

Recreation Services Monthly Report

October 2008

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
TOTAL RECREATION SERVICES		57,976	57,976	66,254	66,254
ADMINISTRATION					
YOUTH ENRICHMENT SCHOLARSHIPS (YES)					
YES Applicants Approved		21	21	67	67
YES Applications Approved		7	7	22	22
YES Assistance Amount Given		\$ 1,812.50	\$ 1,812.50	\$ 5,917.00	\$ 5,917.00
TOTAL APPLICANTS FOR SCHOLARSHIPS		21	21	67	67
ADULT FINANCIAL ASSISTANCE (AFA)					
AFA Applicants Approved		9	9	28	28
AFA Applications Approved		9	9	28	28
AFA Assistance Amount Given		\$ 506.25	\$ 506.25	\$1,866.20	\$ 1,866.20
TOTAL APPLICANTS FOR SCHOLARSHIPS		9	9	28	28
Increase in scholarships due to funds being exhausted in August 2008. Applicants were accepted and held for October 1 approvals.					
DIVISION EVENT					
Tiger Night of Fun		2,997	2,997	3,000	3,000
Theme Park Ticket Sales		17	17	5	5
TOTAL DIVISION EVENTS	0	3,014	3,014	3,005	3,005
There were 62 outside groups, halls, organizations or individuals that hosted a booth at Tiger Night of Fun. Parks & Recreation provided 15 booths. Despite the warm weather, there was still a good turn out in attendance.					
SPORTS PROGRAMMING					
YOUTH SPORTS					
Diamond Council: Participants		0	0	0	0
Youth Basketball: Participants		0	0	0	0
Youth Football: Participants	30	1,104	1,104	1,320	1,320
Youth Soccer: Participants	118	2,352	2,352	2,832	2,832
Youth Tennis: Participants		0	0	0	0
Active Kids Club: Participants	16	380	380	370	370
Other Sports: Duathlon	1	72	72	80	80
TOTAL YOUTH SPORTS	165	3,908	3,908	4,602	4,602
WOMEN'S SPORTS					
Women's Volleyball: Participants		0	0	0	0
Women's Softball: Participants		52	52	0	0
Women's Basketball: Participants		0	0	0	0
Women's Soccer: Participants	10	144	144	240	240
Other Women's Sports		0	0	0	0
TOTAL WOMEN'S SPORTS	10	196	196	240	240
MEN'S SPORTS					
Men's Volleyball: Participants		0	0	0	0

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Men's Softball: Participants	133	416	416	3,458	3,458
Men's Basketball: Participants		0	0	0	0
Men's Baseball: Participants		0	0	0	0
Other Men's Sports		0	0	0	0
TOTAL MEN'S SPORTS	133	416	416	3,458	3,458
CO-REC SPORTS					
Co-Rec Noon Club		391	391		0
Co-Rec Volleyball: Participants	63	804	804	819	819
Co-Rec Softball: Participants	117	442	442	3,042	3,042
Co-Rec Tennis: Participants		0	0	0	0
Co-Rec Kickball: Participants	75	208	208	1,950	1,950
Other Co-Rec Sports:		0	0	0	0
TOTAL CO-REC SPORTS	255	1,845	1,845	5,811	5,811
FACILITY USAGE					
Private Tournament Rentals		2	2	0	0
Fields Used:					
Antimi		0	0	0	0
Rainbow		16	16	0	0
Legion		0	0	13	13
Oakland		0	0	0	0
Atkins		0	0	0	0
Schools		0	0	0	0
Soccer		0	0	0	0
Gym		0	0	0	0
Total Number of Fields Used		16	16	13	13
TOTAL SPORTS PROGRAMMING	563	6,365	6,365	14,111	14,111
Additional uses not included in participation totals: Conference Room 15, Gymnasium 1. Volunteer hours 17.5.					
COMMUNITY RECREATION / DOUGLASS					
COMMUNITY RECREATION PROGRAMS					
Classes	94	1,064	1,064	1,246	1,246
After-School Program	69	861	861	1,195	1,195
Groups	52	240	240	347	347
Camps	0	0	0	0	0
Special Events	1	0	0	385	385
TOTAL COMMUNITY RECREATION PROGRAMS *	216	2,165	2,165	3,173	3,173
DOUGLASS GYM PROGRAMS					
Classes	21	2,255	2,255	1,554	1,554
Special Events	0	0	0	0	0

