

# Recreation Services Monthly Report

May 2010

PROGRAM TITLE	SESSIONS PRIOR YEAR		PARTICIPATION PRIOR YEAR		SESSIONS CURRENT YEAR		PARTICIPATION CURRENT YEAR	
	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>TOTAL RECREATION SERVICES</b>			76,464	482,348			80,879	477,668
<b>ADMINISTRATION</b>								
Modifications were made to the report starting with April 2010: 1) Added Totals for Financial Assistance to total up both YES and AFA scholarships. 2) Add columns to track "Sessions Prior Year" and "Sessions Current Year" to have a monthly and yearly comparison, this is still being update for FY09								
<b>YOUTH ENRICHMENT SCHOLARSHIPS (YES)</b>								
YES Applicants Approved			66	318			50	506
YES Applications Approved			27	120			18	166
YES Assistance Amount Given			\$ 5,878.75	\$ 31,514.00			\$ 4,363.50	\$ 49,687.60
<b>TOTAL APPLICANTS FOR SCHOLARSHIPS</b>			66	318			50	506
<b>ADULT FINANCIAL ASSISTANCE (AFA)</b>								
AFA Applicants Approved			23	109			17	132
AFA Applications Approved			23	109			17	130
AFA Assistance Amount Given			\$ 1,512.00	\$ 8,027.10			\$ 1,234.40	\$ 8,494.71
<b>TOTAL APPLICANTS FOR SCHOLARSHIPS</b>			23	109			17	132
<b>TOTAL FINANCIAL ASSISTANCE APPLICANTS APPROVED</b>			89	427			67	638
<b>TOTAL FINANCIAL ASSISTANCE APPLICATIONS APPROVED</b>			50	229			35	296
<b>TOTAL FINANCIAL ASSISTANCE GIVEN</b>			\$ 7,390.75	\$ 39,541.10			\$ 5,597.90	\$ 58,182.31
<b>DIVISION EVENT</b>								
Tiger Night of Fun			0	3,000			0	3,623
Theme Park Ticket Sales			91	119			72	134
<b>TOTAL DIVISION EVENTS</b>			91	3,119			72	3,757
<b>SPORTS PROGRAMMING</b>								
<b>YOUTH SPORTS</b>								
Diamond Council: Participants	123	0	3,198	3,198	254	254	6,604	6,604
Youth Basketball: Participants	0	0	0	8,740	0	456	0	9,120
Youth Football: Participants	0	0	0	1,320	0	53	0	2,756
Youth Soccer: Participants	154	0	3,696	11,016	111	343	2,664	8,232
Youth Lacrosse: Participants	0	0	0	0	5	5	340	340
Active Kids Club: Participants	15	0	365	2,839	16	118	320	2,420
Other Sports: Bike Safety	1	0	300	450	1	1	300	300
<b>TOTAL YOUTH SPORTS</b>	293	0	7,559	27,563	387	1,230	10,228	29,772
<b>WOMEN'S SPORTS</b>								
Women's Volleyball: Participants	0	0	0	0	0	24	0	288
Women's Softball: Participants	12	0	312	416	6	12	156	312
Women's Basketball: Participants	0	0	0	0	0	0	0	0
Women's Soccer: Participants	2	0	48	432	0	3	0	72

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Other Women's Sports	0	0	0	0	0	0	0	0
<b>TOTAL WOMEN'S SPORTS</b>	14	0	360	848	6	39	156	672
<b>MEN'S SPORTS</b>								
Men's Volleyball: Participants	0	0	0	0	0	0	0	0
Men's Softball: Participants	203		5,278	11,960	178	409	4,628	10,634
Men's Basketball: Participants	0	146	0	2,744	0	111	0	2,220
Men's Baseball: Participants	0	0	0	0	0	0	0	0
Other Men's Sports	0	0	0	0	0	0	0	0
<b>TOTAL MEN'S SPORTS</b>	203	146	5,278	14,704	178	520	4,628	12,854
<b>CO-REC SPORTS</b>								
Co-Rec Noon Club	8		48	131	0	0	0	0
Co-Rec Volleyball: Participants	16		192	3,987	16	286	192	3,432
Co-Rec Softball: Participants	198		5,148	10,816	114	256	3,094	6,786
Co-Rec Tennis: Participants	0	0	0	0	0	0	0	0
Co-Rec Kickball: Participants	0	75	0	1,950	0	33	0	858
Other Co-Rec Sports:	0	0	0	0	0	0	0	0
<b>TOTAL CO-REC SPORTS</b>	222	75	5,388	16,884	130	575	3,286	11,076
<b>FACILITY USAGE</b>								
Private Tournament Rentals			6	12				13
Fields Used:								
Antimi			18	22			26	42
Rainbow			16	23			7	7
Legion			1	14			0	2
Oakland			14	14			10	14
Atkins			6	8			4	9
Schools			0	0			0	0
Soccer			22	48			16	58
Gym			0	0			0	3
Total Number of Fields Used			77	129			63	135
<b>TOTAL SPORTS PROGRAMMING</b>	732	221	18,585	59,999	701	2,364	18,298	54,374
Additional uses not included in participation totals: Conference Room 7, Gymnasium 2. Volunteer hours 69.								
<b>COMMUNITY RECREATION / DOUGLASS</b>								
<b>COMMUNITY RECREATION PROGRAMS</b>								
Classes	74		1,089	9,309	73	735	1,030	8,459
After-School Program	63		1,388	9,446	57	498	924	5,663
Groups	51		961	3,376	52	341	1,245	4,794
Camps	0		0	0	0	0	0	0
Special Events	2		53	1,532	2	16	103	1,524
<b>TOTAL COMMUNITY RECREATION PROGRAMS *</b>	190	0	3,491	23,663	184	1,590	3,302	20,440
<b>DOUGLASS GYM PROGRAMS</b>								

