

# Recreation Services Monthly Report

PROGRAM TITLE	SESSIONS PRIOR YEAR		PARTICIPATION PRIOR YEAR		SESSIONS CURRENT YEAR		PARTICIPATION CURRENT YEAR	
	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>TOTAL RECREATION SERVICES</b>			72,789	402,051			69,577	396,890
<b>ADMINISTRATION</b>								
Modifications were made to the report starting with April 2010: 1) Added Totals for Financial Assistance to total up both YES and AFA scholarships. 2) Add columns to track "Sessions Prior Year" and "Sessions Current Year" to have a monthly and yearly comparison.								
<b>YOUTH ENRICHMENT SCHOLARSHIPS (YES)</b>								
YES Applicants Approved			56	288			63	456
YES Applications Approved			21	93			23	148
YES Assistance Amount Given			\$ 4,494.00	\$ 33,026.25			\$ 6,430.50	\$ 45,324.10
<b>TOTAL APPLICANTS FOR SCHOLARSHIPS</b>			56	288			63	456
<b>ADULT FINANCIAL ASSISTANCE (AFA)</b>								
AFA Applicants Approved			22	87			13	215
AFA Applications Approved			22	86			13	113
AFA Assistance Amount Given			\$ 1,279.55	\$ 6,515.10			\$ 725.90	\$ 7,260.31
<b>TOTAL APPLICANTS FOR SCHOLARSHIPS</b>			22	87			13	215
<b>TOTAL FINANCIAL ASSISTANCE APPLICANTS APPROVED</b>			78	375			76	671
<b>TOTAL FINANCIAL ASSISTANCE APPLICATIONS APPROVED</b>			43	179			36	261
<b>TOTAL FINANCIAL ASSISTANCE GIVEN</b>			\$ 5,773.55	\$ 39,541.35			\$ 7,156.40	\$ 52,584.41
<b>DIVISION EVENT</b>								
Tiger Night of Fun			0	3,000			0	3,623
Theme Park Ticket Sales			3	28			39	62
<b>TOTAL DIVISION EVENTS</b>			3	3,028			39	3,685
<b>SPORTS PROGRAMMING</b>								
<b>YOUTH SPORTS</b>								
Diamond Council: Participants	0	0	0	0	0	0	0	0
Youth Basketball: Participants	0	427	0	6,060	0	456	0	9,120
Youth Football: Participants	0	30	0	1,320	0	53	0	2,756
Youth Soccer: Participants	0	118	4,488	7,320	105	232	2,520	5,568
Youth Tennis: Participants	0	0	0	0	0	0	0	0
Active Kids Club: Participants	18	103	414	2,474	15	102	320	2,100
Other Sports:	0	2	0	150	0	0	0	0
<b>TOTAL YOUTH SPORTS</b>	18	680	4,902	17,324	120	843	2,840	19,544
<b>WOMEN'S SPORTS</b>								
Women's Volleyball: Participants	0	0	0	0	6	24	72	288
Women's Softball: Participants	4	4	104	104	6	6	156	156
Women's Basketball: Participants	0	0	0	0	0	0	0	0
Women's Soccer: Participants	0	10	144	384	0	3	0	72

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Other Women's Sports	0	0	0	0	0	0	0	0
<b>TOTAL WOMEN'S SPORTS</b>	4	14	248	488	12	33	228	516
<b>MEN'S SPORTS</b>								
Men's Volleyball: Participants	0	0	0	0	0	0	0	0
Men's Softball: Participants	124	257	3,224	6,682	140	231	3,640	6,006
Men's Basketball: Participants	0	146	0	2,744	0	111	0	2,220
Men's Baseball: Participants	0	0	0	0	0	0	0	0
Other Men's Sports	0	0	0	0	0	0	0	0
<b>TOTAL MEN'S SPORTS</b>	124	403	3,224	9,426	140	342	3,640	8,226
<b>CO-REC SPORTS</b>								
Co-Rec Noon Club	9	14	54	83	0	0	0	0
Co-Rec Volleyball: Participants	42	306	504	3,795	32	270	384	3,240
Co-Rec Softball: Participants	101	218	2,626	5,668	92	142	2,392	3,692
Co-Rec Tennis: Participants	0	0	0	0	0	0	0	0
Co-Rec Kickball: Participants	0	75	0	1,950	0	33	0	858
Other Co-Rec Sports:	0	0	0	0	0	0	0	0
<b>TOTAL CO-REC SPORTS</b>	152	613	3,184	11,496	124	445	2,776	7,790
<b>FACILITY USAGE</b>								
Private Tournament Rentals			6	6			10	13
Fields Used:								
Antimi			4	4			16	16
Rainbow			7	7			0	0
Legion			0	13			2	2
Oakland			0	0			2	4
Atkins			2	2			5	5
Schools			0	0			0	0
Soccer			26	26			16	42
Gym			0	0			2	3
Total Number of Fields Used			39	52			43	72
<b>TOTAL SPORTS PROGRAMMING</b>	298	1,710	11,558	38,734	396	1,663	9,484	36,076
Additional uses not included in participation totals: Conference Room 9, Gymnasium 5. Volunteer hours 0.								
<b>COMMUNITY RECREATION / DOUGLASS</b>								
<b>COMMUNITY RECREATION PROGRAMS</b>								
Classes	88	583	1,420	8,220	78	660	1,063	7,429
After-School Program	66	452	305	6,868	66	441	813	4,739
Groups	52	269	838	2,415	47	275	1,083	3,549
Camps	0	0	0	0	0	0	0	0
Special Events	3	27	151	1,479	2	13	119	1,421
<b>TOTAL COMMUNITY RECREATION PROGRAMS *</b>	209	1,331	2,714	18,982	193	1,389	3,078	17,138
<b>DOUGLASS GYM PROGRAMS</b>								

