

# **Development Review Application**

For office use:						
	Case #:	Submission Date:	Planner Assigned:			

Select the case type (one application required per case type) and submit this form, including all supplemental materials and fees, to the Community Development Permit Center - 3<sup>rd</sup> Floor City Hall (701 E. Broadway). Additionally, e-mail this form and all supplemental materials to planning@gocolumbiamo.com. For case types not shown, contact the Planning and Zoning Division at (573)874-7239. **Concept Review Meeting** Letter to Community Development Director describing request, noting restrictions of record, easements & right-of-way affecting site Locator map\* (Indicate existing land uses on subject site and adjacent property. This can be noted in above letter.) ☐ Legal description of the property\* A .PDF of sketch plan or plat, if applicable Preliminary Plat, 🗌 Final Plat, or 🦳 Replat Letter to Community Development Director describing request, noting total land area in acres, & number of lots proposed 5 full-sized copies of subdivision plat Digital .PDF copy of plat Completed "Preliminary Plat Checklist" or "Final Plat Checklist" for final plats & replats\*\* ☐ Performance contracts\*\*: Two signed originals (☐ N/A to preliminary plats) ☐ Construction plans to Public Works (☐ N/A) No recording fee for preliminary plats **Variance** Letter to Community Development Director describing request & noting section(s) of the Regulations to which variance is requested ☐ Locator map\* ☐ Original surveyor sealed legal description of the property (☐ N/A to sidewalk variance requests) ☐ Editable digital copy of legal description (☐ N/A to sidewalk variance requests) ☐ "Variance" or "Sidewalk Variance" worksheet\*\* (☐ N/A to variances requested in conjunction with planned developments) **Rezoning or Permanent Zoning** Letter to Community Development Director stating reason for request, requested zoning district(s), & adjacent land uses & zoning ☐ Locator map\* Original surveyor sealed legal description of the property ☐ Editable digital copy of legal description ☐ Completed "Statement of Intent" worksheet\*\*, if planned district zoning is requested (☐ N/A) No fee for A-1 to R-1, or H-P zoning requests Planned District Development Plan, Minor Amendment, or Major Amendment Letter to Community Development Director describing request ☐ 5 full-sized copies of development plan (☐ No paper copies needed if plan sheets are 11"X17" or smaller) ☐ Digital .PDF copy of plan ☐ Completed "Development Plan Checklist" & "Preliminary Plat Checklist" (☐ N/A to amendment requests)\*\* ☐ Completed "Design Parameters" worksheet\*\* (☐ N/A to PUD plans or minor amendment requests) Easement/Right-of-way(ROW) Vacation, 
New Easement Dedication ☐ Letter to Community Development Director describing request Locator map\* ☐ Map showing area(s) to be vacated Original surveyor sealed legal description(s) of the area(s) to be vacated, & executable new easement document(s), if applicable Editable digital copy of legal description(s) for vacations. & dedications Annexation Petitions (voluntary and annexation agreement) Letter to Community Development Director describing request, noting existing County zoning & requested City zoning district(s) ☐ Locator map\* Original surveyor sealed legal description of the property ☐ Editable digital copy of legal description ☐ Annexation petition\*\* (☐ signed by all fees interest & notarized) Address verified by Building & Site Development (874-7474): House/unit #: Street: \_

No rezoning or advertising fee for equivalent or lesser permanent zoning

Tax ID#

\*\*Forms are available online at <a href="http://www.gocolumbiamo.com/Planning/Zoning/application\_forms.php">http://www.gocolumbiamo.com/Planning/Zoning/application\_forms.php</a>.

☐ Business name (if applicable)

<sup>\*</sup>The Boone County Parcel Information Viewer provides internet access to locator maps & property deeds (http://www.showmeboone.com/ASSESSOR/).

