvi. Mowed all greens. (40 hrs.)
- xvii. Mowed all tees. (34 hrs.)
- xviii. Mowed all fairways. (25 hrs.)
- xix. Mowed all roughs. (200 hrs.)
- xx. Completed all handmowing. (22 hrs.)

b. Sports Turf Management

- i. Mowed all fields at Rainbow, Antimi, Legion, Albert-Oakland and Atkins baseball/softball complexes. (80 hrs.)
- ii. Trimmed all common areas and completed weedeating at all baseball/softball complexes. (50 hrs.)
- iii. Completed field prep and setup, including chalking, trash removal, moving bases and painting foul lines. (140 hrs.)
- iv. Seeded all non-irrigated soccer fields and Legion fields with turf-type fescue seed. (12 hrs.)
- v. Seeded RSC, soccer fields 1-6 and football fields 5 & 6 with Kentucky bluegrass. (10 hrs.)
- vi. Completed the irrigation installation on soccer field #8. (80 hrs.)
- vii. Completed the irrigation installation on the east field at American Legion and installed infield spray heads on the west field. (150 hrs.)
- viii. Assisted with irrigation installation on tees #13, 14, and 15 at Lake of the Woods Golf Course. (40 hrs.)

- ix. Fixed leaking heads at Lake of the Woods, L.A. Nickell, RSC and the ARC. (15 hrs.)
 - x. Completed lip removal and sodding on all fields at Antimi Sports Complex and Rainbow Softball Center. (80 hrs.)
 - xi. Painted all soccer fields for fall league play. (32 hrs.)
 - xii. Mowed all soccer and football fields in Cosmo Park. (100 hrs.)
 - xiii. Completed dragging and spraying of all Rainbow warning tracks. (8 hrs.)
- c. L.A. Nickell Golf Course
- i. Mowed all greens. (37 hrs.)
 - ii. Mowed all fairways. (20 hrs.)
 - iii. Mowed all roughs. (101 hrs.)
 - iv. Mowed all tees. (14 hrs.)
 - v. Completed all pushmowing and weedeating. (20rs.)
 - vi. Completed daily course setup and maintenance, including setting tee complexes, trash removal, and bathroom cleanup. (50 hrs.)
 - vii. Removed tree on #1 and completed all tree trimming. (110 hrs.)
 - viii. Hauled in soil and shaped new tee on #4 & #7. (23 hrs.)
 - ix. Completed brush-hogging in all natural areas. (32 hrs.)
 - x. Repaired PTO shaft on brush hog. (1 hr.)
 - xi. Greased and completed maintenance on all mowers. (2 hrs.)
 - xii. Overseeded roughs. (10 hrs.)
 - xiii. Cleaned and organized pesticide shed. (6 hrs.)
 - xiv. Applied Daconil Ultrex to all greens for broad disease control. (3 hrs.)
 - xv. Continued to work on leaf removal. (60 hrs.)

V. CONSTRUCTION

- a. Stephens Lake Park Amphitheater
- i. Installed 70 cu. yds. of concrete walkway and service drive leading to west side parking lot. Installed 12" drain pipe and grate along trail north of main service drive in order to divert hillside water.
 - ii. Cleaned railings and posts in preparation for recoating by contractor.
 - iii. Stained and sealed last section of walkway and loading dock landing.
 - iv. Set 2 steel benches and trash receptacles along main entryway.
 - v. Grouted large boulders at orchestra pit area.
 - vi. Set electrical box lid and grouted perimeter.
- b. Philips Park
- i. Installed concrete apron around perimeter of new restroom building.
 - ii. Removed existing concrete dam spillway ramps/walls and replaced with an ADA accessible ramp and dam wall.
 - iii. Installed concrete extensions at 3 gate access points.
 - iv. Extended concrete boat trailer backup drive by 20'.
 - v. Placed decorative rock at electrical transformer and meter base.
 - vi. Installed a Memorial/Heritage bench.

