

Columbia City Council Work Session Minutes
Monday, November 29, 2010 – 6 p.m.
Conference Rooms 1A and 1B – City Hall Addition
Columbia, Missouri

Council members present: Mayor McDavid, Paul Sturtz, Jason Thornhill, Gary Kespohl, Daryl Dudley, Laura Nauser, Barbara Hoppe

Absent: None

Mayor Bob McDavid called the meeting to order at 6 p.m.

City Manager Search Process

Scott Reilly, CEO of Affion Public, described the next steps of the recruitment process to fill the vacancy that will be left by City Manager Bill Watkin's retirement, effective in early March. Reilly will conduct more than 60 interviews with City and County officials and staff, University of Missouri representatives and community members by the end of this week. At Councilwoman Hoppe's request, HR Director Margrace Buckler will provide Council members with a list of those who will be interviewed. Reilly said that a 45-day recruitment process should end in late January and that candidate interviews should be scheduled in February 2011.

Interim Finance Department Director

City Manager Bill Watkins introduced Internal Auditor John Blattel, who will serve as interim Finance Department director until a permanent replacement for outgoing Finance Director Lori Fleming is named.

FY 2010 Year-End Review

Finance Director Lori Fleming reviewed unaudited General Fund revenues, expenditures and fund balances for the period October 1, 2009 – September 30, 2010. The City's traditional conservative budgeting and spending practices and a two percent increase in sales tax revenue created a better-than-expected result for the fiscal year. Fleming suggested that Council members might want to consider setting a formal policy for minimum balances in the Capital Project Fund accounts. Various Council members expressed interest in:

- Comparisons to revenue sources in other cities;
- More timely local sales tax data, to determine the effects of things like weekend festivals;
- Reasons for increases in Animal Control revenues;
- Police department vacancies;
- More detail on year-end encumbrances, such as purpose and justification; and
- An analysis of expectations for FY 2012 sales tax revenue.

Supporting document: "General Fund – FY 2010 Unaudited Management Statement;" "Council Worksession – FY 2010 Year End Review (Unaudited) November 29, 2010" (slides); "Encumbrance Master Listing by Account Number"

Parks Sales Tax Implementation Plan

Parks and Recreation Director Mike Hood described staff's proposal for funding projects during the next five years and asked for further Council guidance. Main points to consider include:

cash flow, with a preference for “pay-as-you-go” project funding; City workforce availability; and other issues, such as the availability of grants, rebuilding Maplewood Barn and building a trail to the new IBM facility on Lemone Industrial Boulevard. Councilwoman Hoppe noted that land acquisition was not scheduled until FY 2012 and asked if it could be moved up. Hood distributed a proposal that would establish a working group of the Parks and Recreation Commission to identify parcels that might be purchased. At Council’s request, this will be presented formally as a report on their Dec. 6, 2010 agenda.

Supporting documents: “2010 Park Sales Tax Ballot Projects – Proposed Implementation Plan;” “Park Sales Tax Proposed Implementation Plan” (slides); “Draft Proposal – Land Acquisition – Community Parks, Greenways, Green Space and Natural Areas – November 29, 2010”

Councilman Dudley asked about reciting the Pledge of Allegiance at the start of each Council meeting. The City Manager suggested that, at Council direction, staff could draft an ordinance for their consideration at a future Council meeting.

With no further business, the meeting adjourned at 8:30 p.m.

Minutes compiled by Assistant City Manager Tony St. Romaine and prepared by Toni Messina, Director, Public Communications

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ENCUMBRANCE MASTER LISTING BY ACCOUNT NUMBER

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REPORT DOES NOT INCLUDE UNPOSTED AMOUNTS

ACCOUNT NUMBER				PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT		
P.O. NUM	ENC DATE	VENDOR#							
10 110-0110-501.20-40									
101551	09/30/10	0006876	YEAR END ENCUMBRANCES		865.00		865.00		
10 110-0110-501.35-33									
073001	10/01/09	0016651	AT&T MOBILITY		671.57	224.98	446.59		
10 110-0120-501.13-95									
101585	10/12/09	0016935	ERIE LANDMARK COMPANY	B11270	1,430.00	1,231.90	198.10		
103204	06/16/10	0016107	FITZIMAGES	B11270	1,000.00	882.00	118.00		
110571	10/15/10	0006876	YEAR END ENCUMBRANCES	VISION	1,000.00		1,000.00		
			ACCOUNT TOTAL		3,430.00	2,113.90	1,316.10		
10 110-0120-501.49-90									
101551	09/30/10	0006876	YEAR END ENCUMBRANCES	B11270	4,000.00		4,000.00	City Council	\$6,628
10 110-0220-501.49-90									
110571	10/15/10	0006876	YEAR END ENCUMBRANCES		78,025.00		78,025.00	City Clerk	\$78,025
10 110-0510-501.20-10									
101551	09/30/10	0006876	YEAR END ENCUMBRANCES		2,210.52		2,210.52		
10 110-0510-501.20-40									
101551	09/30/10	0006876	YEAR END ENCUMBRANCES		2,295.00		2,295.00		
10 110-0510-501.30-45									
091208	10/01/09	0002772	IKON OFFICE SOLUTIONS / IFS		779.78	779.12	.66		
10 110-0510-501.49-90									
101807	04/09/10	0011036	SPRINT/NEXTEL		279.93		279.93	City Manager	
110571	10/15/10	0006876	YEAR END ENCUMBRANCES		75,000.00		75,000.00		
			ACCOUNT TOTAL		75,279.93		75,279.93	6,628	\$79,787
10 110-0710-536.18-20									
102200	03/11/10	0003796	WORLD WIDE TECENOLGY		56.38		56.38		
10 110-0720-536.35-38									
101915	11/10/09	0016651	AT&T MOBILITY		1,500.00	1,223.79	276.21	Neighborhood Services	\$332
10 110-1010-502.18-20									
103308	07/07/10	0003796	WORLD WIDE TECENOLGY		3,263.37	1,579.02	1,684.35		
10 110-1020-502.12-10									
103778	09/17/10	0003263	OFFICE FORMS & QUALITY CONCEPTS		1,417.50		1,417.50		
10 110-1020-502.18-10									
103672	09/07/10	0010097	SMART BUSINESS INTERIORS		3,648.00		3,648.00		
10 110-1020-502.45-90									
081901	10/16/09	0000854	IKON OFFICE SOLUTIONS		2,605.80	2,259.88	345.92		
10 110-1030-502.49-90									
102192	12/29/09	0016817	BLOOMBERG FINANCE LP		28,500.00	22,800.00	5,700.00		

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ACCOUNT NUMBER P.O. NUM ENC DATE VENDOR#	PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT		
10 110-1040-502.18-20 103363 07/14/10 0003796	WORLD WIDE TECHNOLOGY	2,167.32	1,250.98	916.34		
10 110-1040-502.20-30 101551 09/30/10 0006876	YEAR END ENCUMBRANCES	400.00		400.00		
10 110-1050-502.66-42 110571 10/15/10 0006876	YEAR END ENCUMBRANCES	8,210.00		8,210.00	Finance	\$22,322
10 110-1210-503.43-10 110571 10/15/10 0006876	YEAR END ENCUMBRANCES	40,000.00		40,000.00		
10 110-1210-503.49-90 103783 09/17/10 0018992	PEOPLEADMIN, INC	50,000.00		50,000.00		
110538 10/14/10 0018927	EDTREK, INC	50,000.00		50,000.00		
110571 10/15/10 0006876	YEAR END ENCUMBRANCES	25,000.00		25,000.00		
	ACCOUNT TOTAL	125,000.00		125,000.00	Human Resources	\$165,000
10 110-1510-504.49-90 043197 10/01/09 0002834	FORD, PARSHALL & BAKER	4,325.99	225.00	4,100.99		
092443 10/01/09 0018001	KING, KREHBIEL, HELLMICH, HACKING	339.00	176.00	163.00		
	ACCOUNT TOTAL	4,664.99	401.00	4,263.99		
10 110-1520-512.18-10 103539 08/16/10 0010097	SMART BUSINESS INTERIORS	606.00		606.00	Law Dept.	\$4,870
10 110-1610-515.35-33 103698 09/07/10 0016876	SOCKET TELECOM LLC	1,585.32	398.64	1,186.68		
10 110-1610-515.40-01 091401 10/01/09 0017610	WHITESIDE, JOHN L	875.00		875.00		
10 110-1610-515.49-90 080947 10/01/09 0016665	LASERCRAFT, INC.	9,000.00		9,000.00	Municipal Court	\$11,062
10 110-2110-511.45-90 081308 10/01/09 0000854	IKON OFFICE SOLUTIONS	460.28	294.99	165.29		
10 110-2120-511.13-92 090890 10/01/09 0002751	JACKS GOURMET RESTAURANT	708.69		708.69		
10 110-2120-511.13-95 103631 08/31/10 0000747	L3 COMMUNICATIONS	1,618.20		1,618.20		
103774 09/17/10 0010097	SMART BUSINESS INTERIORS	2,584.72	587.00	1,997.72		
	ACCOUNT TOTAL	4,202.92	587.00	3,615.92		
10 110-2120-511.14-50 103933 09/23/10 0001329	MOTOROLA COMMUNICATIONS	4,664.76		4,664.76		
10 110-2120-511.14-70 103728 09/13/10 0004777	KUSTOM SIGNALS INC	11.00		11.00		

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ACCOUNT NUMBER				PROJECT	ENCUMBRANCE	LIQUIDATED	OUTSTANDING
P.O. NUM	ENC DATE	VENDOR#			AMOUNT	AMOUNT	AMOUNT
103728	09/13/10	0004777	KUSTOM SIGNALS INC	GMODWI	6,388.72		6,388.72
103805	09/21/10	0004777	KUSTOM SIGNALS INC		7,496.00		7,496.00
103883	09/28/10	0004777	KUSTOM SIGNALS INC	GMODWI	6,410.72	6,399.72	11.00
103885	09/28/10	0002256	ED ROEHR AUTO RADIO CO		3,750.00		3,750.00
103891	09/30/10	0010184	LASER TECHNOLOGY INC		4,052.00		4,052.00
			ACCOUNT TOTAL		28,108.44	6,399.72	21,708.72
10 110-2120-511.17-01							
072271	10/07/09	0011678	SOUTHERN UNIFORM & EQUIPMENT		16,045.83	10,693.73	5,352.10
103642	09/01/10	0010876	RED THE UNIFORM TAILOR		11,332.80		11,332.80
103727	09/13/10	0002256	ED ROEHR AUTO RADIO CO		1,857.00		1,857.00
			ACCOUNT TOTAL		29,235.63	10,693.73	18,541.90
10 110-2120-511.18-20							
101551	09/30/10	0006876	YEAR END ENCUMBRANCES		12,804.00		12,804.00
10 110-2120-511.49-90							
110571	10/15/10	0006876	YEAR END ENCUMBRANCES		45,000.00		45,000.00
10 110-2120-511.66-53							
102854	04/19/10	0017655	CI TECHNOLOGIES INC		6,200.00		6,200.00
10 110-2123-511.20-30							
101551	09/30/10	0006876	YEAR END ENCUMBRANCES		1,500.00		1,500.00
10 110-2124-511.17-01							
072271	09/10/10	0011678	SOUTHERN UNIFORM & EQUIPMENT		1,500.00		1,500.00
10 110-2125-511.49-90							
103704	09/08/10	0017658	MERRIMAN, JEFFREY L		1,750.00	1,662.50	87.50
10 110-2132-511.13-30							
090294	10/01/09	0006080	SAMS CLUB DIRECT		156.85		156.85
10 110-2132-511.13-95							
092640	10/01/09	0003058	COL SIGN SERVICE INC	GFORPE	7,430.00	6,030.00	1,400.00
10 110-2132-511.35-38							
101967	11/17/09	0016651	AT&T MOBILITY		120,000.00	103,400.40	16,599.60
10 110-2133-511.13-95							
091269	10/01/09	0006080	SAMS CLUB DIRECT		15.00		15.00
10 110-2133-511.20-10							
101551	09/30/10	0006876	YEAR END ENCUMBRANCES		125.25		125.25
10 110-2310-513.35-38							
101657	10/09/09	0011036	SPRINT/NEXTEL		3,000.00	2,940.53	59.47
10 110-2310-513.40-23							
101551	09/30/10	0006876	YEAR END ENCUMBRANCES		2,000.00		2,000.00