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DOUGLASS PARK PROGRAMS					
Sports	0	0	0	0	0
Special Events	0	0	0	0	0
TOTAL DOUGLASS AREA *	21	2,255	2,255	1,554	1,554
TOTAL COMMUNITY RECREATION / DOUGLASS	237	4,420	4,420	4,727	4,727
AQUATICS					
COLUMBIA SWIM CLUB		1,900	1,900	1,516	1,516
HICKMAN POOL					
Hickman Kayaking		0	0	0	0
Hickman Exercise		127	127	91	91
Hickman Instructional Swim		107	107	409	409
Hickman Summer Swim Team		0	0	0	0
Hickman Private Rental		34	34	33	33
Hickman Special Groups		0	0	0	0
TOTAL HICKMAN POOL		268	268	533	533
DOUGLASS AQUATIC CENTER					
Douglass Recreational Swim		0	0	0	0
Douglass Day Care		0	0	0	0
Douglass Private Rental		0	0	0	0
Douglass Special Programs		0	0	0	0
Douglass Special Groups		0	0	0	0
Douglass P&R Camp Adventure		0	0	0	0
Douglass Fun City		0	0	0	0
TOTAL DOUGLASS AQUATIC CTR		0	0	0	0
ALBERT-OAKLAND FAMILY AQUATIC CENTER					
Albert-Oakland Recreational Swim		0	0	0	0
Albert-Oakland Day Care		0	0	0	0
Albert-Oakland Exercise		0	0	0	0
Albert-Oakland Private Rental		0	0	0	0
Albert-Oakland Special Programs		0	0	0	0
Albert-Oakland Instructional Swim		0	0	0	0
Albert-Oakland P&R Camp Adventure		0	0	0	0
TOTAL ALBERT OAKLAND FAMILY AQUATIC CTR		0	0	0	0
LAKE OF THE WOODS POOL					
Lake of the Woods Recreational Swim		0	0	0	0
Lake of the Woods Day Care		0	0	0	0
Lake of the Woods Exercise		0	0	0	0
Lake of the Woods Special Programs		0	0	0	0

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		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Lake of the Woods Private Rental		0	0	0	0
Lake of the Woods Birthday Party		0	0	0	0
Lake of the Woods Water Exercise		0	0	0	0
TOTAL LAKE OF THE WOODS		0	0	0	0
PIRATES' LANDING					
Pirates' Landing Recreational Swim		0	0	0	0
Pirates' Landing Day Care		0	0	0	0
Pirates' Landing Private Rental		0	0	0	0
Pirates' Landing Boating		0	0	0	0
Pirates' Landing Birthday Parties		0	0	0	0
Pirates' Landing Special Programs		0	0	0	0
TOTAL PIRATES' LANDING		0	0	0	0
TOTAL OAKLAND CONCESSION					
		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DOUGLASS CONCESSIONS					
		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL LOW CONCESSIONS					
		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL PIRATES' LANDING CONCESSIONS					
		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL AQUATICS					
		2,168	2,168	2,049	2,049
The USA Water Fitness course was held at the ARC on October 18.					
GOLF, CONCESSIONS					
NICKELL GOLF					
Nickell Golf Tournament	0	0	0	0	0
Nickell Total Dollar Amount	31	\$ 36,115	\$ 36,115	\$ 41,689	\$ 41,689
Nickell Pass Rounds	31	1,772	1,772	1,774	1,774
Nickell Weekday Green Fee Rounds	23	706	706	835	835
Nickell Weekend Green Fee Rounds	8	325	325	529	529
Nickell Total Rounds	31	2,803	2,803	3,138	3,138
Nickell Golf Lessons	0	0	0	0	0
Nickell Driving Range	31	419	419	396	396
Nickell Carts 9 Hole	31	447	447	504	504
Nickell Carts 18 Hole	31	579	579	720	720
TOTAL NICKELL GOLF		4,248	4,248	4,758	4,758
LAKE OF THE WOODS GOLF					
Lake of the Woods Tournament	0	0	0	0	0
LOW Total Dollar Amount	31	\$ 42,862	\$ 42,862	\$ 38,753	\$ 38,753