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Classes	0		0	7,594	0	106	0	6,442
Special Events	0		0	404	0	2	0	372
<b>DOUGLASS PARK PROGRAMS</b>								
Sports	0	0	0	0	24	32	208	275
Special Events	0		0	360	0	2	0	403
<b>TOTAL DOUGLASS AREA *</b>	0		0	8,358			208	7,492
<b>TOTAL COMMUNITY RECREATION / DOUGLASS</b>	190		3,491	32,021			3,510	27,932
Meetings: Show-Me Your Recovery - 4; Frederick Douglass Coalition - 1; Douglass Athletic Association - 2; Blue Thunder Track Club Board Mtg - 1								
<b>AQUATICS</b>								
<b>COLUMBIA SWIM CLUB</b>			1,300	11,312			1,300	10,952
<b>HICKMAN POOL</b>								
Hickman Exercise			64	609			39	405
Hickman Instructional Swim			145	2,379			110	2,034
Hickman Private Rental			0	595			127	913
Hickman Special Groups			170	495			34	421
<b>TOTAL HICKMAN POOL</b>			379	4,078			310	3,773
<b>DOUGLASS AQUATIC CENTER</b>								
Douglass Recreational Swim			0	0			0	0
Douglass Day Care			0	0			0	0
Douglass Private Rental			0	0			0	0
Douglass Special Programs			0	0			0	0
Douglass Special Groups			0	0			0	0
<b>TOTAL DOUGLASS AQUATIC CTR</b>			0	0			0	0
<b>ALBERT-OAKLAND FAMILY AQUATIC CENTER</b>								
Albert-Oakland Recreational Swim			1,402	1,402			2,388	2,388
Albert-Oakland Day Care			0	0			0	0
Albert-Oakland Exercise			0	0			0	0
Albert-Oakland Private Rental			242	242			31	31
Albert-Oakland Special Programs			0	0			0	0
Albert-Oakland Instructional Swim			0	0			0	0
<b>TOTAL ALBERT-OAKLAND FAMILY AQUATIC CTR</b>			1,644	1,644			2,419	2,419
<b>LAKE OF THE WOODS POOL</b>								
Lake of the Woods Recreational Swim			0	0			0	0
Lake of the Woods Day Care			0	0			0	0
Lake of the Woods Exercise			0	0			0	0
Lake of the Woods Special Programs			0	0			0	0
Lake of the Woods Private Rental			0	0			0	0
<b>TOTAL LAKE OF THE WOODS</b>			0	0			0	0

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<b>PIRATES' LANDING</b>								
Pirates' Landing Recreational Swim			0	0			0	0
Pirates' Landing Day Care			0	0			0	0
Pirates' Landing Private Rental			0	0			0	0
Pirates' Landing Special Programs			0	0			0	0
<b>TOTAL PIRATES' LANDING</b>			0	0			0	0
<b>TOTAL ALBERT-OAKLAND CONCESSION</b>			\$2,826.70	\$2,826.70			\$2,192.85	\$2,192.85
<b>TOTAL DOUGLASS CONCESSIONS</b>			\$0.00	\$0.00			\$0.00	\$0.00
<b>TOTAL LOW CONCESSIONS</b>			\$0.00	\$0.00			\$0.00	\$0.00
<b>TOTAL PIRATES' LANDING CONCESSIONS</b>			\$0.00	\$0.00			\$0.00	\$0.00
<b>TOTAL AQUATICS</b>			3,323	17,034			4,029	17,144
Summer preparation in full swing. Week of May 23 was aquatic staff orientation week. AOFAC was opened on May 29 and was busy all Memorial Day weekend. There were 3 Family and 1 Youth Aquatic Season Passes sold.								
<b>GOLF, CONCESSIONS</b>								
<b>NICKELL GOLF</b>								
Nickell Golf Tournament	1		78	78			64	64
Nickell Total Dollar Amount	27		\$ 89,639	\$ 287,381			\$ 76,520	\$ 242,428
Nickell Pass Rounds	27		1,917	9,096			1,424	6,009
Nickell Weekday Green Fee Rounds	16.5		1,386	4,221			1,193	4,063
Nickell Weekend Green Fee Rounds	10.5		988	2,605			600	1,698
Nickell Total Rounds	27		4,291	15,922			3,217	11,770
Nickell Golf Lessons	8		88	141			30	82
Nickell Driving Range	20		868	2,052			709	1,522
Nickell Carts 9 Hole	27		772	2,463			713	2,283
Nickell Carts 18 Hole	27		1,222	3,361			924	2,622
<b>TOTAL NICKELL GOLF</b>			7,319	24,017			5,657	18,343
<b>LAKE OF THE WOODS GOLF</b>								
Lake of the Woods Tournament	0		0	0			0	0
LOW Total Dollar Amount	27		\$ 84,819	\$ 314,537			\$ 69,639	\$ 294,061
LOW Pass Rounds	27		1,656	8,106			1,325	5,700
LOW Weekday Green Fee Rounds	16.5		1,280	3,954			1,083	3,641
LOW Weekend Green Fee Rounds	10.5		887	2,324			638	1,924
LOW Total Rounds	27		3,823	14,384			3,046	11,265
LOW Carts 9 Hole	27		675	2,125			470	1,859
LOW Carts 18 Hole	27		1,291	3,610			1,017	3,148
<b>TOTAL LAKE OF THE WOODS GOLF</b>			5,789	20,119			4,533	16,272

