

Recreation Services Monthly Report

November 2009

| PROGRAM TITLE | GAMES/CLASSES SESSIONS | PARTICIPATION PRIOR YEAR | | PARTICIPATION CURRENT YEAR | |
|--|---------------------------|-----------------------------|-----------------|-------------------------------|--------------|
| | | SAME MONTH | YEAR-TO DATE | SAME MONTH | YEAR-TO DATE |
| TOTAL RECREATION SERVICES | | 65,901 | 65,901 | 7,071 | 60,331 |
| ADMINISTRATION | | | | | |
| YOUTH ENRICHMENT SCHOLARSHIPS (YES) | | | | | |
| YES Applicants Approved | | 67 | 67 | | 106 |
| YES Applications Approved | | 22 | 22 | | 28 |
| YES Assistance Amount Given | | \$ 5,917.00 | \$ 5,917.00 | | \$ 11,238.90 |
| TOTAL APPLICANTS FOR SCHOLARSHIPS | | 67 | 67 | 0 | 106 |
| ADULT FINANCIAL ASSISTANCE (AFA) | | | | | |
| AFA Applicants Approved | | 28 | 28 | | 24 |
| AFA Applications Approved | | 28 | 28 | | 24 |
| AFA Assistance Amount Given | | \$ 1,886.20 | \$ 1,886.20 | | \$ 1,331.51 |
| TOTAL APPLICANTS FOR SCHOLARSHIPS | | 28 | 28 | 0 | 24 |
| DIVISION EVENT | | | | | |
| Tiger Night of Fun | | 3,000 | 3,000 | | 3,623 |
| Theme Park Ticket Sales | | 5 | 5 | | 16 |
| TOTAL DIVISION EVENTS | 0 | 3,005 | 3,005 | 0 | 3,639 |
| SPORTS PROGRAMMING | | | | | |
| YOUTH SPORTS | | | | | |
| Diamond Council: Participants | | 0 | 0 | 0 | 0 |
| Youth Basketball: Participants | | 0 | 0 | 0 | 0 |
| Youth Football: Participants | | 1,320 | 1,320 | | 2,756 |
| Youth Soccer: Participants | | 2,832 | 2,832 | | 3,048 |
| Youth Tennis: Participants | | 0 | 0 | 0 | 0 |
| Active Kids Club: Participants | | 370 | 370 | | 340 |
| Other Sports: | | 80 | 80 | 0 | 0 |
| TOTAL YOUTH SPORTS | 0 | 4,602 | 4,602 | 0 | 6,144 |
| WOMEN'S SPORTS | | | | | |
| Women's Volleyball: Participants | | 0 | 0 | 0 | 0 |
| Women's Softball: Participants | | 0 | 0 | 0 | 0 |
| Women's Basketball: Participants | | 0 | 0 | 0 | 0 |
| Women's Soccer: Participants | | 240 | 240 | | 72 |
| Other Women's Sports | | 0 | 0 | 0 | 0 |
| TOTAL WOMEN'S SPORTS | 0 | 240 | 240 | 0 | 72 |
| MEN'S SPORTS | | | | | |
| Men's Volleyball: Participants | | 0 | 0 | 0 | 0 |
| Men's Softball: Participants | | 3,458 | 3,458 | | 1,846 |

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| | | SAME MONTH | YEAR-TO DATE | SAME MONTH | YEAR-TO DATE |
| Men's Basketball: Participants | | 0 | 0 | 0 | 0 |
| Men's Baseball: Participants | | 0 | 0 | 0 | 0 |
| Other Men's Sports | | 0 | 0 | 0 | 0 |
| TOTAL MEN'S SPORTS | 0 | 3,458 | 3,458 | 0 | 1,846 |
| CO-REC SPORTS | | | | | |
| Co-Rec Noon Club | | 0 | 0 | 0 | 0 |
| Co-Rec Volleyball: Participants | | 819 | 819 | | 768 |
| Co-Rec Softball: Participants | | 3,042 | 3,042 | | 1,196 |
| Co-Rec Tennis: Participants | | 0 | 0 | 0 | 0 |
| Co-Rec Kickball Participants | | 1,950 | 1,950 | | 286 |
| Other Co-Rec Sports: | | 0 | 0 | 0 | 0 |
| TOTAL CO-REC SPORTS | 0 | 5,811 | 5,811 | 0 | 2,250 |
| FACILITY USAGE | | | | | |
| Private Tournament Rentals | | | | | 2 |
| Fields Used: | | | | | |
| Antimi | | 0 | 0 | 0 | 0 |
| Rainbow | | 0 | 0 | 0 | 0 |
| Legion | | 13 | 13 | 0 | 0 |
| Oakland | | 0 | 0 | | 2 |
| Atkins | | 0 | 0 | 0 | 0 |
| Schools | | 0 | 0 | 0 | 0 |
| Soccer | | 0 | 0 | | 26 |
| Gym | | 0 | 0 | 0 | 0 |
| Total Number of Fields Used | | 13 | 13 | 0 | 28 |
| TOTAL SPORTS PROGRAMMING | 0 | 14,111 | 14,111 | 0 | 10,312 |
| Additional uses not included in participation totals: Conference Room 19, Gymnasium 0. Volunteer hours 0. | | | | | |
| COMMUNITY RECREATION / DOUGLASS | | | | | |
| COMMUNITY RECREATION PROGRAMS | | | | | |
| Classes | | 1,246 | 1,246 | | 935 |
| After-School Program | | 1,195 | 1,195 | | 640 |
| Groups | | 347 | 347 | | 247 |
| Camps | 0 | 0 | 0 | 0 | 0 |
| Special Events | 0 | 385 | 385 | 0 | 0 |
| TOTAL COMMUNITY RECREATION PROGRAMS * | 0 | 3,173 | 3,173 | 0 | 1,822 |
| DOUGLASS GYM PROGRAMS | | | | | |
| Classes | | 1,554 | 1,554 | | 595 |
| Special Events | 0 | 0 | 0 | 0 | 0 |
| DOUGLASS PARK PROGRAMS | | | | | |
| Sports | 0 | 0 | 0 | 0 | 0 |
| Special Events | 0 | 0 | 0 | 0 | 0 |