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LOW Pass Rounds	31	1,628	1,628	1,518	1,518
LOW Weekday Green Fee Rounds	23	875	875	688	688
LOW Weekend Green Fee Rounds	8	351	351	371	371
LOW Total Rounds	31	2,854	2,854	2,577	2,577
LOW Carts 9 Hole	31	429	429	331	331
LOW Carts 18 Hole	31	753	753	684	684
TOTAL LAKE OF THE WOODS GOLF		4,036	4,036	3,592	3,592
TOTAL RAINBOW CONCESSIONS	19	\$9,511	\$9,511	\$5,601	\$5,601
TOTAL GOLF AND CONCESSIONS		8,284	8,284	8,350	8,350
Girls state softball moved to S. Joe, first time not at Rainbow.					
SENIOR/PAQUIN/LIFE ENRICHMENT PROGRAMS					
SENIOR PROGRAMS					
Social Events	111	1,488	1,488	958	958
Crafts	9	72	72	48	48
Music & Bands	14	614	614	378	378
Oak Tours Trips / Social	28	1,401	1,401	1,393	1,393
TOTAL OAK	162	3,575	3,575	2,777	2,777
PAQUIN					
Paquin Crafts / Ceramics	34	357	357	412	412
Paquin Social Activities	145	1,727	1,727	1,985	1,985
Paquin Walking Trips	2	0	0	10	10
Paquin Educational	77	1,006	1,006	1,102	1,102
TOTAL PAQUIN	258	3,090	3,090	3,509	3,509
LIFE ENRICHMENT					
Life Enrichment Special Programs / Events	31	991	991	2,230	2,230
Life Enrichment Educational Classes	122	1,670	1,670	1,480	1,480
TOTAL LIFE ENRICHMENT	153	2,661	2,661	3,710	3,710
SPECIAL PROGRAMS					
Preschool / Intergenerational	2	86	86	76	76
Teen / Family	0	0	0	0	0
Special Events	4	72	72	98	98
Classes	0	44	44	0	0
TOTAL SPECIAL PROGRAMS	6	202	202	174	174
TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT	579	9,528	9,528	10,170	10,170

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*Ceramic programs have been moved to Paquin as of mid-January 2008.					
ADAPTIVE RECREATION					
Adapted Sports	8	150	150	222	222
Adapted Recreation	5	177	177	150	150
TOTAL ADAPTIVE	13	327	327	372	372
Competitions were well matched at the Central Area Volleyball Tournament. Columbia Parks and Recreation took silver. The team will advance to the State Tournament in Joplin November 22. The fun continued at bowling practices. The 17 athletes that will represent the team at State have been working hard to improve their game. Bingo Night was the inaugural program activity for 7 of the 17 individuals that participated. Caller Kathy Lee and 7 other volunteers work wonders making it a fun evening. A spirited group of 10 enjoyed MU beating Colorado at Volleyball Night. Creative juices flowed at the Homecoming Parade decorating party. Spectators at the Homecoming Parade gave a warm welcome to the 29 athletes that took part. Judges had a difficult time choosing winners in 9 categories at the Halloween dance.					
CARE					
Trainee Participation					
# Hours Worked, not incl. Gallery Hours		66	66	44	44
CARE Gallery *		125	125	83	83
Hickman Options		149	149	176	176
Education Hours		0	0	0	0
Tutoring Hours		60	60	50	50
TOTAL CARE	0	400	400	353	353
		Same Month	Prior YTD	This Month	This YTD
# of Applications Received		19	19	15	15
# of Trainees Invited to Participate		12	12	15	15
# of Trainees Attended Orientation		12	12	15	15
# of Trainees Who Quit Before First Day of Work		1	1	0	0
# of Terminations		2	2	2	2
# of Trainees that Quit		0	0	0	0
# of Participants Who Completed the Summer Program		0	0	0	0
# of Trainees Completed School Year Program, earned GED, hired by employer, etc.		0	0	0	0
ACTIVITY & RECREATION CENTER					
Visits					
Members/Daily Admissions		23,077	23,077	22,669	22,669
Special Admission/Coupons		69	69	36	36
TOTAL VISITS:		23,146	23,146	22,705	22,705
Members:					
Adult Annual		9	9	10	10
Adult Monthly		131	131	105	105
Adult Multi Pass		54	54	61	61
Family Annual		49	49	25	25
Family Monthly		463	463	446	446

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		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Sr. Annual		15	15	11	11
Sr. Annual Monthly		31	31	40	40
Sr. Couple		38	38	36	36
Sr. Couple Monthly		56	56	48	48
Sr. Multi Pass		32	32	32	32
Youth Annual		1	1	1	1
Youth Monthly		6	6	8	8
Youth Multi Pass		16	16	6	6
30-day Youth		N/A	N/A	10	10
30-day Adult		N/A	N/A	45	45
30-day Family		N/A	N/A	53	53
30-day Senior		N/A	N/A	6	6
30-day Senior Couple		N/A	N/A	4	4
Total Members:		901	901	947	947
Memberships:		483	483	520	520
<p>In October, the ARC averaged 732 persons per day. Beginning October 1, 2008, a 30-day renewable membership was offered. These memberships are at a higher fee than our regular monthly automatic payment membership. There were 48 outside rentals, 6 city rentals and 24 Parks & Recreation room rentals.</p>					
GENERAL RECREATION CLASSES					
Day Camp		19	19	0	0
Basketball Camp		0	0	0	0
Teen Adventure		0	0	0	0
Outdoor Instruction		75	75	0	0
Recreation Classes		0	0	152	152
Bus/Van Reservations		41	41	19	19
Other Programs - Little Gyms		78	78	108	108
TOTAL GENERAL RECREATION CLASSES		213	213	279	279
WEBTRAC - On-Line Program Registration					
Total Web Users		81	81	38	38
One-Time Users		69	69	27	27
Repeat Users		12	12	11	11
# of Sessions		184	184	75	75
Total Completed Transactions		38	38	12	12
Total \$ Registrations		\$1,458.40	\$ 1,458.40	\$1,924.80	\$1,924.80
Total % of on-line \$ registrations		0.26%	0.26%	0.13%	0.13%
Total WebTrac Registrations					
Sessions between 12:00am-6:00am:		0			
Sessions between 6:00am-12:00pm:		36			
Sessions between 12:00pm-6:00pm:		23			
Sessions between 6:00pm-12:00am:		16			
Average timed session per user:		23:55			

