

# Recreation Services Monthly Report

July 2008

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>TOTAL RECREATION SERVICES</b>		137,339	734,420	124,012	702,616
<b>ADMINISTRATION</b>					
<b>YOUTH ENRICHMENT SCHOLARSHIPS (YES)</b>					
YES Applicants Approved		22	310	57	478
YES Applications Approved		8	117	24	160
YES Assistance Amount Given		\$ 1,638.75	\$ 26,183.50	\$ 4,221.00	\$ 39,438.88
<b>TOTAL APPLICANTS FOR SCHOLARSHIPS</b>		22	310	57	478
<b>ADULT FINANCIAL ASSISTANCE (AFA)</b>					
AFA Applicants Approved		5	85	7	105
AFA Applications Approved		3	81	7	103
AFA Assistance Amount Given		\$ 281.25	\$ 5,158.50	\$ 453.75	\$ 5,903.75
<b>TOTAL APPLICANTS FOR SCHOLARSHIPS</b>		5	85	7	105
<b>DIVISION EVENT</b>					
Halloween Haunting		0	3,655	0	2,997
Theme Park Ticket Sales		211	547	142	433
<b>TOTAL DIVISION EVENTS</b>	0	211	4,202	142	3,430
<b>SPORTS PROGRAMMING</b>					
<b>YOUTH SPORTS</b>					
Diamond Council: Participants	176	5,432	25,168	5,280	16,600
Youth Basketball: Participants		0	7,100	0	8,361
Youth Football: Participants		0	920	0	1,104
Youth Soccer: Participants		0	12,528	0	10,968
Youth Tennis: Participants		0	0	0	0
Active Kids Club: Participants	13	120	3,095	200	2,764
Other Sports: Triathlon		0	771	0	443
<b>TOTAL YOUTH SPORTS</b>	189	5,552	49,582	5,480	40,240
<b>WOMEN'S SPORTS</b>					
Women's Volleyball: Participants		0	612	0	0
Women's Softball: Participants	19	416	2,262	494	1,062
Women's Basketball: Participants		0	0	0	0
Women's Soccer: Participants		0	672	0	624
Other Women's Sports		0	0	0	0
<b>TOTAL WOMEN'S SPORTS</b>	19	416	3,546	494	1,686
<b>MEN'S SPORTS</b>					
Men's Volleyball: Participants		0	0	0	0

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Men's Softball: Participants	200	7,982	25,428	5,200	19,188
Men's Basketball: Participants		0	2,480	0	2,401
Men's Baseball: Participants		0	0	0	0
Other Men's Sports		0	0	0	0
<b>TOTAL MEN'S SPORTS</b>	<b>200</b>	<b>7,982</b>	<b>27,908</b>	<b>5,200</b>	<b>21,589</b>
<b>CO-REC SPORTS</b>					
Co-Rec Noon Club	3	396	3,653	19	1,279
Co-Rec Volleyball: Participants		0	4,320	0	4,488
Co-Rec Softball: Participants	198	5,174	17,888	5,148	17,940
Co-Rec Tennis: Participants		0	0	0	0
Co-Rec Kickball: Participants		0	312	0	208
Other Co-Rec Sports:		0	0	0	0
<b>TOTAL CO-REC SPORTS</b>	<b>201</b>	<b>5,570</b>	<b>26,173</b>	<b>5,167</b>	<b>23,915</b>
<b>FACILITY USAGE</b>					
Private Tournament Rentals		n/a	n/a	10	33
Fields Used:					
Antimi		n/a	n/a	69	142
Rainbow		n/a	n/a	37	145
Legion		n/a	n/a	4	4
Oakland		n/a	n/a	12	12
Atkins		n/a	n/a	0	0
Schools		n/a	n/a	12	12
Soccer		n/a	n/a	132	154
Gym		n/a	n/a	4	9
Total Number of Fields Used		n/a	n/a	270	406
<b>TOTAL SPORTS PROGRAMMING</b>	<b>609</b>	<b>19,520</b>	<b>107,209</b>	<b>16,341</b>	<b>87,430</b>
Additional uses not included in participation totals: Conference Room 6, Gymnasium 4. Volunteer hours 0.					
Facility Usage records started in October 2007.					
SMSG Field Rentals is 478.					
<b>COMMUNITY RECREATION / DOUGLASS</b>					
<b>COMMUNITY RECREATION PROGRAMS</b>					
Classes	71	0	0	1,101	9,975
After-School Program	60	0	0	1,444	10,542
Groups	42	0	0	633	4,157
Camps	36	0	0	893	1,472
Special Events	0	0	0	0	338
<b>TOTAL COMMUNITY RECREATION PROGRAMS *</b>	<b>209</b>	<b>3,158</b>	<b>21,772</b>	<b>2,302</b>	<b>26,484</b>
<b>DOUGLASS GYM PROGRAMS</b>					
Classes	0	0	0	0	15,057
Special Events	0	0	0	0	61