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| TOTAL DOUGLASS AREA * | 0 | 1,554 | 1,554 | 0 | 595 |
| TOTAL COMMUNITY RECREATION / DOUGLASS | 0 | 4,727 | 4,727 | 0 | 2,417 |
| Meetings: Show-Me Your Recovery - 5; Frederick Douglass Coalition - 2. | | | | | |
| AQUATICS | | | | | |
| COLUMBIA SWIM CLUB | | 1,516 | 1,516 | 1,516 | 1,516 |
| HICKMAN POOL | | | | | |
| Hickman Kayaking | | 0 | 0 | 0 | 0 |
| Hickman Exercise | | 91 | 91 | | 61 |
| Hickman Instructional Swim | | 409 | 409 | | 392 |
| Hickman Summer Swim Team | | 0 | 0 | 0 | 0 |
| Hickman Private Rental | | 33 | 33 | | 33 |
| Hickman Special Groups | | 0 | 0 | 0 | 0 |
| TOTAL HICKMAN POOL | | 533 | 533 | 0 | 486 |
| DOUGLASS AQUATIC CENTER | | | | | |
| Douglass Recreational Swim | | 0 | 0 | 0 | 0 |
| Douglass Day Care | | 0 | 0 | 0 | 0 |
| Douglass Private Rental | | 0 | 0 | 0 | 0 |
| Douglass Special Programs | | 0 | 0 | 0 | 0 |
| Douglass Special Groups | | 0 | 0 | 0 | 0 |
| Douglass P&R Camp Adventure | | 0 | 0 | 0 | 0 |
| Douglass Fun City | | 0 | 0 | 0 | 0 |
| TOTAL DOUGLASS AQUATIC CTR | | 0 | 0 | 0 | 0 |
| ALBERT-OAKLAND FAMILY AQUATIC CENTER | | | | | |
| Albert-Oakland Recreational Swim | | 0 | 0 | 0 | 0 |
| Albert-Oakland Day Care | | 0 | 0 | 0 | 0 |
| Albert-Oakland Exercise | | 0 | 0 | 0 | 0 |
| Albert-Oakland Private Rental | | 0 | 0 | 0 | 0 |
| Albert-Oakland Special Programs | | 0 | 0 | 0 | 0 |
| Albert-Oakland Instructional Swim | | 0 | 0 | 0 | 0 |
| Albert-Oakland P&R Camp Adventure | | 0 | 0 | 0 | 0 |
| TOTAL ALBERT-OAKLAND FAMILY AQUATIC CTR | | 0 | 0 | 0 | 0 |
| LAKE OF THE WOODS POOL | | | | | |
| Lake of the Woods Recreational Swim | | 0 | 0 | 0 | 0 |
| Lake of the Woods Day Care | | 0 | 0 | 0 | 0 |
| Lake of the Woods Exercise | | 0 | 0 | 0 | 0 |
| Lake of the Woods Special Programs | | 0 | 0 | 0 | 0 |
| Lake of the Woods Private Rental | | 0 | 0 | 0 | 0 |
| Lake of the Woods Birthday Party | | 0 | 0 | 0 | 0 |
| Lake of the Woods Water Exercise | | 0 | 0 | 0 | 0 |
| TOTAL LAKE OF THE WOODS | | 0 | 0 | 0 | 0 |

