

# Recreation Services Monthly Report

October 2005

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>TOTAL RECREATION SERVICES</b>		60,666	60,666	61,700	61,700
<b>ADMINISTRATION</b>					
<b>YOUTH ENRICHMENT SCHOLARSHIPS (YES)</b>					
YES Applicants Approved		48	48	27	27
YES Applications Approved		13	13	9	9
YES Assistance Amount Given		\$ 4,404.00	\$ 4,404.00	\$ 2,266.50	\$ 2,266.50
<b>TOTAL APPLICANTS FOR SCHOLARSHIPS</b>		48	48	27	27
<b>ADULT FINANCIAL ASSISTANCE (AFA)</b>					
AFA Applicants Approved		n/a	n/a	4	4
AFA Applications Approved		n/a	n/a	4	4
AFA Assistance Amount Given		n/a	n/a	\$ 225.00	\$ 225.00
<b>TOTAL APPLICANTS FOR SCHOLARSHIPS</b>				4	4
Funding for adult scholarships was approved by City Council on March 7, 2005. Applications were accepted beginning March 8, 2005.					
<b>DIVISION EVENT</b>					
Halloween Haunting		4,000	4,000	4,500	4,500
Holiday Parade		0	0	0	0
Theme Park Ticket Sales		0	0	8	8
Tiger Night of Fun had 56 community groups, halls or organizations that hosted booths. Parks & Rec provided 28 booths. We had 11 volunteers who worked the event with a total of 33.25 volunteer hours.					
<b>TOTAL DIVISION EVENTS</b>	0	4,000	4,000	4,508	4,508
<b>SPORTS PROGRAMMING</b>					
<b>YOUTH SPORTS</b>					
Diamond Council: Participants		0	0	0	0
Youth Basketball: Participants		0	0	0	0
Youth Football: Participants	26	1,518	1,518	1,196	1,196
Youth Soccer: Participants	127	1,752	1,752	3,048	3,048
Youth Tennis: Participants		0	0	0	0
Active Kids Club: Participants	16	256	256	320	320
Other Sports: Duathlon		20	20	50	50
<b>TOTAL YOUTH SPORTS</b>	169	3,546	3,546	4,614	4,614
<b>WOMENS SPORTS</b>					
Womens Volleyball: Participants	16	192	192	192	192
Women's Softball: Participants		0	0	0	0
Women's Basketball: Participants		0	0	0	0
Women's Soccer: Participants	10	144	144	240	240
Other Women's Sports		0	0	0	0
<b>TOTAL WOMEN'S SPORTS</b>	26	336	336	432	432

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<b>MEN'S SPORTS</b>					
Men's Volleyball: Participants		0	0	0	0
Men's Softball: Participants	60	2,262	2,262	1,560	1,560
Men's Basketball: Participants		0	0	0	0
Men's Baseball: Participants		0	0	0	0
Other Men's Sports		0	0	0	0
<b>TOTAL MEN'S SPORTS</b>	<b>60</b>	<b>2,262</b>	<b>2,262</b>	<b>1,560</b>	<b>1,560</b>
<b>CO-REC SPORTS</b>					
Co-Rec Noon Club	21	357	357	357	357
Co-Rec Volleyball: Participants	68	996	996	816	816
Co-Rec Softball: Participants	44	1,534	1,534	1,144	1,144
Co-Rec Tennis: Participants		0	0	0	0
Co-Rec Aerobics Classes: Participants		24	24	0	0
Co-Rec Kickball Participants	16	1,170	1,170	416	416
Other Co-Rec Sports:		0	0	0	0
<b>TOTAL CO-REC SPORTS</b>	<b>149</b>	<b>4,081</b>	<b>4,081</b>	<b>2,733</b>	<b>2,733</b>
<b>TOTAL SPORTS PROGRAMMING</b>	<b>404</b>	<b>10,225</b>	<b>10,225</b>	<b>9,339</b>	<b>9,339</b>
Additional uses not included in participation totals: Conference Rom 21; Gymnasium 14. Volunteer hours 20.					
<b>COMMUNITY RECREATION</b>					
<b>DOUGLASS AREA</b>					
Douglass Sports	22	1,050	1,050	1,100	1,100
Douglass Gym-Recreation	22	1,100	1,100	1,175	1,175
Douglass Special Events		0	0	0	0
Douglass Park	4	0	0	48	48
Douglass Baseball		0	0	0	0
Douglass Moonlight Hoops		0	0	0	0
<b>TOTAL DOUGLASS AREA</b>	<b>48</b>	<b>2,150</b>	<b>2,150</b>	<b>2,323</b>	<b>2,323</b>
Douglass Park totals down to counting only number of participants versus spectators in the past.					
<b>COMMUNITY RECREATION</b>					
Community Recreation Classes	124	1,027	1,027	1,661	1,661
Community Recreation Instruction	60	562	562	552	552
<b>TOTAL COMMUNITY RECREATION</b>	<b>184</b>	<b>1,589</b>	<b>1,589</b>	<b>2,213</b>	<b>2,213</b>
<b>TOTAL DOUGLASS/COMM REC</b>	<b>232</b>	<b>3,739</b>	<b>3,739</b>	<b>4,536</b>	<b>4,536</b>
<b>AQUATICS</b>					
<b>COLUMBIA SWIM CLUB</b>					
		1,602	1,602	2,200	2,200
<b>HICKMAN POOL</b>					
Hickman Recreational Swim (Day Care)***		49	49	0	0
Hickman Kayaking		3	3	0	0
Hickman Exercise		0	0	0	0
Hickman Instructonal Swim		691	691	462	462

