

Recreation Services Monthly Report

August 2008

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
TOTAL RECREATION SERVICES		88,997	823,378	74,928	751,713
ADMINISTRATION					
YOUTH ENRICHMENT SCHOLARSHIPS (YES)					
YES Applicants Approved		31	341	5	483
YES Applications Approved		11	128	2	162
YES Assistance Amount Given		\$ 2,854.13	\$ 29,037.63	\$ 393.75	\$ 39,832.63
TOTAL APPLICANTS FOR SCHOLARSHIPS		31	341	5	483
ADULT FINANCIAL ASSISTANCE (AFA)					
AFA Applicants Approved		9	94	1	106
AFA Applications Approved		8	89	1	104
AFA Assistance Amount Given		\$ 682.50	\$ 5,841.00	\$ 56.25	\$ 5,960.00
TOTAL APPLICANTS FOR SCHOLARSHIPS		9	94	1	106
YES & AFA scholarship funds were exhausted by the middle of August.					
DIVISION EVENT					
Halloween Haunting		0	3,655	0	2,997
Theme Park Ticket Sales		173	720	220	653
TOTAL DIVISION EVENTS	0	173	4,375	220	3,650
SPORTS PROGRAMMING					
YOUTH SPORTS					
Diamond Council: Participants		0	25,168	0	16,600
Youth Basketball: Participants		0	7,100	0	8,361
Youth Football: Participants		0	920	0	1,104
Youth Soccer: Participants		1,296	13,824	0	10,968
Youth Tennis: Participants		0	0	0	0
Active Kids Club: Participants	4	140	3,235	60	2,824
Other Sports: Triathlon		0	771	0	443
TOTAL YOUTH SPORTS	4	1,436	51,018	60	40,300
WOMEN'S SPORTS					
Women's Volleyball: Participants		0	612	0	0
Women's Softball: Participants	6	104	2,366	156	1,218
Women's Basketball: Participants		0	0	0	0
Women's Soccer: Participants		0	672	0	624
Other Women's Sports		0	0	0	0
TOTAL WOMEN'S SPORTS	6	104	3,650	156	1,842
MEN'S SPORTS					
Men's Volleyball: Participants		0	0	0	0

Recreation Services Monthly Report

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Men's Softball: Participants	103	3,640	29,068	2,678	21,866
Men's Basketball: Participants		0	2,480	0	2,401
Men's Baseball: Participants		0	0	0	0
Other Men's Sports		0	0	0	0
TOTAL MEN'S SPORTS	103	3,640	31,548	2,678	24,267
CO-REC SPORTS					
Co-Rec Noon Club	1	391	4,044	5	1,284
Co-Rec Volleyball: Participants		0	4,320	0	4,488
Co-Rec Softball: Participants	104	2,782	20,670	2,704	20,644
Co-Rec Tennis: Participants		0	0	0	0
Co-Rec Kickball: Participants		0	312	0	208
Other Co-Rec Sports:		0	0	0	0
TOTAL CO-REC SPORTS	105	3,173	29,346	2,709	26,624
FACILITY USAGE					
Private Tournament Rentals		n/a	n/a	4	37
Fields Used:					
Antimi		n/a	n/a	8	150
Rainbow		n/a	n/a	34	179
Legion		n/a	n/a	0	4
Oakland		n/a	n/a	0	12
Atkins		n/a	n/a	0	0
Schools		n/a	n/a	0	12
Soccer		n/a	n/a	0	154
Gym		n/a	n/a	0	9
Total Number of Fields Used		n/a	n/a	42	520
TOTAL SPORTS PROGRAMMING	218	8,353	115,562	5,603	93,033
Additional uses not included in participation totals: Conference Room 9, Gymnasium 4. Volunteer hours 0.					
Facility Usage records started in October 2007.					
In FY08, Diamond Council only played 78% of their game schedule due to the wet weather. This amounted approximately \$11,000 difference in revenues.					
COMMUNITY RECREATION / DOUGLASS					
COMMUNITY RECREATION PROGRAMS					
Classes	76	0	0	870	10,845
After-School Program	52	0	0	735	9,833
Groups	5	0	0	127	4,284
Camps	22	0	0	336	1,808
Special Events	1	0	0	21	359
TOTAL COMMUNITY RECREATION PROGRAMS *	156	3,040	24,772	2,302	27,129
DOUGLASS GYM PROGRAMS					
Classes	0	0	0	0	15,057
Special Events	0	0	0	0	61

