

# Recreation Services Monthly Report

June 2008

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>TOTAL RECREATION SERVICES</b>		114,847	598,681	114,776	576,277
<b>ADMINISTRATION</b>					
<b>YOUTH ENRICHMENT SCHOLARSHIPS (YES)</b>					
YES Applicants Approved		28	288	81	421
YES Applications Approved		10	109	29	136
YES Assistance Amount Given		\$ 1,769.00	\$ 24,544.75	\$ 5,211.50	\$ 35,217.88
<b>TOTAL APPLICANTS FOR SCHOLARSHIPS</b>		28	288	81	421
<b>ADULT FINANCIAL ASSISTANCE (AFA)</b>					
AFA Applicants Approved		12	80	7	98
AFA Applications Approved		11	78	7	96
AFA Assistance Amount Given		\$ 602.25	\$ 4,877.25	\$ 393.75	\$ 5,450.00
<b>TOTAL APPLICANTS FOR SCHOLARSHIPS</b>		12	80	7	98
<b>DIVISION EVENT</b>					
Halloween Haunting		0	3,655	0	2,997
Theme Park Ticket Sales		206	336	186	291
<b>TOTAL DIVISION EVENTS</b>	0	206	3,991	186	3,288
<b>SPORTS PROGRAMMING</b>					
<b>YOUTH SPORTS</b>					
Diamond Council: Participants	128	6,474	19,736	3,840	11,320
Youth Basketball: Participants		0	7,100	0	8,361
Youth Football: Participants		0	920	0	1,104
Youth Soccer: Participants		0	12,528	0	10,968
Youth Tennis: Participants		0	0	0	0
Active Kids Club: Participants	12	80	2,975	144	2,564
Other Sports: Triathlon	1	100	771	24	443
<b>TOTAL YOUTH SPORTS</b>	141	6,654	44,030	4,008	34,760
<b>WOMEN'S SPORTS</b>					
Women's Volleyball: Participants		0	612	0	0
Women's Softball: Participants	2	650	1,846	48	568
Women's Basketball: Participants		0	0	0	0
Women's Soccer: Participants		0	672	0	624
Other Women's Sports		0	0	0	0
<b>TOTAL WOMEN'S SPORTS</b>	2	650	3,130	48	1,192
<b>MEN'S SPORTS</b>					
Men's Volleyball: Participants		0	0	0	0

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Men's Softball: Participants	214	6,994	17,446	5,564	13,988
Men's Basketball: Participants		0	2,480	0	2,401
Men's Baseball: Participants		0	0	0	0
Other Men's Sports		0	0	0	0
<b>TOTAL MEN'S SPORTS</b>	<b>214</b>	<b>6,994</b>	<b>19,926</b>	<b>5,564</b>	<b>16,389</b>
<b>CO-REC SPORTS</b>					
Co-Rec Noon Club		357	3,257		1,261
Co-Rec Volleyball: Participants	12	192	4,320	192	4,488
Co-Rec Softball: Participants	199	4,550	12,714	5,174	12,792
Co-Rec Tennis: Participants		0	0	0	0
Co-Rec Kickball Participants		0	312	0	208
Other Co-Rec Sports:		0	0	0	0
<b>TOTAL CO-REC SPORTS</b>	<b>211</b>	<b>5,099</b>	<b>20,603</b>	<b>5,366</b>	<b>18,749</b>
<b>FACILITY USAGE</b>					
Private Tournament Rentals		n/a	n/a	8	23
Fields Used:					
Antimi		n/a	n/a	24	73
Rainbow		n/a	n/a	46	108
Legion		n/a	n/a	0	0
Oakland		n/a	n/a	0	0
Atkins		n/a	n/a	0	0
Schools		n/a	n/a	0	0
Soccer		n/a	n/a	0	22
Gym		n/a	n/a	2	5
Total Number of Fields Used		n/a	n/a	72	136
<b>TOTAL SPORTS PROGRAMMING</b>	<b>568</b>	<b>19,397</b>	<b>87,689</b>	<b>14,986</b>	<b>71,090</b>
Additional uses not included in participation totals: Conference Room 12, Gymnasium 4. Volunteer hours 24.					
Facility Usage records started in October 2007.					
<b>COMMUNITY RECREATION / DOUGLASS</b>					
<b>COMMUNITY RECREATION PROGRAMS</b>					
Classes	70	0	0	1,133	8,874
After-School Program	64	0	0	1,507	9,098
Groups	10	0	0	120	2,963
Camps	38	0	0	579	579
Special Events	0	0	0	0	338
<b>TOTAL COMMUNITY RECREATION PROGRAMS *</b>	<b>182</b>	<b>2,415</b>	<b>18,614</b>	<b>2,302</b>	<b>21,852</b>
<b>DOUGLASS GYM PROGRAMS</b>					
Classes	0	0	0	0	15,057
Special Events	0	0	0	0	61

