

# Recreation Services Monthly Report

May 2006

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<b>TOTAL RECREATION SERVICES</b>		84,751	500,632	91,469	513,031
<b>ADMINISTRATION</b>					
<b>YOUTH ENRICHMENT SCHOLARSHIPS (YES)</b>					
YES Applicants Approved		31	216	25	239
YES Applications Approved		13	76	9	95
YES Assistance Amount Given		\$ 1,988.00	\$ 16,970.00	\$ 1,815.00	\$ 19,768.00
<b>TOTAL APPLICANTS FOR SCHOLARSHIPS</b>		31	216	25	239
<b>ADULT FINANCIAL ASSISTANCE (AFA)</b>					
AFA Applicants Approved		6	17	3	61
AFA Applications Approved		5	17	3	58
AFA Assistance Amount Given		\$ 283.75	\$ 602.50	\$ 75.00	\$ 2,586.68
<b>TOTAL APPLICANTS FOR SCHOLARSHIPS</b>		6	17	3	61
Funding for adult scholarships was approved by City Council on March 7, 2005. (Applications were accepted beginning March 8, 2005.)					
<b>DIVISION EVENT</b>					
Halloween Haunting		0	4,000	0	4,500
Holiday Parade		0	3,000	0	3,000
Theme Park Ticket Sales		20	74	78	113
<b>TOTAL DIVISION EVENTS</b>	0	20	7,074	78	7,613
<b>SPORTS PROGRAMMING</b>					
<b>YOUTH SPORTS</b>					
Diamond Council: Participants	336	10,218	11,648	8,736	13,272
Youth Basketball: Participants		0	7,816	0	6,720
Youth Football: Participants		0	1,518	0	1,196
Youth Soccer: Participants	200	1,680	10,608	4,800	14,304
Youth Tennis: Participants		0	0	0	0
Active Kids Club: Participants	18	220	1,746	360	2,300
Other Sports: Bike Safety Challenge	1	300	502	300	477
<b>TOTAL YOUTH SPORTS</b>	555	12,418	33,838	14,196	38,269
<b>WOMENS SPORTS</b>					
Womens Volleyball: Participants		0	192		720
Women's Softball: Participants	34	1,196	1,560	884	1,248
Women's Basketball: Participants		0	0	0	0
Women's Soccer: Participants	6	120	1,032	144	1,152
Other Women's Sports		0	0	0	0
<b>TOTAL WOMEN'S SPORTS</b>	40	1,316	2,784	1,028	3,120
<b>MEN'S SPORTS</b>					
Men's Volleyball: Participants		0	168	0	0

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Men's Softball: Participants	310	8,190	12,506	8,060	13,208
Men's Basketball: Participants		0	2,200	0	2,498
Men's Baseball: Participants		0	0	0	0
Other Men's Sports		0	0	0	0
<b>TOTAL MEN'S SPORTS</b>	<b>310</b>	<b>8,190</b>	<b>14,874</b>	<b>8,060</b>	<b>15,706</b>
<b>CO-REC SPORTS</b>					
Co-Rec Noon Club	22	357	2,862	374	2,707
Co-Rec Volleyball: Participants	28	324	4,596	336	5,835
Co-Rec Softball: Participants	215	5,044	8,190	5,590	9,594
Co-Rec Tennis: Participants		0	0	0	0
Co-Rec Aerobics Classes: Participants		24	268	0	0
Co-Rec Kickball Participants	24	520	2,366	624	1,300
Other Co-Rec Sports:		0	0	0	0
<b>TOTAL CO-REC SPORTS</b>	<b>289</b>	<b>6,269</b>	<b>18,282</b>	<b>6,924</b>	<b>19,436</b>
<b>TOTAL SPORTS PROGRAMMING</b>	<b>1,194</b>	<b>28,193</b>	<b>69,778</b>	<b>30,208</b>	<b>76,531</b>
Additional uses not included in participation totals: Conference Rom 16; Gymnasium 11. Volunteer hours 72.					
As of July 2005, Co-Rec Aerobics was discontinued due to the program costing more than what we had interested in the program.					
<b>COMMUNITY RECREATION</b>					
<b>DOUGLASS AREA</b>					
Douglass Sports	5	313	10,700	285	7,291
Douglass Gym-Recreation	5	336	11,466	260	7,485
Douglass Special Events	2	850	2,495	750	2,171
Douglass Park	31	1,700	1,700	930	1,004
Douglass Baseball		41	41	0	0
Douglass Moonlight Hoops		0	0	0	0
<b>TOTAL DOUGLASS AREA</b>	<b>43</b>	<b>3,240</b>	<b>26,402</b>	<b>2,225</b>	<b>17,951</b>
<b>COMMUNITY RECREATION</b>					
Community Recreation Classes	68	2,123	6,270	1,043	8,537
Community Recreation Instruction	108	356	8,989	1,416	8,706
<b>TOTAL COMMUNITY RECREATION</b>	<b>176</b>	<b>2,479</b>	<b>15,259</b>	<b>2,459</b>	<b>17,243</b>
<b>TOTAL DOUGLASS/COMM REC</b>	<b>219</b>	<b>5,719</b>	<b>41,661</b>	<b>4,684</b>	<b>35,194</b>
<b>AQUATICS</b>					
<b>COLUMBIA SWIM CLUB</b>		1,524	12,875	1,900	15,700
<b>HICKMAN POOL</b>					
Hickman Kayaking		0	96	0	11
Hickman Exercise		0	457	0	0
Hickman Instrucitonal Swim		0	3,252	96	2,621
Hickman Summer Swim Team		0	0	0	0
Hickman Private Rental		231	677	45	368

