

Recreation Services Monthly Report

April 2009

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
TOTAL RECREATION SERVICES		74,872	386,631	74,528	411,514
ADMINISTRATION					
YOUTH ENRICHMENT SCHOLARSHIPS (YES)					
YES Applicants Approved		37	273	56	288
YES Applications Approved		15	84	21	93
YES Assistance Amount Given		\$ 3,436.88	\$ 24,070.38	\$ 4,494.00	\$ 33,026.25
TOTAL APPLICANTS FOR SCHOLARSHIPS		37	273	56	288
ADULT FINANCIAL ASSISTANCE (AFA)					
AFA Applicants Approved		14	78	22	87
AFA Applications Approved		14	76	22	86
AFA Assistance Amount Given		\$ 750.00	\$ 4,418.75	\$1,279.55	\$ 6,515.10
TOTAL APPLICANTS FOR SCHOLARSHIPS		14	78	22	87
DIVISION EVENT					
Tiger Night of Fun		0	2,997	0	3,000
Theme Park Ticket Sales		11	28	3	28
TOTAL DIVISION EVENTS	0	11	3,025	3	3,028
SPORTS PROGRAMMING					
YOUTH SPORTS					
Diamond Council: Participants		2,072	2,072	0	0
Youth Basketball: Participants		0	8,361	0	6,060
Youth Football: Participants		0	1,104	0	1,320
Youth Soccer: Participants	187	4,872	7,224	4,488	7,320
Youth Tennis: Participants		0	0	0	0
Active Kids Club: Participants	18	360	2,080	414	2,474
Other Sports:		0	269	0	150
TOTAL YOUTH SPORTS	205	7,304	21,110	4,902	17,324
WOMEN'S SPORTS					
Women's Volleyball: Participants		0	0	0	0
Women's Softball: Participants	4	234	286	104	104
Women's Basketball: Participants		0	0	0	0
Women's Soccer: Participants	6	336	480	144	384
Other Women's Sports		0	0	0	0
TOTAL WOMEN'S SPORTS	10	570	766	248	488
MEN'S SPORTS					
Men's Volleyball: Participants		0	0	0	0

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Men's Softball: Participants	124	3,328	3,744	3,224	6,682
Men's Basketball: Participants		0	2,401	0	2,744
Men's Baseball: Participants		0	0	0	0
Other Men's Sports		0	0	0	0
TOTAL MEN'S SPORTS	124	3,328	6,145	3,224	9,426
CO-REC SPORTS					
Co-Rec Noon Club	9	0	1,246	54	83
Co-Rec Volleyball: Participants	42	528	4,056	504	3,795
Co-Rec Softball: Participants	101	3,328	3,770	2,626	5,668
Co-Rec Tennis: Participants		0	0	0	0
Co-Rec Kickball: Participants		0	208	0	1,950
Other Co-Rec Sports:		0	0	0	0
TOTAL CO-REC SPORTS	152	3,856	9,280	3,184	11,496
FACILITY USAGE					
Private Tournament Rentals		5	9	6	6
Fields Used:					
Antimi		10	19	4	4
Rainbow		16	32	7	7
Legion		0	0	0	13
Oakland		0	0	0	0
Atkins		0	0	2	2
Schools		0	0	0	0
Soccer		22	22	26	26
Gym		1	3	0	0
Total Number of Fields Used		49	76	39	52
TOTAL SPORTS PROGRAMMING	491	15,058	37,301	11,558	38,734
Additional uses not included in participation totals: Conference Room 10, Gymnasium 7. Volunteer hours 0. Diamond Council changed season from Spring/Summer to just a Summer league.					
COMMUNITY RECREATION / DOUGLASS					
COMMUNITY RECREATION PROGRAMS					
Classes	88	1,022	6,752	1,420	8,220
After-School Program	66	765	6,804	305	6,868
Groups	52	606	1,887	838	2,415
Camps	0	0	0	0	0
Special Events	3	36	225	151	1,479
TOTAL COMMUNITY RECREATION PROGRAMS *	209	2,429	15,668	2,714	18,982
DOUGLASS GYM PROGRAMS					
Classes	0	985	14,072	0	7,594
Special Events	0	0	61	0	404