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		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Hickman Summer Swim Team		0	0	0	0
Hickman Private Rental		19	19	32	32
Hickman Special Groups		0	0	0	0
<b>TOTAL HICKMAN POOL</b>		<b>762</b>	<b>762</b>	<b>494</b>	<b>494</b>
***Trial basis for Fall 2004 to gauge interest.					
<b>DOUGLASS AQUATIC CENTER</b>					
Douglass Recreational Swim		0	0	0	0
Douglass Day Care		0	0	0	0
Douglass Private Rental		0	0	0	0
Douglass Special Programs		0	0	0	0
Douglass Special Groups		0	0	0	0
Douglass P&R Camp Adventure		0	0	0	0
Douglass Fun City		0	0	0	0
<b>TOTAL DOUGLASS AQUATIC CTR</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OAKLAND FAMILY AQUATIC CENTER</b>					
Oakland Recreational Swim		0	0	0	0
Oakland Day Care		0	0	0	0
Oakland Exercise		0	0	0	0
Oakland Private Rental		0	0	0	0
Oakland Special Programs		0	0	0	0
Oakland Instructional Swim		0	0	0	0
Oakland P&R Camp Adventure		0	0	0	0
<b>TOTAL OAKLAND FAMILY AQUATIC CENTER</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>LAKE OF THE WOODS POOL</b>					
Lake of the Woods Recreational Swim		0	0	0	0
Lake of the Woods Day Care		0	0	0	0
Lake of the Woods Exercise		0	0	0	0
Lake of the Woods Special Programs		0	0	0	0
Lake of the Woods Private Rental		0	0	0	0
Lake of the Woods Birthday Party		0	0	0	0
Lake of the Woods Water Exercise		0	0	0	0
<b>TOTAL LAKE OF THE WOODS</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PIRATES' LANDING</b>					
Pirates' Landing Recreational Swim		0	0	0	0
Pirates' Landing Day Care		0	0	0	0
Pirates' Landing Private Rental		0	0	0	0
Pirates' Landing Boating		0	0	0	0
Pirates' Landing Birthday Parties		0	0	0	0
Pirates' Landing Special Programs		0	0	0	0
<b>TOTAL PIRATES' LANDING</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OAKLAND CONCESSION</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

