

# Recreation Services Monthly Report

January 2011

PROGRAM TITLE	SESSIONS PRIOR YEAR		PARTICIPATION PRIOR YEAR		SESSIONS CURRENT YEAR		PARTICIPATION CURRENT YEAR	
	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>TOTAL RECREATION SERVICES</b>	<b>913</b>	<b>3,744</b>	<b>16,277</b>	<b>78,269</b>	<b>1,364</b>	<b>5,683</b>	<b>16,489</b>	<b>83,005</b>
<b>DEPARTMENT ADMINISTRATION</b>								
Numbers are up this fiscal year due to adding more sections to the monthly report.								
<b>WEBTRAC - On-Line Program Registration</b>								
One-Time Users	n/a	n/a	37	74	n/a	n/a	41	72
Repeat Users	n/a	n/a	39	83	n/a	n/a	117	325
# of Sessions	n/a	n/a	489	6,186	n/a	n/a	666	1,395
Total Completed Transactions	n/a	n/a	47	129	n/a	n/a	70	143
Total \$ Registrations	n/a	n/a	\$2,424.20	\$ 8,279.60	n/a	n/a	\$5,921.20	\$11,696.00
Total % of on-line \$ registrations	n/a	n/a	10.00%	21.63%	n/a	n/a	24.85%	24.52%
<b>Total WebTrac Users</b>	<b>n/a</b>	<b>n/a</b>	<b>76</b>	<b>157</b>	<b>n/a</b>	<b>n/a</b>	<b>158</b>	<b>397</b>
Sessions between 12:00am-6:00am:	41							
Sessions between 6:00am-12:00pm:	83							
Sessions between 12:00pm-6:00pm:	477							
Sessions between 6:00pm-12:00am:	65							
<b>SPECIAL USE PERMITS</b>								
Applications Received	n/a	n/a	n/a	n/a			n/a	n/a
Applications Approved	n/a	n/a	n/a	n/a			n/a	n/a
<b>Total Applications Approved</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>			<b>n/a</b>	<b>n/a</b>
<b>RECREATION SERVICES ADMINISTRATION</b>								
<b>YOUTH ENRICHMENT SCHOLARSHIPS (YES)</b>								
YES Applicants Approved			69	249			45	303
YES Applications Approved			22	74			10	82
YES Assistance Amount Given			\$ 5,817.75	\$ 24,771.80			\$ 3,748.80	\$ 23,854.25
<b>TOTAL APPLICANTS FOR SCHOLARSHIPS</b>			<b>69</b>	<b>249</b>			<b>45</b>	<b>303</b>
<b>ADULT FINANCIAL ASSISTANCE (AFA)</b>								
AFA Applicants Approved			15	66			17	105
AFA Applications Approved			15	64			15	91
AFA Assistance Amount Given			\$ 866.55	\$ 3,818.81			\$825.30	\$ 3,480.50
<b>TOTAL APPLICANTS FOR SCHOLARSHIPS</b>			<b>15</b>	<b>66</b>			<b>17</b>	<b>105</b>
<b>TOTAL FINANCIAL ASSISTANCE APPLICANTS APPROVED</b>			<b>84</b>	<b>315</b>			<b>62</b>	<b>408</b>
<b>TOTAL FINANCIAL ASSISTANCE APPLICATIONS APPROVED</b>			<b>37</b>	<b>138</b>			<b>25</b>	<b>173</b>
<b>TOTAL FINANCIAL ASSISTANCE GIVEN</b>			<b>\$ 6,684.30</b>	<b>\$ 28,590.61</b>			<b>\$ 4,574.10</b>	<b>\$ 27,334.75</b>
<b>DIVISION EVENT</b>								
Tiger Night of Fun	0	1	0	3,623	0	1	0	4,900
Theme Park Ticket Sales	n/a	n/a	0	23	n/a	n/a	0	13
<b>TOTAL DIVISION EVENTS</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>3,623</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>4,900</b>
<b>DIVISION EVENT VOLUNTEERS (not included in participation #'s)</b>								
Tiger Night of Fun			0	0			0	975