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| | | SAME MONTH | YEAR-TO DATE | SAME MONTH | YEAR-TO DATE |
| PIRATES' LANDING | | | | | |
| Pirates' Landing Recreational Swim | | 0 | 0 | 0 | 0 |
| Pirates' Landing Day Care | | 0 | 0 | 0 | 0 |
| Pirates' Landing Private Rental | | 0 | 0 | 0 | 0 |
| Pirates' Landing Boating | | 0 | 0 | 0 | 0 |
| Pirates' Landing Birthday Parties | | 0 | 0 | 0 | 0 |
| Pirates' Landing Special Programs | | 0 | 0 | 0 | 0 |
| TOTAL PIRATES' LANDING | | 0 | 0 | 0 | 0 |
| TOTAL ALBERT-OAKLAND CONCESSION | | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL DOUGLASS CONCESSIONS | | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL LOW CONCESSIONS | | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL PIRATES' LANDING CONCESSIONS | | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| TOTAL AQUATICS | | 2,049 | 2,049 | 1,516 | 2,002 |
| GOLF, CONCESSIONS | | | | | |
| NICKELL GOLF | | | | | |
| Nickell Golf Tournament | 0 | 0 | 0 | 0 | 0 |
| Nickell Total Dollar Amount | 26 | \$ 41,689 | \$ 41,689 | \$ 28,066 | \$ 28,066 |
| Nickell Pass Rounds | 26 | 1,774 | 1,774 | 1,096 | 1,096 |
| Nickell Weekday Green Fee Rounds | 17 | 835 | 835 | 526 | 526 |
| Nickell Weekend Green Fee Rounds | 9 | 529 | 529 | 306 | 306 |
| Nickell Total Rounds | 26 | 3,138 | 3,138 | 1,928 | 1,928 |
| Nickell Golf Lessons | 6 | 0 | 0 | 36 | 36 |
| Nickell Driving Range | 11 | 396 | 396 | 189 | 189 |
| Nickell Carts 9 Hole | 26 | 504 | 504 | 262 | 262 |
| Nickell Carts 18 Hole | 26 | 720 | 720 | 417 | 417 |
| TOTAL NICKELL GOLF | | 4,758 | 4,758 | 2,832 | 2,832 |
| LAKE OF THE WOODS GOLF | | | | | |
| Lake of the Woods Tournament | 0 | 0 | 0 | 0 | 0 |
| LOW Total Dollar Amount | 25.5 | \$ 28,753 | \$ 38,753 | \$ 33,946 | \$ 33,946 |
| LOW Pass Rounds | 25.5 | 1,518 | 1,518 | 848 | 848 |
| LOW Weekday Green Fee Rounds | 16.5 | 688 | 688 | 499 | 499 |
| LOW Weekend Green Fee Rounds | 9 | 371 | 371 | 472 | 472 |
| LOW Total Rounds | 25.5 | 2,577 | 2,577 | 1,819 | 1,819 |
| LOW Carts 9 Hole | 25.5 | 331 | 331 | 267 | 267 |
| LOW Carts 18 Hole | 25.5 | 684 | 684 | 637 | 637 |
| TOTAL LAKE OF THE WOODS GOLF | | 3,592 | 3,592 | 2,723 | 2,723 |

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| | | SAME MONTH | YEAR-TO DATE | SAME MONTH | YEAR-TO DATE |
| TOTAL RAINBOW CONCESSIONS | 7 | \$5,601 | \$5,601 | \$2,461 | \$2,461 |
| TOTAL GOLF AND CONCESSIONS | | 8,350 | 8,350 | 5,555 | 5,555 |
| GOLF SEASON PASS USE BY TYPE | | | | | |
| L.A. NICKELL | | | | | |
| Rd Played-Family Pass | | N/A | N/A | 542 | 542 |
| Rd Played-Individual Pass | | N/A | N/A | 251 | 251 |
| Rd Played-Junior Pass | | N/A | N/A | 2 | 2 |
| Rd Played-Senior Pass | | N/A | N/A | 227 | 227 |
| Rd Played-Sr Family Pass | | N/A | N/A | 74 | 74 |
| TOTAL | | | | 1,096 | 1,096 |
| LAKE OF THE WOODS | | | | | |
| Rd Played-Family Pass | | N/A | N/A | 174 | 174 |
| Rd Played-Individual Pass | | N/A | N/A | 195 | 195 |
| Rd Played-Junior Pass | | N/A | N/A | - | - |
| Rd Played-Senior Pass | | N/A | N/A | 416 | 416 |
| Rd Played-Sr Family Pass | | N/A | N/A | 63 | 63 |
| TOTAL | | | | 848 | 848 |
| Lots of rain. | | | | | |
| SENIOR/PAQUIN/LIFE ENRICHMENT PROGRAMS | | | | | |
| SENIOR PROGRAMS | | | | | |
| Social Events | | 958 | 958 | | 1,103 |
| Crafts & Classes | | 48 | 48 | | 161 |
| Music & Bands | | 378 | 378 | | 292 |
| Oak Tours Trips / Social | | 1,393 | 1,393 | | 864 |
| TOTAL OAK | 0 | 2,777 | 2,777 | 0 | 2,420 |
| ADAPTED COMMUNITY RECREATION | | | | | |
| Crafts / Ceramics | | 412 | 412 | | 447 |
| Social Activities | | 1,985 | 1,985 | | 1,527 |
| Walking Trips | | 10 | 10 | 0 | 0 |
| Educational | | 1,102 | 1,102 | | 1,161 |
| TOTAL ADAPTED COMMUNITY RECREATION | 0 | 3,509 | 3,509 | 0 | 3,135 |
| LIFE ENRICHMENT | | | | | |