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<b>TOTAL DOUGLASS CONCESSIONS</b>		\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL AQUATICS</b>		2,364	2,364	2,694	2,694
<b>GOLF, CONCESSIONS</b>					
<b>NICKELL GOLF</b>					
Nickell Golf Tournament	0	0	0	0	0
Nickell Total Dollar Amount	30.5	\$ 31,126	\$ 31,126	\$ 41,917	\$ 41,917
Nickell Pass Rounds	30.5	1,947	1,947	2,177	2,177
Nickell Weekday Green Fee Rounds	20.5	610	610	810	810
Nickell Weekend Green Fee Rounds	10	402	402	455	455
Nickell Total Rounds	30.5	2,959	2,959	3,442	3,442
Nickell Golf Lessons	0	0	0	0	0
Nickell Driving Range	30.5	244	244	343	343
Nickell Carts 9 Hole	30.5	367	367	516	516
Nickell Carts 18 Hole	30.5	470	470	751	751
<b>TOTAL NICKELL GOLF</b>		4,040	4,040	5,052	5,052
<b>LAKE OF THE WOODS GOLF</b>					
Lake of the Woods Tournament	0	0	0	0	0
LOW Total Dollar Amount	30.5	\$ 34,862	\$ 34,862	\$ 41,678	\$ 41,678
LOW Pass Rounds	30.5	1,784	1,784	1,849	1,849
LOW Weekday Green Fee Rounds	20.5	628	628	866	866
LOW Weekend Green Fee Rounds	10	435	435	422	422
LOW Total Rounds	30.5	2,847	2,847	3,137	3,137
LOW Carts 9 Hole	30.5	311	311	388	388
LOW Carts 18 Hole	30.5	615	615	860	860
<b>TOTAL LAKE OF THE WOODS GOLF</b>		3,773	3,773	4,385	4,385
<b>TOTAL RAINBOW CONCESSIONS</b>	11	\$8,711	\$8,711	\$11,672	\$11,672
<b>TOTAL GOLF AND CONCESSIONS</b>		7,813	7,813	9,437	9,437
<b>SENIOR/PAQUIN/LIFE ENRICHMENT PROGRAMS</b>					
<b>SENIOR PROGRAMS</b>					
Social Events	103	1,726	1,726	1,522	1,522
Crafts	9	57	57	60	60
Ceramics	12	356	356	252	252
Music & Bands **	24	651	651	511	511
Educational / Fitness	13	100	100	89	89
Oak Tours Trips / Social	47	1,688	1,688	1,464	1,464
<b>TOTAL OAK</b>	208	4,578	4,578	3,898	3,898
<b>PAQUIN</b>					

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Paquin Crafts / Ceramics	21	343	343	387	387
Paquin Music / Bands	5	114	114	42	42
Paquin Social Activities	46	733	733	563	563
Paquin Educational *	86	1,512	1,512	980	980
<b>TOTAL PAQUIN</b>	<b>158</b>	<b>2,702</b>	<b>2,702</b>	<b>1,972</b>	<b>1,972</b>
<b>LIFE ENRICHMENT</b>					
Life Enrichment Special Programs / Events	2	17	17	19	19
Life Enrichment Educational Classes	145	1,643	1,643	1,730	1,730
<b>TOTAL LIFE ENRICHMENT</b>	<b>147</b>	<b>1,660</b>	<b>1,660</b>	<b>1,749</b>	<b>1,749</b>
<b>SPECIAL PROGRAMS</b>					
Ceramics	11	129	129	103	103
Preschool / Intergenerational	6	215	215	298	298
Teen / Family	0	850	850	0	0
Special Events **	0	450	450	0	0
<b>TOTAL SPECIAL PROGRAMS</b>	<b>17</b>	<b>1,644</b>	<b>1,644</b>	<b>401</b>	<b>401</b>
<b>TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT</b>	<b>530</b>	<b>10,584</b>	<b>10,584</b>	<b>8,020</b>	<b>8,020</b>
<p>* Last year at Paquin, we had a presentation by Ralph Duren who attracted 650 participants. He has retired and we no longer have that program.</p> <p>** Last year in October we had a music lunch series and our first outdoor movie. The lunch series has low attendance so they were discontinued and the movies were held this summer.</p> <p>The OAK TOURS annual trip east - Boston &amp; Friends was good weather/poor color. The itinerary worked really well and a good group. The New Theatre show, Two Can Play was sold out at 54. Membership renewals are going well with a number of new memberships as well. All seem anxious for new trip information-our 2006 advertised trips are already sold out.</p> <p>50+ Explorer trip has been postponed for the second time to 2006 but otherwise this program has promise.</p> <p>Older American Klub had a very successful fundraiser Ham and Bean Lunch. Thanks to downtown and PMC members stopping by. The month was basically consumed with getting this event completed. Now on to the Holidays! And activities as usual!</p>					
<b>ADAPTIVE RECREATION</b>					
Special Olympics	14	704	704	563	563
Other Adaptive	3	115	115	117	117
<b>TOTAL ADAPTIVE</b>	<b>17</b>	<b>819</b>	<b>819</b>	<b>680</b>	<b>680</b>
<p>Special Olympics held their annual Bowl for Gold tournament on October 8th at Town and Country Lanes. We raised a total of \$1,700 to be used to help pay for equipment, uniforms and training for the 14,000 athletes in the state. Athletes also participated at state competition where the youth team earned a gold medal and the adult team earned a silver medal. Bowling districts were held in Jefferson City on October 15th where athletes competed for a chance to advance to state competition in Joplin in December. We had 16 athletes qualify for state. The annual adapted Halloween dance was held on October 28th where prizes were given for the scariest, best and most original costume. More adapted programs were offered in October, once again with mixed success. The Art at the ARC program had 8 participants on October 8th, but the weight training and basketball classes offered had no participants registered.</p> <p><i>*Numbers decreased in 2005 due to the Unified Bowling Tournament in Kansas City being canceled. We also only stayed one night for the Fall Classic Tournament at Fort Leonard Wood and in 2004 we had a training session athletes attended that was not held in 2005.</i></p>					