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DOUGLASS PARK PROGRAMS					
Sports	12	0	0	300	3511
Special Events	11	0	0	279	3,174
TOTAL DOUGLASS AREA *	11	5,326	34,097	579	21,803
TOTAL COMMUNITY RECREATION / DOUGLASS	167	8,366	58,869	2,881	48,932
Additional uses not included in participation totals: Show-Me Your Recovery - 5. Numbers are lower this year due to two events held last August (Black & White Ball and National Night Out).					
*Due to re-structuring of Community Recreation sections last year's total numbers are correct, it is too difficult to get exact numbers in each category as each area has been divided more appropriately starting this fiscal year.					
AQUATICS					
COLUMBIA SWIM CLUB		1,900	19,386	944	14,979
HICKMAN POOL					
Hickman Kayaking		0	0	0	0
Hickman Exercise		0	511	0	569
Hickman Instructional Swim		180	6,710	0	5,011
Hickman Summer Swim Team		0	390	0	448
Hickman Private Rental		89	857	145	1,058
Hickman Special Groups		0	341	0	736
TOTAL HICKMAN POOL		269	8,809	145	7,822
DOUGLASS AQUATIC CENTER					
Douglass Recreational Swim		940	3,492	1,036	5,177
Douglass Day Care		0	0	0	0
Douglass Private Rental		71	144	99	142
Douglass Special Programs		0	0	104	307
Douglass Special Groups		0	0	0	0
Douglass P&R Camp Adventure		0	0	0	0
Douglass Fun City		0	0	0	0
TOTAL DOUGLASS AQUATIC CTR		1,011	3,636	1,239	5,626
OAKLAND FAMILY AQUATIC CENTER					
Oakland Recreational Swim		8,119	29,062	6,513	26,405
Oakland Day Care		0	0	0	0
Oakland Exercise		64	164	50	233
Oakland Private Rental		614	1,130	485	715
Oakland Special Programs		0	0	239	905
Oakland Instructional Swim		0	0	0	0
Oakland P&R Camp Adventure		0	0	0	0
TOTAL OAKLAND FAMILY AQUATIC CENTER		8,797	30,356	7,287	28,258
LAKE OF THE WOODS POOL					
Lake of the Woods Recreational Swim		802	3,406	814	3,485
Lake of the Woods Day Care		0	0	0	0

Recreation Services Monthly Report

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Lake of the Woods Exercise		11	41	14	55
Lake of the Woods Special Programs		0	0	0	9
Lake of the Woods Private Rental		12	55	38	67
Lake of the Woods Birthday Party		0	0	0	0
Lake of the Woods Water Exercise		0	0	0	0
TOTAL LAKE OF THE WOODS		825	3,502	866	3,616
PIRATES' LANDING					
Pirates' Landing Recreational Swim		4,571	18,421	3,113	15,027
Pirates' Landing Day Care		0	0	0	0
Pirates' Landing Private Rental		99	178	158	508
Pirates' Landing Boating		0	0	0	0
Pirates' Landing Birthday Parties		0	0	0	0
Pirates' Landing Special Programs		0	0	0	0
TOTAL PIRATES' LANDING		4,670	18,599	3,271	15,535
TOTAL OAKLAND CONCESSION		\$6,629.55	\$27,467.70	\$6,082.50	\$27,982.34
TOTAL DOUGLASS CONCESSIONS		\$342.45	\$1,587.85	\$610.95	\$3,179.00
TOTAL LOW CONCESSIONS		\$ 372.60	\$ 1,774.90	\$ 416.95	\$ 2,120.75
TOTAL PIRATES' LANDING CONCESSIONS		\$ 1,566.50	\$ 6,208.26	\$ 1,116.40	\$ 6,112.20
TOTAL AQUATICS		17,472	84,288	13,752	75,836
<p>There were no volunteer hours recorded this month. Facilities were open 83.87% of the time. ARC Water Zone was closed for annual maintenance July 26 thru August 3. The season at Douglass Family Aquatic Center was extended for one week closing August 17, which resulted in 179 more attendees for the month. An aquatic staff appreciation was held at the ARC on August 8. Columbia Swim Club numbers are being more accurately reported from CSC staff. Previous years reflected estimations. Douglass Pool numbers are up this year as a result of offering \$1 admission for all participants.</p>					
GOLF, CONCESSIONS					
NICKELL GOLF					
Nickell Golf Tournament	0	0	192	0	92
Nickell Total Dollar Amount	30.5	\$ 64,016	\$ 521,568	\$ 78,923	\$ 483,751
Nickell Pass Rounds	30.5	1,978	17,310	1,875	12,893
Nickell Weekday Green Fee Rounds	20.5	1,196	7,855	1,184	7,175
Nickell Weekend Green Fee Rounds	10	577	4,006	848	4,395
Nickell Total Rounds	30.5	3,751	29,171	3,907	24,463
Nickell Golf Lessons	0	0	776	0	555
Nickell Driving Range	30.5	596	3,786	682	3,619
Nickell Carts 9 Hole	30.5	959	5,489	912	4,576
Nickell Carts 18 Hole	30.5	955	6,386	1,153	6,288
TOTAL NICKELL GOLF		6,261	45,800	6,654	39,593
LAKE OF THE WOODS GOLF					