Recreation Services Monthly Report

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PARTICIPATION
PRIOR YEAR

PARTICIPATION
CURRENT YEAR

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|---|---------------------------|-------------------------------------|-----------------------|-------------------------------|--------------|
| | | SAME MONTH | YEAR-TO DATE | SAME MONTH | YEAR-TO DATE |
| Life Enrichment Special Programs / Events | | 2,230 | 2,230 | | 1,334 |
| Life Enrichment Educational Classes | | 1,480 | 1,480 | | 1,501 |
| TOTAL LIFE ENRICHMENT | 0 | 3,710 | 3,710 | 0 | 2,835 |
| PRESCHOOL, TEEN, FAMILY AND EVENTS | | | | | |
| Preschool / Intergenerational | | 76 | 76 | | 130 |
| Teen / Family | 0 | 0 | 0 | 0 | 0 |
| Special Events | | 98 | 98 | | 1,000 |
| Classes | | 0 | 0 | | 42 |
| TOTAL PRESCHOOL, TEEN, FAMILY AND EVENTS | 0 | 174 | 174 | 0 | 1,172 |
| TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT | | | | | |
| | 0 | 10,170 | 10,170 | 0 | 9,562 |
| ADAPTIVE RECREATION | | | | | |
| Adapted Sports | | 222 | 222 | | 338 |
| Adapted Recreation | | 150 | 150 | | 204 |
| TOTAL ADAPTIVE | 0 | 372 | 372 | 0 | 542 |
| CARE | | | | | |
| | Number | Previous Year Hours for Month | Previous YTD Hours | Current Hours for Month | Current YTD |
| Paid Trainee Hours | | | | | |
| Boone County Family Resources (BCFR) | | n/a | n/a | | 41.5 |
| MO Option | | n/a | n/a | | 708.5 |
| Summer | | n/a | n/a | 0 | 0 |
| Other | | n/a | n/a | 0 | 0 |
| Tutoring Hours | | n/a | n/a | | 68.5 |
| Total Trainee Hours | | n/a | n/a | 0 | 818.5 |
| C.A.R.E. Staff Hours | | | | | |
| Gallery Coordinator | | n/a | n/a | | 28.5 |
| Gallery Assistant | | n/a | n/a | | 17.5 |
| Office Manager | | n/a | n/a | | 88.75 |
| BCFR Employ Mentor | | n/a | n/a | | 69 |
| MO Ooption Employ Mentor | | n/a | n/a | | 113.5 |
| After School Supervisor/Job Coach | | n/a | n/a | 0 | 0 |
| Job Developer | | n/a | n/a | 0 | 0 |

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PRIOR YEAR

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CURRENT YEAR

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|-------------------------------|---------------------------|-----------------------------|-----------------|-------------------------------|--------------|
| | | SAME MONTH | YEAR-TO DATE | SAME MONTH | YEAR-TO DATE |
| Total CARE Staff Hours | | 353 | 353 | 0 | 317.25 |
| TOTAL CARE HOURS | | 353 | 353 | 0 | 1,136 |
| Applications (number) | | n/a | n/a | n/a | 44 |
| Jobsite Agreements | | | | | |
| New Employers | | n/a | n/a | n/a | 3 |
| Returning Employers | | n/a | n/a | n/a | 112 |
| TOTAL CARE | 0 | 0 | 0 | 0 | 159 |

As of October 2009, the CARE Program monthly report has a new format.

BCFR Trainees: 8

MO Options Trainees: 18

ACTIVITY & RECREATION CENTER

| ACTIVITY & RECREATION CENTER | | | | | |
|---|--|------------|------------|----------|--------------|
| Visits | | | | | |
| Members/Daily Admissions | | 22,669 | 22,669 | | 24,636 |
| Special Admission/Coupons | | 36 | 36 | | 11 |
| TOTAL VISITS: | | 22,705 | 22,705 | 0 | 24,647 |
| Members: | | | | | |
| Adult Annual | | 10 | 10 | | 11 |
| Adult Monthly | | 105 | 105 | | 66 |
| Adult Multi Pass | | 61 | 61 | | 42 |
| Family Annual | | 25 | 25 | | 54 |
| Family Monthly | | 446 | 446 | | 419 |
| Sr. Annual | | 11 | 11 | | 15 |
| Sr. Annual Monthly | | 40 | 40 | | 19 |
| Sr. Couple | | 36 | 36 | | 48 |
| Sr. Couple Monthly | | 48 | 48 | | 32 |
| Sr. Multi Pass | | 32 | 32 | | 23 |
| Youth Annual | | 1 | 1 | | 2 |
| Youth Monthly | | 8 | 8 | | 3 |
| Youth Multi Pass | | 6 | 6 | | 8 |
| 30-day Youth | | 10 | 10 | | 16 |
| 30-day Adult | | 45 | 45 | | 162 |
| 30-day Family | | 53 | 53 | | 294 |
| 30-day Senior | | 6 | 6 | | 18 |
| 30-day Senior Couple | | 4 | 4 | | 34 |
| Total Members: | | 947 | 947 | 0 | 1,266 |
| Memberships: | | 520 | 520 | | 555 |

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| | | SAME MONTH | YEAR-TO DATE | SAME MONTH | YEAR-TO DATE |
| GENERAL RECREATION CLASSES | | | | | |
| Day Camp | | 0 | 0 | 0 | 0 |
| Basketball Camp | | 0 | 0 | 0 | 0 |
| Teen Adventure | | 0 | 0 | 0 | 0 |
| Outdoor Instruction | | 0 | 0 | 0 | 0 |
| Home School P.E. | | n/a | n/a | | 140 |
| Recreation Classes | | 152 | 152 | | 65 |
| Bus/Van Reservations | | 19 | 19 | | 23 |
| Other Programs - Little Gymmers | | 108 | 108 | | 124 |
| TOTAL GENERAL RECREATION CLASSES | | 279 | 279 | 0 | 352 |
| WEBTRAC - On-Line Program Registration | | | | | |
| Total Web Users | | 38 | 38 | | 37 |
| One-Time Users | | 27 | 27 | | 18 |
| Repeat Users | | 11 | 11 | | 19 |
| # of Sessions | | 75 | 75 | | 344 |
| Total Completed Transactions | | 12 | 12 | | 49 |
| Total \$ Registrations | | \$1,924.80 | \$ 1,924.80 | | \$3,364.40 |
| Total % of on-line \$ registrations | | 0.13% | 0.13% | | 49.00% |
| Total WebTrac Registrations | | | | | |
| Sessions between 12:00am-6:00am: | | | | | |
| Sessions between 6:00am-12:00pm: | | | | | |
| Sessions between 12:00pm-6:00pm: | | | | | |
| Sessions between 6:00pm-12:00am: | | | | | |
| Average timed session per user: | | | | | |