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		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>CARE</b>					
Trainee Participation					
# Hours Worked, not incl. Gallery Hours		0	0	0	0
CARE Gallery		19	19	5	5
HDC/CARE Hours (will start Oct. 05)		0	0	266	266
Hickman Options (will start Oct. 05)		0	0	117	117
Education Hours		0	0	0	0
Tutoring Hours		44	44	0	0
<b>TOTAL CARE</b>	0	63	63	388	388
		Same Month	Prior YTD	This Month	This YTD
# Follow Up Calls Completed		n/a	n/a	50	50
# of Applications Received		n/a	n/a	16	16
# of Trainees Invited to Participate		n/a	n/a	16	16
# of Trainees Attended Orientation		n/a	n/a	16	16
# of Trainees Who Quit Before First Day of Work		n/a	n/a	0	0
# of Terminations		n/a	n/a	0	0
# of Trainees that Quit		n/a	n/a	0	0
# of Trainees Not Hired by CARE-Referred to Job Fair		0	0	0	0
# of Participants Who Completed the Summer Program		0	0	0	0
# of Trainees Completed School Year Program, earned GED, hired by employer, etc.		n/a	n/a	1	1
<b>ACTIVITY &amp; RECREATION CENTER</b>					
<b>Visits</b>					
Members/Daily Admissions		20,821	20,821	21,552	21,552
Special Admission/Coupons		22	22	115	115
<b>TOTAL VISITS:</b>		20,843	20,843	21,667	21,667
<b>Members:</b>					
Adult Annual		8	8	12	12
Adult Monthly		67	67	52	52
Adult Multi Pass		45	45	56	56
Family Annual		15	15	35	35
Family Monthly		127	127	237	237
Sr. Annual		2	2	11	11
Sr. Annual Monthly		2	2	6	6
Sr. Couple		6	6	26	26
Sr. Couple Monthly		10	10	12	12
Sr. Multi Pass		6	6	21	21
Youth Annual		0	0	0	0
Youth Monthly		6	6	1	1
Youth Multi Pass		6	6	15	15
<b>Total Members:</b>		300	300	484	484
<b>Memberships:</b>		201	201	263	263
Room Rentals: Outside Rentals-22; Parks & Rec.-61; City Depts.-4. Average daily attendance for October was 699 persons per day.					

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October 2005

PARTICIPATION  
PRIOR YEAR

PARTICIPATION  
CURRENT YEAR

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		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>GENERAL RECREATION CLASSES</b>					
Day Camp		30	30	30	30
Basketball Camp		0	0	0	0
Teen Adventure		0	0	0	0
Outdoor Instruction		44	44	0	0
Recreation Classes		n/a	n/a	180	180
Bus/Van Reservations		49	49	41	41
Other Programs - Little Gymmers		0	0	98	98
<b>TOTAL GENERAL RECREATION CLASSES</b>		<b>123</b>	<b>123</b>	<b>349</b>	<b>349</b>
<b>WEBTRAC - On-Line Program Registration</b>					
<b>Total Web Users</b>		45	45	51	51
New Users		32	32	40	40
Repeat Users		13	13	11	11
# of Sessions		79	79	87	87
Total Completed Transactions		13	13	20	20
Total \$ Registrations		\$717.00	\$717.00	\$899.00	\$899.00
Total % of on-line \$ registrations (Feb. '02)		11.00%	11.00%	21.00%	21.00%
<b>Total WebTrac Registrations</b>					
Sessions between 12:00am-6:00am:		1			
Sessions between 6:00am-12:00pm:		21			
Sessions between 12:00pm-6:00pm:		37			
Sessions between 6:00pm-12:00am:		28			
Average timed session per user:	24 min.				

**COLUMBIA PARKS & RECREATION DEPARTMENT**  
**Park Services Division**  
**Monthly Report**  
**October 2005**

**I. ADMINISTRATION**

- A. Contractor (Wood Link Fence) installed 112 lineal feet of 6' chain-link fence and 140 lineal feet of wood estate fence for the leash free area at TLRA. Project is complete except for installation of the gates.
- B. Contractor (Rick Richardson) has completed the grading for the restroom at Nifong Park and has begun grading for the restroom at Stephens Lake Park.
- C. Contractor (Crawford Construction) has completed rough plumbing, conduit, footings, and slab for the new Antimi concession/restroom building.
- D. Received award notification of a federal Transportation Enhancement Grant in the amount of \$342,000 for the development of the Hinkson Creek Trail - Grindstone Park to Stephens Lake Park - Phase I.