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	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Classes	0	121	0	7,594	9	106	648	6,442
Special Events	0	4	0	404	0	3	0	372
<b>DOUGLASS PARK PROGRAMS</b>								
Sports	0	0	0	0	8	8	67	67
Special Events	2	2	360	360	2	2	403	403
<b>TOTAL DOUGLASS AREA *</b>	<b>2</b>		<b>360</b>	<b>8,358</b>			<b>1,118</b>	<b>7,284</b>
<b>TOTAL COMMUNITY RECREATION / DOUGLASS</b>	<b>211</b>		<b>3,074</b>	<b>27,340</b>			<b>4,196</b>	<b>24,422</b>
Meetings: Show-Me Your Recovery - 5; Frederick Douglass Coalition - 1; Black & White Ball Committee - 1								
<b>AQUATICS</b>								
<b>COLUMBIA SWIM CLUB</b>			1,300	10,012			1,316	9,652
<b>HICKMAN POOL</b>								
Hickman Exercise			91	545			53	366
Hickman Instructional Swim			704	2,234			684	1,924
Hickman Private Rental			44	595			29	786
Hickman Special Groups			91	325			59	387
<b>TOTAL HICKMAN POOL</b>			<b>930</b>	<b>3,699</b>			<b>825</b>	<b>3,463</b>
<b>DOUGLASS AQUATIC CENTER</b>								
Douglass Recreational Swim			0	0			0	0
Douglass Day Care			0	0			0	0
Douglass Private Rental			0	0			0	0
Douglass Special Programs			0	0			0	0
Douglass Special Groups			0	0			0	0
<b>TOTAL DOUGLASS AQUATIC CTR</b>			<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>
<b>ALBERT-OAKLAND FAMILY AQUATIC CENTER</b>								
Albert-Oakland Recreational Swim			0	0			0	0
Albert-Oakland Day Care			0	0			0	0
Albert-Oakland Exercise			0	0			0	0
Albert-Oakland Private Rental			0	0			0	0
Albert-Oakland Special Programs			0	0			0	0
Albert-Oakland Instructional Swim			0	0			0	0
<b>TOTAL ALBERT-OAKLAND FAMILY AQUATIC CTR</b>			<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>
<b>LAKE OF THE WOODS POOL</b>								
Lake of the Woods Recreational Swim			0	0			0	0
Lake of the Woods Day Care			0	0			0	0
Lake of the Woods Exercise			0	0			0	0
Lake of the Woods Special Programs			0	0			0	0
Lake of the Woods Private Rental			0	0			0	0
<b>TOTAL LAKE OF THE WOODS</b>			<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>

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April 2010

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	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>PIRATES' LANDING</b>								
Pirates' Landing Recreational Swim			0	0			0	0
Pirates' Landing Day Care			0	0			0	0
Pirates' Landing Private Rental			0	0			0	0
Pirates' Landing Special Programs			0	0			0	0
<b>TOTAL PIRATES' LANDING</b>			0	0			0	0
<b>TOTAL ALBERT-OAKLAND CONCESSION</b>			\$0.00	\$0.00			\$0.00	\$0.00
<b>TOTAL DOUGLASS CONCESSIONS</b>			\$0.00	\$0.00			\$0.00	\$0.00
<b>TOTAL LOW CONCESSIONS</b>			\$0.00	\$0.00			\$0.00	\$0.00
<b>TOTAL PIRATES' LANDING CONCESSIONS</b>			\$0.00	\$0.00			\$0.00	\$0.00
<b>TOTAL AQUATICS</b>			2,230	13,711			2,141	13,115
<p>Manager interviews were conducted early this month. An Ellis &amp; Associates Lifeguard class was taught by Laura Nerling this month. Pest Control company treated outdoor facilities this month. Water Zumba class began this month. Cashier and Concession interviews were held in the middle of the month. SJ Idel and Janel Twehous taught a Lifeguard re-licensing class this month. Janel Twehous attended a Show-Me State Games meeting.</p>								
<b>GOLF, CONCESSIONS</b>								
<b>NICKELL GOLF</b>								
Nickell Golf Tournament	0		0	0			0	0
Nickell Total Dollar Amount	28		\$ 63,380	\$ 197,742			\$ 65,697	\$ 165,908
Nickell Pass Rounds	28		1,429	7,179			1,364	4,585
Nickell Weekday Green Fee Rounds	21		831	2,835			1,303	2,870
Nickell Weekend Green Fee Rounds	7		393	1,617			370	1,098
Nickell Total Rounds	28		2,653	11,631			3,037	8,553
Nickell Golf Lessons	4		53	53			16	52
Nickell Driving Range	28		478	1,184			593	813
Nickell Carts 9 Hole	28		488	1,691			698	1,570
Nickell Carts 18 Hole	28		573	2,139			701	1,698
<b>TOTAL NICKELL GOLF</b>			4,245	16,698			5,045	12,686
<b>LAKE OF THE WOODS GOLF</b>								
Lake of the Woods Tournament	0		0	0			0	0
LOW Total Dollar Amount	29		\$ 73,602	\$ 229,718			\$ 84,644	\$ 224,422
LOW Pass Rounds	29		1,441	6,450			1,257	4,375
LOW Weekday Green Fee Rounds	22		843	2,674			1,058	2,558
LOW Weekend Green Fee Rounds	7		413	1,437			366	1,286
LOW Total Rounds	29		2,697	10,561			2,681	8,219
LOW Carts 9 Hole	29		461	1,450			567	1,389
LOW Carts 18 Hole	29		649	2,319			713	2,131
<b>TOTAL LAKE OF THE WOODS GOLF</b>			3,807	14,330			3,961	11,739

