

# Recreation Services Monthly Report

February 2009

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>TOTAL RECREATION SERVICES</b>		51,522	253,656	58,605	274,885
<b>ADMINISTRATION</b>					
<b>YOUTH ENRICHMENT SCHOLARSHIPS (YES)</b>					
YES Applicants Approved		52	207	44	232
YES Applications Approved		15	59	16	72
YES Assistance Amount Given		\$ 4,185.50	\$ 17,528.50	\$ 5,739.00	\$ 23,233.00
<b>TOTAL APPLICANTS FOR SCHOLARSHIPS</b>		52	207	44	232
<b>ADULT FINANCIAL ASSISTANCE (AFA)</b>					
AFA Applicants Approved		18	52	12	64
AFA Applications Approved		18	50	12	63
AFA Assistance Amount Given		\$ 993.75	\$ 3,050.00	\$630.40	\$ 3,979.20
<b>TOTAL APPLICANTS FOR SCHOLARSHIPS</b>		18	52	12	64
<b>DIVISION EVENT</b>					
Tiger Night of Fun		0	2,997	0	3,000
Theme Park Ticket Sales		0	17	0	25
<b>TOTAL DIVISION EVENTS</b>	0	0	3,014	0	3,025
<b>SPORTS PROGRAMMING</b>					
<b>YOUTH SPORTS</b>					
Diamond Council: Participants		0	0	0	0
Youth Basketball: Participants	45	3,080	5,720	3,580	4,260
Youth Football: Participants		0	1,104	0	1,320
Youth Soccer: Participants		0	2,352	0	2,832
Youth Tennis: Participants		0	0	0	0
Active Kids Club: Participants	14	260	1,400	350	1,720
Other Sports:		50	269	0	150
<b>TOTAL YOUTH SPORTS</b>	59	3,390	10,845	3,930	10,282
<b>WOMEN'S SPORTS</b>					
Women's Volleyball: Participants		0	0	0	0
Women's Softball: Participants		0	52	0	0
Women's Basketball: Participants		0	0	0	0
Women's Soccer: Participants		0	144	0	240
Other Women's Sports		0	0	0	0
<b>TOTAL WOMEN'S SPORTS</b>	0	0	196	0	240
<b>MEN'S SPORTS</b>					
Men's Volleyball: Participants		0	0	0	0

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Men's Softball: Participants		0	416	0	3,458
Men's Basketball: Participants	8	101	2,401	160	2,744
Men's Baseball: Participants		0	0	0	0
Other Men's Sports		0	0	0	0
<b>TOTAL MEN'S SPORTS</b>	<b>8</b>	<b>101</b>	<b>2,817</b>	<b>160</b>	<b>6,202</b>
<b>CO-REC SPORTS</b>					
Co-Rec Noon Club	2	32	1,214	11	11
Co-Rec Volleyball: Participants	19	264	2,412	228	2,211
Co-Rec Softball: Participants		0	442	0	3,042
Co-Rec Tennis: Participants		0	0	0	0
Co-Rec Kickball: Participants		0	208	0	1,950
Other Co-Rec Sports:		0	0	0	0
<b>TOTAL CO-REC SPORTS</b>	<b>21</b>	<b>296</b>	<b>4,276</b>	<b>239</b>	<b>7,214</b>
<b>FACILITY USAGE</b>					
Private Tournament Rentals		0	2	0	0
Fields Used:					
Antimi		0	0	0	0
Rainbow		0	16	0	0
Legion		0	0	0	13
Oakland		0	0	0	0
Atkins		0	0	0	0
Schools		0	0	0	0
Soccer		0	0	0	0
Gym		0	0	0	0
Total Number of Fields Used		0	16	0	13
<b>TOTAL SPORTS PROGRAMMING</b>	<b>88</b>	<b>3,787</b>	<b>18,134</b>	<b>4,329</b>	<b>23,938</b>
Additional uses not included in participation totals: Conference Room 13, Gymnasium 15. Volunteer hours 0.					
<b>COMMUNITY RECREATION / DOUGLASS</b>					
<b>COMMUNITY RECREATION PROGRAMS</b>					
Classes	86	881	4,770	1,277	5,470
After-School Program	60	1,024	5,206	1,079	5,559
Groups	31	271	1,109	243	1,339
Camps	0	0	0	0	0
Special Events	16	185	189	346	1,034
<b>TOTAL COMMUNITY RECREATION PROGRAMS *</b>	<b>193</b>	<b>2,361</b>	<b>11,274</b>	<b>2,945</b>	<b>13,402</b>
<b>DOUGLASS GYM PROGRAMS</b>					
Classes	19	1,825	10,784	1,171	6,275
Special Events	2	0	43	155	380