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<b>TOTAL RAINBOW CONCESSIONS</b>	15		\$15,965	\$27,518			\$11,685	\$23,370
<b>TOTAL GOLF AND CONCESSIONS</b>			13,108	44,136			10,190	34,615
<b>GOLF SEASON PASS USE BY TYPE</b>								
<b>L.A. NICKELL</b>								
Rd Played-Family Pass			910	3,038			586	2,442
Rd Played-Individual Pass			402	1,238			383	1,526
Rd Played-Junior Pass			10	296			32	76
Rd Played-Senior Pass			452	1,223			310	1,493
Rd Played-Sr Family Pass			143	355			113	472
<b>TOTAL</b>			<b>1,917</b>	<b>6,150</b>			<b>1,424</b>	<b>6,009</b>
<b>LAKE OF THE WOODS</b>								
Rd Played-Family Pass			430	1,375			278	1,062
Rd Played-Individual Pass			404	1,198			338	1,380
Rd Played-Junior Pass			3	297			7	67
Rd Played-Senior Pass			675	2,250			614	2,738
Rd Played-Sr Family Pass			144	376			88	453
<b>TOTAL</b>			<b>1,656</b>	<b>5,496</b>			<b>1,325</b>	<b>5,700</b>
A wet May, range closed 11 straight days at Nickell. Cart paths only most of the month.								
<b>SENIOR/PAQUIN/LIFE ENRICHMENT PROGRAMS</b>								
<b>SENIOR PROGRAMS</b>								
Social Events	122		1,120	7,404	116	978	777	7,416
Crafts & Classes	10		88	418	11	96	92	924
Music & Bands	11		371	2,709	11	86	323	2,626
Oak Tours Trips / Social	23		585	6,302	27	183	846	5,139
<b>TOTAL OAK</b>	<b>166</b>	<b>0</b>	<b>2,164</b>	<b>16,833</b>	<b>165</b>	<b>1,343</b>	<b>2,038</b>	<b>16,105</b>
Osher Lifelong Learning furniture and computer equipment moving in. Opportunity to turn pool room into computer lab with 17 computers. Weather and illness continue to affect attendance. Scheduling changes to accommodate new uses of the rooms on track. City volunteer appreciation event well attended. Very happy with new Nordic Walking instructor. Still looking to replace Zumba instructor.								
<b>ADAPTED COMMUNITY RECREATION</b>								
Crafts / Ceramics	25		421	3,566	42	357	615	5,274
Social Activities	139		1,927	14,790	79	646	1,388	11,817
Walking Trips	3		15	57	1	3	5	15
Educational	73		1,196	8,798	105	704	1,492	8,796
<b>TOTAL ADAPTED COMMUNITY RECREATION</b>	<b>240</b>	<b>0</b>	<b>3,559</b>	<b>27,211</b>	<b>227</b>	<b>1,710</b>	<b>3,500</b>	<b>25,902</b>
There were 116 participants in the monthly dance. The tie dye workshop was fun and there are several people asking us to do another one.								
<b>LIFE ENRICHMENT</b>								

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Life Enrichment Educational Classes	109		1,531	6,946	104	875	1,230	9,886
Life Enrichment Special Programs / Events	54		2,562	13,230	22	112	1,680	6,546
<b>TOTAL LIFE ENRICHMENT</b>	<b>163</b>	<b>0</b>	<b>4,093</b>	<b>20,176</b>	<b>126</b>	<b>987</b>	<b>2,910</b>	<b>16,432</b>
Youth and Adult Martial Arts classes still going well, 4th Friday Kids' Night a great success again this month. Ballroom Dance did not make it this May, and Rock Quarry house rentals are down a bit this May due to no longer renting every Sunday. Unsuccessful attempts to retrieve attendance numbers from Maplewood theater so far.								
<b>PRESCHOOL, TEEN, FAMILY AND EVENTS</b>								
Preschool / Intergenerational	4		200	809	3	16	73	554
Teen / Family	0		0	125	0	2	0	10
Special Events	7		1,309	11,988	7	15	5,285	13,889
Classes	7		36	84	3	17	21	92
<b>TOTAL PRESCHOOL, TEEN, FAMILY AND EVENT</b>	<b>18</b>	<b>0</b>	<b>1,545</b>	<b>13,006</b>	<b>13</b>	<b>50</b>	<b>5,379</b>	<b>14,545</b>
Walk a Hound has had great participation. Earth Day was on the rain date, which decreased participation from previous years. Family Fun Fest was held in not so great weather, thus the low attendance.								
<b>TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT</b>								
	587		11,361	77,226			13,827	72,984
<b>ADAPTIVE RECREATION</b>								
Adapted Sports	20		436	2,447	16	84	306	2,433
Adapted Recreation	3		113	1,059	2	16	71	1,147
<b>TOTAL ADAPTIVE</b>	<b>23</b>	<b>0</b>	<b>549</b>	<b>3,506</b>	<b>18</b>	<b>100</b>	<b>377</b>	<b>3,580</b>
Rain lead to several canceled track and softball practices. Softball finally got started with 4 new athletes joining program. There were 24 athletes and 4 Unified partners participate in Summer State Games in Springfield in bocce, track and swimming. The competition and social activities were equally enjoyed by athletes, coaches and chaperones.								
<b>CARE</b>	Number		Previous Year Hours for Month	Previous YTD Hours			Current Hours for Month	Current YTD
<b>Paid Trainee Hours</b>								
Boone County Family Resources (BCFR)			n/a	n/a			172.25	1,817.00
MO Option			n/a	n/a			958.75	9,619.98
Summer			n/a	n/a			-	-
Other			n/a	n/a			-	-
Tutoring Hours			n/a	n/a			26.00	658.40
<b>Total Trainee Hours</b>			<b>n/a</b>	<b>n/a</b>			<b>1,157.00</b>	<b>12,095.38</b>
<b>C.A.R.E. Staff Hours</b>								
Gallery Coordinator			n/a	n/a			26.00	192.75
Gallery Assistant			n/a	n/a			-	17.50
Office Manager			n/a	n/a			126.50	930.20
Office Assistant			n/a	n/a			33.50	175.50
BCFR Employ Mentor			n/a	n/a			75.25	584.75
MO Option Employ Mentor			n/a	n/a			197.50	1,404.15