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DOUGLASS PARK PROGRAMS					
Sports	0	0	0	0	0
Special Events	2	75	376	360	360
TOTAL DOUGLASS AREA *	2	1,060	14,509	360	8,358
TOTAL COMMUNITY RECREATION / DOUGLASS	211	3,489	30,177	3,074	27,340
Meetings: Show-Me Your Recovery - 4, Douglass Athletic Association - 2					
AQUATICS					
COLUMBIA SWIM CLUB		742	9,775	1,300	10,012
HICKMAN POOL					
Hickman Kayaking		0	0	0	0
Hickman Exercise		66	525	91	545
Hickman Instructional Swim		226	347	704	2,234
Hickman Summer Swim Team		0	0	0	0
Hickman Private Rental		78	464	44	595
Hickman Special Groups		225	555	91	325
TOTAL HICKMAN POOL		595	1,891	930	3,699
DOUGLASS AQUATIC CENTER					
Douglass Recreational Swim		0	0	0	0
Douglass Day Care		0	0	0	0
Douglass Private Rental		0	0	0	0
Douglass Special Programs		0	0	0	0
Douglass Special Groups		0	0	0	0
Douglass P&R Camp Adventure		0	0	0	0
Douglass Fun City		0	0	0	0
TOTAL DOUGLASS AQUATIC CTR		0	0	0	0
ALBERT-OAKLAND FAMILY AQUATIC CENTER					
Albert-Oakland Recreational Swim		0	0	0	0
Albert-Oakland Day Care		0	0	0	0
Albert-Oakland Exercise		0	0	0	0
Albert-Oakland Private Rental		0	0	0	0
Albert-Oakland Special Programs		0	0	0	0
Albert-Oakland Instructional Swim		0	0	0	0
Albert-Oakland P&R Camp Adventure		0	0	0	0
TOTAL ALBERT OAKLAND FAMILY AQUATIC CTR		0	0	0	0
LAKE OF THE WOODS POOL					
Lake of the Woods Recreational Swim		0	0	0	0
Lake of the Woods Day Care		0	0	0	0
Lake of the Woods Exercise		0	0	0	0
Lake of the Woods Special Programs		0	0	0	0

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Lake of the Woods Private Rental		0	0	0	0
Lake of the Woods Birthday Party		0	0	0	0
Lake of the Woods Water Exercise		0	0	0	0
TOTAL LAKE OF THE WOODS		0	0	0	0
PIRATES' LANDING					
Pirates' Landing Recreational Swim		0	0	0	0
Pirates' Landing Day Care		0	0	0	0
Pirates' Landing Private Rental		0	0	0	0
Pirates' Landing Boating		0	0	0	0
Pirates' Landing Birthday Parties		0	0	0	0
Pirates' Landing Special Programs		0	0	0	0
TOTAL PIRATES' LANDING		0	0	0	0
TOTAL OAKLAND CONCESSION		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DOUGLASS CONCESSIONS		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL LOW CONCESSIONS		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL PIRATES' LANDING CONCESSIONS		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL AQUATICS		1,337	11,666	2,230	13,711
<p>The ARC was the host facility for NRPA's AFO course on April 22-23. Captain Nemo's Dive Shop conducted a dive check on Stephens Lake on April 29. Aquatics staff attended a Hickman Health Fair on April 3 to promote water safety and to recruit aquatic seasonal staff. Held Scout Day on April 4 that was previously rescheduled due to a pool mechanical problem. Supervisor staff conducted cashier and concession worker interviews this month.</p>					
GOLF, CONCESSIONS					
NICKELL GOLF					
Nickell Golf Tournament	0	0	0	0	0
Nickell Total Dollar Amount	25.5	\$ 58,541	\$ 167,900	\$ 63,380	\$ 197,742
Nickell Pass Rounds	25.5	1,461	5,922	1,429	7,179
Nickell Weekday Green Fee Rounds	18.5	650	2,023	831	2,835
Nickell Weekend Green Fee Rounds	7	434	1,310	393	1,617
Nickell Total Rounds	25.5	2,545	9,255	2,653	11,631
Nickell Golf Lessons	12	0	0	53	53
Nickell Driving Range	25.5	384	1,027	478	1,184
Nickell Carts 9 Hole	25.5	370	1,313	488	1,691
Nickell Carts 18 Hole	25.5	522	1,680	573	2,139
TOTAL NICKELL GOLF		3,821	13,275	4,245	16,698
LAKE OF THE WOODS GOLF					
Lake of the Woods Tournament	0	0	0	0	0
LOW Total Dollar Amount	26.5	\$ 69,540	\$ 225,428	\$ 73,602	\$ 229,718