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<b>TOTAL VOLUNTEER HOURS</b>			<b>0</b>	<b>0</b>			<b>0</b>	<b>975</b>
<b>SHELTER RESERVATIONS</b>								
Fairview - Fairview Park			0	4			0	4
Rock Quarry - Rock Quarry Park			0	5			0	7
Nickell - Cosmo Recreation Area			0	6			0	8
Twin Lakes Recreation Area			0	6			0	9
American Legion - American Legion Park			0	2			0	1
Burford - Cosmo Recreation Area			0	7			0	7
George F. Harper - Nifong Park			0	1			0	2
Lamb - Cosmo Recreation Area			0	13			0	7
Shepard - Shepard Boulevard Park			0	4			0	3
Harris - Cosmo Recreation Area			0	5			0	7
Antimi - Cosmo Recreation Area			0	3			0	3
Garrison - Cosmo Recreation Area			0	4			0	1
Dexheimer - Cosmo Recreation Area			0	6			0	5
Albert-Oakland #1 - Albert - Oakland Park			0	2			0	4
Albert-Oakland #2 - Albert - Oakland Park			0	5			0	4
Albert-Oakland #3 - Albert - Oakland Park			0	2			0	5
C.K. Odor - Kiwanis Park (College Park Dr.)			0	0			0	0
Talbert Thurston - Kiwanis Park (Maplewood Dr.)			0	0			0	3
MLK - Martin Luther King, Jr Memorial Park			0	1			0	2
Happy Hollow - Stephens Lake			0	12			0	10
Gordon - Stephens Lake			0	17			0	18
Collins - Stephens Lake			0	46			0	18
Island - Stephens Lake			0	0			0	1
Douglass - Douglass Park			0	2			0	1
Leech - Cosmo-Bethel Park			0	4			0	6
Ficklin - Cosmo-Bethel Park			0	7			0	11
<b>TOTAL SHELTER RESERVATIONS</b>			<b>0</b>	<b>164</b>			<b>0</b>	<b>147</b>
Number of rentals that occurred; not reservations made								
<b>SPORTS PROGRAMMING</b>								
<b>YOUTH SPORTS</b>								
Youth Baseball	0	0	0	0	150	150	3,000	3,000
Youth Basketball	157	157	3,140	3,140	0	0	0	0
Youth Football	0	53	0	2,756	0	81	0	3,483
Youth Soccer	0	127	0	3,048	0	157	0	3,768
Youth Lacrosse	0	0	0	0	0	0	0	0
Active Kids Club	12	56	240	1,130	11	47	80	980
Other Youth Sports	0	0	0	0	0	1	0	6
<b>TOTAL YOUTH SPORTS</b>	<b>169</b>	<b>393</b>	<b>3,380</b>	<b>10,074</b>	<b>161</b>	<b>436</b>	<b>3,080</b>	<b>11,237</b>
<b>WOMEN'S SPORTS</b>								
Volleyball	0	0	0	0	0	0	0	0
Softball	0	0	0	0	0	0	0	0
Basketball	0	0	0	0	0	0	0	0
Soccer	0	3	0	72	0	2	0	48
Other Women's Sports	0	0	0	0	0	0	0	0
<b>TOTAL WOMEN'S SPORTS</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>72</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>48</b>





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	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Albert-Oakland Aquatic Rescues	0	0	0	0	0	0	0	0
Albert-Oakland First Aid Assistance	0	0	0	0	0	0	0	0
<b>TOTAL ALBERT-OAKLAND FAMILY AQUATIC CTR</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>LAKE OF THE WOODS POOL</b>								
Lake of the Woods Recreational Swim	0	0	0	0	0	0	0	0
Lake of the Woods Day Care	0	0	0	0	0	0	0	0
Lake of the Woods Exercise	0	0	0	0	0	0	0	0
Lake of the Woods Private Rental	0	0	0	0	0	0	0	0
Lake of the Woods Special Programs	0	0	0	0	0	0	0	0
Lake of the Woods Instructional Swim	0	0	0	0	0	0	0	0
Lake of the Woods Total Dollars	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lake of the Woods Aquatic Rescues								
Lake of the Woods First Aid Assistance								
<b>TOTAL LAKE OF THE WOODS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PIRATES' LANDING</b>								
Pirates' Landing Recreational Swim	0	0	0	0	0	0	0	0
Pirates' Landing Day Care	0	0	0	0	0	0	0	0
Pirates' Landing Private Rental	0	0	0	0	0	0	0	0
Pirates' Landing Special Programs	0	0	0	0	0	0	0	0
Pirates' Landing Instructional Swim	0	0	0	0	0	0	0	0
Pirates' Landing Total Dollars	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pirates' Landing Aquatic Rescues	0	0	0	0	0	0	0	0
Pirates' Landing Aquatic First Aid Assistance	0	0	0	0	0	0	0	0
<b>TOTAL PIRATES' LANDING</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>COLUMBIA SWIM CLUB</b>								
			1,407	7,306			1,696	3,420
<b>TOTAL AQUATIC PARTICIPATION</b>	<b>17</b>	<b>42</b>	<b>1,767</b>	<b>8,442</b>	<b>141</b>	<b>531</b>	<b>3,589</b>	<b>10,308</b>
<b>TOTAL ALBERT-OAKLAND CONCESSION</b>			\$0.00	\$0.00			\$0.00	\$0.00
<b>TOTAL DOUGLASS CONCESSIONS</b>			\$0.00	\$0.00			\$0.00	\$0.00
<b>TOTAL LOW CONCESSIONS</b>			\$0.00	\$0.00			\$0.00	\$0.00
<b>TOTAL PIRATES' LANDING CONCESSIONS</b>			\$0.00	\$0.00			\$0.00	\$0.00
<b>TOTAL AQUATIC OUTDOOR POOL DOLLARS</b>			\$0.00	\$0.00			\$0.00	\$0.00
<b>TOTAL AQUATIC RESCUES (ARC not included)</b>			n/a	n/a			0	0
<b>TOTAL FIRST AID ASSISTANCE (ARC not included)</b>			n/a	n/a			0	0
<b>OUTDOOR/HICKMAN AQUATIC VOLUNTEERS (not included in participation #'s)</b>								
list each event under this heading								
<b>TOTAL VOLUNTEER HOURS</b>			<b>0</b>	<b>0</b>			<b>0</b>	<b>0</b>
<b>GOLF, CONCESSIONS</b>								