COLUMBIA PARKS & RECREATION DEPARTMENT
Park Services Division
Monthly Report
November 2009

I. ADMINISTRATION

- A. Douglass Baseball Fields - Richardson Excavation completed grading work and spreading top soil.
- B. Cascades Neighborhood Park - Obtained easement for the sidewalk connection to Stanwood Drive.
- C. Philips Lake Park - Stockman Construction completed underwater boat ramp section, began construction of above water boat ramp section, and constructed 80% of the curbing.
- D. Albert-Oakland Park - Frech Paving began replacement work of the asphalt walkway between the tennis courts and ball fields.
- E. I. P. Meetings
 - 1. Lange Neighborhood Park Development - Planning staff met with representatives from Lange Middle School to discuss concepts for the park master plan on November 5 at the school.
 - 2. American Legion Park Improvements - Held public meeting on November 19 at the ARC.
 - 3. Paquin Park Improvements - Held public meeting on November 19 at the ARC.

II. MAINTENANCE

- A. Facilities and Grounds
 - 1. Performed park clean up and sanitation.
 - 2. Performed playground repairs, re-mulch and inspections.
 - 3. Performed maintenance on park lighting and scoreboard systems.
 - 4. Performed general park maintenance on miscellaneous items.
 - 5. Performed aquatic repairs and inspections.
 - 6. Refurbished park signs and park trash barrels.
 - 7. Performed HVAC repairs and inspections.
 - 8. Removed graffiti and repaired vandalism.
 - 9. Douglass Park - Cut/jackhammered concrete and hauled off debris for new sprayground, repaired pool leak, traced wires for baseball grading.
 - 10. Restrooms/Water Fountains - Winterized all except for Cosmo-Bethel, Lamb, Stephens (2), MKT (2).
 - 11. Rainbow - Winterized and repaired exhaust fans, painted light poles.
 - 12. Lake of the Woods - Tore off old shingles, tar paper, and 16 sheets of damaged plywood. Replaced plywood, tar paper, and green tin roofing.
 - 13. Recycling Program - Emptied all containers at least once a week.
 - 14. Mutt Mitts - Refilled containers and picked up dog droppings on Mondays and Fridays.
 - 15. Rock Quarry - Repaired leaking roof, replaced screen door, replaced worn linoleum in kitchen, entry, and bath with 12" stick-on tile. Removed old carpet and cleaned storage area and gutters.
 - 16. Gans Creek Recreation Area - Checked 3 houses.

17. TLRA - Prepared old swim beach lake area for the winter dog park opening on Dec. 1. Added temporary fence; repaired existing fence signs; added gate, trash cans, mutt mitt containers; and drained lake.
18. SLAC - Repaired parking lot light and water fountain.
19. Hickman Pool - Drained, cleaned glass and dirt, and refilled.
20. Cosmo-Bethel Park - Repaired tennis court lights.
21. Pools - Continue to address work requests.
22. Nifong Park - Cleaned gutters, repaired house furnace, repaired roof leak, and repaired broken window.
23. Riechmann Pavilion - Replaced women's handicap toilet sensor and repaired storage door.
24. Atkins Park - Pumped out meter pit and opened drain line to winterize; installed "Yield" sign.
25. Armory - Moved entertainment equipment for floor repairs.
26. Barberry Property - Boarded up doors/windows; installed gate.
27. MLK - Hauled off barn debris and began grading area.
28. MKT Trail - Repaired old Sewer Bldg #2 door and Bridge #8.
29. L.A. Nickell Clubhouse - Installed shelving, replaced door handles and kick plates, painted cabinets along with concession/front desk walls and exterior doors, and lowered and repaired range net.
30. Cosmo Park - Repaired playground walkway and parking lot lights.

B. ARC Maintenance

1. Performed general repair of building fixtures, bathrooms and locker rooms. (85.5 hrs.)
2. Performed preventive maintenance, repair and chemicals filled in aquatics. (11 hrs.)
3. Performed outdoor maintenance, power-washed front entrance and ran leaf blower, cleaned gutters, and washed canopy. (13 hrs.)
4. Washed pool screens, back-flushed leisure pool and lubed pump motors. (16 hrs.)
5. Removed and dusted supply and return vents in cardio, fitness, upstairs/downstairs bathrooms, gym hallways and meeting rooms. (4 hrs.)
6. Dusted lights in gym hallway, cardio, fire sprinkler heads, and men's and family locker rooms. (3 hrs.)
7. Changed light bulbs, ballasts, and ceiling tile around building. (21 hrs.)
8. Repaired cardio and various pieces of fitness equipment. (50 hrs.)
9. Washed walls in concessions, Raindrop and Typhoon Rooms, men's concession bathroom, game room, and grey pool doors with stain and mark remover . (7 hrs.)
10. Monitored HVAC computer. (11 hrs.)
11. Monitored RTU 1, 2, 3 on roof. (7 hrs.)
12. Replaced pool acid room smoke damper per ARC Safety Survey. (4 hrs.)
13. Applied waterproofing to brick wall above Pool Pak at upstairs patio. (2 hrs.)
14. Diagnosed leaking gym water fountain chiller and coordinated repairs. (5 hrs.)
15. Removed men's locker handicap shower seat, repaired weld and reinstalled. (7 hrs.)

