

Recreation Services Monthly Report

October 2007

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
TOTAL RECREATION SERVICES		56,787	56,787	58,313	58,313
ADMINISTRATION					
YOUTH ENRICHMENT SCHOLARSHIPS (YES)					
YES Applicants Approved		16	16	21	21
YES Applications Approved		9	9	7	7
YES Assistance Amount Given		\$ 1,836.50	\$ 1,836.50	\$ 1,812.50	\$ 1,812.50
TOTAL APPLICANTS FOR SCHOLARSHIPS		16	16	21	21
ADULT FINANCIAL ASSISTANCE (AFA)					
AFA Applicants Approved		8	8	9	9
AFA Applications Approved		8	8	9	9
AFA Assistance Amount Given		\$ 960.00	\$ 960.00	\$ 506.25	\$ 506.25
TOTAL APPLICANTS FOR SCHOLARSHIPS		8	8	9	9
DIVISION EVENT					
Halloween Haunting		3,655	3,655	2,997	2,997
Theme Park Ticket Sales		0	0	17	17
TOTAL DIVISION EVENTS	0	3,655	3,655	3,014	3,014
Halloween Haunting had 50 community groups, halls or organizations that hosted booths. Parks & Recreation hosted 25 booths. There was 2 volunteers who worked the event with a total of 5 volunteer hours.					
SPORTS PROGRAMMING					
YOUTH SPORTS					
Diamond Council: Participants		0	0	0	0
Youth Basketball: Participants		0	0	0	0
Youth Football: Participants	24	920	920	1,104	1,104
Youth Soccer: Participants	98	2,184	2,184	2,352	2,352
Youth Tennis: Participants		0	0	0	0
Active Kids Club: Participants	22	475	475	380	380
Other Sports: Adventure Club/Duathalon	2	50	50	72	72
TOTAL YOUTH SPORTS	146	3,629	3,629	3,908	3,908
WOMEN'S SPORTS					
Women's Volleyball: Participants		228	228	0	0
Women's Softball: Participants	2	0	0	52	52
Women's Basketball: Participants		0	0	0	0
Women's Soccer: Participants	6	192	192	144	144
Other Women's Sports		0	0	0	0
TOTAL WOMEN'S SPORTS	8	420	420	196	196
MEN'S SPORTS					
Men's Volleyball: Participants		0	0	0	0

Recreation Services Monthly Report

October 2007

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Men's Softball: Participants	16	598	598	416	416
Men's Basketball: Participants		0	0	0	0
Men's Baseball: Participants		0	0	0	0
Other Men's Sports		0	0	0	0
TOTAL MEN'S SPORTS	16	598	598	416	416
CO-REC SPORTS					
Co-Rec Noon Club	23	374	374	391	391
Co-Rec Volleyball: Participants	67	768	768	804	804
Co-Rec Softball: Participants	17	858	858	442	442
Co-Rec Tennis: Participants		0	0	0	0
Co-Rec Kickball Participants	8	312	312	208	208
Other Co-Rec Sports:		0	0	0	0
TOTAL CO-REC SPORTS	115	2,312	2,312	1,845	1,845
FACILITY USAGE					
Private Tournament Rentals		n/a	n/a	2	2
Fields Used:					
Antimi		n/a	n/a	0	0
Rainbow		n/a	n/a	16	16
Legion		n/a	n/a	0	0
Oakland		n/a	n/a	0	0
Atkins		n/a	n/a	0	0
Schools		n/a	n/a	0	0
Soccer		n/a	n/a	0	0
Total Number of Fields Used		n/a	n/a	16	16
TOTAL SPORTS PROGRAMMING	285	6,959	6,959	6,365	6,365
Additional uses not included in participation totals: Conference Room 12, Gymnasium 16. Volunteer hours 24.					
Facility Usage records started in October 2007.					
COMMUNITY RECREATION / DOUGLASS					
COMMUNITY RECREATION PROGRAMS					
Classes	101	99	99	1,064	1,064
After-School Program	82	57	57	861	861
Groups	16	43	43	240	240
Camps	0	0	0	0	0
Special Events	0	0	0	0	0
TOTAL COMMUNITY RECREATION PROGRAMS	199	199	199	2,165	2,165
DOUGLASS GYM PROGRAMS					
Classes	23	46	46	2,255	2,255
Special Events	0	0	0	0	0
DOUGLASS PARK PROGRAMS					