Police Dept. \$134,804

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P.O. NUM	ENC DATE	VENDOR#				

10 110-2310-513.49-90						
102769	04/06/10	0004099	TIGER CLEANERS	10,000.00	4,448.26	5,551.74
103142	06/08/10	0016323	LISA ARNOLD CLEANING	9,575.00	4,050.00	5,525.00
			ACCOUNT TOTAL	19,575.00	8,498.26	11,076.74
10 110-2320-513.13-91						
101551	09/30/10	0006876	YEAR END ENCUMBRANCES	8,000.00		8,000.00
103812	09/21/10	0001435	ARMSTRONG MEDICAL INDUSTRIES	2,154.00		2,154.00
			ACCOUNT TOTAL	10,154.00		10,154.00
10 110-2320-513.13-95						
103842	09/24/10	0006807	KNOX COMPANY	1,950.00		1,950.00
10 110-2320-513.14-70						
101551	10/01/09	0006876	YEAR END ENCUMBRANCES	40,000.00		40,000.00
10 110-2320-513.17-01						
101551	10/01/09	0006876	YEAR END ENCUMBRANCES	16,000.00		16,000.00
103697	09/07/10	0017290	FRANCO FIRE EQUIPMENT SUPPLY, LLC	18,206.90		18,206.90
			ACCOUNT TOTAL	34,206.90		34,206.90
10 110-2320-513.18-10						
103673	09/07/10	0010097	SMART BUSINESS INTERIORS	1,212.00		1,212.00
10 110-2320-513.30-86						
103368	07/15/10	0004009	SPECIALIZED MECH SERVICES INC	5,500.00		5,500.00
10 110-2320-513.35-38						
091734	10/01/09	0011036	SPRINT/NEXTEL	7,794.88	7,340.07	454.81
101657	10/09/09	0011036	SPRINT/NEXTEL	12,000.00	10,856.96	1,143.04
			ACCOUNT TOTAL	19,794.88	18,197.03	1,597.85
10 110-2320-513.48-20						
102755	04/05/10	0000981	SUTPHEN CORPORATION	7,700.00		7,700.00
102931	05/03/10	0004119	G.P. CONSTRUCTION SERVICES	4,100.00	1,117.00	2,983.00
103578	08/22/10	0017866	AMERICAN TEST CENTER INC	6,996.00		6,996.00
			ACCOUNT TOTAL	18,796.00	1,117.00	17,679.00
10 110-2320-513.49-90						
092416	10/01/09	0017976	ROTTLER PEST & LAWN SOLUTIONS	1,575.00	1,415.00	160.00
101551	09/30/10	0006876	YEAR END ENCUMBRANCES	10,000.00		10,000.00
103083	05/26/10	0018233	TIGER TURF PROFESSIONAL LAWN CARE	6,720.00	4,055.00	2,665.00
			ACCOUNT TOTAL	18,295.00	5,470.00	12,825.00
10 110-2320-513.65-25						
101551	09/30/10	0006876	YEAR END ENCUMBRANCES	32,440.00		32,440.00
10 110-2330-513.35-38						
101657	10/09/09	0011036	SPRINT/NEXTEL	3,000.00	2,996.14	3.86
10 110-2330-513.49-90						
103083	05/26/10	0018233	TIGER TURF PROFESSIONAL LAWN CARE	840.00	390.00	450.00

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ACCOUNT NUMBER			PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT
P.O. NUM	ENC DATE	VENDOR#				
10 110-2341-513.20-10						
101551	09/30/10	0006876	YEAR END ENCUMBRANCES	234.48		234.48
10 110-2341-513.35-38						
101657	10/09/09	0011036	SPRINT/NEXTEL	6,000.00	5,962.51	37.49
10 110-3010-531.18-20						
103151	06/09/10	0003796	WORLD WIDE TECHNOLOGY	3,780.88	1,862.14	1,918.74
10 110-3010-531.20-10						
101551	09/30/10	0006876	YEAR END ENCUMBRANCES	1,931.32		1,931.32
10 110-3010-531.43-10						
092343	10/01/09	0016375	BUCKET MEDIA INC	19,440.00	9,720.00	9,720.00
103660	09/02/10	0018971	FIBERWORKS, LLC	4,875.00	1,900.00	2,975.00
110571	10/19/10	0006876	YEAR END ENCUMBRANCES	10,000.00		10,000.00
			ACCOUNT TOTAL	34,315.00	11,620.00	22,695.00
10 110-3010-531.49-90						
103848	09/27/10	0010915	MARK'S MOBILE GLASS INC	2,450.00		2,450.00
110571	10/19/10	0006876	YEAR END ENCUMBRANCES	27,500.00		27,500.00
110586	10/18/10	0019091	MISSOURI INST FOR COMMUNITY HEALTH	12,000.00		12,000.00
			ACCOUNT TOTAL	41,950.00		41,950.00
10 110-3010-531.66-42						
110571	10/19/10	0006876	YEAR END ENCUMBRANCES	99,766.00		99,766.00
10 110-3210-531.20-10						
101551	09/30/10	0006876	YEAR END ENCUMBRANCES	255.00		255.00
10 110-3210-531.49-60						
110571	10/15/10	0006876	YEAR END ENCUMBRANCES	5,000.00		5,000.00
10 110-3210-531.49-90						
110571	10/19/10	0006876	YEAR END ENCUMBRANCES	8,500.00		8,500.00
10 110-3310-531.16-10						
103121	06/03/10	0006869	SANOFI PASTEUR INC	22,673.50	21,747.11	926.39
10 110-3310-531.40-50						
102066	12/03/09	0006898	UMC/UNIVERSITY PHYSICIANS	116,758.00	108,711.00	8,047.00
10 110-3310-531.43-10						
103771	09/16/10	0016375	BUCKET MEDIA INC	7,498.00		7,498.00
10 110-3310-531.49-90						
051763	10/01/09	0015027	UMC/UNIV HOSPITAL RADIOLOGY	8,013.00	762.20	7,250.80
092012	10/01/09	0004012	REGIONAL AIDS INTERFAITH NETWORK	5,800.00		5,800.00
103201	06/15/10	0004210	COL PUBLIC SCHOOL DISTRICT	15,000.00	14,706.00	294.00
103652	09/02/10	0010097	SMART BUSINESS INTERIORS	3,229.60		3,229.60
103717	09/10/10	0016449	COLUMBIA INTEGRATED TECHNOLOGIES	2,345.34	1,893.00	452.34

Fire Dept. \$171,426

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ACCOUNT NUMBER P.O. NUM ENC DATE VENDOR#	PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT
110571 10/19/10 0006876 YEAR END ENCUMBRANCES		55,000.00		55,000.00
ACCOUNT TOTAL		89,387.94	17,361.20	72,026.74
10 110-3340-531.13-90				
101936 11/13/09 0004202 KILGORE'S MEDICAL PHARMACY		40,000.00	36,940.59	3,059.41
10 110-3340-531.13-92				
F87936 09/30/10 0017063 BANK OF AMERICA (P-CARD)		29.84		29.84
10 110-3340-531.20-40				
F87936 09/30/10 0017063 BANK OF AMERICA (P-CARD)		100.00		100.00
10 110-3340-531.49-90				
F87936 09/30/10 0017063 BANK OF AMERICA (P-CARD)		865.00		865.00
10 110-3510-517.14-50				
103873 09/28/10 0003796 WORLD WIDE TECHNOLOGY		2,585.00		2,585.00
10 110-3510-517.18-10				
103563 08/18/10 0016667 SCOPE TECHNOLOGIES CORPORATION		12,469.00		12,469.00
103740 09/14/10 0010097 SMART BUSINESS INTERIORS		6,732.55		6,732.55
ACCOUNT TOTAL		19,201.55		19,201.55
10 110-3510-517.20-10				
101551 09/30/10 0006876 YEAR END ENCUMBRANCES		403.80		403.80
10 110-3510-517.20-40				
101551 09/30/10 0006876 YEAR END ENCUMBRANCES		855.00		855.00
10 110-3510-517.45-90				
110573 10/15/10 0015368 WYATT, JIMMIE		1,159.27		1,159.27
10 110-3510-517.45-92				
101639 10/07/09 0002639 CONTEMPORARY BROADCASTING INC		12,286.00	11,928.00	358.00
10 110-3510-517.48-01				
103824 09/22/10 0000211 ENROUTE EMERGENCY SYSTEMS LLC		18,375.00		18,375.00
103847 09/27/10 0019019 ATLAS BUSINESS SOLUTIONS, INC		549.95		549.95
ACCOUNT TOTAL		18,924.95		18,924.95
10 110-3510-517.49-90				
103613 08/26/10 0018946 R.W. BECK INC.	J-LEAP	170,000.00		170,000.00
10 110-3810-516.17-20				
103609 08/26/10 0018945 MREL GROUP OF COMPANIES LIMITED	GSEMA7	2,220.00	1,110.00	1,110.00
103892 09/30/10 0017844 ALLEN VANGUARD TECHNOLOGIES, INC.	GSEMA7	4,009.00		4,009.00
110571 10/18/10 0006876 YEAR END ENCUMBRANCES	GSEMA7	6,600.36		6,600.36
ACCOUNT TOTAL		12,829.36	1,110.00	11,719.36
10 110-3810-516.66-41				
103609 08/26/10 0018945 MREL GROUP OF COMPANIES LIMITED	GSEMA7	17,990.00	8,995.00	8,995.00