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After School Supervisor/Job Coach			n/a	n/a			86.00	259.50
Job Developer			n/a	n/a			28.00	45.75
<b>Total CARE Staff Hours</b>			353.00	353.00			572.75	3,610.10
<b>TOTAL CARE HOURS</b>			353.00	353.00			1,729.75	15,705.48
<b>Applications (number) (mo-opt)</b>			n/a	n/a	1		n/a	71
<b>Applications (number) (summer)</b>			n/a	n/a	0		n/a	450
<b>Jobsite Agreements</b>								
New Employers			n/a	n/a	4		n/a	
Returning Employers			n/a	n/a	141		n/a	145
<b>TOTAL CARE</b>	0		0	0			0	666

BCFR Youth Trainees who worked during the month: 6 trainees  
 MO-Options Trainees who worked during the month: 21 trainees  
 ex: MO-Option Trainee hours decreased this month due to trainees graduating and leaving the program as well as some trainees taking a break from work from May 14-June 14.  
 ex: Tutoring hours were down this month because the last day of tutoring was May 14th.

<b>ACTIVITY &amp; RECREATION CENTER</b>								
<b>Visits</b>								
Members/Daily Admissions			25,521	240,548			28,394	243,120
Special Admission/Coupons			62	561			128	479
<b>TOTAL VISITS:</b>			25,583	241,109			28,522	243,599
<b>Members:</b>								
Adult Annual			4	81			6	106
Adult Monthly			49	652			49	549
Adult Multi Pass			40	523			29	412
Family Annual			30	433			30	402
Family Monthly			295	3,517			290	3,754
Sr. Annual			9	170			13	169
Sr. Annual Monthly			9	174			13	160
Sr. Couple			12	326			38	446
Sr. Couple Monthly			30	374			20	318
Sr. Multi Pass			17	270			14	227
Youth Annual			1	8			6	18
Youth Monthly			2	43			1	30
Youth Multi Pass			4	117			0	90
30-day Youth			15	130			15	160
30-day Adult			162	1,278			177	1,762
30-day Family			195	2,229			309	3,328
30-day Senior			24	166			15	167
30-day Senior Couple			20	154			24	280
<b>Total Members:</b>			<b>918</b>	<b>10,645</b>			<b>1,049</b>	<b>12,378</b>
<b>Memberships:</b>			553	5,949			569	6,468

The ARC averaged 916 patrons per day.

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Room Rentals: City Dept - 1; Parks and Recreation - 35; Outside Patrons - 26								
The ARC hosted 3 school parties, two private rentals and two project graduation lock-in parties.								
<b>GENERAL RECREATION CLASSES</b>								
Day Camp			0	295				381
Basketball Camp			0	0			0	0
Teen Adventure			0	0			0	0
Outdoor Instruction			0	0			0	0
Home School P.E.			n/a	n/a			124	718
Recreation Classes			36	1,081			0	443
Bus/Van Reservations			37	186			24	163
Little Gyms			67	1,399			56	1,192
<b>TOTAL GENERAL RECREATION CLASSES</b>			<b>140</b>	<b>2,961</b>			<b>204</b>	<b>2,897</b>
<b>WEBTRAC - On-Line Program Registration</b>								
<b>Total Web Users</b>			144	810			53	443
One-Time Users			99	548			31	237
Repeat Users			45	262			22	206
# of Sessions			591	3,340			357	8,353
Total Completed Transactions			84	363			37	350
Total \$ Registrations			\$5,186.00	\$ 31,671.81			\$2,128.00	\$37,918.40
Total % of on-line \$ registrations			17.00%	12.00%			10.64%	20.59%
<b>Total WebTrac Registrations</b>								
Sessions between 12:00am-6:00am:	24							
Sessions between 6:00am-12:00pm:	132							
Sessions between 12:00pm-6:00pm:	111							
Sessions between 6:00pm-12:00am:	90							
Average timed session per user:	15 min							



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	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE



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\$ 58,182.31























**COLUMBIA PARKS & RECREATION DEPARTMENT**  
**Park Services Division**  
**Monthly Report**  
**May 2010**

**I. ADMINISTRATION**

- A. Douglass Sprayground - Westport Pools completed all electrical work, UV lamp installation, and plumbing.
- B. Rock Quarry Park - Stockman Construction completed 225 lineal feet of concrete walks connecting the parking lot to the new tennis and basketball courts.
- C. Annual Roads and Parking - Christensen Construction completed the following asphalt overlay projects:
  - 1. Cosmo Park - north drive.
  - 2. Atkins Park - entry drive.
  - 3. L.A. Nickell Golf Course - cart shed.
- D. Philips Park - Adair Construction completed construction of the concrete footings for the restrooms.
- E. MKT Bridge #12 Replacement - Houf Construction has installed guardrail posts on the east and west side of span and has installed the concrete deck beams on the east side.
- F. Interested Parties Meetings
  - 1. Bonnie View Park
    - a. Staff met with representatives of the Sierra Club on May 11, 2010.
    - b. In conjunction with GetAbout Columbia, staff led a walking tour of the property for the "Fairview Neighbors on the Go" program on May 25, 2010.