Recreation Services Monthly Report

October 2007

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Sports	0	0	0	0	0
Special Events	0	0	0	0	0
TOTAL DOUGLASS AREA	0	46	46	2,255	2,255
Additional uses not included in participation totals: VAC Coat Drive 235 families served, Scoutreach 2 sessions with 9 participants, Meetings - 6, 313 attendance.					
TOTAL COMMUNITY RECREATION / DOUGLASS	199	245	245	4,420	4,420
AQUATICS					
COLUMBIA SWIM CLUB		4,536	4,536	1,900	1,900
HICKMAN POOL					
Hickman Kayaking		0	0	0	0
Hickman Exercise		69	69	127	127
Hickman Instructional Swim		372	372	107	107
Hickman Summer Swim Team		0	0	0	0
Hickman Private Rental		57	57	34	34
Hickman Special Groups		0	0	0	0
TOTAL HICKMAN POOL		498	498	268	268
DOUGLASS AQUATIC CENTER					
Douglass Recreational Swim		0	0	0	0
Douglass Day Care		0	0	0	0
Douglass Private Rental		0	0	0	0
Douglass Special Programs		0	0	0	0
Douglass Special Groups		0	0	0	0
Douglass P&R Camp Adventure		0	0	0	0
Douglass Fun City		0	0	0	0
TOTAL DOUGLASS AQUATIC CTR		0	0	0	0
OAKLAND FAMILY AQUATIC CENTER					
Oakland Recreational Swim		0	0		0
Oakland Day Care		0	0	0	0
Oakland Exercise		0	0	0	0
Oakland Private Rental		0	0		0
Oakland Special Programs		0	0	0	0
Oakland Instructional Swim		0	0	0	0
Oakland P&R Camp Adventure		0	0	0	0
TOTAL OAKLAND FAMILY AQUATIC CENTER		0	0	0	0
LAKE OF THE WOODS POOL					
Lake of the Woods Recreational Swim		0	0	0	0
Lake of the Woods Day Care		0	0	0	0
Lake of the Woods Exercise		0	0	0	0
Lake of the Woods Special Programs		0	0	0	0
Lake of the Woods Private Rental		0	0	0	0

Recreation Services Monthly Report

October 2007

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Lake of the Woods Birthday Party		0	0	0	0
Lake of the Woods Water Exercise		0	0	0	0
TOTAL LAKE OF THE WOODS		0	0	0	0
PIRATES' LANDING					
Pirates' Landing Recreational Swim		0	0	0	0
Pirates' Landing Day Care		0	0	0	0
Pirates' Landing Private Rental		0	0	0	0
Pirates' Landing Boating		0	0	0	0
Pirates' Landing Birthday Parties		0	0	0	0
Pirates' Landing Special Programs		0	0	0	0
TOTAL PIRATES' LANDING		0	0	0	0
TOTAL OAKLAND CONCESSION		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DOUGLASS CONCESSIONS		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL LOW CONCESSIONS		N/A	N/A	\$ -	\$ -
TOTAL PIRATES' LANDING CONCESSIONS		N/A	N/A	\$ -	\$ -
TOTAL AQUATICS		5,034	5,034	2,168	2,168
GOLF, CONCESSIONS					
NICKELL GOLF					
Nickell Golf Tournament	0	0	0	0	0
Nickell Total Dollar Amount	31	\$ 36,255	\$ 36,255	\$ 36,115	\$ 36,115
Nickell Pass Rounds	31	2,059	2,059	1,772	1,772
Nickell Weekday Green Fee Rounds	23	722	722	706	706
Nickell Weekend Green Fee Rounds	8	350	350	325	325
Nickell Total Rounds	31	3,131	3,131	2,803	2,803
Nickell Golf Lessons	0	0	0	0	0
Nickell Driving Range	31	260	260	419	419
Nickell Carts 9 Hole	31	457	457	447	447
Nickell Carts 18 Hole	31	572	572	579	579
TOTAL NICKELL GOLF		4,420	4,420	4,248	4,248
LAKE OF THE WOODS GOLF					
Lake of the Woods Tournament	0	0	0	0	0
LOW Total Dollar Amount	31	\$ 37,719	\$ 37,719	\$ 42,862	\$ 42,862
LOW Pass Rounds	31	1,856	1,856	1,628	1,628
LOW Weekday Green Fee Rounds	23	546	546	875	875
LOW Weekend Green Fee Rounds	8	388	388	351	351