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<b>DOUGLASS PARK PROGRAMS</b>					
Sports	33	0	0	1792	3211
Special Events	22	0	0	594	2,895
<b>TOTAL DOUGLASS AREA *</b>	22	4,291	28,771	2,386	21,224
<b>TOTAL COMMUNITY RECREATION / DOUGLASS</b>	231	7,449	50,543	4,688	47,708
Additional uses not included in participation totals: Show-Me Your Recovery - 4, Frederick Douglass Coalition-2.					
*Due to re-structuring of Community Recreation sections last year's total numbers are correct, it is too difficult to get exact numbers in each category as each area has been divided more appropriately starting this fiscal year.					
<b>AQUATICS</b>					
<b>COLUMBIA SWIM CLUB</b>		1,600	17,486	1,600	14,035
<b>HICKMAN POOL</b>					
Hickman Kayaking		0	0	0	0
Hickman Exercise		0	511	0	569
Hickman Instructional Swim		2,785	6,530	2,320	5,011
Hickman Summer Swim Team		161	390	138	448
Hickman Private Rental		76	768	199	913
Hickman Special Groups		0	341	0	736
<b>TOTAL HICKMAN POOL</b>		3,022	8,540	2,657	7,677
<b>DOUGLASS AQUATIC CENTER</b>					
Douglass Recreational Swim		1,874	2,552	2,324	4,141
Douglass Day Care		0	0	0	0
Douglass Private Rental		0	73	18	43
Douglass Special Programs		0	0	118	203
Douglass Special Groups		0	0	0	0
Douglass P&R Camp Adventure		0	0	0	0
Douglass Fun City		0	0	0	0
<b>TOTAL DOUGLASS AQUATIC CTR</b>		1,874	2,625	2,460	4,387
<b>OAKLAND FAMILY AQUATIC CENTER</b>					
Oakland Recreational Swim		12,301	20,943	10,185	19,892
Oakland Day Care		0	0	0	0
Oakland Exercise		76	100	108	183
Oakland Private Rental		281	516	83	230
Oakland Special Programs		0	0	492	666
Oakland Instructional Swim		0	0	0	0
Oakland P&R Camp Adventure		0	0	0	0
<b>TOTAL OAKLAND FAMILY AQUATIC CENTER</b>		12,658	21,559	10,868	20,971
<b>LAKE OF THE WOODS POOL</b>					
Lake of the Woods Recreational Swim		1,692	2,604	1,467	2,671
Lake of the Woods Day Care		0	0	0	0
Lake of the Woods Exercise		25	30	41	41

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Lake of the Woods Special Programs		0	0	0	9
Lake of the Woods Private Rental		43	43	29	29
Lake of the Woods Birthday Party		0	0	0	0
Lake of the Woods Water Exercise		0	0	0	0
<b>TOTAL LAKE OF THE WOODS</b>		<b>1,760</b>	<b>2,677</b>	<b>1,537</b>	<b>2,750</b>
<b>PIRATES' LANDING</b>					
Pirates' Landing Recreational Swim		8,890	13,850	6,711	11,914
Pirates' Landing Day Care		0	0	0	0
Pirates' Landing Private Rental		54	79	40	350
Pirates' Landing Boating		0	0	0	0
Pirates' Landing Birthday Parties		0	0	0	0
Pirates' Landing Special Programs		0	0	0	0
<b>TOTAL PIRATES' LANDING</b>		<b>8,944</b>	<b>13,929</b>	<b>6,751</b>	<b>12,264</b>
<b>TOTAL OAKLAND CONCESSION</b>		<b>\$11,272.20</b>	<b>\$20,838.20</b>	<b>\$9,932.55</b>	<b>\$21,899.84</b>
<b>TOTAL DOUGLASS CONCESSIONS</b>		<b>\$753.10</b>	<b>\$1,245.40</b>	<b>\$1,331.25</b>	<b>\$2,568.05</b>
<b>TOTAL LOW CONCESSIONS</b>		<b>\$ 911.40</b>	<b>\$ 1,402.30</b>	<b>\$ 912.85</b>	<b>\$ 1,703.80</b>
<b>TOTAL PIRATES' LANDING CONCESSIONS</b>		<b>\$ 2,714.00</b>	<b>\$ 4,641.76</b>	<b>\$ 2,802.90</b>	<b>\$ 4,995.80</b>
<b>TOTAL AQUATICS</b>		<b>29,858</b>	<b>66,816</b>	<b>25,873</b>	<b>62,084</b>
<p>There were 10 volunteer hours for the Water Safety Instructor Aide. Show-Me State Games triathlon and synchronized swimming events were held during this month.</p> <p>Columbia Swim Club numbers are being more accurately reported from CSC staff. Previous years reflected estimations.</p> <p>Douglass Pool numbers are up this year as a result of offering \$1 admission for all participants.</p>					
<b>GOLF, CONCESSIONS</b>					
<b>NICKELL GOLF</b>					
Nickell Golf Tournament	1	44	192	48	92
Nickell Total Dollar Amount	28	\$ 83,028	\$ 457,551	\$ 76,912	\$ 404,828
Nickell Pass Rounds	28	2,086	15,332	1,750	11,018
Nickell Weekday Green Fee Rounds	19	1,439	6,659	1,287	5,991
Nickell Weekend Green Fee Rounds	9	834	3,429	778	3,547
Nickell Total Rounds	28	4,359	25,420	3,815	20,556
Nickell Golf Lessons	0	0	776	0	555
Nickell Driving Range	28	765	3,190	554	2,937
Nickell Carts 9 Hole	28	1,044	4,530	830	3,664
Nickell Carts 18 Hole	28	1,351	5,431	1,251	5,135
<b>TOTAL NICKELL GOLF</b>		<b>7,563</b>	<b>39,539</b>	<b>6,498</b>	<b>32,939</b>
<b>LAKE OF THE WOODS GOLF</b>					
Lake of the Woods Tournament	0	43	322	0	148
<b>LOW Total Dollar Amount</b>	<b>28</b>	<b>\$ 89,321</b>	<b>\$ 528,026</b>	<b>\$ 71,927</b>	<b>\$ 462,068</b>

