

Recreation Services Monthly Report

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March 2005

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO- DATE
TOTAL RECREATION SERVICES		57,767	272,021	62,966	336,291
ADMINISTRATION					
YOUTH ENRICHMENT SCHOLARSHIPS (YES)					
YES Applicants Approved		22	228	29	180
YES Applications Approved		7	68	10	60
YES Assistance Amount Given		\$1,717.50	\$17,557.50	\$2,857.50	\$14,866.50
TOTAL APPLICANTS FOR SCHOLARSHIPS		22	228	29	180
ADULT FINANCIAL ASSISTANCE (AFA)					
AFA Applicants Approved		N/A	N/A	11	11
AFA Applications Approved		N/A	N/A	11	11
AFA Assistance Amount Given		N/A	N/A	\$281.25	\$281.25
TOTAL APPLICANTS FOR SCHOLARSHIPS				11	11
Funding for adult scholarships was approved by City Council on March 7, 2005. Applications were accepted beginning March 8, 2005.					
DIVISION EVENT					
Halloween Haunting			3,152		4,000
Holiday Parade			1,700		3,000
Theme Park Ticket Sales		0	0	0	0
TOTAL DIVISION EVENTS		0	4,852	0	7,000
SPORTS PROGRAMMING					
YOUTH SPORTS					
Diamond Council: Participants		0	0	0	0
Youth Basketball: Participants	40	902	8,712	800	7,816
Youth Football: Participants		0	624	0	1,518
Youth Soccer: Participants		0	2,470	0	1,752
Youth Tennis: Participants		0	0	0	0
Active Kids Club: Participants	19	220	1,230	200	1,286
Other Sports: Spring Break Madness		150	350	100	202
TOTAL YOUTH SPORTS	59	1,272	13,386	1,100	12,574
WOMEN'S SPORTS					
Women's Volleyball: Participants		288	528	0	192
Women's Softball: Participants		0	104	0	0
Women's Basketball: Participants		0	780	0	0
Women's Soccer: Participants		0	156	0	144
Other Women's Sports		0	0	0	0
TOTAL WOMEN'S SPORTS	0	288	1,568	0	336
MEN'S SPORTS					
Men's Volleyball: Participants		0	96	0	0
Men's Softball: Participants		0	2,808	0	2,262
Men's Basketball: Participants	20	0	2,400		2,200
Men's Baseball: Participants		0	0	0	0
Other Men's Sports		0	0	0	0
TOTAL MEN'S SPORTS	20	0	5,304	0	4,462
Co-Rec Noon Club	23	391	2,187	391	2,145
Co-Rec Volleyball: Participants	131	1,188	3,660	1,572	3,372
Co-Rec Softball: Participants		0	1,820	0	1,534