Recreation Services Monthly Report

October 2007

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
LOW Total Rounds	31	2,790	2,790	2,854	2,854
LOW Carts 9 Hole	31	264	264	429	429
LOW Carts 18 Hole	31	726	726	753	753
TOTAL LAKE OF THE WOODS GOLF		3,780	3,780	4,036	4,036
TOTAL RAINBOW CONCESSIONS	8	\$6,641	\$6,641	\$9,511	\$9,511
TOTAL GOLF AND CONCESSIONS		8,200	8,200	8,284	8,284
SENIOR/PAQUIN/LIFE ENRICHMENT PROGRAMS					
SENIOR PROGRAMS					
Social Events	113	1,578	1,578	1,488	1,488
Crafts	8	70	70	72	72
Day Ceramics	14	228	228	221	221
Music & Bands	15	600	600	614	614
Oak Tours Trips / Social	51	1,427	1,427	1,401	1,401
TOTAL OAK	201	3,903	3,903	3,796	3,796
PAQUIN					
Paquin Crafts / Ceramics	26	470	470	357	357
Paquin Music / Bands	5	47	47	49	49
Paquin Social Activities	145	1,244	1,244	1,727	1,727
Paquin Educational	83	1,045	1,045	1,006	1,006
TOTAL PAQUIN	259	2,806	2,806	3,139	3,139
LIFE ENRICHMENT					
Life Enrichment Special Programs / Events	17	1,148	1,148	991	991
Life Enrichment Educational Classes	136	1,525	1,525	1,670	1,670
TOTAL LIFE ENRICHMENT	153	2,673	2,673	2,661	2,661
SPECIAL PROGRAMS					
Ceramics	5	81	81	67	67
Preschool / Intergenerational	3	140	140	86	86
Teen / Family	0	0	0	0	0
Special Events	4	17	17	72	72
Classes	7	N/A	N/A	44	44
TOTAL SPECIAL PROGRAMS	19	238	238	269	269
TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT	632	9,620	9,620	9,865	9,865