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LOW Pass Rounds	28	2,534	15,109	1,788	11,045
LOW Weekday Green Fee Rounds	19	1,540	6,823	1,170	5,928
LOW Weekend Green Fee Rounds	9	838	3,736	710	3,379
LOW Total Rounds	28	4,912	25,668	3,668	20,352
LOW Carts 9 Hole	28	914	3,466	668	3,209
LOW Carts 18 Hole	28	1,599	7,157	1,241	5,750
<b>TOTAL LAKE OF THE WOODS GOLF</b>		7,468	36,613	5,577	29,459
<b>TOTAL RAINBOW CONCESSIONS</b>	23	\$22,562	\$76,430	\$28,069	\$100,667
<b>TOTAL GOLF AND CONCESSIONS</b>		15,031	76,152	12,075	62,398
Rainbow concessions \$24,000 ahead of FY2007. Wet month.					
<b>SENIOR/PAQUIN/LIFE ENRICHMENT PROGRAMS</b>					
<b>SENIOR PROGRAMS</b>					
Social Events	110	1,125	10,781	961	9,801
Crafts	7	61	570	53	515
Music & Bands	12	386	4,145	220	3,862
Oak Tours Trips / Social	23	1,158	11,496	1,140	12,257
<b>TOTAL OAK</b>	152	2,730	26,992	2,374	26,435
<b>PAQUIN</b>					
Paquin Crafts / Ceramics	26	238	3,244	372	3,852
Paquin Music / Bands	3	190	565	115	430
Paquin Social Activities	145	1,923	17,164	1,997	16,787
Paquin Educational	79	935	10,808	960	9,541
<b>TOTAL PAQUIN</b>	253	3,286	31,781	3,444	30,610
<b>LIFE ENRICHMENT</b>					
Life Enrichment Special Programs / Events	41	1,523	10,103	1,312	10,542
Life Enrichment Educational Classes	118	1,488	13,687	1,002	12,699
<b>TOTAL LIFE ENRICHMENT</b>	159	3,011	23,790	2,314	23,241
<b>SPECIAL PROGRAMS</b>					
Preschool / Intergenerational	6	212	1,143	297	1,275
Teen / Family	1	275	5,470	175	5,034
Special Events	4	15,124	30,164	15,064	29,299
Classes	8	35	62	71	200
<b>TOTAL SPECIAL PROGRAMS</b>	19	15,646	36,839	15,607	35,808
<b>TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT</b>	583	24,673	119,402	23,739	116,094

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*Ceramic programs have been moved to Paquin as of mid-January 2008.					
<b>ADAPTIVE RECREATION</b>					
Adapted Sports	17	277	2,415	450	2,747
Adapted Recreation	2	62	979	101	1,202
<b>TOTAL ADAPTIVE</b>	<b>19</b>	<b>339</b>	<b>3,394</b>	<b>551</b>	<b>3,949</b>
July began with the tennis team hosting the Central Area Tennis Tournament. The addition of young, dedicated volunteers has enhanced the team. Athletes and Unified Partners chipped and putted their way to success at their Area tournament. Nine alternate shot teams and 4 individual skills golfers will advance to the State Games. Columbia Parks and Recreation was well represented at the District softball tournament with 4 teams participating. The 40 athletes and 13 chaperones traveling to Whiteman Air force Base had a blast. The team work and strength of the program was evident. There were 4 teams that advanced to state. The 17 individuals that plunged in the pool at swim night can't wait to do it again. Hawaiian clad dancers had fun showing off their limbo skills at the Luau.					
<b>CARE</b>					
Trainee Participation					
# Hours Worked, not incl. Gallery Hours		10,420	19,088	12,301	23,234
CARE Gallery *		2560	6,288	1,005	2,801
Hickman Options		80	1,004	0	3,539
Education Hours		320	650	300	867
Tutoring Hours		0	544	0	686
<b>TOTAL CARE</b>	<b>0</b>	<b>13,380</b>	<b>27,574</b>	<b>13,606</b>	<b>31,127</b>
		Same Month	Prior YTD	This Month	This YTD
# of Applications Received		0	363	0	426
# of Trainees Invited to Participate		0	232	0	225
# of Trainees Attended Orientation		0	195 winter, fall	0	224
# of Trainees Who Quit Before First Day of Work		0	0	9	10
# of Terminations		9	19	8	16
# of Trainees that Quit		11	19	9	10
# of Participants Who Completed the Summer Program		175	175	0	0
# of Trainees Completed School Year Program, earned GED, hired by employer, etc.		9	9	17	23
<b>ACTIVITY &amp; RECREATION CENTER</b>					
<b>Visits</b>					
Members/Daily Admissions		24,957	272,316	24,604	280,520
Special Admission/Coupons		21	734	91	1,051
<b>TOTAL VISITS:</b>		<b>24,978</b>	<b>273,050</b>	<b>24,695</b>	<b>281,571</b>
<b>Members:</b>					
Adult Annual		8	114	8	97
Adult Monthly		35	956	60	1,023