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Lake of the Woods Tournament	1	72	394	82	230
LOW Total Dollar Amount	30.5	\$ 74,025	\$ 602,051	\$ 75,751	\$ 537,818
LOW Pass Rounds	30.5	1,922	17,031	1,734	12,779
LOW Weekday Green Fee Rounds	20.5	1,110	7,933	1,130	7,058
LOW Weekend Green Fee Rounds	10	595	4,331	738	4,117
LOW Total Rounds	30.5	3,627	29,295	3,602	23,954
LOW Carts 9 Hole	30.5	669	4,135	589	3,798
LOW Carts 18 Hole	30.5	1,401	8,558	1,297	7,047
TOTAL LAKE OF THE WOODS GOLF		5,769	42,382	5,570	35,029
TOTAL RAINBOW CONCESSIONS	22	\$9,681	\$86,111	\$13,699	\$114,366
TOTAL GOLF AND CONCESSIONS		12,030	88,182	12,224	74,622
SENIOR/PAQUIN/LIFE ENRICHMENT PROGRAMS					
SENIOR PROGRAMS					
Social Events	114	1,622	12,403	1,083	10,884
Crafts	9	58	628	68	583
Music & Bands	15	358	4,503	341	4,203
Oak Tours Trips / Social	23	1,176	12,672	1,157	13,414
TOTAL OAK	161	3,214	30,206	2,649	29,084
PAQUIN					
Paquin Crafts / Ceramics	21	245	3,489	340	4,192
Paquin Music / Bands	0	41	606	0	430
Paquin Social Activities	144	2,170	19,334	2,069	18,856
Paquin Educational	72	827	11,635	1,004	10,545
TOTAL PAQUIN	237	3,283	35,064	3,413	34,023
LIFE ENRICHMENT					
Life Enrichment Special Programs / Events	40	2,056	12,159	1,902	12,444
Life Enrichment Educational Classes	104	1,166	14,853	1,327	14,026
TOTAL LIFE ENRICHMENT	144	3,222	27,012	3,229	26,470
SPECIAL PROGRAMS					
Preschool / Intergenerational	6	160	1,303	219	1,494
Teen / Family	2	555	6,025	500	5,534
Special Events	2	32	30,196	400	29,699
Classes	8	36	98	116	316
TOTAL SPECIAL PROGRAMS	18	783	37,622	1,235	37,043

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TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT	560	10,502	129,904	10,526	126,620
*Ceramic programs have been moved to Paquin as of mid-January 2008.					
ADAPTIVE RECREATION					
Adapted Sports	6	96	2,511	235	2,982
Adapted Recreation	3	88	1,067	120	1,322
TOTAL ADAPTIVE	9	184	3,578	355	4,304
The summer sports season ended with the State Outdoor Classic. Golfers, tennis players and athletes from 4 of our softball teams loved the competition and activities. There were 77 athletes who participated. A multitude of positive comments were received about the Department's support and facilities for the games which were hosted at Rainbow Softball Center, Cosmo Park and L.A. Nickell Golf Course.					
CARE					
Trainee Participation					
# Hours Worked, not incl. Gallery Hours		3,587	22,675	3,500	26,734
CARE Gallery *		380	6,668	367	3,168
Hickman Options		42	1,046	20	3,559
Education Hours		150	800	60	927
Tutoring Hours		40	585	20	706
TOTAL CARE	0	4,199	31,774	3,967	35,094
		Same Month	Prior YTD	This Month	This YTD
# of Applications Received		0	363	4	430
# of Trainees Invited to Participate		0	232	4	229
# of Trainees Attended Orientation		0	195	4	228
# of Trainees Who Quit Before First Day of Work		0	0	0	10
# of Terminations		0	19	0	16
# of Trainees that Quit		0	19	0	10
# of Participants Who Completed the Summer Program		0	175	0	0
# of Trainees Completed School Year Program, earned GED, hired by employer, etc.		0	9	0	23
ACTIVITY & RECREATION CENTER					
Visits					
Members/Daily Admissions		26,638	298,954	24,089	280,520
Special Admission/Coupons		80	814	85	1,051
TOTAL VISITS:		26,718	299,768	24,174	281,571
Members:					