Recreation Services Monthly Report

October 2007

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
ADAPTIVE RECREATION					
Adapted Sports	2	296	296	150	150
Adapted Recreation	4	115	115	177	177
TOTAL ADAPTIVE	6	411	411	327	327
<p>Athletes continued to have fun at bowling practices. Due to the limited slot allotment from state, only 12 of our 76 eligible bowlers will advance to the state tournament in November. Bingo night had 18 participants and 5 volunteers who enjoyed the game and prizes. Athletes received a warm welcome from spectators at the homecoming parade. There were 36 athletes that took part. The Halloween dance was attended by 103 costume clad dances. World Team Athletes made us proud bringing home 2 Gold medals in Boccee. The teams hard work along with the dedication of coach, Frank La Mantia, turned their dreams into reality.</p>					
CARE					
Trainee Participation					
# Hours Worked, not incl. Gallery Hours		10	10	66	66
CARE Gallery *		107	107	125	125
Hickman Options		5	5	149	149
Education Hours		12	12	0	0
Tutoring Hours		29	29	60	60
TOTAL CARE	0	163	163	400	400
		Same Month	Prior YTD	This Month	This YTD
# of Applications Received		5	5	19	19
# of Trainees Invited to Participate		4	4	12	12
# of Trainees Attended Orientation		4	4	12	12
# of Trainees Who Quit Before First Day of Work		0	0	1	1
# of Terminations		0	0	2	2
# of Trainees that Quit		0	0	0	0
# of Participants Who Completed the Summer Program		0	0	0	0
# of Trainees Completed School Year Program, earned GED, hired by employer, etc.		0	0	0	0
ACTIVITY & RECREATION CENTER					
Visits					
Members/Daily Admissions		22,125	22,125	23,077	23,077
Special Admission/Coupons		42	42	69	69
TOTAL VISITS:		22,167	22,167	23,146	23,146
Members:					
Adult Annual		7	7	9	9
Adult Monthly		48	48	131	131
Adult Multi Pass		57	57	54	54
Family Annual		68	68	49	49
Family Monthly		263	263	463	463
Sr. Annual		15	15	15	15
Sr. Annual Monthly		6	6	31	31

Recreation Services Monthly Report

October 2007

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Sr. Couple		24	24	38	38
Sr. Couple Monthly		8	8	56	56
Sr. Multi Pass		18	18	32	32
Youth Annual		2	2	1	1
Youth Monthly		1	1	6	6
Youth Multi Pass		11	11	16	16
Total Members:		528	528	901	901
Memberships:		317	317	483	483
The ARC averaged 747 persons per day. There were 18 outside rentals, 2 city rentals and 35 Parks & Recreation room rentals. Tutoring held 19 sessions in October. There were 14 birthday parties, 10 package parties and 4 room rentals.					
GENERAL RECREATION CLASSES					
Day Camp		30	30	19	19
Basketball Camp		0	0	0	0
Teen Adventure		0	0	0	0
Outdoor Instruction		58	58	75	75
Recreation Classes		0	0	0	0
Bus/Van Reservations		42	42	41	41
Other Programs - Little Gymmers		109	109	78	78
TOTAL GENERAL RECREATION CLASSES		239	239	213	213
WEBTRAC - On-Line Program Registration					
Total Web Users		70	70	81	81
New Users		55	55	69	69
Repeat Users		15	15	12	12
# of Sessions		139	139	184	184
Total Completed Transactions		33	33	38	38
Total \$ Registrations		\$1,305.00	\$1,305.00	\$1,458.40	\$1,458.40
Total % of on-line \$ registrations		6.00%	6.00%	0.26%	0.26%
Total WebTrac Registrations					
Sessions between 12:00am-6:00am:		1			
Sessions between 6:00am-12:00pm:		134			
Sessions between 12:00pm-6:00pm:		36			
Sessions between 6:00pm-12:00am:		13			
Average timed session per user:		21:48			

COLUMBIA PARKS & RECREATION DEPARTMENT
Park Services Division
Monthly Report
October 2007

I. ADMINISTRATION

- A. Flat Branch Park Ph II - Contractor (Westport Pools) installed the UV filter and all specialized valves to finish the sprayground plumbing.
- B. Harris Shelter, Cosmo Park - Contractor (Rhad Baker Construction) has completed the footings and five of the columns.
- C. Hickman High School - Contractor (James Fencing) has begun installing the baseball fencing.
- D. Restrooms at MKT Scott, MKT Forum, LOW, Fairview, and Kiwanis - Contractor (Gaines Construction) has begun grading and footing work.
- E. Atkins Ballfields - Contractor (Wilcoxson Excavating) is nearing completion of the site grading, has seeded approximately 1/3 of the future phase areas, and graveled the parking lot and entry way. Contractor (Rost Superior Services) is nearing completion of the irrigation installation for the 400-ft. field (Field One) and has begun installation for the 350-ft. field (Field Two).
- F. Capital Project Interested Parties Meetings
 - 1. Cosmo-Bethel Shelter and Restroom Replacement - Meeting held October 18 at the ARC.
 - 2. Cosmo Park Restroom Replacement (2) - Meeting held October 18 at the ARC.