COLUMBIA PARKS & RECREATION DEPARTMENT
Park Services Division
Monthly Report
October 2008

I. ADMINISTRATION

- A. Cosmo-Bethel Park
 - 1. Rededication - Held park rededication in conjunction with One Sky, One World kite flying event on October 12, 2008.
 - 2. Restrooms - Contractor (GBH Builders) completed punch list.
 - 3. Four Court Tennis Expansion
 - a. Received \$18,500 donation for wind screens and additional walkways.
 - b. Contractor (Adair Construction) completed sidewalks for four tennis court expansion (funded portion).
- B. T.R.I.M. II Grant - Received notification (September 2008) of \$4,800 grant award to provide funding for the Forester and Natural Resource Supervisor to attend the 2009 Municipal Forester Institute in Ridgeland, South Carolina.
- C. Blue Ridge Elementary School - Completed installation of playground under City/School coop program.
- D. Atkins Ballfields
 - 1. Contractor (Wilcoxson Excavating) seeded/strawed areas outside of ballfields.
 - 2. Contractor (Brady Electric) has completed lighting/electrical work.
 - 3. Installed security fence between the Fairgrounds and Atkins Park.
 - 4. Contractor (Frech Paving) completed asphaltting the parking lot.
- E. LOW Golf Course Restroom - Contractor (Gaines Construction) completed the sewer installation.
- F. Cosmo Park Restrooms - Contractor (GBH Builders) completed punch list.
- G. Nifong Park - Contractor (Richardson Excavation) completed 65% of the dam reconstruction, berms for the historic village, and leveling of various areas.
- H. Antimi Sport Complex - Eagle Scout candidate Josh Hosmer-Quint constructed a scorekeeper's table (160 vol. hrs.).
- I. Stephens Lake Park - Contractor (Richardson Excavation) continued boulder work on the waterfall (about 90% complete).

II. MAINTENANCE

- A. Facilities and Grounds
 - 1. Performed park clean up and sanitation. (372 hrs.)
 - 2. Performed playground repairs, re-mulch, and inspections. (88 hrs.)
 - 3. Performed maintenance on park lighting systems. (32 hrs.)
 - 4. Performed general park maintenance on miscellaneous items. (40 hrs.)
 - 5. Performed aquatic repairs and inspections. (120 hrs.)
 - 6. Painted various shelters and restrooms. (16 hrs.)
 - 7. Refurbished park signs and park trash barrels. (16 hrs.)
 - 8. Performed HVAC repairs and inspections. (30 hrs.)

9. Rainbow pitching machine delivery. (16 hrs.)
10. Removed graffiti. (28 hrs.)
11. Repaired Rainbow/Antimi scoreboards and field lights. (118 hrs.)
12. Worked on Hickman Baseball drainage repairs/backstop nets. (96 hrs.)
13. Installed water line at Atkins. (72 hrs.)
14. Worked on Douglass pump room refurbishment. (24 hrs.)
15. Contractor (Huebert Builders) reinforced and repaired Douglass pump room ceiling.
16. Repaired MKT bridge. (10 hrs.)
17. Assessed pool drains for Graham-Baker Act compliance. (24 hrs.)
18. Provided support for Halloween event. (18 hrs.)
19. Repaired potholes at Capen Park. (4 hrs.)
20. Repaired vandalism damage at Cosmo-Bethel restroom. (8 hrs.)
21. Installed CCRA spiral slide. (11 hrs.)
22. Repaired PMC garage door. (10 hrs.)
23. Repaired TLRA dam spillway. (54 hrs.)
24. Atkins ballfield lighting. (8 hrs.)
25. Winterized restrooms/water fountains/concessions. (64 hrs.)
26. Set boulders at Forum Nature Area. (6 hrs.)
27. Replaced shelter outlet covers. (18 hrs.)
28. Repaired pool vac. (16 hrs.)
29. Repaired Armory gym lights. (6 hrs.)
30. Performed repairs at American Legion. (32 hrs.)
31. Performed repairs at Phillips/Crane properties. (16 hrs.)
32. Painted at AOFAC. (16 hrs.)
33. Initiated grant recycling program. (12 hrs.)
34. Installed/painted Atkins signs and speed bump. (32 hrs.)
35. Repaired Rock Quarry furnace. (8 hrs.)
36. Replaced Albert-Oakland tennis court lights and installed pickle ball lines. (14 hrs.)
37. Performed post Heritage Festival park repairs. (16 hrs.)

