

Recreation Services Monthly Report

March 2008

| PROGRAM TITLE | GAMES/CLASSES SESSIONS | PARTICIPATION PRIOR YEAR | | PARTICIPATION CURRENT YEAR | |
|--|---------------------------|-----------------------------|-----------------|-------------------------------|-----------------|
| | | SAME MONTH | YEAR-TO DATE | SAME MONTH | YEAR-TO DATE |
| TOTAL RECREATION SERVICES | | 60,874 | 318,841 | 58,225 | 312,834 |
| ADMINISTRATION | | | | | |
| YOUTH ENRICHMENT SCHOLARSHIPS (YES) | | | | | |
| YES Applicants Approved | | 24 | 190 | 29 | 236 |
| YES Applications Approved | | 12 | 73 | 10 | 69 |
| YES Assistance Amount Given | | \$ 1,898.75 | \$ 17,131.25 | \$ 3,105.00 | \$ 20,633.50 |
| TOTAL APPLICANTS FOR SCHOLARSHIPS | | 24 | 190 | 29 | 236 |
| ADULT FINANCIAL ASSISTANCE (AFA) | | | | | |
| AFA Applicants Approved | | 18 | 52 | 12 | 64 |
| AFA Applications Approved | | 18 | 51 | 12 | 62 |
| AFA Assistance Amount Given | | \$ 1,128.75 | \$ 3,476.25 | \$ 618.75 | \$ 3,668.75 |
| TOTAL APPLICANTS FOR SCHOLARSHIPS | | 18 | 52 | 12 | 64 |
| DIVISION EVENT | | | | | |
| Halloween Haunting | | 0 | 3,655 | 0 | 2,997 |
| Theme Park Ticket Sales | | 0 | 0 | 0 | 17 |
| TOTAL DIVISION EVENTS | 0 | 0 | 3,655 | 0 | 3,014 |
| SPORTS PROGRAMMING | | | | | |
| YOUTH SPORTS | | | | | |
| Diamond Council: Participants | | 0 | 0 | 0 | 0 |
| Youth Basketball: Participants | 132 | 1,880 | 7,100 | 2,641 | 8,361 |
| Youth Football: Participants | | 0 | 920 | 0 | 1,104 |
| Youth Soccer: Participants | | 0 | 2,184 | 0 | 2,352 |
| Youth Tennis: Participants | | 0 | 0 | 0 | 0 |
| Active Kids Club: Participants | 17 | 350 | 2,085 | 320 | 1,720 |
| Other Sports: Adventure Club Training | | 0 | 301 | 0 | 269 |
| TOTAL YOUTH SPORTS | 149 | 2,230 | 12,590 | 2,961 | 13,806 |
| WOMEN'S SPORTS | | | | | |
| Women's Volleyball: Participants | | 192 | 468 | 0 | 0 |
| Women's Softball: Participants | | 0 | 0 | 0 | 52 |
| Women's Basketball: Participants | | 0 | 0 | 0 | 0 |
| Women's Soccer: Participants | | 0 | 192 | 0 | 144 |
| Other Women's Sports | | 0 | 0 | 0 | 0 |
| TOTAL WOMEN'S SPORTS | 0 | 192 | 660 | 0 | 196 |
| MEN'S SPORTS | | | | | |
| Men's Volleyball: Participants | | 0 | 0 | 0 | 0 |

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| | | | | | |
| Men's Softball: Participants | | 0 | 598 | 0 | 416 |
| Men's Basketball: Participants | | 0 | 2,480 | 0 | 2,401 |
| Men's Baseball: Participants | | 0 | 0 | 0 | 0 |
| Other Men's Sports | | 0 | 0 | 0 | 0 |
| TOTAL MEN'S SPORTS | 0 | 0 | 3,078 | 0 | 2,817 |
| CO-REC SPORTS | | | | | |
| Co-Rec Noon Club | 8 | 374 | 2,169 | 32 | 1,246 |
| Co-Rec Volleyball: Participants | 93 | 984 | 3,300 | 1,116 | 3,528 |
| Co-Rec Softball: Participants | | 0 | 858 | 0 | 442 |
| Co-Rec Tennis: Participants | | 0 | 0 | 0 | 0 |
| Co-Rec Kickball Participants | | 0 | 312 | 0 | 208 |
| Other Co-Rec Sports: | | 0 | 0 | 0 | 0 |
| TOTAL CO-REC SPORTS | 101 | 1,358 | 6,639 | 1,148 | 5,424 |
| FACILITY USAGE | | | | | |
| Private Tournament Rentals | | n/a | n/a | 2 | 4 |
| Fields Used: | | | | | |
| Antimi | | n/a | n/a | 9 | 9 |
| Rainbow | | n/a | n/a | 0 | 16 |
| Legion | | n/a | n/a | 0 | 0 |
| Oakland | | n/a | n/a | 0 | 0 |
| Atkins | | n/a | n/a | 0 | 0 |
| Schools | | n/a | n/a | 0 | 0 |
| Soccer | | n/a | n/a | 0 | 0 |
| Gym | | n/a | n/a | 2 | 2 |
| Total Number of Fields Used | | n/a | n/a | 11 | 27 |
| TOTAL SPORTS PROGRAMMING | 250 | 3,780 | 22,967 | 4,109 | 22,243 |
| Additional uses not included in participation totals: Conference Room 11, Gymnasium 14. Volunteer hours 0. | | | | | |
| Facility Usage records started in October 2007. | | | | | |
| COMMUNITY RECREATION / DOUGLASS | | | | | |
| COMMUNITY RECREATION PROGRAMS | | | | | |
| Classes | | 0 | 0 | 960 | 5,730 |
| After-School Program | | 0 | 0 | 833 | 6,039 |
| Groups | | 0 | 0 | 172 | 1,281 |
| Camps | | 0 | 0 | 0 | 0 |
| Special Events | | 0 | 0 | 0 | 189 |
| TOTAL COMMUNITY RECREATION PROGRAMS * | 0 | 2,250 | 12,129 | 2,302 | 13,239 |
| DOUGLASS GYM PROGRAMS | | | | | |
| Classes | | 0 | 0 | 2,303 | 13,087 |
| Special Events | 0 | 0 | 0 | 18 | 61 |