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LOW Pass Rounds	26.5	1,423	6,081	1,441	6,450
LOW Weekday Green Fee Rounds	19.5	632	2,266	843	2,674
LOW Weekend Green Fee Rounds	7	507	1,433	413	1,437
LOW Total Rounds	26.5	2,562	9,780	2,697	10,561
LOW Carts 9 Hole	26.5	338	1,223	461	1,450
LOW Carts 18 Hole	26.5	659	2,088	649	2,319
TOTAL LAKE OF THE WOODS GOLF		3,559	13,091	3,807	14,330
TOTAL RAINBOW CONCESSIONS	10	\$6,939	\$16,450	\$5,952	\$11,553
TOTAL GOLF AND CONCESSIONS		7,380	26,366	8,052	31,028
One good weather weekend for both days. Majority of junior pass rounds are High School golfers.					
GOLF SEASON PASS USE BY TYPE					
L.A. NICKELL					
Rd Played-Family Pass		N/A	N/A	716	2,128
Rd Played-Individual Pass		N/A	N/A	285	836
Rd Played-Junior Pass		N/A	N/A	53	286
Rd Played-Senior Pass		N/A	N/A	301	771
Rd Played-Sr Family Pass		N/A	N/A	74	212
TOTAL				1,429	4,233
LAKE OF THE WOODS					
Rd Played-Family Pass		N/A	N/A	419	945
Rd Played-Individual Pass		N/A	N/A	308	794
Rd Played-Junior Pass		N/A	N/A	118	294
Rd Played-Senior Pass		N/A	N/A	498	1,575
Rd Played-Sr Family Pass		N/A	N/A	98	232
TOTAL				1,441	3,840
SENIOR/PAQUIN/LIFE ENRICHMENT PROGRAMS					
SENIOR PROGRAMS					
Social Events	122	950	6,972	1,120	6,284
Crafts & Classes	10	49	346	88	330
Music & Bands	11	426	2,754	371	2,338
Oak Tours Trips / Social	23	1,107	8,793	585	5,717
TOTAL OAK	166	2,532	18,865	2,164	14,669
ADAPTED COMMUNITY RECREATION					
Crafts / Ceramics	31	392	2,545	486	3,145
Social Activities	139	1,573	11,397	2,049	12,863
Walking Trips	2	0	0	8	42
Educational	75	1,145	6,469	1,163	7,602
TOTAL ADAPTED COMMUNITY RECREATION	247	3,110	20,411	3,706	23,652

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LIFE ENRICHMENT					
Life Enrichment Special Programs / Events	26	1,221	5,137	1,040	5,415
Life Enrichment Educational Classes	117	1,253	8,677	1,568	10,668
TOTAL LIFE ENRICHMENT	143	2,474	13,814	2,608	16,083
PRESCHOOL, TEEN, FAMILY AND EVENTS					
Preschool / Intergenerational	4	66	636	152	609
Teen / Family	1	268	284	125	125
Special Events	7	9,806	11,926	8,081	10,679
Classes	7	36	92	48	48
TOTAL PRESCHOOL, TEEN, FAMILY AND EVENTS	19	10,176	12,938	8,406	11,461
TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT					
	575	18,292	66,028	16,884	65,865
<p>Senior/50+ section had two new classes - Salsa aerobics and Nordic Walking. Jammers had the Columbia Missourian feature and video a story. There was good attendance for games.</p> <p>Paquin Programs was renamed to Adapted Community Recreation in hopes to increase public attendance. April was a great month with some new events. Columbia Housing Authority and Adapted Recreation co-hosted a pizza party. The preschool Easter Egg Hunt was popular with 137 participants. The fundraiser picnic brought in \$650 to support Adapted programs. Gardening is starting to pick up. Thanks to Boone County Family Resources for their help to bring in new participants.</p> <p>Life Enrichment classes and rentals are doing very well. There was a large attendance at Kids Night.</p> <p>Pre/Teen/Family/Events section had lots of events planned, but the weather impacted attendance for all.</p>					
ADAPTIVE RECREATION					
Adapted Sports	11	240	1,568	354	2,011
Adapted Recreation	2	80	807	169	946
TOTAL ADAPTIVE	13	320	2,375	523	2,957
<p>April was competition month with Area games for Swimming, Track and Field and Bocce. The chemistry between athletes, coaches and volunteers produced amazing results at the Area Swim meet. The team received 39 gold, 2 silver, and 1 bronze. In spite of rain, athletes turned out in force for the Area Track Meet. All did well and had fun. The Area Bocce tournament was equally successful. Columbia Parks and Recreation dominated. Athletes have really mastered the game. The team was the talk of the tournament. Athletes, coaches and volunteers were honored at the basketball banquet. Banquet was attended by 102 individuals. The dance floor at the Spring Fling was crowded with 67 individuals.</p>					
CARE					
Trainee Participation					
# Hours Worked, not incl. Gallery Hours		187	1,488	347	1,906
CARE Gallery *		105	713	92	591
Hickman Options		548	3,096	1,201	6,332
Education Hours		0	0	0	0
Tutoring Hours		100	611	100	634
TOTAL CARE	0	940	5,908	1,739	9,463
		Same Month	Prior YTD	This Month	This YTD