B. ARC

1. Performed general repair of building fixtures, bathrooms and locker rooms. (159 hrs.)
2. Performed preventive maintenance, repair, and filled chemicals in aquatics. (4 hrs.)
3. Performed outdoor maintenance, power-washed front entrance two times and ran leaf blower, cleaned gutters, and sprayed for weeds. (12 hrs.)
4. Performed preventive maintenance and repair of pool pak; changed ten blower belts. (5 hrs.)
5. Washed pool screens and lubed pump motors, cleaned Pulsars, replaced seal. (12 hrs.)
6. Removed and dusted supply and return vents in cardio, fitness, upstairs/downstairs bathrooms, gym hallways and meeting rooms; changed ceiling tiles. (11 hrs.)
7. Painted white swan by gym overlook. (2 hrs.)

8. Painted yellow wall by shop. (8 hrs.)
9. Painted yellow wall in cardio area. (8 hrs.)
10. Painted green oil-based stairwell handrails and grey door jams in meeting rooms overnight. (8 hrs.)
11. Diagnosed and inspected lights above pool catwalk. (9 hrs.)
12. Replaced blue pool deck tile. (5 hrs.)
13. Assessed pool drains for Graham-Baker Act compliance. (5 hrs.)
14. Cleaned pool pak air intake vents on south side of building. (2 hrs.)
15. Removed from floor and repaired #32 precor. (14 hrs.)
16. Procured and installed 2 family locker room baby changing stations. (6 hrs.)
17. Cleaned up water in shop, ordered and installed new upstairs water fountain chiller. (5 hrs.)
18. Replaced broken meeting room blue chair bottoms and backs. (5 hrs.)
19. Temporarily repaired men's locker handicapped shower seat and ordered replacement. (6 hrs.)
20. Purchased and installed two man lift batteries, repaired pool deck vacuum, and repaired/replaced concessions ice bin door. (9 hrs.)
21. Changed air filters in office area. (4 hrs.)

III. FLEET OPERATIONS

- A. 7 vehicles serviced and 8 vehicles repaired.
- B. 1 piece of equipment serviced and 9 pieces of equipment repaired.
- C. 11 service calls performed.
- D. 22 tires repaired.
- E. 12 pieces of small power equipment repaired/serviced.
- F. 1 time - vehicles checked for trips.
- G. 1 freight shipment unloaded.
- H. 5 mowers repaired.
- I. 6 mowers serviced, 100-hrs. interval.
- J. 24 times - mower PM maintenance performed.
- K. 209 blades sharpened. (17.5 hrs.)
- L. 9 golf cars repaired.
- M. 5 times - PMC carts prepped for service.
- N. Other Services Performed:
 1. Repaired ball washer at LA Nickell Golf Course.
 2. Accepted delivery of new stump grinder, 3 equipment trailers, and laser leveling blade system (FY08 supplemental items).
 3. Removed spreader control from pickup and installed on flatbed (snow prep).
 4. Prepared 9 items for surplus disposal via GovDeals-Nov sell dates.

IV. GOLF AND SPORTS TURF MANAGEMENT

- A. Lake of the Woods Golf Course
 1. Serviced and repaired machinery. (10 hrs.)
 2. Repaired fairway roller. (3 hrs.)

3. Rolled and seeded mole damage in roughs. (3 hrs.)
4. Mowed all greens. (28 hrs.)
5. Mowed all roughs. (117 hrs.)
6. Mowed all tees. (31 hrs.)
7. Mowed all fairways. (18 hrs.)
8. Seeded and graded tree line on #2. (6 hrs.)
9. Removed and cleaned ballwashers. (2 hrs.)
10. Added sand to bunkers. (2 hrs.)
11. Picked up storm debris and limbs. (8 hrs.)
12. Cut up fallen tree. (8 hrs.)
13. Constructed estate fencing on #2. (48 hrs.)
14. Overseeded all greens with A-2 bentgrass. (2 hrs.)
15. Renovated bunker on #2. (18 hrs.)
16. Located and marked all valve boxes and relief valves. (4 hrs.)
17. Topdressed all greens. (12 hrs.)
18. Fertilized all greens with 18-0-18. (3 hrs.)
19. Applied crosscheck insecticide for cutworm control. (3 hrs.)
20. Applied Bayleton fungicide and Greenflo fertilizer for dollar spot control. (4 hrs.)
21. Applied fertilizers to tees, surrounds, rough, and fairways. (22 hrs.)