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Adult Annual		11	125	12	109
Adult Monthly		120	1,076	120	1,143
Adult Multi Pass		59	866	55	817
Family Annual		52	810	70	740
Family Monthly		364	4,803	460	5,047
Sr. Annual		20	192	16	221
Sr. Annual Monthly		27	205	24	232
Sr. Couple		34	486	40	528
Sr. Couple Monthly		34	408	40	432
Sr. Multi Pass		28	288	32	339
Youth Annual		1	10	0	8
Youth Monthly		17	68	11	65
Youth Multi Pass		22	215	20	181
Total Members:		789	9,552	900	9,862
Memberships:		455	5,049	475	5,177
In August, the ARC averaged 780 persons per day. There were 26 outside rentals, 7 city rentals and 19 Parks & Recreation room rentals. There was 1 Lock-in this month.					
GENERAL RECREATION CLASSES					
Day Camp		760	3,239	1,025	3,659
Basketball Camp		0	0	0	315
Teen Adventure		0	0	0	0
Outdoor Instruction		0	280	0	101
Recreation Classes		0	488	0	110
Bus/Van Reservations		57	533	51	460
Other Programs - Little Gyms		77	1,416	87	1,893
TOTAL GENERAL RECREATION CLASSES		894	5,956	1,163	6,538
WEBTRAC - On-Line Program Registration					
Total Web Users		66	687	57	924
One-Time Users		54	521	38	675
Repeat Users		12	166	19	249
# of Sessions		119	1,300	150	2,047
Total Completed Transactions		40	326	34	398
Total \$ Registrations		\$1,767.00	\$ 16,826.00	\$2,263.80	\$35,854.40
Total % of on-line \$ registrations		25.00%	11.55% avg	18.00%	10.5% avg
Total WebTrac Registrations					
Sessions between 12:00am-6:00am:		3			
Sessions between 6:00am-12:00pm:		57			
Sessions between 12:00pm-6:00pm:		59			
Sessions between 6:00pm-12:00am:		31			
Average timed session per user:		14:44			
There was \$940.80 in online league registrations and \$1,323.00 in activity registrations. On-line league registration has more than doubled online registrations for FY08.					

COLUMBIA PARKS & RECREATION DEPARTMENT
Park Services Division
Monthly Report
August 2008

I. ADMINISTRATION

- A. Grindstone Nature Area - Contractor (Shepard's Company) completed the installation of the replacement shelter.
- B. Interested Parties Park Planning Meetings
 - 1. Cascades Neighborhood Park - Park planning meeting was held on August 19 at the Cascades Clubhouse.
 - 2. Smiley-Vanderveen Neighborhood Park - Park planning meeting was held on August 28 at the park site.
- C. Cosmo-Bethel Park
 - 1. Cosmo-Bethel Restroom - Contractor (GBH Builders) completed all trim work, soffit, interior plywood, painting, electrical, rough plumbing and exterior concrete work.
 - 2. New Four Tennis Courts - Contractor (Christensen Construction) has installed the sub-surface drainage system, asphalt and fence.
- D. Cosmo Park
 - 1. Lamb/Nickell Restroom - Contractor (GBH Builders) completed trim work, soffit, interior plywood, painting, electrical, and rough plumbing.
 - 2. Burford/Dexheimer Restroom - Contractor (GBH Builders) completed the metal roof, trim work, soffit, interior plywood, painting, electrical, and rough plumbing.
- E. Garth Parking Lot Expansion - Contractor (Richardson Excavation) completed the grading and base rock.
- F. Stephens Waterfall - Contractor (Richardson Excavation) began work on the waterfall.
- G. Flat Branch Sprayground - Contractor (Westport Pools) elevated the UV system off the floor of the mechanical vault, completing their work on the spraygrounds.
- H. Antimi Sports Complex - Eagle Scout candidate, John Moreton, completed construction of a scorekeeper's table. (160 vol. hrs.)
- I. Atkins Ballfields
 - 1. Parking Lot - Contractor (Richardson Construction) completed the finish grading to ready the parking lot for paving.
 - 2. BMP's - Contractor (Wilcoxson) repaired and improved the site BMP's.
 - 3. Site Work - Contractor (Wilcoxson) placed top soil in areas adjacent to fields. Contractor (Richardson Excavation) completed grading.
 - 4. Grading/Fencing - Contractor (Wilcoxson) substantially completed punch list items.
 - 5. Utility Building - Contractor (Redder-Wright Enterprises) has substantially completed the roof construction. Contractor (Brandy Electric) has pulled the lighting wiring to the building.

- J. Auburn Hills Park - Contractor (Custom Fence) seeded and strawed site.
- K. Pre-fab Restrooms
 - 1. MKT Forum - Water & Light completed the final electric utility connection. Restroom now has electricity.
 - 2. MKT Scott - Contractor (Gaines Construction) completed the utility hookups. Completed construction of ADA walkway.
 - 3. Fairview - Contractor (Gaines Construction) began sewer work and is approximately 50% completed.

