

# Recreation Services Monthly Report

April 2008

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>TOTAL RECREATION SERVICES</b>		85,650	402,011	74,779	386,873
<b>ADMINISTRATION</b>					
<b>YOUTH ENRICHMENT SCHOLARSHIPS (YES)</b>					
YES Applicants Approved		45	235	37	273
YES Applications Approved		16	89	15	84
YES Assistance Amount Given		\$ 4,230.25	\$ 21,361.50	\$ 3,436.88	\$ 24,070.38
<b>TOTAL APPLICANTS FOR SCHOLARSHIPS</b>		45	235	37	273
<b>ADULT FINANCIAL ASSISTANCE (AFA)</b>					
AFA Applicants Approved		8	60	14	78
AFA Applications Approved		8	59	14	76
AFA Assistance Amount Given		\$ 431.25	\$ 3,907.50	\$ 750.00	\$ 4,418.75
<b>TOTAL APPLICANTS FOR SCHOLARSHIPS</b>		8	60	14	78
<b>DIVISION EVENT</b>					
Halloween Haunting		0	3,655	0	2,997
Theme Park Ticket Sales		46	75	11	28
<b>TOTAL DIVISION EVENTS</b>	0	46	3,730	11	3,025
<b>SPORTS PROGRAMMING</b>					
<b>YOUTH SPORTS</b>					
Diamond Council: Participants	74	4,890	4,890	2,072	2,072
Youth Basketball: Participants		0	7,100	0	8,361
Youth Football: Participants		0	920	0	1,104
Youth Soccer: Participants	203	6,504	8,688	4,872	7,224
Youth Tennis: Participants		0	0	0	0
Active Kids Club: Participants	18	450	2,535	360	2,080
Other Sports:		70	371	0	269
<b>TOTAL YOUTH SPORTS</b>	295	11,914	24,504	7,304	21,110
<b>WOMEN'S SPORTS</b>					
Women's Volleyball: Participants		144	612	0	0
Women's Softball: Participants	9	520	520	234	286
Women's Basketball: Participants		0	0	0	0
Women's Soccer: Participants	14	336	528	336	480
Other Women's Sports		0	0	0	0
<b>TOTAL WOMEN'S SPORTS</b>	23	1,000	1,660	570	766
<b>MEN'S SPORTS</b>					
Men's Volleyball: Participants		0	0	0	0

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Men's Softball: Participants	128	3,562	4,160	3,328	3,744
Men's Basketball: Participants		0	2,480	0	2,401
Men's Baseball: Participants		0	0	0	0
Other Men's Sports		0	0	0	0
<b>TOTAL MEN'S SPORTS</b>	<b>128</b>	<b>3,562</b>	<b>6,640</b>	<b>3,328</b>	<b>6,145</b>
<b>CO-REC SPORTS</b>					
Co-Rec Noon Club		357	2,526	0	1,246
Co-Rec Volleyball: Participants	44	636	3,936	528	4,056
Co-Rec Softball: Participants	128	3,146	4,004	3,328	3,770
Co-Rec Tennis: Participants		0	0	0	0
Co-Rec Kickball Participants		0	312	0	208
Other Co-Rec Sports:		0	0	0	0
<b>TOTAL CO-REC SPORTS</b>	<b>172</b>	<b>4,139</b>	<b>10,778</b>	<b>3,856</b>	<b>9,280</b>
<b>FACILITY USAGE</b>					
Private Tournament Rentals		n/a	n/a	5	9
Fields Used:					
Antimi		n/a	n/a	10	19
Rainbow		n/a	n/a	16	32
Legion		n/a	n/a	0	0
Oakland		n/a	n/a	0	0
Atkins		n/a	n/a	0	0
Schools		n/a	n/a	0	0
Soccer		n/a	n/a	22	22
Gym		n/a	n/a	1	3
Total Number of Fields Used		n/a	n/a	49	76
<b>TOTAL SPORTS PROGRAMMING</b>	<b>618</b>	<b>20,615</b>	<b>43,582</b>	<b>15,058</b>	<b>37,301</b>
Additional uses not included in participation totals: Conference Room 10, Gymnasium 15. Volunteer hours 0.					
Facility Usage records started in October 2007.					
<b>COMMUNITY RECREATION / DOUGLASS</b>					
<b>COMMUNITY RECREATION PROGRAMS</b>					
Classes	86	0	0	1,022	6,752
After-School Program	60	0	0	765	6,804
Groups	35	0	0	606	1,887
Camps	0	0	0	0	0
Special Events	1	0	0	36	225
<b>TOTAL COMMUNITY RECREATION PROGRAMS *</b>	<b>182</b>	<b>2,250</b>	<b>13,749</b>	<b>2,302</b>	<b>15,668</b>
<b>DOUGLASS GYM PROGRAMS</b>					
Classes	13	0	0	985	14,072
Special Events	0	0	0	0	61