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<b>DOUGLASS PARK PROGRAMS</b>					
Sports	23	0	0	1419	1419
Special Events	1	0	0	350	2,301
<b>TOTAL DOUGLASS AREA *</b>	<b>1</b>	<b>4,573</b>	<b>24,480</b>	<b>1,769</b>	<b>18,838</b>
<b>TOTAL COMMUNITY RECREATION / DOUGLASS</b>					
	183	6,988	43,094	4,071	40,690
Additional uses not included in participation totals: Show-Me Your Recovery - 4, Frederick Douglass Coalition-2.					
*Due to re-structuring of Community Recreation sections last year's total numbers are correct, it is too difficult to get exact numbers in each category as each area has been divided more appropriately starting this fiscal year.					
<b>AQUATICS</b>					
<b>COLUMBIA SWIM CLUB</b>					
		1,600	17,486	1,952	12,435
<b>HICKMAN POOL</b>					
Hickman Kayaking		0	0	0	0
Hickman Exercise		0	511	20	569
Hickman Instructional Swim		1,777	3,745	2,095	2,691
Hickman Summer Swim Team		229	229	310	310
Hickman Private Rental		118	692	139	714
Hickman Special Groups		9	341	45	736
<b>TOTAL HICKMAN POOL</b>		<b>2,133</b>	<b>5,518</b>	<b>2,609</b>	<b>5,020</b>
<b>DOUGLASS AQUATIC CENTER</b>					
Douglass Recreational Swim		678	678	1,817	1,817
Douglass Day Care		0	0	0	0
Douglass Private Rental		73	73	25	25
Douglass Special Programs		0	0	85	85
Douglass Special Groups		0	0	0	0
Douglass P&R Camp Adventure		0	0	0	0
Douglass Fun City		0	0	0	0
<b>TOTAL DOUGLASS AQUATIC CTR</b>		<b>751</b>	<b>751</b>	<b>1,927</b>	<b>1,927</b>
<b>OAKLAND FAMILY AQUATIC CENTER</b>					
Oakland Recreational Swim		7,775	8,642	8,845	9,707
Oakland Day Care		0	0	0	0
Oakland Exercise		24	24	75	75
Oakland Private Rental		235	235	147	147
Oakland Special Programs		0	0	174	174
Oakland Instructional Swim		0	0	0	0
Oakland P&R Camp Adventure		0	0	0	0
<b>TOTAL OAKLAND FAMILY AQUATIC CENTER</b>		<b>8,034</b>	<b>8,901</b>	<b>9,241</b>	<b>10,103</b>
<b>LAKE OF THE WOODS POOL</b>					
Lake of the Woods Recreational Swim		912	912	1,204	1,204
Lake of the Woods Day Care		0	0	0	0
Lake of the Woods Exercise		5	5	0	0

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Lake of the Woods Special Programs		0	0	9	9
Lake of the Woods Private Rental		0	0	0	0
Lake of the Woods Birthday Party		0	0	0	0
Lake of the Woods Water Exercise		0	0	0	0
<b>TOTAL LAKE OF THE WOODS</b>		917	917	1,213	1,213
<b>PIRATES' LANDING</b>					
Pirates' Landing Recreational Swim		4,960	4,960	5,203	5,203
Pirates' Landing Day Care		0	0	0	0
Pirates' Landing Private Rental		25	25	117	310
Pirates' Landing Boating		0	0	0	0
Pirates' Landing Birthday Parties		0	0	0	0
Pirates' Landing Special Programs		0	0	0	0
<b>TOTAL PIRATES' LANDING</b>		4,985	4,985	5,320	5,513
<b>TOTAL OAKLAND CONCESSION</b>		\$8,582.80	\$9,566.00	\$10,365.49	\$11,967.29
<b>TOTAL DOUGLASS CONCESSIONS</b>		\$492.30	\$492.30	\$1,236.80	\$1,236.80
<b>TOTAL LOW CONCESSIONS</b>		\$ 490.90	\$ 490.90	\$ 790.95	\$ 790.95
<b>TOTAL PIRATES' LANDING CONCESSIONS</b>		\$ 1,927.75	\$ 1,927.75	\$ 2,192.90	\$ 2,192.90
<b>TOTAL AQUATICS</b>		18,420	38,558	22,262	36,211
19.75 volunteer hours for Jr Lifeguard and Swim Instructor Aide. There were 7 Family and 2 Adult Season Passes sold for a total of \$1,540 collected in fee's. Aquatic facilities were open 79.80% this month. Columbia Swim Club numbers are being more accurately reported from CSC staff. Previous years were given estimations.					
<b>GOLF, CONCESSIONS</b>					
<b>NICKELL GOLF</b>					
Nickell Golf Tournament	0	0	148	0	44
Nickell Total Dollar Amount	27.5	\$ 85,817	\$ 374,523	\$ 91,580	\$ 327,916
Nickell Pass Rounds	27.5	2,105	13,246	1,823	9,268
Nickell Weekday Green Fee Rounds	17.5	1,521	5,220	1,523	4,704
Nickell Weekend Green Fee Rounds	10	742	2,595	867	2,769
Nickell Total Rounds	27.5	4,368	21,061	4,213	16,741
Nickell Golf Lessons	51	648	776	435	555
Nickell Driving Range	27.5	727	2,425	723	2,383
Nickell Carts 9 Hole	27.5	951	3,486	874	2,834
Nickell Carts 18 Hole	27.5	1,223	4,080	1,280	3,884
<b>TOTAL NICKELL GOLF</b>		7,917	31,976	7,525	26,441
<b>LAKE OF THE WOODS GOLF</b>					
Lake of the Woods Tournament	2	153	279	148	148
LOW Total Dollar Amount	27.5	\$ 98,126	\$ 438,705	\$ 88,674	\$ 390,141