B. Sports Turf Management

1. Completed all mowing on athletic fields. (425 hrs.)
2. Fertilized all athletic turf with 24-0-11. (35 hrs.)
3. Painted all soccer and football fields. (20 hrs.)
4. Completed lip removal and sod repair at Antimi. (40 hrs.)
5. Installed irrigation for nursery farm. (20 hrs.)
6. Completed all field aerification. (140 hrs.)
7. Completed field prep for baseball/softball. (125 hrs.)
8. Finished all field seeding. (40 hrs.)
9. Repaired valves on football field #6. (6 hrs.)
10. Sodded all necessary areas on football fields #5/6. (10 hrs.)
11. Completed Hickman field renovations. (12 hrs.)

C. L.A. Nickell Golf Course

1. Completed creek expansion on #10. (40 hrs.)
2. Repaired spillway on #12. (9 hrs.)
3. Seeded rough. (10 hrs.)
4. Serviced all machinery and made necessary repairs. (12 hrs.)
5. Completed daily course preparations. (50 hrs.)
6. Fertilized all roughs, fairways, tees, and surrounds with 5-10-31. (25 hrs.)
7. Fertilized greens with 18-0-18. (3 hrs.)
8. Mowed all tees, greens, fairways, and roughs. (240 hrs.)
9. Cleaned up maintenance facility. (1 hr.)
10. Sprayed roughs with millennium for broadleaf control. (20 hrs.)
11. Completed trimming in necessary areas. (25 hrs.)
12. Completed bathroom maintenance and winterizing. (5 hrs.)

V. CONSTRUCTION

A. Cosmo-Bethel Park

1. Completed construction of a large shelter, including installation of light fixtures, BBQ grills, walkways, soffit vents, trim boards and finish stain work.
2. Installed meter base and provided electrical service connections to the shelter and new restroom.
3. Routed, stained, and installed shelter name signs.
4. Installed a bike rack.

B. PMC – Greenhouse (95% completed)

1. Installed insulation boards, metal and plastic side panels.
2. Installed roof anchors and set clear and opaque roof panels.
3. Installed all water lines for hot water heater, sink, mixing valves, and faucets.
4. Installed roll-up connector door between new and existing greenhouse.
5. Started installation of gas heater and prepared area for concrete access ramps.
6. Started electrical work on outlets, lights, exhaust/circulation fans, louvers and heater.

C. Atkins Ball Fields

1. Set large scoreboard unit at Black ball field.
2. Completed installation of electrical disconnects, wiring, and remote sensor units (Black and Gold Field scoreboards operational).
3. Graded, formed, set steel and installed 50% of bleacher pad at Black Field.

D. Cosmo Park - Routed, stained, and installed name signs at Burford-Dexheimer and Nickell-Lamb restrooms.

VI. NATURAL RESOURCES

A. Horticulture

1. Planting and Construction
 - a. Finished Cosmo-Bethel shelter and tennis court grading, seeding/strawing, and mulching of landscape beds. (168 hrs.)
 - b. Stephens Lake Waterfall – Continued guiding boulder placement, and cutting/placing liners. (44 hrs.)
 - c. Graded soil at Atkins and Scott Blvd. bathroom sewer line. (6 hrs.)
 - d. Seeded/strawed at Atkins (5,000 sq. ft.), Scott Blvd. (10,000 sq. ft.), PMC (3,000 sq. ft.), Stephens waterfall (30,000 sq. ft.), and Smiley Lane (seed only - 45,000 sq ft.). (48 hrs.)
 - e. Installed PMC greenhouse poly roof. (32 hrs.)
2. Maintenance
 - a. Collected and delivered plants to Hearnese for Halloween event. (4 hrs.)
 - b. Mowed and trimmed landscape turf areas. (112 hrs.)
 - c. Continued bed cleanup - hand-weeding, pruning, spraying