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<b>DOUGLASS PARK PROGRAMS</b>					
Sports	0	0	0	0	0
Special Events	1	0	0	75	376
<b>TOTAL DOUGLASS AREA *</b>	<b>1</b>	<b>2,503</b>	<b>16,672</b>	<b>1,060</b>	<b>14,509</b>
<b>TOTAL COMMUNITY RECREATION / DOUGLASS</b>					
	183	4,753	30,421	3,362	30,177
Additional uses not included in participation totals: Show-Me Your Recovery - 4, Frederick Douglass Coalition-1, Douglass Athletic Association - 2.					
*Due to re-structuring of Community Recreation sections last year's total numbers are correct, it is too difficult to get exact numbers in each category as each area has been divided more appropriately starting this fiscal year.					
<b>AQUATICS</b>					
<b>COLUMBIA SWIM CLUB</b>					
		1,750	13,986	742	9,775
<b>HICKMAN POOL</b>					
Hickman Kayaking		0	0	0	0
Hickman Exercise		77	476	66	525
Hickman Instructional Swim		717	1,942	226	347
Hickman Summer Swim Team		0	0	0	0
Hickman Private Rental		56	448	78	464
Hickman Special Groups		33	271	225	555
<b>TOTAL HICKMAN POOL</b>		<b>883</b>	<b>3,137</b>	<b>595</b>	<b>1,891</b>
<b>DOUGLASS AQUATIC CENTER</b>					
Douglass Recreational Swim		0	0	0	0
Douglass Day Care		0	0	0	0
Douglass Private Rental		0	0	0	0
Douglass Special Programs		0	0	0	0
Douglass Special Groups		0	0	0	0
Douglass P&R Camp Adventure		0	0	0	0
Douglass Fun City		0	0	0	0
<b>TOTAL DOUGLASS AQUATIC CTR</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>OAKLAND FAMILY AQUATIC CENTER</b>					
Oakland Recreational Swim		0	0	0	0
Oakland Day Care		0	0	0	0
Oakland Exercise		0	0	0	0
Oakland Private Rental		0	0	0	0
Oakland Special Programs		0	0	0	0
Oakland Instructional Swim		0	0	0	0
Oakland P&R Camp Adventure		0	0	0	0
<b>TOTAL OAKLAND FAMILY AQUATIC CENTER</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>LAKE OF THE WOODS POOL</b>					
Lake of the Woods Recreational Swim		0	0	0	0
Lake of the Woods Day Care		0	0	0	0
Lake of the Woods Exercise		0	0	0	0

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Lake of the Woods Special Programs		0	0	0	0
Lake of the Woods Private Rental		0	0	0	0
Lake of the Woods Birthday Party		0	0	0	0
Lake of the Woods Water Exercise		0	0	0	0
<b>TOTAL LAKE OF THE WOODS</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>PIRATES' LANDING</b>					
Pirates' Landing Recreational Swim		0	0	0	0
Pirates' Landing Day Care		0	0	0	0
Pirates' Landing Private Rental		0	0	0	0
Pirates' Landing Boating		0	0	0	0
Pirates' Landing Birthday Parties		0	0	0	0
Pirates' Landing Special Programs		0	0	0	0
<b>TOTAL PIRATES' LANDING</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL OAKLAND CONCESSION</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL DOUGLASS CONCESSIONS</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL LOW CONCESSIONS</b>		<b>N/A</b>	<b>N/A</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL PIRATES' LANDING CONCESSIONS</b>		<b>N/A</b>	<b>N/A</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL AQUATICS</b>		<b>2,633</b>	<b>17,123</b>	<b>1,337</b>	<b>11,666</b>
Hickman pool was closed for construction April 1-6. Aquatic facility management interviews were held early this month. Aquatic staff attended the Hickman Health Fair. The ARC was the host facility for NRPA AFO (Aquatic Facility Operator) course on April 9-10. There were 35 participants. Cashier and concession worker interviews were held. The Ellis & Associates Lifeguard Training course had 42 participants. The re-license class had 38 participants. Captain Nemo's Dive Shop checked Stephens Lake on April 30.					
<b>GOLF, CONCESSIONS</b>					
<b>NICKELL GOLF</b>					
Nickell Golf Tournament	0	0	0	0	0
Nickell Total Dollar Amount	26	\$ 62,021	\$ 211,455	\$ 58,541	\$ 167,900
Nickell Pass Rounds	26	1,975	8,855	1,461	5,922
Nickell Weekday Green Fee Rounds	18	630	2,441	650	2,023
Nickell Weekend Green Fee Rounds	8	540	1,327	434	1,310
Nickell Total Rounds	26	3,145	12,623	2,545	9,255
Nickell Golf Lessons	0	0	0	0	0
Nickell Driving Range	17	482	1,040	384	1,027
Nickell Carts 9 Hole	26	502	1,681	370	1,313
Nickell Carts 18 Hole	26	576	1,878	522	1,680
<b>TOTAL NICKELL GOLF</b>		<b>4,705</b>	<b>17,222</b>	<b>3,821</b>	<b>13,275</b>
<b>LAKE OF THE WOODS GOLF</b>					
Lake of the Woods Tournament	0	0	0	0	0
<b>LOW Total Dollar Amount</b>	<b>26</b>	<b>\$ 75,225</b>	<b>\$ 255,130</b>	<b>\$ 69,540</b>	<b>\$ 225,428</b>