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# of Applications Received		0	426	0	424
# of Trainees Invited to Participate		174	200	220	249
# of Trainees Attended Orientation		37	81	2	33
# of Trainees Who Quit Before First Day of Work		0	1	0	0
# of Terminations		0	8	1	7
# of Trainees that Quit		0	2	0	1
# of Participants Who Completed the Summer Program		0	0	0	0
# of Trainees Completed School Year Program, earned GED, hired by employer, etc.		0	6	0	0
ACTIVITY & RECREATION CENTER					
Visits					
Members/Daily Admissions		27,472	199,922	29,959	215,027
Special Admission/Coupons		63	695	67	499
TOTAL VISITS:		27,535	200,617	30,026	215,526
Members:					
Adult Annual		5	82	7	77
Adult Monthly		82	847	88	603
Adult Multi Pass		47	597	47	483
Family Annual		59	535	57	403
Family Monthly		311	3,597	420	3,222
Sr. Annual		20	172	22	161
Sr. Annual Monthly		23	166	28	165
Sr. Couple		28	428	32	314
Sr. Couple Monthly		22	302	32	344
Sr. Multi Pass		25	244	33	253
Youth Annual		0	8	2	7
Youth Monthly		2	43	4	41
Youth Multi Pass		7	133	11	113
30-day Youth	N/A	N/A	N/A	22	115
30-day Adult	N/A	N/A	N/A	179	1,116
30-day Family	N/A	N/A	N/A	287	2,034
30-day Senior	N/A	N/A	N/A	29	142
30-day Senior Couple	N/A	N/A	N/A	26	134
Total Members:		631	7,154	1,326	9,727
Memberships:		379	3,808	946	5,396
The ARC averaged 1,001 persons per day in April. There was one Lock-in for Wellsville's After Prom Party. Meeting room rentals: City-3, Parks & Recreation-22, Outside Parties-26.					
GENERAL RECREATION CLASSES					
Day Camp		0	420	0	295
Basketball Camp		0	0	0	0
Teen Adventure		0	0	0	0

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Outdoor Instruction		0	75	0	0
Recreation Classes		62	110	74	1,045
Bus/Van Reservations		25	224	33	149
Other Programs - Little Gymmers		261	1,458	51	1,332
TOTAL GENERAL RECREATION CLASSES		348	2,287	158	2,821

Gymnasium floor was refinished, closing the gym from April 20-29.

WEBTRAC - On-Line Program Registration

Total Web Users		111	530	203	666
One-Time Users		76	399	130	449
Repeat Users		35	131	73	217
# of Sessions		216	1,192	1,026	2,749
Total Completed Transactions		67	238	102	279
Total \$ Registrations		\$4,526.30	\$ 26,321.40	\$5,021.20	\$26,485.81
Total % of on-line \$ registrations		9.00%	12.68%	10.00%	12.29%
Total WebTrac Registrations					

Sessions between 12:00am-6:00am: # of sessions could not be reported on due to RecTrac software having errors.

Sessions between 6:00am-12:00pm:

Sessions between 12:00pm-6:00pm:

Sessions between 6:00pm-12:00am:

Average timed session per user:

COLUMBIA PARKS & RECREATION DEPARTMENT
Park Services Division
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I. ADMINISTRATION

- A. Philips Park - Phase I - Held park planning meeting for Phase I development on April 16 at the ARC.
- B. Rock Quarry Park Tennis Courts - Contractor (Christenson Construction) began grading work.
- C. Douglass Park Baseball Fields - Contractor (Adair Construction) completed 522 sq. ft. of additional concrete slab to serve as a bleacher pad.
- D. Cascades Park - Contractor (Richardson Excavation) has completed about 80% of the grading work.
- E. Park Facility Roof Replacement - Contractor (Watkins Roofing) completed the last three park facility roof replacements from the 2006 hail damage insurance claim (34 total):
 - 1. PMC - Fuel Storage Building
 - 2. Cosmo Park - Lamb and Antimi Shelters

II. MAINTENANCE

- A. Facilities and Grounds
 - 1. Performed park clean up and sanitation. (148 hrs.)
 - 2. Performed playground repairs, re-mulch and inspections. (66 hrs.)
 - 3. Performed maintenance on park lighting systems. (64 hrs.)
 - 4. Performed general park maintenance on miscellaneous items. (96 hrs.)
 - 5. Performed aquatic repairs and inspections. (112 hrs.)
 - 6. Refurbished park signs and park trash barrels. (48 hrs.)
 - 7. Performed HVAC repairs and inspections. (20 hrs.)
 - 8. Removed graffiti. (20 hrs.)
 - 9. Albert-Oakland Park - Prepared for 4 new fitness centers installs. (16 hrs.)
 - 10. CCRA - Continued installing Rainbow pitching machines. (20 hrs.)
 - 11. LOW - Plumbed, added backflow, replaced toilet, and prepped new restroom for opening. (24 hrs.)
 - 12. Fairview Park - Added backflow and prepared new restroom for opening. (16 hrs.)
 - 13. ARC - Assisted in painting gym; repaired parking lot lights. (64 hrs.)
 - 14. PMC - Replaced damaged siding on Fabrication Shop. (44 hrs.)
 - 16. Continued grant recycling program. (30 hrs.)
 - 17. Gans Creek Recreation Area - Checked houses and furnaces/propane tank. (12 hrs.)
 - 18. Virginia Graeme Baker Act - Continued working on order list for rest of pools. (8 hrs.)
 - 19. Nifong Park - Repaired damaged water line. (48 hrs.)
 - 20. MKT Plaza - Prepared for dedication. (20 hrs.)