\$ 274,568

Health & Human Services

PSJC + em \$ 234,202

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10 110-4010-532.18-20 103497 08/05/10 0003796 WORLD WIDE TECHNOLOGY		965.34		965.34
10 110-4010-532.20-40 101551 09/30/10 0006876 YEAR END ENCUMBRANCES		750.00		750.00
10 110-4010-532.48-01 082131 07/14/10 0013845 OCE' NORTH AMERICA		3,000.00	448.86	2,551.14
10 110-4010-532.49-90 082264 10/01/09 0011363 PEDNET COALITION INC	GFSRTS	22,000.00		22,000.00
103437 07/28/10 0018240 TIGER COURT REPORTING, LLC		29,850.00	3,356.00	26,494.00
103437 07/28/10 0018240 TIGER COURT REPORTING, LLC	G42240	4,476.75	224.00	4,252.75
110571 10/15/10 0006876 YEAR END ENCUMBRANCES		197,100.71		197,100.71
ACCOUNT TOTAL		253,427.46	3,580.00	249,847.46
10 110-4020-532.20-40 101551 09/30/10 0006876 YEAR END ENCUMBRANCES		150.00		150.00
10 110-4410-542.12-10 F87936 09/30/10 0017063 BANK OF AMERICA (P-CARD)		59.42		59.42
10 110-4410-542.13-92 F87936 09/30/10 0017063 BANK OF AMERICA (P-CARD)		91.76		91.76
10 110-4410-542.49-90 103529 08/12/10 0002457 CENTRAL MO COMMUNITY ACTION	J-HPRP	125,668.00	62,834.00	62,834.00
110571 10/15/10 0006876 YEAR END ENCUMBRANCES		27,787.25		27,787.25
ACCOUNT TOTAL		153,455.25	62,834.00	90,621.25
10 110-4540-543.49-90 101551 09/30/10 0006876 YEAR END ENCUMBRANCES	S10007	14,291.27		14,291.27
102148 12/16/09 0018287 URBAN EMPOWERMENT DEVELOPMENT CORP	SURBAN	10,000.00	4,500.00	5,500.00
102348 01/29/10 0003941 BIG BROTHERS/BIG SISTERS	S10011	37,000.00	33,300.00	3,700.00
102348 01/29/10 0003941 BIG BROTHERS/BIG SISTERS	S10034	6,240.00	5,616.00	624.00
102348 01/29/10 0003941 BIG BROTHERS/BIG SISTERS	S10046	2,500.00	2,250.00	250.00
102349 01/29/10 0012226 BOONE COUNTY COUNCIL ON AGING	S10003	23,778.00	21,400.20	2,377.80
102350 01/29/10 0007988 BOYS & GIRLS CLUBS OF COL AREA	S10047	4,000.00	3,600.00	400.00
102351 01/29/10 0012211 GREAT CIRCLE AGENCY, INC	S10064	4,906.00	4,415.40	490.60
102352 01/29/10 0003164 FOOD BANK FOR CENTRAL & NE MO, INC	S10026	38,000.00	34,200.00	3,800.00
102353 01/29/10 0013465 CENTRO LATINO	S10055	10,000.00	9,000.00	1,000.00
102353 01/29/10 0013465 CENTRO LATINO	S10057	1,639.00	1,475.10	163.90
102354 01/29/10 0014880 CHA LOW-INCOME SERVICES INC	S10056	36,000.00	32,400.00	3,600.00
102354 01/29/10 0014880 CHA LOW-INCOME SERVICES INC	S10061	7,000.00	6,300.00	700.00
102355 01/29/10 0008022 COMMUNITY GARDEN COALITION	S10041	5,000.00	4,500.00	500.00
102356 01/29/10 0002739 COMMUNITY PLAYGROUND	S10008	50,000.00	33,130.55	16,869.45
102356 01/29/10 0002739 COMMUNITY PLAYGROUND	S10039	13,000.00	11,700.00	1,300.00
102357 01/29/10 0003650 TRUE NORTH OF COLUMBIA, INC	S10013	30,000.00	27,000.00	3,000.00
102357 01/29/10 0003650 TRUE NORTH OF COLUMBIA, INC	S10021	32,200.00	28,980.00	3,220.00
102357 01/29/10 0003650 TRUE NORTH OF COLUMBIA, INC	S10058	5,800.00	5,220.00	580.00
102358 01/29/10 0002738 FAMILY COUNSELING CENTER	S10006	48,000.00	43,200.00	4,800.00

Planning \$ 254,263

REPORT DOES NOT INCLUDE UNPOSTED AMOUNTS

ACCOUNT NUMBER				PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT
P.O. NUM	ENC DATE	VENDOR#					
102358	01/29/10	0002738	FAMILY COUNSELING CENTER	S10014	9,000.00	8,100.00	900.00
102358	01/29/10	0002738	FAMILY COUNSELING CENTER	S10027	20,000.00	18,000.00	2,000.00
102359	01/29/10	0002480	JOB POINT	S10015	29,000.00	26,100.00	2,900.00
102360	01/29/10	0015840	LUTHERAN FAMILY & CHILDREN'S SVCS	S10060	46,000.00	41,400.00	4,600.00
102361	01/29/10	0002856	MEALS ON WHEELS OF COLUMBIA	S10017	50,000.00	45,000.00	5,000.00
102362	01/29/10	0002936	MID-MISSOURI LEGAL SERVICES	S10037	26,400.00	23,760.00	2,640.00
102363	01/29/10	0004255	UMC/CURATORS MU ADULT DAY CONNECT'N	S10009	20,000.00	18,000.00	2,000.00
102364	01/29/10	0002811	PHOENIX PROGRAMS INC	S10018	33,000.00	29,700.00	3,300.00
102365	01/29/10	0003433	RAINBOW HOUSE	S10033	12,191.00	10,971.90	1,219.10
102365	01/29/10	0003433	RAINBOW HOUSE	S10050	9,849.00	8,864.10	984.90
102365	01/29/10	0003433	RAINBOW HOUSE	S10051	2,700.00	2,430.00	270.00
102366	01/29/10	0002873	REALITY HOUSE INC	S10005	7,000.00	6,300.00	700.00
102367	01/29/10	0006891	SALVATION ARMY	S10043	7,000.00	6,300.00	700.00
102369	01/29/10	0003162	SERVICES FOR INDEPENDENT LIVING	S10065	15,000.00	13,500.00	1,500.00
102370	01/29/10	0014258	THE INTERSECTION	S10052	9,500.00	8,550.00	950.00
102371	01/29/10	0000876	VOLUNTARY ACTION CENTER	S10002	5,000.00	4,846.97	153.03
102371	01/29/10	0000876	VOLUNTARY ACTION CENTER	S10010	70,000.00	63,000.00	7,000.00
102372	01/29/10	0003402	WELCOME HOME, INC.	S10004	28,000.00	25,200.00	2,800.00
102373	01/29/10	0016858	YOUTH EMPOWERMENT ZONE	S10069	25,000.00	22,500.00	2,500.00
102374	01/29/10	0002457	CENTRAL MO COMMUNITY ACTION	S10071	8,103.00	7,292.80	810.20
102375	01/29/10	0003433	RAINBOW HOUSE	S10070	3,750.00	3,375.00	375.00
110571	10/19/10	0006876	YEAR END ENCUMBRANCES		18,500.00		18,500.00
			ACCOUNT TOTAL		834,347.27	705,378.02	128,969.25
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10 110-4610-544.49-90							
101886	11/09/09	0002909	COL ART LEAGUE		6,669.00	6,002.00	667.00
101889	11/09/09	0003358	COL COMMUNITY BAND INC		2,896.00	2,606.00	290.00
101890	11/09/09	0003142	COL ENTERTAINMENT CO		6,360.00	5,724.00	636.00
101891	11/09/09	0003775	COL HANDBELL ENSEMBLE INC		1,134.00	1,021.00	113.00
101892	11/09/09	0002947	MAPLEWOOD BARN ASSOCIATION		5,239.00	4,715.00	524.00
101898	11/09/09	0002698	SCHOOL OF SERVICE/ACCESS ARTS		6,918.00	6,226.00	692.00
101899	11/09/09	0010453	THEATER REACHING YOUNG PEOPLE		6,804.00	6,124.00	680.00
101902	11/09/09	0011264	MID-MISSOURI WOOD CARVERS INC		1,000.00	900.00	100.00
			ACCOUNT TOTAL		37,020.00	33,318.00	3,702.00
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10 110-4630-544.49-90							
103023	05/18/10	0018500	GRAY, KATE		2,000.00	1,992.00	8.00
103855	09/27/10	0003260	ALARM COMMUNICATION CENTER INC		550.00		550.00
			ACCOUNT TOTAL		2,550.00	1,992.00	558.00
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10 110-5010-541.49-90							
103855	09/27/10	0003260	ALARM COMMUNICATION CENTER INC		550.00		550.00
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10 110-5110-541.49-90							
110571	10/15/10	0006876	YEAR END ENCUMBRANCES	GM CARE	1,530.00		1,530.00
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10 110-5221-541.13-10							
103850	09/27/10	0018507	SPENCE RESTORATION NURSERY		342.00		342.00
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10 110-5230-541.49-90							
090673	10/01/09	0003853	ALLSTATE CONSULTANTS		4,290.00	1,352.50	2,937.50

Health
Human Services

Cultural Affairs \$4,260

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PROGRAM: GM152L
City of Columbia

ENCUMBRANCE MASTER LISTING BY ACCOUNT NUMBER

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REPORT DOES NOT INCLUDE UNPOSTED AMOUNTS

ACCOUNT NUMBER P.O. NUM ENC DATE VENDOR#	PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT
10 110-5410-541.43-10 090554 07/06/10 0015416 TRUEMEDIA LLC		8,000.00	2,511.00	5,489.00
10 110-5420-541.11-00 101938 03/06/10 0012577 BOONE QUARRIES		144.97	73.65	71.32
10 110-5420-541.18-10 103832 09/23/10 0019014 VIRCO, INC		2,554.82		2,554.82
10 110-5420-541.49-90 101971 11/17/09 0017976 ROTTIER PEST & LAWN SOLUTIONS		1,093.00	994.00	99.00
10 110-5430-541.11-00 103678 09/07/10 0002538 HULETT HEATING & AIR COND INC		2,591.00		2,591.00
10 110-5430-541.14-10 061828 08/13/09 0003830 NAPA / GPC		252.90	236.40	16.50
10 110-5430-541.14-20 103798 09/20/10 0018999 KENNEY OUTDOOR SOLUTIONS		2,478.88		2,478.88
103810 09/21/10 0009666 ANCHOR INDUSTRIES INC		4,125.00		4,125.00
103863 09/27/10 0017249 DIVERSIFIED METAL FABRICATORS, INC		3,131.00		3,131.00
ACCOUNT TOTAL		9,734.88		9,734.88
10 110-5430-541.14-70 103811 09/21/10 0003323 FRY & ASSOCIATES		4,027.88		4,027.88
103816 09/21/10 0002765 FARM POWER LAWN & LEISURE		1,563.25		1,563.25
ACCOUNT TOTAL		5,591.13		5,591.13
10 110-5430-541.49-90 103808 09/21/10 0004477 HERTZ/CONTRACTORS SUPPLY/ST. PETERS		1,194.00	597.00	597.00
10 110-5430-541.65-25 103877 09/28/10 0019043 NATIONAL BUS SALES & LEASING, INC.		55,980.00		55,980.00
10 110-5430-541.66-40 102094 12/09/09 0006876 YEAR END ENCUMBRANCES		38,500.00		38,500.00
103501 08/06/10 0002600 SYDENSTRICKER IMPLEMENT		10,339.00		10,339.00
ACCOUNT TOTAL		48,839.00		48,839.00
10 110-5440-541.49-90 090988 10/01/09 0016651 AT&T MOBILITY		134.50	97.40	37.10
10 110-5450-541.13-95 102059 12/02/09 0016651 AT&T MOBILITY		576.00	480.20	95.80
10 110-6010-505.18-10 103621 08/30/10 0010097 SMART BUSINESS INTERIORS		1,212.00		1,212.00
10 110-6010-505.18-20 103359 07/14/10 0003796 WORLD WIDE TECHNOLOGY		6,079.68	5,249.62	830.06