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LOW Pass Rounds	27.5	2,061	12,575	1,587	9,257
LOW Weekday Green Fee Rounds	17.5	1,830	5,283	1,360	4,758
LOW Weekend Green Fee Rounds	10	670	2,898	631	2,669
LOW Total Rounds	27.5	4,561	20,756	3,578	16,684
LOW Carts 9 Hole	27.5	696	2,552	646	2,541
LOW Carts 18 Hole	27.5	1,823	5,558	1,377	4,509
<b>TOTAL LAKE OF THE WOODS GOLF</b>		<b>7,233</b>	<b>29,145</b>	<b>5,749</b>	<b>23,882</b>
<b>TOTAL RAINBOW CONCESSIONS</b>	24	\$24,061	\$53,868	\$33,539	\$72,598
<b>TOTAL GOLF AND CONCESSIONS</b>		<b>15,150</b>	<b>61,121</b>	<b>13,274</b>	<b>50,323</b>
Really wet month!					
<b>SENIOR/PAQUIN/LIFE ENRICHMENT PROGRAMS</b>					
<b>SENIOR PROGRAMS</b>					
Social Events	106	1,173	9,656	909	8,840
Crafts	9	56	509	68	462
Music & Bands	18	367	3,759	503	3,642
Oak Tours Trips / Social	23	1,365	10,338	1,186	11,117
<b>TOTAL OAK</b>	156	2,961	24,262	2,666	24,061
<b>PAQUIN</b>					
Paquin Crafts / Ceramics	25	246	3,006	437	3,480
Paquin Music / Bands	4	19	375	39	315
Paquin Social Activities	130	1,987	15,241	1,699	14,790
Paquin Educational	80	1,022	9,873	1,081	8,581
<b>TOTAL PAQUIN</b>	239	3,274	28,495	3,256	27,166
<b>LIFE ENRICHMENT</b>					
Life Enrichment Special Programs / Events	52	1,489	8,580	2,001	9,230
Life Enrichment Educational Classes	105	1,226	12,199	1,310	11,697
<b>TOTAL LIFE ENRICHMENT</b>	157	2,715	20,779	3,311	20,927
<b>SPECIAL PROGRAMS</b>					
Preschool / Intergenerational	4	163	931	187	978
Teen / Family	6	4,920	5,195	4,350	4,859
Special Events	9	2,624	15,040	2,201	14,235
Classes	7	27	27	37	129
<b>TOTAL SPECIAL PROGRAMS</b>	26	7,734	21,193	6,775	20,201
<b>TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT</b>	578	16,684	94,729	16,008	92,355

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*Ceramic programs have been moved to Paquin as of mid-January 2008.					
<b>ADAPTIVE RECREATION</b>					
Adapted Sports	15	268	2,138	353	2,297
Adapted Recreation	2	242	917	189	1,101
<b>TOTAL ADAPTIVE</b>	<b>17</b>	<b>510</b>	<b>3,055</b>	<b>542</b>	<b>3,398</b>
Softball practices went well with the help of dedicated coaches and volunteers. Spirits were dampened by the rain cancellation of the Area Softball Tournament. June brought the start of Tennis and Golf. The Golf section added 5 athletes and 6 unified partners to last years team. Two athletes advanced from individual skills to alternate shot. Tennis had 5 athletes and 3 unified partners join with last years team. The team has outgrown Shepard courts and will move practices to Cosmo. A total of 103 people gathered to recognize athletes at the end of season banquet for aquatics, bocce, and track and field. Red, white, and blue clad dances packed the dance floor at the June dance.					
<b>CARE</b>					
Trainee Participation					
# Hours Worked, not incl. Gallery Hours		6,488	8,668	9,095	10,935
CARE Gallery *		2929	3,728	1,005	1,796
Hickman Options		40	924	0	3,539
Education Hours		318	330	567	567
Tutoring Hours		0	544	0	686
<b>TOTAL CARE</b>	<b>0</b>	<b>9,775</b>	<b>14,194</b>	<b>10,667</b>	<b>17,523</b>
		Same Month	Prior YTD	This Month	This YTD
# of Applications Received		10	363	0	426
# of Trainees Invited to Participate		10	232	0	225
# of Trainees Attended Orientation		10	215	0	224
# of Trainees Who Quit Before First Day of Work		7	7	9	10
# of Terminations		6	10	8	16
# of Trainees that Quit		7	8	9	10
# of Participants Who Completed the Summer Program		0	0	0	0
# of Trainees Completed School Year Program, earned GED, hired by employer, etc.		0	9	17	23
<b>ACTIVITY &amp; RECREATION CENTER</b>					
<b>Visits</b>					
Members/Daily Admissions		26,685	247,359	31,730	255,916
Special Admission/Coupons		114	713	95	960
<b>TOTAL VISITS:</b>		<b>26,799</b>	<b>248,072</b>	<b>31,825</b>	<b>256,876</b>
<b>Members:</b>					
Adult Annual		12	106	0	89
Adult Monthly		87	921	74	963
Adult Multi Pass		77	743	63	714