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	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>TOTAL RAINBOW CONCESSIONS</b>	12		\$5,952	\$11,553			\$8,507	\$11,685
<b>TOTAL GOLF AND CONCESSIONS</b>			8,052	31,028			9,006	24,425
<b>GOLF SEASON PASS USE BY TYPE</b>								
<b>L.A. NICKELL</b>								
Rd Played-Family Pass			716	2,128			485	1,856
Rd Played-Individual Pass			285	836			337	1,143
Rd Played-Junior Pass			53	286			35	44
Rd Played-Senior Pass			301	771			390	1,183
Rd Played-Sr Family Pass			74	212			117	359
<b>TOTAL</b>			<b>1,429</b>	<b>4,233</b>			<b>1,364</b>	<b>4,585</b>
<b>LAKE OF THE WOODS</b>								
Rd Played-Family Pass			419	945			202	784
Rd Played-Individual Pass			308	794			294	1,042
Rd Played-Junior Pass			118	294			42	60
Rd Played-Senior Pass			498	1,575			605	2,124
Rd Played-Sr Family Pass			98	232			114	365
<b>TOTAL</b>			<b>1,441</b>	<b>3,840</b>			<b>1,257</b>	<b>4,375</b>
Dismal weather.								
<b>SENIOR/PAQUIN/LIFE ENRICHMENT PROGRAMS</b>								
<b>SENIOR PROGRAMS</b>								
Social Events	122	746	1,120	6,284	125	862	992	6,639
Crafts & Classes	10	53	88	330	15	85	155	832
Music & Bands	11	84	371	2,338	12	75	349	2,303
Oak Tours Trips / Social	23	157	585	5,717	25	156	786	4,293
<b>TOTAL OAK</b>	<b>166</b>	<b>1,040</b>	<b>2,164</b>	<b>14,669</b>	<b>177</b>	<b>1,178</b>	<b>2,282</b>	<b>14,067</b>
Busy month. Working on scheduling OAKclub activities around Osher classes as the move date approaches. Sunny weather put everyone in a Spring mood and activities have been pretty well attended. Have had a few things canceled with bad weekend weather/illness. Nordic Walking has a new instructor and we are losing our Zumba instructor. Great bookings for upcoming OAK Tour trips especially in May.								
<b>ADAPTED COMMUNITY RECREATION</b>								
Crafts / Ceramics	31	199	486	3,145	43	315	721	4,659
Social Activities	139	849	2,049	12,863	77	567	1,298	10,429
Walking Trips	2	10	8	42	1	2	4	10
Educational	75	500	1,163	7,602	92	599	1,155	7,304
<b>TOTAL ADAPTED COMMUNITY RECREATION</b>	<b>247</b>	<b>1,558</b>	<b>3,706</b>	<b>23,652</b>	<b>213</b>	<b>1,483</b>	<b>3,178</b>	<b>22,402</b>
Starting some new walking trips that should take off soon. Ceramics and painting are doing well. Gardeners are starting to get their beds going.								
<b>LIFE ENRICHMENT</b>								

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	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Life Enrichment Educational Classes	117	295	1,040	5,415	110	771	1,225	8,656
Life Enrichment Special Programs / Events	26	523	1,568	10,668	10	90	689	4,866
<b>TOTAL LIFE ENRICHMENT</b>	<b>143</b>	<b>818</b>	<b>2,608</b>	<b>16,083</b>	<b>120</b>	<b>861</b>	<b>1,914</b>	<b>13,522</b>
Junior and Advanced Tae-kwondo, Fencing and Kids' Night took a hit in attendance this month, but Intermediate Tae-kwondo is seeing a rise in numbers. Ju-Jitsu, Karate and Aikido classes continue to do well. Due to fire, no Maplewood Barn numbers were reported.								
<b>PRESCHOOL, TEEN, FAMILY AND EVENTS</b>								
Preschool / Intergenerational	4	17	152	609	1	13	14	481
Teen / Family	1	1	125	125	0	2	0	10
Special Events	7	12	8,081	10,679	6	8	4,604	8,604
Classes	7	7	48	48	1	14	6	71
<b>TOTAL PRESCHOOL, TEEN, FAMILY AND EVENT</b>	<b>19</b>	<b>37</b>	<b>8,406</b>	<b>11,461</b>	<b>8</b>	<b>37</b>	<b>4,624</b>	<b>9,166</b>
Earth Day moved to rain date, May 2, so total event numbers for April are low but May will increase. Department staff involved in Table Talk event, hosted by Youth Community Coalition. New theme for Family Fun Fest - Teen Fest. Was successful and attracted teens. Tons of Trucks event very popular with good weather this year.								
<b>TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT</b>								
	575		16,884	65,865			11,998	59,157
<b>ADAPTIVE RECREATION</b>								
Adapted Sports	11	67	354	2,011	9	68	285	2,127
Adapted Recreation	2	15	169	946	2	14	230	1,076
<b>TOTAL ADAPTIVE</b>	<b>13</b>	<b>82</b>	<b>523</b>	<b>2,957</b>	<b>11</b>	<b>82</b>	<b>515</b>	<b>3,203</b>
Basketball season was wrapped up with the end of the season banquet. The celebration of athletes and volunteers was enjoyed by 142. April was competition month. Swimmers excelled at the Centra Area meet with 38 Gold and 11 silver medals. The Track and Field meet the team received 74 gold, 68 silver, 24 bronze and 1 fourth. The skies were not as friendly for the Area Bocce tournament. The deluge lead to cancellation. Columbia Parks and Recreation will have excellent representation at the Summer State Games in Springfield May 26-28. Advancing to state are 14 Track and Field, 12 Swimming and 4 Bocce athletes. Coaches and volunteers continue managing practices well. Storms could not keep 88 brave souls away from the dance.								
<b>CARE</b>	Number		Previous Year Hours for Month	Previous YTD Hours			Current Hours for Month	Current YTD
<b>Paid Trainee Hours</b>								
Boone County Family Resources (BCFR)			n/a	n/a			279.90	1,644.75
MO Option			n/a	n/a			2,026.83	8,661.23
Summer			n/a	n/a			-	-
Other			n/a	n/a			-	-
Tutoring Hours			n/a	n/a			105.10	632.40
<b>Total Trainee Hours</b>			<b>n/a</b>	<b>n/a</b>			<b>2,411.83</b>	<b>10,938.38</b>
<b>C.A.R.E. Staff Hours</b>								
Gallery Coordinator			n/a	n/a			29.00	166.75
Gallery Assistant			n/a	n/a			-	17.50
Office Manager			n/a	n/a			157.50	803.70
Office Assistant			n/a	n/a			43.50	142.00
BCFR Employ Mentor			n/a	n/a			86.00	509.50
MO Option Employ Mentor			n/a	n/a			266.50	1,206.65