2. Provide the fo	ollowing	proje	ct & land u	se information for	the subject pro	operty and imme	diate surrou	ındings:	
Plat/Plan Title (if app	Plat/Plan Title (if applicable):					Case # from previously held concept review meeting (if applicable):			
Location (e.g., distance from street intersection; include address, if applicable):									
Parcel ID#(s) (available at <a href="http://www.showmeboone.com/ASSESSOR/">http://www.showmeboone.com/ASSESSOR/</a> , or from the Boone County Recorder's Office (phone: 573-886-4345):							345):		
Area (acres):	Area (acres):								
Current land use (no	te existing	structure	es, if applicabl	e):	Requested zoning	g (if applicable):			
2 Indicate exist	ing corv	ico pr	ovidore (re	quired for rezonin	a 8 subdivisio	n roquosts):			
Sanitary sewer:	ilig serv	ice pi	Oviders (re	quired for rezornin	Electric:	ii requesis <i>j</i> .			
Water:					Fire protection:				
4 Provide cont	act infor	matio	n for the nr	operty owner and	annlicant/agen	ot/contract nurch	asor.		
Owner:	act illion	natio	irioi tile pi	operty owner and		Agent/ Contract pur			
Owner's signature (re	equired for	rezonin	g & developme	ent plan requests):	Firm:				
Address:					Address:				
City/State/Zip:					City/State/Zip:				
Phone:					Phone:				
Fax:					Fax:				
E-mail:					E-mail:				
Fee Schedule:			_						
Case Type				essing	Advertising	Record		Subtotal	
Concept Review Preliminary Plat				N/A + \$10/lot	N/A N/A	N/A N/A	\$0 \$		
Final Plat				+ \$10/lot		24X36": \$69 1 <sup>st</sup> sh		I. \$	
Replat				+ \$10/lot	N/A	18X24": \$44 1 <sup>st</sup> sh			
Plat Vacation (abro	ogation)			300	N/A	N/A	•	\$	
Variance			\$	350	N/A	N/A	\	\$	
Easement/ROW V	acation		\$	350	N/A	Minimum \$30 (u	n to 3 sheets)	\$	
Easement Dedicat	ion			N/A	N/A	+ \$3/additio		\$	
Permanent Zoning					14/74	·		\$	
Rezoning			ac: \$300	>10-15 ac: \$900	\$125		\$		
Development Plan			ac: \$450	>15-20 ac: \$1200		N/A		\$	
Major Plan Amend		>5-1	0 ac: \$600	>20 ac: \$1,500				\$	
Minor Plan Amend			\$	200	N/A	N/A	\	\$	
Hearing Continuar				5100	N/A	N/A		\$	
Cellular Tower (ne				1500	N/A	N/A		\$	
Cellular Tower (co			\$	250	N/A	N/A	1	\$	
Annexation petition	ns		ď	5250	N/A	N/A		\$	
(voluntary or agree		manan		ssimilar to Boone Cou		IN/F	\		
For office use:	when pen	папеп	t zorning is di	SSITILIAL TO BOOTIE COL	arity zoriirig				
Case Description:									
Case Description.									
Filing Deadline	Concept Review		Public Info Meeting	Council Res. (Annexations)	PZC Meeting	Council Res. (Prelim. Plats)	Council 1 <sup>st</sup> read	Council 2 <sup>nd</sup> & 3 <sup>rd</sup> read	
Send postcard (Con Rev: meeting date; Pub Info: 1 wk after submittal)	Send staf comment weeks aff submittal	s (2 er	Send ad & letters (20 days before PZC)	Receive revisions (1 wk after staff comments)	Send 2 <sup>nd</sup> review comments (1 wk after revisions received)	Send Annexation Council report (13 days before PZC)	Send PZC report (10 days before PZC)	Send Council report (10 days before 1 <sup>st</sup> read)	
Verified complete (Sign & date): Was (Sign & date):			Ward:	Neighborhood As	sociations:	1	Historic structures over 50 years (Y/N):		



3301 Berrywood Drive, Suite 103

Columbia, MO 65201 (ph) 573-999-7821

August 28, 2015

**CCEG** #112003-1-423

City of Columbia Planning Department ATTN: Tim Teddy 701 E. Broadway Columbia, MO 65201

RE: Discovery Park Subdivision - CP Plan Lot 1

Dear Mr. Teddy:

Please find enclosed the following for the CP Plan of Discovery Park Subdivision Lot 1, Plat 2-B:

# CP Plan:

- 5 full-sized copies of the development plan.
- Development Review Application
- Completed Development Plan and Preliminary Plat Checklists (Preliminary Plat Checklist is a copy of the checklist submitted for the preliminary plat currently under review).
- Completed Design Parameters Worksheet.
- Amended Statement of Intent (including updated Impervious Area Allocation and Building Footprint Allocation Worksheets).
- Check in the amount of \$600 for the CP Plan review (5.02 acres).