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<b>DOUGLASS PARK PROGRAMS</b>					
Sports	0	0	0	0	0
Special Events	0	0	11	0	0
<b>TOTAL DOUGLASS AREA *</b>	<b>21</b>	<b>1,825</b>	<b>10,838</b>	<b>1,326</b>	<b>6,655</b>
<b>TOTAL COMMUNITY RECREATION / DOUGLASS</b>	<b>214</b>	<b>4,186</b>	<b>22,112</b>	<b>4,271</b>	<b>20,057</b>
Soul Food Dinner had 90 participants. This is reflected in Black History Presentations in the Community Recreation Programs Special Events.					
<b>AQUATICS</b>					
<b>COLUMBIA SWIM CLUB</b>		1,408	8,401	1,372	7,340
<b>HICKMAN POOL</b>					
Hickman Kayaking		0	0	0	0
Hickman Exercise		56	395	84	394
Hickman Instructional Swim		14	121	341	1,250
Hickman Summer Swim Team		0	0	0	0
Hickman Private Rental		122	363	92	378
Hickman Special Groups		220	220	107	131
<b>TOTAL HICKMAN POOL</b>		<b>412</b>	<b>1,099</b>	<b>624</b>	<b>2,153</b>
<b>DOUGLASS AQUATIC CENTER</b>					
Douglass Recreational Swim		0	0	0	0
Douglass Day Care		0	0	0	0
Douglass Private Rental		0	0	0	0
Douglass Special Programs		0	0	0	0
Douglass Special Groups		0	0	0	0
Douglass P&R Camp Adventure		0	0	0	0
Douglass Fun City		0	0	0	0
<b>TOTAL DOUGLASS AQUATIC CTR</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>ALBERT-OAKLAND FAMILY AQUATIC CENTER</b>					
Albert-Oakland Recreational Swim		0	0	0	0
Albert-Oakland Day Care		0	0	0	0
Albert-Oakland Exercise		0	0	0	0
Albert-Oakland Private Rental		0	0	0	0
Albert-Oakland Special Programs		0	0	0	0
Albert-Oakland Instructional Swim		0	0	0	0
Albert-Oakland P&R Camp Adventure		0	0	0	0
<b>TOTAL ALBERT OAKLAND FAMILY AQUATIC CTR</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>LAKE OF THE WOODS POOL</b>					
Lake of the Woods Recreational Swim		0	0	0	0
Lake of the Woods Day Care		0	0	0	0
Lake of the Woods Exercise		0	0	0	0
Lake of the Woods Special Programs		0	0	0	0

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		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Lake of the Woods Private Rental		0	0	0	0
Lake of the Woods Birthday Party		0	0	0	0
Lake of the Woods Water Exercise		0	0	0	0
<b>TOTAL LAKE OF THE WOODS</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PIRATES' LANDING</b>					
Pirates' Landing Recreational Swim		0	0	0	0
Pirates' Landing Day Care		0	0	0	0
Pirates' Landing Private Rental		0	0	0	0
Pirates' Landing Boating		0	0	0	0
Pirates' Landing Birthday Parties		0	0	0	0
Pirates' Landing Special Programs		0	0	0	0
<b>TOTAL PIRATES' LANDING</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OAKLAND CONCESSION</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL DOUGLASS CONCESSIONS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL LOW CONCESSIONS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL PIRATES' LANDING CONCESSIONS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL AQUATICS</b>		<b>1,820</b>	<b>9,500</b>	<b>1,996</b>	<b>9,493</b>

An intern worked with the Aquatics staff on February 3. The MPRA Regional Meeting was held on February 19 at the ARC. A Water Fitness meeting was held at the ARC on February 22. Janel Twehous attended the Identity Theft Training at the Police Department on February 25. Hickman Pool was closed February 26 - March 4 due to a burnt motor in the HVAC & heating system.