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After School Supervisor/Job Coach			n/a	n/a			65.00	173.50
Job Developer			n/a	n/a			17.75	17.75
<b>Total CARE Staff Hours</b>			353.00	353.00			665.25	3,037.35
<b>TOTAL CARE HOURS</b>			353.00	353.00			3,077.08	13,975.73
<b>Applications (number) (mo-opt)</b>	3		n/a	n/a	3		n/a	70
<b>Applications (number) (summer)</b>	0		n/a	n/a	0		n/a	450
<b>Jobsite Agreements</b>								
New Employers	16		n/a	n/a	16		n/a	
Returning Employers	125		n/a	n/a	125		n/a	125
<b>TOTAL CARE</b>	144		0	0			0	645

This monthly report includes 3 pay periods, therefore numbers will be increased.  
 BCFR Youth Trainees who worked during the month: 7 trainees  
 MO-Options Trainees who worked during the month: 25 trainees  
 ex: MO-Option Trainee hours increased this month due to a new trainee.  
 ex: Tutoring hours were down this month due to spring break.

<b>ACTIVITY &amp; RECREATION CENTER</b>								
<b>Visits</b>								
Members/Daily Admissions			29,959	215,027			28,568	214,726
Special Admission/Coupons			67	499			49	351
<b>TOTAL VISITS:</b>			30,026	215,526			28,617	215,077
<b>Members:</b>								
Adult Annual			7	77			7	100
Adult Monthly			88	603			43	500
Adult Multi Pass			47	483			27	383
Family Annual			57	403			30	372
Family Monthly			420	3,222			309	3,464
Sr. Annual			22	161			19	156
Sr. Annual Monthly			28	165			17	147
Sr. Couple			32	314			34	408
Sr. Couple Monthly			32	344			22	298
Sr. Multi Pass			33	253			30	213
Youth Annual			2	7			1	12
Youth Monthly			4	41			4	29
Youth Multi Pass			11	113			12	90
30-day Youth			22	115			12	145
30-day Adult			179	1,116			195	1,585
30-day Family			287	2,034			328	3,019
30-day Senior			29	142			15	152
30-day Senior Couple			26	134			40	256
<b>Total Members:</b>			<b>1,326</b>	<b>9,727</b>			<b>1,145</b>	<b>11,329</b>
<b>Memberships:</b>			946	5,396			846	5,899

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<p>April 2010</p> <p>The ARC averaged 952 patrons per day. Gym was closed beginning April 26 for floor refinishing. It is scheduled to reopen on May 6.</p> <p>Room Rentals: City Dept - 2; Parks and Recreation - 39; Outside Patrons - 22.</p> <p>The ARC hosted an after prom party for Montgomery County High School.</p>								
<b>GENERAL RECREATION CLASSES</b>								
Day Camp			0	295			44	381
Basketball Camp			0	0			0	0
Teen Adventure			0	0			0	0
Outdoor Instruction			0	0			0	0
Home School P.E.			n/a	n/a			0	594
Recreation Classes			74	1,045			210	443
Bus/Van Reservations			33	149			16	139
Little Gymmers			51	1,332			84	1,136
<b>TOTAL GENERAL RECREATION CLASSES</b>			<b>158</b>	<b>2,821</b>			<b>354</b>	<b>2,693</b>
<b>WEBTRAC - On-Line Program Registration</b>								
<b>Total Web Users</b>			203	666			74	390
One-Time Users			130	449			45	206
Repeat Users			73	217			29	184
# of Sessions			1,026	2,749			435	7,996
Total Completed Transactions			102	279			51	313
Total \$ Registrations			\$5,021.20	\$ 26,485.81			\$2,431.00	\$35,790.40
Total % of on-line \$ registrations			10.00%	12.29%			6.70%	20.59%
<b>Total WebTrac Registrations</b>								
Sessions between 12:00am-6:00am:		7						
Sessions between 6:00am-12:00pm:		110						
Sessions between 12:00pm-6:00pm:		241						
Sessions between 6:00pm-12:00am:		77						
Average timed session per user:		1:11 min						

\$ 52,584.41















**COLUMBIA PARKS & RECREATION DEPARTMENT**  
**Park Services Division**  
**Monthly Report**  
**April 2010**

**I. ADMINISTRATION**

- A. MKT Bridge #12 - Houf Construction has poured 95% of all concrete.
- B. Smiley Lane Park - Stockman Construction completed construction of the cul-de-sac off of Jackal Drive.
- C. Stephens Amphitheater - Richardson Excavation removed all excess soil from the seating area and moved entry boulders to allow better access.
- D. Douglass Sprayground - Westport Pools poured the concrete pad, set the above-ground pieces on the pad, and substantially completed the plumbing inside the pool building.
- E. Cosmo-Bethel Tennis Courts - Tom Adair Construction constructed 275 lineal feet of 5' sidewalk and the steps from the shelter down to the four new east tennis courts.
- F. Capen Park - Richardson Excavation completed backfilling the parking lot curbs with mulch from the Capen mulch site.
- G. Rock Quarry Park - Richardson Excavation completed the grading work in preparation for the sidewalk construction and began backfilling the new basketball and tennis courts.
- H. Interested Parties Meetings
  - 1. Twin Lakes Dog Park - Held public meeting to get input on winter dog park area and proposed dog park rules on April 13.
  - 2. Bonnie View/Fairview Parks - Staff met with representatives of Fairview Road Community of Christ Church regarding draft park plans on April 20.
- I. MU Parks and Recreation Student Project - As a class project, MU students prepared a park master plan for the Strawn Road property. Planning staff attended the class presentations on April 28.
- J. Philips Park - Stockman Construction poured the parking lot and drive, completing all the concrete work.