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Adult Multi Pass		64	807	48	762
Family Annual		73	758	33	670
Family Monthly		255	4,439	355	4,587
Sr. Annual		13	172	16	205
Sr. Annual Monthly		7	178	22	208
Sr. Couple		6	452	38	488
Sr. Couple Monthly		40	374	32	392
Sr. Multi Pass		22	260	16	307
Youth Annual		0	9	0	8
Youth Monthly		1	51	4	54
Youth Multi Pass		12	193	10	161
<b>Total Members:</b>		<b>536</b>	<b>8,763</b>	<b>642</b>	<b>8,962</b>
<b>Memberships:</b>		<b>273</b>	<b>4,594</b>	<b>321</b>	<b>4,702</b>
The ARC averaged 797 persons per day in July. There were 21 outside rentals, 3 city rentals and 26 Parks & Recreation room rentals.					
<b>GENERAL RECREATION CLASSES</b>					
Day Camp		1,569	2,479	1,622	2,634
Basketball Camp		0	0	315	315
Teen Adventure		0	0	0	0
Outdoor Instruction		0	280	0	101
Recreation Classes		130	488	0	110
Bus/Van Reservations		78	476	100	409
Other Programs - Little Gymmers		35	1,339	73	1,806
<b>TOTAL GENERAL RECREATION CLASSES</b>		<b>1,812</b>	<b>5,062</b>	<b>2,110</b>	<b>5,375</b>
<b>WEBTRAC - On-Line Program Registration</b>					
<b>Total Web Users</b>		61	621	128	867
One-Time Users		49	467	88	637
Repeat Users		12	154	40	230
# of Sessions		116	1,181	292	1,897
Total Completed Transactions		18	286	49	364
Total \$ Registrations		\$900.00	\$ 15,059.00	\$3,502.20	\$33,590.60
Total % of on-line \$ registrations		4.00%	10.2% avg	6.00%	10.5% avg
<b>Total WebTrac Registrations</b>					
Sessions between 12:00am-6:00am:		8			
Sessions between 6:00am-12:00pm:		95			
Sessions between 12:00pm-6:00pm:		167			
Sessions between 6:00pm-12:00am:		22			
Average timed session per user:		1:37			
There was \$2,011.20 in online league registrations and \$1,491 in activity registrations. League registrations has more than doubled online registrations for FY08.					

**COLUMBIA PARKS & RECREATION DEPARTMENT**  
**Park Services Division**  
**Monthly Report**  
**July 2008**

**I. ADMINISTRATION**

- A. Park Facility Roof Replacement: Contractor (Watkins Roofing) completed 10 of the 34 roof replacements due to hail damage on the following facilities:
1. L.A. Nickell Golf Course - Maintenance shed, restroom, cart storage shed, and equipment shed.
  2. Rainbow Softball Center - Storage building, pavilion and deck, and ticket booth.
  3. Parks Management Center - Straw barn, jobsite/special event trailer, and football storage shed.
- B. Russell Elementary School - Completed (March 2008) City/School co-op playground project.
- C. Cosmo-Bethel Park
1. Cosmo-Bethel Restroom - Contractor (GBH Builders) completed roof framing, utility rough in, and metal roof.
  2. New Four Tennis Courts - Contractor (Richardson Excavation) completed grading work.
  3. Existing Tennis Courts - Contractor (Adair Construction) completed construction of concrete slabs for viewing areas and connecting sidewalks.
- D. Cosmo Park Restrooms
1. Burford/Dexheimer Restroom - Contractor (GBH Builders) completed block walls, stone façade and roof framing.
  2. Nickell/Lamb Restroom - Contractor (GBH Builders) completed roof framing, utility rough in, stone façade and metal roof.
- E. Flat Branch Spraygrounds - Contractor (Westport Pools) re-plumbed the spraygrounds to have the features on a single pump and the UV and chlorination systems on a separate pump (to help sprays maintain proper heights).
- F. Hickman Pool Renovation - Completed the City/School pool renovation co-op project, which included the following:
1. Removed the existing HVAC equipment serving the pool and associated locker rooms.
  2. Installed new HVAC units specifically designed to heat, cool, dehumidify, and control the air pressure in the pool and associated locker rooms.
  3. Upgraded the electrical service needed to accommodate the new HVAC.
  4. Replaced the north doors serving the swimming pool.
  5. Installed a chlorine monitoring instrument with a high concentration monitoring alarm to the chlorine tank.
  6. Added an exhaust ventilation system to the chlorine tank supply room.
  7. Installed a UV filtration system.
- G. Eastport/LOW S. Park - Hosted third I.P. park planning meeting on July 8, 2008.
- H. Oakland Family Aquatic Center - Contractor (Westport Pools) installed canopy over the new water slide.