21. Atkins Park - Finished striping parking lot and adding signage, removed debris, and finished installing water fountain. (24 hrs.)
22. Restrooms/Water Fountains - Performed repairs and opened for season. (60 hrs.)
23. Parkade Park - Began installation of replacement shelter. (80 hrs.)
24. Flat Branch Sprayground - Repaired plumbing and prepared for May 1 opening. (48 hrs.)
25. Stephens Sprayground: Repaired plumbing and prepared for May 1 opening. (64 hrs.)

B. ARC

1. Performed general repair of building fixtures, bathrooms and locker rooms. (89 hrs.)
2. Performed preventive maintenance and repairs; filled chemicals in aquatics. (11 hrs.)
3. Performed outdoor maintenance, power-washed front entrance and ran leaf blower. (3 hrs.)
4. Washed pool screens, back-flushed leisure pool and lubed pump motors. (10 hrs.)
5. Removed and dusted supply and return vents in cardio, fitness, upstairs/downstairs bathrooms, gym hallways and meeting rooms. (1 hr.)
6. Dust lights in gym hallway, cardio, men's and family locker rooms, and over front desk. (2 hrs.)
7. Changed light bulbs, ballasts and ceiling tiles around building. (15 hrs.)
8. Repaired cardio and various fitness equipment. (30 hrs.)
9. Changed out transformers and lights in gym. (14 hrs.)
10. Washed walls in concessions, Raindrop and Typhoon Rooms, men's bathroom in concession area, and game room. Cleaned grey pool doors with stain and mark remover. (4 hrs.)
11. Monitored HVAC computer. (7 hrs.)
12. Met with Air Systems, monitored and diagnosed RTU3 space pressure sensor failure, traced existing air pressure sensing tubing, repaired energy wheel exhaust vent tubing. (16 hrs.)
13. Monitored RTU 1, 2, and 3 on roof. (7 hrs.)
14. Procured and replaced 2 room thermostats. (5 hrs.)
15. Replaced RTU3 space pressure transducer. (2 hrs.)
16. Assisted with fire and sprinkler inspections. (4 hrs.)
17. Installed east gym wooden double doors. (24 hrs.)
18. Performed building safety improvement recommendations per ARC safety survey. (25 hrs.)
19. Helped Park Services staff dig hole and fill in same by parking lot light pole short. (10 hrs.)
20. Replaced pool pak air filters, lubed motors and adjusted belts. (4 hrs.)
21. Replaced leisure pool pulsar pump and motor. (3 hrs.)
22. Painted white poles and canopy in front of building. (4 hrs.)
23. Dusted gym, paint walls, doors and window frames. (28 hrs.)
24. Replaced Velcro and sand aquatic backboards. (8 hrs.)

III. FLEET OPERATIONS

- A. 15 vehicles serviced and 21 vehicles repaired.
- B. 5 pieces of equipment serviced and 9 pieces of equipment repaired.
- C. 14 service calls performed.
- D. 6 tires repaired.
- E. 6 pieces of small power equipment repaired/serviced.
- F. 3 times - vehicles checked for trips.
- G. 5 freight shipments unloaded.
- H. 6 mowers repaired.
- I. 1 mower serviced, 100-hrs. interval.
- J. 23 mowers serviced weekly.
- K. 2 mowers annual maintenance performed.
- L. 60 blades sharpened. (5 hrs.)
- M. 7 golf carts repaired.
- N. Other Services Performed:
 - 1. Replaced 17 golf cart seats (under warranty).
 - 2. Vehicle Maintenance Supervisor interviewed for segment on Columbia Channel (Surplus).
 - 3. Arranged/prepared 24 pieces of equipment for Tons of Trucks event and 2 staff participated (4 hrs./ea.) in event.
 - 4. Arranged and assisted in customer pickup of surplus sale items.
 - 5. Prepared PMC cart for Police training use.