**II. MAINTENANCE**

- A. Facilities and Grounds
  - 1. Performed park clean up and sanitation.
  - 2. Performed playground repairs, re-mulch and inspections.
  - 3. Performed maintenance on park, ball field lighting, and scoreboard systems.
  - 4. Performed general park maintenance on miscellaneous items.
  - 5. Performed aquatic repairs and inspections.
  - 6. Refurbished park signs and park trash barrels.
  - 7. Performed HVAC repairs and inspections.
  - 8. Removed graffiti and repaired vandalism.
  - 9. Recycling program - Emptied containers weekly. (32 hrs.)
  - 10. Dog Parks - Refilled bags, cleaned and checked sites twice a week. Staff continues to slightly alter bags to fit the containers.
  - 11. Gans Creek Recreation Area - Checked three houses.

12. Douglass - Added perimeter drainage system; added mortar around and between boulders;
13. Stephens Lake Park - Prepared sprayground and beach to open May 1. Added UV system to pump house.
14. Flat Branch Park - Prepared sprayground for opening May 1.
15. Restrooms/Water Fountains - Opened all by April 15.
16. Albert-Oakland Family Aquatic Center - Continued search and found pool leak. Made plans for repairs; started adding new service entrance/gate.
17. Armory - Installed 4 bulletin boards.
18. Cosmo - Repaired both speed slides at Steinberg Playground; repaired pot holes.
19. PMC - Repaired sign boards. Helped Public Works take photos using bucket truck at various City locations.
20. Creasy Springs - Cleaned up parking lot due to flood damage.
21. TLRA - Cleaned up parking lot due to flood damage. Prepared bathhouse to open for WOW event; repaired potholes.
22. L.A. Nickell - Striped golf cart parking lot; repaired water hydrant.
23. Tennis Courts - Continued removing leaves, repaired nets/windcreens, and repaired lights/timers.
24. Hickman Pool - Repaired broken filter manifold.
25. Philips Park - Striped parking lot, added trash cans, and installed fish cleaning water pump.
26. RSC - Cleaned, repaired, and painted batting cages; installed roof rain caps; repaired/painted concession ceiling; repaired irrigation pump.
27. Maplewood Barn - Barn was destroyed by fire on April 5, 2010. Cleaned up barn fire debris and restored electricity.
28. Kiwanis Park - Kiwanis One Day Event, April 10
  - a. Kiwanis Club and Cub Scout volunteers spread 1" rock around both shelters, picked up trash, painted C.K. Odor Shelter including roof top and posts, and painted 25 picnic tables from both shelters. (97 volunteers - 270 hrs.)
  - b. Staff repaired lighting, prepared both shelters for painting by power-washing (reported last month) and priming, painted Talburt Thurston Shelter including roof top and posts, spread rest of 1" rock around both shelters, moved picnic tables to parking lots and back for painting. Department purchased all supplies and materials for event.

B. ARC Maintenance

1. Performed general repair of building fixtures. (96 hrs.)
2. Performed preventive maintenance, repair and chemicals filled in aquatics. (10 hrs.)
3. Performed outdoor maintenance, power-washed front entrance. (16 hrs.)
4. Washed pool screens, back-flushed leisure pool and lubed pump motors. (12 hrs.)
5. Removed and dusted supply and return vents. (2 hrs.)
6. Dusted light fixtures. (4 hrs.)
7. Changed light bulbs, ballasts and ceiling tile around building. (23 hrs.)
8. Repaired cardio and various fitness equipment. (45 hrs.)
9. Washed walls with stain and mark remover. (1 hr.)

10. Monitored HVAC computer. (4 hrs.)
12. Monitored RTU 1, 2 , and 3 on roof. (4 hrs.)
13. Rebuilt 5 staff office chairs. (7 hrs.)
14. Replaced 3 wall thermostats. (6 hrs.)
15. Filled in parking lot holes with asphalt. (9 hrs.)
16. Sanded, primed and painted gray parking bollards in front of building. (11 hrs.)
17. Replaced gray caulk at pool concessions window. (4 hrs.)
18. Repositioned handicap parking signs. (10 hrs.)
19. Repainted all white in gym from floor to ceiling. (51 hrs.)
20. Replaced bulbs and sockets in north ARC entrance sign. (9 hrs.)

### **III. FLEET OPERATIONS**

- A. 9 vehicles serviced and 12 vehicles repaired.
- B. 2 pieces of equipment serviced and 7 pieces of equipment repaired.
- C. 10 service calls performed.
- D. 6 tires repaired.
- E. 30 pieces of small power equipment repaired/serviced.
- F. 3 times - vehicles checked for trips.
- G. 2 freight shipments unloaded.
- H. 38 mowers repaired.
- I. 3 mowers serviced - 100-hrs. interval.
- J. 18 mowers serviced - weekly.
- K. 88 blades sharpened. (7 hrs.)
- L. 4 times - checked/fueled PMC carts.
- M. 5 golf carts repaired.
- N. Other Services Performed:
  1. Installed mosquito sprayer in Health Dept. vehicle.
  2. Accepted delivery and processed three new vehicles - 3193, 3194, and 3195.
  3. Supplied Gentry with 8 painted washers for games.
  4. Tons of Trucks Event
    - a. Provided 24 pieces of P&R equipment.
    - b. Provided two staff members to work event. (8 hrs.)
    - c. Arranged for display of 9 pieces of equipment from vendors.
  5. Arranged for warranty recall repair of truck #3087.