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	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>SENIOR PROGRAMS</b>								
Social Events	105	453	783	3,696	82	364	609	3,059
Crafts & Classes	7	44	94	390	28	148	439	2,009
Music & Bands	9	40	146	1,204	13	46	191	1,916
Oak Tours Trips / Social	19	87	416	2,468	20	89	526	2,451
<b>TOTAL SENIOR PROGRAMS</b>	<b>140</b>	<b>624</b>	<b>1,439</b>	<b>7,758</b>	<b>143</b>	<b>647</b>	<b>1,765</b>	<b>9,435</b>

Music groups practiced in-house this month due to weather. Wii Bowling tournament and Family Feud failed due to bad weather. 50+ Explorer trip canceled due to bad weather. A number of Bingo, Dominoes, puzzle, music group events were well attended on good weather days. Osher classes were slow to take off with winter weather cancellations extending classes into February.

**ADAPTED COMMUNITY RECREATION**

PROGRAM TITLE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>ADAPTED COMMUNITY RECREATION</b>								
Crafts / Ceramics	43	177	712	2,430	47	197	771	3,024
Social Activities	80	334	1,399	5,799	34	101	383	1,305
Walking Trips	1	1	6	6	0	5	0	16
Educational	65	359	934	4,375	60	342	875	4,132
<b>TOTAL ADAPTED COMMUNITY RECREATION</b>	<b>189</b>	<b>871</b>	<b>3,051</b>	<b>12,610</b>	<b>141</b>	<b>645</b>	<b>2,029</b>	<b>8,477</b>

Several activities were canceled due to weather. Meet the Morning has replaced Coffee Chat. Numbers are still down because there is no more Coffee Chat. Winter Disco Dance was a hit.

**CLASSES/SPECIAL EVENTS**

PROGRAM TITLE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>LIFE ENRICHMENT</b>								
Life Enrichment Educational Classes	104	359	184	3,413	100	304	1,040	5,307
Life Enrichment Special Programs / Events	4	114	965	4,372	15	56	453	2,945
<b>TOTAL LIFE ENRICHMENT</b>	<b>108</b>	<b>473</b>	<b>1,149</b>	<b>7,785</b>	<b>115</b>	<b>360</b>	<b>1,493</b>	<b>8,252</b>

Classes were hit hard with 6 snow days this month, but even so, the Beginning Tae Kwon Do and Aikido classes still showed an increase in participation from last January. Rock Quarry House and Riechmann rentals more than doubled from last January.

**PRESCHOOL, TEEN, FAMILY AND EVENTS**

PROGRAM TITLE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>PRESCHOOL, TEEN, FAMILY AND EVENTS</b>								
Preschool / Intergenerational	1	8	72	322	1	6	17	177
Teen / Family	2	2	10	10	0	0	0	0
Special Events	0	2	0	4,000	0	5	0	2,000
Classes	1	10	9	51	0	1	0	4
<b>TOTAL PRESCHOOL, TEEN, FAMILY AND EVENTS</b>	<b>4</b>	<b>22</b>	<b>91</b>	<b>4,383</b>	<b>1</b>	<b>12</b>	<b>17</b>	<b>2,181</b>

**RENTALS**

PROGRAM TITLE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>RENTALS</b>								
Riechmann	10	54	180	2,625	5	59	425	2,925
Rock Quarry House	5	92	169	1,743	11	84	380	2,405
Stephen's Lake Amphitheatre	n/a	n/a	n/a	n/a	0	0	0	0
<b>TOTAL RENTALS</b>			<b>349</b>	<b>4368</b>			<b>805</b>	<b>5330</b>

Number of rentals that occurred; not reservations made

<b>TOTAL CLASSES/SPECIAL EVENTS</b>	<b>112</b>	<b>495</b>	<b>1,240</b>	<b>12,168</b>	<b>116</b>	<b>372</b>	<b>1,510</b>	<b>10,433</b>
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**SENIOR/ADAPTED COMM RECREATION/CLASS/SPECIAL EVENTS VOLUNTEERS (not included in participation #'s)**

list each event under this heading								
<b>TOTAL VOLUNTEER HOURS</b>			<b>0</b>	<b>0</b>			<b>76</b>	<b>1,192</b>

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	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT</b>	<b>441</b>	<b>1,990</b>	<b>5,730</b>	<b>32,536</b>	<b>400</b>	<b>1,664</b>	<b>5,304</b>	<b>28,345</b>
<b>ADAPTIVE RECREATION/SPORTS</b>								
Adapted Sports	8	33	241	1,022	8	36	365	1,141
Adapted Recreation	2	8	164	610	1	4	127	428
<b>TOTAL ADAPTIVE</b>	<b>10</b>	<b>41</b>	<b>405</b>	<b>1,632</b>	<b>9</b>	<b>40</b>	<b>492</b>	<b>1,569</b>

Coaches had teams prepared for the Area Basketball tournament at MU Recreation Complex. We received 2 gold, 6 silver and a 4th place. Swim practices got underway. At Columbia College Basketball Night, four of our teams scrimmaged during the half times.