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| | | SAME MONTH | YEAR-TO DATE | SAME MONTH | YEAR-TO DATE |
| DOUGLASS PARK PROGRAMS | | | | | |
| Sports | 0 | 0 | 0 | 0 | 0 |
| Special Events | 0 | 0 | 0 | 290 | 301 |
| TOTAL DOUGLASS AREA * | 0 | 2,312 | 14,169 | 2,611 | 13,449 |
| TOTAL COMMUNITY RECREATION / DOUGLASS | | | | | |
| | 0 | 4,562 | 26,298 | 4,913 | 26,688 |
| Additional uses not included in participation totals: Show-Me Your Recovery - 4, Frederick Douglass Coalition-2, Neighborhood Watch - 1, MLK Commission - 1, Black & White Ball Committee - 1. | | | | | |
| *Due to re-structuring of Community Recreation sections last year's total numbers are correct, it is too difficult to get exact numbers in each category as each area has been divided more appropriately starting this fiscal year. | | | | | |
| AQUATICS | | | | | |
| COLUMBIA SWIM CLUB | | 1,900 | 12,236 | 632 | 9,033 |
| HICKMAN POOL | | | | | |
| Hickman Kayaking | | 0 | 0 | 0 | 0 |
| Hickman Exercise | | 62 | 399 | 64 | 459 |
| Hickman Instructional Swim | | 155 | 1,225 | 0 | 121 |
| Hickman Summer Swim Team | | 0 | 0 | 0 | 0 |
| Hickman Private Rental | | 94 | 392 | 23 | 386 |
| Hickman Special Groups | | 58 | 238 | 110 | 330 |
| TOTAL HICKMAN POOL | | 369 | 2,254 | 197 | 1,296 |
| DOUGLASS AQUATIC CENTER | | | | | |
| Douglass Recreational Swim | | 0 | 0 | 0 | 0 |
| Douglass Day Care | | 0 | 0 | 0 | 0 |
| Douglass Private Rental | | 0 | 0 | 0 | 0 |
| Douglass Special Programs | | 0 | 0 | 0 | 0 |
| Douglass Special Groups | | 0 | 0 | 0 | 0 |
| Douglass P&R Camp Adventure | | 0 | 0 | 0 | 0 |
| Douglass Fun City | | 0 | 0 | 0 | 0 |
| TOTAL DOUGLASS AQUATIC CTR | | 0 | 0 | 0 | 0 |
| OAKLAND FAMILY AQUATIC CENTER | | | | | |
| Oakland Recreational Swim | | 0 | 0 | 0 | 0 |
| Oakland Day Care | | 0 | 0 | 0 | 0 |
| Oakland Exercise | | 0 | 0 | 0 | 0 |
| Oakland Private Rental | | 0 | 0 | 0 | 0 |
| Oakland Special Programs | | 0 | 0 | 0 | 0 |
| Oakland Instructional Swim | | 0 | 0 | 0 | 0 |
| Oakland P&R Camp Adventure | | 0 | 0 | 0 | 0 |
| TOTAL OAKLAND FAMILY AQUATIC CENTER | | 0 | 0 | 0 | 0 |
| LAKE OF THE WOODS POOL | | | | | |
| Lake of the Woods Recreational Swim | | 0 | 0 | 0 | 0 |
| Lake of the Woods Day Care | | 0 | 0 | 0 | 0 |
| Lake of the Woods Exercise | | 0 | 0 | 0 | 0 |