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LOW Pass Rounds	26	1,961	8,306	1,423	6,081
LOW Weekday Green Fee Rounds	18	677	2,241	632	2,266
LOW Weekend Green Fee Rounds	8	638	1,543	507	1,433
LOW Total Rounds	26	3,276	12,090	2,562	9,780
LOW Carts 9 Hole	26	394	1,239	338	1,223
LOW Carts 18 Hole	26	790	2,419	659	2,088
<b>TOTAL LAKE OF THE WOODS GOLF</b>		4,460	15,748	3,559	13,091
<b>TOTAL RAINBOW CONCESSIONS</b>	12	\$6,652	\$13,293	\$6,939	\$16,450
<b>TOTAL GOLF AND CONCESSIONS</b>		9,165	32,970	7,380	26,366
Wet April.					
<b>SENIOR/PAQUIN/LIFE ENRICHMENT PROGRAMS</b>					
<b>SENIOR PROGRAMS</b>					
Social Events	113	974	7,311	950	6,972
Crafts	7	53	396	49	346
Music & Bands	20	527	2,843	426	2,754
Oak Tours Trips / Social	23	1,100	7,838	1,107	8,793
<b>TOTAL OAK</b>	163	2,654	18,388	2,532	18,865
<b>PAQUIN</b>					
Paquin Crafts / Ceramics	30	253	2,447	392	2,545
Paquin Music / Bands	4	81	327	34	242
Paquin Social Activities	120	2,089	11,458	1,573	11,397
Paquin Educational	81	1,115	7,697	1,145	6,469
<b>TOTAL PAQUIN</b>	235	3,538	21,929	3,144	20,653
<b>LIFE ENRICHMENT</b>					
Life Enrichment Special Programs / Events	24	1,117	5,266	1,221	5,137
Life Enrichment Educational Classes	86	1,509	9,358	1,253	8,677
<b>TOTAL LIFE ENRICHMENT</b>	110	2,626	14,624	2,474	13,814
<b>SPECIAL PROGRAMS</b>					
Preschool / Intergenerational	2	80	628	66	636
Teen / Family	2	0	0	268	284
Special Events	2	10,669	12,254	9,806	11,926
Classes	7	0	0	36	92
<b>TOTAL SPECIAL PROGRAMS</b>	13	10,749	12,882	10,176	12,938
<b>TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT</b>	521	19,567	67,823	18,326	66,270

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*Ceramic programs have been moved to Paquin as of mid-January 2008.					
<b>ADAPTIVE RECREATION</b>					
Adapted Sports	12	171	1,560	240	1,568
Adapted Recreation	2	57	675	80	807
<b>TOTAL ADAPTIVE</b>	<b>14</b>	<b>228</b>	<b>2,235</b>	<b>320</b>	<b>2,375</b>
April was a big competition month for adaptive sports. The track team dawned layers to fight the drizzle, sleet and wind at the Spring Games. Athlete's commitment to their sport was evident. Of the 37 athletes, 72 received gold, 28 silver and 11 received bronze. The They brought home 26 gold, 8 silver and 5 bronze medals. The Department was represented by 12 athletes and 4 unified partners at the Central Area Bocce tournament. The Bocce team received 14 gold and 4 silver. The swim team had a swim party to thank Service Learning Volunteers for the fun and successful season. The Spring Fling dance was enjoyed by all.					
<b>CARE</b>					
Trainee Participation					
# Hours Worked, not incl. Gallery Hours		598	1,970	187	1,488
CARE Gallery *		96	661	105	713
Hickman Options		229	709	548	3,096
Education Hours		0	12	0	0
Tutoring Hours		73	513	100	611
<b>TOTAL CARE</b>	<b>0</b>	<b>996</b>	<b>3,865</b>	<b>940</b>	<b>5,908</b>
		Same Month	Prior YTD	This Month	This YTD
# of Applications Received		67	350	0	426
# of Trainees Invited to Participate		200	222	174	26
# of Trainees Attended Orientation		0	20	37	81
# of Trainees Who Quit Before First Day of Work		0	0	0	1
# of Terminations		0	4	0	8
# of Trainees that Quit		0	1	0	2
# of Participants Who Completed the Summer Program		0	0	0	0
# of Trainees Completed School Year Program, earned GED, hired by employer, etc.		0	15	0	6
<b>ACTIVITY &amp; RECREATION CENTER</b>					
<b>Visits</b>					
Members/Daily Admissions		27,062	196,936	27,472	199,922
Special Admission/Coupons		63	508	63	695
<b>TOTAL VISITS:</b>		<b>27,125</b>	<b>197,444</b>	<b>27,535</b>	<b>200,617</b>
<b>Members:</b>					
Adult Annual		9	89	5	82
Adult Monthly		81	789	82	847
Adult Multi Pass		54	596	47	597