IV. GOLF AND SPORTS TURF MANAGEMENT

- A. Lake of the Woods Golf Course
 - 1. Fertilized all greens with 7-7-7 greens grade fertilizer. (4 hrs.)
 - 2. Applied Barricade crabgrass pre-emergent on all turf. (16 hrs.)
 - 3. Applied Millenium broadleaf herbicide on all turf. (30 hrs.)
 - 4. Fertilized all greens with 18-0-18 greens grade fertilizer. (4 hrs.)
 - 5. Adjusted cutting reels on #3096. (2 hrs.)
 - 6. Adjusted cutting height and reels on #3002. (2 hrs.)
 - 7. Performed maintenance on #3132. (1 hr.)
 - 8. Performed maintenance on #3020. (1 hr.)
 - 9. Continued with tee construction on #11 and #3 tees. (11 hrs.)
 - 10. Installed overflow basin and 15" pipe on #9 pond. (25 hrs.)
 - 11. Assisted with LA Nickell greens aerification. (22 hrs.)
 - 12. Constructed new cart barriers and signs. (26 hrs.)
 - 13. Seeded all roughs. (4 hrs.)
 - 14. Completed new course setup including cups and flags. (5 hrs.)
 - 15. Mowed greens, tees, fairways and roughs. (151 hrs.)
- B. Sports Turf Management
 - 1. Completed all field prep. (300 hrs.)
 - 2. Mowed all complex outfields. (80 hrs.)
 - 3. Leveled valve boxes at Atkins. (10 hrs.)
 - 4. Completed all weedeating at Cosmo Park complexes. (10 hrs.)
 - 5. Painted all fields – soccer, lacrosse, and outfields. (50 hrs.)

6. Completed irrigation startup. (20 hrs.)
 7. Completed Albert-Oakland ag-lime project. (120 hrs.)
 8. Mowed all soccer and football fields. (300 hrs.)
 9. Completed Atkins concrete project for shale pad. (16 hrs.)
 10. Completed warning track maintenance. (10 hrs.)
 11. Sprayed Roundup for weed control in Rainbow warning tracks. (8 hrs.)
- C. L.A. Nickell Golf Course
1. Watered new sod. (2 hrs.)
 2. Completed course cleanup including tree removal. (32 hrs.)
 3. Sprayed all fairways with Millenium Ultra for broadleaf weed control. (8 hrs.)
 4. Painted trash cans and hazard stakes. (4 hrs.)
 5. Prepared equipment for aerification. (4 hrs.)
 6. Completed core aerification on all greens. (120 hrs.)
 7. Trimmed trees throughout the golf course. (10 hrs.)
 8. Repaired wheel on Toro 216 mower. (2 hrs.)
 9. Opened restrooms for the season. (2 hrs.)
 10. Repaired irrigation heads. (2 hrs.)
 11. Completed tee aerification. (20 hrs.)
 12. Repaired and painted water coolers. (16 hrs.)
 13. Serviced Toro 560. (2 hrs.)
 14. Painted posts, signs, and front gate. (4 hrs.)
 15. Completed all daily course maintenance. (105 hrs.)
 16. Mowed greens, tees, fairways and roughs. (272 hrs.)

V. CONSTRUCTION

- A. Auburn Hills Park
1. Installed concrete connecting walk, 2 bike rack pads and 1 BBQ grill pad.
 2. Installed BBQ grill, main park sign and set four picnic tables.
 3. Placed additional fiber mulch at play equipment site.
 4. Started removal of temporary rock construction access drive.
- B. Antimi Shelter
1. Installed manufactured roof trusses, felt paper and drip edge.
 2. Installed roof decking, fascia boards and soffit frames.
 3. Stained and started installation of ceiling and soffit board materials.
 4. Installed electrical conduit, new panel and receptacle boxes.
 5. Painted existing columns and fascia boards.
- C. Atkins Ball Fields
1. Installed 10 parking lot/access light poles and fixtures.
 2. Excavated, formed, set steel and installed 125' of ADA accessible walk.
 3. Graded, placed rock base and installed 4 piers and anchors for a pre-fabricated steel shelter.
 4. Framed and installed Atkins Ball Fields sign.

5. Installed posts and cable at temporary service access off of new parking lot.
- D. Grasslands Park
1. Constructed 150' of concrete retaining wall at new play equipment site.
 2. Installed two (2) concrete pads for steel picnic table units.
 3. Placed fiber mulch at new play equipment.
- E. Garth Nature Area
1. Installed concrete wheelchair pad at dog leash-free area.
 2. Installed a Memorial/Heritage bench.
 3. Removed concrete debris and construction fence.
- F. Other Park Projects
1. Stephens Lake and Flat Branch Parks – Installed electrical distribution panels for wireless internet service.
 2. Stephens Lake Park – Mounted 2 donation plaques on large stone blocks for future placement at waterfalls.
 3. PMC – Excavated, rocked and compacted areas in preparation for asphalt paving of employee's parking lot.
 4. PMC Fabrication Shop – Replaced gas furnace (20+ years old) with newer and more efficient unit salvaged from PMC office project.
 5. L.A. Nickell Golf Course – Replaced irrigation pump relay switch.
 6. ARC – Installed a steel Heritage bench.