- herbicides, mulching of landscape beds, and perennial cutbacks. (100 hrs.)
 - d. Removed boulders and debris from Nifong and Stephens Lake Park. (8 hrs.)
 - e. Completed pulling annual flowers and preparing beds for winter. (104 hrs.)
 - 3. Park Mowing Crew
 - a. Mowed and trimmed parks. (539 hrs.)
 - b. Began seasonal edging of curbs at Cosmo Park and the ARC. (72 hrs.)
- B. Forestry
- 1. Planting and Watering - Planted 6 trees downtown. (24 hrs.)
 - 2. Park Maintenance
 - a. Tools - Maintained and cleaned chainsaws, vehicles, and equipment. (10 hrs.)
 - b. Cosmo-Bethel Park - Removed 5 dead trees. (112 hrs.)
 - c. Cosmo Park - Removed 7 trees and pruned 6 more for new parking lot. (120 hrs.)
 - d. Albert-Oakland Park - Pruned storm-damaged tree. (10 hrs.)
 - e. Nifong Park - Removed 7 trees for dam expansion. (64 hrs.)
 - f. Capen Park - Removed fallen oak tree. (12 hrs.)
 - g. LOW - Removed Bradford Pears. (18 hrs.)
 - h. Oakwood Hills Park - Removed 8 trees around basketball court. (48 hrs.)
 - i. Stephens Lake Park - Removed storm-damaged limbs. (16 hrs.)
 - k. Fairview Park - Removed dead ash. (16 hrs.)
 - 3. Trail Maintenance
 - a. MKT Trail - Mowed and filled holes in bridge approaches and trail. (24 hrs.)
 - b. Bear Creek Trail - Mowed. (16 hrs.)
 - c. Forum Nature Area Trail - Mowed and string-whipped. (16 hrs.)
 - d. Hinkson Creek Trail - Mowed and string-whipped. (8 hrs.)
 - 4. Downtown - Pulled small grate and backfilled with rock. (12 hrs.)
 - 5. Nursery - Mowed and trimmed. (12 hrs.)
 - 6. Treekeepers Project - Removed honeysuckle at Kiwanis Park. (31 Volunteers - 120 hrs.)

VII. PARK RANGER

- A. Meetings
 - 1. PMC supervisory
- B. Training
 - 1. Firearms
 - 2. Police Legal Science
- C. Accident
- D. Criminal/Incident Investigations
 - 1. Responded to Armory for trespass subject (see F-14-a).
 - 2. Responded to Cosmo-Bethel Park for vandalism to restrooms.
 - 3. Responded to Cosmo Park.
 - a. Dog without owner/I could not catch dog-contacted Animal Control.
 - b. Disorderly conduct in Cosmo Park (see F-14-b).
 - c. Restroom issues at soccer concession.
 - d. Vehicle in handicap parking (see F-13-c).
 - e. Dog injuring another dog (see F-1-c).
 - f. 911 check/unfounded.
 - g. Disturbance at Skate Park/bikers.
 - h. Disturbance at Skate Park/male subject harassing from golf course/skateboarders harassing subject from golf course (See F-14-c).
 - i. Male subject sneaking in woods behind female.
 - 4. Responded to Garth/Bear Creek Trail.
 - a. (2) Larceny from motor vehicle and vehicle damage.
 - b. (1) Possible illegal deer hunter (see F-8-a).
 - 5. Responded to Fairview Park to check suspicious subject/unfounded.
 - 6. Responded to MKT Trail.
 - a. 911 check/false.
 - b. EDP nude male subject/took back to group home.
 - 7. Responded to Albert-Oakland Park.
 - a. Intoxicated subjects harassing school students/gone on arrival.
 - b. Robbery/CPD took case.
 - 8. Responded to Rock Quarry Park.
 - a. Alarm at house/user error.
 - 9. Responded to Stephens Park.
 - a. Electrical issues at Happy Hollow Shelter.
 - b. Electrical issues at Riechmann.
 - c. Alarm issues at Riechmann.
 - 10. Responded to Twin Lakes Recreation Area.
 - a. Electrical issues at shelter.
 - b. Possible illegal hunter (see F-8-b).