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PARTICIPATION  
PRIOR YEAR

PARTICIPATION  
CURRENT YEAR

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		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Family Annual		56	598	59	535
Family Monthly		319	3,429	311	3,597
Sr. Annual		14	161	20	172
Sr. Annual Monthly		17	125	23	166
Sr. Couple		32	394	28	428
Sr. Couple Monthly		22	272	22	302
Sr. Multi Pass		20	189	25	244
Youth Annual		0	9	0	8
Youth Monthly		4	40	2	43
Youth Multi Pass		12	135	7	133
<b>Total Members:</b>		<b>640</b>	<b>6,826</b>	<b>631</b>	<b>7,154</b>
<b>Memberships:</b>		<b>341</b>	<b>3,592</b>	<b>379</b>	<b>3,808</b>
<p>In April, the ARC averaged 918 persons per day. The basketball courts were closed from April 14-23 for floor refinishing and painting. There were 22 outside rentals, 1 city rental and 29 Parks &amp; Recreation room rentals. University YMCA had 18 days of tutoring.</p>					
<b>GENERAL RECREATION CLASSES</b>					
Day Camp		0	380	0	420
Basketball Camp		0	0	0	0
Teen Adventure		0	0	0	0
Outdoor Instruction		97	155	0	75
Recreation Classes		0	0	62	110
Bus/Van Reservations		37	283	25	224
Other Programs - Little Gymmers		200	1,227	261	1,458
<b>TOTAL GENERAL RECREATION CLASSES</b>		<b>334</b>	<b>2,045</b>	<b>348</b>	<b>2,287</b>
<b>WEBTRAC - On-Line Program Registration</b>					
<b>Total Web Users</b>		135	478	111	530
New Users		89	355	76	399
Repeat Users		46	123	35	131
# of Sessions		260	924	216	1,192
Total Completed Transactions		72	241	67	238
Total \$ Registrations		\$3,723.50	\$ 12,733.00	\$4,526.30	\$26,321.40
Total % of on-line \$ registrations		9.00%	11.86%	9.00%	12.68%
<b>Total WebTrac Registrations</b>					
Sessions between 12:00am-6:00am:		4			
Sessions between 6:00am-12:00pm:		80			
Sessions between 12:00pm-6:00pm:		88			
Sessions between 6:00pm-12:00am:		44			
Average timed session per user:		23:43			

**COLUMBIA PARKS & RECREATION DEPARTMENT**  
**Park Services Division**  
**Monthly Report**  
**April 2008**

**I. ADMINISTRATION**

- A. Stephens Lake Park - Contractor (James Fencing) completed the fencing and gates for the spraygrounds.
- B. Flat Branch Park - Installed rain garden sign. Contractor (Westport Pools) completed cleanup, programming, and start up of the spraygrounds. Contractor (Wehmeyer Masonry) installed the stone caps for the plaque bases and sign wall, completing the stone work.
- C. Cosmo Tennis Courts - Contractor (Midwest Electrical contracting) installed two GFI outlets.
- D. Atkins Ballfields - Contractor (Wilcoxson) has completed the 24 ft. and 16 ft. fencing and fence curbing on the Gold Field, and completed 25% of the fence installation and 50% of the fence curbing on the Black Field. Contractor (Rost, Inc.) has placed 80% of the sod on the Black Field. Contractor (Richardson Excavation) has begun entry road grading work. Contractor (Rost Superior Services) have begun fine irrigation adjustments. Temporary electric service has been installed.
- E. Pre-fab Restrooms - Contractor (Gaines Construction) completed utility connections at Kiwanis.
- F. Interested Parties Meetings
  - a. Eastport Park - Held interested parties meeting April 8, 2008.
  - b. Grasslands Park - Held interested parties meeting April 10, 2008.