**ADAPTED SPORTS/SPECIAL OLYMPICS VOLUNTEERS** (not included in participation #'s)

list each event under this heading								
<b>TOTAL VOLUNTEER HOURS</b>			<b>203</b>	<b>673</b>			<b>134</b>	<b>769</b>

CARE	Number	Previous Year Hours for Month	Previous YTD Hours	Current Hours for Month	Current YTD
<b>PAID TRAINEE HOURS</b>					
Boone County Family Resources (BCFR)	4	293.5	852.5	283.00	929.50
MO Option	27	1,063.1	4,180.1	1,442.50	6,074.75
Summer	0	0	0	-	-
Other	1	0	0	21.00	88.00
<b>TOTAL PAID TRAINEE HOURS</b>		<b>1356.6</b>	<b>5032.6</b>	<b>1,746.50</b>	<b>7,092.25</b>

PAID C.A.R.E. STAFF HOURS	Previous Year Hours for Month	Previous YTD Hours	Current Hours for Month	Current YTD
Gallery Coordinator	25.25	89.25	26.50	87.00
Gallery Assistant	0	17.5	0	19.00
Office Manager	107.25	409.2	100.75	377.75
BCFR Employ Mentor	68.25	298.5	64.75	317.25
MO Option Employ Mentor	140.7	508.95	243.25	794.75
After School Supervisor/Job Coach	0	0	-	-
Job Developer	0	0	0	0
Education Specialist	n/a	n/a	0	0
<b>TOTAL PAID C.A.R.E. STAFF HOURS</b>	<b>341.45</b>	<b>1,323.40</b>	<b>435.25</b>	<b>1,595.75</b>

UNPAID HOURS (TUTORING)	Previous Year Hours for Month	Previous YTD Hours	Current Hours for Month	Current YTD
Student Participants	n/a	n/a	0	82.25
Volunteers (Office of Service Learning)	n/a	n/a	0	113.80
<b>TOTAL UNPAID HOURS</b>	<b>55.50</b>	<b>272.55</b>	<b>34.00</b>	<b>196.05</b>

<b>TOTAL CARE HOURS</b>	<b>1,753.55</b>	<b>6,628.55</b>	<b>2,181.75</b>	<b>8,884.05</b>
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OTHER	Previous Year Hours for Month	Previous YTD Hours	Current Hours for Month	Current YTD
Applications (number) (mo-opt)	n/a	n/a	0	n/a
Applications (number) (BCFR)	n/a	n/a	0	n/a
Applications (number) (summer)	n/a	n/a	0	n/a
Jobsite Agreements				
New Employers	n/a	n/a	0	2



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Total Returning Employers			n/a	n/a	29	29	n/a	29
There were no tutoring hours in the month of January as tutors were out of school for winter break. The after school supervisor/job coach's position was changed to MO Option employment mentor, resulting in more MO Option employment mentor hours.								
<b>ACTIVITY &amp; RECREATION CENTER</b>								
<b>Visits</b>								
Members/Daily Admissions			33,105	113,057			36,620	114,494
Special Admission/Coupons			74	191			106	296
<b>TOTAL VISITS</b>			<b>33,179</b>	<b>113,248</b>			<b>36,726</b>	<b>114,790</b>
<b>Members</b>								
Adult Annual			34	63			22	49
Adult Monthly			109	276			96	288
Adult Multi Pass			67	238			81	223
Family Annual			94	244			89	220
Family Monthly			818	1,997			566	2,165
Sr. Annual			39	83			32	93
Sr. Annual Monthly			36	81			17	89
Sr. Couple			78	218			86	222
Sr. Couple Monthly			88	186			40	190
Sr. Multi Pass			35	122			42	149
Youth Annual			1	9			0	4
Youth Monthly			6	13			6	11
Youth Multi Pass			23	62			22	47
30-day Youth			23	82			32	77
30-day Adult			300	860			304	876
30-day Family			620	1,549			537	1,491
30-day Senior			37	87			51	158
30-day Senior Couple			36	124			48	158
<b>TOTAL ARC MEMBERS</b>			<b>2,444</b>	<b>6,294</b>			<b>2,071</b>	<b>6,510</b>
<b>TOTAL ARC MEMBERSHIPS</b>			<b>1,218</b>	<b>3,084</b>			<b>928</b>	<b>3,213</b>
<b>ARC ROOM RENTALS</b>								
Patron Rentals			25	104			19	85
Parks & Recreation Use			17	82			33	149
City Department Use			0	6			3	16
Facility Lock-in			0	0			0	1
<b>TOTAL ARC ROOM RENTALS</b>			<b>42</b>	<b>192</b>			<b>55</b>	<b>251</b>
<b>ARC AQUATICS</b>								
ARC Instructional Swim	n/a	n/a	n/a	n/a	1	7	97	573
ARC Registration Classes	n/a	n/a	n/a	n/a	0	14	0	107
ARC Drop-In Classes	n/a	n/a	n/a	n/a	77	230	1,278	4,176
ARC Birthday Party Packages	n/a	n/a	n/a	n/a	6	21	130	435
ARC Birthday Room Rentals	n/a	n/a	n/a	n/a	2	7	40	195
ARC Aquatic Private Rentals	n/a	n/a	n/a	n/a	0	2	0	225
ARC Private Lessons	n/a	n/a	n/a	n/a	45	210	45	210
ARC Aquatic Rescues (not included)	n/a	n/a	n/a	n/a	0	0	0	0
ARC Aquatic First Aid Assistance (not included)	n/a	n/a	n/a	n/a	0	0	14	22
<b>TOTAL ARC AQUATICS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>131</b>	<b>491</b>	<b>1,590</b>	<b>5,921</b>