II. MAINTENANCE

- A. Facilities and Grounds
 - 1. Performed park clean up and sanitation. (800 hrs.)
 - 2. Mowed and trimmed parks. (692 hrs.)
 - 3. Performed playground repairs and inspections. (24 hrs.)
 - 4. Performed maintenance on park lighting systems. (24 hrs.)
 - 5. Performed repairs and maintenance on athletic field lights, pitching machines, and scoreboards. (48 hrs.)
 - 6. Began working on a new deck on the east side of Douglass Pool Bathhouse.
 - 7. Repaired vandalism at Longview and Indian Hills Parks.
 - 8. Striped parking lots at CCRA tennis courts, new Harris Shelter, and the new Cosmo-Bethel South Shelter.
 - 9. Provided maintenance support for Tiger Night of Fun. (80 hrs.)
 - 10. Continued the installation of a new modular play structure at Cliff Drive Park.
 - 11. Began the season shutdown shut down of the outdoor plumbing facilities.
 - 12. Installed new windscreen material at the Cosmo-Bethel tennis courts.
- B. ARC
 - 1. Performed preventative maintenance, repair, and adjustments of cardiovascular equipment. (23 hrs.)
 - 2. Performed general repair of building fixtures. (11 hrs.)
 - 3. Performed maintenance and care of Water Zone. (90 hrs.)
 - 4. Performed maintenance of building mechanical systems. (16 hrs.)

5. Performed set up and take down of meeting rooms. (4 hrs.)
6. Performed maintenance of the building exterior. (16 hrs.)
7. Touched up wall and fixture paint. (2 hrs.)
8. Cleaned and repaired gymnasium. (3 hrs.)
9. Contractor (Westport Pools) completed the installation of the ultra-violet water treatment system on the main pool.

III. FLEET OPERATIONS

- A. 8 vehicles serviced and 9 vehicles repaired.
- B. 1 piece of equipment serviced and 19 pieces of equipment repaired.
- C. 28 service calls performed.
- D. 7 tires repaired.
- E. 2 pieces of small power equipment repaired.
- F. 5 times - vehicles checked for trips.
- G. 7 freight shipments unloaded.
- H. 4 mowers repaired.
- I. 3 mowers serviced, 100-hrs. interval.
- J. 23 times - mower PM maintenance performed.
- K. 169 blades sharpened. (14 hrs.)
- L. 2 golf cars repaired.
- M. 4 times - PMC carts prepped for service.
- N. Other Services Performed:
 1. Welded chair for ARC.
 2. Trapped groundhog at PMC area.
 3. Repaired fuel station canopy.
 4. Began major cleanup/renovation of PMC lot, northwest area. (3 staff - 12 days)
 - a. Disposed of 4 dump truck loads of debris at landfill.
 - b. Recycled 4 flatbed loads of scrap steel.
 - c. Cut and removed sprout trees along fence line.
 - d. Hauled 12 loads of surface rock; smoothed surface with roller.
 - e. Removed 2 truck loads of used pallets.
 - f. Arranged barricades for mulch storage areas.
 5. Cleaned/arranged one pole barn section of PMC lot. (3 staff - 24 hrs.)

IV. GOLF AND SPORTS TURF MANAGEMENT

- A. Lake of the Woods Golf Course
 1. Applied fertilizer and pesticide. (32 hrs.)
 2. Repaired and performed maintenance on vehicles and mowers. (30 hrs.)
 3. Added sand to bunkers. (2 hrs.)
 4. Removed and disposed of tree limbs and brush. (19 hrs.)
 5. Edged bunkers and removed grass. (13 hrs.)
 6. Repaired lightning damage to irrigation controllers. (8hrs.)
 7. Upgraded irrigation to #7 and #12 tees. (6 hrs.)
 8. Completed construction of #7 and #12 tee boxes, including sod installation. (70 hrs.)
 9. Completed fall seeding of areas around the course. (29 hrs.)
 10. Aerified and topdressed all greens. (33 hrs.)