**II. MAINTENANCE**

- A. Facilities and Grounds
  - 1. Performed general park maintenance on miscellaneous items. (76 hrs.)
  - 2. Finished renovation of Hickman Pool. (50 hrs.)
  - 3. Performed electrical checks and repairs for park shelters, restrooms and ARC. (56 hrs.)
  - 4. Performed checks and repairs to lights, scoreboards and batting cages at Antimi and Rainbow. (32 hrs.)
  - 5. Performed graffiti and playground inspections. (8 hrs.)
  - 6. Performed park cleanup and trash pickup. (280 hrs.)
  - 7. Continued refurbishing park trash barrels. (16 hrs.)
  - 8. Performed maintenance on park lighting systems. (16 hrs.)
  - 9. Cleaned and prepared restrooms and shelters for use. (180 hrs.)
  - 10. Opened all restrooms and turned on drinking fountains. (73 hrs.)
  - 11. Installed drinking fountain and painted parking stripes at new Harris Shelter. (40 hrs.)
  - 12. Replaced ropes and clean buoys in Stephens Lake swim area. (48 hrs.)
  - 13. Filled asphalt pot holes in park road system. (24 hrs.)
  - 14. Cleaned court & installed new goals for roller hockey in Cosmo. (32 hrs.)
  - 15. Installed new sink faucets in Oakland Bathhouse. (8 hrs.)
  - 16. Painted Oakland Bathhouse and cleaned lockers. (82 hrs.)
  - 17. Cleaned Oakland Pool. (32 hrs.)
  - 18. Repaired overflow pipe in TLRA dam. (20 hrs.)
  - 19. Reassembled pool mechanical system at TLRA. (16 hrs.)
  - 20. Painted pool at TLRA. (86 hrs.)



21. Performed maintenance checks at Hickman Pool. (25 hrs.)
  22. Repaired pool plumbing at LOW. (52 hrs.)
  23. Painted LOW Pool. (92 hrs.)
  24. Repaired roof top air conditioning unit at the ARC. (10 hrs.)
  25. Removed fixtures from Lamb restroom. (6 hrs.)
  26. Prepared Douglass Pool for painting. (32 hrs.)
  27. Installed new slide at Flat Branch Park. (16 hrs.)
  28. Painted tunnel walls and light poles at Flat Branch Park. (16 hrs.)
- B. ARC
1. Performed preventive maintenance, repair, and adjustments of cardiovascular equipment. (18 hrs.)
  2. Repaired locker room fixtures and performed tile work. (4 hrs.)
  3. Repaired water line for lazy river and maintained pool chemical levels. (29 hrs.)
  4. Power-washed all outdoor sidewalks. (4 hrs.)
  5. Performed general maintenance and upkeep in the gymnasium. (49 hrs.)
  6. Performed preventive maintenance to building systems. (7 hrs.)
  7. Painted gym walls in ARC. (38 hrs/PMC staff assist.)
  8. Installed new ARC gym cove. (14 hrs/PMC staff assist)

### **III. FLEET OPERATIONS**

- A. 4 vehicles serviced and 14 vehicles repaired.
- B. 1 piece of equipment serviced and 13 pieces of equipment repaired.
- C. 35 service calls performed.
- D. 11 tires repaired.
- E. 23 pieces of small power equipment repaired.
- F. 5 times - vehicles checked for trips.
- G. 5 freight shipments unloaded.
- H. 13 mowers repaired.
- I. 2 mowers serviced, 100-hrs. interval.
- J. 22 times - mower PM maintenance performed.
- K. 168 blades sharpened. (14 hrs.)
- L. 15 golf cars repaired.
- M. 5 times - PMC carts prepped for service.
- N. Other Services Performed:
  1. Accepted delivery of new mower (#3159) for Horticulture.
  2. Prepared and displayed 22 pieces of equipment for Tons of Trucks event.
  3. Worked Tons of Trucks event. (8 hrs.)
  4. Welded and repaired stationary bicycle for ARC.
  5. Repaired/welded 2 hockey goals.
  6. Sharpened and repaired 4 sets of pruners for Horticulture.
  7. Made 5 keys for M&O (soccer east).
  8. Prepared van for paint crew use.
  9. Fabricated a new tailgate and bed step for truck 3112.

### **IV. GOLF AND SPORTS TURF MANAGEMENT**

- A. Lake of the Woods Golf Course
  1. Fertilized tees and surrounds (holes 10-18) with 28-5-12. (4 hrs.)
  2. Painted and repaired all course accessories. (11 hrs.)