### **IV. GOLF AND SPORTS TURF MANAGEMENT**

- A. Lake of the Woods Golf Course
  1. Completed greens aerification and topdressing. (68 hrs.)
  2. Fertilized all greens with NatureSafe 5-6-6. (4 hrs.)
  3. Fertilized all greens with gypsum during aerification. (3 hrs.)
  4. Applied Dimension pre-emergent herbicide to all greens for crabgrass control. (3 hrs.)
  5. Applied Acelepryn and Daconil Ultrex to all greens for fungicide and grub control. (3 hrs.)

6. Lapped reels on equipment #3187 and #3132 after aerification to repair reels from sand damage. (5 hrs.)
7. Serviced mowers #3002 and #3096, including lapping of reels and oil change/filter change. (6 hrs.)
8. Started tee construction on #2 tee to add new tee and increase size of existing tee. (18 hrs.)
9. Continued ditch cleanup and brush removal on #6 and #8. (4 hrs.)
10. Mulched around all tee signs and plant beds. (10 hrs.)
11. Edged and completed sand trap maintenance. (7 hrs.)
12. Mowed all greens. (43 hrs.)
13. Mowed all tees. (22 hrs.)
14. Mowed all fairways. (31 hrs.)
15. Mowed all roughs. (191 hrs.)
16. Completed all hand-mowing. (33 hrs.)

B. Sports Turf Management

1. Prepared Hickman High School ballfield for play by applying 2 tons of Turface ProLeague Red to the infield mix. (12 hrs.)
2. Mowed all ballfields at Rainbow, Antimi, Legion, Albert-Oakland and Atkins. (200 hrs.)
3. Trimmed all common areas and weedeated at all baseball/softball complexes. (70 hrs.)
4. Completed field prep and setup, including chalking, trash pickup, moving bases and painting foul lines. (320 hrs.)
5. Repaired irrigation leaks and faulty valves at Atkins Park. (6 hrs.)
6. Prepared Douglass, Again, and Cosmo-Bethel baseball fields for play by setting bases and dragging infields. (20 hrs.)
7. Mowed all soccer and football fields in Cosmo Park. (250 hrs.)
8. Painted all soccer fields for game play. (32 hrs.)
9. Mowed under all goals and set corner flags. (24 hrs.)
10. Completed weekly weedeating and trimming on soccer and football fields around signs and curbs. (16 hrs.)
11. Applied Millennium herbicide on all broadleaf weeds on athletic fields and open areas. (16 hrs.)
12. Applied Primo Maxx growth regulator on all irrigated soccer fields and Rainbow Sports Complex to control spring growth. (16 hrs.)
13. Repaired irrigation leaks on soccer fields #3 & #4. (12 hrs.)
14. Completed spring irrigation startup on all horticulture locations. (8 hrs.)
15. Topdressed all fields at Rainbow Softball Center with 1 ton of Turface MVP per field. (8 hrs.)
16. Rebuilt rules sign at Antimi teeball fields and set inside landscaping bed located in center of complex. (6 hrs.)
17. Completed dragging and spraying of all Rainbow warning tracks. (7 hrs.)

C. L.A. Nickell Golf Course

1. Mowed all greens. (49 hrs.)
2. Mowed all fairways. (44 hrs.)
3. Mowed all roughs. (158 hrs.)
4. Mowed all tees. (41 hrs.)

5. Completed daily course setup and maintenance including setting tee complexes and trash and bathroom cleanup. (66 hrs.)
6. Repaired flat tire on tee mower. (1 hr.)
7. Fertilized all greens with Lesco 18-0-18 fertilizer. (3 hrs.)
8. Fertilized all tees with Turfking 28-5-12 fertilizer. (4 hrs.)
9. Opened course restroom and completed water fountain startup. (2 hrs.)
10. Hand-sprayed Millennium broadleaf herbicide around all trees. (20 hrs.)
11. Removed dead tree by #2 tee. (10 hrs.)
12. Serviced Toro 580D mower. (3 hrs.)
13. Completed all push-mowing and weedeating on golf course. (40hrs.)
14. Completed irrigation repairs on golf course. (2 hrs.)
15. Applied Millennium broadleaf herbicide to all roughs on the golf course. (35 hrs.)
16. Started construction of new tee boxes on holes #2 & #7. (20 hrs.)
17. Repainted course restroom. (24 hrs.)
18. Installed new bedknives on Toro greensmower. (3 hrs.)
19. Completed all necessary green and tee repair and maintenance. (16 hrs.)

## V. CONSTRUCTION

### A. Stephens Lake Park

1. Formed, set steel and installed concrete footings, walls and floor for hillside sound stage.
2. Constructed 3 concrete light pole piers and decorative bases.
3. Trenched and installed all conduits to sound stage and light pole bases.
4. Installed manufactured drain tile at orchestra pit and placed base rock in preparation for setting large retaining wall rocks.
5. Excavated and located old clay tile on hillside wet area in order to drain site.
6. Installed additional rock fill material, compacted and had proctor tests.
7. Removed rented sound stage wall forms, cleaned and returned.

### B. Paquin Park

1. Constructed eight 4' x 24' wooden planter boxes and filled with screened topsoil.
2. Removed concrete steps and 30' of walkway.
3. Graded soil left over from original boxes.

### C. Eastport Park

1. Installed 2 mini-shelter and concrete slabs.
2. Installed 6' x 75' walkway along west side of play area.
3. Installed 80' long divider curb between play area and rock trail.
4. Placed a boulders retaining wall along east and north side of play area.
5. Formed, set steel and installed 60' of 10' wide service drive.
6. Had curb cut for service drive access off of Murfreesboro Drive.
7. Installed 100' of rock trail along south side of play area.
8. Set 2 small picnic tables at mini-shelters.
9. Had concrete sealant demonstration performed for possible application on future projects.