**II. MAINTENANCE**

- A. Facilities and Grounds
  - 1. Performed park clean up and sanitation.
  - 2. Performed playground repairs, re-mulch and inspections.
  - 3. Performed maintenance on park, ball field lighting, and scoreboard systems.
  - 4. Performed general park maintenance on miscellaneous items.
  - 5. Performed aquatic repairs and inspections.
  - 6. Refurbished park signs and park trash barrels.
  - 7. Performed HVAC repairs and inspections.
  - 8. Removed graffiti and repaired vandalism.
  - 9. Recycling program - Emptied containers weekly. (32 hrs.)
  - 10. Dog parks - Refilled bags, cleaned, and checked sites twice a week. Staff continues to slightly alter bags to fit our containers.
  - 11. Gans Creek Recreation Area - Checked 3 houses.
  - 12. Douglass Park - Prepped swimming pool and sprayground for opening June 5.

13. Stephens Lake Park
    - a. Opened beach/spraygrounds May 1.
    - b. Repaired sand filter and shower water lines.
    - c. Dragged beach twice a week.
    - d. Added 30 tons of sand to beach.
  14. Flat Branch Park - Opened spraygrounds May 1. Repaired/replaced inner circle spray ring.
  15. Park Restrooms - Cleaned/checked on a regular basis.
  16. Albert-Oakland Park - Repaired leaks and prepped opening for May 29. Passed health inspection on May 28. Repaired ballfield lighting.
  17. Cosmo Park - Repaired soccer kick wall and playground boardwalk.
  18. PMC - Prepped air conditioning units for season.
  19. TLRA - Prepped Little Mates Cove for opening June 5. Repaired service road.
  20. L.A. Nickell Golf Course - Prepped air conditioning unit for season. Striped golf cart parking lot.
  21. Lake of the Woods Recreation Area - Prepped air conditioning unit for season. Finished leak repairs and prepped pool for opening June 5. Continued installing new service road.
  22. Hickman Pool - Continued pool checks 3 times/daily.
  22. RSC - Installed Funbrellas and inspected/repaired pitching machine. Prepped air conditioning unit for season.
  23. SLAC - Added speakers to dance room, added electrical to pool room, repaired waste drain pump, installed fiber optic lines, and prepped air conditioning unit for season.
  24. Reichman Pavilion - Prepped air conditioning unit for season.
  25. Rock Quarry Park - Prepped air conditioning unit for season. Repaired refrigerator.
  26. Nifong Park - Assisted theater with cleanup, storage units, electrical, installed new stage lighting, and prepped for theater opening May 20. Prepped house air conditioning unit for season.
  27. Volleyball courts/horseshoe pits - Prepped all for the season.
  28. Special events - Setup for IBM, Youzeum
- B. ARC Maintenance
1. Performed general repair of building fixtures. (87 hrs.)
  2. Performed preventive maintenance, repaired and filled chemicals in aquatics. (13 hrs.)
  3. Performed outdoor maintenance, power-washed front entrance. (11 hrs.)
  4. Washed pool screens, back-flushed leisure pool and lubed pump motors. (18 hrs.)
  5. Removed and dusted supply and return vents. (17 hrs.)
  6. Dusted light fixtures. (1 hr.)
  7. Changed light bulbs, ballasts and ceiling tiles around building. (28 hrs.)
  8. Repaired cardio and various fitness equipment. (31 hrs.)
  9. Washed walls with stain and mark remover. (3 hrs.)
  10. Monitored HVAC computer. (4 hrs.)

12. Monitored RTU 1, 2, and 3 on roof. (2 hrs.)
13. Replaced 4 bulbs and ballast in south ARC entrance sign. (8 hrs.)
14. Replaced leisure pool and therapy pool Strantrol computer probes. (1 hr.)
15. Painted family locker room. (8 hrs.)
16. Painted weight area walls. (8 hrs.)
18. Painted short wall over gym, east cardio wall, and two upstairs bathrooms. (15 hrs.)
19. Painted cardio wall overlooking pool. (8 hrs.)
20. Painted Raindrop and Typhoon rooms. (7 hrs.)
21. Installed new therapy pool pulsar chlorinator pump and motor. (5 hrs.)
22. Replaced air filters, washed evaporators, lubed motors and changed out 5 return fan belts in pool pak. (5 hrs.)
23. Replaced concession water fountain chiller. (6 hrs.)

### **III. FLEET OPERATIONS**

- A. 4 vehicles serviced and 9 vehicles repaired.
- B. 1 piece of equipment serviced and 5 pieces of equipment repaired.
- C. 13 service calls performed.
- D. 15 tires repaired.
- E. 29 pieces of small power equipment repaired/serviced.
- F. 7 times - vehicles checked for trips.
- G. 2 freight shipments unloaded.
- H. 26 mowers repaired.
- I. 5 mowers serviced, 100-hrs. interval.
- J. 33 mowers serviced weekly.
- K. 173 blades sharpened. (14 hrs.)
- L. 4 times - checked/fueled PMC carts.
- M. 6 golf carts repaired.
- N. Other Services Performed:
  1. Assisted maintenance staff to move a concession trailer at Nifong Park.
  2. Processed 9 fuel keys for seasonal staff.
  3. Hauled 4 golf carts from LAN to LOW and back for tournament use.
  4. Prepared bid specs for 3 trailers to purchase.
  5. Arranged warranty repair of 1 truck and 1 skidloader.
  6. Repaired diesel dispenser at PMC fuel station.
  7. Prepared trailer-mounted grill for event use by Community Recreation.
  8. Implemented job order process in HTE Fleet System.

