

INTER-OFFICE MEMO

TO: City Council and Staff
FROM: Bill Watkins, City Manager
DATE: December 8, 2009
RE: Winter Retreat 2009



We will meet at 8:15 a.m. with coffee and donuts provided. Welcome will begin at 8:30 a.m. Please see the attached agenda for details.

Retreat Location:

Riechmann Pavilion
Stephens Lake Park
2300 E. Walnut Street
Columbia, MO 65201
573-256-0135

Other:

- Retreat will be informal and dress is casual. The format for retreat is intended to provide Council/staff an opportunity to engage in productive discussions of various issues. There will also be an opportunity for informal discussions between Council and staff. There will be no decisions made at the retreat. Issues will be brought back for formal Council action to be taken in the Council Chamber.
- Please bring your calendars.
- The public is invited to attend the retreat; however, we have not encouraged nor allowed public comment/participation at the retreat (similar to Council work sessions).

Thank you, in advance, for making time available to attend the retreat. Your time and attention is greatly appreciated.