11. Prepared course daily: changed cups, performed ballwasher maintenance, relocated tee markers, etc. (44 hrs.)
 12. Mowed and trimmed greens, tees, roughs, and fairways. (266 hrs.)
- B. L.A. Nickell Golf Course
1. Applied fertilizer and pesticide. (27 hrs.)
 2. Repaired and performed maintenance on vehicles and mowers. (38 hrs.)
 3. Cut brush and trees from ravine in front of #17 tee. (100 hrs.)
 4. Completed seeding projects around the course. (16 hrs.)
 5. Completed construction and sodding of new tee boxes on #3, #6 and #18. (24 hrs.)
 6. Aerified and topdressed all greens. (29 hrs.)
 7. Prepped course daily - changed cups, performed ballwasher maintenance, relocated tee markers, etc. (30 hrs.)
 8. Mowed and trimmed greens, tees, roughs, and fairways. (308 hrs.)
- C. Sports Turf Management
1. Performed irrigation maintenance, repairs, and seasonal shut down, including all landscape areas. (32 hrs.)
 2. Mowed and trimmed Antimi, Rainbow, Oakland, and Legion. (150 hrs.)
 3. Prepared for State High School Championships, including, hauling bleachers, tables, and chairs; installing portable fence; removing fence; and preparing fields. (184 hrs.)
 4. Applied fertilizer and pesticide. (6 hrs.)
 5. Shut down facilities for end of season. (10 hrs.)
 6. Seeded all outfields at Antimi. (12 hrs.)
 7. Prepped fields for leagues and end of season softball tournament. (40 hrs.)
 8. Mowed and trimmed football and soccer fields. (200 hrs.)
 9. Seeded all football fields. (10 hrs.)
 10. Removed player benches and soccer goals at the end of season. (80 hrs.)

V. CONSTRUCTION

- A. Stephens Lake Park
1. Completed installation of dyed concrete spray area slab work.
 2. Installed spray activation bollard and shower unit.
 3. Installed estate fencing and concrete apron along south edge at beach area.
 4. Made water connection and extended line to water vault.
 5. Graded, seeded, and strawed area between sprayground and beach area.
 6. Power-cleaned slab and started caulking control joints.
 7. Started removing concrete splatter from boulders.
 8. Started installation of pump house block walls.
 9. Fabricated steel safety railing for pump well.
- B. Longview Park
1. Installed shelter decking, soffit framing, metal roofing materials, ceiling boards, and trim; applied 2 coats of stain (shelter 90% completed).
 2. Constructed shelter roof cupola.
 3. Installed concrete retaining curb around new play equipment site.
 4. Completed placing fiber mulch at play site.
- C. Atkins Ball Fields
1. Installed electrical conduit and concrete transformer pad for service to electrical control building.

- D. CCRA
 - 1. Installed single table picnic shelter and slab near soccer concession building.
 - 2. Installed back plate and Memorial plaque on shelter post.
 - 3. Placed soil around shelter, seeded, and strawed.
 - 4. Framed "Antimi Ball Field Rules" sign and installed at main entry.
- E. Other Park Projects
 - 1. Louisville Park – Installed main park sign and temporary service gate along new Louisville Road extension. Framed and installed rain garden information sign.
 - 2. Flat Branch II – Installed Chamber of Commerce parking lot sign.
 - 3. PMC – Repaired large space heater and added lighting in fabrication shop.
 - 4. Bear Creek Trail – Installed a Memorial/Heritage bench.
 - 5. Nifong Park – Installed park development sign.
 - 6. Bethel Park – Fabricated and placed 4 picnic tables.