If you should have any questions concerning this project, please feel free to contact me at this office or by email at <a href="mmhall@columbiacivilengineering.com">mmhall@columbiacivilengineering.com</a>.

Sincerely,

Michael M. Hall, P.E., M.ASCE

**Principal Engineer** 

Encl.

PC: Matt Hollrah - Trittenbach



# **Design Parameters Worksheet**

For office use:

Case #: 701 Submission Date: Planner Assigned:

# Please provide the following information:

1. The minimum distance between any building and any adjacent property line or street right-of-way.

49 feet

2. The minimum distance between the edge of any driveway, parking area, loading area, trash storage area and any adjacent property line or street right-of-way.

16 feet.

- 3. The maximum number of freestanding signs on the site, the maximum square footage of sign surface area and maximum height of each.

  Signage will be per the city requirements and be submitted with final development plans
- 4. The minimum percentage of the site to be maintained in open space shown by the percent in landscaping and the percent left in existing vegetation. (not applicable to M-R districts) Pervious area is 40%. Impervious is regulated by Ord. 18043 and outlined in the attached worksheets. Landscaping will comply with Ord. 29-25 and Chapter 12A of the City Code.
- 5. The maximum height and number of light poles and type of fixtures.

Lighting shall be 20' tall max., full cut-off fixtures. Number is unknown at this time, but will be in accordance with Ord. 29-30.1. A Photometeric plot will be provided with the final constr. plans

# STATEMENT OF INTENT LOTS 1 DISCOVERY PARK SUBDIVISION PLAT 2-B (Portion of Tract 9 of Ordinance 18043) AUGUST 28, 2015

Size of Lot 1: 5.02 acres

Requested Zoning of Tract: C-P (planned commercial)

Requested Allowable Uses of Tract: The allowed uses of this property shall be all uses allowed in Zoning Districts C-1, C-2 and C-3 (including pyramiding of such zoning ordinances), excluding, however:

- a. Drive in theaters
- b. Gun clubs
- c. Machine shops
- d. Travel trailer parks
- e. Temporary shelters
- f. Self storage facilities
- g. Halfway houses
- h. Publishing and newspaper publishing
- i. Commercial parking for automobiles and light trucks
- j. Farm machinery sales and services
- k. Kennels for boarding of animals of any kind
- I. Miniature golf courses or driving ranges
- m. Automobile repair shops; provided however that automobile dealerships and all uses attendant thereto shall be a permitted use
- n. Lumber yards, unless part of a home improvement center.

Standards and Criteria/Design Characteristics and Statement of Intent for Lot:

# Acreage

- a. Lot 1: 5.02 acres to be developed with:
  - a. The proposed use for this property is three one story multi-tenant office buildings and one two story multi-tenant office building. Building use may be for general office or a combination of general office and medical office.
- 2. Total Square Footage:
  - a. 45,500 square feet (deductions from Tract 9 as shown Exhibit A "Building Footprint Allocations" prepared by Columbia Civil Engineering Group dated August 28, 2015).
  - b. Total first floor square footage shall be 45,500 square feet.
- 3. Height and Setbacks:
  - a. The maximum building height shall not exceed and 50' as measured from finished grade.
  - b. Along boundaries of the development, Philips Farm Road and Ponderosa Street 25'.
- 4. Parking: Parking will be provided to meet the requirements of the City of Columbia Ordinances in facilities as shown on the approved development plan.
- 5. Open space/Impervious Surface areas:
  - a. Open/Green Space shall be a minimum of 40%
  - b. Impervious surface shall be a maximum of 60%

- c. Impervious areas deductions from Tracts 9 as shown on Exhibit B "Impervious Area Allocations" prepared by Columbia Civil Engineering Group dated August 28, 2015.
- 6. Comprehensive Traffic Impact Study/Development Agreements:
  - a. Lot 1 shall be subject to the requirements specified for Tract 9 within Ordinance # 18043
- 7. Stormwater/Water Quality Protection Plan:
  - a. Lots 1 shall be subject to the requirements specified for Tract 9 within Ordinance #18043

Nathan Odle, Member

# **EXHIBIT A**



Total Impervious area Used to date (Tracts 4, 5, 8 & 9)

Total balance available of Impervious (Tracts 4, 5, 8 & 9)