- I. Auburn Hills Park - Contractor (Gametime) installed playground. Staff installed playground mulch.
- J. Atkins Park Ballfields
  - 1. Contractor (Wilcoxson) placed topsoil outside the ballfields and completed fencing work.
  - 2. Contractor (Rhad Baker Construction) completed block work on the utility building.
  - 3. Improved water drainage by installing 40 feet of 12" pipe at entrance of ballfields and placing straw bales. Water and Light staff installed 150 feet of 15" pipe along the road. (See related items under "Horticulture.")
- K. MKT Restrooms
  - 1. Forum Blvd. - Contractor (Adair Construction) constructed main sidewalk and ADA sidewalk.
  - 2. Scott Blvd. - Contractor (Gaines Construction) began work on sewer and water connections.

## II. MAINTENANCE

- A. Facilities and Grounds
  - 1. Performed park clean-up and sanitation. (496 hrs.)
  - 2. Performed playground repairs and inspections. (72 hrs.)
  - 3. Performed maintenance on park lighting systems. (96 hrs.)
  - 4. Performed general park maintenance on miscellaneous items. (36 hrs.)
  - 5. Performed aquatic repairs and inspections. (160 hrs.)
  - 6. Painted shelters, restrooms, and dugouts. (132 hrs.)
  - 7. Continued refurbishing park signs and park trash barrels. (24 hrs.)
  - 8. Performed HVAC repairs and inspections. (48 hrs.)
  - 9. Repaired Rainbow pitching machine. (24 hrs.)
  - 10. Removed graffiti. (8 hrs.)
  - 11. Repaired Rainbow and Antimi scoreboard and field lights. (72 hrs.)
  - 12. Performed maintenance and cleanup activities for Show-Me-State Games. (180 hrs.)
  - 13. Performed emergency repairs and Atkins Lake to siphon water away from fairgrounds. (40 hrs.)
- B. ARC
  - 1. Performed preventative maintenance, repair, and adjustments of cardiovascular equipment. (17 hrs.)
  - 2. Performed general repair of building fixtures, bathrooms and locker rooms. (12 hrs.)
  - 3. Performed maintenance of building mechanical systems. (60 hrs.)
  - 4. Performed set up and take down of meeting rooms. (2 hrs.)
  - 5. Performed maintenance of building exterior - cleaned skylights out front, power-washed sidewalks, and cleaned out gutters. (20 hrs.)
  - 6. Annual closing of ARC pool for repairs and maintenance - painted, cleaned, plumbed, grouted, and performed electrical repairs. Highlights also included complete caulk and sand replacement for the first time since inception. (222 hrs.)

7. Performed preventive maintenance, repair and chemicals filled in aquatics. (30 hrs.)
8. Cleaned and performed repairs in gymnasium. (2 hrs.)

### **III. FLEET OPERATIONS**

- A. 11 vehicles serviced and 10 vehicles repaired.
- B. 2 pieces of equipment serviced and 12 pieces of equipment repaired.
- C. 19 service calls performed.
- D. 7 tires repaired.
- E. 53 pieces of small power equipment repaired/serviced.
- F. 7 times - vehicles checked for trips.
- G. 6 freight shipments unloaded.
- H. 23 mowers repaired.
- I. 7 mowers serviced, 100-hrs. interval.
- J. 56 times - mower PM maintenance performed.
- K. 179 blades sharpened. (14 hrs.)
- L. 17 golf cars repaired.
- M. 3 times - PMC carts prepped for service.
- N. Other Services Performed:
  1. Detailed and arranged bus transportation for P&R Commission tour.
  2. Assisted with annual vehicle and PMC fire extinguisher certification.
  3. Welded and repaired 6 disc golf goals from Oakland Park.
  4. Arranged for and provided 12 fire extinguishers for Quarterly Safety Training.