Parks + Recreation \$137,057

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 PROGRAM: GM152L
 City of Columbia

ENCUMBRANCE MASTER LISTING BY ACCOUNT NUMBER

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REPORT DOES NOT INCLUDE UNPOSTED AMOUNTS

ACCOUNT NUMBER			PROJECT	ENCUMBRANCE	LIQUIDATED	OUTSTANDING	
P.O. NUM	ENC DATE	VENDOR#		AMOUNT	AMOUNT	AMOUNT	
10 110-6010-505.43-10							
110571	10/15/10	0006876	YEAR END ENCUMBRANCES	4,000.00		4,000.00	
10 110-6015-505.18-20							
110571	10/15/10	0006876	YEAR END ENCUMBRANCES	20,000.00		20,000.00	
10 110-6015-505.20-40							
101551	09/30/10	0006876	YEAR END ENCUMBRANCES	250.00		250.00	
10 110-6015-505.40-23							
101865	11/09/09	0018199	GERALD MORGAN	20,000.00	16,992.65	3,007.35	
10 110-6015-505.45-92							
080920	10/01/09	0014964	OCE' FINANCIAL SERVICES INC	4,789.52	4,002.25	787.27	
10 110-6016-505.40-23							
082014	10/01/09	0009566	TRABUE HANSEN & HINSHAW INC	GNMOSB	73,422.74	73,422.74	
10 110-6016-505.49-90							
080873	10/01/09	0004918	VANGEL	GNMEDU	292,618.14	103,419.71	189,198.43
091877	10/01/09	0017766	ALTA PLANNING + DESIGN INC	GNM2ED	148,072.86	88,196.92	59,875.94
091974	10/01/09	0004918	VANGEL	GNMEDU	593,332.90	542,141.19	51,191.71
			ACCOUNT TOTAL	1,034,023.90	733,757.82	300,266.08	
10 110-6021-521.65-25							
103471	08/02/10	0002584	JOE MACHENS FORD COMPANY	44,061.00		44,061.00	
10 110-6021-521.66-40							
103471	08/02/10	0002584	JOE MACHENS FORD COMPANY	8,030.00		8,030.00	
110571	10/15/10	0006876	YEAR END ENCUMBRANCES	8,000.00		8,000.00	
			ACCOUNT TOTAL	16,030.00		16,030.00	
10 110-6022-521.11-00							
082145	10/13/09	0002551	CENTRAL CONCRETE CO INC	130,590.89	130,092.14	498.75	
103018	05/17/10	0002307	GOEDECKE INC	1,918.51	1,850.51	68.00	
103657	09/02/10	0018950	SHUR-TITE PRODUCTS	3,704.00		3,704.00	
103837	09/23/10	0004421	VANCE BROTHERS INC	4,950.00	4,845.50	104.50	
			ACCOUNT TOTAL	141,163.40	136,788.15	4,375.25	
10 110-6022-521.14-10							
091348	10/01/09	0016867	WEBTECH WIRELESS	932.40		932.40	
10 110-6022-521.14-70							
103561	08/18/10	0012986	MELLOR TRAILERS & MFG	13,350.00		13,350.00	
10 110-6022-521.15-10							
103886	09/29/10	0018886	LOGAN CONTRACTORS SUPPLY INC	3,500.00	1,750.00	1,750.00	
10 110-6022-521.17-01							
103444	07/28/10	0018852	SAFETY DEPOT	2,928.25	2,224.31	703.94	

REPORT DOES NOT INCLUDE UNPOSTED AMOUNTS

ACCOUNT NUMBER			PROJECT	ENCUMBRANCE AMOUNT	LIQUIDATED AMOUNT	OUTSTANDING AMOUNT
P.O. NUM	ENC DATE	VENDOR#				

10 110-6022-521.49-90						
081600	10/15/09	0016651	AT&T MOBILITY	32,783.20	29,346.62	3,436.58
090448	10/01/09	0016867	WEBTECH WIRELESS	4,000.00		4,000.00
090980	10/01/09	0016867	WEBTECH WIRELESS	5,850.00	1,300.00	4,550.00
102819	04/14/10	0018530	GROVE CONSTRUCTION LLC	2,190.00		2,190.00
103499	08/05/10	0002278	FABICK & COMPANY	2,170.00	1,670.00	500.00
110571	10/15/10	0006876	YEAR END ENCUMBRANCES	30,000.00		30,000.00
			ACCOUNT TOTAL	76,993.20	32,316.62	44,676.58
10 110-6022-521.65-25						
103472	08/02/10	0002584	JOE MACHENS FORD COMPANY	50,571.00		50,571.00
103857	09/27/10	0015613	JOHN DEERE COMPANY	33,991.20		33,991.20
103858	09/27/10	0015612	ALAMO INDUSTRIAL	37,861.00		37,861.00
103861	09/27/10	0017236	INTERNATIONAL TRUCK & ENGINE CORP	147,074.00		147,074.00
103867	09/28/10	0017236	INTERNATIONAL TRUCK & ENGINE CORP	147,074.00		147,074.00
103868	09/28/10	0017236	INTERNATIONAL TRUCK & ENGINE CORP	141,821.00		141,821.00
			ACCOUNT TOTAL	558,392.20		558,392.20
10 110-6022-521.66-40						
103559	08/18/10	0002321	CUMMINGS MCGOWAN & WEST INC	14,940.00		14,940.00
103560	08/18/10	0002321	CUMMINGS MCGOWAN & WEST INC	34,699.00		34,699.00
103655	09/02/10	0015613	JOHN DEERE COMPANY	15,012.62		15,012.62
103656	09/02/10	0015612	ALAMO INDUSTRIAL	12,048.00		12,048.00
110571	10/15/10	0006876	YEAR END ENCUMBRANCES	49,000.00		49,000.00
			ACCOUNT TOTAL	125,699.62		125,699.62
10 110-6023-521.14-10						
090976	10/01/09	0016867	WEBTECH WIRELESS	1,350.00	300.00	1,050.00
10 110-6024-523.11-00						
103839	09/24/10	0001441	BROWN TRAFFIC PRODUCTS INC	22,335.40		22,335.40
10 110-6024-523.49-90						
081600	10/01/09	0016651	AT&T MOBILITY	286.00		286.00
090823	10/01/09	0011169	PARK MARK INC	9,869.00		9,869.00
090978	10/01/09	0016867	WEBTECH WIRELESS	2,250.00	500.00	1,750.00
103525	08/11/10	0011169	PARK MARK INC	24,146.10	22,932.50	1,213.60
103658	09/02/10	0011169	PARK MARK INC	67,866.30	61,395.90	6,470.40
110571	10/15/10	0006876	YEAR END ENCUMBRANCES	60,000.00		60,000.00
			ACCOUNT TOTAL	164,417.40	84,828.40	79,589.00
10 110-6024-523.65-25						
103859	09/27/10	0002584	JOE MACHENS FORD COMPANY	45,585.00		45,585.00
103860	09/27/10	0002584	JOE MACHENS FORD COMPANY	42,076.00		42,076.00
103864	09/27/10	0001659	DRAKE SCRUGGS EQUIPMENT INC	91,942.00		91,942.00
110571	10/15/10	0006876	YEAR END ENCUMBRANCES	29,000.00		29,000.00
			ACCOUNT TOTAL	208,603.00		208,603.00
10 110-6024-523.66-40						
091961	10/01/09	0001441	BROWN TRAFFIC PRODUCTS INC	432.00		432.00
103859	09/27/10	0002584	JOE MACHENS FORD COMPANY	8,030.00		8,030.00

GENERAL FUND
FY 2010 Unaudited Mgmt Statement

Exhibit 1

	EB FY 2010	Expenditures w/o Encumb
REVENUES		
TAXES	\$37,077,935	\$37,332,128
OTHER LOCAL REVENUES	\$4,434,224	\$4,384,263
INTRA GOVERNMENTAL	\$16,500,966	\$16,880,858
GRANT REVENUES	\$5,452,655	\$6,484,722
INTEREST & INVESTMENT REVENUE	\$875,000	\$1,035,128
MISCELLANEOUS REVENUE	\$1,179,158	\$1,677,414
Total REVENUES	\$65,519,938	\$67,794,513
EXPENDITURES		
PERSONNEL SERVICES	\$49,343,423	\$48,525,909
MATERIALS & SUPPLIES	\$5,792,744	\$4,912,059
TRAVEL & TRAINING	\$452,062	\$337,876
INTRAGOVERNMENTAL CHARGES	\$5,389,030	\$5,393,277
UTIL, SERVICES, & MISC.	\$9,794,065	\$10,880,458
CAPITAL ADDITIONS	\$1,384,931	\$1,473,497
INTEREST & LEASE PAYMENT	\$554	\$554
Total EXPENDITURES	\$72,156,809	\$71,523,630
Total Operating Income	(\$6,636,871)	(\$3,729,117)
TRANSFERS		
OTHER	\$0	\$0
TRANSFERS FROM OTHER FUNDS	\$7,584,689	\$7,637,245
TRANSFERS TO OTHER FUNDS	(\$2,910,112)	(\$2,903,136)
Total TRANSFERS	\$4,674,577	\$4,734,109
Total Non-Operating Items	\$4,674,577	\$4,734,109
Net Income	(\$1,962,294)	\$1,004,992
<hr/>		
Decrease in Encumbrances 2009 to 2010		\$140,276
Increase in Fund Balance		\$864,716
Projected Ending Fund Balance FY 2010		\$22,951,376
Projected Fund Balance as a percent of Expenditures		30%