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		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO- DATE
Co-Rec Tennis: Participants		0	0	0	0
Co-Rec Aerobics Classes: Participants	15	66	341	42	216
Co-Rec Kickball Participants		0	0	0	1,846
Other Co-Rec Sports:		0	0	0	0
TOTAL CO-REC SPORTS	169	1,645	8,008	2,005	9,113
TOTAL SPORTS PROGRAMMING	248	3,205	28,266	3,105	26,485
Additional uses not included in participation totals: Conference Room 23, Gymnasium 28. Volunteer hours - 0.					
COMMUNITY RECREATION					
DOUGLASS AREA					
Douglass Sports	22	1,876	10,420	1,650	8,822
Douglass Gym-Recreation	22	1,869	10,423	1,870	9,450
Douglass Special Events	2	0	1,761	210	1,617
Douglass Park		0	480		0
Douglass Baseball		0	0		0
Douglass Moonlight Hoops		26	26		0
TOTAL DOUGLASS AREA	46	3,771	23,110	3,730	19,889
COMMUNITY RECREATION					
Community Recreation Classes	33	427	3,356	354	3,775
Community Recreation Instruction	155	1,214	5,922	1,798	6,278
TOTAL COMMUNITY RECREATION	188	1,641	9,278	2,152	10,053
TOTAL DOUGLASS/COMM REC	234	5,412	32,388	5,882	29,942
AQUATICS					
COLUMBIA SWIM CLUB		981	9,143	1,000	9,929
HICKMAN POOL					
Hickman Recreational Swim (Day Care) ***		0	0	0	160
Hickman Kayaking		12	220	22	96
Hickman Exercise		15	178	24	457
Hickman Instructional Swim		514	2,146	634	2,280
Hickman Summer Swim Team		0	0	0	0
Hickman Private Rental		112	508	62	308
Hickman Special Groups		0	0	0	103
TOTAL HICKMAN POOL		653	3,052	742	3,404
*** Trial basis for Fall 2004 to gauge interest.					
DOUGLASS AQUATIC CENTER					
Douglass Recreational Swim		0	0	0	0
Douglass Day Care		0	0	0	0
Douglass Private Rental		0	0	0	0
Douglass Special Programs		0	0	0	0
Douglass Special Groups		0	0	0	0
Douglass P&R Camp Adventure		0	0	0	0
Douglass Fun City		0	0	0	0
TOTAL DOUGLASS AQUATIC CTR		0	0	0	0
OAKLAND FAMILY AQUATIC CENTER					
Oakland Recreational Swim		0	0	0	0
Oakland Day Care		0	0	0	0
Oakland Exercise		0	0	0	0
Oakland Private Rental		0	0	0	0

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		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO- DATE
Oakland Special Programs		0	0	0	0
Oakland Instructional Swim		0	0	0	0
Oakland P&R Camp Adventure		0	0	0	0
TOTAL OAKLAND FAMILY AQUATIC CENTER		0	0	0	0
LAKE OF THE WOODS POOL					
Lake of the Woods Recreational Swim		0	0	0	0
Lake of the Woods Day Care		0	0	0	0
Lake of the Woods Instructional Swim		0	0	0	0
Lake of the Woods Special Programs		0	0	0	0
Lake of the Woods Private Rental		0	0	0	0
Lake of the Woods Birthday Party		0	0	0	0
Lake of the Woods Water Exercise		0	0	0	0
TOTAL LAKE OF THE WOODS		0	0	0	0
PIRATES' LANDING					
Pirates' Landing Recreational Swim		0	0	0	0
Pirates' Landing Day Care		0	0	0	0
Pirates' Landing Private Rental		0	0	0	0
Pirates' Landing Boating		0	0	0	0
Pirates' Landing Birthday Parties		0	0	0	0
Pirates' Special Programs		0	0	0	0
TOTAL PIRATES' LANDING		0	0	0	0
TOTAL OAKLAND CONCESSION		\$0	\$0	\$0	\$0
TOTAL DOUGLASS CONCESSIONS		\$0	\$0	\$0	\$0
TOTAL AQUATICS		1,634	12,195	1,742	13,333
ARC Water Zone this month was extremely busy. ARC water Zone birthday parties are very popular. There were no volunteer hours during the month of January.					
OUTDOOR RECREATION					
Day Camp		165	390	125	483
Basketball Camp		0	0	0	0
Teen Adventure		0	0	0	0
Classes		n/a	n/a	0	180
Outdoor Instruction		73	603	0	44
Other Programs - Little Gymmers		0	48	207	785
TOTAL OUTDOOR RECREATION		238	1,041	332	1,492
TRAVEL					
Outdoor Rec Trips		0	0	0	68
Bus/Van Reservations		41	276	46	256
TOTAL TRAVEL		41	276	46	324
TOTAL AQUATIC, OUTDOOR & TRAVEL		1,913	13,512	2,120	15,149
GOLF, CONCESSIONS					
NICKELL GOLF					
Nickell Golf Tournament	0	0	0	0	0
Nickell Total Dollar Amount	30	\$29,898	\$137,511	\$48,000	\$143,162
Nickell Pass Rounds	30	1,162	5,386	1,448	5,598
Nickell Weekday Green Fee Rounds	22	367	1,488	566	1,610
Nickell Weekend Green Fee Rounds	8	137	830	284	1,114