### **IV. GOLF AND SPORTS TURF MANAGEMENT**

- A. Lake of the Woods Golf Course
  1. Mowed all fairways, surrounds, greens, and roughs. (462 hrs.)
  2. Completed all trim mowing. (50 hrs.)
  3. Raked all bunkers. (50 hrs.)
  4. Completed all weedeating. (30 hrs.)
  5. Completed all course setup procedures. (81 hrs.)
  6. Trimmed trees and disposed of brush. (20 hrs.)
  7. Edged all sprinkler heads. (6 hrs.)
  8. Removed all poison ivy from cart shed. (5 hrs.)
  9. Performed equipment maintenance. (40 hrs.)
  10. Completed all chemical applications. (28 hrs.)
  11. Aerified all greens. (5 hrs.)
  12. Cleared all trees and brush on #2. (15 hrs.)
- B. Sports Turf Management
  1. Completed all field prep. (300 hrs.)
  2. Completed all mowing. (370 hrs.)
  3. Spot spray Roundup on all baseball/softball field backstops & warning tracks. (12 hrs.)
  4. Dragged all warning tracks. (10 hrs.)
  5. Completed SMSG field prep. (204 hrs.)

6. Completed all weedeating. (34 hrs.)
  7. Completed fungicide application. (12 hrs.)
  8. Constructed mounds at Atkins. (24 hrs.)
- C. L.A. Nickell Golf Course
1. Completed final grading on #3 & #13 tees & rough grading on #4 & #11 tees. (3 hrs.)
  2. Installed sod on tees #3 and #13. (12 hrs.)
  3. Completed all equipment maintenance. (30 hrs.)
  4. Fertilized fairways. (5 hrs.)
  5. Three applications of fungicide and insecticide on all greens. (16 hrs.)
  6. Sprayed surrounding areas of greens with fungicide. (2 hrs.)
  7. Completed all hand watering. (110 hrs.)
  8. Sprayed Nickell Lake with herbicide. (2 hrs.)
  9. Repaired greens. (50 hrs.)
  10. Completed course setup. (60 hrs.)
  11. Repaired ballwashers and yardage signs. (1 hr.)
  12. Trimmed brush on #12. (40 hrs.)
  13. Topdressed greens. (16 hrs.)
  14. Mowed all greens, tees, fairways, and roughs. (475 hrs.)
  15. Sprayed Roundup on course areas. (2 hrs.)

## V. CONSTRUCTION

- A. Cosmo-Bethel Park
1. Set forms, anchor plates and installed 12 concrete shelter columns.
  2. Graded, set steel, formed and installed a 50' x 90' concrete shelter slab.
  3. Trenched and installed water pipe for future drinking fountains.
  4. Made electrical conduit extensions from panel heading towards transformer.
  5. Applied second coat of stain to all ceiling and soffit boards.
- B. Atkins Ball Fields
1. Formed, set steel and installed a 30' x 15' concrete bleacher pad at Gold Field backstop.
  2. Installed 3 vertical steel I-beams for scoreboards at Black Field.
  3. Trenched and installed a 12" diameter drain pipe at access to parking lot.
  4. Installed irrigation control conduit at electrical building.
- C. Stephens Lake Park
1. Installed soffit boards, vents and painted fascia boards on sprayground pump house.
  2. Installed 90% of stoned veneer and grouted joints.
- D. Other Park Projects
1. Bear Creek Trail – Installed plaque on Memorial/Heritage bench.
  2. Auburn Hills Park – Placed fiber mulch at new play equipment site. Fabricated anchor plates for shelter columns.
  3. Longview and Louisville Parks – Installed concrete bike rack pads.
  4. PMC – Installed baseboard and window shades in NE corner office.

## VI. NATURAL RESOURCES

### A. Horticulture

1. Planting and Construction
  - a. Atkins Park – Installed silt fences/erosion barrier, removed silt deposits, mulched pathways at Fairgrounds, and installed siphon pipe in irrigation lake. (104 hrs.)
  - b. Twin Lakes – Installed 5 stone approaches to water's edge; repaired memorial bench erosion. (48 hrs.)
  - c. Cosmo Park – Continued grading/seeding/straw/erosion barrier along Harris parking lot. (32 hrs.)
  - d. Cosmo-Bethel Park – Delivered compost to parking lot curb and bed areas. (24 hrs.)
2. Maintenance
  - a. Mowed and trimmed landscape turf areas. (64 hrs.)
  - b. Continued bed cleanup - hand-weeding, pruning, spraying herbicides, mulching of landscape beds, and perennial cutbacks. (608 hrs.)
  - c. Continued watering landscape beds. (160 hrs.)
3. Park Mowing Crew
  - a. Mowed and trimmed parks. (718 hrs.)