Financial Summaries - General Fund Revenue Detail

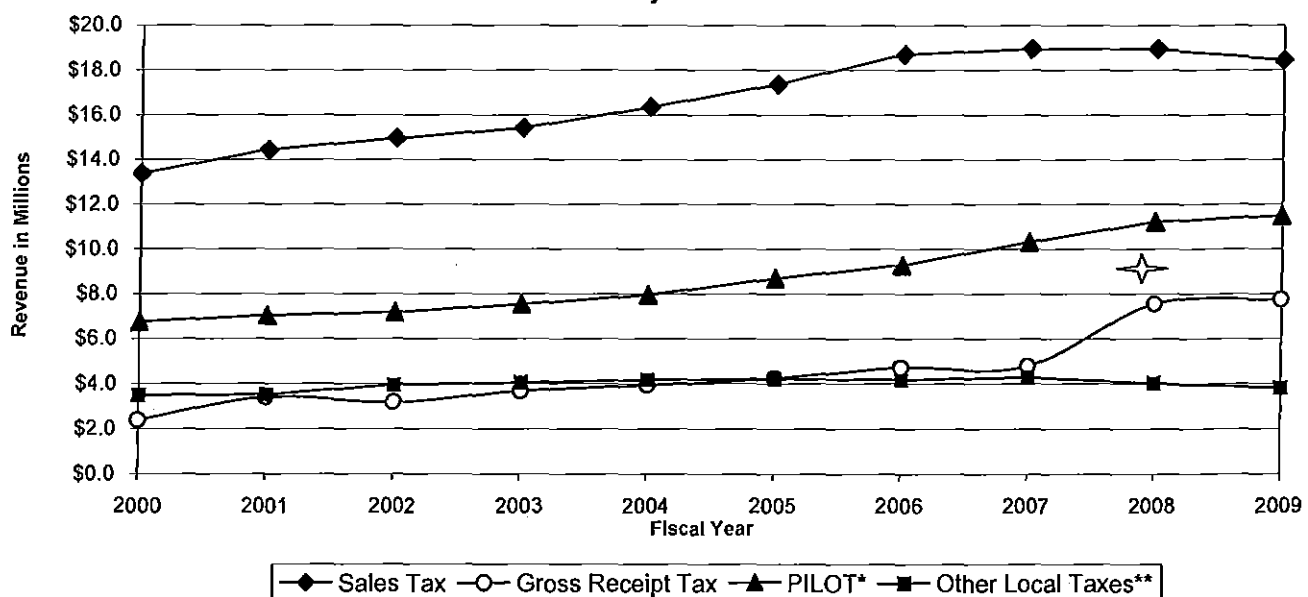
Exhibit 2

	Actual FY 2009	Budget FY 2010	Estimated FY 2010	Actual FY 2010	% Change From Actual 09 to Actual 10	% Change From Estimated FY 2010
TAXES:						
PROPERTY TAXES:						
Real Estate	\$ 5,500,409	\$ 5,637,910	\$ 5,629,700	\$ 5,629,699	2.4%	(0.0%)
Personal Property	1,123,039	1,096,640	1,045,000	1,065,653	(5.1%)	2.0%
Other	189,500	176,400	181,985	197,841	4.4%	8.7%
Total Property Taxes	6,812,948	6,910,950	6,856,685	6,893,193	1.2%	0.5%
SALES TAX	18,427,197	18,284,275	18,500,000	18,794,534	2.0%	1.6%
GROSS RECEIPTS TAX:						
Telephone	3,488,366	3,416,000	3,500,000	3,710,320	6.4%	6.0%
Natural Gas	3,240,771	3,690,000	3,250,000	2,872,683	(11.4%)	(11.6%)
Electric	825,255	830,000	875,000	917,470	11.2%	4.9%
CATV	183,432	281,250	281,250	275,970	50.4%	(1.9%)
Total Gross Receipts Tax	7,737,824	8,217,250	7,906,250	7,776,443	0.5%	(1.6%)
OTHER LOCAL TAXES:						
Cigarette Tax	652,968	650,000	620,000	657,974	0.8%	6.1%
Gasoline Tax	2,343,747	2,400,000	2,375,000	2,377,582	1.4%	0.1%
Motor Vehicle Tax	806,643	825,000	820,000	832,403	3.2%	1.5%
Total Other Local Taxes	3,803,358	3,875,000	3,815,000	3,867,959	1.7%	1.4%
TOTAL TAXES	36,781,327	37,287,475	37,077,935	37,332,129	1.5%	0.7%
INTRAGOVERNMENTAL REVENUES:						
PILOT:						
PILOT - Electric	9,005,702	9,765,000	9,700,600	10,065,448	11.8%	3.8%
PILOT - Water	2,475,739	2,667,600	2,600,000	2,615,022	5.6%	0.6%
Total PILOT	11,481,441	12,432,600	12,300,600	12,680,470	10.4%	3.1%
Gen. & Admin. Revenue	4,025,046	4,200,366	4,200,366	4,200,389	4.4%	0.0%
TOTAL INTRAGOV. REV.	15,506,487	16,632,966	16,500,966	16,880,859	8.9%	2.3%
INTERGOVERNMENTAL REVENUES:						
Federal / State Revenues	3,469,203	3,426,113	3,329,862	4,657,348	34.2%	39.9%
County Revenues	2,292,366	2,142,678	2,122,793	1,827,373	(20.3%)	(13.9%)
TOTAL INTERGOV. REV.	5,761,569	5,568,791	5,452,655	6,484,721	12.6%	18.9%
INTEREST & INVESTMENT REVENUE:						
Investment Earnings & Interest	1,139,560	750,000	875,000	1,035,128	(9.2%)	18.3%
TOTAL INV. INCOME	1,139,560	750,000	875,000	1,035,128	(9.2%)	18.3%
OPERATING TRANSFERS:						
One-Quarter Cent Sales Tax	0	0	0	0		
Parks Sales Tax	1,045,000	1,045,000	1,045,000	1,045,000	0.0%	0.0%
Transportation Sales Tax	6,142,500	6,142,500	6,142,500	6,142,500	0.0%	0.0%
Public Improvement Fund	110,000	113,500	113,500	113,500	3.2%	0.0%
Special Road District Tax	113,425	113,425	113,425	113,425	0.0%	0.0%
Special Business District	7,500	7,500	7,500	7,500	0.0%	0.0%
Convention & Visitors Fund	0	0	0	0		
Capital Projects Fund	8,875	66,000	66,000	98,440	1009.2%	49.2%
Water Fund	0	0	0	0		
Electric Fund	0	0	0	0		
REDI	0	0	1,197	0		(100.0%)
Contributions Fund	20,880	82,790	82,790	104,103	398.6%	25.7%
CDBG Fund	0	0	0	0		
Utility Customer Services Fund	12,318	12,777	12,777	12,777	3.7%	0.0%
92 G.O. Fund	0	0	0	0		
TOTAL OPER. TRANSF.	\$ 7,460,498	\$ 7,583,492	\$ 7,584,689	\$ 7,637,245	2.4%	0.7%

Financial Summaries - General Fund Revenue Detail (Continued)

	Actual FY 2009	Budget FY 2010	Estimated FY 2010	Actual FY 2010	% Change From Actual 09 to Actual 10	% Change From Estimated FY 2010
OTHER LOCAL REVENUE:						
LICENSES & PERMITS:						
Business License	\$ 643,059	\$ 626,000	\$ 627,000	\$ 634,557	(1.3%)	1.2%
Liquor License	135,889	136,500	137,000	151,292	11.3%	10.4%
Animal License	44,236	35,000	38,000	32,251	(27.1%)	(15.1%)
TOTAL LIC. & PERMITS	823,184	797,500	802,000	818,100	(0.6%)	2.0%
FINES:						
Municipal Court Fines	1,050,592	1,687,242	1,432,000	1,472,333	40.1%	2.8%
Uniform Ticket Fines	91,869	108,000	100,000	111,023	20.8%	11.0%
Meter Fines	299,202	260,000	260,000	299,713	0.2%	15.3%
Alarm Violations	16,300	18,000	16,500	17,800	9.2%	7.9%
TOTAL FINES	1,457,963	2,073,242	1,808,500	1,900,869	30.4%	5.1%
FEES:						
Construction Fees	578,109	628,800	574,410	560,722	(3.0%)	(2.4%)
Other Fees	0	20,000	19,000	16,560		(12.8%)
Street Maintenance Fees	227,140	165,000	128,000	170,024	(25.1%)	32.8%
Animal Control Fees	23,530	21,000	21,000	49,506	110.4%	135.7%
Health Fees	692,063	781,755	770,599	526,476	(23.9%)	(31.7%)
Other Fees	257,236	273,737	310,715	342,006	33.0%	10.1%
TOTAL FEES	1,778,078	1,890,292	1,823,724	1,665,294	(6.3%)	(8.7%)
MISC. REVENUES	1,598,130	998,849	1,179,158	1,677,407	5.0%	42.3%
TOTAL OTR LOCAL REV.	5,657,355	5,759,883	5,613,382	6,061,670	7.1%	8.0%
TL REV. & OTR SOURCES	\$ 72,306,796	\$ 73,582,607	\$ 73,104,627	\$ 75,431,752	4.3%	3.2%

General Fund Major Revenue Trends



* PILOT - Payment in Lieu of Taxes

**Other Local Taxes include gasoline, cigarette and motor vehicle taxes

☆ In FY 2008 a large settlement required wireless companies to pay gross receipt taxes.

GENERAL FUND

FY 2010 UNAUDITED MANAGEMENT STATEMENT

	FY 2010 Appropriation	Expenditures w/o Encumbrances	Encumbrances	Balance Remaining
CITY COUNCIL				
PERSONNEL SERVICES	\$10,274	\$2,729	\$0	\$7,545
MATERIALS & SUPPLIES	\$66,139	\$28,839	\$1,316	\$35,984
TRAVEL & TRAINING	\$53,613	\$30,754	\$865	\$21,994
INTRAGOVERNMENTAL CHARGES	\$75,554	\$75,554	\$0	\$0
UTIL, SERVICES, & MISC.	\$86,324	\$50,475	\$4,447	\$31,402
CAPITAL ADDITIONS	\$0	\$0	\$0	\$0
	\$291,904	\$188,351	\$6,628	\$96,925
CITY CLERK				
PERSONNEL SERVICES	\$165,043	\$141,961	\$0	\$23,082
MATERIALS & SUPPLIES	\$4,521	\$3,397	\$0	\$1,124
TRAVEL & TRAINING	\$2,037	\$203	\$0	\$1,834
INTRAGOVERNMENTAL CHARGES	\$33,309	\$33,309	\$0	\$0
UTIL, SERVICES, & MISC.	\$128,939	\$46,772	\$78,025	\$4,142
CAPITAL ADDITIONS	\$0	\$0	\$0	\$0
	\$333,849	\$225,642	\$78,025	\$30,182
CITY MANAGER				
PERSONNEL SERVICES	\$855,501	\$843,137	\$0	\$12,364
MATERIALS & SUPPLIES	\$22,435	\$16,353	\$0	\$6,082
TRAVEL & TRAINING	\$16,700	\$9,478	\$4,506	\$2,716
INTRAGOVERNMENTAL CHARGES	\$89,030	\$89,030	\$1	(\$1)
UTIL, SERVICES, & MISC.	\$152,568	\$44,985	\$75,280	\$32,303
CAPITAL ADDITIONS	\$0	\$0	\$0	\$0
	\$1,136,234	\$1,002,983	\$79,787	\$53,464
NEIGHBORHOOD SERVICES				
PERSONNEL SERVICES	\$616,126	\$531,761	\$0	\$84,365
MATERIALS & SUPPLIES	\$54,364	\$43,984	\$56	\$10,324
TRAVEL & TRAINING	\$9,703	\$3,748	\$0	\$5,955
INTRAGOVERNMENTAL CHARGES	\$65,838	\$65,063	\$0	\$775
UTIL, SERVICES, & MISC.	\$75,157	\$43,648	\$276	\$31,233
CAPITAL ADDITIONS	\$0	\$0	\$0	\$0
TRANSFERS TO OTHER FUNDS	\$0	\$0	\$0	\$0
	\$821,188	\$688,204	\$332	\$132,652
FINANCE				
PERSONNEL SERVICES	\$2,547,375	\$2,505,043	\$0	\$42,332
MATERIALS & SUPPLIES	\$145,653	\$110,115	\$7,666	\$27,872
TRAVEL & TRAINING	\$28,030	\$18,508	\$400	\$9,122
INTRAGOVERNMENTAL CHARGES	\$488,742	\$488,867	\$0	(\$125)
UTIL, SERVICES, & MISC.	\$305,494	\$264,545	\$6,046	\$34,903
CAPITAL ADDITIONS	\$8,210	\$0	\$8,210	\$0
	\$3,523,504	\$3,387,078	\$22,322	\$114,104