VI. NATURAL RESOURCES

- A. Horticulture
 - 1. Planting and Construction
 - a. Planted 2200 spring bulbs downtown. (24 hrs.)
 - b. Graded, seeded, and strawed at Longview, Garth, Cosmo-Bethel and Louisville. (184 hrs.)
 - c. Staged boulders for rain garden construction Riechmann parking lot at Stephens Lake Park. (32 hrs.)
 - d. Removed old farm fence and entangled honeysuckle at Louisville Park. (24 hrs.)
 - e. Finished fall planting of perennial/shrub stock at Cosmo-Bethel, Westwinds, and Flat Branch II – 180 plants. (16 hrs.)
 - f. Began fall tree planting; planted 5 trees at Flat Branch II. (8 hrs.)
 - 2. Maintenance
 - a. Pulled annual bedding plants and prepared the beds for next spring; potted stock plants for over-wintering. (184 hrs.)
 - b. Continued bed cleanup, mulching, pruning, hand-weeding, and spraying herbicides for weed control. (332 hrs.)
 - c. Continued mowing turf around landscaping beds. (104 hrs.)
- B. Forestry
 - 1. Planting - Planted Memorial /Heritage trees in various parks. (80 hrs.)
 - 2. Maintenance
 - a. MKT Trail - Mowed and weed-whipped. (16 hrs.)
 - b. Nifong Park - Worked on dam restoration project. (236 hrs.)
 - c. Hinkson Creek Trail - Mowed. (9 hrs.)
 - d. Garth Nature Area - Placed 3/8-inch surface rock. (48 hrs.)
 - e. Auburn Hills - Prepared site for soccer field, playground, and shelter. (124 hrs.)
 - 3. Downtown
 - a. Planted 4 replacement trees in the downtown tree grates. (32 hrs.)
 - b. Removed vandalized limbs from trees. (32 hrs.)

4. Nursery
 - a. Mowed and string-whipped. (22 hrs.)
 - b. Soaped trees to prevent deer damage. (24 hrs.)
5. TreeKeepers Projects
 - a. Grindstone Tree ID Course (rained out!)
(6 TK - 24 hrs, 4 staff hrs.)
 - b. Longview Park - Planted 128 trees along west boundary line.
(16 TK - 64 hrs, 6 staff hrs.)
6. Make a Difference Day - Latter Day Saint volunteers installed 800 feet of fence and 3 gates to enclose the leash-free dog area, planted 30 trees, and removed bush honeysuckle at Twin Lakes Recreation Area. (160 volunteers - 500 hrs; project prep work - 100 staff hrs.)

VII. PARK RANGER

- A. Meetings
 1. Supervisory
- B. Training
 1. Police Legal Science
- C. Accident
 1. Leaving the scene at Oakland Park/ballfield fence.
- D. Criminal/Incident Investigations
 1. Responded to ARC
 - a. For runaway juvenile (see F-5-a).
 - b. 911 check/false.
 2. Responded to the Armory for larceny of bike.
 3. Responded to Capen Park for suspicious blood/archery hunter left items behind.
 4. Responded to Douglass Park for disturbance/intoxicated subject transported by ambulance.
 5. Responded to Flat Branch Park for 911 check/false.
 6. Responded to Indian Hills Park/ATV in park.
 7. Responded to Louisville Park.
 - a. For larceny/no report.
 - b. Trespass subjects/left park on own.
 8. Responded to MKT Trail.
 - a. For hole at bridge #13.
 9. Responded to Paquin Park for assault (see F-11-c).
 10. Responded to PMC for 911 check/misdial.
- E. Special Assignments
- F. Violations
 1. Animal Complaints (14)
 - a. (2) Warnings for dog off leash in Cosmo Park.
 - b. (2) Warnings for dog off leash in Indian Hills Park.
 - c. (3) Warnings for dog off leash in Oakland Park.
 - e. (2) Warnings for dog inside of Riechmann Pavilion.
 - f. (2) Warnings for dogs off leash in Stephens Lake Park.
 - g. (3) Warnings for dogs disturbing peace at Westwinds Park.
 2. Beach/Pools
 3. Drug Laws