- c. Lange Park
 - i. Formed, set steel and installed 4 concrete footings, columns and a 30'x 30' shelter slab.
 - ii. Set steel I-beams, pre-manufactured trusses and installed roof decking materials.
 - iii. Installed all mechanical truss fasteners.
- d. American Legion Park
 - i. Trenched and installed conduit and pull boxes for future electrical service to ballfield lighting, scoreboards and dugouts.
 - ii. Installed low voltage irrigation wires.
- e. Other Park Projects
 - i. Gans Creek Recreation Area – Fabricated and installed steel bat gate at Elbow Cave.
 - ii. Indian Hills Park – Placed fiber mulch at new west side play area.
 - iii. Bear Creek Trail – Installed a Memorial/Heritage bench.
 - iv. Kiwanis Park – Installed a Memorial/Heritage bench.
 - v. Valleyview Park – Installed a Memorial/Heritage bench.

VI. NATURAL RESOURCES

- a. Horticulture
 - i. Planting and Construction
 - 1. Cascades Park - Seeded 5,849 sq. ft. (76 hrs.)
 - 2. Smiley Lane Park - Planted 2 trees at rain garden. 16 hrs.)
 - 3. Cosmo-Bethel Park - Started refurbishing (draining, digging, adding pipes, and rock) rain garden. (160 hrs.)
 - 4. Twin Lake Rec Area
 - a. Reseeded with clover - 139,392 square feet. (8 hrs.)
 - b. Planted replacement shrub at Xeriscape. (1 hr.)
 - 5. Philips Park
 - a. Cleaned up debris and silt fencing in preparation for mowing. (32 hrs.)
 - b. Seeded area around shelter – 5,740 square feet. (24 hrs.)
 - 6. Stephens Waterfall
 - a. Continued adding perennials: 3 buttonbush, 50 Blue Flag Iris, 7 Soft rush, 37 Rudbeckia subtomentosa, 33 Cordgrass, 15 Rattlesnake master, 7 Echinacea pallida, 9 Little Bluestem. (16 hrs.)
 - b. Continued removing invasive plants. (32 hrs.)
 - 7. Stephens Amphitheater
 - a. Harrowed, reseeded and strawed the hillside – 35,239 square feet. (20 hrs.)
 - b. Spread soil and seeded new areas - 9,350 square feet. (48 hrs.)
 - c. Planted 64 Ratibida and 40 Missouri primrose on hillside. (8 hrs.)

8. Paquin Park - Planted new landscaping at sign bed: 1 Hydrangea quercifolia, 5 Heuchera 'Plum Pudding', 5 Astillbe 'Vision in Red'. (8 hrs.)
 9. ARC - Planted new landscaping at patio: 7 Lagerstromeia 'Red Rocket', 10 Berberis 'Concord', 13 Siberian Iris, 26 Autumn Joy Sedum, 60 Prairie dropseed, 21 Echinacea pallida. (16 hrs.)
- ii. Maintenance
1. Continued watering annuals. (32 hrs.)
 2. Continued weeding and maintenance of annual beds. (8 hrs.)
 3. Continued landscape maintenance. (32 hrs.)
 4. Started watering new plantings due to low precipitation. (36 hrs.)
 5. ARC - Continued mulching. (112 hrs.)
 6. Continued mowing schedule of landscape turf areas. (56 hrs.)
 7. Continued herbicide schedule. (24 hrs.)
 8. Cosmo-Bethel Park - Removed invasive aquatic plants at rain garden. (16 hrs.)
 9. Started removing annuals for the year. (48 hrs.)
 10. Cosmo Park - Cleaned up soccer concession landscape bed. (16 hrs.)
 11. Started prepping greenhouse for plants. (16 hrs.)
 12. Started bringing plants into the greenhouse for repotting and cuttings for next year. (32 hrs.)
 13. Prepped for leaf removals. (8 hrs.)
 14. Performed general bed clean up. (32 hrs.)
- iii. Mow Crew – October payroll report: 865 hrs.
- iv. Special Events
1. CARP Event at Smiley Lane Park – Planted 42 shrubs, 126 perennials and 171 grasses and sedges at the rain garden. (14 volunteers - 31.5 volunteer hrs.)
 2. Horticulturist and Americorps Intern presented to 55 K-5th graders from Derby Ridge Elementary School on stormwater and rain gardens. (6 hrs.)
- b. Forestry
- i. Planting and Watering - Planted at Cascades: 6 bald cypress and 1 tulip poplar. (24 hrs.)
 - ii. Park Maintenance
 1. Cosmo Park
 - a. Removed 3 trees (2 dead and 1 hazard). (58 hrs.)
 - b. Ground stumps. (10 hrs.)
 - c. Pruned/trimmed trees. (13 hrs.)
 2. Rockbridge - Removed downed limbs. (12 hrs.)
 3. Worley St. Park - Cleaned up fence line. (12 hrs.)
 4. Forum Nature Area - Americorp invasive pear removal project. (67 hrs.)
 5. 3M Urban Restoration Project - Mowed area. (4 hrs.)