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PARTICIPATION  
PRIOR YEAR

PARTICIPATION  
CURRENT YEAR

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Family Annual		36	685	56	637
Family Monthly		512	4,184	428	4,232
Sr. Annual		8	175	12	189
Sr. Annual Monthly		22	155	15	186
Sr. Couple		28	446	18	450
Sr. Couple Monthly		50	334	40	360
Sr. Multi Pass		27	238	25	291
Youth Annual		0	9	0	8
Youth Monthly		7	50	7	50
Youth Multi Pass		31	181	10	151
<b>Total Members:</b>		<b>897</b>	<b>8,227</b>	<b>748</b>	<b>8,320</b>
<b>Memberships:</b>		<b>464</b>	<b>4,321</b>	<b>352</b>	<b>4,381</b>
In June, the ARC averaged 1,060 persons per day.					
There were 27 outside rentals, 3 city rentals and 22 Parks & Recreation room rentals.					
<b>GENERAL RECREATION CLASSES</b>					
Day Camp		530	910	592	1,012
Basketball Camp		0	0	0	0
Teen Adventure		0	0	0	0
Outdoor Instruction		125	280	8	101
Recreation Classes		0	358	0	110
Bus/Van Reservations		67	398	48	309
Other Programs - Little Gymmers		74	1,304	138	1,733
<b>TOTAL GENERAL RECREATION CLASSES</b>		<b>796</b>	<b>3,250</b>	<b>786</b>	<b>3,265</b>
<b>WEBTRAC - On-Line Program Registration</b>					
<b>Total Web Users</b>		<b>82</b>	<b>560</b>	<b>81</b>	<b>739</b>
One-Time Users		63	418	49	549
Repeat Users		19	142	32	190
# of Sessions		141	1,065	166	1,605
Total Completed Transactions		27	268	22	315
Total \$ Registrations		\$1,426.00	\$ 14,159.00	\$1,833.00	\$30,088.40
Total % of on-line \$ registrations		5.00%	10.33% avg	4.00%	10.98% avg
<b>Total WebTrac Registrations</b>					
Sessions between 12:00am-6:00am:		4			
Sessions between 6:00am-12:00pm:		63			
Sessions between 12:00pm-6:00pm:		72			
Sessions between 6:00pm-12:00am:		27			
Average timed session per user:		3:07			

**COLUMBIA PARKS & RECREATION DEPARTMENT**  
**Park Services Division**  
**Monthly Report**  
**June 2008**

**I. ADMINISTRATION**

- A. Oakland Water Slide - Contractor (Westport Pools) completed slide installation and staff training. Slide was opened to the public on June 27, 2008.
- B. Atkins Ballfields
  - 1. Fencing - Contractor (Wilcoxson) completed installation of dugout fencing, gates, and perimeter fencing.
  - 2. Lights - Contractor (Brandy Electric) installed the conduit for all electrical work.
  - 3. Electric Building - Contractor (Rhad Baker Construction) began the block work.
  - 4. Infields - Placed red shale material on both fields.
- C. Auburn Hills Park - Contractor (Richardson Excavation) began site grading work.
- D. Kiwanis Restrooms - Contractor (Gaines Construction) substantially completed the restroom, and it is open to the public. Minor concrete work remains to be completed.
- E. Forum Restroom - Contractor (Gaines Construction) completed running the utilities. Waiting for final utility hookup by Water and Light.
- F. Cosmo-Bethel Restroom - Contractor (GBH Builders) completed demolition of old restroom, roughed in utilities, poured slab, and completed construction of block walls.
- G. Cosmo Restrooms
  - 1. Burfurd/Dexheimer Restroom - Contractor (GBH Builders) completed demolition of old restroom, rough grading, and digging and pouring footings for new restroom.
  - 2. Nickell/Lamb Restroom - Contractor (GBH Builders) completed demolition of old restroom, roughed in utilities, poured slab, and completed construction of block walls.
- H. Awards
  - 1. City of Columbia was named a Tree City USA community by the Arbor Day Foundation to honor its commitment to community forestry for the 11th consecutive year.
  - 2. Received Tree City USA Growth Award from the Arbor Day Foundation for demonstrating progress in tree planting and maintenance, street tree planting, and hazard tree program.
  - 3. Received Exceptional ReLeaf Award from the Forest ReLeaf of Missouri for outstanding planting project at Longview Park. Volunteers and park staff planted 125 trees received from the program along the perimeter trail to provide shade, beauty, wildlife habitat, and absorb stormwater.
- I. Park Dedications
  - 1. Longview Park - Dedication held on June 14, 2008.
  - 2. Louisville Park - Dedication held on June 14, 2008.