II. MAINTENANCE

- A. Facilities and Grounds
 - 1. Performed park clean-up and sanitation. (668 hrs.)
 - 2. Performed playground repairs, re-mulch and inspections. (80 hrs.)
 - 3. Performed maintenance on park lighting systems. (24 hrs.)
 - 4. Performed general park maintenance on miscellaneous items. (36 hrs.)
 - 5. Performed aquatic repairs and inspections. (176 hrs.)
 - 6. Painted shelters and restrooms. (132 hrs.)
 - 7. Continued refurbishing of park signs and park trash barrels. (24 hrs.)
 - 8. Performed HVAC repairs and inspections. (48 hrs.)
 - 9. Worked on Rainbow pitching machine repairs. (20 hrs)
 - 10. Removed graffiti. (40 hrs)
 - 11. Repaired Rainbow and Antimi scoreboard and field lights. (96 hrs.)
 - 12. Performed maintenance and cleanup activities for Show-Me-State-Games. (180 hrs)
 - 13. Removed and installed new slide at Douglass Park. (16 hrs.)
 - 14. Repaired Hickman baseball drainage. (40 hrs.)
 - 15. Painted Rock Quarry House interior walls, refurbished floors, and replaced tile. (104 hrs.)
 - 16. Stained exterior of Riechmann Pavilion with 2 coats. (70 hrs.)
 - 17. Replaced 3 porcelain toilets with stainless steel at Oakland Bathhouse exterior restrooms. (16 hrs.)
 - 18. Painted basketball court lines at Douglass, Rock Bridge, and Again Street Parks. (16 hrs.)
 - 19. Repaired Stephens Lake deep well. (16 hrs.)
 - 20. Painted/repaired L.O.W. cart sheds and fence. (64 hrs.)
- B. ARC
 - 1. Annual shut down, repair, and maintenance of ARC pool. (24 hrs.)
 - 2. Performed preventative maintenance, repair, and adjustments of cardiovascular equipment. (11 hrs.)
 - 3. Performed general repair of building fixtures, bathrooms & locker rooms. (4 hrs.)
 - 4. Performed preventative maintenance of building systems. (18 hrs.)
 - 5. Performed set up and take down of meeting rooms. (2 hrs.)
 - 6. Performed maintenance and repair of general building, sprayed weeds, replaced fan in systems computer, replaced ceiling tiles and door stoppers, and clean tiles. (92 hrs.)

7. Performed preventive maintenance and repair of Pool Pak; changed filters. (2 hrs.)
8. Installed new seal in spa circulatory pump. (5 hrs.)
9. Performed outdoor maintenance - cleaned gutters and sidewalks. (6 hrs.)
10. Installed 2 new batteries in Advance floor machine. (3 hrs.)
11. Charged 10 lbs R-22 into RTU-3 (Freon tanks for A/C). (2 hrs.)

III. FLEET OPERATIONS

- A. 6 vehicles serviced and 10 vehicles repaired.
- B. 32 pieces of equipment serviced and 19 pieces of equipment repaired.
- C. 17 service calls performed.
- D. 17 tires repaired.
- E. 24 pieces of small power equipment repaired/serviced.
- F. 6 times - vehicles checked for trips.
- G. 5 freight shipments unloaded.
- H. 13 mowers repaired.
- I. 3 mowers serviced, 100-hrs. interval.
- J. 24 times - mower PM maintenance performed.
- K. 129 blades sharpened. (10 hrs.)
- L. 23 golf cars repaired.
- M. 4 times - PMC carts prepped for service.
- N. Other Services Performed:
 1. Repaired unleaded fuel dispenser.
 2. Accepted delivery of snow plow for truck #3158 - FY08 supplemental item.
 3. Accepted delivery of Bobcat tilt-tatch (bucket tilt attachment) - FY08 supplemental item.
 4. Arranged disposal of 19 items surplus property via Internet auction.
 5. Accepted delivery of 2 new mowers for Golf/Athletic Div.

IV. GOLF AND SPORTS TURF MANAGEMENT

- A. Lake of the Woods Golf Course
 1. Mowed all tees and fairways. (93 hrs.)
 2. Mowed all greens. (48 hrs.)
 3. Mowed all roughs. (227 hrs.)
 4. Mowed all areas with walk mower. (34 hrs.)
 5. Cleaned up all storm debris and trees. (15 hrs.)
 6. Repaired satellite controllers and irrigation system. (7 hrs.)
 7. Moved landscaping rock and finished tree line at #2. (18 hrs.)
 8. Filled all divots on fairways and tees. (9 hrs.)
 9. Completed drainage projects on #4 and #13 fairways. (25 hrs.)
 10. Seeded all greens and surrounds. (10 hrs.)
 11. Aerified all fairway edges. (2 hrs.)
 12. Re-grassed Zoysia grass on #2 approach. (4 hrs.)
 13. Pumped water out of bunkers due to rainouts. (17 hrs.)

14. Completed maintenance on two greens units and tee mower. (3.5 hrs.)
15. Completed setup on verti-drain unit. (3 hrs.)
16. Repaired hydraulic leak on greens mower. (1 hr.)
17. Fertilized all fairways with 28-5-12 fertilizer. (6 hrs.)
18. Fertilized all tees with 28-5-12 fertilizer. (3 hrs.)
19. Applied crosscheck insecticide and Emerald fungicide on greens. (4 hrs.)
20. Applied Acclaim herbicide on all fairways. (5 hrs.)
21. Applied Bayleton fungicide and Heritage fungicide to all greens. (3 hrs.)
22. Sprayed Sedgehammer on all nutsedge in various rough locations. (6 hrs.)
23. Fertilized all greens with 18-0-18 Lesco fertilizer. (4 hrs.)