16. Replaced grey locker room tile at floor border. (6 hrs.)
17. Rebuilt spare RTU furnace natural gas regulator. (2 hrs.)
18. Replaced 4 make up air and 3 supply air filters, tightened belts and lubed motors on Pool Pak. (3 hrs.)
19. Reset pool UV wiper fault. (2 hrs.)
20. Replaced gym fire alarm pull station. (3 hrs.)
21. Painted green main stair rails. (2 hrs.)
22. Painted blue locker interior bottoms in women's locker room. (4 hrs.)
23. Changed backflow operations to drain water from storm sewer to sanitary sewer. (12 hrs.)

III. FLEET OPERATIONS

- A. 4 vehicles serviced and 6 vehicles repaired.
- B. 5 pieces of equipment serviced and 14 pieces of equipment repaired.
- C. 5 service calls performed.
- D. 9 tires repaired.
- E. 27 pieces of small power equipment repaired/serviced.
- F. 6 times - vehicles checked for trips.
- G. 3 freight shipments unloaded.
- H. 4 mowers repaired.
- I. 1 mower serviced, 100-hour interval.
- J. 8 mowers serviced weekly.
- K. 30 blades sharpened. (3 hrs.)
- L. 1 PMC cart checked/fueled.
- M. 2 golf carts repaired.
- N. Other Services Performed:
 1. Replaced pump nozzle at PMC fuel station.
 2. Prepared truck trailer and golf cart for CPD use.
 3. Accepted delivery of 24 new golf carts and installed hour meters.
 4. Transported 24 new carts to LOW, and 8 trade-in units to PMC.

IV. GOLF AND SPORTS TURF MANAGEMENT

- A. Lake of the Woods Golf Course
 1. Applied Dawn detergent to spot treat moss on #1, 2, and 8 greens. (4 hrs.)
 2. Completed all basic maintenance on equipment including cleaning, winterization and oil changes. (22 hrs.)
 3. Installed remaining estate fencing on #3. (16 hrs.)
 4. Demolished the wood shelter on #8 tee and installed sod over the entire area. (2 hrs.)
 5. Completed all bunker maintenance after rain events. (5 hrs.)
 6. Completed all tree trimming and storm debris removal. (10 hrs.)
 7. Completed all leaf removal on the golf course. (55 hrs.)
 8. Constructed new cart barrier stakes. (17 hrs.)
 9. Installed drainage in #10 greenside bunker and surrounding area. (22 hrs.)
 10. Removed all ballwashers and course accessories from golf course. (3 hrs.)
 11. Winterized pump station and irrigation system. (24 hrs.)

12. Mowed all greens. (24 hrs.)
 13. Mowed all fairways. (8 hrs.)
 14. Mowed all roughs. (85 hrs.)
 15. Mowed all tees and hand-mowing. (15 hrs.)
- B. Sports Turf Management
1. Mowed all outfields and soccer fields. (50 hrs.)
 2. Completed all field prep for RSC. (15hrs.)
 3. Completed Antimi lip removal on gold and red fields. (28 hrs.)
 4. Installed sod in gold and red outfields. (100 hrs.)
 5. Watered all sod in sports areas. (23 hrs.)
 6. Aerified all fields. (120 hrs.)
 7. Fertilized all fields with 28-5-12. (30 hrs.)
 8. Seeded all outfields and soccer / football fields. (44 hrs.)
 9. Completed winterization of pump station and irrigation system. (24 hrs.)
 10. Closed down all fields for season, including bases and goal removal. (100 hrs.)
- C. L.A. Nickell Golf Course
1. Completed all leaf removal on the golf course. (75 hrs.)
 2. Closed down the on-course restrooms. (2 hrs.)
 3. Installed rip-rap rock along dam on #17 pond. (45 hrs.)
 4. Installed boulders at the front entrance for security. (30 hrs.)
 5. Shut down the driving range for the winter. (3 hrs.)
 6. Repaired driving range picker. (3 hrs.)
 7. Completed course cleanup and daily setup. (35 hrs.)
 8. Expanded the ladies tee on #17. (4 hrs.)
 9. Completed all necessary equipment service including winterization, cleaning and oil changes. (14 hrs.)
 10. Mowed all greens (15 hrs.)
 11. Mowed all fairways (5 hrs.)
 12. Mowed all tees (11 hrs.)
 13. Mowed all surrounds (22 hrs.)
 14. Mowed all roughs (55 hrs.)
 15. Constructed shelving system in pumphouse for chemical storage
 16. Winterized pump station and irrigation system (24 hrs.)

V. CONSTRUCTION

- A. Stephens Lake Park – Amphitheater
1. Completed setting wall forms and installed 260 linear feet of 6’ high concrete foundation walls.
 2. Installed electrical control panels and thermo-weld ground rods.
 3. Installed 300’ of 4’’ diameter footing drain pipe and backfilled with clean rock.
 4. Excavated solid rock along east side of structure and set 80’ of 12’’ diameter main drain pipe.
 5. Removed, cleaned, stacked and banded 300+ rental forms for return to vendor.
- B. Rock Quarry Park
1. Excavated and graded site in preparation for the construction of a full-sized (58’ x 102’) concrete basketball court.
 2. Set forms, steel, placed and compacted base rock.