3301 Berrywood Dr., Suite 103 Columbia, MO 65201 (ph) 573-999-7821

Project Number: 112003-1 Project: Discovery Date: 8/28/2015

25.68 Ac. (Tract 3 Not included in calcs)

78.79 Ac. (Tract 3 Not included in calcs)

Impervious Area Allocations (Basis from Development Agreement - Ordinance 018043)

Tract 9	Area (Ac.)	Percent of Lot	Impervious Area			
Lot 1	5.05	100%	3.00	609	Percent Impervious	
ots 2A-D	6.15	100%	4.02			
Partial Lot 3	1.62	91%	0.00			
Partial Lot 4	7.41	84%	3.86		]	
Par. Lot 301-303	0.20	5%	0.16	799	6	
Total	s 20.43	Acres	11.04	549	Overall percent Impervious	
Allo	ted From Deve	lopment Agreement	15.01		Note: with 60% imp. On Lot 1	
		Balance Available	3.97	Acres	there is a balance forward for	
					drainage to the Lake of:	
						ACRE
Tract 3	Area (Ac.)	Percent of Lot	Impervious Area			
Partial Lot 3	0.16	9%	0.00		1	
Partial Lot 4	1.15	13%	0.60		1	
Partial Lot 5	1.14	13%	0.59		1	
Partial Lot 6	0.76	31%	0.00		1	
Total		Acres	1.19		1	
		opment Agreement	9.10		1	
711101		Balance Available		Acres	1	
-		Dalarice Available	7.51	Hores		
Tract 4	Area (Ac.)	Percent of Lot	Impervious Area		1	
Partial Lot 4	0.02	0%	0.01		1	
Partial Lot 5	3.98	46%	2.07		1	
Partial Lot 6	1.72	69%	0.00		1	
Partial Lot 7	0.13	14%	0.00		1	
Foalton HS	21.89	35%		Sita limited to 35%	per plans dated 5/15/09	
Totals		Acres	9.74	Site illilited to 3570	1	
			24.72		-	
Allot	tea From Deve	opment Agreement		A	-1	
		Balance Avallable	14.98	Acres	J	
Too at F	10 (0-)	Davasat aft at	Inchesiante Auge		7	
Tract 5	Area (Ac.)	Percent of Lot	Impervious Area		4	
Partial Lot 4	0.29	3%	0.15		4	
artial Lot 5	3.56	41%	1.85		4	
	0.83	86%	0.00		1	
artial Lot 7	0.55		^	300		
Partial Lot 7 Par. Lots 301-303	3.50	91%	2.77	79%		
Partial Lot 7 Par. Lots 301-303 Totals	8.18	Acres	4.77	79% 58%		
Partial Lot 7 Par. Lots 301-303 Totals	8.18	Acres opment Agreement	4.77 45.65	58%		
Partial Lot 7 Par. Lots 301-303 Totals	8.18	Acres	4.77	58%		
Partial Lot 7 Par. Lots 301-303 Totals Allot	8.18 ted From Devel	Acres opment Agreement Balance Available	4.77 45.65 40.88	58%		
Partial Lot 7 Par. Lots 301-303 Totals Allot Tract 8	8.18 ted From Devel	Acres opment Agreement Balance Available Percent of Lot	4.77 45.65 40.88 Impervious Area	58% Acres		
Partial Lot 7 Par. Lots 301-303 Totals Allot Tract 8 Par. Lots 301-303	8.18 ted From Devel	Acres opment Agreement Balance Available Percent of Lot 4%	4.77 45.65 40.88 Impervious Area 0.13	58% Acres 79%		
Partial Lot 7 Par. Lots 301-303 Totals Allot	8.18 ted From Devel	Acres opment Agreement Balance Available Percent of Lot	4.77 45.65 40.88 Impervious Area 0.13 0.13	58% Acres		
Partial Lot 7 Par. Lots 301-303 Totals Allot Tract 8 Par. Lots 301-303 Totals	8.18 ted From Devel  Area (Ac.) 0.16 0.16	Acres opment Agreement Balance Available Percent of Lot 4%	4.77 45.65 40.88 Impervious Area 0.13	58% Acres 79%		

# **EXHIBIT B**



3301 Berrywood Dr., Suite 103 Columbia, MO 65201 (ph) 573 -999-7821

Project Number: 112003-1 Project: Discovery Date: 8/28/2015

Building Footprint Allocations (Basis from Development Agreement - Ordinance 018043)