### D. Other Park Projects

1. Philips Lake Park – Installed 3 steel service gates.

2. Garth Nature Area – Installed a Memorial/Heritage bench and access path.
3. FBII – Installed 4 donation available plaques on steel benches.
4. Douglass Pool – Started construction of a retaining wall and replacement of steps at the pool shelter.

## **VI. NATURAL RESOURCES**

### **A. Horticulture**

1. Planting and Construction
  - a. Seeding project at Cascades. (179 hrs.)
  - b. Started rock work and soil work on the rain garden at Smiley lane. (14 hrs.)
  - c. Revamped some landscaping at Antimi. (32 hrs.)
  - d. Seeded at Twin Lakes. (52 hrs.)
  - e. Seeded at Smiley Lane Park. (76 hrs.)
  - f. Planted perennial grasses at the roundabout. (16 hrs.)
  - g. Planted a tree at Stephens Lake bulb out. (6 hrs.)
2. Maintenance
  - a. Cleaned up landscape beds. (152 hrs.)
  - b. Mulched landscape beds. (200 hrs.)
  - c. Continued herbicide program on landscaped areas. (40 hrs.)
  - d. Started mowing schedule. (106 hrs.)
3. Greenhouse - Watered and cared for annuals in greenhouse. (60 hrs.)

### **B. Forestry**

1. Planting and Watering
  - a. Arbor Day - Held celebration and planted 14 trees at Derby Ridge Elementary School. (96 hrs.)
  - b. Cosmo Park - Planted 16 trees. (80 hrs.)
  - c. LOW - Planted 8 trees. (42 hrs.)
  - d. Stephens Lake Park - Planted 4 trees. (21 hrs.)
  - e. Cascades Park - Planted 7 trees. (56 hrs.)
2. Park Maintenance
  - a. Cosmo Park - Removed 5 trees. (48 hrs.)
  - b. Tools - Maintained and cleaned chainsaws, vehicles, and equipment. (12 hrs.)
  - c. LOW - Removed 2 trees and pruned 1 tree. (36 hrs.)
  - d. Brown Station Park - Prepped site by removing honeysuckle, locust and small brush/trees. (41 hrs.)
3. Trail Maintenance
  - a. MKT Trail – Rebuilt trails from flood. (48 hrs.)
  - b. BCT - Rebuilt trail from flood. (40 hrs.)
  - c. Hinkson Creek Trail - Box-bladed trail. (12 hrs.)
4. Memorial/Heritage Tree Program - Planted 4 trees in various parks. (24 hrs.)
5. Downtown - Planted 6 trees downtown. (48 hrs.)
6. TreeKeepers Projects
  - a. Planted 24 container trees and 600 saplings at Eastport Park. (33 TK - 99 hrs; 4 staff - 12 hrs.)

- b. Arbor Day Tree Give Away -1000 saplings. (12 TK- 36 hrs; 3 staff - 9 hrs.)

## VII. PARK RANGER

### A. Meetings

1. Nifong Park
2. Park Commission
3. SMSG at PMC

### B. Training

1. Return Seasonal Park Ranger

### C. Accident

### D. Criminal/Incident Investigations

1. Responded to Again Park.
  - a. Shots fired/fireworks.
2. Responded to American Legion Park.
  - a. Shots fired/no report.
3. Responded to ARC.
  - a. Larceny of bike/report.
  - b. Trespass subject/no report.
  - c. 911 check/false.
4. Responded to Cosmo-Bethel Park.
  - a. Disturbance/gone on arrival.
5. Responded to Cosmo Park.
  - a. C&I driver (see F-12-b).
  - b. 911 check/false.
  - c. Loud music at Skate Park (see F-12-c).
  - d. Fire at Burford Shelter/Fire Department assisted.
  - e. Complaint of music in Skate Park/shut down event.
  - f. Check subject in Cosmo Park/no report.
  - g. C&I driver/unable to located driver.
6. Responded to CPD to take drug report from Douglass Park.
7. Responded to Douglass Park.
  - a. 911 check/false.
  - b. Check subject/warrant/gone on arrival.
  - c. Assault/unable to locate.
8. Responded to Dublin Park.
  - a. Dog off leash/unable to locate.
9. Responded to Eastport Park.
  - a. Dog complaint/no report.
10. Responded to Flat Branch Park.
  - a. (3) 911 check/false.
  - b. Trespass subject/intoxicated/transported to UMC Hospital (see F-9-a).
  - c. Assault/CPD took report.
11. Responded to L.A. Nickell Golf Course.
  - a. Larceny from motor vehicle/no report.

12. Responded to MKT Trail.
  - a. Providence suspicious subject/gone on arrival.
  - b. (2) 911 Check/false.
13. Responded to Rock Bridge Park.
  - a. Disturbance/kids playing.
14. Responded to Rock Quarry Park.
  - a. Alarm at house/user error.
15. Responded to Stephens Lake Park.
  - a. Riechmann Pavilion alarm/front door left unlocked.
  - b. Check subject on complaint (see F-12-1).
  - c. Double booking at Riechmann Pavilion.
  - d. Check subjects yelling at females/no report.
16. Responded to UMC ER for reported stabbing in Cosmo Park.
  - a. Victim doesn't remember where it happened/turned over to CPD.
17. Responded to Valleyview Park.
  - a. Disturbance/gone on arrival.
  - b. Vandalism in progress (see F-5-a and F-14-b).