VI. NATURAL RESOURCES

- A. Horticulture
1. Planting and Construction
 - a. MKT Plaza
 - i. Added mulch and soil. (32 hrs.)
 - ii. Designed landscaping and planted area. (58 hrs.)
 - iii. Seeded area and removed silt fence. (20 hrs.)
 - b. Stephens Lake Park - Added rock to ADA fishing bulb outs. (8 hrs.)
 - c. Atkins Park
 - i. Hauled compost and rock. (78 hrs.)
 - ii. Seeded. (140 hrs.)
 - e. Planted new landscape bed at Gentry Building. (34 hrs.)
 2. Maintenance
 - a. Began herbicide program for the seasonal display landscape beds. (3 hrs.)
 - b. Stephens Lake Park - Removed brush and dead trees. (16 hrs.)
 - c. Began mowing all landscape turf areas on a weekly basis. (82 hrs.)
 - d. Continued landscape bed clean up and maintenance in various parks. (72 hrs.)
 - e. Mulched existing beds. (72 hrs.)
 3. Greenhouse
 - a. Continued transplanting. (54 hrs.)

- b. Watered and maintained greenhouse stock. (300 hrs.)
- c. Covered the shade house with shade fabric for hardening off of annuals. (15 hrs.)
- d. Performed various upkeep and maintenance tasks for greenhouse facilities. (8 hrs.)
- 4. CARP Volunteer Program - Removed honeysuckle and planted Iris, Spartina, Hibiscus, and Chasmanthium to stabilize the banks along Flat Branch Creek. (20 staff hrs; 20 volunteers - 40 hrs.)
- 5. Special Projects/Community Programs - Prepped fleet trucks for Tons of Trucks event. (2 hrs.)
- 6. Staff Certifications - Jen Courtney obtained Pesticide Applicator/Public Operator License.
- 7. Park Mowing Crew - Mowed and trimmed parks. (606 hrs.)

B. Forestry

- 1. Planting and Watering
 - a. Cosmo Park – Assisted contractor to move 7 trees with truck tree spade from nursery to park. (8 hrs.)
 - b. Nifong Park - Planted 14 trees. (64 hrs.)
- 2. Park Maintenance
 - a. Tools - Maintained and cleaned chainsaws, vehicles, and equipment. (8 hrs.)
 - b. Nifong - Graded soil. (36 hrs.)
 - c. Stephens Lake Park - Picked up limbs. (8 hrs.)
 - d. Parkade Park - Removed 5 trees for new shelter. (24 hrs.)
 - e. Nifong Park - Moved soil and graded. (72 hrs.)
- 3. Trail Maintenance
 - a. MKT Trail and Plaza – Picked up trash, placed new trash cans, removed honeysuckle for dedication ceremony, fixed holes in trail at bridge 13 and cleaned all tunnels. (114 hrs.)
 - b. Bear Creek Trail - Mowed and sprayed Roundup. (16 hrs.)
 - c. Hinkson Creek Trail - Mowed. (6 hrs.)
 - d. Rockhill Trail - Removed rebar. (12 hrs.)
- 4. Memorial/Heritage Tree Program
 - a. Stephens Lake Park - Planted 5 trees. (24 hrs.)
 - b. MKT at Scott Blvd. - Planted 1 tree. (5 hrs.)
 - c. Rockhill Park - Planted 1 tree. (5 hrs.)
 - d. Forum Nature Area - Planted 2 trees. (12 hrs.)
 - e. Twin Lakes Recreation Area - Planted 2 trees. (11 hrs.)
 - f. Fairview Park - Planted 1 tree. (4 hrs.)
- 5. Downtown
 - a. Planted 5 trees on 5th St, 1 on 10th St, and 1 on 9th St; applied pre-emergence to remaining trees. (84 hrs.)
- 6. Treekeepers Projects - Hosted Arbor Day tree give away at the ARC on April 4 - 700 bare-root seedlings. (5 volunteers - 45 hrs.)

7. Arbor Day Celebration - Forty-two students participated in the celebration held on April 24 at New Haven Elementary School. Planted 18 two-inch B&B on school property.

VII. PARK RANGER

- A. Meetings
 1. Supervisory at PMC
 2. Douglass
 3. Stephens Lake Activity Center
- B. Training
 1. Firearms
 2. Temp Park Rangers
- C. Accident
- D. Criminal/Incident Investigations
 1. Responded to American Legion Park for shots fired/unfounded.
 2. Responded to ARC.
 - a. Trespass subject/CPD handled.
 - b. 911 check/false.
 3. Responded to Cosmo Park.
 - a. (2) 911 check/false.
 - b. Larceny at soccer concession/no suspect.
 - c. Leaving the scene of accident (see F-12-d).
 4. Responded to Flat Branch Park for 911 check/false.
 5. Responded to Forum MKT.
 - a. Check subject for netting in nature area (see F-8-b).
 - b. Check subject looking in vehicles/gone on arrival.
 6. Responded to Scott MKT.
 - a. Hole in trail/flagged area with caution tape.
 7. Responded to Rock Quarry Park.
 - a. Check juvenile subject walking alone in park/released to parent.
 8. Responded to Stephens Park.
 - a. Alarm at Riechmann Pavilion/user error.
- E. Special Assignments
 1. Tons of Trucks in Cosmo Park.
 2. Moonlight Easter Egg Hunt at Riechmann Pavilion.
- F. Violations
 1. Animal Complaints (34)
 - a. (3) Warnings for dog off leash in Albert-Oakland Park.
 - b. (1) Warning for dog off leash at Bear Creek Trail at Garth.
 - c. (20) Warnings for dog off leash in Cosmo Park.
 - d. (1) Warning for dogs inside of Rainbow in Cosmo Park.
 - e. (1) Warning for dog off leash at MKT Forum.
 - f. (1) Warning for dog off leash in Rock Quarry Park.
 - g. (5) Warnings for dogs off leash in Stephens Lake Park.
 - h. (2) Warnings for dog off leash in undesignated area of Twin Lakes.
 2. Beach/ Pools (5)