### B. Forestry

1. Planting and Watering
  - a. Stephens Lake Park –Watered newly planted trees. (32 hrs.)
  - b. LAN – Watered newly planted trees. (24 hrs.)
  - c. LOW – Watered newly planted trees. (32 hrs.)
  - d. Cosmo Park -Watered newly planted trees. (32 hrs.)
2. Park Maintenance
  - a. Tools - Maintained and cleaned chainsaws, vehicles, and equipment. (8 hrs.)
  - b. Nifong Park - Removed fallen tree. (24 hrs.)
  - c. Eastport Park - Removed pile of soil left from construction work and stockpiled in nursery. (56 hrs.)
  - d. LOW - Removed 7 dead/damaged trees. (48 hrs.)
  - e. LAN - Removed 4 dead trees. (48 hrs.)
  - f. Atkins Park - Performed erosion clean up. (112 hrs.)
  - g. Douglass Park - Removed 8 trees for safety. (54 hrs.)
3. Trail Maintenance
  - a. MKT Trail - Cleaned out tunnels, patched holes in bridge approaches, removed trees, and mowed. (104 hrs.)
  - b. Bear Creek Trail - Mowed, string-whipped, and removed fallen tree. (42 hrs.)
  - c. Forum Nature Area - Mowed and string-whipped along trail. (8 hrs.)
  - d. Longview Park - Worked on trail construction. (112 hrs.)
  - e. Twin Lakes - Added 3/8" surface rock to trail. (16 hrs.)

- f. Hinkson Creek Trail - Mowed, string-whipped, and removed 2 dead trees. (64 hrs.)
- g. Valleyview Park - Worked on rebuilding trail and improving drainage. (94 hrs.)
- 4. Memorial/Heritage Tree Program - Watered trees. (40 hrs.)
- 5. Downtown
  - a. Watered newly planted trees. (55 hrs.)
  - b. Pruned trees. (14 hrs.)
- 6. Nursery - Mowed and trimmed the nursery. (16 hrs.)

**VII. PARK RANGER**

- A. Meetings
  - 1. PMC
  - 2. City Manager at Elks Lodge
- B. Training
  - 1. CPD/Jeff Junior High School
  - 2. Police Legal Science
- C. Accident
- D. Criminal/Incident Investigations
  - 1. Responded to Cosmo-Bethel Park to try and locate male subject for touching females---located older male from Ukraine and only hugs /difference in cultures.
  - 2. Responded to Cosmo Park.
    - a. Shots fired/unfounded.
  - 3. Responded to Douglass Park.
    - a. (2) Fire works/unable to locate.
    - b. Check subject/unfounded.
    - c. Child abuse/unfounded.
    - d. Larceny of bike/no larceny/bike was given to subject.
  - 4. Responded to MKT Forum for recovered vehicle keys/located owner and returned keys.
  - 5. Responded to Garth Nature Area for fireworks/unfounded.
  - 6. Responded to L.A. Nickell Golf Course.
    - a. Disorderly conduct/intoxicated/no report.
    - b. Larceny of golf balls/unfounded.
    - c. 911 check/false.
  - 7. Responded to Oakland Park.
    - a. 911 check/unfounded.
    - b. Electrical at Shelter #1/contacted supervisor.
  - 8. Responded to Proctor Park for female slumped over in vehicle/sleeping.
  - 9. Responded to Stephens Park.
    - a. Riechmann for air conditioner.
    - b. Check subject/unable to locate.
    - c. (6) 911 check/false.
    - d. Electrical issue at Gordon Shelter/resolved.

- e. Structure fire at beach restroom/toilet paper in men's/minor damage.
    - f. Water leak at Riechmann/contacted supervisor.
  - 10. Responded to Twin Lakes Park for trespass subject (see F-11-e).
- E. Special Assignments
  - 1. Foot patrol during Missouri Health Care event at Oakland Pool.
  - 2. Foot patrol during Teen Night in Oakland Pool.
  - 3. Foot patrol during SMSG Triathlon in Twin Lakes Recreation Area.
- F. Violations
  - 1. Animal Complaints (38)
    - a. (10) Warnings for dog off leash in Cosmo Park.
    - b. (7) Warnings for dogs inside of Antimi in Cosmo Park.
    - c. (9) Warnings for dogs inside of Rainbow in Cosmo Park.
    - d. (1) Warning for cat inside of Rainbow in Cosmo Park.
    - e. (2) Warnings for dog off leash in Oakland Park.
    - f. (2) Warnings for dogs off leash in Rock Quarry Park.
    - g. (5) Warnings for dogs off leash in Stephens Lake Park.
    - h. (2) Warnings for dog off leash in undesignated area of Twin Lakes.
  - 2. Beach/Pools (35)
    - a. (18) Warnings for smoking on beach in Stephens Lake Park.
    - b. (3) Warnings for fishing in beach area in Stephens Lake Park.
    - c. (3) Warnings for swimming by island in Stephens Lake Park.
    - d. (2) Warnings for intoxicating beverages in Stephens Lake Park.
    - e. (2) Warnings for dog in Stephens Lake Park.
    - f. (5) Warnings for swimming when area was closed in Stephens Lake Park.
    - g. (2) Warnings for sitting on wooden fence in Stephens Lake Park.
  - 3. Drug Laws
  - 4. Fireworks (2)
    - a. (2) Warnings in Oakland Park.
  - 5. Juveniles (15)
    - a. (10) Warnings for disobeying Skate Park rules in Cosmo Park.
    - b. (5) Warnings for climbing trees in Cosmo Park.
  - 6. Liquor Laws
  - 7. Littering
  - 8. Park Violations (22)
    - a. (4) Warnings for groups playing on soccer and football fields in Cosmo Park.
    - b. (1) Warning for fishing in restricted area in L.A. Nickell Golf Course.
    - c. (4) Warnings for grills in grass in Cosmo Park.
    - d. (3) Warnings for bike on Skate Park in Cosmo Park.
    - e. (1) Warning for loud music in Oakland Park.
    - f. (1) Warning for fishing in restricted area at Philips Lake.
    - g. (1) Warning for loud music in Rock Quarry Park.
    - h. (2) Warnings for grill in grass in Stephens Lake Park.