GENERAL FUND

FY 2010 UNAUDITED MANAGEMENT STATEMENT

	FY 2010 Appropriation	Expenditures w/o Encumbrances	Encumbrances	Balance Remaining
HUMAN RESOURCES				
PERSONNEL SERVICES	\$622,178	\$620,506	\$0	\$1,672
MATERIALS & SUPPLIES	\$38,615	\$26,938	\$0	\$11,677
TRAVEL & TRAINING	\$15,210	\$6,370	\$0	\$8,840
INTRAGOVERNMENTAL CHARGES	\$117,573	\$117,573	\$0	\$0
UTIL, SERVICES, & MISC.	\$292,916	\$123,918	\$165,000	\$3,998
CAPITAL ADDITIONS	\$0	\$0	\$0	\$0
	\$1,086,492	\$895,305	\$165,000	\$26,187
LAW				
PERSONNEL SERVICES	\$1,061,512	\$920,990	\$0	\$140,522
MATERIALS & SUPPLIES	\$61,908	\$34,817	\$606	\$26,485
TRAVEL & TRAINING	\$13,825	\$3,727	\$0	\$10,098
INTRAGOVERNMENTAL CHARGES	\$122,964	\$122,964	\$0	\$0
UTIL, SERVICES, & MISC.	\$74,657	\$35,667	\$4,264	\$34,726
CAPITAL ADDITIONS	\$0	\$0	\$0	\$0
	\$1,334,866	\$1,118,165	\$4,870	\$211,831
MUNICIPAL COURT				
PERSONNEL SERVICES	\$610,094	\$576,263	\$0	\$33,831
MATERIALS & SUPPLIES	\$60,942	\$48,494	\$0	\$12,448
TRAVEL & TRAINING	\$13,329	\$5,633	\$0	\$7,696
INTRAGOVERNMENTAL CHARGES	\$107,935	\$107,935	\$0	\$0
UTIL, SERVICES, & MISC.	\$120,866	\$96,747	\$11,062	\$13,057
CAPITAL ADDITIONS	\$33,100	\$26,262	\$0	\$6,838
	\$946,266	\$861,334	\$11,062	\$73,870
POLICE DEPARTMENT				
PERSONNEL SERVICES	\$15,568,875	\$14,905,501	\$0	\$663,374
MATERIALS & SUPPLIES	\$1,546,734	\$1,137,405	\$65,127	\$344,202
TRAVEL & TRAINING	\$143,579	\$142,418	\$125	\$1,036
INTRAGOVERNMENTAL CHARGES	\$1,476,031	\$1,476,781	\$1,500	(\$2,250)
UTIL, SERVICES, & MISC.	\$824,006	\$731,241	\$61,852	\$30,913
CAPITAL ADDITIONS	\$905,979	\$881,380	\$6,200	\$18,399
	\$20,465,204	\$19,274,726	\$134,804	\$1,055,674
FIRE DEPARTMENT				
PERSONNEL SERVICES	\$12,336,826	\$12,221,820	\$0	\$115,006
MATERIALS & SUPPLIES	\$811,788	\$534,724	\$87,523	\$189,541
TRAVEL & TRAINING	\$38,642	\$19,613	\$234	\$18,795
INTRAGOVERNMENTAL CHARGES	\$698,203	\$691,630	\$5,500	\$1,073
UTIL, SERVICES, & MISC.	\$474,715	\$393,839	\$45,729	\$35,147
CAPITAL ADDITIONS	\$43,227	\$10,786	\$32,440	\$1
	\$14,403,401	\$13,872,412	\$171,426	\$359,563

GENERAL FUND

FY 2010 UNAUDITED MANAGEMENT STATEMENT

	FY 2010 Appropriation	Expenditures w/o Encumbrances	Encumbrances	Balance Remaining
PSJC AND EMERGENCY MGMT				
PERSONNEL SERVICES	\$1,957,534	\$1,831,484	\$0	\$126,050
MATERIALS & SUPPLIES	\$116,576	\$52,131	\$33,506	\$30,939
TRAVEL & TRAINING	\$30,100	\$18,106	\$1,259	\$10,735
INTRAGOVERNMENTAL CHARGES	\$180,676	\$180,801	\$0	(\$125)
UTIL, SERVICES, & MISC.	\$656,487	\$407,270	\$190,442	\$58,775
CAPITAL ADDITIONS	\$51,891	\$22,896	\$8,995	\$20,000
	\$2,993,264	\$2,512,688	\$234,202	\$246,374
HEALTH AND HUMAN SERVICES				
PERSONNEL SERVICES	\$4,288,559	\$3,867,571	\$0	\$420,988
MATERIALS & SUPPLIES	\$549,910	\$450,535	\$6,085	\$93,290
TRAVEL & TRAINING	\$73,525	\$46,446	\$2,286	\$24,793
INTRAGOVERNMENTAL CHARGES	\$505,336	\$505,511	\$0	(\$175)
UTIL, SERVICES, & MISC.	\$2,880,780	\$2,425,845	\$386,172	\$68,763
CAPITAL ADDITIONS	\$99,766	\$0	\$99,766	\$0
	\$8,397,876	\$7,295,908	\$494,309	\$607,659
PLANNING				
PERSONNEL SERVICES	\$671,149	\$649,850	\$0	\$21,299
MATERIALS & SUPPLIES	\$56,512	\$26,943	\$965	\$28,604
TRAVEL & TRAINING	\$15,364	\$6,112	\$900	\$8,352
INTRAGOVERNMENTAL CHARGES	\$95,573	\$95,573	\$0	\$0
UTIL, SERVICES, & MISC.	\$359,875	\$36,628	\$252,398	\$70,849
CAPITAL ADDITIONS	\$0	\$0	\$0	\$0
	\$1,198,473	\$815,106	\$254,263	\$129,104
ECONOMIC DEVELOPMENT				
PERSONNEL SERVICES	\$361,188	\$357,130	\$0	\$4,058
MATERIALS & SUPPLIES	\$0	\$0	\$0	\$0
TRAVEL & TRAINING	\$5,543	\$0	\$0	\$5,543
INTRAGOVERNMENTAL CHARGES	\$22,648	\$22,648	\$0	\$0
UTIL, SERVICES, & MISC.	\$38,000	\$38,000	\$0	\$0
CAPITAL ADDITIONS	\$0	\$0	\$0	\$0
	\$427,379	\$417,778	\$0	\$9,601
CULTURAL AFFAIRS				
PERSONNEL SERVICES	\$174,711	\$169,668	\$0	\$5,043
MATERIALS & SUPPLIES	\$18,605	\$13,016	\$0	\$5,589
TRAVEL & TRAINING	\$4,700	\$1,426	\$0	\$3,274
INTRAGOVERNMENTAL CHARGES	\$33,629	\$33,629	\$0	\$0
UTIL, SERVICES, & MISC.	\$166,879	\$143,989	\$4,260	\$18,630
CAPITAL ADDITIONS	\$0	\$0	\$0	\$0
	\$398,524	\$361,728	\$4,260	\$32,536

GENERAL FUND

FY 2010 UNAUDITED MANAGEMENT STATEMENT

	<u>FY 2010</u> <u>Appropriation</u>	<u>Expenditures w/o</u> <u>Encumbrances</u>	<u>Encumbrances</u>	<u>Balance</u> <u>Remaining</u>
PARKS AND RECREATION				
PERSONNEL SERVICES	\$3,284,071	\$3,210,402	\$0	\$73,669
MATERIALS & SUPPLIES	\$674,953	\$633,804	\$20,998	\$20,151
TRAVEL & TRAINING	\$9,447	\$6,959	\$0	\$2,488
INTRAGOVERNMENTAL CHARGES	\$309,050	\$309,050	\$0	\$0
UTIL, SERVICES, & MISC.	\$502,669	\$407,489	\$11,240	\$83,940
CAPITAL ADDITIONS	\$261,615	\$138,593	\$104,819	\$18,203
	<u>\$5,041,805</u>	<u>\$4,706,297</u>	<u>\$137,057</u>	<u>\$198,451</u>
PUBLIC WORKS - GF OPERATIONS				
PERSONNEL SERVICES	\$5,567,289	\$5,168,586	\$0	\$398,703
MATERIALS & SUPPLIES	\$2,420,043	\$1,750,564	\$538,418	\$131,061
TRAVEL & TRAINING	\$25,868	\$18,375	\$1,627	\$5,866
INTRAGOVERNMENTAL CHARGES	\$765,970	\$768,670	\$0	(\$2,700)
UTIL, SERVICES, & MISC.	\$4,751,703	\$3,352,646	\$541,436	\$857,621
CAPITAL ADDITIONS	\$1,436,177	\$393,580	\$1,024,190	\$18,407
INTEREST & LEASE PAYMENT	\$0	\$0	\$0	\$0
	<u>\$14,967,050</u>	<u>\$11,452,421</u>	<u>\$2,105,671</u>	<u>\$1,408,958</u>
CITY GENERAL				
PERSONNEL SERVICES	\$35,000	\$1,507	\$0	\$33,493
MATERIALS & SUPPLIES	\$0	\$0	\$0	\$0
TRAVEL & TRAINING	\$0	\$0	\$0	\$0
INTRAGOVERNMENTAL CHARGES	\$208,689	\$208,689	\$0	\$0
UTIL, SERVICES, & MISC.	\$2,402,693	\$2,236,754	\$10,000	\$155,939
CAPITAL ADDITIONS	\$0	\$0	\$0	\$0
INTEREST & LEASE PAYMENT	\$554	\$554	\$0	\$0
TRANSFERS TO OTHER FUNDS	\$2,903,136	\$2,903,136	\$0	\$0
	<u>\$5,550,072</u>	<u>\$5,350,640</u>	<u>\$10,000</u>	<u>\$189,432</u>
	<u><u>\$83,317,351</u></u>	<u><u>\$74,426,766</u></u>	<u><u>\$3,914,018</u></u>	<u><u>\$4,976,567</u></u>

Capital Project Fund Unallocated Balances

Source of Funds:	State/Dev Reimb.	Accumulated Interest Earnings	Interest % Allocation	Total Avail
Transportation	\$1,632,975	\$1,376,265	57%	\$3,009,239
Public Safety		\$2,213,136	24%	\$2,213,136
Parks & Recreation		\$2,072,962	16%	\$2,072,962
Airport		\$107,088	3%	\$107,088
Restricted - Held in Trust for IBM Blg Note		(\$2,550,000)		-\$2,550,000
Total	\$1,632,975	\$3,219,451	100%	\$4,852,425

Notes:

- * Funds are transferred into the capital project fund when a project is appropriated.
- * Interest earnings on unspent funds are not allocated back to individual projects.
- * Actual interest earnings are allocated to each category quarterly.
- * Balances are a funding source in the annual CIP process (Cap FB)
- * City is also holding approximately \$385,000 in funds from various developers for specific use per development ageements