**II. MAINTENANCE**

- A. Facilities and Grounds
  - 1. Performed park clean-up and sanitation. (628 hrs.)
  - 2. Mowed and trimmed parks. (896 hrs.)
  - 3. Performed playground repairs and inspections. (24 hrs.)
  - 4. Performed maintenance on park lighting systems. (4 hrs.)
  - 5. Performed maintenance on athletic field electrical components and pitching machines. (16 hrs.)
  - 6. Provided maintenance support for the Tiger Night of Fun and MSHSAA softball championships.
  - 7. Repaired vandalism at Parkade, Optimist, Grindstone, and CCRA Skate Park.
  - 8. Finished re-coating tennis courts at CCRA.
  - 9. Painted Nifong servant's quarters.
  - 10. Repaired water service line to L.A. Nickell Clubhouse.
  - 11. Painted the RSC concession area deck.
  - 12. Replaced Kiwanis Park drinking fountain with standard ADA fountain with jug filler.
  - 13. Began shutting down unheated facilities for the winter.
- B. ARC
  - 1. Performed preventative maintenance, repair, and adjustments of cardiovascular equipment. (19 hrs.)
  - 2. Performed general repair of building fixtures. (28 hrs.)
  - 3. Performed maintenance and care of Water Zone. (45 hrs.)
  - 4. Performed maintenance of building mechanical systems. (30 hrs.)
  - 5. Performed set up and take down of meeting rooms. (2 hrs.)
  - 6. Performed maintenance of the building exterior. (19 hrs.)
  - 7. Touched up wall and fixture paint. (4 hrs.)

8. Repaired flooring. (6 hrs.)
9. Repaired basketball backboard in gymnasium.
10. Repaired vandalism to game room pool table.

### **III. FLEET OPERATIONS**

- A. 11 vehicles serviced and 9 vehicles repaired.
- B. 4 pieces of equipment serviced and 14 pieces of equipment repaired.
- C. 19 service calls performed.
- D. 18 tires repaired.
- E. 9 pieces of small power equipment repaired.
- F. 8 times - vehicles checked for trips.
- G. 8 freight shipments unloaded.
- H. 8 mowers repaired.
- I. 7 mowers serviced, 100-hrs. interval.
- J. 29 times - mower PM maintenance performed.
- K. 165 blades sharpened. (14 hrs.)
- L. 2 golf cars repaired.
- M. 3 times - PMC carts prepped for service.
- N. Other Services Performed:
  1. Recycled scrap metal.
  2. Replaced wheels on PMC front gate.
  3. Assembled parts washer for L.A. Nickell and provided unit for LOW.
  4. Arranged/executed recalls for 5 vehicles (3092, 3114, 3121, 3122, 3123).
  5. Assisted PMC staff to take aerial park photos with boom truck. (4 hrs.)
  6. Strengthened bottom of boat for spray unit use.
  7. Updated vehicle accident packets with new insurance cards for 82 units.

### **IV. GOLF AND SPORTS TURF MANAGEMENT**

- A. Lake of the Woods Golf Course
  1. Applied fertilizer and pesticides. (6 hrs.)
  2. Cleaned out and edged all sand traps. (32 hrs.)
  3. Seeded all green approaches. (60 hrs.)
  4. Aerified all tees and seeded. (24 hrs.)
  5. Topdressed all greens. (6 hrs.)
  6. Completed practice sand trap and sod perimeter.
  7. Seeded around greens #3, 11, 12, 15 and 16.
  8. Performed daily maintenance on vehicles and sharpened blades. (16 hrs.)
  9. Removed leaves from high traffic playing areas. (40 hrs.)
  10. Performed irrigation maintenance and repairs. (12 hrs.)
  11. Winterized irrigation and shut down for season at ARC, Flat Branch, MLK, and Adopt-A-Spots. (24 hrs.)
  12. Mowed course. (228 hrs.)
- B. L.A. Nickell Golf Course

1. Aerified high traffic areas. (16 hrs.)
2. Applied broadleaf weed control to all roughs. (40 hrs.)
3. Applied fertilizer and pesticides. (13 hrs.)
4. Leveled and seeded trenches around the course. (11 hrs.)
5. Closed and winterized restrooms on course. (2 hrs.)
6. Repaired lift cable on t-mower. (1 hr.)
7. Performed daily equipment maintenance and sharpened blades. (14 hrs.)
8. Trimmed trees and removed brush. (40 hrs.)
9. Removed leaves from high use areas. (20 hrs.)
10. Push-mowed and trimmed. (22 hrs.)
11. Mowed course. (257 hrs.)