3. Applied "Millennium" herbicide for knotweed control on fairways, roughs, trees, and surrounds. (16 hrs.)
  4. Applied "Revolver" herbicide on tees 1-18. (3 hrs.)
  5. Removed fallen trees and branches. (9 hrs.)
  6. Fertilized greens 1-18 with 18-0-18 fertilizer. (4 hrs.)
  7. Applied "Daconil" fungicide and "Foliar" fertilizers to all greens. (4 hrs.)
  8. Completed course setup procedures. (11 hrs.)
  9. Serviced all course accessories and completed trash pickup. (16 hrs.)
  10. Moved soil to golf course to repair washouts and low areas. (2 hrs.)
  11. Replaced solenoid on bunker rake. (1 hr.)
  12. Completed greensmaster maintenance. (1 hr.)
  13. Installed new tires to John Deere tractor. (2 hrs.)
  14. Applied topdressing to all greens. (21 hrs.)
  15. Mowed all greens, rough areas, fringe areas, fairways, & tee boxes. (221 hrs.)
  16. Completed bunker maintenance. (24 hrs.)
- B. Sports Turf Management
1. Prepared all softball and baseball fields for daily activity. (250 hrs.)
  2. Mowed all softball and baseball turf. (116 hrs.)
  3. Completed warning track maintenance. (20 hrs.)
  4. Applied "Millennium" herbicide for weed control. (8 hrs.)
  5. Painted all foul lines. (70 hrs.)
  6. Installed mounds and bases at Antimi Sports Complex. (8 hrs.)
  7. Mowed all goal mouths. (18 hrs.)
  8. Mowed all soccer, football, and lacrosse fields. (200 hrs.)
  9. Repaired soccer nets. (20 hrs.)
  10. Aerified and seeded lacrosse fields. (8 hrs.)
  11. Placed flags in all soccer fields. (8 hrs.)
  12. Mowed perimeter banks at fields 4 and 5. (8 hrs.)
- C. LA Nickell Golf Course
1. Removed trees and brush from the golf course. (35 hrs.)
  2. Aerified all tees and compacted areas. (16 hrs.)
  3. Repaired fence around cart compound. (4 hrs.)
  4. Repaired damaged turf on golf course. (10 hrs.)
  5. Serviced engine on Toro 580d. (2 hrs.)
  6. Sprayed #15 lake with "Reward" herbicide. (1 hr.)
  7. Applied "Dimension" and "Daconil" to all greens. (4 hrs.)
  8. Fertilized greens with 18-0-18. (4 hrs.)
  9. Mowed greens, tees, fairways, and rough areas. (337 hrs.)
  10. Completed all course setup procedures. (36 hrs.)
  11. Sprayed broadleaf weeds on all tees. (3 hrs.)
  12. Completed all push mowing and weed-eating on course. (20 hrs.)
  13. Fertilized tees and surrounds with 28-5-12. (2 hrs.)

## V. CONSTRUCTION

- A. Antimi Sports Complex
1. Set forms, steel cages, and anchor bolts; constructed 8 concrete shade support structures (all supports completed).
  2. Replaced dirt area between Black and Gold Fields with a concrete slab for better service vehicle accessibility.
- B. Stephens Lake Park

1. Completed all plumbing and electrical installations for the circulation and treatment systems at the new sprayground.
  2. Excavated, graded, and installed 100 feet of ADA accessible concrete walk and a ramp leading to the beach.
  3. Moved and placed soil along walks and low areas at site.
  4. Installed rules signs, cleaned up site, and opened sprayground to the public.
- C. Park Management Center
1. Removed stone facade at SE corner office; installed plywood backing and new vinyl siding on south side.
  2. Installed new ceiling tile in 3 existing offices.
  3. Painted lap siding boards at old greenhouse garage door area.
- D. CCRA
1. Installed electrical service to Harris Shelter.
  2. Cut and removed asphalt from parking lot islands.
  3. Installed picnic tables, grill, and Harris Shelter sign.
  4. Installed new park map sign along main entry drive.
  5. Installed restrooms park development sign.
- E. Other Park Projects
1. Flat Branch Park – Installed concrete walks at east and west sides of bridge.
  2. Louisville Park – Installed two (2) Memorial/Heritage benches and two (2) trail signs.
  3. TLRA – Installed one (1) Memorial/Heritage bench.
  4. Cosmo-Bethel Park – Installed a restroom/shelter park development sign.
  5. Stewart/Providence – Installed walk/bike ramp sign and tunnel water deflector.

## VI. NATURAL RESOURCES

- A. Horticulture
1. Planting and Construction
    - a. Planted three 2.5” caliper ball-burlap trees in front of PMC. (4 hrs.)
    - b. Planted 121 shrubs and perennials at Flat Branch II, 54 at PMC, and 45 at Nifong. (80 hrs.)
    - c. Worked on greenhouse annual production. (32 hrs.)
    - d. Prepped beds and planted annuals. (176 hrs.)
    - e. Stephens spraygrounds - Graded, seeded/strawed, and constructed landscape bed. (36 hrs.)
    - f. Flat Branch II - Constructed sign bed and installed sprayground rules sign. (88 hrs.)
    - g. PMC – Continued west side landscape construction. (24 hrs.)
    - h. Harris Shelter, Cosmo Park – Placed and graded 20 tandem loads of topsoil and 15 single axle loads of compost around shelter, curbs, and parking lot beds; seeded, strawed and hydromulched graded areas; installed erosion control fabric and straw roll to sensitive slopes. (144 hrs.)
  2. Maintenance
    - a. Applied turf pre-emergent and post-emergent herbicides. (24 hrs.)
    - b. Mowed and trimmed landscape turf areas. (112 hrs.)