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| | | SAME MONTH | YEAR-TO DATE | SAME MONTH | YEAR-TO DATE |
| Lake of the Woods Special Programs | | 0 | 0 | 0 | 0 |
| Lake of the Woods Private Rental | | 0 | 0 | 0 | 0 |
| Lake of the Woods Birthday Party | | 0 | 0 | 0 | 0 |
| Lake of the Woods Water Exercise | | 0 | 0 | 0 | 0 |
| TOTAL LAKE OF THE WOODS | | 0 | 0 | 0 | 0 |
| PIRATES' LANDING | | | | | |
| Pirates' Landing Recreational Swim | | 0 | 0 | 0 | 0 |
| Pirates' Landing Day Care | | 0 | 0 | 0 | 0 |
| Pirates' Landing Private Rental | | 0 | 0 | 0 | 0 |
| Pirates' Landing Boating | | 0 | 0 | 0 | 0 |
| Pirates' Landing Birthday Parties | | 0 | 0 | 0 | 0 |
| Pirates' Landing Special Programs | | 0 | 0 | 0 | 0 |
| TOTAL PIRATES' LANDING | | 0 | 0 | 0 | 0 |
| TOTAL OAKLAND CONCESSION | | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL DOUGLASS CONCESSIONS | | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL LOW CONCESSIONS | | N/A | N/A | \$ - | \$ - |
| TOTAL PIRATES' LANDING CONCESSIONS | | N/A | N/A | \$ - | \$ - |
| TOTAL AQUATICS | | 2,269 | 14,490 | 829 | 10,329 |
| Ellis & Associates Instructor class was held on March 7,8 & 9 at the ARC. Instructors from all over the state were licensed. Hickman pool was closed due to construction beginning March 15, this also reflects why numbers are down for Columbia Swim Club. Aquatic Staff attended Rockbridge High School and Hickman High School Health Fairs to recruit staff. An Ellis & Associates Lifeguard class was held March 25-28. There were 22 participants. Spring Break was March 24-28 and the ARC Water Zone was busy! | | | | | |
| GOLF, CONCESSIONS | | | | | |
| NICKELL GOLF | | | | | |
| Nickell Golf Tournament | 0 | 0 | 0 | 0 | 0 |
| Nickell Total Dollar Amount | 25.5 | \$ 69,352 | \$ 149,435 | \$ 46,144 | \$ 109,359 |
| Nickell Pass Rounds | 25.5 | 1,781 | 6,880 | 1,049 | 4,461 |
| Nickell Weekday Green Fee Rounds | 16.5 | 531 | 1,811 | 393 | 1,373 |
| Nickell Weekend Green Fee Rounds | 9 | 228 | 787 | 217 | 876 |
| Nickell Total Rounds | 25.5 | 2,540 | 9,478 | 1,659 | 6,710 |
| Nickell Golf Lessons | 0 | 0 | 0 | 0 | 0 |
| Nickell Driving Range | 8 | 233 | 558 | 92 | 643 |
| Nickell Carts 9 Hole | 25.5 | 338 | 1,179 | 232 | 943 |
| Nickell Carts 18 Hole | 25.5 | 339 | 1,302 | 264 | 1,158 |
| TOTAL NICKELL GOLF | | 3,450 | 12,517 | 2,247 | 9,454 |
| LAKE OF THE WOODS GOLF | | | | | |
| Lake of the Woods Tournament | 0 | 0 | 0 | 0 | 0 |
| LOW Total Dollar Amount | 25.5 | \$ 80,465 | \$ 179,905 | \$ 72,018 | \$ 155,888 |

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| | | | | | |
| LOW Pass Rounds | 25.5 | 1,773 | 6,345 | 1,100 | 4,658 |
| LOW Weekday Green Fee Rounds | 16.5 | 525 | 1,564 | 443 | 1,634 |
| LOW Weekend Green Fee Rounds | 9 | 311 | 905 | 271 | 926 |
| LOW Total Rounds | 25.5 | 2,609 | 8,814 | 1,814 | 7,218 |
| LOW Carts 9 Hole | 25.5 | 347 | 845 | 245 | 885 |
| LOW Carts 18 Hole | 25.5 | 473 | 1,629 | 339 | 1,429 |
| TOTAL LAKE OF THE WOODS GOLF | | 3,429 | 11,288 | 2,398 | 9,532 |
| TOTAL RAINBOW CONCESSIONS | 0 | \$0 | \$6,641 | \$0 | \$9,511 |
| TOTAL GOLF AND CONCESSIONS | | 6,879 | 23,805 | 4,645 | 18,986 |
| Cool wet weather. Carts on paths most of month. | | | | | |
| SENIOR/PAQUIN/LIFE ENRICHMENT PROGRAMS | | | | | |
| SENIOR PROGRAMS | | | | | |
| Social Events | 105 | 1,205 | 6,337 | 921 | 6,022 |
| Crafts | 9 | 63 | 343 | 61 | 297 |
| Day Ceramics* | 0 | 249 | 1,493 | 0 | 619 |
| Music & Bands | 19 | 482 | 2,316 | 586 | 2,328 |
| Oak Tours Trips / Social | 21 | 1,023 | 6,738 | 943 | 7,686 |
| TOTAL OAK | 154 | 3,022 | 17,227 | 2,511 | 16,952 |
| PAQUIN | | | | | |
| Paquin Crafts / Ceramics | 26 | 278 | 2,194 | 400 | 2,153 |
| Paquin Music / Bands | 5 | 41 | 246 | 49 | 208 |
| Paquin Social Activities | 102 | 1,690 | 9,369 | 1,460 | 9,824 |
| Paquin Educational | 73 | 1,156 | 6,582 | 874 | 5,324 |
| TOTAL PAQUIN | 206 | 3,165 | 18,391 | 2,783 | 17,509 |
| LIFE ENRICHMENT | | | | | |
| Life Enrichment Special Programs / Events | 12 | 616 | 4,149 | 633 | 3,916 |
| Life Enrichment Educational Classes | 84 | 1,407 | 7,849 | 1,327 | 7,424 |
| TOTAL LIFE ENRICHMENT | 96 | 2,023 | 11,998 | 1,960 | 11,340 |
| SPECIAL PROGRAMS | | | | | |
| Ceramics* | 0 | 97 | 469 | 0 | 249 |
| Preschool / Intergenerational | 3 | 106 | 548 | 159 | 570 |
| Teen / Family | 1 | 0 | 0 | 4 | 16 |
| Special Events | 0 | 0 | 1,585 | 0 | 2,120 |
| Classes | 3 | 0 | 0 | 12 | 56 |
| TOTAL SPECIAL PROGRAMS | 7 | 203 | 2,602 | 175 | 3,011 |