C. Sports Turf Management

1. Prepared fields for leagues and tournaments. (100 hrs.)
2. Hauled bleachers to and from Rainbow for State High School Tournament. (60 hrs.)
3. Installed and removed temporary fence for State High School Tournament. (60 hrs.)
4. Cleaned drive and bleacher areas at Rainbow. (30 hrs.)
5. Mowed and trimmed Rainbow, Antimi, Oakland, and Legion. (60 hrs.)
6. Prepared Douglass field. (4 hrs.)
7. Removed goals and bleachers from all soccer and football fields. (30 hrs.)
8. Aerified and seeded all football and soccer fields. (65 hrs.)
9. Mowed and trimmed football and soccer fields. (70 hrs.)
10. Performed irrigation maintenance and repairs. (18 hrs.)

V. CONSTRUCTION

A. Stephens Lake Park – Day Camp Building

1. Cleaned and sealed all interior cedar and pine walls, ceilings, and columns (except hallway).
2. Cleaned and stained all exterior walls, ceilings, and columns.
3. Installed cedar soffit boards and trim.
4. Constructed 5 ft.-wide concrete apron on all sides of building.
5. Installed 7 steel exterior doors and closers.
6. Started installation of fiberglass reinforced panels (FRP) in restrooms.
7. Installed gypsum board in storage and utility rooms.
8. Installed exterior soffit light fixtures, emergency lights, open area receptacles, and wired temporary construction lighting.
9. Trenched and installed main water and gas lines from parking lot to building.
10. Constructed concrete valve box and ran pipe to perimeter of project site for future water needs.
11. Installed water, drain, and vent pipes for kitchen area. Started plumbing work in restroom chase.
12. Installed hallway drinking fountain.
13. Graded and rocked 220 feet of trail in preparation for concrete installation.

14. Started grade work and rock base installation for service drive on east side.
15. Excavated and placed rock at entry drive at Broadway (allow vehicle access at new concrete driveway).

B. Antimi Concession

1. Installed electrical conduit for future control panels.
2. Installed freeze-proof water hydrant for temporary use by contractor.

**VI. NATURAL RESOURCES**

A. Horticulture

1. Planting and Construction
  - a. Began installation of the landscaping north of the Stephens Lake amphitheater. (56 hrs.)
  - b. Planted 6 five-ft. cedars near the Broadway entrance of Stephens Park. (16 hrs.)
  - c. Planted 1500 bulbs downtown. (40 hrs.)
  - d. Completed rock work, grading, and seeding on overflow parking near the Collins Shelter at Stephens Park. (32 hrs.)
2. Maintenance
  - a. Applied Cutrine and U.V. blocker to control algae at Stephens Park. (12 hrs.)
  - b. Fertilized and over-seeded turf at Flat Branch Park. (24 hrs.)
  - c. Pulled annual bedding plants and prepared the beds for next spring. (160 hrs.)
  - d. Continued mowing turf around landscape beds. (88 hrs.)
  - e. Continued bed cleanup, pruning, hand-weeding and spraying herbicides for weed control. (48 hrs.)
  - f. Began fall leaf litter cleanup. (56 hrs.)
  - g. Removed the t-posts from the 86 trees in the 2004 T.R.I.M. Grant project at Stephens Park. (16 hrs.)

B. Forestry

1. Planting and Watering
  - a. Rodeo Dr. - Planted 24 pin oak & 6 pitlolly pine. (24 hrs.)
  - b. L.A. Nickell - Planted 13 cedar trees & 4 pitlolly pine. (65 hrs.)
  - c. Rock Quarry - Planted 6 cedar trees. (20 hrs)
  - d. Oakland Park - Planted 37 cedar trees. (115)
2. Maintenance
  - a. Tools - Maintained and cleaned chainsaws, vehicles, and equipment. (8 hrs.)
  - b. MKT Trail - Mowed, blew leaf litter off bridges, and sprayed Roundup. (84 hrs.)
  - c. MKT Trail - Prov/Stewart Underpass - Cleared area and removed trees. (252 hrs.)
  - d. Grindstone trails - Mowed and sprayed sericia. (36 hrs.)
  - e. Twin Lakes - Sprayed Pro Roundup on trail. (4 hrs.)
  - f. CCRA - Blew debris off hard-surface trail. (16 hrs.)