# Recreation Services Monthly Report

January 2011

PROGRAM TITLE	SESSIONS PRIOR YEAR		PARTICIPATION PRIOR YEAR		SESSIONS CURRENT YEAR		PARTICIPATION CURRENT YEAR	
	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>CHILD CARE SERVICES</b>								
ARC Kid Zone	0	0	0	0	0	0	519	1,642
ARC School's Out Day Camp	0	2	0	42	1	3	25	66
ARC Holiday Day Camp	0	0	0	184	0	4	0	98
Camp Adventure - Summer Day Camp	0	0	0	0	0	0	0	0
<b>TOTAL CHILD CARE SERVICES</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>226</b>	<b>1</b>	<b>7</b>	<b>544</b>	<b>1,806</b>
<b>ARC FITNESS</b>								
Drop-In Exercise Classes	n/a	n/a	n/a	n/a	126	504	2,014	7,557
Registration Classes	n/a	n/a	n/a	n/a	41	143	342	1,104
Specialty Classes	n/a	n/a	n/a	n/a	93	397	651	1,778
Personal Training Sessions Sold / Sales	n/a	n/a	n/a	n/a	144	530	\$ 3,820.00	\$ 16,275.00
<b>TOTAL ARC FITNESS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>404</b>	<b>1,574</b>	<b>3,007</b>	<b>10,439</b>
<b>GENERAL RECREATION CLASSES</b>								
Basketball Camp	0	0	0	0	0	0	0	0
Outdoor Instruction	0	0	0	0	0	0	0	0
Home School P.E.	0	5	0	370	4	17	96	281
Recreation Classes	0	1	0	65	2	4	11	59
Bus/Van Reservations	0	23	0	80	0	0	4	63
<b>TOTAL GENERAL RECREATION CLASSES</b>	<b>0</b>	<b>29</b>	<b>0</b>	<b>515</b>	<b>6</b>	<b>21</b>	<b>111</b>	<b>403</b>
<b>ARC VOLUNTEERS</b> (not included in participation #'s)								
list each event under this heading								
<b>TOTAL VOLUNTEER HOURS</b>			<b>0</b>	<b>0</b>			<b>22</b>	<b>88</b>
<b>GRAND TOTAL VOLUNTEERS (Rec Services &amp; CARE)</b>			<b>203</b>	<b>673</b>			<b>232</b>	<b>3,215</b>

**COLUMBIA PARKS & RECREATION DEPARTMENT**  
**Park Services Division**  
**Monthly Report**  
**January 2011**

**I. ADMINISTRATION**

- A. Bonnie View/Fairview Park Planning - Held final I.P. Meeting on January 26 at the ARC.

**II. MAINTENANCE**

A. Facilities and Grounds

1. Performed park clean up, snow removal, and sanitation.
2. Restrooms - Cleaned/checked on a regular basis.
3. Performed playground repairs, re-mulch and inspections.
4. Performed maintenance on park, ball field lighting, and scoreboard systems.
5. Performed general park maintenance on miscellaneous items.
6. Performed aquatic repairs and inspections.
7. Refurbished park signs and park trash barrels.
8. Performed HVAC repairs and inspections.
9. Removed graffiti and repaired vandalism.
10. Recycling Program - Emptied containers weekly. (8 hrs.)
11. Dog Parks - Refilled bags/cleaned/checked sites twice a week.
12. LA Nickell Clubhouse - Continued countertop renovations.
13. Armory - Painted/repared walls/doors and added blinds.
14. Stephens Park - Checked lake ice thickness 2-3 times a week.
15. Cosmo-Bethel Park - Checked lake ice thickness 2-3 times a week.
16. Albert-Oakland Park - Continued painting SCS structure.
17. MKT Trail Forum Access - Installed restroom blower fans and added vents.
18. LOW Clubhouse - Replaced ice machine, continued office renovations, repaired toilets, and helped install restroom partitions.
19. Hickman Pool - Performed regular inspections, completed office renovations, and repaired UV system.
20. CARE Program - Moved furniture to Armory, Gentry and to storage.
21. Riechmann Pavilion - Replaced exterior men's restroom door.
22. Rock Quarry House - Started refinishing wood floors.
23. PMC - Cleaned out Fleet Services main drain.