6. Cosmo-Bethel Park
 - a. Pruned, sprayed, and trimmed trees. (56 hrs.)
 - b. Removed 3 trees.
 - c. Ground stumps. (27 hrs.)
 - d. Assisted Horticulture staff with rain garden. (14 hrs.)
 7. LOW - Removed dead tree. (24 hrs.)
 8. Stephens Lake Park
 - a. Pruned and trimmed trees. (72 hrs.)
 - b. Ground stumps. (12 hrs.)
 - c. Removed 1 dead tree. (24 hrs.)
 9. Again St. Park
 - a. Cleared ditch, pruned, sprayed, and removed 4 dead trees. (111 hrs.)
 - b. Ground stumps. (6 hrs.)
 10. Twin Lakes Recreation Area - Cleaned up Memorial/Heritage tree and shrub bed. (8 hrs.)
 11. Philips Park - Mowed dam. (8 hrs.)
- iii. Trail Maintenance
 1. MKT Trail - Mowed at Forum, cleared brush at Scott Blvd., and blew off trail. (38 hrs.)
 2. Cosmo-Bethel Park - Installed two new culverts and re-rocked. (40 hrs.)
 3. Hinkson Creek Trail/Capen - Spread soil, seeded and pruned trees. (58 hrs.)
 4. Kiwanis Park Trail - Removed 3 dead trees. (12 hrs.)
 5. Bear Creek Trail - Mowed. (8 hrs.)
 6. Smithton Trail - Sprayed. (2 hrs.)
 - iv. Downtown - Filled Broadway grates and pruned trees. (44 hrs.)

VII. PARK RANGER

- a. Meetings
 - i. Human Resources in City Hall.
 - ii. Supervisory at Parks Management Center.
 - iii. Supervisory at Armory.
- b. Training
 - i. Columbia Police Training Center/Taser/PPCT.
 - ii. Green Valley Range/Firearms.
- c. Accident
- d. Criminal/Incident Investigations
 - i. Responded to Again Street Park.
 1. Assault/report.
 2. Recovered property/returned to owner.
 - ii. Responded to Albert-Oakland Park.
 1. Shots fired/unfounded.

- iii. Responded to ARC.
 - 1. Disturbance/unfounded.
- iv. Responded to Armory.
 - 1. Abandoned child/unfounded.
- v. Responded to Capen Park.
 - 1. Check subjects/no report.
- vi. Responded to Cosmo Park.
 - 1. Shots fired/unfounded.
 - 2. (3) 911 check/false.
 - 3. Disturbance on soccer field #14/no report.
 - 4. Runaway juvenile/report.
 - 5. Assist Fire/no report.
 - 6. Drugs (see F-12-c & 14-a).
 - 7. Check subject/no report.
- vii. Responded to Douglass Park.
 - 1. Drugs/unfounded.
 - 2. Assault/report.
- viii. Responded to Flat Branch Park.
 - 1. Check subject/no report.
 - 2. Recovered property/turned into evidence.
- ix. Responded to Indian Hills Park.
 - 1. Larceny/report.
- x. Responded to MKT Trail.
 - 1. Dead raccoon on trail/removed.
 - 2. Check subjects/no report.
 - 3. Injured deer/gone on arrival.
- xi. Took larceny report from Parks Management Center.
- xii. Responded to Paquin Park.
 - 1. Check subject/no report.
- xiii. Responded to Stephens Lake Park.
 - 1. Check subject (see F-14-b).
- xiv. Responded to Valleyview Park.
 - 1. Vandalism to shelter/no report.
- e. Special Assignments
- f. Violations
 - i. Animal Complaints (16)
 - 1. (2) Warnings for dog off leash in Albert-Oakland Park.
 - 2. (4) Warnings for dog off leash in Cosmo Park.
 - 3. (1) Warning for dogs off leash in Lions-Stephens Park.
 - 4. (2) Warnings for dogs off leash in Indian Hills Park.
 - 5. (1) Warning for dog off leash in Nifong Park.
 - 6. (3) Warnings for dogs off leash in Philips Park.
 - 7. (3) Warnings for dogs off leash in Stephens Lake Park.
 - ii. Beach/Pools (3)