<b>GOLF, CONCESSIONS</b>					
<b>NICKELL GOLF</b>					
Nickell Golf Tournament	0	0	0	0	0
Nickell Total Dollar Amount	21	\$ 4,215	\$ 63,215	\$ 15,229	\$ 86,057
Nickell Pass Rounds	21	110	3,412	831	4,396
Nickell Weekday Green Fee Rounds	16	15	980	220	1,412
Nickell Weekend Green Fee Rounds	5	40	659	114	975
Nickell Total Rounds	21	165	5,051	1,165	6,783
Nickell Golf Lessons	0	0	0	0	0
Nickell Driving Range	0	0	551	0	454
Nickell Carts 9 Hole	21	10	711	124	886
Nickell Carts 18 Hole	21	23	894	148	1,143
<b>TOTAL NICKELL GOLF</b>		<b>198</b>	<b>7,207</b>	<b>1,437</b>	<b>9,266</b>
<b>LAKE OF THE WOODS GOLF</b>					
Lake of the Woods Tournament	0	0	0	0	0
<b>LOW Total Dollar Amount</b>	<b>20</b>	<b>\$ 15,591</b>	<b>\$ 83,870</b>	<b>\$ 19,180</b>	<b>\$ 85,481</b>

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LOW Pass Rounds	20	226	3,558	659	3,851
LOW Weekday Green Fee Rounds	15	52	1,191	206	1,255
LOW Weekend Green Fee Rounds	5	24	655	117	781
LOW Total Rounds	20	302	5,404	982	5,887
LOW Carts 9 Hole	20	25	640	134	631
LOW Carts 18 Hole	20	28	1,090	155	1,226
<b>TOTAL LAKE OF THE WOODS GOLF</b>		355	7,134	1,271	7,744
<b>TOTAL RAINBOW CONCESSIONS</b>	0	\$0	\$9,511	\$0	\$5,601
<b>TOTAL GOLF AND CONCESSIONS</b>		553	14,341	2,708	17,010
<b>GOLF SEASON PASS USE BY TYPE</b>					
<b>L.A. NICKELL</b>					
Rd Played-Family Pass		N/A	N/A	476	837
Rd Played-Individual Pass		N/A	N/A	178	320
Rd Played-Junior Pass		N/A	N/A	7	10
Rd Played-Senior Pass		N/A	N/A	131	219
Rd Played-Sr Family Pass		N/A	N/A	39	64
<b>TOTAL</b>				<b>831</b>	<b>1450</b>
<b>LAKE OF THE WOODS</b>					
Rd Played-Family Pass		N/A	N/A	127	292
Rd Played-Individual Pass		N/A	N/A	139	269
Rd Played-Junior Pass		N/A	N/A	3	7
Rd Played-Senior Pass		N/A	N/A	357	609
Rd Played-Sr Family Pass		N/A	N/A	33	64
<b>TOTAL</b>				<b>659</b>	<b>1241</b>
<b>SENIOR/PAQUIN/LIFE ENRICHMENT PROGRAMS</b>					
<b>SENIOR PROGRAMS</b>					
Social Events	108	861	5,101	929	4,233
Crafts	8	44	236	45	181
Music & Bands	13	249	1,742	462	1,604
Oak Tours Trips / Social	20	917	6,743	433	4,530
<b>TOTAL OAK</b>	149	2,071	13,822	1,869	10,548
<b>PAQUIN</b>					
Paquin Crafts / Ceramics	29	363	1,390	336	2,261
Paquin Social Activities	100	1,782	8,364	1,420	8,219
Paquin Walking Trips	0	0	0	0	26
Paquin Educational	61	877	4,550	1,018	5,401
<b>TOTAL PAQUIN</b>	190	3,022	14,304	2,774	15,907