### **IV. GOLF AND SPORTS TURF MANAGEMENT**

- A. Lake of the Woods Golf Course
  1. Applied Daconil Ultrex to all greens for fungicide control of dollar spot and brown patch. (4 hrs.)
  2. Applied 18-0-18 fertilizer to all greens for 1 lb. of nitrogen. (2.5 hrs.)
  3. Applied Banner Maxx to all areas of Zoysia patch on fairways. (5 hrs.)
  4. Fertilized all tee complexes with 28-5-12. (6 hrs.)

5. Fertilized all fairways with 24-3-11 for 1 lb. of nitrogen. (8 hrs.)
6. Performed equipment maintenance on #3187 and #3132, including new bedknives and backlapping. (6 hrs.)
7. Repaired lift and oil leak on #3097. (2 hrs.)
8. Sharpened all mower blades. (4 hrs.)
9. Installed new irrigation head on #2 tee. (4 hrs.)
10. Completed tee construction and sodding on new tee on #2. (8 hrs.)
11. Dismantled old scoreboard and hauled to dump. (3 hrs.)
12. Completed bunker maintenance. (28 hrs.)
13. Mowed all greens. (48 hrs.)
14. Mowed all tees. (41 hrs.)
15. Mowed all fairways. (37 hrs.)
16. Mowed all roughs. (269 hrs.)
17. Completed all handmowing. (40 hrs.)

B. Sports Turf Management

1. Mowed all fields at Rainbow, Antimi, Legion, Albert-Oakland and Atkins complexes. (240 hrs.)
2. Trimmed all common areas and completed weedeating at all baseball/softball complexes. (70 hrs.)
3. Completed field prep and setup, including chalking, trash, moving bases and painting foul lines. (320 hrs.)
4. Completed the seeding of Douglass outfield. (4 hrs.)
5. Applied mound clay to all batter boxes at Rainbow and Antimi. (5 hrs.)
6. Completed irrigation repairs on Atkins, soccer fields, football fields, and Rainbow Softball Center. (23 hrs.)
7. Removed quick coupler on Blue Field at RSC. (2 hrs.)
8. Cleaned up infield skin at Cosmo-Bethel Park. (3 hrs.)
9. Mowed all soccer and football fields in Cosmo Park. (250 hrs.)
10. Painted all soccer fields for game play. (32 hrs.)
11. Mowed under all goals and set corner flags. (24 hrs.)
12. Completed weekly weedeating and trimming on soccer/football fields around signs and curbs. (16 hrs.)
13. Completed dragging and spraying of all Rainbow warning tracks. (7 hrs.)

C. L.A. Nickell Golf Course

1. Mowed all greens. (53 hrs.)
2. Mowed all fairways. (57 hrs.)
3. Mowed all roughs. (211 hrs.)
4. Mowed all tees. (33 hrs.)
5. Completed daily course setup and maintenance including setting tee complexes and trash and bathroom cleanup. (80 hrs.)
6. Applied Reward aquatic fungicide to lake at L.A. Nickell. (1 hr.)
7. Applied Daconil and Prostar fungicides to all greens for control of fairy ring and dollar spot. (3 hrs.)
8. Fertilized all greens with 18-0-18 fertilizer for 1 lb. of nitrogen. (4 hrs.)
9. Applied Heritage and Emerald to all greens for complete fungicide control. (3 hrs.)

10. Sharpened all mower blades. (4 hrs.)
11. Topdressed all tees with a quarter inch of sand. (2 hrs.)
12. Continued to work on shaping new tees on #2 and #7. (16 hrs.)
13. Serviced Toro 580D. (3 hrs.)
14. Serviced John Deere 1600. (2 hrs.)
15. Trimmed trees and shrubs on golf course. (24 hrs.)
16. Prepped and hosted second grade field trip to the golf course. (10 hrs.)

## V. CONSTRUCTION

### A. Stephens Lake Park Amphitheater

1. Formed, set steel, and installed concrete decorative edging and steps for hillside sound stage.
2. Ran conduit into sound stage area and installed electrical distribution boxes.
3. Trenched and installed conduit for future hillside lighting.
4. Connected new PVC drain pipe to old clay tile and tied in to site drainage system.
5. Filled in all hillside trenches and removed used construction materials.
6. Completed placing, compacting, and testing rock fill material in preparation for stage slab installation.
7. Constructed concrete edging along north, east, and west sides of stage.
8. Installed L.E.D. lights along front edge of stage.

### B. Eastport Park

1. Installed an additional 40' of 6'-wide walkway to the intersection of the concrete service drive.
2. Installed an additional 100' of 10'-wide service drive.
3. Installed concrete pads and set a bicycle rack and BBQ grill.

### C. Douglass Park/Sprayground

1. Constructed concrete retaining wall and steps leading to the shelter.
2. Installed concrete apron around new spraygrounds.
3. Constructed concrete retaining wall at spraygrounds park entrance gate.
4. Installed steel fence posts in preparation for new fence panels and gates.
5. Installed electrical conduit and wiring for lighting fixtures on north side of pool area.
6. Made all electrical bonding connections and had inspections to meet all water safety standards.
7. Started installing steel fence panels.
8. Cleaned concrete spillage off boulder retaining walls.