- g. Stephens - Swept hard-surface trail. (8 hrs.)
- h. Forum Nature Area - Mowed and sprayed Pro Roundup on trail. (8 hrs.)
- i. Bear Creek Trail - Mowed; blew leaf litter off bridges and trail. (32 hrs.)
- 3. Memorial/Heritage Program - Sprayed tree rings. (12 hrs.)
- 4. Downtown - Sprayed Roundup around trees. (8 hrs.)
- 5. Nursery - Mowed nursery. (6 hrs.)
- 6. TreeKeeper Projects
  - a. T.R.I.M. Grant at Grindstone/Hinkson Trail - Removed honeysuckle, grapevine, honeylockust, elm, and cedars. (11 TK - 44 hrs, 6 other volunteers - 24 hrs, 3 staff - 15 hrs.)
  - b. Fairview Park - Removed honeysuckle and grapevine. (11 TK - 44 hrs, 2 staff - 8 hrs.)

## **VII. PARK RANGER**

- A. Meetings
  - 1. PMC
  - 2. Alarm Communications
  - 3. Park Commission
  - 4. Erica Coffman, ARC Director
- B. Training
  - 1. Police Legal Science
- C. Accident
  - 1. Leaving the scene of a accident in Cosmo Park
  - 2. Minor traffic accident/no report in Cosmo Park
- D. Criminal/Incident Investigations
  - 1. Responded to Again Street Park for subject luring children in vehicle (see F-11-a & 13-a)
  - 2. Responded to American Legion Park for ball field lights left on
  - 3. Responded to ARC for 911 call/false
  - 4. Responded to Cosmo-Bethel Park
    - a. Indecent exposures (see F-8-m)
    - b. Crying baby
  - 5. Responded to Cosmo Park
    - a. Dead possum on playground in Rainbow Complex (see F-15-a)
    - b. (2) Motorist assists at soccer field parking lot #8
    - c. Locate elderly male/located at L.A. Nickell
  - 6. Responded to Fairview Park for soccer players on tennis courts/gone on arrival
  - 7. Responded to Flat Branch Park for 911 call/false
  - 8. Responded to Indian Hills Park for peace disturbance (see F-8-l)
  - 9. Responded to MKT Trail
    - a. Assist motorist at Stadium/dead battery
    - b. (2) 911 checks/false/(see F-5-b)

- c. Vehicle on trail/gone on arrival
- 10. Responded to Nifong Park
  - a. Maplewood Barn open door/secured building
  - b. Shelter disputes/solved
- 11. Responded to Stephens Lake
  - a. 911 check/false
  - b. Larceny (see F-8-o)
- 12. Responded to Rock Quarry Park
  - a. Shelter disputes/solved
  - b. Alarm at House/false

E. Special Assignments

- 1. (2) Checking 911 phones
- 2. Oakland Park with Parents as Teachers Program
- 3. Rockbridge vs. Hickman soccer games

F. Violations

- 1. Animal Complaints (29)
  - a. (1) Warning for dog off leash in parking lot at Capen Park
  - b. (15) Warnings for dog off leash in Cosmo Park
  - c. (1) Warning for dog in Rainbow Complex in Cosmo Park
  - d. (3) Warnings for dog off leash in Oakland Park
  - e. (4) Warnings for dog off leash in wrong area of Twin Lakes Park
  - f. (5) Warnings for dogs off leash in Stephens Lake Park
- 2. Beach/Pools
- 3. Drug Laws
- 4. Fireworks
- 5. Juveniles (2)
  - a. (1) Warning for climbing tree in Cosmo Park
  - b. (1) Warning for playing on emergency 911 call box
- 6. Littering
- 7. Liquor Laws
- 8. Park Violations (44)
  - a. (1) Warning for group on ball field at American Legion
  - b. (9) Warnings for groups playing on soccer & football fields in Cosmo Park.
  - c. (8) Warnings for groups of bikers on Skate Park in Cosmo Park.
  - d. (2) Warnings for unsafe acts in Skate Park in Cosmo Park
  - e. (6) Warnings for groups of skaters in Skate Park after dark
  - f. (3) Warnings for using RC track for BMX bike track in Cosmo Park
  - g. (1) Warning for peddling donuts in Cosmo Park
  - h. (1) Warning for camping in Cosmo Park
  - i. (1) Warning for remote airplane in Cosmo Park
  - j. (1) Warning for loud music in Cosmo Park
  - k. (2) Warnings sleeping at Field Park
  - l. (1) Warning for peace disturbance in Indian Hills Park