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<b>LIFE ENRICHMENT</b>					
Life Enrichment Special Programs / Events	7	309	3,283	345	4,030
Life Enrichment Educational Classes	110	1,146	6,097	1,474	7,772
<b>TOTAL LIFE ENRICHMENT</b>	<b>117</b>	<b>1,455</b>	<b>9,380</b>	<b>1,819</b>	<b>11,802</b>
<b>SPECIAL PROGRAMS</b>					
Preschool / Intergenerational	3	66	411	79	381
Teen / Family	0	7	12	0	0
Special Events	0	0	2,120	0	2,598
Classes	0	0	44	0	0
<b>TOTAL SPECIAL PROGRAMS</b>	<b>3</b>	<b>73</b>	<b>2,587</b>	<b>79</b>	<b>2,979</b>
<b>TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT</b>					
	459	6,621	40,093	6,541	41,236
<b>ADAPTIVE RECREATION</b>					
Adapted Sports	12	248	908	334	1,212
Adapted Recreation	2	94	628	125	699
<b>TOTAL ADAPTIVE</b>	<b>14</b>	<b>342</b>	<b>1,536</b>	<b>459</b>	<b>1,911</b>
<p>Basketball practices continued to go well. Coaches and athletes are having such fun improving skills and team work. Unfortunately delay caused by a van accident prevented Columbia Parks and Recreation teams from playing in the District Basketball Tournament. Five of our teams will advance to the State Tournament March 21 in St. Charles. Many swimmers have shown remarkable improvement after 4 practices. The small athlete to volunteer ratio and volunteer swim experience is paying off. Coach Gisela Coy is great at getting the most out of all involved. The Sweet Heart Dance was packed with 100 dancers along with 31 volunteers and staff. Bingo Night was a success and enjoyed by 25 individuals and 10 volunteers.</p>					
<b>CARE</b>					
Trainee Participation					
# Hours Worked, not incl. Gallery Hours		263	934	443	1,139
CARE Gallery *		85	482	84	398
Hickman Options		621	1,973	1,314	3,948
Education Hours		0	0	0	0
Tutoring Hours		87	389	202	434
<b>TOTAL CARE</b>	<b>0</b>	<b>1,056</b>	<b>3,778</b>	<b>2,043</b>	<b>5,919</b>
		Same Month	Prior YTD	This Month	This YTD
# of Applications Received		101	285	179	414
# of Trainees Invited to Participate		2	24	3	28
# of Trainees Attended Orientation		2	24	3	28
# of Trainees Who Quit Before First Day of Work		0	1	0	0
# of Terminations		0	6	3	5
# of Trainees that Quit		0	1	0	1

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		# of Participants Who Completed the Summer Program		0	0
# of Trainees Completed School Year Program, earned GED, hired by employer, etc.		3	6	0	0
<b>ACTIVITY &amp; RECREATION CENTER</b>					
<b>Visits</b>					
Members/Daily Admissions		32,511	138,691	35,170	149,150
Special Admission/Coupons		122	490	82	336
<b>TOTAL VISITS:</b>		<b>32,633</b>	<b>139,181</b>	<b>35,252</b>	<b>149,486</b>
<b>Members:</b>					
Adult Annual		10	58	17	56
Adult Monthly		80	607	138	485
Adult Multi Pass		95	494	66	381
Family Annual		80	408	77	291
Family Monthly		404	2,620	598	2,536
Sr. Annual		31	133	32	118
Sr. Annual Monthly		7	114	29	130
Sr. Couple		62	330	86	216
Sr. Couple Monthly		16	230	58	304
Sr. Multi Pass		26	186	32	195
Youth Annual		2	8	0	3
Youth Monthly		6	33	10	36
Youth Multi Pass		21	109	9	97
30-day Youth		N/A	N/A	20	76
30-day Adult		N/A	N/A	231	739
30-day Family		N/A	N/A	430	1,332
30-day Senior		N/A	N/A	25	79
30-day Senior Couple		N/A	N/A	28	84
<b>Total Members:</b>		<b>840</b>	<b>5,330</b>	<b>1,886</b>	<b>7,158</b>
<b>Memberships:</b>		<b>463</b>	<b>2,833</b>	<b>1,002</b>	<b>3,795</b>
In February, the ARC averaged 1,259 persons per day. There were 19 outside, 27 Parks & Recreation, and 3 city department room rentals.					
<b>GENERAL RECREATION CLASSES</b>					
Day Camp		75	265	79	185
Basketball Camp		0	0	0	0
Teen Adventure		0	0	0	0
Outdoor Instruction		0	75	0	0
Recreation Classes		0	48	561	971
Bus/Van Reservations		23	163	13	90
Other Programs - Little Gymmers		259	835	184	941
<b>TOTAL GENERAL RECREATION CLASSES</b>		<b>357</b>	<b>1,386</b>	<b>837</b>	<b>2,187</b>

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<b>WEBTRAC - On-Line Program Registration</b>					
<b>Total Web Users</b>		97	322	113	327
One-Time Users		74	251	59	219
Repeat Users		23	71	54	108
# of Sessions		234	721	84	556
Total Completed Transactions		40	143	44	150
Total \$ Registrations		\$9,300.70	\$ 16,310.20	\$6,177.41	\$15,217.01
Total % of on-line \$ registrations		10.00%	13.40%	7.00%	13.40%
<b>Total WebTrac Registrations</b>					
<b>Sessions between 12:00am-6:00am:</b>		# of sessions could not be reported on due to RecTrac software having errors.			
<b>Sessions between 6:00am-12:00pm:</b>					
<b>Sessions between 12:00pm-6:00pm:</b>					
<b>Sessions between 6:00pm-12:00am:</b>					
Average timed session per user:		23:48			