- i. (1) Warning for bike on boardwalk in Stephens Lake Park.
  - j. (1) Warning for camping in Stephens Lake Park.
  - k. (1) Warning for swimming with dog in boating area in Stephens Lake Park.
  - l. (1) Warning for digging for horseshoe pits in Stephens Lake Park.
  - m. (1) Warning for church group doing baptismal in non-swimming lake in Twin Lakes Recreation Area.
- 9. Parking Violations (68)
  - a. (2) Warnings in Cosmo-Bethel Park.
  - b. (15) Warnings in Cosmo Park.
  - c. (1) Citation in Cosmo Park.
  - d. (1) Citation in L.A. Nickell Golf Course.
  - e. (15) Warnings in Oakland Park.
  - f. (2) Citations in Oakland Park.
  - g. (6) Warnings for Philips Lake.
  - h. (12) Warnings in Stephens Lake Park.
  - i. (14) Warnings in Twin Lakes.
- 10. Traffic (4)
  - a. (1) Warning for driving wrong direction in Cosmo Park.
  - b. (1) Warning for no operators license in Stephens Lake Park.
  - c. (1) Warning for no license plates on vehicle in Stephens Lake Park.
  - d. (1) Warning for driving on trail in Stephens Lake Park.
- 11. Trespass (11)
  - a. (1) Citation for Cosmo Park when park was closed.
  - b. (2) Warnings for Cosmo Park when park was closed.
  - c. (2) Warnings for Field Park when park was closed.
  - d. (2) Citations for Forum/MKT trail head when park was closed.
  - e. (1) Issued to male subject refusing to obey rules in Pirates' Landing.
  - f. (3) Warnings for Stephens Lake Park when park was closed.
- 12. Vandalism
- 13. Warrant
- 14. Weapons
- 15. Wildlife (1)
  - a. Removed dead bird from concessions in Rainbow in Cosmo Park.

<b>WEEKS</b>	<b>1st Week</b>	<b>2nd Week</b>	<b>3rd Week</b>	<b>4th Week</b>	<b>5th Week</b>	<b>6th Week</b>	<b>TOTAL</b>
TOTAL MILES DRIVEN	333	301	248	305	172	0	1359
<i>Hours</i>							
REG. PATROL	38	37	40	30.5	25.5	0	171
FOOT PATROL	22	35	24	19	12	0	112
BIKE PATROL	0	0	0	0	0	0	0
CRIMINAL INVEST	0	1	0	0.5	0	0	1.5
ACCIDENT INVEST	0	0	0	0	0	0	0
INCIDENT INVEST	1	4	2.5	3.5	4.5	0	15.5
OFFICE DUTY	3	1	2	1	2	0	9
LEAVE	0	0	9.5	0	3	0	12.5
SPECIAL ASSIGNMT	0	0	0	0	0	0	0
MEETINGS	0	4	0	3.5	0	0	7.5
TRAINING	0	0	0	10	1	0	11
<b>TOTALS</b>	<b>64</b>	<b>82</b>	<b>78</b>	<b>68</b>	<b>48</b>	<b>0</b>	<b>340</b>

<b>VIOLATIONS</b>	<b>WARNINGS</b>	<b>ARRESTS</b>
ANIMAL COMPLAINTS	38	0
BEACH/POOLS	35	0
DRUG LAWS	0	0
FIREWORKS	2	0
JUVENILES	15	0
LIQUOR LAW	0	0
LITTERING	0	0
PARK VIOLATIONS	22	0
PARKING VIOLATIONS	64	4
TRAFFIC	4	0
TRESPASS	7	4
VANDALISM	0	0
WARRANT	0	0
WEAPONS	0	0
WILDLIFE	1	0
<b>TOTALS</b>	<b>189</b>	<b>8</b>

<b>SERVICES</b>	<b>TOTALS</b>
ASSIST OTH ACY	1
ASSIST PARK USER	4
BROCHURES / MAPS	0
BUILDING CHECKS	528
DIRECTING TRAFFIC	0
FIRST AID	0
LOCATE MSNG PSN	0
MAINTENANCE	89
MOTORISTS ASSIST	1
PARK INFO/DIRECTIONS	133
RECOVERED PROPERTY	2
VISITOR COMPLAINT	4
<b>TOTALS</b>	<b>762</b>