### D. Other Park Projects

1. Philips Lake Park – Installed a Memorial/Heritage bench.
2. Garth Nature Area – Installed a Memorial/Heritage plaque.
3. Flat Branch II – Installed colored concrete for sprayground center water feature.
4. Stephens Lake Park – Replaced missing plaque on island limestone bench.

## VI. NATURAL RESOURCES

### A. Horticulture

1. Planting and Construction
  - a. Planted annuals. (332 hrs.)
  - b. Seeded Stephens Spraygrounds. (8 hrs.)
  - c. Seeded Stephens Amphitheater (96 hrs.)
  - d. Seeded sidewalk at Stephens. (24 hrs.)
  - e. Planted Antimi sign bed. (8 hrs.)
  - f. Repaired, reseeded, and mulched Flat Branch II Sprayground. (8 hrs.)
2. Maintenance
  - a. Mulched landscape beds. (96 hrs.)
  - b. Applied Aquashade to Stephens Lake. (16 hrs.)
  - c. Mowed landscape areas. (158 hrs.)
  - d. Cleaned up landscape beds. (318 hrs.)
  - e. Watered annuals with water truck. (48 hrs.)
  - f. Applied herbicide. (100 hrs.)
3. Greenhouse
  - a. Watered greenhouse plants. (5 hrs.)
  - b. Transplanted perennials. (20 hrs.)
4. C.A.R.P. - Planted 310 shrubs and grasses, 237 aquatic plants, and 161 perennials at Nifong Lake. Coconut Coir logs were placed for shoreline stabilization. Invasives and tree sprouts were weeded from the dam. (22 vol. - 66 hrs.)

### B. Forestry

1. Planting and Watering
  - a. Stephens Lake Park - Planted 10 trees. (60 hrs.)
  - b. Cosmo Park - Planted 13 trees. (80 hrs.)
2. Park Maintenance
  - a. Cosmo Park and PMC Parking lot - Removed 5 trees. (56 hrs.)
  - b. Tools - Maintained and cleaned chainsaws, vehicles, and equipment. (16 hrs.)
  - c. Stephens Lake Park - Weed-whipped and sprayed trees. (24 hrs.)
  - d. Albert-Oakland Park - Removed 46 trees in ditch by baseball diamond. (56 hrs.)
3. Trail Maintenance
  - a. MKT Trail – Pruned along trail and mowed. (96 hrs.)
  - b. Bear Creek Trail - Pruned along trail and mowed. (56 hrs.)
  - c. Hinkson Creek Trail - Added ½" surface rock and mowed. (24 hrs.)
4. Memorial/Heritage Tree Program - Planted 2 trees in various parks. (16 hrs.)
5. Downtown
  - a. Planted 10 trees. (140 hrs.)
  - b. Removed 2 dead trees and 1 stump. (36 hrs.)
6. Treekeepers Program

- a. Planted 60 gravel bed saplings and 12 container trees at Cascades Park. (15 TK - 60 hrs, 4 staff - 12 hrs.)
- b. Removed honeysuckle and grapevine along Albert-Oakland baseball outfield fence. (12 TK - 36 hrs, 3 staff - 9 hrs.)

**VII. PARK RANGER**

A. Meetings

- 1. City Manager in City Hall
- 2. Supervisory at ARC

B. Training

C. Accident

D. Criminal/Incident Investigations

- 1. Responded to Again Park.
  - a. Disturbance/gone on arrival.
- 2. Responded to Albert-Oakland Park.
  - a. 911 check/unfounded.
  - b. Disorderly conduct (see F-14-b).
  - c. (2) Larceny/report.
- 3. Responded to ARC.
  - a. Disturbance/report/civil no arrests.
- 4. Responded to Capen Park.
  - a. Drugs/unfounded.
- 5. Responded to Cosmo Park.
  - a. Disturbance at soccer field #13/no report.
  - b. Animal complaint/gather up domestic rabbits/took to Humane Society.
  - c. Parking issues at Antimi Softball Complex/warning issued.
  - d. Suspicious vehicle/no report.
  - e. C&I driver/unable to locate.
  - f. 911 check/false.
- 6. Responded to Cosmo-Bethel Park.
  - a. Disturbance/gone on arrival.
- 7. Responded to Flat Branch Park.
  - a. Drugs/CPD took arrest.
  - b. Check subjects/gone on arrival.
  - c. Assisted citizen/cut broken lock off bike.
  - d. Assault/CPD took arrests.
- 8. Responded to Indian Hills Park.
  - a. DWI driver/unfounded.
- 9. Responded to L.A. Nickell Golf Course.
  - a. Dog complaint/warning issued.
  - b. Dead deer/unfounded.
- 10. Responded to MKT Trail.
  - a. (3) 911 check/false.
- 11. Responded to Philips Lake Park.
  - a. Disturbance/no report.

12. Responded to Rock Quarry Park.
  - a. Alarm on house/user error.
13. Responded to Stephens Park.
  - a. Suicidal subject/CPD transported to UMC Hospital.
  - b. Leaving the scene of accident/located suspect/no report.
  - c. Check suspicious subjects/gone on arrival.

E. Special Assignments

1. (3) Foot patrol at Albert-Oakland Pool.