**COLUMBIA PARKS & RECREATION DEPARTMENT**  
**Park Services Division**  
**Monthly Report**  
**February 2009**

**I. ADMINISTRATION**

- A. Garth Nature Area Parking Lot Expansion - Contractor (Frech Paving) completed asphalt work (November 2008).
- B. PMC Parking Lot Expansion - Contractor (Frech Paving) completed asphalt work (November 2008).
- C. Grasslands Park
  - 1. Contractor (Richardson Excavation) completed grading work.
  - 2. Contractor (Fry & Assoc.) installed the playground equipment.
- D. Strawn Road Property
  - 1. Purchased 27.5 acre property from Ralph and Laveta Anderson for \$125,500 (December 2008).
  - 2. Transferred 101.87 acre Old Perche Creek Wastewater Treatment Plant property from Public Works to Parks and Recreation Department (transaction price - \$150,000).

**II. MAINTENANCE**

- A. Facilities and Grounds
  - 1. Performed park clean up and sanitation. (120 hrs.)
  - 2. Performed playground repairs, re-mulch and inspections. (54 hrs.)
  - 3. Performed maintenance on park lighting systems. (40 hrs.)
  - 4. Performed general park maintenance on miscellaneous items. (42 hrs.)
  - 5. Performed aquatic repairs and inspections. (128 hrs.)
  - 6. Refurbished park signs and park trash barrels. (40 hrs.)
  - 7. Performed HVAC repairs and inspections. (32 hrs.)
  - 8. Removed graffiti. (8 hrs.)
  - 9. Douglass Pump Room - Removed debris and worked on pumps. (24 hrs.)
  - 10. CCRA
    - a. Continued installing Rainbow pitching machines. (78 hrs.)
    - b. Repaired tennis court wind screens. (10 hrs.)
  - 11. Albert-Oakland - Removed and repaired fitness centers. (32 hrs.)
  - 12. TLRA
    - a. Scheduled removal and replacement of damaged fishing dock. (6 hrs.)
    - b. Removed swim dock. (211 hrs.)
    - c. Repaired dam from muskrat damage. (10 hrs.)
  - 13. CARE - Painted walls. (14 hrs.)
  - 14. Continued grant recycling program. (16 hrs.)
  - 15. Applied ice melt for snow duties. (10 hrs.)
  - 16. Gans Creek Recreation Area - Checked houses and furnaces/propane tank. (12 hrs.)
  - 17. Virginia Graeme Baker Act - Continue working on order list for rest of pools. (12 hrs.)
  - 18. Hickman Baseball Fields - Worked on warmup areas and electrical. (130 hrs.)

19. ARC Solar Lights - Repaired 2 lights. (8 hrs.)
20. Armory - Painted conference room. (20 hrs.)
21. Lake of the Woods - Removed and installed kitchen sink/faucets. (10 hrs.)
22. L.A. Nickell - Installed Men's restroom partitions and kitchen sinks. (30 hrs.)

**B. ARC Maintenance**

1. Performed general repair of building fixtures, bathrooms and locker rooms. (47 hrs.)
2. Performed preventive maintenance/repairs and filled chemicals in aquatics. (17 hrs.)
3. Performed outdoor maintenance, power-washed front entrance and ran leaf blower. (6 hrs.)
4. Cleaned cob webs from front foyer and changed 4 soffit bulbs. (2 hrs.)
5. Washed pool screens, back flushed leisure pool and lubed pump motors. (9 hrs.)
6. Removed and dusted supply/return vents in cardio, fitness, upstairs/downstairs bathrooms, gym hallways and meeting rooms. (4 hrs.)
7. Dusted lights in gym hallway, cardio, men's and family locker rooms. Dusted lights over front desk. (7 hrs.)
8. Changed light bulbs, ballasts and ceiling tile around building. (26 hrs.)
9. Repaired cardio and various pieces of fitness equipment. (35 hrs.)
10. Removed snow and spread ice melt. (3.5 hrs.)
11. Monitored RTU's on roof. (4 hrs.)
12. Washed walls in concessions, raindrop, typhoon, men's concession bathroom, game room and gray pool doors. (6 hrs.)
13. Diagnosed and replaced new floor scrubber battery charger. Took new charger in for repair at Hillyards. Picked up old floor scrubber at Albert-Oakland Pool, replaced 2 batteries and repaired solution elbow. Ordered new solution filter housing. (15 hrs.)
14. Changed 4 make-up air filters and tightened belts on Pool Pak. (2 hrs.)
15. Replaced leisure pool boiler circulator pump seal twice, bled air from system, ordered new pump and installed. (35 hrs.)
16. Monitored HVAC computer. (8 hrs.)
17. Replaced front door Best Lock and tumbler; adjusted mechanism. (8 hrs.)
18. Diagnosed office FTU 206 low heat contactor buzzing; replaced bad contactor and faulty controller. (7 hrs.)
19. Diagnosed gym heating problem (cold gym when outside temperature is below freezing) - poor heat transfer from energy recovery wheel. Blew out with compressed air and took core sample to send to manufacturer. (16 hrs.)
20. Disassembled and repaired 5 showers in women's locker room. (6 hrs.)
21. Replaced spa 6-way valve spider gasket. (6 hrs.)
22. Took pool backboards to PMC to sand and reseal. (33 hrs.)