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		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO- DATE
Nickell Total Rounds	30	1,666	7,704	2,298	8,322
Nickell Golf Lessons	0	0	0	0	0
Nickell Driving Range	24	46	413	206	463
Nickell Carts 9 Hole	30	182	807	265	898
Nickell Carts 18 Hole	30	193	1,143	357	1,160
TOTAL NICKELL GOLF		2,087	10,067	3,126	10,843
LAKE OF THE WOODS GOLF					
Lake of the Woods Golf Tournament	0	0	0	0	0
LOW Total Dollar Amount	29	\$40,531	\$173,810	\$61,690	\$192,356
LOW Pass Rounds	29	1,507	5,418	1,770	6,295
LOW Weekday Green Fee Rounds	21	324	1,580	554	1,670
LOW Weekend Green Fee Rounds	8	165	955	260	1,040
LOW Total Rounds	29	1,996	7,953	2,584	9,005
LOW Carts 9 Hole	29	165	747	252	807
LOW Carts 18 Hole	29	224	1,428	410	1,453
TOTAL LAKE OF THE WOODS GOLF		2,385	10,128	3,246	11,265
TOTAL RAINBOW CONCESSIONS	0	\$0	\$6,905	\$0	\$9,009
TOTAL GOLF AND CONCESSIONS		4,472	20,195	6,372	22,108
SENIOR/PAQUIN/LIFE ENRICHMENT PROGRAMS					
Senior Programs					
Social Events	113	1,381	7,042	1,124	7,302
Crafts	8	81	431	55	324
Ceramics	15	422	2,079	424	1,690
Music & Bands	29	810	3,034	575	3,387
Educational / Fitness	13	155	751	108	572
Oak Tours Trips / Social	52	1,061	7,198	1,174	7,306
TOTAL OAK	230	3,910	20,535	3,460	20,581
PAQUIN					
Paquin Crafts/Ceramics	31	273	1,622	391	2,275
Paquin Music / Bands	4	59	228	47	394
Paquin Social Act.	67	926	6,380	999	4,941
Paquin Educational	101	825	5,365	1,535	8,426
TOTAL PAQUIN	203	2,083	13,595	2,972	16,036
LIFE ENRICHMENT					
Life Enrichment Special Programs / Events	9	28	2038*	159	617
Life Enrichment Educational Classes	111	1,388	9,169	1,356	8,934
TOTAL LIFE ENRICHMENT	120	1,416	11,207	1,515	9,551
SPECIAL PROGRAMS					
Ceramics	14	221	769	179	935
Preschool / Intergenerational	4	105	757	178	1,063
Teen / Family	0	0	0	0	1,050
Special Events	0	0	0	0	2,550
TOTAL SPECIAL PROGRAMS	18	326	1,526	357	5,598
TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT	571	7,735	46,863	8,304	51,766

Program/Event total reduction due to First Night numbers being moved to Special Programs Special Events.

We had 2 birthday parties this month and several calls with interest in our parties. Doughnuts with the Easter Bunny was a great success again this