- c. Continued bed cleanup; began hand-weeding, spraying herbicides, and mulching landscape beds; cut back perennials. (320 hrs.)
- d. Completed edging of landscape turf areas: ARC, MLK, Flat Branch, Twin Lakes, Oakland Pool, Douglass Pool, Cosmo circle, Blind Boone, Stephens Lake Island. (40 hrs.)
- 3. Park Mowing Crew
  - a. Mowed and trimmed parks. (228 hrs.)
  - b. Other Projects (144 hrs.)
    - i. Repaired ruts at various parks.
    - ii. Repaired perimeter erosion areas at Rock Quarry Shelter and Shepherd Park bathroom.
    - iii. Repaired erosion along Indian Hills Park fence.
    - iv. Removed brush at Again, Lions-Stephens, Stephens Lake, and Cosmo Parks. (144 hrs.)
- B. Forestry
  - 1. Planting and Watering
    - a. Stephens Lake Park - Planted 6 oak trees. (64 hrs)
    - b. LAN - Planted 8 redbud trees. (56 hrs.)
    - c. Longview - Planted 7 trees. (48 hrs.)
  - 2. Maintenance
    - a. Tools - Maintained and cleaned chainsaws, vehicles, and equipment. (14 hrs.)
    - b. MKT Trail - Added ½" clean and 3/8" surface rock to trail; mowed and weed-whipped. (352 hrs.)
    - c. Bear Creek Trail - Added ½" clean rock and mowed. (32 hrs.)
    - d. Forum Nature Area - Mowed and trimmed. (16 hrs.)
    - d. Hinkson Creek Trail - Mowed. (4 hrs.)
  - 3. Memorial / Heritage Tree Program
    - a. Planted 5 M/H trees. (32 hrs.)
    - b. Placed plaques on M/H trees. (32 hrs.)
  - 4. Downtown
    - a. Planted 3 trees. (32 hrs.)
    - b. Pruned trees. (24 hrs.)
    - c. Removed 3 dead trees. (16 hrs.)
  - 5. Nursery - Mowed and trimmed the nursery. (16 hrs.)
  - 6. Treekeepers Program
    - a. Clean Up Columbia and Garth Nature Area - Planted 175 tree saplings. (Volunteers - 64 hrs.)
    - b. Arbor Day Tree Give Away - Gave away 900 saplings on April 26, 2008 at the ARC. (Volunteers - 68 hrs.)

## **VII. PARK RANGER**

- A. Meetings
  - 1. ARC
- B. Training
  - 1. Firearm at Green Valley
- C. Accident
  - 1. Backing accident in Cosmo Park/drivers exchanged information/no report
- D. Criminal/Incident Investigations
  - 1. Responded to Again Park for assault/no report
  - 2. Responded to ARC

- a. Larceny/located billfold.
- b. Assault/CPD arrived first and custodial arrest was made.
- 3. Responded to Columbia Police Department
  - a. Assault at Armory/no report.
- 4. Responded to Cosmo Park
  - a. Noise complaint at Lamb Shelter (see F-8-b).
  - b. 911 check/unfounded.
  - c. Rainbow to assist citizens.
- 5. Responded to Douglass Park for fight/unfounded.
- 6. Responded to Flat Branch for 911 check/false.
- 7. Responded to Humane Society for animal complaint on Bear Creek Trail/no report.
- 8. Responded to L.A. Nickell
  - a. Women in dumpster at maintenance (see F-8-j).
  - b. Trespass subjects fishing (see F-11-a).
- 9. Responded to Louisville Park to assist citizen
- 10. Responded to MKT Trail
  - a. (3) 911 check/false.
  - b. Down tree/already moved off trail.
- 11. Responded to Oakland Park
  - a. Vandalism in shelter #1/unfounded.
- 12. Responded to Rock Quarry House to assist citizen
- 13. Responded to Rothwell Park for missing children/located
- 14. Responded to Stephens Park
  - a. Unlock Riechmann for items left behind the night before.
  - b. Fire alarm during rental/fog machine set off alarm at Riechmann.
  - c. Noise complaints at Riechmann (see F-8-k).
- 15. Responded to Twin Lakes Park
  - a. Abandoned children/unfounded.
  - b. Unlock gate for volunteer lunch.
  - c. Drugs/unfounded - a tobacco bong for a cultural ritual
- 16. Responded to Wilcoxson Construction for larceny from Atkins property/no report - civil matter

E. Special Assignments

- 1. Tons of Trucks in Cosmo Park
- 2. Park Patrol Meeting at the ARC

F. Violations

- 1. Animal Complaints (59)
  - a. (2) Warnings for dog off leash in Again Park.
  - b. (10) Warnings for dogs in Antimi in Cosmo Park.
  - c. (17) Warnings for dog off leash in Cosmo Park.
  - d. (1) Warning for dog off leash in Creasy Springs trailhead.
  - e. (1) Warning for dog off leash in Garth Nature Area.
  - f. (1) Warning for dog off leash in Flat Branch Park.
  - g. (1) Warning for dog off leash in Forum Nature Area.
  - h. (1) Warning for dog off leash on MKT Trail.
  - i. (10) Warnings for dogs in Rainbow Center in Cosmo Park.
  - j. (1) Warning for dog off leash in Oakland Park.
  - k. (3) Warnings for dogs off leash in Rock Quarry Park.
  - l. (7) Warnings for dogs off leash in Stephens Lake Park.
  - m. (1) Citation for dogs off leash in Stephens Lake Park.