B. Sports Turf Management

1. Prepared Hickman High School ballfield for practices. (20 hrs.)
2. Dragged infield, pulled grass, and laid out bases and pitching mounds, and prepared fields for play at Legion, Oakland, Rainbow and Antimi. (80 hrs.)
3. Prepared Atkins ballfields for sod. (16 hrs.)
4. Mowed outfields at Legion, Oakland, Rainbow, and Antimi. (4 hrs.)
5. Fertilized Rainbow, Antimi, and Oakland ballfields. (8 hrs.)
6. Finished player benches for Atkins and soccer. (40 hrs.)
7. Laid out and painted soccer and lacrosse fields. (160 hrs.)
8. Placed, locked down and connected nets to soccer and lacrosse goals. (40 hrs.)
9. Mowed soccer and lacrosse fields. (20 hrs.)
10. Fertilized soccer and lacrosse fields. (20 hrs.)
11. Worked on range picker. (8 hrs.)
12. Completed irrigation installation on Antimi Black and Gold Fields.

C. L.A. Nickell Golf Course

1. Aerified all tees. (8 hrs.)
2. Repaired ballmarks and divots. (40 hrs.)
3. Serviced all equipment / sharpened blades. (50 hrs.)
4. Sprayed all greens with Heritage fungicide. (3 hrs.)
5. Sprayed all greens with Crosscheck insecticide. (3 hrs.)
6. Mowed all greens, tees, fairways, and roughs. (459 hrs.)
7. Completed all push mowing and weedeating. (30 hrs.)
8. Trimmed trees and removed brush. (35 hrs.)
9. Painted signs and tee markers. (6 hrs.)
10. Prepared and serviced verti-drain for use. (3 hrs.)
11. Cleaned pesticide shed. (4 hrs.)
12. Sprayed and cleaned up all landscaping beds. (5 hrs.)
13. Assisted with irrigation break repair. (3 hrs.)
14. Mulched areas around clubhouse. (1 hrs.)
15. Completed storm cleanup. (8 hrs.)
16. Prepared new tees for sod. (8 hrs.)
17. Completed all course preparation. (50 hrs.)
18. Repaired driving range signs. (2 hrs.)

V. CONSTRUCTION

A. Cosmo-Bethel Park

1. Set 12 steel I-beams and welded to column anchor plates.
2. Installed nailer boards and set manufactured roof trusses.
3. Installed roof decking material and started soffit framing.

B. Atkins Ball Fields

1. Set I-beams and installed scoreboard at Gold Field.
2. Installed conduit and disconnect boxes at both scoreboard locations.
3. Installed additional 15" diameter drainage pipe along north side of access road.
4. Graded area behind Black Field backstop in preparation for a 30'x150' bleacher pad installation.

C. Stephens Lake Park

1. Completed the installation of stone veneer and grouting on the sprayground pumphouse.

D. PMC Greenhouse

1. Installed drain lines, water line connections, and stubbed up for water heater, sink, and hydrants.
2. Cut and removed asphalt, augured piers, and installed concrete curbing and steel support posts.
3. Installed a 22' x 40' concrete floor.

E. Other Park Projects

1. Auburn Hills Park – Installed 210' of ADA accessible walkway from street to new play equipment site.
2. PMC – Installed computer cable to employee meeting room.

VI. NATURAL RESOURCES

A. Horticulture

1. Planting and Construction
 - a. Louisville Park - Planted 250 aquatic plants. (8 hrs.)
 - b. Twin Lakes – Delivered and placed 10 flatbed loads of 3" rock to repair shoreline erosion. (32 hrs.)
 - c. Philips Lake – Repaired BMP levee with 45 tons of 6" x 12" rip-rap. (8 hrs.)
 - d. Bethel-Cosmo – Graded soil /compost and seeded/strawed areas, including parking lot curbing and new sidewalks at tennis courts. (72 hrs.)
 - e. Stephens Lake Waterfall – Began placing geo-fabric and rubber liner. Assisted with boulder placement. (32 hrs.)
2. Maintenance
 - a. Landscape Turf (40 hrs.)
 - i. Aerated, over-seeded, fertilized turf at MLK, Flat Branch I and Flat Branch II.
 - ii. Edged Landscape turf at the ARC, MLK, Flat Branch I, Flat Branch II, and Blind Boone.