## II. MAINTENANCE

### A. Facilities and Grounds

1. Performed park clean-up and sanitation. (576 hrs.)
2. Performed playground repairs and inspections. (96 hrs.)
3. Performed maintenance on park lighting systems. (32 hrs.)
4. Performed general park maintenance on miscellaneous items. (24 hrs.)
5. Performed aquatic repairs and inspections. (200 hrs.)
6. Painted various park shelters, restrooms and dugouts. (120 hrs.)
7. Continued refurbishing of park signs and park trash barrels. (40 hrs.)
8. Painted street markings on road to Atkins baseball complex. (24 hrs.)
9. Performed HVAC repairs and inspections. (48 hrs.)
10. Repaired Rainbow Softball Center pitching machines. (24 hrs.)
11. Completed construction of new Douglass ADA railing and ramp. (16 hrs.)
12. Removed graffiti. (24 hrs.)
13. Repaired Rainbow and Antimi scoreboard and field lights. (72 hrs.)
14. Installed Douglass batting cage net. (8 hrs.)

### B. ARC

1. Performed preventive maintenance, repair, and adjustments of cardiovascular equipment. (14 hrs.)
2. Performed general repair of building fixtures, bathrooms and locker rooms. Replaced hair dryers in men's & women's locker rooms, replaced GFCI outlets in pool area, replaced kick plates on doors for locker rooms. (7 hrs.)
3. Performed preventive maintenance, repair and chemicals filled in aquatics. Cleaned and replaced all inside parts on Pulsar units for spa and leisure pool; repaired master motor on pool vac. (28 hrs.)
4. Performed outdoor maintenance, cleaned gutters, and power-washed front sidewalks. (6 hrs)
5. Performed maintenance in gym. Changed light bulbs. (2 hrs.)
6. Performed set up and take down of meeting rooms. (1 hr.)
7. Performed preventive maintenance to building systems. Changed filters on all HVAC; replaced fan (61 hrs. RTU 1,2,3 & ERU)
8. Performed preventive maintenance and repair of Pool Pak; changed filters. (2 hrs.)

## III. FLEET OPERATIONS

- A. 3 vehicles serviced and 10 vehicles repaired.
- B. 6 pieces of equipment serviced and 12 pieces of equipment repaired.
- C. 25 service calls performed.
- D. 9 tires repaired.
- E. 47 pieces of small power equipment repaired/serviced.
- F. 6 times - vehicles checked for trips.
- G. 3 freight shipments unloaded.
- H. 12 mowers repaired.
- I. 9 mowers serviced, 100-hrs. interval.
- J. 49 times - mower PM maintenance performed.
- K. 169 blades sharpened. (14 hrs.)
- L. 12 golf cars repaired.
- M. 4 times - PMC carts prepped for service.
- N. Other Services Performed:

1. Transported 2 golf carts to LOW for tournament use.
2. Transported 2 golf carts to LAN for tournament use.
3. Gained access to broken safe for Aquatics Division.
4. Welded and repaired 11 disc golf goals.
5. Provided CDL walk through training with one employee.
6. Fabricated and implemented large shelving unit for Fleet Shop.
7. Patched holes in PMC lot in front of Fleet garage door.
8. Repaired playground equipment for M&O Division.

#### **IV. GOLF AND SPORTS TURF MANAGEMENT**

##### **A. Lake of the Woods Golf Course**

1. Applied Crosscheck insecticide. (4 hrs.)
2. Broadcast 18-0-18 fertilizer on all greens. (3.5 hrs.)
3. Applied Revolver to all Zoysia fairways. (8 hrs.)
4. Applied Fungicides all greens. (4 hrs.)
5. Fertilized all fairways with 28-5-12. (12 hrs.)
6. Applied LescoWet to all hotspots. (1 hr.)
7. Completed vehicle maintenance on all machines. (19.5 hrs.)
8. Completed topdressing of all greens. (17 hrs.)
9. Edged and cleaned all bunkers. (22 hrs.)
10. Mulched all tree and shrub areas. (20 hrs.)
11. Removed trees and debris from golf course. (15 hrs.)
12. Completed handwatering on all greens. (6 hrs.)
13. Mowed all greens. (47 hrs.)
14. Mowed all tees. (46 hrs.)
15. Mowed all roughs. (196 hrs.)
16. Completed all hand mowing. (25 hrs.)
17. Mowed fairways and surrounds. (38 hrs.)

##### **B. LA Nickell Golf Course**

1. Completed greens maintenance. (10 hrs.)
2. Serviced John Deere 1600. (2 hrs.)
3. Greased all equipment bearings. (6 hrs.)
4. Removed brush and limbs from golf course. (50 hrs.)
5. Weeded landscape beds. (4 hrs.)
6. Fertilized greens with 18-0-18. (3 hrs.)
7. Fertilized tees with 28-5-12. (3 hrs.)
8. Applied fungicides/fertilizers to greens X2. (6 hrs.)
9. Sprayed fairways with Revolver. (7 hrs.)
10. Sprayed #15 pond with Reward. (2 hrs.)
11. Assembled gang mowers. (2 hrs.)
12. Repaired pesticide shed wall and doors. (1 hr.)
13. Mowed roughs, tees, greens, and fairways. (509 hrs.)
14. Completed daily course maintenance. (50 hrs.)
15. Completed all push mowing and weedeating. (75 hrs.)
16. Fertilized fairways with 28-5-12. (5 hrs.)
17. Assembled drag brush and completed topdresser maintenance. (3 hrs.)