- m. (2) Warnings for indecent exposure in Cosmo-Bethel Park
- n. (4) Warnings for fishing on wrong side of boardwalk at Stephens Lake Park
- o. (1) Warning for harvesting walnuts at Stephens Lake Park
- p. (1) Warning for stealing rocks in Stephens Lake Park
- 9. Parking Violations (79)
  - a. (29) Citations in Cosmo Park
  - b. (33) Warnings in Cosmo Park
  - c. (2) Tagged for 48-hour notice in Cosmo Park
  - d. (1) Tagged for 48-hour notice in Creasy Springs parking lot
  - e. (6) Warnings for Oakland Park
  - f. (1) Warning for Rock Quarry Park
  - g. (4) Warnings for Stephens Lake Park
  - h. (3) Warnings for Twin Lakes Park
- 10. Traffic (17)
  - a. (11) Warnings for driving wrong direction in Cosmo Park
  - b. (1) Citation: C&I driving in Cosmo Park
  - c. (3) Warnings for failed to stop at stop sign in Cosmo Park
  - d. (1) Warning for driving too fast in Cosmo Park
  - e. (1) Warning for driving in grass at Stephens Lake Park
- 11. Trespass (1)
  - a. (1) Issued Again Street Park
- 12. Vandalism
- 13. Warrant (1)
  - a. (1) Custodial arrest for Boone County warrants
- 14. Weapons (1)
  - a. (1) Warning for practicing with bow and arrows in Cosmo Park
- 15. Wildlife (1)
  - a. (1) Removal of dead possum in playground at Rainbow Complex in Cosmo Park

<b>WEEKS</b>	1 <sup>st</sup> week	2 <sup>nd</sup> week	3 <sup>rd</sup> week	4 <sup>th</sup> week	5 <sup>th</sup> week	6 <sup>th</sup> week	<b>TOTAL</b>
TOTAL MILES DRIVEN	165	657	624	535	497	97	<b>2575</b>
<i>Hours</i>							
REG. PATROL	10.5	35.5	45.5	37.5	35.5	6.5	<b>171</b>
FOOT PATROL	2.5	15.5	16	12.5	8	1.5	<b>56</b>
BIKE PATROL	0	5	0	0	0	0	<b>5</b>
CRIMINAL INVEST	0	0	0	0	0	0	<b>0</b>
ACCIDENT INVEST	0	0	0.5	1	0	0	<b>1.5</b>
INCIDENT INVEST	1	3.5	3	4.5	1	0	<b>13</b>
OFFICE DUTY	0	4	1	7.5	2	0	<b>14.5</b>
LUNCH	0	0	0	0	0	0	<b>0</b>
LEAVE	0	0	0	0	1	0	<b>1</b>
SPECIAL ASSIGNMT	0	4.5	5	1.5	0	0	<b>11</b>
MEETINGS	0	0	2	3.5	0	0	<b>5.5</b>
TRAINING	0	0	0	0	0	0	<b>0</b>
<b>TOTALS</b>	<b>14</b>	<b>68</b>	<b>73</b>	<b>68</b>	<b>47.5</b>	<b>8</b>	<b>278.5</b>

<b>VIOLATIONS</b>	<b>WARNINGS</b>	<b>ARRESTS</b>
ANIMAL COMPLAINTS	29	0
BEACH/POOLS	0	0
DRUG LAWS	0	0
FIREWORKS	0	0
JUVENILES	2	0
LIQUOR LAW	0	0
LITTERING	0	0
PARK VIOLATIONS	44	0
PARKING VIOLATIONS	50	29
TRAFFIC	16	1
TRESPASS	1	0
VANDALISM	0	0
WARRANT	0	1
WEAPONS	1	0
WILDLIFE	1	0
<b>TOTALS</b>	<b>144</b>	<b>31</b>

<b>SERVICES</b>	<b>TOTALS</b>
ASSIST OTH ACY	0
ASSIST PARK USER	10
BROCHURES / MAPS	3
BUILDING CHECKS	115
DIRECTING TRAFFIC	0
FIRST AID	2
LOCATE MSNG PSN	0
MAINTENANCE	3
MOTORISTS ASSIST	8
PARK INFO/DIRECTIONS	170
RECOVERED PROPERTY	3
VISITOR COMPLAINT	0
<b>TOTALS</b>	<b>314</b>