**III. FLEET OPERATIONS**

- A. 5 vehicles serviced and 7 vehicles repaired.
- B. 2 pieces of equipment serviced and 5 pieces of equipment repaired.
- C. 6 service calls performed.

- D. 10 tires repaired.
- E. 4 pieces of small power equipment repaired/serviced.
- F. 3 times - vehicles checked for trips.
- G. 3 freight shipments unloaded.
- H. 2 mowers repaired.
- I. 3 mowers serviced, 100-hrs. interval.
- J. 3 mowers annual maintenance performed.
- K. 21 blades sharpened. (2 hrs.)
- L. 46 golf cars annual maintenance/repairs.
- M. Other Services Performed:
  - 1. Unloaded 4 semi trailer loads of playground equipment. (3 staff - 4 hrs.)
  - 2. Detailed van #3157.
  - 3. Transported golf carts between PMC/both golf courses for winter service (2 staff - 4 hours).

#### IV. **GOLF AND SPORTS TURF MANAGEMENT**

- A. Lake of the Woods Golf Course
  - 1. Sprayed all fairways and tees with Round-Up Pro for winter annual weed control on Zoysia grass. (20 hrs.)
  - 2. Installed box blade on #1541 tractor. (3 hrs.)
  - 3. Repaired wiring assembly on machine #3132. (4 hrs.)
  - 4. Repaired drive motor o-rings on machine #3051. (2 hrs.)
  - 5. Installed sprayer and calibrated rates on machine #3162. (5 hrs.)
  - 6. Raked all bunkers. (10 hrs.)
  - 7. Completed course setup. (4 hrs.)
  - 8. Moved dirt from Albert-Oakland fields for Tee #3. (7 hrs.)
  - 9. Assisted LA Nickell crew during culvert installation. (14 hrs.)
  - 10. Completed rough grading of Tee #3. (14 hrs.)
  - 11. Completed pruning projects. (3 hrs.)
  - 12. Welded new batter bracket for vehicle #3162. (2 hrs.)
- B. Sports Turf Management
  - 1. Moved infield tarp to Hickman field. (15 hrs.)
  - 2. Converted east field at Albert-Oakland to aglime. (180 hrs.)
  - 3. Painted and installed bat racks. (25 hrs.)
  - 4. Set and painted lacrosse. (10 hrs.)
  - 5. Cleaned up leaf debris at Antimi. (8 hrs.)
  - 6. Installed red shale cut edges at Atkins. (48 hrs.)
  - 7. Completed concrete installation at Antimi. (24 hrs.)
  - 8. Cleaned up pump stations at Rainbow Softball Center. (12 hrs.)
- C. L.A. Nickell Golf Course
  - 1. Serviced John Deere Tractor. (3 hrs.)
  - 2. Serviced Jacobsen Greensmower. (5 hrs.)
  - 3. Serviced John Deere front end loader. (3 hrs.)
  - 4. Replaced bedknives on Toro 216. (5 hrs.)
  - 5. Repaired deck and rollers on 6 ft. deck mower. (5 hrs.)
  - 6. Sprayed fairways with roundup for winter annual weed control. (10 hrs.)
  - 7. Cut grasses in landscape beds. (16 hrs.)
  - 8. Repaired reel motors on greensmower. (8 hrs.)
  - 9. Cleaned shop. (5 hrs.)

10. Mowed greens. (6 hrs.)
11. Completed course setup. (3 hrs.)
12. Completed culvert installation project on #12 tee. (62 hrs.)

## V. CONSTRUCTION

### A. Auburn Hills Park

1. Constructed 30' x 30' concrete shelter slab.
2. Installed shelter steel beams, manufactured wood trusses and rim nailer plates.
3. Fabricated 54 soffit frames and installed all mechanical fasteners.
4. Started roof decking installations.