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year. There was a huge increase in day ceramics, nearly doubled!!					
ADAPTIVE RECREATION					
Special Olympics	34	653	2,944	957	4,062
Other Adaptive	3	162	839	12	483
TOTAL ADAPTIVE	37	815	3,783	969	4,545
Special Olympics Basketball season ended in March with 9 out of 10 teams advancing to the state tournament held in Blue Springs. Our teams earned 3 gold medals, 4 silver medals, 1 bronze medal and 1 participation ribbon. We had 2 coaches win the Corwin Cholle award for good sportsmanship: David Hood and Trish Wallace. Jeff Johnson, one of our athletes was named the Mr. SOMO Basketball for 2005. He will be honored at the MO State High School Basketball Coaches banquet held in April. This is the second year in a row we have won this honor and the third in a row for the Cholle award.					
<i>The numbers for the Adapted program are down due to the cancellation of our walking program at Parkade. It is a difference of 43 participants from last year. We did try to add an Adapted Bing night in February with mixed success.</i>					
CARE				Contacts	
Trainee Participation					
# of Hours Worked		0	0	295	552
Educational Hours		0	0	42	353
CARE Gallery (Visiting Artists)		0	10	15	152
Community/Social Service Agencies-Contacts		3	25	20	196
Public Schools		20	61	12	43
CARE Job Site Agreements / Job Coach Contacts		96	137	56	234
CARE		119	233	440	1,530
		Same Month	Prior YTD	This Month	This YTD
# of Applications Received:		0	0	113	300
# Interviews:		0	0	90	272
# Trainees Hired:		0	0	3	3
Program Attrition					
# Resignations:		0	0	0	0
# Terminations:		0	0	0	0
ACTIVITY & RECREATION CENTER					
Visits:					
Members/Daily Admissions		33,990	121,433	35,572	176,851
Special Admission/Coupons		47	231	99	412
TOTAL VISITS:		34,037	121,664	35,671	177,263
Members:					
Adult Annual		13	110	14	103
Adult Monthly		122	960	103	837
Adult Multi Pass		123	704	92	672
Family Annual		82	681	59	572
Family Monthly		426	2,985	363	3,386
Sr. Annual		9	109	13	98
Sr. Annual Monthly		9	115	8	96
Sr. Couple		26	169	30	340
Sr. Couple Monthly		28	184	22	216
Sr. Multi Pass		22	410	17	140
Youth Annual		1	8	2	10
Youth Monthly		4	42	2	60
Youth Multi Pass		28	155	26	130
Total Members:		893	6,632	751	6,660
Memberships:		500	3,841	427	3,505
Room Rentals: Outside Rentals-16; Parks & Rec. - 32; City Depts - 1; Lock-in - 1. Average daily attendance for March was 1,150 persons per day. Weekdays during spring break we averaged 1,440 persons per day. There were 101 trial one-month memberships sold in March.					

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		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO- DATE
WebTrac - On-line Program Registration					
Total Web Users		37	37	63	312
New Users		26	63	46	224
Repeat Users		11	29	17	88
# of Sessions		97	322	117	544
Total Completed Transactions		7	33	14	105
Total \$ Registrations		\$272.00	\$1,149.50	\$341.50	\$5,361.50
Total % of on-line \$ registrations (Feb. '02)		3.00%	10.50%	3.00%	12.38%
Total WebTrac Registrations					
Sessions between 12:00am-6:00am:	6				
Sessions between 6:00am-12:00pm:	46				
Sessions between 12:00pm-6:00pm:	43				
Sessions between 6:00pm-12:00am:	22				
Average timed session per user:	9 min.				

COLUMBIA PARKS & RECREATION DEPARTMENT
Park Services Division
Monthly Report
March 2005

I. ADMINISTRATION

- A. Received notification from Missouri Department of Natural Resources that the City of Columbia has been awarded a Land and Water Conservation Fund Grant in the amount of \$149,850 for the Flat Branch Phase II project.
- B. Contractor (Loftis Company) has completed the removal of the digesters at MLK. Staff seeded and strawed disturbed areas.
- C. Contractor (Terracon) began 2nd phase of site testing for level and location of soil contamination at Flat Branch II (function of brownfield cleanup grant).