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| TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT | 463 | 8,413 | 50,218 | 7,429 | 48,812 |
| *Ceramic programs have been moved to Paquin as of mid-January 2008. | | | | | |
| ADAPTIVE RECREATION | | | | | |
| Adapted Sports | 18 | 283 | 1,389 | 420 | 1,328 |
| Adapted Recreation | 1 | 138 | 618 | 99 | 727 |
| TOTAL ADAPTIVE | 19 | 421 | 2,007 | 519 | 2,055 |
| The state basketball tournament in St. Charles was a great trip for athletes. They all played well and enjoyed socializing with many friends. Teams brought home 3 Gold, 1 Silver, and 2 Bronze medals. The end of season banquet celebrating athletes and the successful season was enjoyed by 99 athletes and guests. Swim team members did well at the Central Area Swim meet. Medals were abundant for the 17 swimmers. Unified relays with team volunteers was the highlight of the day. Bocce and track practices are going well. | | | | | |
| CARE | | | | | |
| Trainee Participation | | | | | |
| # Hours Worked, not incl. Gallery Hours | | 518 | 1,333 | 367 | 1,301 |
| CARE Gallery * | | 91 | 565 | 126 | 608 |
| Hickman Options | | 87 | 441 | 575 | 2,548 |
| Education Hours | | 0 | 12 | 0 | 0 |
| Tutoring Hours | | 55 | 425 | 122 | 511 |
| TOTAL CARE | 0 | 751 | 2,776 | 1,189 | 4,967 |
| | | Same Month | Prior YTD | This Month | This YTD |
| # of Applications Received | | 92 | 283 | 141 | 426 |
| # of Trainees Invited to Participate | | 4 | 22 | 2 | 26 |
| # of Trainees Attended Orientation | | 4 | 20 | 20 | 44 |
| # of Trainees Who Quit Before First Day of Work | | 4 | 4 | 0 | 1 |
| # of Terminations | | 1 | 1 | 2 | 8 |
| # of Trainees that Quit | | 1 | 1 | 1 | 2 |
| # of Participants Who Completed the Summer Program | | 0 | 0 | 0 | 0 |
| # of Trainees Completed School Year Program, earned GED, hired by employer, etc. | | 0 | 0 | 0 | 6 |
| ACTIVITY & RECREATION CENTER | | | | | |
| Visits | | | | | |
| Members/Daily Admissions | | 33,263 | 169,874 | 33,759 | 172,450 |
| Special Admission/Coupons | | 93 | 445 | 142 | 632 |
| TOTAL VISITS: | | 33,356 | 170,319 | 33,901 | 173,082 |
| Members: | | | | | |
| Adult Annual | | 10 | 80 | 19 | 77 |

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| | | SAME MONTH | YEAR-TO DATE | SAME MONTH | YEAR-TO DATE |
| Adult Monthly | | 142 | 708 | 158 | 765 |
| Adult Multi Pass | | 99 | 542 | 56 | 550 |
| Family Annual | | 56 | 542 | 68 | 476 |
| Family Monthly | | 613 | 3,110 | 666 | 3,286 |
| Sr. Annual | | 20 | 147 | 19 | 152 |
| Sr. Annual Monthly | | 23 | 108 | 29 | 143 |
| Sr. Couple | | 50 | 362 | 70 | 400 |
| Sr. Couple Monthly | | 66 | 250 | 50 | 280 |
| Sr. Multi Pass | | 38 | 169 | 33 | 219 |
| Youth Annual | | 1 | 9 | 0 | 8 |
| Youth Monthly | | 11 | 36 | 8 | 41 |
| Youth Multi Pass | | 23 | 123 | 17 | 126 |
| Total Members: | | 1,152 | 6,186 | 1,193 | 6,523 |
| Memberships: | | 611 | 3,251 | 596 | 3,429 |
| In March, the ARC averaged 1,094 persons per day. There were 18 outside rentals, no city rentals and 29 Parks & Recreation room rentals. Tutoring held 16 sessions in March. | | | | | |
| GENERAL RECREATION CLASSES | | | | | |
| Day Camp | | 130 | 380 | 155 | 420 |
| Basketball Camp | | 0 | 0 | 0 | 0 |
| Teen Adventure | | 0 | 0 | 0 | 0 |
| Outdoor Instruction | | 0 | 58 | 0 | 75 |
| Recreation Classes | | 0 | 0 | 0 | 48 |
| Bus/Van Reservations | | 37 | 256 | 36 | 199 |
| Other Programs - Little Gymmers | | 169 | 1,027 | 362 | 1,197 |
| TOTAL GENERAL RECREATION CLASSES | | 336 | 1,721 | 553 | 1,939 |
| Little Gymmers had a new monthly record of 362 participants this month. | | | | | |
| WEBTRAC - On-Line Program Registration | | | | | |
| Total Web Users | | 65 | 343 | 97 | 419 |
| New Users | | 51 | 266 | 72 | 323 |
| Repeat Users | | 14 | 77 | 25 | 96 |
| # of Sessions | | 119 | 664 | 255 | 976 |
| Total Completed Transactions | | 25 | 169 | 28 | 171 |
| Total \$ Registrations | | \$1,430.00 | \$ 9,009.50 | \$5,484.90 | \$21,795.10 |
| Total % of on-line \$ registrations | | 7.00% | 13.40% | 12.79% | 13.30% |
| Total WebTrac Registrations | | | | | |
| Sessions between 12:00am-6:00am: | | 10 | | | |
| Sessions between 6:00am-12:00pm: | | 81 | | | |
| Sessions between 12:00pm-6:00pm: | | 117 | | | |
| Sessions between 6:00pm-12:00am: | | 47 | | | |
| Average timed session per user: | | 5:39 | | | |
| League registrations began and was well received for adult league registrations. There were 8 leagues that registered online in March. | | | | | |