### B. Stephens Lake Park

1. Completed installation of all water transfer pipe to the large and small waterfalls.
2. Installed water flow control valves and tested system.
3. Filled in trenches, rough graded and made general cleanup of site.
4. Completed installation of wall-hung benches in beach restrooms.

### C. Atkins Ball Fields

1. Installed steel access gate.
2. Formed, set steel and installed an additional 300 feet of parking lot curbing.
3. Started trenching, installation of conduit and pole bases for parking lot lighting.

### D. Other Park Projects

1. MKT Trail – Installed 4 Memorial/Heritage replacement benches and coordinated with the contractor working at the Providence/Stewart trail head to install 4 more.
2. PMC/Athletic Crew Workshop – Installed receptacles, lighting and a heater.
3. PMC/Woodshop – Constructed storage cabinets and a new workbench.
4. Louisville/Longview Parks – Installed "No dogs allowed" signs at play areas.
5. Cosmo-Bethel Park – Fabricated and set 2 additional benches at Leech Shelter.

## VI. NATURAL RESOURCES

### A. Horticulture

1. Planting and Construction
  - a. Began seeding and transplanting annuals in greenhouse. (104 hrs.)
  - b. Started ADA Stephens fishing access project. (16 hrs.)
  - c. Installed PMC rain garden silt fence. (8 hrs.)
  - d. Filled Gentry beds with soil and completed rock work. (24 hrs.)
  - e. Seeded at Stephens Lake waterfalls. (47 hrs.)
2. Maintenance
  - a. Started landscape bed clean up. (72 hrs.)
  - b. Cut back and divided ornamental grasses. (57 hrs.)
  - c. Applied pre-emergent on landscaped areas. (36 hrs.)

3. Columbia Aquatic Restoration Project (CARP) - Started training classes for 35 volunteers.
- B. Forestry
1. Planting and Watering
    - a. Cosmo Park – Planted 14 trees. (48 hrs.)
    - b. LAN Golf Course – Planted 14 trees. (52 hrs.)
  2. Park Maintenance
    - a. Tools - Maintained and cleaned chainsaws, vehicles, and equipment. (8 hrs.)
    - b. Nifong Park – Removed 4 trees and graded soil from lake construction. (96 hrs.)
    - c. Grasslands Park - Removed 11 trees and installed silt fence. (88 hrs.)
  3. Trail Maintenance
    - a. MKT Trail – Fixed holes in trail. (32 hrs.)
    - b. Auburn Hills Park Trail – Constructed new trail. (18 hrs.)
  4. Downtown
    - a. Constructed 4 tree wells on 5<sup>th</sup> Street. (56 hrs.)
  5. TreeKeeper Project - Removed honeysuckle at Kiwanis Park. (52 volunteers - 208 hrs.)

## VII. PARK RANGER

- A. Meetings
1. PMC Diamond Council/Rockers
  2. Chamber of Commerce/Polar Bear Plunge
  3. PMC (2)
  4. Safety at PMC
- B. Training
1. Verbal Judo-Crisis Intervention
- C. Accident
- D. Criminal/Incident Investigations
1. Responded to Albert-Oakland Park for subject with riffle/gone on arrival.
  2. Responded to ARC for C&I driver/able to locate driver/left note on window.
  3. Responded to Armory.
    - a. 911 check/false.
    - b. Assault (see F-5-a & 14-a).
  4. Responded to Bear Creek Trail/Garth for subject climbing on bridge/gone on arrival.
  5. Responded to Cosmo-Bethel Park.
    - a. Suspicious vehicle/fisherman forgot to shut driver's door.
    - b. Check subjects for vandalism/had them pick up trash (see F-5-c).
  6. Responded to Cosmo Park.
    - a. Subject falling in Steinberg Playground/treated for injuries/father came to park and took home.
  7. Responded to Lake of the Woods Golf Course for check subject/gone on arrival.
  8. Responded to Stephens Lake Park.
    - a. (2) Alarm at Riechmann Pavilion/valid.