II. MAINTENANCE

A. Facilities and Grounds

- 1. Performed park clean-up and sanitation. (288 hrs.)
- 2. Mowed and trimmed parks. (176 hrs.)
- 3. Performed playground repairs. (8 hrs.)
- 4. Performed maintenance on park lighting systems. (4 hrs.)
- 5. Performed maintenance on athletic field electrical components and pitching machines. (48 hrs.)
- 6. Renovated the horseshoe pit and main shelter area at Douglass Park.
- 7. Repaired vandalism at Paquin Park.
- 8. Put out the refuse barrels and repaired and painted picnic tables.
- 9. Replaced the first 150 yards of netting at the L.A. Nickell Driving Range.
- 10. Worked with downtown parking enforcement to replace downtown bike racks.
- 11. Patched pot holes and straightened park signs throughout the system.
- 12. Began restoring utilities to park restrooms and shelters.
- 13. Installed some underground drainage beneath Oakland Park east parking lot.
- 14. Replaced the drinking fountain at Oakland Shelter #1.
- 15. Provided maintenance support for Easter egg hunt at Douglass Park.
- 16. Replaced the backstop fabric at Antimi fields.
- 17. Leveled sand volleyball courts throughout the system.

B. ARC

- 1. Performed preventative maintenance, repair, and adjustments of cardiovascular equipment. (26 hrs.)
- 2. Performed general repair of building fixtures. (24 hrs.)
- 3. Performed maintenance and care of natatorium systems. (54 hrs.)
- 4. Performed maintenance of building mechanical systems. (17 hrs.)
- 5. Performed set up and take down of meeting rooms. (4 hrs.)
- 6. Performed maintenance on the building exterior. (20 hrs.)
- 7. Touched up wall and fixture paint. (4 hrs.)
- 8. Assisted Union Electric with gas meter relocates.

III. FLEET OPERATIONS

- A. 6 vehicles serviced.
- B. 13 vehicles repaired.
- C. 8 pieces of equipment serviced.
- D. 13 pieces of equipment repaired.
- E. 30 service calls performed.
- F. 10 tires repaired.
- G. 5 pieces of small power equipment repaired.
- H. 11 times - vehicles checked for trips.
- I. 4 freight shipments unloaded.
- J. 8 mowers repaired and serviced for winter.
- K. 12 blades sharpened. (1 hr.)
- L. 2 golf cars serviced for winter.
- M. Other Services Performed:
 - 1. Provided 10 replacement golf car keys to L.A. Nickell.
 - 2. Arranged and implemented dealer recall/warranty repair of 3 vehicles.
 - 3. Made 1 key for Burford restroom.
 - 4. Patched potholes in PMC lot. (8 hrs.)
 - 5. Assisted lighting contractor in recovery of stuck boom vehicle. (3 hrs.)
 - 6. Cleaned up and disposed of waste tires in PMC area.
 - 7. Cleaned/prepared 2 dump trucks for future dispatch procedures.

IV. GOLF AND SPORTS TURF MANAGEMENT

- A. Lake of the Woods Golf Course
 - 1. Started up irrigation and made adjustments. (16 hrs.)
 - 2. Seeded roughs, approaches, and surrounds. (32 hrs.)
 - 3. Verticut and topdressed all greens.
 - 4. Installed drain line from #4 green.
 - 5. Removed and chipped fallen brush and limbs. (40 hrs.)
 - 6. Painted all sign and ballwasher posts.
 - 7. Received and stored fertilizer and pesticide inventory.
 - 8. Repaired oil leaks on #3096, 3002, broken nozzle on 1790 and installed sound barrier on 3117.
 - 9. Mowed greens, tees, roughs, and fairways. (58 hrs.)
- B. Irrigation Maintenance
 - 1. Started up irrigation systems at LAN, LOW, and sports fields.
 - 2. Removed and repaired irrigation heads at LAN. (16 hrs.)
 - 3. Started up all landscape irrigation locations and made necessary repairs. (16 hrs.)
 - 4. Made minor repairs on stuck irrigation heads at LOW.
 - 5. Assisted with sod installation at Rainbow.
 - 6. Performed warning track maintenance at Rainbow, Antimi, and Legion. (24 hrs.)
 - 7. Assisted with lacrosse and soccer painting.
 - 8. Assisted with goal installation and net replacement for soccer.
 - 9. Aerified and seeded soccer, new fields at Antimi, and T-ball.
- C. Sports Turf
 - 1. Fertilized and applied pre-emergent to all fields. (12 hrs.)