##### **C. Athletic Field Maintenance**

1. Completed field preparations. (300 hrs.)
2. Mowed all outfields and fences. (200 hrs.)

3. Completed all weedeating. (200 hrs.)
4. Trimmed and mulched trees at Rainbow. (20 hrs.)
5. Cleaned and removed debris from walkways. (30 hrs.)
6. Sprayed all fields/common areas with herbicide. (8 hrs.)
7. Constructed and installed soccer goals on #4/5. (8 hrs.)
8. Completed all mowing of soccer, lacrosse and football fields. (250 hrs.)
9. Set up football fields for SMSG. (20 hrs.)

## V. CONSTRUCTION

### A. Antimi Ball Fields

1. Completed the installation of all 12 shade structures including steel bracing, side trim, and panels.
2. Cleaned and applied touch-up paint to posts and panels.
3. Grinded concrete support edges and seems and applied concrete stain.

### B. Douglass Park

1. Set and wired 2 basketball scoreboards.
2. Fabricated frames for 2 P&R advertising panels and installed above scoreboards.
3. Installed protective padding on I-beams scoreboards supports.
4. Painted "silver" court I-beams.

### C. Parks Management Center

1. Painted newly repaired offices.
2. Installed new ceiling tile, duct work, vents, lighting fixtures, carpet (by contractor), baseboards, wood window sills and shades in SE corner office. Office completed.
3. Constructed concrete pad and installed bike rack near front entrance.

### D. Cosmo-Bethel Park

1. Excavated, set steel and installed concrete footings for 12 shelter columns.
2. Installed vertical columns steel and starting setting column forms.
3. Applied one coat of stain to all ceiling and soffit boards.
4. Completed fabrication of shelter tables.

### E. Other Park Projects

1. Shepard Park – Installed a Memorial/Heritage bench.
2. Louisville Park – Installed park rules plaques.
3. Atkins Ball Fields – Painted scoreboard I-beams and started drilling for beams installations.
4. Stephens Lake Park – Installed Memorial/Heritage mini-shelter plaque.
5. PMC – Installed temperature controlled exhaust system at upper level storage area.

## VI. NATURAL RESOURCES

### A. Horticulture

1. Planting and Construction
  - a. Planted 240 perennials at ARC, 66 shrubs at MLK, 9 shrubs at Flat Branch II, 125 aquatic shoreline plants at Louisville pond. (36 hrs.)
  - b. Stephens Spraygrounds – graded rock/soil mix, collected and planted Bermuda sprigs, and seeded interior. (64 hrs.)
  - c. PMC – Completed landscape construction and planting of dry

- stream/stonework. Planted 1 two-inch B&B tree and 29 shrubs. (24 hrs.)
- d. Stephens Lake - Installed educational sign. (4 hrs.)
- e. Hosted America In Bloom tour at Stephens Lake, Flat Branch II, and Twin Lakes. (8 hrs.)
- f. Guest lectured on rain gardens at University of Missouri's Native Plant Field Day. (4 hrs.)
- 2. Maintenance
  - a. Landscape Turf – Applied post-emergent herbicides at ARC, Riechmann Pavilion, and grub control pesticide at ARC, MLK, Flat Branch I and II. Edged turf at ARC, MLK, Flat Branch I and II, and Cosmo. Installed sod at PMC, Flat Branch I and II. (78 hrs.)
  - b. Mowed and trimmed landscape turf areas. (128 hrs.)
  - c. Continued bed cleanup: hand-weeding, pruning, spraying herbicides, mulching of landscape beds, and perennial cutbacks. (760 hrs.)
  - d. Treated algae at Stephens Lake and Longview Park. (16 hrs.)
  - e. Howard Building – Repaired broken planter box caps/grout. Drilled and installed drainage rock in porch planters. (8 hrs.)
  - f. Continued watering landscape beds. (88 hrs.)
- 3. Park Mowing Crew - Mowed and trimmed parks. (724 hrs.)
- 4. C.A.R.P. Project - Installed 1337 plants, including large shrubs, quart perennials, native grass plugs, and bare root aquatic plants at Riechmann parking lot rain garden and retention pond, Stephens Lake Park. (20 staff hrs, 60 vol hrs.)
- B. Forestry
  - 1. Planting and Watering
    - a. Stephens Lake Park - Watered newly planted trees. (52 hrs.)
    - b. LAN - Watered newly planted trees and planted 4 trees. (32 hrs.)
    - c. LOW - Watered newly planted trees. (28 hrs.)
    - d. Cosmo Park - Watered newly planted trees. (32 hrs.)
  - 2. Park Maintenance
    - a. Tools - Maintained and cleaned chainsaws, vehicles, and equipment. (10 hrs.)
    - b. Stephens Lake Park - Pruned and removed 3 dead trees, weed-whipped, and mulched trees. (106 hrs.)
    - c. Louisville Park - Removed 5 dead trees and mulched 44 trees. (112 hrs.)
    - d. Cosmo Park - Pruned trees and weed-whipped. (100 hrs.)
    - e. Again Street Park - Pruned trees and weed-whipped. (48 hrs.)