- E. Special Assignments
 - 1. Dedication of Cosmo-Bethel Park.
 - 2. Civic Awareness at the ARC.
- F. Violations
 - 1. Animal Complaints (18)
 - a. (5) Warnings for dog off leash in Cosmo Park.
 - b. (4) Warnings for dogs inside of Antimi in Cosmo Park.
 - c. (1) Warning for not having control of dog in Cosmo Park.
 - d. (2) Warnings for dogs off leash on trail in Grindstone Nature Area.
 - e. (1) Warning for dog off leash in Rock Quarry Park.
 - f. (3) Warnings for dog off leash in undesignated area of Twin Lakes.
 - g. (2) Warnings for dogs off leash in Stephens Lake Park.
 - 2. Beach/ Pools
 - 3. Camping/Sleeping (1)
 - a. (1) Warning for sleeping in Field Park.
 - 4. Climbing (1)
 - a. Trees in Cosmo Park.
 - 5. Disfigure/Removal (1)
 - a. (1) Warning for taking bags of walnuts from Stephens Lake Park.
 - 6. Fireworks/Airplanes
 - 7. Helmets (13)
 - a. (12) Warnings in Skate Park in Cosmo Park.
 - b. (1) Warning in Rock Quarry Park.
 - 8. Hunting/Fishing (2)
 - a. (1) Warning for using Bear Creek Trail to access private land with bows and arrows.
 - b. (1) Warning for 11 year old archery hunting without adult supervision.
 - 9. Intoxication
 - 10. Littering/Dumping
 - 11. Metal Detectors
 - 12. Other Park Violations (27)
 - a. (2) Warnings for speeding in Cosmo Park.
 - b. (4) Warnings for group on soccer/football fields in Cosmo Park.
 - c. (2) Warnings for driving wrong direction around round-about in Cosmo Park.
 - d. (2) Warnings for being in Skate Park after hours.
 - e. (6) Warnings for bikes in Skate Park.
 - f. (1) Warning for juvenile driving golf cart in Cosmo Park.
 - g. (1) Warning for loud music in Cosmo Park.
 - h. (1) Warning for having large tent without permit in Stephens Lake Park.
 - i. (1) Warning for music too loud in Stephens Lake Park.

- j. (7) Warnings for cliff diving and rope swinging in Hinkson Creek at Twin Lakes Recreation Area.
- 13. Parking (25)
 - a. (1) Warning in Cosmo-Bethel Park.
 - b. (11) Warnings in Cosmo Park.
 - c. (3) Citations in Cosmo Park.
 - d. (3) Warnings in Albert-Oakland Park.
 - e. (1) Warning in Rock Quarry Park.
 - f. (5) Warnings in Stephens Lake Park.
 - g. (1) Warning in Twin Lakes Recreation Area.
- 14. Trespassing (5)
 - a. (1) Warning for trespassing at the Armory.
 - b. (1) Issued for unwanted touching of another male in Cosmo Park.
 - c. (3) Issued for LA Nickell Golf Course.
- 15. Vehicles off roadway (8)
 - a. (2) Warnings in Cosmo Park.
 - b. (1) Citation in Cosmo Park.
 - c. (1) Warning for motorcycle on walking trail in Cosmo Park.
 - d. (1) Warning for motorcycle on soccer fields in Cosmo Park.
 - e. (1) Warning in Albert-Oakland Park.
 - f. (1) Warning for motorcycle on trail in Rock Quarry Park.
 - g. (1) Warning in Stephens Lake Park.
- 16. Vending/Advertising (1)
 - a. (1) Warning at the ARC.
- 17. Warrant

Note: Park Ranger responded to 32% of all October police response requests to park locations.

WEEKS	1st Week	2nd Week	3rd Week	4th Week	5th Week	6th Week	TOTAL
TOTAL MILES DRIVEN	255	319	273	288	251	0	1,386
<i>Hours</i>							
PATROL	18.5	26.5	16	17	19.5	0	97.5
FOOT PATROL	3	6.5	5.5	6	2	0	23
BIKE PATROL	0	2.5	1.5	0	0	0	4
CRIMINAL INVEST	2	1	5.5	1	1.5	0	11
INCIDENT INVEST	4	1	1.5	1.5	3	0	11
OFFICE DUTY	3	8	6.5	6	6	0	29.5
LEAVE	0	0	0	7.5	0	0	7.5
SPECIAL ASSIGNMT	0	0	2	0	0	0	2
MEETINGS	1.5	0	0	0	0	0	1.5
TRAINING	0	0	4	1	0	0	5
TOTALS	32	45.5	42.5	40	32	0	192

VIOLATIONS	WARNINGS	ARRESTS
ANIMAL COMPLAINTS	18	0
BEACH/POOLS	0	0
CAMPING/SLEEPING	1	0
CLIMBING	1	0
DISFIGURE/RREMOVAL	1	0
FIREWORKS/AIRPLAINES	0	0
HELMETS	13	0
HUNTING/FISHING	2	0
INTOXICATION	0	0
LITTERING/DUMPING	0	0
METAL DETECTORS	0	0
OTHER PARK VIOLATION	27	0
PARKING	22	3
TRESPASSING	5	0
VEHICLES OFF ROADWAY	7	1
VENDING/ADVERSTISING	1	0
WARRANT	0	0
TOTALS	98	4

SERVICES	TOTALS
ASSIST OTH ACY	0
BROCHURES / MAPS	0
BUILDING CHECKS	213
FIRST AID	0
LOCATE MSNG PSN	0
MAINTENANCE	12
MOTORISTS ASSIST	0
PARK INFO/DIRECTIONS	80
RECOVERED PROPERTY	1
WILDLIFE	0
TOTALS	306