- n. (3) Warnings for dog off leash in undesignated area of Twin Lakes.
- 2. Beach/ Pools
  - a. (2) Warnings for swimming when not open.
- 3. Drug Laws
- 4. Fireworks
- 5. Juveniles (43)
  - a. (25) Warnings for disobeying Skate Park rules in Cosmo Park.
  - b. (17) Warnings for climbing trees in Cosmo Park.
  - c. (1) Custodial arrest for vandalizing a red bud tree in Cosmo Park/released to parent.
- 6. Liquor Laws
- 7. Littering
- 8. Park Violations (18)
  - a. (2) Warnings for groups playing on soccer and football fields in Cosmo Park.
  - b. (1) Warning for loud music at Lamb Shelter in Cosmo Park.
  - c. (1) Warning for remote-controlled airplane in Cosmo Park.
  - d. (1) Warning for bike in Skate Park in Cosmo Park.
  - e. (1) Warning for loud music in Cosmo Park.
  - f. (3) Warnings for climbing trees in Cosmo Park.
  - g. (1) Warning for motorized Barbie car in grass in Cosmo Park.
  - h. (2) Warnings for urinating in public in Cosmo Park.
  - i. (1) Warning for sleeping in Lamb Shelter in Cosmo Park.
  - j. (1) Warning for getting inside of dumpster at L.A. Nickell.
  - k. (3) Warnings for loud music at Riechmann in Stephens Lake Park.
  - l. (1) Warning for soliciting without permit in Stephens Lake Park.
- 9. Parking Violations (73)
  - a. (7) Warnings at Capen Park.
  - b. (38) Warnings in Cosmo Park.
  - c. (6) Citations in Cosmo Park.
  - d. (8) Warnings in Stephens Lake Park.
  - e. (14) Citations in Stephens Lake Park.
- 10. Traffic (10)
  - a. (7) Warnings for driving wrong direction in Cosmo Park.
  - b. (1) Warning for driving on Bear Creek Trail/gate at Antimi was left open.
  - (2) Warnings for C&I driving in Cosmo Park.
- 11. Trespass (7)
  - a. (6) Warnings for fishing in restricted area in L.A. Nickell.
  - b. (1) Citation issued for continuing to make false reports in Cosmo Park.
- 12. Vandalism
- 13. Warrant
- 14. Weapons
- 15. Wildlife

<b>WEEKS</b>	<b>1st Week</b>	<b>2nd Week</b>	<b>3rd Week</b>	<b>4th Week</b>	<b>5th Week</b>	<b>6th Week</b>	<b>TOTAL</b>
TOTAL MILES DRIVEN	287	359	327	335	64	0	1372
<i>Hours</i>							
REG. PATROL	17	24	18.5	46	27	0	132.5
FOOT PATROL	7.5	5.5	11.5	22	11	0	57.5
BIKE PATROL	0	0	0	4	1	0	5
CRIMINAL INVEST	0	1.5	1	1	0	0	3.5
ACCIDENT INVEST	0	1	0	0	0	0	1
INCIDENT INVEST	2	1	1.5	2	0	0	6.5
OFFICE DUTY	2.5	4	5	3.5	1	0	16
LEAVE	0	0	0	0	0	0	0
SPECIAL ASSIGNMT	3	0	2.5	0	0	0	5.5
MEETINGS	0	3	0	0	2	0	5
TRAINING	0	80	80	8	0	0	168
<b>TOTALS</b>	<b>32</b>	<b>120</b>	<b>120</b>	<b>86.5</b>	<b>42</b>	<b>0</b>	<b>400.5</b>

<b>VIOLATIONS</b>	<b>WARNINGS</b>	<b>ARRESTS</b>
ANIMAL COMPLAINTS	58	1
BEACH/POOLS	2	0
DRUG LAWS	0	0
FIREWORKS	0	0
JUVENILES	42	1
LIQUOR LAW	0	0
LITTERING	0	0
PARK VIOLATIONS	18	0
PARKING VIOLATIONS	53	20
TRAFFIC	10	0
TRESPASS	6	1
VANDALISM	1	1
WARRANT	0	0
WEAPONS	0	0
WILDLIFE	0	0
<b>TOTALS</b>	<b>190</b>	<b>24</b>

<b>SERVICES</b>	<b>TOTALS</b>
ASSIST OTH ACY	3
ASSIST PARK USER	35
BROCHURES / MAPS	2
BUILDING CHECKS	370
DIRECTING TRAFFIC	0
FIRST AID	2
LOCATE MSNG PSN	0
MAINTENANCE	49
MOTORISTS ASSIST	1
PARK INFO/DIRECTIONS	123
RECOVERED PROPERTY	1
VISITOR COMPLAINT	0
<b>TOTALS</b>	<b>586</b>