## **VII. PARK RANGER**

- A. Meetings
  - 1. PMC
  - 2. Gentry
  - 3. Grissum

- B. Training
  - 1. Building searches and traffic stops.
- C. Accident
- D. Criminal/Incident Investigations
  - 1. Responded to Armory for fighting/parents wanted no report.
  - 2. Responded to Bear Creek Trail for camping (see F-8-a).
  - 3. Responded to Cosmo Park.
    - a. 911 check at Rainbow/employee error.
    - b. Disturbance between shelter renters/no report.
    - c. Electrical issues at Dexheimer Shelter.
    - d. Drug sells/unfounded.
  - 4. Responded to Douglass Park.
    - a. Stabbing/two victims transported to UMC Hospital.
    - b. Verbal disturbance/no report.
  - 5. Responded to Flat Branch Park.
    - a. (3) 911 check/false.
    - b. Try to locate intoxicated subject/gone on arrival.
  - 6. Responded to Garth Nature Area for tent being set up (see F-8-l).
  - 7. Responded to Hickman Pool for larceny/no report.
  - 8. Responded to Indian Hills Park for vandalism/complainant talked to parents of juveniles before my arrival.
  - 9. Responded to Kiwanis Park.
    - a. Shelter mix-up.
    - b. (2) Noise complaints.
  - 10. Responded to Lake of the Woods Pool.
    - a. Check subject (see F-11-a & 13-a).
    - b. Check intoxicated subjects at golf tournament.
  - 11. Responded to LA Nickell Golf Course.
    - a. Check subject/unfounded.
    - b. Vandalism in progress/unfounded.
    - c. 911 check/unfounded.
  - 12. Responded to Lions-Stephens Park for suspicious vehicle (see F-9-e).
  - 13. Responded to MKT.
    - a. Leaving the scene of an accident in Forum parking lot.
    - b. 911 check at bridge #13/unfounded.
  - 14. Responded to Oakland Park.
    - a. Recovered stolen bikes from burglary at bike shop.
  - 15. Responded to Paquin Park.
    - a. Assist park user.
    - b. Verbal disturbance/no report.
  - 16. Responded to Rock Quarry Park for air condition issues in house.
  - 17. Responded to Stephens Lake Park.
    - a. Check subjects at Collins Shelter (see F-8-m).
    - b. Female down on trail/rollerblade injury/transported to hospital.
    - c. Adults having sex in water at beach/taking off clothes in water.
    - d. Loud music at Collins Shelter/warning given.
    - e. (11) 911 Check.
    - f. (2) Electrical issues on island/could not fix/contacted maintenance.
    - g. Plumbing issues/resolved.

- h. Animal complaint at food vendors (see F-1-j).
- i. (2) Alarm at Riechmann Pavilion.
- j. (2) Air condition issues at Riechmann Pavilion.
- k. Electrical issues at Happy Hollow Shelter.

E. Special Assignments

F. Violations

1. Animal Complaints (29)
  - a. (1) Warning for Again Park.
  - b. (7) Warnings for dog off leash in Cosmo Park.
  - c. (5) Warnings for dogs inside of Antimi in Cosmo Park.
  - d. (4) Warnings for dogs inside of Rainbow in Cosmo Park.
  - e. (1) Warning for dog in playground in Cosmo Park.
  - f. (2) Warnings for dogs off leash in Louisville Park.
  - g. (1) Warning for dog off leash in Oakland Park.
  - h. (2) Warnings for dogs inside Oakland Family Aquatic Center.
  - i. (4) Warnings for dogs off leash in Stephens Lake Park.
  - j. (1) Warning for not having a control of dogs and having them around food vendors. Subject was having a sit-in with dogs to proclaim her rights.
  - k. (1) Warning for dog off leash in undesignated area of Twin Lakes.
2. Beach/Pools (38)
  - a. (8) Warnings for dog on beach in Stephens Lake Park.
  - b. (9) Warnings for being on beach after hours in Stephens Lake Park.
  - c. (12) Warnings for smoking on beach in Stephens Lake Park.
  - d. (5) Warnings for intoxicating beverages in beach area in Stephens Lake Park.
  - e. (3) Warnings for fishing in Stephens Lake Park.
  - f. (1) Warning for climbing over fence in Stephens Lake Park.
3. Drug Laws
4. Fireworks (1)
  - a. (1) Warning for Cosmo Park.
5. Juveniles (32)
  - a. (14) Warnings for disobeying Skate Park rules in Cosmo Park.
  - b. (7) Warnings for climbing trees in Cosmo Park.
  - c. (2) Warnings for riding motorcycles in Longview Park.
  - d. (5) Custodial arrests for fighting in Oakland Pool.
  - e. (4) Trespass warnings issued for fighting/all outdoor pool facilities.
6. Liquor Laws
7. Littering
8. Park Violations (34)
  - a. (2) Warnings for camping under bridge on Bear Creek Trail.
  - b. (2) Warnings for groups playing on soccer and football fields in Cosmo Park.
  - c. (1) Warning for golfing in Cosmo Park.
  - d. (3) Warnings for loud music in Cosmo Park.
  - e. (2) Warnings for repelling out of trees in Cosmo Park.
  - f. (3) Warnings for grill in grass in Cosmo Park.
  - g. (1) Warning for solicitation in Cosmo Park.
  - h. (3) Warnings for parasailing with vehicle in Cosmo Park.