COLUMBIA PARKS & RECREATION DEPARTMENT
Park Services Division
Monthly Report
March 2008

I. ADMINISTRATION

- A. Oakland Park - Contractor (James Fencing) replaced 230' of the ballfield fence and 500' of fence fabric damaged by vandalism.
- B. Stephens Lake Park - Contractor (James Fencing) completed installation of the beach fence, with the exception of the construction access point.
- C. Hickman High School - Contractor (Anchor Fence) has replaced 355' of fence and two gates at the tennis courts.
- D. Flat Branch Park - Phase II - Contractor (Wehmeyer Masonry) has completed the constructed the stone bases for the park sign and plaques, with the exception of the cast stone caps.
- E. Cosmo Park - Contractor (Adair Construction) completed construction of 2,000 lineal feet of curb for Harris Shelter and Rapp Tennis Courts parking lots. Contractor (Rhad Baker) completed the concrete staining for Harris Shelter.
- G. Atkins Ballfields - Contractor (Wilcoxson) has completed installing the fence posts for both fields. Contractor (Rost Superior) has completed rough irrigation work and has begun adjustment of the irrigation heads.
- H. Pre-fab Restrooms - Contractor (Gaines Construction) continued work on connecting the utilities at LOW Golf Course.
- I. Oakland Family Aquatic Center - Contractor (Westport Pools) began deck demolition for construction of water slide.

II. MAINTENANCE

- A. Facilities and Grounds
 - 1. Performed park cleanup, sanitation and trash pickup. (106 hrs.)
 - 2. Performed playground repairs and inspections. (15 hrs.)
 - 3. Performed maintenance on park lighting systems. (22 hrs.)
 - 4. Performed maintenance checks of parks and recreation buildings. (10 hrs.)
 - 5. Continued refurbishing park signs and trash barrels. (67 hrs.)
 - 6. Performed pool maintenance and repaired plumbing at LOW. (84 hrs.)
 - 7. Moved PMC offices and renovated the conference room. (80 hrs.)
 - 8. Renovated and re-painted Hickman Pool. (277 hrs.)
 - 9. Installed new net; rebuilt and rewired the scoreboard on Hickman baseball field. (87 hrs.)
 - 10. Began opening park restrooms for spring use. (11 hrs.)
 - 11. Continued replacement of driving range nets at L.A. Nickell. (10 hrs.)
 - 12. Removed graffiti from park facilities. (19 hrs.)
 - 13. Repaired and re-painted picnic tables. (16 hrs.)
 - 14. Replaced and tightened tennis court nets. (8 hrs.)

15. Performed general park maintenance on miscellaneous items. (105 hrs.)
 16. Removed sink faucets in Oakland Bathhouse. (6 hrs.)
 17. Repaired PMC air conditioning unit. (2 hrs.)
 18. Replaced barrier net between the two lacrosse fields. (6 hrs.)
 19. Rewired electric in Maplewood Barn. (12 hrs.)
- B. ARC (*note: hours reflect vacancy of ARC Maint Spec position*)
1. Performed preventive maintenance, repair and adjustments of cardiovascular equipment. (26 hrs.)
 2. Performed general repair of locker room fixtures and tile work. (11 hrs.)
 3. Performed maintenance repair and maintained chemical levels in aquatics. (55 hrs.)
 4. Performed maintenance in gym: changed light bulbs, cleaned vents/dust. (8 hrs.)
 5. Fixed leak in roof and power-washed sidewalks. (13 hrs.)
 6. Set up and took down meeting rooms. (3 hrs.)
 7. Performed wall and fixture paint touch-ups. (23 hrs.)
 8. Performed preventive maintenance to building systems. (15 hrs.)
 9. Performed preventive maintenance on pool pak; changed filters. (3 hrs.)