2. Installed bases on all practice fields.
3. Applied 26 tons of sharps sand to Douglass infield and leveled.
4. Removed infield lip on Oakland fields.
5. Added soil amendments to new softball fields and incorporated.
6. Laid out and installed bases and home plates at new softball fields.
7. Installed new sod on repaired lips at Rainbow.
8. Laid out, painted, and installed goals on all soccer and lacrosse fields. (75 hrs.)
9. Repaired 2 valves on soccer irrigation valves.
10. Mowed soccer, lacrosse, football, and all softball/baseball fields. (100 hrs.)

D. L.A. Nickell Golf Course

1. Started up irrigation and trained personnel. (20 hrs.)
2. Installed zoysia sod on new tee at #15.
3. Applied fertilizer and pre-emergent on all fairways. (24 hrs.)
4. Verticut and topdressed all greens.
5. Fertilized all tees and greens. (6 hrs.)
6. Painted all course accessories. (30 hrs.)
7. Trimmed trees and removed fallen brush. (20 hrs.)
8. Performed daily course maintenance and preps. (12 hrs.)
9. Mowed greens, tees, roughs, and fairways. (45 hrs.)

V. CONSTRUCTION

A. Stephens Lake Park

1. Installed concrete slab extension and ramp at east side of Gordon Shelter.
2. Formed, set steel, and installed walkways to Gordon Shelter play area and restroom.
3. Installed ADA access ramp.
4. Contractor (Simon Steel) completed railing installation at Gordon Shelter and patio.
5. Started installation of walkway to Happy Hollow Shelter and play area.
6. Grouted and stained Gordon Shelter columns.
7. Installed 500 feet of 8" sewer line and placed all utilities conduits under parking lot (Day Camp Building).
8. Made utility cut through Walnut Street 16" water pipe tap locate and had water line and gas line installed.
9. Started securing park regulation/information signs to recycled posts.
10. Installed BBQ grills at Gordon and Happy Hollow Shelters.
11. Contractor (Tom Adair Construction) poured 1715 lineal feet of concrete for the 10'-wide perimeter trail.

B. Antimi Ball Fields

1. Completed all light pole and scoreboard wire installations.
2. Fabricated steel scoreboard control stands, wired and installed behind backstops.
3. Installed 3 parking lot light poles and fixtures.
4. Constructed concrete storm sewer box and fabricated steel grate.
5. Installed concrete access ramp connecting new and existing ball fields.

6. Formed, set steel, rocked and installed concrete access player access walks and bleacher areas along north sides of Black and Gold Fields.
 7. Installed concrete slab behind Black backstop area.
 8. Installed additional concrete radius for vehicular access.
 9. Located and tapped onto water line for the installation of a freeze-proof hydrant.
 10. Installed 4 steel bat racks.
- C. Other Park Projects
1. MLK - Placed 700 tons of 3" rock for digester removal project.
 2. LAN GC - Installed electrical panel, disconnect, outlets and lights for new golf cart shed, golf ball wash machine and gas pump. Constructed and installed hanging shelf unit for electric chargers.
 3. Flat Branch Park - Cleaned and painted 2 sets of scaffold sections for use as a projector stand.