- a. (5) Warnings for being in closed area at Stephens Lake Park.
- 3. Camping/Sleeping (6)
 - a. (2) Warnings for sleeping in Flat Branch Park.
 - b. (2) Warnings for Paquin Park.
 - c. (2) Warnings for sleeping in Stephens Lake Park.
- 4. Climbing (5)
 - a. (5) Warnings in Cosmo Park.
- 5. Disfigure/Removal (1)
 - a. (1) Warning for removal of plants at Gans Creek Recreation Area.
- 6. Fireworks/Airplanes
- 7. Helmets (62)
 - a. (62) Warnings in Cosmo Park.
- 8. Hunting/Fishing (3)
 - a. (2) Warnings in undesignated area in Cosmo Park.
 - b. (1) Warning for nets being used to catch fish bait.
- 9. Intoxication (1)
 - a. (1) Custodial arrest for DWI in Cosmo Park.
- 10. Littering/Dumping
- 11. Metal Detectors (1)
 - a. (1) Warning in Cosmo Park.
- 12. Other Park Violations (37)
 - a. (1) Warning for using ATV during event in Albert-Oakland Park.
 - b. (12) Warnings group on soccer field in Cosmo Park.
 - c. (7) Warnings for bike in Skate Park in Cosmo Park.
 - d. (1) Custodial arrest for leaving the scene of an accident in Cosmo Park.
 - e. (13) Warnings for being in Skate Park after hours in Cosmo Park.
 - f. (1) Warning for bounce house without permit in Stephens Lake Park.
- 13. Parking (121)
 - a. (1) Citation in Albert-Oakland Park.
 - b. (4) Warnings in Albert-Oakland Park.
 - c. (6) Citations in Cosmo Park.
 - d. (96) Warnings in Cosmo Park.
 - e. (2) Warnings in Rock Quarry Park.
 - f. (14) Warnings in Stephens Lake Park.
- 14. Trespassing
- 15. Vehicles off roadway (3)
 - a. (3) Warnings driving vehicle on dam at Philips Lake.
- 16. Vending/Advertising
- 17. Warrant

Note: Park Ranger responded to 21% of requests for police response to park locations.

WEEKS	1st Week	2nd Week	3rd Week	4th Week	5th Week	6th Week	TOTAL
MILES DRIVEN TOTAL	212	360	362	128	63	0	1125
<i>Hours</i>							
PATROL	13	20.5	48.5	35	27.5	0	144.5
FOOT PATROL	4	6	21.5	16.5	6.5	0	54.5
BIKE PATROL	0	0	0	0	0	0	0
CRIMINAL INVEST	1	0	2.5	0	0	0	3.5
INCIDENT INVEST	1	2.5	1	0.5	0	0	5
OFFICE DUTY	0	2	1.5	2.5	0	0	6
LEAVE	0	2	0	24	16	0	42
SPECIAL ASSIGNMT	3	1.5	0	0	0	0	4.5
MEETINGS	2.5	2	3	0	0	0	7.5
TRAINING	57.5	69.5	0	0	0	0	127
TOTALS	82	106	78	78.5	50	0	394.5

VIOLATIONS	WARNINGS	ARRESTS
ANIMAL COMPLAINTS	34	0
BEACH/POOLS	5	0
CAMPING/SLEEPING	6	0
CLIMBING	5	0
DISFIGURE/RREMOVAL	1	0
FIREWORKS/AIRPLAINES	0	0
HELMETS	62	0
HUNTING/FISHING	3	0
INTOXICATION	0	1
LITTERING/DUMBING	0	0
METAL DETECTORS	1	0
OTHER PARK VIOLATION	36	1
PARKING	114	7
TRESPASSING	0	0
VEHICLES OFF ROADWAY	3	0
VENDING/ADVERSTISING	0	0
WARRANT	0	0
TOTALS	270	9

SERVICES	TOTALS
ASSIST OTH ACY	0
BROCHURES / MAPS	7
BUILDING CHECKS	297
FIRST AID	0
LOCATE MSNG PSN	1
MAINTENANCE	58
MOTORISTS ASSIST	0
PARK INFO/DIRECTIONS	74
RECOVERED PROPERTY	0
WILDLIFE	0
TOTALS	437