III. FLEET OPERATIONS

- A. 2 vehicles serviced and 5 vehicles repaired.
- B. 2 pieces of equipment serviced and 14 pieces of equipment repaired.
- C. 27 service calls performed.
- D. 3 tires repaired.
- E. 15 pieces of small power equipment repaired.
- F. 7 times - vehicles checked for trips.
- G. 10 freight shipments unloaded.
- H. 3 mowers repaired.
- I. 2 mowers serviced, 100-hrs. interval.
- J. 1 time - mower PM maintenance performed.
- K. 23 blades sharpened. (2 hrs.)
- L. 1 golf cars repaired.
- M. 1 time - PMC carts prepped for service.
- N. Other Services Performed:
 1. Accepted the delivery of new truck, #3158 for Forestry Division.
 2. Operated aerial truck to assist the net installation at Hickman. (12 hrs.)
 3. Operated aerial truck to assist electrician change light at Antimi. (4 hrs.)
 4. Operated boom truck to assist Maintenance and Operations with light pole removal at Hickman. (8 hrs.)
 5. Welded a soccer goal for the Athletic crew.
 6. Sharpened 7 sets of pruning shears for the Horticulture Division.
 7. Repaired vacuum cleaner for PMC.
 8. Hauled 6 golf carts between LAN and LOW for rental.
 9. Cleaned scrap metal from PMC parking lot.

IV. GOLF AND SPORTS TURF MANAGEMENT

A. Lake of the Woods Golf Course

1. Applied 2 applications of Dawn Detergent and baking soda drench to control moss on holes 1, 4, 18 and the practice green.
2. Applied full rate fertilizer 28-5-12 on front 9 tees.
3. Serviced and set out ball washers and divot containers. (2 hrs.)
4. Prepared course daily - changed cups and tee marker locations, picked up trash, serviced and set out ball washers and divot containers, etc. (19 hrs.)
5. Transplanted ornamental grass and shrubbery to selected sites. (2 hrs.)
4. Painted course accessories and performed shop maintenance. (41 hrs.)
5. Performed core aeration and topdressing of 11 greens. (43 hrs.)
6. Removed leaves and debris from bunkers and creeks. (20 hrs.)
7. Removed and disposed several loads of fallen branches and debris. (22 hrs.)
8. Seeded rough areas. (5 hrs.)
9. Mowed greens. (5 hrs.)
10. Repaired switch, starter, and air cleaner on #3038.

B. Sports Turf Management

1. Prepared Hickman High School ballfield for practices. (20 hrs.)
2. Dragged infield, pulled grass, and laid out bases and pitching mounds, and prepared fields for play at Legion, Oakland, Rainbow and Antimi. (80 hrs.)
3. Prepared Atkins ballfields for sod. (16 hrs.)
4. Mowed outfields at Legion, Oakland, Rainbow, and Antimi. (4 hrs.)
5. Fertilized Rainbow, Antimi, and Oakland ballfields. (8 hrs.)
6. Finished player benches for Atkins and soccer. (40 hrs.)
7. Laid out and painted soccer and lacrosse fields. (160 hrs.)
8. Placed, locked down and connected nets to soccer and lacrosse goals. (40 hrs.)
9. Mowed soccer and lacrosse fields. (20 hrs.)
10. Fertilized soccer and lacrosse fields. (20 hrs.)
11. Worked on range picker. (8 hrs.)

C. L.A. Nickell Golf Course

1. Cut and removed trees and underbrush. (210 hrs.)
2. Painted ball washers and trash receptacles. (6 hrs.)
3. Demolished and removed old irrigation hut by #15 green. (12 hrs.)
4. Prepared course daily - changed cups and tee marker locations, picked up trash, notified clubhouse of course conditions, etc. (28 hrs.)
5. Repaired damaged greens. (8 hrs.)
6. Filled trenches and holes. (44 hrs.)
7. Mowed and fertilized new tees. (2 hrs.)
8. Painted water cages. (2 hrs.)
9. Back-lapped greens mowers, tee mower and fairway mowers. (9 hrs.)
10. Replaced hydraulic motor on Toro # 3083. (1 hr.)
11. Brush-hogged natural areas. (40 hrs.)
12. Fertilized greens. (4 hrs.)

13. Assembled and installed driving range makers. (5 hrs.)
14. Sprayed Nickell Lake for duckweed. (2 hrs.)
15. Mowed all greens - 3 times. (18 hrs.)
16. Repaired and prepared aerators from LAN and LOW. (12 hrs.)
17. Aerated all greens. (12 hrs.)
18. Removed cores off greens. (16 hrs.)
19. Top-dressed and swept greens. (30 hrs.)
20. Repaired and painted shop bathroom and office. (26 hrs.)
21. Picked up and organized chemicals. (2 hrs.)
22. Rolled greens. (6 hrs.)
23. Mowed greens. (6 hrs.)
24. Mowed tee boxes. (7 hrs.)

V. CONSTRUCTION

A. Antimi Ball Fields

1. Set forms, steel, cages, anchor bolts and constructed 4 concrete shade support structures.
2. Removed, cleaned and started 4 additional shade structure forms and steel installations.

B. Stephens Lake Park

1. Installed and wired pump house electrical transformer and electronic control panels.
2. Continued work on pipe connections for the circulation and chemical treatment systems.
3. Excavated, graded and installed concrete walk connections to the pump house and sprayground.

C. Parks Management Center

1. Removed the exterior wooden shade structure.
2. Replaced the vinyl siding.
3. Revealed the damaged framing in the south east corner office.
4. Installed lap siding at the original greenhouse garage door area.
5. Painted the Turf Supervisor's office.