3. Set post and installed concrete for half of the basketball court.
- C. PMC – Office Repair/Renovation
 1. Removed exterior vinyl and original cedar siding from center section of building.
 2. Removed interior gypsum board, windows and replaced all water/termite damaged framing material.
 3. Installed new exterior backing boards and covered with Tyvek house wrap.
 4. Installed fiberglass wall insulation material.
 5. Contracted for termite treatment and monitoring.
- D. Smiley Lane Park – Placed and graded soil around play area, basketball court, shelter and along sections of new street walk.
- E. Eastport Park – Fabricated three (3) picnic tables for mini-shelters.

VI. NATURAL RESOURCES

- A. Horticulture
 1. Planting and Construction
 - a. Removal of silt fence at Atkins and Auburn Hills (8 hrs)
 - b. Planted spring bulbs in downtown beds (24 hrs)
 - c. Planted 5 shrubs at Louisville Park (8 hrs)
 - d. Planted 15 shrubs at Xeriscape (8 hrs)
 - e. Removed Poison Ivy from Bethel (2 hrs)
 - f. Planted 10 aquatic plants and 7 shrubs at Stephens Waterfall (8 hrs)
 - g. Added more rock to Stephens Waterfall (20 hrs)
 - h. Planted 6 shrubs, 4 trees, 45 perennials and 85 grasses at Atkins parking lot (72 hrs)
 - i. Seeded 3,390 square feet at Cascades along the new trail (32 hrs)
 2. Maintenance
 - a. Continued mulching landscape areas (76 hrs)
 - b. Continued mowing landscape turf areas (8 hrs)
 - c. Watered new plantings (6 hrs)
 - d. Pruning of shrubs at Lake of the Woods (32 hrs)
 - e. Refurbishing some of the landscape at Xeriscape (12 hrs)
 - f. Leaf removal from landscaped areas (116 hrs)
 - g. Pruned shrubs at L.A. Nickell (24 hrs)
 - h. Winterized Gentry Rose Garden (2 hrs)
 - i. Adding Rock to shoreline of Stephens Lake Island for shoreline stabilization (24)
 3. Greenhouse
 - a. Completed annual designs and seed/plug orders (38 hrs)
 - b. Winterized shade house with poly (12 hrs)
 4. Mow crew
 - a. Mowed parks and trimmed curbs. (503 hrs.)
 - b. Removed invasive honeysuckle. (107 hrs.)
- B. Forestry
 1. Park Maintenance
 - a. LOW - Removed 2 trees. (36 hrs.)
 - b. Tools - Maintained and cleaned chainsaws, vehicles, and equipment. (12 hrs.)

2. Trail Maintenance - Started removing trees for bridge replacement and cleaned tunnels on MKT Trail. (432 hrs.)
3. Memorial/Heritage Tree Program - Planted 14 trees, fabricated and set posts. (106 hrs.)
4. Downtown - Planted 4 trees at Wabash Station. (16 hrs.)

VII. PARK RANGER

A. Meetings

1. Polar Bear Plunge at Chamber of Commerce.
2. Supervisory at Riechmann Pavilion.

B. Training

1. Juvenile Laws at Boone County Sheriffs Department.

C. Accident

D. Criminal/Incident Investigations

1. Responded to Again Street Park.
 - a. Check subject/gone on arrival.
2. Responded to Albert-Oakland Park.
 - a. Dogs off leash/see (F-1-a).
3. Responded to Armory.
 - a. 911 check/unfounded.
4. Responded to Bear Creek Trail/Northland.
 - a. Subjects cutting down pine trees/unfounded.
 - b. Tents in woods/not on park property.
5. Responded to Cosmo-Bethel Park.
 - a. 911 check/false.
6. Responded to Cosmo Park.
 - a. Assist Fire with Skate Park injury/subject transported to hospital.
 - b. Missing child in Steinberg Playground/located.
7. Responded to MKT Trail.
 - a. 911 check at bridge #12/accidental.
 - b. Check subjects with gun/gone on arrival.
 - c. 911 check at Battle Garden/accidental.
8. Responded to Paquin Park.
 - a. Assist Fire with heart attack subject/unfounded.
9. Responded to Stephens Park.
 - a. Check subject sitting at playground for long time/no report.
 - b. To unlock doors at Riechmann Pavilion for patron.
 - c. Alarm at Riechmann/false.

E. Special Assignments (0)

F. Violations

1. Animal Complaints (43)
 - a. (7) Warnings for dog off leash in Albert-Oakland Park.
 - b. (3) Trespass warnings issued for no dogs for 30 days for dogs off leash in Albert-Oakland Park.
 - c. (2) Warnings in Garth Nature Area.
 - d. (1) Warning for dog off leash in Cascades Park.
 - e. (10) Warnings for dog off leash in Cosmo Park.
 - f. (1) Warning for dogs on playground area in Cosmo Park.