Tract 9	Area (Ac.)	Percent of Lot	Building Footprint	Total Space
Lot 1	5.05	100%	45,500	45,500
Lot 2A-D 6.15		100%	49,750	65,375
Lot 3	1.62	91%	0	0
Partial Lot 4 7.4		84%	56,911	157,614
Par. Lot 301-303	0.20	5%	0	0
Totals	20.23	Acres	152,161	268,489
Allotte	d From Develo	pment Agreement	75,000	250,000
		Balance Available	-77,161	-18,489

Tract 4	Area (Ac.)	Percent of Lot	Building Footprint	Total Space
Partial Lot 4	0.02	0%	0	0
Partial Lot 5	3.98	46%	see below	see below
Lot 5 Build	ngs		3,752	3,752
Lot 5 Apart	ments		26,000	78,000
Partial Lot 6	1.73	70%	0	0
Partial Lot 7 0.13		14%	0	0
Toalton HS			43,560	79,224
Totals	5.86	Acres	73,312	160,976
Allotte	d From Develo	pment Agreement	200,000	425,000
		Balance Avallable	126,688	264,024

\* (total is per plans, base is estimate)

NOTE - Per Exhibit D, Paragraph 2, apartments/dwelling units shall be calculated at 1000 SF EA in Tract 4

Tract 5	Area (Ac.)	Percent of Lot	Building Footprint	Total Space
Partial Lot 4	0.29	3%	1,263	1,263
Partial Lot 5	3.56	41%	30,052	46,259
Partial Lot 7	0.83	86%	0	0
Par. Lot 301-303	3.50	91%	25,043	65,290
Totals	8.18	Acres	56,358	112,812
Allotte	d From Develo	pment Agreement	400,000	700,000
		Balance Available	343,642	587,188

Totals for Tracts 4, 5 &9 from Dev. Agrmt.	675,000	1,375,000
Used	281,831	542,277
Balance Forward	393,169	832,723

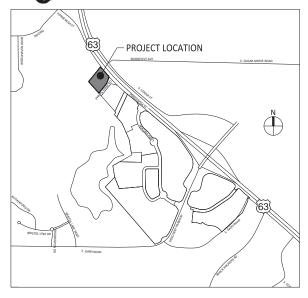
NOTE: Per Exhibit 21 of the Devleopment Agreement, Tract 8 does NOT have a square foot allocation/limitation Note: there are a total of 78 units proposed in Tract 4 (26 on the first floor), allocated at 1,000 SF per unit, per the Development Agreement

# CP PLAN FOR OFFICE PARK NORTH - LOT 1

LOCATED IN SECTION 32, TOWNSHIP 48N, RANGE 12W BOONE COUNTY, MISSOURI AUGUST, 2015

# Project Location Map

Project Number: 112003-1-423



# Index of Drawings SHEET NUMBER SHEET TITLE

X0.1	COVER SHEET
X0.2	ABBREVIATIONS & NOTES
C1.0	CP PLAN DEVELOPMENT - OVERAL
C1.1	CP PLAN - LOT 1
C1.2	CP PLAN - LOT 1

APPROVED BY THE PLANNING AND ZONING COMMISSION THIS DAY OF \_\_\_\_\_\_\_2015.

ROBERT MCDAVID - MAYOR

DR RAMAN PURI - CHAIRMAN



I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT WAS PREPAR

Michael M. Digitally 15 Hall, P.E. Digitally 16 P.E.