F. Violations

1. Animal Complaints (36)
  - a. (12) Warnings for dog off leash in Albert-Oakland Park.
  - b. (11) Warnings for dog off leash in Cosmo Park.
  - c. (1) Warning for dogs inside Antimi in Cosmo Park.
  - d. (3) Warnings for dogs off leash in Lions-Stephens Park.
  - e. (1) Warning for dog off leash in Louisville Park.
  - f. (1) Warning for dog off leash in Nifong Park.
  - g. (1) Warning for dog off leash in Paquin Park.
  - h. (1) Warning for dog off leash in Rock Quarry Park.
  - i. (4) Warnings for dogs off leash in Stephens Lake Park.
2. Beach/Pools (35)
  - a. (1) Warning for dog on beach in Stephens Lake Park.
  - b. (33) Warnings for swimming after hours in Stephens Lake Park/big groups on weekends.
  - c. (1) Warning for smoking on beach in Stephens Lake Park.
3. Camping/Sleeping (6)
  - a. (5) Warnings in Cosmo Park.
  - b. (1) Warning in Flat Branch Park.
4. Climbing(4)
  - a. (1) Warning issued in Cosmo Park.
  - b. (3) Warnings issued in Stephens Lake Park.
5. Disfigure/Removal (6)
  - a. (5) Warnings for young juveniles for tearing limbs off trees in Antimi Softball Center in Cosmo Park.
  - b. (1) Warning for mowing grass at Riechmann Pavilion in Stephens Lake Park.
6. Fireworks/Airplanes
7. Helmets (45)
  - a. (44) Warnings for no helmet in Skate Park in Cosmo Park.
  - b. (1) 60 day suspension for continually not wearing helmet.
8. Hunting/Fishing
9. Intoxication (3)
  - a. (3) Warnings in Nifong Park.
10. Littering/Dumping (1)
  - a. (1) Warning in Cosmo Park.
11. Metal Detectors
12. Other Park Violations (34)

- a. (1) Warning for loud music in Albert-Oakland Park.
  - b. (2) Warnings for tight rope walking in Capen Park.
  - c. (4) Warnings for bikes in Skate Park in Cosmo Park.
  - d. (11) Warnings for group playing pickup game on soccer/football fields in Cosmo Park.
  - e. (6) Warnings for driving wrong direction in Cosmo Park.
  - f. (1) Warning for taking beer into Rainbow Softball Center.
  - g. (1) Warning for golfing in Cosmo Park.
  - h. (1) Warning for golfing in Nifong Park.
  - i. (5) Warnings for grill in grass in Stephens Lake Park.
  - j. (1) Warning for mowing in Twin Lakes Park.
  - k. (1) Warning for not having Park Special Use Permit for 5k walk.
13. Parking (136)
- a. (24) Warnings in Albert-Oakland Park.
  - b. (2) Warnings in Cosmo-Bethel Park.
  - c. (53) Warnings in Cosmo Park.
  - d. (12) Citations in Cosmo Park.
  - e. (1) Tagged for towing in Como Park.
  - f. (14) Warnings in Scott/MKT parking lot.
  - g. (1) Warning in Shepard Park.
  - h. (21) Warnings in Stephens Lake Park.
  - i. (8) Warnings in Twin Lakes Recreation Area.
14. Trespassing (6)
- a. (4) Warnings for being in Skate Park in Cosmo Park after hours.
  - b. (2) Warnings for all parks.
15. Vehicles off roadway (5)
- a. (3) Warnings for ATV off roadway in Cosmo Park.
  - b. (1) Warning for scooter off roadway in Rock Quarry Park.
  - c. (1) Warning for motorcycle off roadway in Shepard Park.
16. Vending/Advertising
17. Warrant

*Park Ranger responded to 27% of requests for police response to park locations.*

<b>WEEKS</b>	<b>1st Week</b>	<b>2nd Week</b>	<b>3rd Week</b>	<b>4th Week</b>	<b>5th Week</b>	<b>6th Week</b>	<b>TOTAL</b>
TOTAL MILES DRIVEN	89	428	233	419	327	90	1586
<i>Hours</i>							
PATROL	8	38.5	31	40.5	39.5	18.5	176
FOOT PATROL	6	16	14	9	12.5	6	63.5
BIKE PATROL	0	0	0	0	0	0	0
CRIMINAL INVEST	0	2	0.5	0.5	1.5	3.5	8
INCIDENT INVEST	1	4	1.5	4	0	0	10.5
OFFICE DUTY	0	0	0	0	1.5	0	1.5
LEAVE	0	0	16	0	0	0	16
SPECIAL ASSIGNMT	0	0	0	0	6	8	14
MEETINGS	0	0.5	0	2.5	3.5	0	6.5
TRAINING	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>15</b>	<b>61</b>	<b>63</b>	<b>56.5</b>	<b>64.5</b>	<b>36</b>	<b>296</b>

<b>VIOLATIONS</b>	<b>WARNINGS</b>	<b>ARRESTS</b>
ANIMAL COMPLAINTS	36	0
BEACH/POOLS	35	0
CAMPING/SLEEPING	6	0
CLIMBING	4	0
DISFIGURE/REMOVAL	6	0
FIREWORKS/AIRPLANES	0	0
HELMETS	45	0
HUNTING/FISHING	0	0
INTOXICATION	3	0
LITTERING/DUMBING	1	0
METAL DETECTORS	0	0
OTHER PARK VIOLATION	34	0
PARKING	124	12
TRESPASSING	6	0
VEHICLES OFF ROADWAY	5	0
VENDING/ADVERTISING	0	0
WARRANT	0	0
<b>TOTALS</b>	<b>305</b>	<b>12</b>

<b>SERVICES</b>	<b>TOTALS</b>
ASSIST OTH ACY	0
BROCHURES / MAPS	30
BUILDING CHECKS	341
FIRST AID	0
LOCATE MSNG PSN	0
MAINTENANCE	32
MOTORISTS ASSIST	0
PARK INFO/DIRECTIONS	102
RECOVERED PROPERTY	3
WILDLIFE	1
<b>TOTALS</b>	<b>509</b>