B. ARC Maintenance

1. Performed general repair of building fixtures. (102 hrs.)
2. Performed preventive maintenance and repairs; filled chemicals in aquatics. (21 hrs.)
3. Performed outdoor maintenance; power-washed front entrance. (3 hrs.)
4. Washed pool screens, back-flushed leisure pool, and lubed pump motors. (16 hrs.)
5. Removed and dusted supply and return vents. (2 hrs.)
6. Dusted light fixtures. (3 hrs.)
7. Replaced light bulbs, ballasts and ceiling tiles around building. (14 hrs.)
8. Repaired cardio and various fitness equipment. (25 hrs.)
9. Washed walls with stain and mark remover. (1 hrs.)
10. Monitored HVAC computer. (6 hrs.)

11. Replaced Pool Pak air filters, lubed motors, checked belts, removed ice at air intake. (7 hrs.)
12. Monitored RTU 1, 2, and 3 on roof. (1 hr.)
13. Removed snow. (98 hrs.)
14. Adjusted aim of pool natatorium lights. (8 hrs.)
15. Replaced high limit switches above spa furnace. (6 hrs.)
16. Removed and replaced triple-loop slide column tiles. (11 hrs.)
17. Replaced concession hot water heater and dispenser. (4 hrs.)
18. Transported surplus property. (6 hrs.)
19. Replaced pool manager door handle mechanism. (5 hrs.)

### **III. FLEET OPERATIONS**

- A. 3 vehicles serviced and 9 vehicles repaired.
- B. 4 pieces of equipment serviced and 8 pieces of equipment repaired.
- C. 4 service calls performed.
- D. 2 tires repaired.
- E. 7 pieces of small power equipment repaired/serviced.
- F. 1 time - vehicle checked for trips.
- G. 1 freight shipment unloaded.
- H. 3 mowers serviced (winter).
- I. 1 mower serviced (100-hrs. interval).
- J. 24 golf carts serviced (winter - LOW).
- K. Other Services Performed:
  1. Prepared large forklift/wheel loader for snow removal.
  2. Fabricated 2 bucket edges and one snow plow edge. (2 staff - 4 hrs.)
  3. Transported 24 golf carts from LOW to PMC and back for winter repairs. (2 staff - 8 hrs.)

### **IV. GOLF AND SPORTS TURF MANAGEMENT**

- A. Lake of the Woods Golf Course
  1. Performed general maintenance on equipment #3137, including lubing, calibration, and repair of rollers and scrapers. (14 hrs.)
  2. Completed cleaning and frame host repairs on vehicle #3096. (5 hrs.)
  3. Repaired bed latches and foot throttle assembly on vehicle #3085. (2 hrs.)
  4. Performed general maintenance on equipment #3002. (4 hrs.)
  5. Assisted with the clubhouse flooring renovations. (5 hrs.)
  6. Completed tree and brush removal on #13 tee. (78 hrs.)
  7. Constructed a new welcome/rules sign for #1 tee. (11 hrs.)
  8. Started to refurbish course accessories. (9 hrs.)
  9. Completed snow removal and ice melt applications at neighborhood parks and LOW roads and parking lots. (23 hrs.)
  10. Attended Agro-logic Turf Seminar. (6 hrs.)
  11. Completed chainsaw repair and sharpening. (6 hrs.)
  12. Completed tree pruning and stump removal at #10 green. (34 hrs.)
  13. Installed growth cover on #11 green to assist spring greenup. (3 hrs.)
- B. Sports Turf Management
  1. Lake of the Woods Clubhouse - Kitchen Area.
    - a. Finished the tile work. (40 hrs.)
    - b. Installed baseboard trim. (24 hrs.)
    - c. Applied 3 applications of grout sealer. (8 hrs.)
    - d. Installed new cabinets and countertops. (4 hrs.)