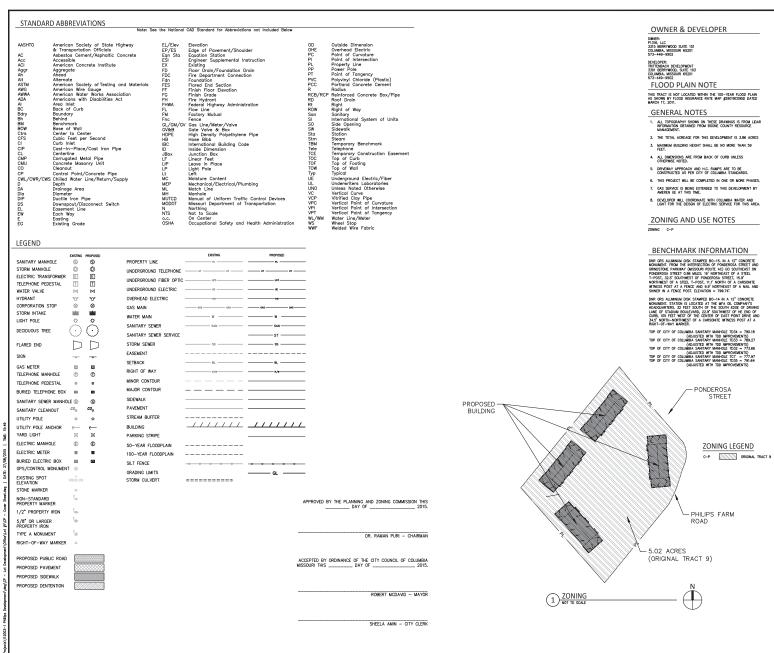
Digitally signed by Michael M. Hall, I DN: cn-Michael M. Hall, P.E., o-Columbia Civil Engineering Grou ou, email=mmhall@columbiacivilengin nq.com; c-US

Set No:

8/27/15



MISSOURI ENGINEERING CORPORATION NUMBER 2013000149, EXPIRES 12-31-2015
Columbia Civil Engineering Group, LLC 3301 Berrywood Drive, Suite 103 Columbia, MO 65201
Phone (573) 999-781.



### UTILITY CONTACT INFORMATION

LOCATES:

AMEREN UE 3301 LEMONE IND. BLVD. COLUMBIA, MO 65201 BRUCE DARR 573-876-3030 1-800-522-7583

## LEGAL DESCRIPTION

EXISTING DESCRIPTION: ALL OF LOT 1, DISCOVERY PARK SUBDIVISION PLAT 2-B LOCATED IN SECTION 32, TOWNSHIP & NORTH, RANGE 12 WEST IN THE CITY OF COLUMBIA, BOONE COUNTY,

### MO-DNR LAND DIST. PERMIT NO.

# STREAM BUFFER STATEMENT

THIS TRACT IS NOT REQULATED BY THE CITY OF COLUMBIA STREAM BUFFER ORDINAS DETERMINED BY THE USGS MAP FOR COLUMBIA QUADRANGLE, BOONE COUNTY, MISSOURI AND ARTICLE X OF CHAPTER 12A OF THE CITY OF COLUMBIA CODE OF ORDINANCES.

## LIGHTING

LIGHT POLES SHOWN SHALL BE FALL-CUTOFF SHOEBOX FIXTURES, NIWARD AND DOMINARIO DIRECTED, WHICH MAY BE REJOCATED ON CHANGED IN TOTAL INJURIES BY SHALL BE 30 THE SHILDING MOUNTED LIGHTING IS UNKNOWN AT THIS THE CEIGHT OUTDOOR LIGHTING IS UNKNOWN AT THIS THE COUTOOR LIGHTING SHALL BE SHOWN ON A FUTURE LIGHTING PLAN THAT MILL COMPLY WITH CHAPTER 29-30.1 OF THE COTT OF COLUMBIA CODE OF PRINTANCES.

# FUTURE INFRASTRUCTURE NOTE

FINAL SIZING OF FUTURE INFRASTRUCTURE WILL BE SIZED UPON SUBMISSION OF FINAL DESIGN PLANS.

### SIGNAGE

FINAL SIGNAGE WILL BE SUBMITTED WITH FINAL CONSTRUCTION DOCUMENTS, SIGNAGE WILL BE IN ACCORDANCE WITH CITY STANDARDS AND ORDINANCE 18043.

0

PARK TRITTENBACH DEVELOPMENT COLUMBIA, MISSOURI OFFICE - LOT NORTH PLAN FOR

REVISIONS

Э

DRAWN JMB APPROVED MMH

ISSUED FOR ----DATE 8/27/15 FIELD BOOK

SHEET NAME

ABBREVIATIONS & NOTES

PROJECT NO. 112003-1-423 CLIENT NO. SHEET NO.

X0.2

3IA Group COLUMBIA WATER & LIGHT 701 E. BROADWAY COLUMBIA, MO 65201 DONNIE NICHOLSON (573) 874-7315 LUMBI WATER: Engineering (
Columbia, MO
Columbia, MO
PHONE SUIT: 103 COLUMB! ELECTRIC: COLUMBIA WATER & LIGHT 701 E. BROADWAY COLUMBIA, MO 65201 JONI TROYER