E. Special Assignments

1. Tons of Trucks in Cosmo Park.

F. Violations

1. Animal Complaints (28)
  - a. (3) Warnings in Again Park.
  - b. (1) Warning for dog off leash in Albert-Oakland Park.
  - c. (1) Warning for dog off leash at Garth Nature Area.
  - d. (3) Warnings for dog off leash in Cosmo-Bethel Park.
  - e. (4) Warnings for dog off leash in Cosmo Park.
  - g. (2) Warnings for dogs inside of Rainbow in Cosmo Park
  - h. (3) Warnings for dog off leash in Lions-Stephens Park.
  - i. (2) Warnings for dogs off leash on MKT Trail.
  - j. (7) Warnings for dogs off leash in Stephens Lake Park.
  - k. (2) Warnings for dog off leash in undesignated area of Twin Lakes.
2. Beach/Pools
3. Camping/Sleeping (1)
  - a. (1) Warning in Flat Branch Park.
4. Climbing (3)
  - a. (1) Warning in Cosmo Park.
  - b. (2) Warnings for climbing on art work in Stephens Lake Park.
5. Disfigure/Removal (1)
  - a. (1) Custodial arrest for property damage to picnic tables in Valleyview Park.
6. Fireworks/Airplanes
7. Helmets (26)
  - a. (1) 60-day suspension for continually not wearing helmet.
  - b. (25) Warnings in Skate Park in Cosmo Park.

8. Hunting/Fishing (1)
  - a. (1) Warning for taking bait from pond at L.A. Nickell Golf Course.
9. Intoxication (1)
  - a. (1) Warning in Flat Branch Park.
10. Littering/Dumping
11. Metal Detectors
12. Other Park Violations (33)
  - a. (17) Warnings for pickup game on field in Cosmo Park.
  - b. (2) Warnings for C&I driving in Cosmo Park.
  - c. (2) Warnings for loud music at Skate Park in Cosmo Park.
  - d. (1) Warning for profanity in lyrics in Skate Park in Cosmo Park.
  - e. (6) Warnings for bike in Skate Park in Cosmo Park.
  - f. (1) Warning for bringing in beer in Rainbow Softball Center in Cosmo Park.
  - g. (1) Warning for urinating in public in Lions-Stephens Park.
  - h. (1) Warning for golfing in Stephens Lake Park.
  - i. (1) Warning for traveling too fast on rollerblades in Stephens Lake Park.
  - j. (1) Warning for grill in grass in Stephens Lake Park.
13. Parking (57)
  - a. (2) Citations in Albert-Oakland Park.
  - b. (1) Warning in Cosmo-Bethel Park.
  - c. (18) Warnings in Cosmo Park.
  - d. (5) Citations in Cosmo Park.
  - e. (7) Warnings in Grindstone Nature Area.
  - f. (1) Warning in Philips Lake.
  - g. (1) Citation in Scott/MKT parking lot.
  - h. (13) Warnings in Scott/MKT parking lot.
  - i. (2) Warnings in Rock Quarry Park.
  - j. (5) Citations in Stephens Lake Park.
  - k. (2) Warnings in Stephens Lake Park.
14. Trespassing (6)
  - a. (3) Warnings for trespassing in Rainbow Softball Center.
  - b. (3) Warnings issued for Valleyview Park.
15. Vehicles off roadway
16. Vending/Advertising (3)
  - a. (1) Warning in Albert-Oakland Park.
  - b. (1) Warning in Antimi Shelter in Cosmo Park.
  - c. (1) Warning at Old Hwy 63 Roadside Park.
17. Warrant

*Park Ranger responded to 31% of requests for police response to park locations.*

<b>WEEKS</b>	<b>1st Week</b>	<b>2nd Week</b>	<b>3rd Week</b>	<b>4th Week</b>	<b>5th Week</b>	<b>6th Week</b>	<b>TOTAL</b>
TOTAL MILES DRIVEN	193	356	322	345	304	0	1520
<i>Hours</i>							
PATROL	13.5	17.5	29.5	32.5	20.5	0	113.5
FOOT PATROL	7	9	23	13.5	9	0	61.5
BIKE PATROL	0	0	0	0	0	0	0
CRIMINAL INVEST	1.5	4	2	5.5	1	0	14
INCIDENT INVEST	1	2.5	0	1	0.5	0	5
OFFICE DUTY	1	0	1	0	0	0	2
LEAVE	0	0	0	1.5	0	0	1.5
SPECIAL ASSIGNMT	0	0	0	1.5	0	0	1.5
MEETINGS	0	0	2	0	0	0	2
TRAINING	0	0	2	0	0	0	2
<b>TOTALS</b>	<b>24</b>	<b>33</b>	<b>59.5</b>	<b>55.5</b>	<b>31</b>	<b>0</b>	<b>203</b>

<b>VIOLATIONS</b>	<b>WARNINGS</b>	<b>ARRESTS</b>
ANIMAL COMPLAINTS	28	0
BEACH/POOLS	0	0
CAMPING/SLEEPING	1	0
CLIMBING	3	0
DISFIGURE/REMOVAL	0	1
FIREWORKS/AIRPLANES	0	0
HELMETS	26	0
HUNTING/FISHING	1	0
INTOXICATION	1	0
LITTERING/DUMBING	0	0
METAL DETECTORS	0	0
OTHER PARK VIOLATION	33	0
PARKING	44	13
TRESPASSING	6	0
VEHICLES OFF ROADWAY	0	0
VENDING/ADVERTISING	3	0
WARRANT	0	0
<b>TOTALS</b>	<b>146</b>	<b>14</b>

<b>SERVICES</b>	<b>TOTALS</b>
ASSIST OTH ACY	0
BROCHURES / MAPS	0
BUILDING CHECKS	197
FIRST AID	0
LOCATE MSGN PSN	0
MAINTENANCE	16
MOTORISTS ASSIST	1
PARK INFO/DIRECTIONS	67
RECOVERED PROPERTY	0
WILDLIFE	0
<b>TOTALS</b>	<b>281</b>