

Columbia City Council
Pre-Council Meeting Minutes – April 16, 2007, 6 p.m.
Fourth Floor Conference Room, Daniel Boone Building

Council members present: Mayor Hindman, Almeta Crayton, Chris Janku, Karl Skala, Jerry Wade, Laura Nauser and Barbara Hoppe.

City Manager Bill Watkins and other staff members were present.

City Manager Bill Watkins reviewed the following calendar items:

- Wednesday, April 18 and Thursday, April 19, ARC - initial training sessions for the usage of the City's Storm water Management and Water Quality Control Manual. Please note the April 18th session from 8am to 10am: What to expect on September 4: Implementing the Storm water Ordinance. This session is designed for engineers, planners, elected officials, and technical staff involved in development issues.
- Wednesday, April 18, 6-8pm, West Junior High, next citizen topic group meetings.
- Saturday, April 28 – Council orientation/tour of city facilities – Mr. Watkins asked Council if there were items that needed to be added or subtracted from the “draft” agenda.
- Monday, May 7, regular Council meeting. Pre-Council – meet with labor group representatives.
- Tuesday, May 8, Howard/Gentry rededication event. 5:30 p.m. ceremony; 6:00 – 7:00 p.m. building tours.
- Wednesday, May 9, 4 p.m. to 6 p.m., Water Treatment Plant Open House/dedication of the newly expanded water treatment plant. This is a multi-million dollar project and has been on-line for the past 4-5 months.
- Bike, Walk and Wheel Week – May 12-19, 2007.
- Saturday, May 19 – pre-retreat to discuss budget/CIP. Staff is working on an agenda and meeting location.
- Thursday, June 7 – Saturday, June 9 – Council retreat, The Lodge of Four Seasons. Thursday evening dinner followed by one or two sessions. Citizen Survey consultant presentation will be first agenda item on Friday morning. A draft agenda will be forwarded to Council. Council input on agenda topics is welcome.
- June 14-15, Newly Elected Officials Conference, Jefferson City Capitol Plaza Hotel.

Scheduled pre-Council topics include:

- Unveiling of the city's new web site design by the ICAG (Internet Citizen's Advisory Group) Chair, Sam Shelby and Shawn Brant. Sam Shelby, E-Gov Coordinator, conducted a tour of the city's web site. He provided Council with a history of the web page design. Mr. Shelby reviewed those areas where improvements had been made to the site; including, update of search feature, shaved off 21 seconds (average download time), most requested pages were brought to front “main” page, etc. Council member Wade suggested adding key contact information for those employees that have high public visibility. Council member Janku suggested that a feature of the main page include a weather button where folks could check local weather (current temperature).
- Review of the Daniel Boone Building floor plan (Council Chamber) by Chiodini. Tony St. Romaine and the consultants were present. Mr. St. Romaine reviewed Phase I city hall expansion and renovation plans which includes a construction cost of \$1,057,099. The Council was provided with a set of floor plans, including LEED checklist and a design/construction schedule.

- Planning/Zoning Commission appointments. Appointments would normally occur at the May 21 Council meeting. Mayor reviewed the various techniques for reducing the number of applicants. Council agreed on process wherein they would submit the names of seven and send to City Clerk. Council would then interview around 9 people.
- May 29, 30 or 31st – need to schedule a work session with consultant, Virchow Krause – electric, water and wastewater utility related study on one of these dates. Will include a kick-off presentation by the consultant on rate structure. Carol will follow-up with Council as to their availability.
- Sales Tax update - City Manager reported that -\$300,000 in equipment purchases has been withheld in the general fund.

Handouts:

Sales Tax Receipts – memo from City Manager

Letter from Scott Dickson – Midwest Airlines

New Municipal Center – floor plans, LEED checklist, and construction schedule