Net Income Before Capital Contributions

Fund Type	Budget Estimate	Unaudited as of November 29th	Difference	Difference as % of Expenses	Explanation
Enterprise Funds					
Railroad	(\$123,121)	\$11,018	\$134,139	15%	Switching Fees \$48,000 over estimate; Personnel \$60,000 under estimate due to a vacancy
Water	\$1,108,054	\$636,541	(\$471,513)	-3%	User fee revenues \$1.7 million under estimate; Contractual services for maintenance and other \$625,000 under estimate, work is anticipated in 2011
Electric	(\$3,173,740)	\$6,099,262	\$9,273,002	8%	User fee revenues \$3.4 million over estimate; Power supply costs \$4.1 million under estimate; Personnel cost \$250,000 under estimate
Recreation Services	(\$793,739)	(\$479,400)	\$314,339	5%	Expenses under estimate across the board.
Public Transportation	(\$746,372)	(\$696,404)	\$49,968	1%	No significant variance
Regional Airport	(\$812,185)	\$54,974	\$867,159	35%	Revenues \$95,000 above estimate due to increased activity at airport. Transfer from Capital balance of \$350,000 not included in estimate.
Sanitary Sewer	(\$585,762)	\$1,052,504	\$1,638,266	13%	User fee revenues above estimate \$230,000; Contractual services below estimate \$755,000 for work to be performed in 2011; Interest expense below estimate \$145,000 due to draw schedule on WWTP and capitalization of interest during construction
Parking Facilities	\$633,986	\$930,797	\$296,811	17%	Interest expense \$250,000 under estimate due to capitalization during construction
Solid Waste	\$772,044	\$1,373,189	\$601,145	4%	Current expenses reduced by \$820,000 for post closure cost that have been accrued in previous fiscal years
Storm Water	(\$188,127)	(\$134,954)	\$53,173	4%	Contractual expenses under estimate

Internal Service Funds

Employee Health	(\$782,601)	\$1,275,440	\$2,058,041	15%	Cost of claims below estimate
Self Insurance	(\$575,359)	\$205,682	\$781,041	22%	Cost of claims below estimate

Council Worksession



FY 2010 Year End Review
(Unaudited)
November 29, 2010



Our Fiscal Guiding Principles:

- Budget revenues conservatively and anticipate actual revenues 2-5% over estimated budget
- Budget expenditures at our maximum foreseen exposure and anticipate actual expenditures at 98% of budget
- Budget the use of excess reserves to balance the budget. The City has consistently budgeted the use of these reserves, but we have only reduced reserves two of the last ten years.



FY 2010 General Fund Results

Exhibit 1

- Added to excess reserves \$864,716 for FY 2010, which resulted in a Fund Balance of 30% of Expenditures
- General Fund Revenues are \$2.7 million more than we estimated in July (3.2% over estimated).
- Expenditures were \$633,179 under department estimates (1% under estimated budget).

GENERAL FUND

FY 2010 Unaudited Mgmt Statement

	EB FY 2010	Expenditures w/o Encumb
Total REVENUES	\$65,519,938	\$67,794,513
Total EXPENDITURES	\$72,156,809	\$71,523,630
Total Operating Income	(\$6,636,871)	(\$3,729,117)
Total TRANSFERS	\$4,674,577	\$4,734,109
Total Non-Operating Items	\$4,674,577	\$4,734,109
Net Income	(\$1,962,294)	\$1,004,992
Decrease in Encumbrances 2009 to 2010		\$140,276
Increase in Fund Balance		\$864,716
Projected Ending Fund Balance FY 2010		\$22,951,376
Projected Fund Balance as a percent of Expenditures		30%

FY 2010 General Fund Revenues

Exhibit 2


- General Fund Revenues came in 4.3% over Actual FY 2009 and \$2.3 million or 3.2% above Estimated FY 2010
- Sales taxes increased 2% over Actual 2009 and 1.6% over Estimated FY 2010
- Gross Receipts Taxes increased 0.5% over Actual 2009 and were 1.6% under Estimated 2010 due to Natural Gas
- PILOT increased 10.4% over Actual 2009 and increased 3.1% over Estimated 2010
- County Revenues are 20% under Actual 2009 and 13.9% under Estimated 2010 due to reduced spending in Health and PSJC.
- Business License revenue decreased 1.3% from Actual 2009; however it is 1.2% over Estimated 2010.
- Total Fines increased 30.4% over Actual 2009 due to the installation of red light cameras. Even though they did not meet budget, they were 5.1% over Estimated Budget.
- Construction Fees decreased 3% from Actual 2009 and are 2.4% below estimated budget.
- Health Fees are below estimated budget due to some revenues being deposited into miscellaneous revenue accounts.
- Total Miscellaneous Revenues are 5.0% over Actual FY 2009 and 42.3% over Estimated FY 2010. Half of this amount is due to a one-time settlement with a wireless company for prior year gross receipts taxes and the rest is for various Health revenues which were estimated in the fee category.



FY 2010 General Fund Expenditures


Exhibit 3

- The 2010 Appropriation column includes the 2010 original budget, all budget amendments done during the year, and amounts carried forward from the 2009 budget.
- The total amount of grant funding is often appropriated in the current year but may be spent in future years. Certain grants such as the Non-motorized grant and the H1N1 grant show a significant amount of unspent funds in FY 2010, but there is an offsetting reduction in revenues and thus has no impact on reserves.



Departmental Analysis of Significant Unspent Funds – Exhibit 3

- City Council – Printing and Travel and Training, Contractual Services in Boards and Commissions
- Neighborhood Services – Personnel Services due to vacancies
- Law – Personnel services due to vacancies
- Finance – Personnel services due to vacancies and Contractual services
- Police – Personnel services due to vacancies and overtime, miscellaneous supplies (budget was reduced in FY 2011)



Departmental Analysis of Significant Unspent Funds – Exhibit 3

- Fire – Personnel services due to vacancies, supplies and materials
- PSJC – personnel services due to vacancies and telephone utilities.
- Health – H1N1 grant expenses lower than budgeted (offsetting revenue reduction)
- Parks and Recreation – personnel services due to vacancies and contractual services.
- Public Works - \$1.1 million under budget due to Non-Motorized Grant activity (offsetting revenue reduction)
- City General - \$100,000 in unspent contingency

Capital Project Fund Unallocated Balances

Source of Funds:	State/Dev Reimb.	Accumulated Interest Earnings	Interest % Allocation	Total Avail
Transportation	\$1,632,975	\$1,376,265	57%	\$3,009,239
Public Safety		\$2,213,136	24%	\$2,213,136
Parks & Recreation		\$2,072,962	16%	\$2,072,962
Airport		\$107,088	3%	\$107,088
Restricted - Held in Trust for IBM Blg Note		(\$2,550,000)		-\$2,550,000
Total	\$1,632,975	\$3,219,451	100%	\$4,852,425

Notes:

- * Funds are transferred into the capital project fund when a project is appropriated.
- * Interest earnings on unspent funds are not allocated back to individual projects.
- * Actual interest earnings are allocated to each category quarterly.
- * Balances are a funding source in the annual CIP process (Cap FB)
- * City is also holding approximately \$385,000 in funds from various developers for specific use per development agreements

Council should consider establishing a formal policy for minimum balances to be maintained in each of these areas.

Net Income Before Capital Contributions

Fund Type	Budget Estimate	Unaudited as of November 29th	Difference	Difference as % of Expenses	Explanation
Enterprise Funds					
Railroad	(\$123,121)	\$11,018	\$134,139	15%	Switching Fees \$48,000 over estimate; Personnel \$60,000 under estimate due to a vacancy
Water	\$1,108,054	\$636,541	(\$471,513)	-3%	User fee revenues \$1.7 million under estimate; Contractual services for maintenance and other \$625,000 under estimate, work is anticipated in 2011
Electric	(\$3,173,740)	\$6,099,262	\$9,273,002	8%	User fee revenues \$3.4 million over estimate; Power supply costs \$4.1 million under estimate; Personnel cost \$250,000 under estimate
Recreation Services	(\$793,739)	(\$479,400)	\$314,339	5%	Expenses under estimate across the board.
Public Transportation	(\$746,372)	(\$696,404)	\$49,968	1%	No significant variance
Regional Airport	(\$812,185)	\$54,974	\$867,159	35%	Revenues \$95,000 above estimate due to increased activity at airport. Transfer from Capital balance of \$350,000 not included in estimate.
Sanitary Sewer	(\$585,762)	\$1,052,504	\$1,638,266	13%	User fee revenues above estimate \$230,000; Contractual services below estimate \$755,000 for work to be performed in 2011; Interest expense below estimate \$145,000 due to draw schedule on WWTP and capitalization of interest during construction
Parking Facilities	\$633,986	\$930,797	\$296,811	17%	Interest expense \$250,000 under estimate due to capitalization during construction
Solid Waste	\$772,044	\$1,373,189	\$601,145	4%	Current expenses reduced by \$820,000 for post closure cost that have been accrued in previous fiscal years
Storm Water	(\$188,127)	(\$134,954)	\$53,173	4%	Contractual expenses under estimate

Net Income Before Capital Contributions					
Fund Type	Budget Estimate	Unaudited as of November 29th	Difference	Difference as % of Expenses	Explanation
Internal Service Funds					
Employee Health	(\$782,601)	\$1,275,440	\$2,058,041	15%	Cost of claims below estimate
Self Insurance	(\$575,359)	\$205,682	\$781,041	22%	Cost of claims below estimate

DRAFT

DRAFT

Draft Proposal
Land Acquisition – Community Parks, Greenways, Green Space and Natural Areas
November 29, 2010

Goal : Establish a process to identify and prioritize tracts of land to be considered for acquisition by the City of Columbia using funds provided by the 1/8 cent park capital improvement sales tax. Lands considered for acquisition are to be evaluated for preservation for potential use as community parks, greenways, green space, or natural areas.

Proposal: The Park and Recreation Commission shall be given the responsibility to make recommendations to the City Council regarding the use of park sales tax funds to acquire land for community parks, greenways, green space, and natural areas. A working committee consisting of three members of the Park and Recreation Commission, three at-large citizens appointed by the City Council, and representatives of City staff shall be established to identify, evaluate, and submit recommendations to the Park Commission regarding specific tracts of land being considered for possible acquisition. The Commission shall review recommendations of the working committee, seek additional public input if appropriate, and submit a recommendation to Council as to whether the City should proceed with acquisition.

Land acquisition shall occur on pay as you go basis with acquisitions occurring at the time funds are available. Funds may accumulate from year to year if no high quality candidates for acquisition are available. All properties will be acquired using established City practices for land acquisition.

Implementation Steps

1. Establish working sub committee
2. Identify Potential Acquisitions
 - a. Develop a location on Parks and Recreation Department website where individuals can nominate potential sites for acquisition.
 - b. Develop a procedure whereby property owners can notify the City of the potential availability of land.
 - c. Working Committee carefully review the City's natural area inventory data, review other related land use documents, begin to identify potential properties of natural importance, and establish a list of properties for evaluation.
3. Evaluate Potential Acquisitions
 - a. Finalize land evaluation matrix (Council approval)
 - b. Potential site visits by working committee
 - c. Score sites on evaluation matrix
 - d. Committee develop recommended priorities
 - e. Submit committee's recommendation to pursue a specific acquisition to Park Commission.
4. Park Commission Review and Recommendation to Council.
5. Council Review and Authorization to Acquire.