- j. (1) Warning for dogs inside Rainbow at Cosmo Park.
 - h. (1) Warning for dog off leash in Eastport Park.
 - i. (1) Warning for dog off leash at Battle Garden.
 - j. (1) Warning for dog off leash in Rock Quarry Park
 - k.. (10) Warnings for dogs off leash in Stephens Lake Park
 - l. (2) Warnings for dogs in playground at Twin Lakes Recreation Area.
 - m. (3) Warnings for dog off leash in undesignated area of Twin Lakes Recreation Area.
2. Beach/ Pools (1)
 - a. (1) Warning for being on beach when closed in Stephens Lake Park.
 3. Camping/Sleeping (3)
 - a. (1) Warning in Lions-Stephens Park.
 - b. (2) Warnings in Stephens Lake Park.
 4. Climbing (3)
 - a. (3) Warnings in Cosmo Park.
 5. Disfigure/Removal (3)
 - a. (2) Warnings for using picnic tables to skateboard on in Cosmo Park.
 - b. (1) Warning for removal of landscaping blocks in Cosmo Park.
 6. Fireworks/Airplanes (0)
 7. Helmets (62)
 - a. (62) Warnings in Cosmo Park.
 8. Hunting/Fishing (8)
 - a. (2) Warnings for fishing in Gans Recreational Area.
 - b. (1) Warning for not wearing orange during firearms in Gans Creek Recreations Area.
 - c. (2) Warnings for not displaying permit in Gans Creek Recreational Area.
 - d. (1) Warning for using net for fishing in Stephens Lake Park.
 - e.. (1) Warning for illegal size fish taken in Stephens Lake Park.
 - f. (1) Warning for not displaying permit at Strawn Road property.
 9. Intoxication (0)
 10. Littering/Dumping (2)
 - a. (1) Warning in Albert-Oakland Park.
 - b. (1) Warning in Stephens Lake Park.
 11. Metal Detectors (0)
 12. Other Park Violations (25)
 - a. (7) Warnings for practicing on soccer and football fields in Cosmo Park.
 - b. (11) Warnings for bike in Skate Park in Cosmo Park.
 - c. (6) Warnings for power sailing in Cosmo Park.
 - d. (1) Warning for golfing in Cosmo Park.

13. Parking (10)
 - a. (3) Warnings in Albert-Oakland Park.
 - b. (1) Warning in Cosmo Park.
 - c. (1) Citation in Cosmo Park.
 - d. (4) Warnings for archery hunting in wrong area in Gans Creek Recreational Area.
 - e. (1) Warning for Stephens Lake Park.
14. Trespassing (6)
 - a. (5) Warnings in Skate Park after hours in Cosmo Park.
 - b. (1) 30 day suspension from Skate Park for wanting to fight.
15. Vehicles off roadway (4)
 - a. (1) Warning in Indian Hills Park.
 - b. (2) Warnings in Stephens Lake Park.
 - c. (1) Warning in Philips Lake Park.
16. Vending/Advertising (2)
 - a. (1) Warning in Albert-Oakland Park.
 - b. (1) Warning in Cosmo Park.
17. Warrant (0)

Note: Park Ranger responded to 16% of requests for police response to park locations.

| WEEKS | 1st Week | 2nd Week | 3rd Week | 4th Week | 5th Week | 6th Week | TOTAL |
|--------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------------|
| TOTAL MILES DRIVEN | 413 | 327 | 302 | 0 | 0 | 0 | 1042 |
| <i>Hours</i> | | | | | | | |
| PATROL | 50.5 | 51 | 37.5 | 18 | 9 | 0 | 166 |
| FOOT PATROL | 16 | 14 | 10 | 13.5 | 7 | 0 | 60.5 |
| BIKE PATROL | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| CRIMINAL INVEST | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| INCIDENT INVEST | 1.5 | 2 | 2 | 0 | 0 | 0 | 5.5 |
| OFFICE DUTY | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| LEAVE | 0 | 0 | 0 | 32 | 8 | 0 | 40 |
| SPECIAL ASSIGNMT | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| MEETINGS | 1.5 | 0 | 6 | 0 | 0 | 0 | 7.5 |
| TRAINING | 0 | 4 | 0 | 0 | 0 | 0 | 4 |
| TOTALS | 69.5 | 71 | 55.5 | 63.5 | 24 | 0 | 283.5 |

| VIOLATIONS | WARNINGS | ARRESTS |
|----------------------|-----------------|----------------|
| ANIMAL COMPLAINTS | 43 | 0 |
| BEACH/POOLS | 1 | 0 |
| CAMPING/SLEEPING | 3 | 0 |
| CLIMBING | 3 | 0 |
| DISFIGURE/REMOVAL | 3 | 0 |
| FIREWORKS/AIRPLANES | 0 | 0 |
| HELMETS | 62 | 0 |
| HUNTING/FISHING | 8 | 0 |
| INTOXICATION | 0 | 0 |
| LITTERING/DUMPING | 2 | 0 |
| METAL DETECTORS | 0 | 0 |
| OTHER PARK VIOLATION | 25 | 0 |
| PARKING | 9 | 1 |
| TRESPASSING | 6 | 0 |
| VEHICLES OFF ROADWAY | 4 | 0 |
| VENDING/ADVERTISING | 2 | 0 |
| WARRANT | 0 | 0 |
| TOTALS | 171 | 1 |

| SERVICES | TOTALS |
|-------------------------|---------------|
| ASSIST OTH ACY | 2 |
| BROCHURES / MAPS | 2 |
| BUILDING CHECKS | 309 |
| FIRST AID | 0 |
| LOCATE MSNG PSN | 1 |
| MAINTENANCE | 21 |
| MOTORIST ASSIST | 2 |
| PARK INFO/DIRECTIONS | 79 |
| RECOVERED PROPERTY | 0 |
| WILDLIFE | 1 |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| TOTALS | 417 |