- e. Moved all appliances back. (4 hrs.)
- 2. Lake of the Woods Clubhouse - Men's Restroom
  - f. Completed the demolition of the tile. (24 hrs.)
  - g. Installed new tile. (60 hrs.)
  - h. Reset the toilets and partitions. (20 hrs.)
  - i. Installed new trim. (8 hrs.)
  - j. Applied 3 applications of grout sealer. (8 hrs.)
- 3. Lake of the Woods Clubhouse - Women's Restroom
  - a. Completed the demolition of the tile. (24 hrs.)
  - b. Installed new tile. (44 hrs.)
  - c. Reset the toilets and restroom partitions. (18 hrs.)
  - d. Installed new trim. (6 hrs.)
  - e. Applied 3 applications of grout sealer. (8 hrs.)
- 2. LA Nickell Golf Course - Completed the construction of a new tournament scoreboard. (180 hrs.)
- 3. Assisted in snow removal and ice melt applications. (6 hrs.)
- C. L.A. Nickell Golf Course
  - 1. Changed all bedknives on fairway mowers and backlapped reels for next season. (40 hrs.)
  - 2. Replaced all necessary bearings in reels on fairway, green and tee mowers. (8 hrs.)
  - 3. Replaced the bedknives and backlapped reels on tee mower. (4 hrs.)
  - 4. Completed all necessary engine maintenance on tee mower and sidewinder approach mower. (8 hrs.)
  - 5. Completed shop cleanup/organization. (5 hrs.)
  - 6. Completed necessary snow removal and ice melt applications. (15 hrs.)
  - 7. Repaired snow plow on 6 ft. mower. (1 hr.)
  - 8. Designed and constructed water cooler stands for golf course. (48 hrs.)
  - 9. Attended Missouri Pesticide Recertification Seminar. (8 hrs.)
  - 10. Attended Agro-logic Turf Seminar. (6 hrs.)

## V. CONSTRUCTION

- A. Armory
  - 1. Installed 40' of Formica computer counters, support walls and access plates.
  - 2. Installed window in door between computer room and adjacent office.
  - 3. Constructed divider wall in reception office and ordered a two level Formica counter top.
  - 4. Started installing blinds at various office windows.
- B. Lange Park – Fabricated main park sign and 2 picnic tables.
- C. American Legion Ball Fields – Formed, set steel and constructed a 3'x 100' concrete backstop wall at the East Field.
- D. Philips Park – Fabricated main park sign and framed 4 rules and regulations signs.
- E. TLRA – Installed 2 Memorial replacement benches.
- F. Parks Management Center
  - 1. Fabrication and Mechanics Shops – Removed most old fluorescent light fixtures in preparation for installation on new high efficiency fixtures and bulbs.
  - 2. Fabricated and installed hinged steel side boards on 2 flatbed trucks.
  - 3. Constructed 6'x 12' elevated platform for storage of insulated mats.
  - 4. Repaired fabrication shop band saw and wood shop table saw.

5. Assisted with snow removal from PMC equipment and parking lot.

## **VI. NATURAL RESOURCES**

### **B. Forestry**

1. Planting and Watering (10 hrs.)
  - a. Garth Nature Area Dog Park - Planted 1 tree.
  - b. MKT Trail Scott Blvd. Access - Planted 3 trees.
2. Park Maintenance
  - a. Ground stumps at various park locations. (36 hrs.)
  - b. Rock Quarry Park - Replaced the overflow culvert on the pond. (4 hrs.)
  - c. LOW - Removed 4 trees for course improvement. (55 hrs.)
  - d. Cosmo Park - Fixed erosion ditch at Antimi Shelter. (9 hrs.)
  - e. Cosmo Park - Removed 2 pear trees. (23 hrs.)
  - f. LA Nickell - Removed 2 dead pine trees. (16 hrs.)
  - g. Cosmo Park - Removed old fence and brush along Bus. Loop at Harris Shelter. (19 hrs.)
3. Trail Maintenance
  - a. Rhett's Run
    - i. GPS and mapping. (26 hrs.)
    - ii. Removed dead tree. (2 hrs.)
    - iii. Pruned and removed cedars and brush on hill. (17 hrs.)
  - b. MKT Trail
    - i. Cleaned out sluice box. (6 hrs.)
    - ii. 3M Urban Restoration Project - Mapped alignment and began clearing. (79 hrs.)
  - c. Forum Nature Area - Spread ½ inch surface rock and rolled. (18 hrs.)
  - d. Bear Creel Trail
    - i. Filled in erosion under dog park sidewalk. (8 hrs.)
    - ii. Cleaned up debris at Alaska Court. (4 hrs.)
  - f. Grindstone Nature Area - Cleared brush from trails. (23 hrs.)
  - g. Removed snow at trailheads and trails. (199 hrs.)
4. Downtown
5. Training
  - a. Pesticide recertification. (8 hrs.)
  - b. Pesticide certification. (4 hrs.)
  - c. Stormwater class. (4 hrs.)
  - d. Supervisor Apprentice Training. (5 hrs.)
6. Equipment Maintenance
  - a. Fabricated and installed a box on a flatbed truck to collect chips from chipper. (12 hrs.)
  - b. Installed tool box on bucket truck. (6 hrs.)