4. Fireworks
5. Juveniles (40)
 - a. (1) Custodial arrest for runaway.
 - b. (34) Warnings for disobeying Skate Park rules in Cosmo Park.
 - c. (1) Warning for chopping on tree in Cosmo Park.
 - d. (4) Warnings for climbing tree in Cosmo Park.
6. Littering (1)
 - a. (1) Warning in Cosmo Park.
7. Liquor Laws
8. Park Violations (29)
 - a. (5) Warnings for disobeying Skate Park rules in Cosmo Park.
 - b. (17) Groups playing on soccer and football fields in Cosmo Park.
 - c. (1) Warning to group of 20 fraternity members for open fire on Bear Creek Trail in Cosmo Park.
 - d. (4) Warnings for having cleats on shoes on fields in Cosmo Park.
 - e. (1) Warning for driving golf cart in Indian Hills Park.
 - f. (1) Warning for remote-controlled airplane in Stephens Lake Park.
9. Parking Violations (179)
 - a. (55) Citations in Cosmo Park (due to Girls State Tournament).
 - b. (59) Warnings in Cosmo Park (due to Girls State Tournament).
 - c. (4) Warnings in Oakland Park.
 - d. (52) Warnings in Stephens Lake Park (due to college flag football).
 - e. (9) Warnings in Twin Lakes (due to event at shelter).
10. Traffic (6)
 - a. (4) Warnings for driving wrong direction in Cosmo Park.
 - b. (2) Warnings for speed in Cosmo Park.
11. Trespass (6)
 - a. (4) Warnings for being in Skate Park after hours in Cosmo Park.
 - b. (1) Warning given for trespassing in house at Louisville Park.
 - c. (1) Warning issued for Paquin Park.
12. Vandalism
13. Warrant
14. Weapons
15. Wildlife

WEEKS	1st Week	2nd Week	3rd Week	4th Week	5th Week	6th Week	TOTAL
TOTAL MILES DRIVEN	211	286	346	59	61	0	963
<i>Hours</i>							
REG. PATROL	27	39	35.5	25.5	6	0	133
FOOT PATROL	15	18.5	27	19.5	6.5	0	86.5
BIKE PATROL	0	0	0	0	0	0	0
CRIMINAL INVEST	0.5	1	2.5	0	0	0	4
ACCIDENT INVEST	0	0	0	0	2	0	2
INCIDENT INVEST	2	1	2.5	1	0	0	6.5
OFFICE DUTY	0	8.5	4	1	1.5	0	15
LEAVE	8	0	0	32	8	0	48
SPECIAL ASSIGNMT	0	0	0	0	0	0	0
MEETINGS	2	0	0.5	0	0	0	2.5
TRAINING	0	0	0	0	0	0	0
TOTALS	54.5	68	72	79	24	0	297.5

VIOLATIONS	WARNINGS	ARRESTS
ANIMAL COMPLAINTS	14	0
BEACH/POOLS	0	0
DRUG LAWS	0	0
FIREWORKS	0	0
JUVENILES	39	1
LIQUOR LAW	0	0
LITTERING	1	0
PARK VIOLATIONS	29	0
PARKING VIOLATIONS	124	55
TRAFFIC	6	0
TRESPASS	5	0
VANDALISM	0	0
WARRANT	0	0
WEAPONS	0	0
WILDLIFE	0	0
TOTALS	218	56

SERVICES	TOTALS
ASSIST OTH ACY	0
ASSIST PARK USER	19
BROCHURES / MAPS	6
BUILDING CHECKS	402
DIRECTING TRAFFIC	0
FIRST AID	0
LOCATE MSNG PSN	0
MAINTENANCE	7
MOTORISTS ASSIST	2
PARK INFO/DIRECTIONS	251
RECOVERED PROPERTY	1
VISITOR COMPLAINT	0
TOTALS	688