VI. NATURAL RESOURCES

- A. Horticulture
1. Planting and Construction
 - a. Continued growing bedding plants for spring by sowing seeds, transplanting seedlings and propagating cuttings. (288 hrs.)
 - b. Planted ten 2" cal. B&B trees at Stephens Park along the lake edge. (24 hrs.)
 - c. Prepared soil and seeded with fescue parking lots and perimeter of new Antimi fields. (96 hrs.)
 - d. Hauled compost to Stephens Park for use in landscaping on the south hill near the entrance to the park. (48 hrs.)
 - e. Hauled soil and compost; graded site and seeded area around Gordon Shelter. (56 hrs.)
 - f. Began installing three-rail fence along perimeter of lake at Stephens Park between the southeast side of the boardwalk and the swimming beach to discourage geese from entering into the water from this location. (48 hrs.)
 - g. Planted four 2" cal. B&B trees at the postal parking lot. (18 hrs.)
 - h. Cut 540 willow cuttings from Cosmo Park to plant along the Hinkson Creek by Scott Blvd. to stabilize bank. (18 hours.)
 2. Maintenance
 - a. Continued bed cleanup and began hand weeding and spraying herbicides for weed control. (184 hrs.)
 - b. Applied algaecide to Stephens Park Lake to control algae. (16 hrs.)
- B. Forestry
1. Planting and Watering
 - a. Cosmo Park - Planted 23 trees to replace the 17 that were removed. (124 hrs.)
 - b. Highpointe Park - Planted 16 trees along new trail. (82 hrs.)
 - c. L.A. Nickell Golf Course - Planted 3 trees. (12 hrs.)
 - d. Stephens Lake Park - Planted 42 trees and 25 shrubs. (200 hrs.)
 - e. Oakland Park - Planted 15 trees along new road construction boundary. (48 hrs.)

2. Maintenance
 - a. Tools - Maintained and cleaned chainsaws, vehicles, and equipment. (14 hrs.)
 - b. MKT - Rebuilt approaches at bridges 7 and 9. (168 hrs.)
 - c. Bear Creek Trail - Removed sand from trail and underpass. (2 hrs.)
 - d. Indian Hills - Removed 4 vandalized trees. (12 hrs.)
 - e. Cosmo - Removed 2 elm and 2 black willow trees to improve safety for pedestrians crossing the road. Removed 2 diseased trees and 3 damaged trees. (78 hrs.)
3. Memorial/Heritage Program - Planted 22 trees at various locations (126 hrs.)
4. Downtown - Planted 12 trees. (72 hrs.)
5. Tree Nursery
 - a. Dug, balled, and burlapped 3 trees. (24 hrs.)
 - b. Filled holes from trees being dug. (8 hrs.)
6. TreeKeepers - Hosted Tuesday night classes. (20 hrs.)

VII. PARK RANGER

- A. Meetings
 1. PMC
 2. Columbia Police Department
- B. Investigations
 1. Criminal - Larceny report at the ARC.
- C. Special Assignments
 1. Checked 911 phones on 3/22/05 and 3/30/05.
 2. Worked on Policies and Field Training Program for Park Rangers.
 3. Created Power Point Presentations for various ranger programs.

DAY OF WEEK	1 st week	2 nd week	3 rd week	4 th week	5 th week	6 th week	TOTAL
TOTAL MILES DRIVEN	0	0	0	0	20	0	20
<i>Hours</i>							
REG. PATROL	0	0	0	0	0	0	0
FOOT PATROL	0	0	0	0	0	0	0
BIKE PATROL	0	0	0	0	0	0	0
CRIMINAL INVEST	0	0	0	0	1	0	1
ACCIDENT INVEST	0	0	0	0	0	0	0
INCIDENT INVEST	0	0	0	0	0	0	0
OFFICE DUTY	24	33	35	38	19	0	149
LUNCH	0	0	0	0	0	0	0
LEAVE	8	0	0	0	0	0	8
SPECIAL ASSIGNMT	0	0	0	2	2	0	4
MEETINGS	0	7	5	0	2	0	14
TRAINING	0	0	0	0	0	0	0
TOTALS	32	40	40	40	24	0	176

Note: Park Ranger was on restricted duty during the month of March.