- iii. Repaired damaged sections of turf at MLK and Flat Branch I.
- b. Mowed and trimmed landscape turf areas. (112 hrs.)
- c. Continued bed cleanup: hand-weeding, pruning, spraying herbicides, mulching of landscape beds, and perennial cutbacks. (344 hrs.)
- d. Garth - Treated algae at the dog park. (2 hrs.)
- e. Twin Lakes - Removed invasive species from shoreline in the leash free area. (16 hrs.)
- f. Continued watering landscape beds. (80 hrs.)
- 3. Park Mowing - Mowed and trimmed parks. (706 hrs.)
- 4. C.A.R.P. Volunteer Program - (16 volunteers - 64 hrs; 8 staff hrs.)
 - a. Removed invasive weeds and brush from lake and rain garden shorelines at Stephens Lake Park.
 - b. Propagated 250 shoreline aquatic plants (\$500 value) from established areas for use at Louisville Park.

B. Forestry

- 1. Park Maintenance
 - a. Tools - Maintained and cleaned chainsaws, vehicles, and equipment. (12 hrs.)
 - b. Rock Bridge Park - Removed branches on shelter. (72 hrs.)
 - c. Dublin Park - Removed 2 trees. (40 hrs.)
 - d. LOW - Removed 10 trees. (78 hrs.)
 - e. LAN - Removed 6 trees. (32 hrs.)
- 2. Trail Maintenance
 - a. MKT Trail - Cleaned out tunnels, rebuilt approach to #9 bridge, and mowed. (104 hrs.)
 - b. Bear Creek Trail - Mowed, string-whipped, and laid down new rock. (32 hrs.)
 - c. Forum Nature Area Trail - Mowed and string-whipped. (16 hrs.)
 - d. Longview Trail - Worked on trail construction. (112 hrs.)
 - e. Twin Lakes Trail - Removed tree. (24 hrs.)
 - f. Hinkson Creek Trail - Mowed and string-whipped. (14 hrs.)
 - g. Valleyview Park - Worked on rebuilding trail and improving drainage. (152 hrs.)
 - h. Auburn Hills - Removed 24 trees for new trail. (96 hrs.)
 - i. Garth Nature Area - Added new culvert for new parking lot. (51 hrs.)
- 3. Memorial / Heritage Tree Program
 - a. M/H trees plaques attached. (20 hrs.)
- 4. Downtown
 - a. Watered newly planted trees. (15 hrs.)
 - b. Pruned trees. (4 hrs.)
- 5. Nursery - Mowed and trimmed the nursery. (16 hrs.)

VII. PARK RANGER

- A. Meetings
 - 1. PMC
 - 2. Douglass Pool with Alarm Communications
- B. Training
 - 1. Archery at ARC
 - 2. Police Legal Science
- C. Accident
- D. Criminal/Incident Investigations
 - 1. Responded to the ARC.
 - a. 86 year old man unresponsive and not breathing/was alive/sleeping with drivers door open and nude (see F-11-a).
 - b. Male subject with broken wrist.
 - c. Larceny of cell telephone/report.
 - d. Larceny of bike/recovered.
 - 2. Responded to Cosmo-Bethel Park for vandalism of vehicle/owner did not want report.
 - 3. Responded to Capen Park.
 - a. Boulder in roadway/unfounded.
 - b. Septic tank emptying into Grindstone Creek/turned investigation over to City Inspectors.
 - 4. Responded to Cosmo Park.
 - a. Vandalism to water fountain in Skate Park/top was taken off.
 - b. Child abduction/false misunderstanding/subjects checked.
 - c. (3) 911 check/false.
 - d. Down tree at Parkside Dr. and Schwabe Rd. /Contacted Public Works.
 - e. Assault of runner/no report soda was thrown at him (see F-7-a).
 - f. Balloonist landed in soccer field #8.
 - g. Wagner Photo sign in Skate Park in Cosmo Park/returned to owner.
 - h. Dog running at large/contacted Animal Control to set trap.
 - 5. Responded to Flat Branch Park for nude children in sprayground.
 - 6. Responded to Lake of the Woods Golf Course.
 - a. Recovered stolen golf cart on Demaret/Boone County took report.
 - 7. Responded to Paquin Park for dogs running loose/unfounded.
 - 8. Responded to Philips Lake.
 - a. Vehicle driving to lake/gone on arrival.
 - 9. Responded to Rock Quarry House for alarm/user error.
 - 10. Responded to Stephens Park.
 - a. (6) 911 checks/false.
 - b. Riechmann to replace soap in restrooms.
 - c. Subject tent in woods (see F-8-h).
 - d. Drowning.
 - e. Nudist on beach/gone on arrival.