2010 Park Sales Tax Ballot Projects - Proposed Implementation Plan

Description	Ballot Budget	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total
Land Acquisition and Annual Park Funding								
Land Acq. - Comm. Parks, Greenways, Natural Areas	\$ 1,525,000		\$ 200,000	\$ 250,000	\$ 250,000	\$ 400,000	\$ 425,000	\$ 1,525,000
Land Acq. - New Neighborhood Parks	\$ 500,000			\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 500,000
Annual Roads and Parking Improvements	\$ 750,000		\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000
Annual Joint City/School Playground	\$ 125,000		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
Annual Park Improvement	\$ 600,000		\$ 100,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 600,000
Sub-Total Land Acq. And Annual Park Funding	\$ 3,500,000	\$ -	\$ 475,000	\$ 675,000	\$ 675,000	\$ 825,000	\$ 850,000	\$ 3,500,000
New Facility/Park Development								
Barberry Neighborhood Park	\$ 125,000					\$ 125,000		\$ 125,000
Jay Dix Neighbobhood Park	\$ 125,000			\$ 125,000				\$ 125,000
Strawn Road Neighborhood Park	\$ 125,000				\$ 125,000			\$ 125,000
Gans Creek Rec Area/Philips Park - Phase I	\$ 1,750,000			\$ 650,000	\$ 500,000	\$ 600,000		\$ 1,750,000
Norma Sutherland Smith Park - Phase I	\$ 250,000				\$ 250,000			\$ 250,000
Waters-Moss Park - Phase I	\$ 165,000			\$ 100,000	\$ 65,000			\$ 165,000
Sub-Total New Facility/Park Development	\$ 2,540,000	\$ -	\$ -	\$ 875,000	\$ 940,000	\$ 725,000	\$ -	\$ 2,540,000
Improvements to Existing Parks								
Albert-Oakland Park - New Restroom	\$ 125,000			\$ 125,000				\$ 125,000
Albert-Oakland Park - Athletic Field Renovations	\$ 150,000			\$ 150,000				\$ 150,000
Armory Renovation - Activity/Meeting Room Flooring	\$ 75,000			\$ 75,000				\$ 75,000
Atkins Park Phase II - Restrooms, Concessions, Field	\$ 850,000	\$ 450,000	\$ 400,000					\$ 850,000
Cosmo-Bethel Park - Light Tennis Courts, Trail	\$ 150,000					\$ 150,000		\$ 150,000
Cosmo Park - Football/Lacrosse Field Improvements	\$ 150,000		\$ 150,000					\$ 150,000
Cosmo Park - New Restroom Soccer/Football Fields	\$ 125,000		\$ 125,000					\$ 125,000
Cosmo Park - Steinberg Playground Renovation	\$ 500,000			\$ 250,000	\$ 250,000			\$ 500,000
Douglass Park - Playground Renovation, Fitness Stations	\$ 100,000					\$ 100,000		\$ 100,000
Downtown Optimist Park Renovation	\$ 50,000				\$ 50,000			\$ 50,000
Fairview Park - Shelter Replacement, Playground, Parking	\$ 175,000				\$ 175,000			\$ 175,000
Nifong Park - Maplewood Barn, Parking	\$ 200,000	\$ 200,000						\$ 200,000
Shepard Boulevard Tennis Court Renovation	\$ 75,000	\$ 75,000						\$ 75,000
Twin Lakes Recreation Area Improvements	\$ 250,000		\$ 100,000	\$ 150,000				\$ 250,000
Sub-Total Improvements to Parks	\$ 2,975,000	\$ 725,000	\$ 775,000	\$ 750,000	\$ 475,000	\$ 250,000	\$ -	\$ 2,975,000
Trails and Greenbelts								
Annual Trail Improvements	\$ 500,000			\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 500,000
Trail Restroom Improvements - Garth, Grindstone, MLK	\$ 315,000				\$ 215,000	\$ 100,000		\$ 315,000
Grindstone Trail Development - GNA to Confluence	\$ 1,570,000	\$ 350,000	\$ 1,220,000					\$ 1,570,000
Sub-Total Trails	\$ 2,385,000	\$ 350,000	\$ 1,220,000	\$ 125,000	\$ 340,000	\$ 225,000	\$ 125,000	\$ 2,385,000
Contingency	\$ 600,000					\$ 300,000	\$ 300,000	\$ 600,000
TOTAL CIP BALLOT PROJECTS	\$ 12,000,000	\$ 1,075,000	\$ 2,470,000	\$ 2,425,000	\$ 2,430,000	\$ 2,325,000	\$ 1,275,000	\$ 12,000,000

Target Park Sales Tax Ballot Budget

\$ 1,100,000 \$ 2,400,000 \$ 2,400,000 \$ 2,450,000 \$ 2,450,000 \$ 1,200,000 \$ 12,000,000

Park Sales Tax

Proposed Implementation Plan





3 Main Factors Considered

1. Cash Flow: The use of the park sales tax funds will be on a pay as you go basis.
 - A. Projects spread over the five year period to match sales tax revenue
 - B. Substantial effort was made to match the target goals for the amount of money that would be available in any one year.
 - C. Recommendation to “front load “ funding for many of the construction projects while “back loading” a higher proportion of the acquisition funds to the latter part of the five year period.
 - Allows for timely completion of construction projects prior to next ballot issue
2. Work force availability:
 - A. Department staff resources to actually do construction or to manage contracted projects is limited.
 - B. Projects were allocated to various years keeping in mind the resources that would be available to work on them at any particular time.
3. Other issues: The following issues were also taken into consideration.
 - A. The City's commitment to IBM to create a new trail connection from Grindstone Nature Area to the Lemone Industrial area;
 - B. The federal Land and Water Conservation Grant (and its deadlines) recently awarded the Department for continued work on the Atkins property;
 - C. The Maplewood barn fire and the current efforts to re-build a facility for the outdoor theater.
 - D. Staff identified needs & priorities

Land Acquisition and Annual Park Funding

Description	FY 2011*	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total
<i>Land Acquisition and Annual Park Funding</i>							
Land Acq. - Comm. Parks, Greenways, Natural Areas		\$200,000	\$250,000	\$250,000	\$400,000	\$425,000	\$1,525,000
Land Acq. - New Neighborhood Parks			\$125,000	\$125,000	\$125,000	\$125,000	\$500,000
Annual Roads and Parking Improvements		\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
Annual Joint City/School Playground		\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Annual Park Improvement		\$100,000	\$125,000	\$125,000	\$125,000	\$125,000	\$600,000
Sub-Total Land Acq. and Annual Park Funding		\$475,000	\$675,000	\$675,000	\$825,000	\$850,000	\$3,500,000

***FY2011 CIP includes 2005 PST funds for these 5 categories.**



New Facility or Park Development

Description	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total
<i>New Facility/Park Development</i>							
Barberry Neighborhood Park Development					\$125,000		\$125,000
Jay Dix Neighborhood Park			\$125,000				\$125,000
Strawn Rd Neighborhood Park – Phase I				\$125,000			\$125,000
Gans Creek Rec Area/Philips Park - Phase I			\$650,000	\$500,000	\$600,000		\$1,750,000
Norma Sutherland Smith Park - Phase I				\$250,000			\$250,000
Waters-Moss Park – Phase I			\$100,000	\$65,000			\$165,000
Sub-Total New Facility/Park Development			\$875,000	\$940,000	\$725,000		\$2,540,000



Improvements to Existing Parks/Facilities

Description	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total
<i>Improvements to Existing Parks</i>							
Albert-Oakland Park - Restroom			\$125,000				\$125,000
Albert-Oakland Park - Athletic Field Imp			\$150,000				\$150,000
Armory Renovation - Activity/Meeting Room Improvements			\$75,000				\$75,000
Atkins Park Phase II	\$450,000	\$400,000					\$850,000
Cosmo-Bethel Tennis Cts Lights/Trail					\$150,000		\$150,000
Cosmo Park - Football/Lacrosse Improvements		\$150,000					\$150,000
Cosmo Park - New Restroom		\$125,000					\$125,000
Cosmo Park - Steinberg Playground Improvements			\$250,000	\$250,000			\$500,000
Douglass Park - Playground/Fitness Station					\$100,000		\$100,000
Downtown Optimist Park Renovation				\$50,000			\$50,000
Fairview Park - Shelter/Playground				\$175,000			\$175,000
Nifong Park - Maplewood Barn	\$200,000						\$200,000
Shepard Boulevard Tennis Courts	\$75,000						\$75,000
Twin Lakes Recreation Area Imp		\$100,000	\$150,000				\$250,000
Sub-Total Improvements to Parks	\$725,000	\$775,000	\$750,000	\$475,000	\$250,000	\$0	\$2,975,000



Trails and Greenbelts

Description	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total
<i>Trails and Greenbelts</i>							
Annual Trail Improvements			\$125,000	\$125,000	\$125,000	\$125,000	\$500,000
Trail Restroom Improvements - Garth, Grindstone, MLK				\$215,000	\$100,000		\$315,000
Grindstone Trail Development - GNA to Confluence	\$350,000	\$1,220,000					\$1,570,000
Sub-Total Trails	\$350,000	\$1,220,000	\$125,000	\$340,000	\$225,000	\$125,000	\$2,385,000



Summary of Cash Flow

Description	FY 2011*	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	Total
Land Acquisition & Annual Park Funding		\$475,000	\$675,000	\$675,000	\$825,000	\$850,000	\$3,500,000
New Facility/Park Development			\$1,040,000	\$875,000	\$625,000		\$2,540,000
Improvements to Existing Parks & Facilities	\$725,000	\$900,000	\$625,000	\$475,000	\$250,000		\$2,975,000
Trails and Greenbelts	\$350,000	\$1,220,000	\$125,000	\$340,000	\$225,000	\$125,000	\$2,385,000
Contingency					\$300,000	\$300,000	\$600,000
TOTAL CIP BALLOT PROJECTS	\$1,075,000	\$2,470,000	\$2,425,000	\$2,430,000	\$2,325,000	\$1,275,000	\$12,000,000
<i>Target Park Sales Tax Ballot Budget</i>	<i>\$1,100,000</i>	<i>\$2,400,000</i>	<i>\$2,400,000</i>	<i>\$2,450,000</i>	<i>\$2,450,000</i>	<i>\$1,200,000</i>	<i>\$12,000,000</i>

****Proposed FY-11 projects require a mid-year appropriation.***



FY-11 Proposed Projects

- \$450,000 Atkins Park Phase II – Restrooms, Concessions, Ballfield (grant)
 - \$ 75,000 Shepard Blvd Tennis Court Renovation (contract project)
 - \$200,000 Nifong Park Improvements (Maplewood Barn)
 - \$350,000 Grindstone Trail: Grindstone to Lemone (planning/acq)
- \$1,075,000 Total**





Council Action

- Staff is looking for direction on how to proceed.
Council may:
 - **Approve implementation plan as presented or with council adjustments.**
 - **Direct staff to return to Council with an ordinance appropriating funds for FY-11 including a hearing for public comment.**
 - Possible timeline: Introduce ordinance Dec 20, 2010 with a public hearing and Council action on Jan 3, 2011.