- b. Assisted elderly man who fell down/gave bandages for cuts.
    - c. Check subjects in Stephens Lake Park (see F-12-e & 14-b).
  - 9. Responded to Worley Street Park for suspicious incident/bone thought to be human/unfounded.
- E. Special Assignments
  - 1. Foot patrol during Polar Bear Plunge in Stephens Lake Park.
- F. Violations
  - 1. Animal Complaints (17)
    - a. (1) Warning for dog off leash in Again St. Park.
    - b. (7) Warnings for dog off leash in Cosmo Park.
    - c. (5) Warnings for dogs off leash in Stephens Lake Park.
    - d. (3) Warnings for dog in playground in Stephens Lake Park.
    - e. (1) Warning for dog off leash in undesignated area of Twin Lakes.
  - 2. Beach/Pools
  - 3. Camping/Sleeping
  - 4. Climbing (2)
    - a. (1) Warning for climbing on monument in Cosmo-Bethel Park.
    - b. (1) Warning for climbing trees in Cosmo-Bethel Park.
  - 5. Disfigure/Removal (6)
    - a. (1) Custodial arrest for vandalism in Armory.
    - b. (1) Warning for golfing in Cosmo Park.
    - c. (4) Warnings for turning over trash cans in Cosmo-Bethel Park.
  - 6. Fireworks/Airplanes (1)
    - a. (1) Warning for remote-controlled airplane in Stephens Lake Park.
  - 7. Helmets (27)
    - a. (27) Warnings in Skate Park.
  - 8. Hunting/Fishing
  - 9. Intoxication
  - 10. Littering/Dumping
  - 11. Metal Detectors
  - 12. Other Park Violations (7)
    - a. (3) Warnings for group on field in Cosmo Park.
    - b. (1) Warning for bike in Skate Park.
    - c. (1) Warning for urinating in public in Cosmo Park.
    - d. (1) Warning for smoking in men's restroom in Stephens Lake Park.
    - e. (1) Arrest adult male subject with female in women's restroom.
  - 13. Parking (3)
    - a. (1) Warning in Albert-Oakland Park.
    - b. (1) Warning in Cosmo Park.
    - c. (1) Warning in Stephens Lake Park.
  - 14. Trespassing (3)
    - a. (1) Warning issued for Armory.
    - b. (2) Warnings issued for having sex in women's restroom.
  - 15. Vehicles off roadway
  - 16. Vending/Advertising
  - 17. Warrant

*Note: Park Ranger responded to 24% of requests for police response to park locations.*

<b>WEEKS</b>	<b>1st Week</b>	<b>2nd Week</b>	<b>3rd Week</b>	<b>4th Week</b>	<b>5th Week</b>	<b>6th Week</b>	<b>TOTAL</b>
TOTAL MILES DRIVEN	366	278	259	181	0	0	1084
<i>Hours</i>							
PATROL	26.5	20	23	14.5	0	0	84
FOOT PATROL	3	8.5	4	3.5	0	0	19
BIKE PATROL	0	0	0	0	0	0	0
CRIMINAL INVEST	0	0	0	3	0	0	3
INCIDENT INVEST	3	3.5	0	1	0	0	7.5
OFFICE DUTY	0	0	0	1	0	0	1
LEAVE	0	8	0	16	0	0	24
SPECIAL ASSIGNMT	0	0	0	0	0	0	0
MEETINGS	8	0	5	1	0	0	14
TRAINING	0	0	9	0	0	0	9
<b>TOTALS</b>	<b>40.5</b>	<b>40</b>	<b>41</b>	<b>40</b>	<b>0</b>	<b>0</b>	<b>161.5</b>

<b>VIOLATIONS</b>	<b>WARNINGS</b>	<b>ARRESTS</b>
ANIMAL COMPLAINTS	17	0
BEACH/POOLS	0	0
CAMPING/SLEEPING	0	0
CLIMBING	2	0
DISFIGURE/RREMOVAL	5	1
FIREWORKS/AIRPLAINES	1	0
HELMETS	27	0
HUNTING/FISHING	0	0
INTOXICATION	0	0
LITTERING/DUMBING	0	0
METAL DETECTORS	0	0
OTHER PARK VIOLATION	6	1
PARKING	3	0
TRESPASSING	0	3
VEHICLES OFF ROADWAY	0	0
VENDING/ADVERSTISING	0	0
WARRANT	0	0
<b>TOTALS</b>	<b>62</b>	<b>4</b>

<b>SERVICES</b>	<b>TOTALS</b>
ASSIST OTH ACY	1
BROCHURES / MAPS	0
BUILDING CHECKS	194
FIRST AID	1
LOCATE MSNG PSN	0
MAINTENANCE	1
MOTORISTS ASSIST	0
PARK INFO/DIRECTIONS	57
RECOVERED PROPERTY	0
WILDLIFE	0
<b>TOTALS</b>	<b>254</b>