1. (3) Warnings when beach was closed for season in Stephens Lake Park.
- iii. Camping/Sleeping (4)
 1. (3) Warnings in Cosmo Park.
 2. (1) Warning in Stephens Lake Park.
- iv. Climbing (16)
 1. (16) Warnings for Cosmo Park.
- v. Disfigure/Removal
- vi. Fireworks/Airplanes (1)
 1. (1) Warning for airplane in Cosmo Park.
- vii. Helmets (25)
 1. (25) Warnings in Skate Park in Cosmo Park.
- viii. Hunting/Fishing
- ix. Intoxication (5)
 1. (3) Warnings in Flat Branch Park.
 2. (2) Warnings in Stephens Lake Park.
- x. Littering/Dumping
- xi. Metal Detectors
- xii. Other Park Violations (30)
 1. (1) Warning for practicing on fields in Atkins Park.
 2. (2) Warnings for golfing in Cosmo Park.
 3. (2) Citations for marijuana in Cosmo Park.
 4. (4) Warnings for bike in Skate Park in Cosmo Park.
 5. (3) Warnings for grill in grass in Cosmo Park.
 6. (6) Warnings for driving wrong direction in Cosmo Park.
 7. (11) Warnings for pickup game on soccer fields in Cosmo Park.
 8. (1) Warning for golfing in Parkade Park.
- xiii. Parking (65)
 1. (2) Warnings in Albert-Oakland Park.
 2. (50) Warnings in Cosmo Park.
 3. (10) Citations in Cosmo Park; (2) Towed from Cosmo Park for blocking roadway.
 4. (3) Warnings in Stephens Lake Park.
- xiv. Trespassing (9)
 1. (8) Warnings issued for Cosmo Park for one year for smoking marijuana.
 2. (1) Warning issued for one year for threatening patrons in Stephens Lake Park.
- xv. Vehicles off roadway (1)
 1. (1) Warning in Albert-Oakland Park.
- xvi. Vending/Advertising
 1. (1) Vending without a permit.
- xvii. Warrant

Park Ranger responded to 32% of requests for police response to park locations.

WEEKS	1st Week	2nd Week	3rd Week	4th Week	5th Week	6th Week	TOTAL
TOTAL MILES DRIVEN	52	144	289	322	334	66	1207
<i>Hours</i>							
PATROL	10.5	25	40.5	38.5	50.5	0	165
FOOT PATROL	3	4	6	9	6	0	28
BIKE PATROL	0	0	0	0	0	0	0
CRIMINAL INVEST	0	1	4	1	2	0	8
INCIDENT INVEST	1.5	1.5	3.5	1.5	0.5	0	8.5
OFFICE DUTY	0	1.5	1.5	1	3	0	7
LEAVE	8	20	4	0	0	0	32
SPECIAL ASSIGNMT	0	0	0	0	0	0	0
MEETINGS	0	1	1.5	2	0	0	4.5
TRAINING	0	0	0	10	0	0	10
TOTALS	23	54	61	63	62	0	263

VIOLATIONS	WARNINGS	ARRESTS
ANIMAL COMPLAINTS	16	0
BEACH/POOLS	3	0
CAMPING/SLEEPING	4	0
CLIMBING	16	0
DISFIGURE/REMOVAL	0	0
FIREWORKS/AIRPLANES	1	0
HELMETS	25	0
HUNTING/FISHING	0	0
INTOXICATION	5	0
LITTERING/DUMBING	0	0
METAL DETECTORS	0	0
OTHER PARK VIOLATION	30	2
PARKING	55	10
TRESPASSING	9	0
VEHICLES OFF ROADWAY	1	0
VENDING/ADVERTISING	1	0
WARRANT	0	0
TOTALS	166	12

SERVICES	TOTALS
ASSIST OTH ACY	0
BROCHURES / MAPS	2
BUILDING CHECKS	298
FIRST AID	0
LOCATE MSNG PSN	0
MAINTENANCE	10
MOTORISTS ASSIST	2
PARK INFO/DIRECTIONS	88
RECOVERED PROPERTY	3
WILDLIFE	2
TOTALS	405