D. Other Park Projects

1. Harris Shelter – Set electric meter base, excavated and installed 250 feet of conduit from transformer to shelter, and fabricated 6 picnic tables.
2. Installed bench plaques at Oakland, Capen and Stephens Lake Parks.

VI. NATURAL RESOURCES

A. Horticulture

1. Volunteers
 - a. Planned, organized and assisted with teaching and implementation of C.A.R.P volunteer classes. (29 hrs.)
2. Planting and Construction
 - a. Continued Greenhouse production activities, including: transplanting of seeded varieties, potting plug grown stock and daily watering/fertilization and other related activities. (208 hrs.)
 - b. Dismantled temporary seeding room in PMC wood shop. (12 hrs.)
 - c. Began reconstruction of front PMC beds. (32 hrs.)

- d. Graded, seeded, strawed, hydro-mulched and amended turf areas at Longview, Louisville and Rock Quarry. (96 hrs.)
- 3. Maintenance
 - a. Continued bed cleanup and mulching area parks. (180 hrs.)
 - b. Continued spring cutback of perennials. (140 hrs.)
 - c. Began turf maintenance: applied pre-emergent herbicides and fertilized turf. (24 hrs)
 - d. Participated in the grant-funded ArborMaster Training Program. (48 hrs.)
- 4. Mowing Crew
 - a. Retrieved fallen limbs, debris and other mowing obstacles. (32 hrs.)
- B. Forestry
 - 1. Planting and Watering
 - a. Planted 12 trees in Cosmo Park. (56 hrs.)
 - b. Planted 14 trees at LOW. (62 hrs.)
 - c. Planted 12 trees at L.A. Nickell. (54 hrs.)
 - d. See # 3 (Memorial/Heritage Program).
 - 2. Maintenance
 - a. Tools - Maintained and cleaned chainsaws, vehicles, and equipment. (14 hrs.)
 - b. MKT (168 hrs.)
 - Rebuilt trail from Forum to Sewer Plant # 2.
 - Cleaned out Stadium tunnel.
 - Raised bridge approaches on 7 and 8.
 - Filled erosion holes at bridges 2, 4, 13 and 12.
 - Added ½" clean rock from Providence to Stadium.
 - c. Bear Creek Trail - Removed sand from trail & underpass. (12 hrs.)
 - d. Valleyview - Box-bladed trail to fix storm water run-off damage. (4 hrs.)
 - e. Indian Hills (12 hrs.)
 - Boxbladed trail to fix storm water run-off damage.
 - Fertilized the grass.
 - f. Cosmo - Removed 6 dead hawthorn trees. (72 hrs.)
 - 3. Memorial/Heritage Program - Planted 3 trees at various locations. (22 hrs.)
 - 4. Downtown
 - a. Applied pre-emergence on all tree grates. (32 hrs.)
 - b. Replaced broken or small tree grates. (12 hrs.)
 - 5. Nursery - Reconstructed road leading to nursery. (24 hrs.)
 - 6. Treekeepers Projects
 - a. Held graduation ceremony for 30 TreeKeepers. (90 hrs.)
 - b. Stephens Lake Park - Planted 22 redbuds (96 hrs - 22 TreeKeeper volunteers and 10 Boy Scouts)

VII. PARK RANGER

- A. Meetings
 - 1. PMC
 - 2. Supervisory at Stephens Lake Activity Center

- B. Training
 - 1. Police Legal Science
 - 2. UCR/Bait Car/Child Abuse at Fire training with CPD
 - 3. Ranger training at St. Louis County
- C. Accident
- D. Criminal/Incident Investigations
 - 1. Responded to ARC
 - a. Juveniles fighting/were playing.
 - b. Larceny/report.
 - 2. Responded to Cosmo Park
 - a. Harassment at Steinberg playground (see F-5-c).
 - b. 911 check at Skate Park/kids playing with phone.
 - c. Check subjects with a knife at the Skate Park/unfounded.
 - d. Suspicious male subject in Steinberg Playground/unfounded.
 - e. Fight with tire iron/gone on arrival/on subject was located at hotel with severe injuries.
 - 3. Responded to L.A. Nickell Golf
 - a. Trespass fishermen/gone on arrival.
 - b. Larceny/no report.
 - 4. Responded to Longview Park for vandalism/ketchup sprayed on tables and bottle rockets had been shot off.
 - 5. Responded to Louisville Park for ATV in park (see F-10-a).
 - 6. Responded to MKT Trail
 - a. Nails sticking up on bridges/hammered nails from bridge 6-10.
 - b. (7) 911 checks/false.
 - 7. Responded to Nifong Park for vandalism at Maplewood Theater/no report.
 - 8. Responded to Stephens Park
 - a. Stealing wood out of wood bin (see F-8-i).
 - b. 911 check/false.
 - 9. Responded to Smithton Park for gas poured on playground/unfounded.
 - 10. Responded to Twin Lakes Park for dumping (see F-7-a).
 - 11. Responded to Worley Street Park
 - a. Juveniles cutting down trees (see F-5-b & c).
 - b. Natural cover fire/Fire Department extinguished fire/no damage.
- E. Special Assignments
 - 1. Interviewed temporary Park Rangers for season
 - 2. Volunteer dinner
 - 3. Diamond Council Coaches Clinic at Gentry Middle School
 - 4. Interview with journalism students in Cosmo Park
- F. Violations
 - 1. Animal Complaints (19)
 - a. (14) Warnings for dog off leash in Cosmo Park.
 - b. (2) Warnings for dog off leash in Oakland Park.
 - c. (1) Warning for dogs off leash in Stephens Lake Park.
 - d. (2) Warnings for dog off leash in undesignated area of Twin Lakes.
 - 2. Beach/Pools