- i. (2) Warnings for no permit or insurance for bounce house in Cosmo Park.
  - j. (1) Warning for loud music in Douglass Park.
  - k. (1) Warning for sleeping on picnic table in Douglass Park.
  - l. (1) Warning for camping in Garth Nature Area.
  - m. (4) Warnings for camping at Collins Shelter in Stephens Lake Park.
  - n. (1) Warning for sleeping on picnic table in Nifong Park.
  - o. (1) Warning for grill in grass in Oakland Park.
  - p. (3) Warnings for grill in grass in Stephens Lake Park.
  - q. (1) Warning for skateboarding on tables in Stephens Lake Park.
  - r. (1) Warning for organizing regular events in Stephens Lake Park without a permit.
  - s. (1) Warning for grill in grass in Twin Lakes Park.
9. Parking Violations (151)
- a. (1) Marked for abandonment at ARC.
  - b. (2) Warnings in Cosmo-Bethel Park.
  - c. (52) Warnings in Cosmo Park.
  - d. (4) Citations in Cosmo Park.
  - e. (1) Warning for driving to shelter in Lions-Stephens Park.
  - f. (4) Warnings in Oakland Park.
  - g. (2) Warnings for Stadium/MKT parking lot.
  - h. (77) Warnings in Stephens Lake Park.
  - i. (1) Citation in Stephens Lake Park.
  - j. (7) Warnings in Twin Lakes.
10. Traffic (9)
- a. (5) Warnings for driving wrong direction in Cosmo Park.
  - b. (1) Warning for C&I driving in Cosmo Park.
  - c. (1) Warning to parent for letting 12 year old drive in Cosmo Park.
  - d. (1) Warning for driving motor scooter off parking lot in Douglass Park.
  - e. (1) Citation for driving vehicle off roadway in Cosmo Park/by north tennis courts.
11. Trespass (2)
- a. (1) Warning issued for Lake of the Woods Pool.
  - b. (1) Warning issued for smoking drugs in Twin Lakes Rec Area.
12. Vandalism
13. Warrant (1)
- a. (1) Custodial arrest for outstanding probation and parole violation.
14. Weapons (1)
- a. (1) Bringing in big wooden club into Oakland Pool.
15. Wildlife

<b>WEEKS</b>	<b>1st Week</b>	<b>2nd Week</b>	<b>3rd Week</b>	<b>4th Week</b>	<b>5th Week</b>	<b>6th Week</b>	<b>TOTAL</b>
TOTAL MILES DRIVEN	235	239	316	255	28	0	1073
<i>Hours</i>							
REG. PATROL	44.5	36	31	36	11	0	158.5
FOOT PATROL	24.5	21.5	28	33.5	10.5	0	118
BIKE PATROL	0	2.5	5.5	0	0	0	8
CRIMINAL INVEST	9	7	3.5	0	0	0	19.5
ACCIDENT INVEST	0	0	0	0	0	0	0
INCIDENT INVEST	6.5	3	6.5	6	1	0	23
OFFICE DUTY	3	4	1	3.5	0	0	11.5
LEAVE	0	0	0	0	0	0	0
SPECIAL ASSIGNMT	0	0	0	0	0	0	0
MEETINGS	1	3	3.5	3	0	0	10.5
TRAINING	0	8.5	0	0	0	0	8.5
<b>TOTALS</b>	<b>88.5</b>	<b>85.5</b>	<b>79</b>	<b>82</b>	<b>22.5</b>	<b>0</b>	<b>357.5</b>

<b>VIOLATIONS</b>	<b>WARNINGS</b>	<b>ARRESTS</b>
ANIMAL COMPLAINTS	29	0
BEACH/POOLS	38	0
DRUG LAWS	0	0
FIREWORKS	1	0
JUVENILES	27	5
LIQUOR LAW	0	0
LITTERING	0	0
PARK VIOLATIONS	34	0
PARKING VIOLATIONS	146	5
TRAFFIC	8	1
TRESPASS	2	0
VANDALISM	0	0
WARRANT	0	1
WEAPONS	1	0
WILDLIFE	0	0
<b>TOTALS</b>	<b>285</b>	<b>12</b>

<b>SERVICES</b>	<b>TOTALS</b>
ASSIST OTH ACY	4
ASSIST PARK USER	2
BROCHURES / MAPS	0
BUILDING CHECKS	467
DIRECTING TRAFFIC	0
FIRST AID	2
LOCATE MSNG PSN	2
MAINTENANCE	72
MOTORISTS ASSIST	2
PARK INFO/DIRECTIONS	183
RECOVERED PROPERTY	1
VISITOR COMPLAINT	0
<b>TOTALS</b>	<b>735</b>