## **VII. PARK RANGER**

### **A. Meetings**

1. PMC/Records Management
2. PMC/Safety
3. PMC/Supervisory
4. ARC/Supervisory

### **B. Training**

### **C. Accident**

D. Criminal/Incident Investigations

1. Responded to Albert-Oakland Park.
  - a. Assist Animal Control with abandoned dog.
2. Responded to the ARC.
  - a. Leaving the scene of an accident/took report.
3. Responded to Armory.
  - a. Check subjects/gone on arrival.
4. Responded to Cosmo Park.
  - a. (4) Assisted with vehicle slide offs.
5. Responded to Lions-Stephens Park.
  - a. Animal Complaint (see F-1-g).
6. Responded to Nifong Park.
  - a. Check subject/no report.
7. Responded to Stephens Lake Park.
  - a. 911 Check/unfounded.
8. Responded to Pinebrook Ct. for Kiwanis Park incident.
  - a. Sexual Assault in June 2010 in College Park parking lot forward case to the CDP Major Crimes Unit.

E. Special Assignments

F. Violations

1. Animal Complaints (27)
  - a. (1) Citation for dog off leash in Albert-Oakland Park.
  - b. (1) Warning for dog off leash in American Legion Park.
  - c. (1) Warning for dog off leash in Capen Park.
  - d. (14) Warnings for dog off leash in Cosmo Park.
  - e. (1) Warning for not having control over vicious dog.
  - f. (1) Citation for dogs off leash in Cosmo Park.
  - g. (1) Warnings for owner of dog not cleaning up defecation in Lions-Stephens Park.
  - h. (1) Citation for dog off leash in Stephens Lake Park.
  - i. (6) Warnings for dogs off leash in Stephens Lake Park.
2. Beach/Pools
3. Camping/Sleeping (1)
  - a. (1) Warning for Cosmo Park.
4. Climbing
5. Disfigure/Removal (1)
  - a. (1) Warning for digging while metal detecting in Stephens Lake Park.
6. Fireworks/Airplanes
7. Helmets (10)
  - a. (10) Warnings in Skate Park in Cosmo Park.
8. Hunting/Fishing (2)
  - a. (2) Warnings for ice fishing when not safe in Cosmo-Bethel Park.
9. Intoxication
10. Littering/Dumping
11. Metal Detectors
12. Other Park Violations (4)
  - a. (1) Warning for expired vehicle tags in Cosmo Park.
  - b. (1) Warning for careless and imprudent driving in Cosmo Park.
  - c. (2) Warnings for being on ice when not safe in Stephens Lake Park.

13. Parking (1)
  - a. (1) Tagged vehicle for towing in Twin Lakes Recreation Area.
14. Trespassing
15. Vehicles off roadway (2)
  - a. (1) Warning for vehicle parked next to archery fence in American Legion Park.
  - b. (1) Warning for driving on the sidewalk at the ARC.
16. Vending/Advertising
17. Warrant

*Park Ranger responded to 28% of requests for police response to park locations.*

WEEKS	1st Week	2nd Week	3rd Week	4th Week	5th Week	6th Week	TOTAL
TOTAL MILES DRIVEN	0	311	255	581	310	93	1550
<b>Hours</b>							
PATROL	0	27.5	25	25.5	35	8	121
FOOT PATROL	0	2	0	0	2	0	4
BIKE PATROL	0	0	0	0	0	0	0
CRIMINAL INVEST	0	1	2	2	0	0	5
INCIDENT INVEST	0	2.5	3	1	0	0	6.5
OFFICE DUTY	0	3.5	2	1	1	0	7.5
LEAVE	8	0	8	8	0	0	24
SPECIAL ASSIGNMT	0	0	0	0	0	0	0
MEETINGS	0	3.5	0	2.5	2	0	8
TRAINING	0	0	0	0	0	0	0
<b>TOTALS</b>	<b>8</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>8</b>	<b>176</b>

VIOLATIONS	WARNINGS	ARRESTS
ANIMAL COMPLAINTS	24	3
BEACH/POOLS	0	0
CAMPING/SLEEPING	1	0
CLIMBING	0	0
DISFIGURE/REMOVAL	1	0
FIREWORKS/AIRPLANES	0	0
HELMETS	10	0
HUNTING/FISHING	2	0
INTOXICATION	0	0
LITTERING/DUMBING	0	0
METAL DETECTORS	0	0
OTHER PARK VIOLATION	4	0
PARKING	1	0
TRESPASSING	0	0
VEHICLES OFF ROADWAY	2	0
VENDING/ADVERTISING	0	0
WARRANT	0	0
<b>TOTALS</b>	<b>45</b>	<b>3</b>

SERVICES	TOTALS
ASSIST OTH ACY	2
BROCHURES / MAPS	1
BUILDING CHECKS	210
FIRST AID	0
LOCATE MSNG PSN	0
MAINTENANCE	1
MOTORISTS ASSIST	0
PARK INFO/DIRECTIONS	50
RECOVERED PROPERTY	0
WILDLIFE	0
<b>TOTALS</b>	<b>264</b>