3. Drug Laws
4. Fireworks
5. Juveniles (52)
 - a. (2) Trespass warnings issued at the ARC for threatening staff.
(44) Warnings for disobeying Skate Park rules in Cosmo Park.
 - b. (1) Warning for climbing trees in Cosmo Park.
 - c. (2) Warnings for behavior in playground at Cosmo Park.
 - d. (1) Custodial arrest for property damage with axe in Worley Street Park.
 - e. (2) Trespass warnings issued for Worley Street Park.
6. Liquor Laws
7. Littering (1)
 - a. (1) Warning for dumping in Twin Lakes Park/contacted subject and they cleaned up area.
8. Park Violations (24)
 - a. (4) Warnings for groups playing on soccer and football fields in Cosmo Park.
 - b. (1) Warning for solicitation of bikes in Cosmo Park.
 - c. (1) Warning for metal detector on fields in Cosmo Park.
 - d. (11) Warnings for bikes on Skate Park in Cosmo Park.
 - e. (1) Warning for rocket in Cosmo Park.
 - f. (1) Warning for climbing trees in Cosmo Park.
 - g. (1) Warning for planting his flowers in Kiwanis Park.
 - h. (2) Warnings for repelling out of tree in Stephens Lake Park.
 - i. (2) Warnings for stealing wood in Stephens Lake Park.
9. Parking Violations (9)
 - a. (5) Warnings in Cosmo Park.
 - b. (3) Citations in Cosmo Park.
 - c. (1) Warning in Twin Lakes.
10. Traffic (2)
 - a. (1) Warning for driving ATV in Louisville Park.
 - b. (1) Warning for not displaying tags in Twin Lakes Park.
11. Trespass (1)
 - a. (1) Warning in gated area in Cosmo Park.
12. Vandalism
13. Warrant
14. Weapons
15. Wildlife

| WEEKS | 1st Week | 2nd Week | 3rd Week | 4th Week | 5th Week | 6th Week | TOTAL |
|--------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| TOTAL MILES DRIVEN | 107 | 373 | 249 | 393 | 253 | 74 | 1449 |
| Hours | | | | | | | |
| REG. PATROL | 5 | 25.5 | 20.5 | 17.5 | 19 | 6 | 93.5 |
| FOOT PATROL | 2 | 4 | 3 | 4 | 2.5 | 1 | 16.5 |
| BIKE PATROL | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| CRIMINAL INVEST | 0 | 2.5 | 0 | 2.5 | 1 | 0 | 6 |
| ACCIDENT INVEST | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| INCIDENT INVEST | 1 | 3 | 1 | 5 | 0.5 | 0 | 10.5 |
| OFFICE DUTY | 0 | 2.5 | 4 | 5 | 1 | 1 | 13.5 |
| LEAVE | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SPECIAL ASSIGNMT | 0 | 0 | 5.5 | 3 | 0 | 0 | 8.5 |
| MEETINGS | 0 | 1.5 | 0 | 3 | 0 | 0 | 4.5 |
| TRAINING | 0 | 1 | 6 | 0 | 19.5 | 0 | 26.5 |
| TOTALS | 8 | 40 | 40 | 40 | 43.5 | 8 | 179.5 |

| VIOLATIONS | WARNINGS | ARRESTS |
|--------------------|-----------------|----------------|
| ANIMAL COMPLAINTS | 19 | 0 |
| BEACH/POOLS | 0 | 0 |
| DRUG LAWS | 0 | 0 |
| FIREWORKS | 0 | 0 |
| JUVENILES | 47 | 5 |
| LIQUOR LAW | 0 | 0 |
| LITTERING | 1 | 0 |
| PARK VIOLATIONS | 24 | 0 |
| PARKING VIOLATIONS | 6 | 3 |
| TRAFFIC | 2 | 0 |
| TRESPASS | 1 | 0 |
| VANDALISM | 0 | 0 |
| WARRANT | 0 | 0 |
| WEAPONS | 0 | 0 |
| WILDLIFE | 0 | 0 |
| TOTALS | 100 | 8 |

| SERVICES | TOTALS |
|----------------------|---------------|
| ASSIST OTH ACY | 0 |
| ASSIST PARK USER | 1 |
| BROCHURES / MAPS | 1 |
| BUILDING CHECKS | 212 |
| DIRECTING TRAFFIC | 0 |
| FIRST AID | 0 |
| LOCATE MSNG PSN | 0 |
| MAINTENANCE | 7 |
| MOTORISTS ASSIST | 0 |
| PARK INFO/DIRECTIONS | 104 |
| RECOVERED PROPERTY | 3 |
| VISITOR COMPLAINT | 0 |
| | |
| | |
| TOTALS | 328 |