11. Responded to Shepard Park for bull at large/CPD dispatched Animal Control.
 12. Responded to Smithton Park to check subject/gone on arrival.
 13. Responded to Stephens Lake Activity Center to set alarm.
- E. Special Assignments
1. Foot patrol at teen night at Oakland Pool.
 2. Foot patrol at Garage Band Bash.
- F. Violations
1. Animal Complaints (15)
 - a. (7) Warnings for dog off leash in Cosmo Park.
 - b. (2) Warnings for dogs inside of Rainbow in Cosmo Park.
 - c. (1) Warning for dog off leash in Oakland Park.
 - d. (5) Warnings for dogs off leash in Stephens Lake Park.
 2. Beach/Pools (28)
 - a. (1) Warning for dog on beach at Stephens Lake Park.
 - b. (20) Warnings for being on beach after hours at Stephens Lake Park.
 - c. (4) Warnings for smoking on beach in Stephens Lake Park.
 - d. (2) Warnings for intoxication beverages on beach in Stephens Lake Park.
 - e. (1) Warning for sitting on fence in Stephens Lake Park.
 3. Drug Laws
 4. Fireworks
 5. Juveniles (22)
 - a. (18) Warnings for disobeying Skate Park rules in Cosmo Park.
 - b. (1) Warning for no helmet on scooter.
 - c. (3) Warnings for climbing trees.
 6. Liquor Laws (1)
 - a. (1) Citation for intoxication in Cosmo Park (see F-11-b).
 7. Littering (1)
 - a. (1) Warning for in Cosmo Park.
 8. Park Violations (18)
 - a. (1) Warning for having bounce house without permit.
 - b. (10) Warnings for groups playing on soccer and football fields in Cosmo Park.
 - c. (2) Warnings for sleeping on picnic tables in Cosmo Park.
 - d. (1) Warning for metal detector on soccer fields in Cosmo Park.
 - e. (1) Warning for solicitation of selling food in Douglass Park.
 - f. (1) Warning for motorized scooter on MKT Trail.
 - g. (1) Warning for grill in grass at Oakland Park.
 - h. (1) Warning for camping in Stephens Lake Park.
 9. Parking Violations (38)
 - a. (1) Warning in Cosmo-Bethel Park.
 - b. (15) Warnings in Cosmo Park.
 - c. (2) Citations in Cosmo Park.
 - d. (2) Warnings in Indian Hills Park.

- e. (10) Warnings in Oakland Park.
- f. (1) Warning at Philips Park.
- g. (6) Warnings in Stephens Lake Park.
- h. (1) Warning in Twin Lakes.
- 10. Traffic (4)
 - a. (1) Warning for speeding in Cosmo Park.
 - b. (1) Warning for not stopping at stop sign in Cosmo Park.
 - c. (1) Warning for ATV in Stephens Lake Park.
 - d. (1) Warning for vehicle on trail and grass in Stephens Lake Park.
- 11. Trespass (2)
 - a. Issued for all city parks.
 - b. Issued for all city parks/persistent offender.
- 12. Vandalism
- 13. Warrant (1)
 - a. Custodial arrest for bad checks out of Phelps County.
- 14. Weapons
- 15. Wildlife

Note: Park Ranger responded to approximately 16% of all calls in parks.

WEEKS	1st Week	2nd Week	3rd Week	4th Week	5th Week	6th Week	TOTAL
TOTAL MILES DRIVEN	155	263	235	306	307	71	1337
<i>Hours</i>							
REG. PATROL	8.5	36	22.5	21.5	16.5	3.5	108.5
FOOT PATROL	6	21	7.5	6	4.5	1.5	46.5
BIKE PATROL	0	0	0	0	2.5	0	2.5
CRIMINAL INVEST	0	0.5	0.5	2	2	0	5
ACCIDENT INVEST	0	0	0	0	0	0	0
INCIDENT INVEST	1	2	1.5	3	5.5	1.5	14.5
OFFICE DUTY	1	4	2	2	2	1.5	12.5
LEAVE	0	8	8	8	8	0	32
SPECIAL ASSIGNMT	0	0	0	0	0	0	0
MEETINGS	0	0	2	2	2	0	6
TRAINING	0	0	0	0	1	0	1
TOTALS	16.5	71.5	44	44.5	44	8	228.5

VIOLATIONS	WARNINGS	ARRESTS
ANIMAL COMPLAINTS	15	0
BEACH/POOLS	28	0
DRUG LAWS	0	0
FIREWORKS	0	0
JUVENILES	22	0
LIQUOR LAW	0	1
LITTERING	1	0
PARK VIOLATIONS	18	0
PARKING VIOLATIONS	36	2
TRAFFIC	4	0
TRESPASS	2	0
VANDALISM	0	0
WARRANT	0	1
WEAPONS	0	0
WILDLIFE	0	0
TOTALS	126	4

SERVICES	TOTALS
ASSIST OTH ACY	1
ASSIST PARK USER	9
BROCHURES / MAPS	4
BUILDING CHECKS	245
DIRECTING TRAFFIC	1
FIRST AID	3
LOCATE MSNG PSN	0
MAINTENANCE	12
MOTORISTS ASSIST	2
PARK INFO/DIRECTIONS	95
RECOVERED PROPERTY	2
VISITOR COMPLAINT	0
TOTALS	374