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		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Hickman Special Groups		0	103	0	0
<b>TOTAL HICKMAN POOL</b>		231	4,585	141	3,000
<b>DOUGLASS AQUATIC CENTER</b>					
Douglass Recreational Swim		0	0	0	0
Douglass Day Care		0	0	0	0
Douglass Private Rental		0	0	0	0
Douglass Special Programs		0	0	0	0
Douglass Special Groups		0	0	0	0
Douglass P&R Camp Adventure		0	0	0	0
Douglass Fun City		0	0	0	0
<b>TOTAL DOUGLASS AQUATIC CTR</b>		0	0	0	0
<b>OAKLAND FAMILY AQUATIC CENTER</b>					
Oakland Recreational Swim		598	598	2,077	2,077
Oakland Day Care		0	0	0	0
Oakland Exercise		0	0	0	0
Oakland Private Rental		0	0	0	0
Oakland Special Programs		0	0	0	0
Oakland Instructional Swim		0	0	0	0
Oakland P&R Camp Adventure		0	0	0	0
<b>TOTAL OAKLAND FAMILY AQUATIC CENTER</b>		598	598	2,077	2,077
<b>LAKE OF THE WOODS POOL</b>					
Lake of the Woods Recreational Swim		0	0	0	0
Lake of the Woods Day Care		0	0	0	0
Lake of the Woods Exercise		0	0	0	0
Lake of the Woods Special Programs		0	0	0	0
Lake of the Woods Private Rental		0	0	0	0
Lake of the Woods Birthday Party		0	0	0	0
Lake of the Woods Water Exercise		0	0	0	0
<b>TOTAL LAKE OF THE WOODS</b>		0	0	0	0
<b>PIRATES' LANDING</b>					
Pirates' Landing Recreational Swim		0	0	0	0
Pirates' Landing Day Care		0	0	0	0
Pirates' Landing Private Rental		0	0	0	0
Pirates' Landing Boating		0	0	0	0
Pirates' Landing Birthday Parties		0	0	0	0
Pirates' Landing Special Programs		0	0	0	0
<b>TOTAL PIRATES' LANDING</b>		0	0	0	0
<b>TOTAL OAKLAND CONCESSION</b>		\$926.00	\$926.00	\$2,168.00	\$2,168.00
<b>TOTAL DOUGLASS CONCESSIONS</b>		\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL AQUATICS</b>		2,353	18,058	4,118	20,777

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May 2006

PARTICIPATION  
PRIOR YEAR

PARTICIPATION  
CURRENT YEAR

PROGRAM TITLE	GAMES/CLASSES SESSIONS	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
<p>We had an informational booth at Safe Kids Day on June 6 and one at Lowe's Safety Fair on June 13.                      All month we held many school rentals for end of year parties in the ARC Water Zone.                      The end of the month we went thru the Aquatic Staff Orientation each night from May 21-26 and May 30-31.                      OFAC was slammed on Memorial Day!</p>					
<b>GOLF, CONCESSIONS</b>					
<b>NICKELL GOLF</b>					
Nickell Golf Tournament	1	258	258	180	180
Nickell Total Dollar Amount	30	\$ 74,107	\$ 282,917	\$ 79,045	\$ 312,557
Nickell Pass Rounds	30	2,287	9,663	2,517	12,517
Nickell Weekday Green Fee Rounds	21	1,157	3,533	1,185	4,381
Nickell Weekend Green Fee Rounds	9	664	2,625	794	2,517
Nickell Total Rounds	30	4,108	15,821	4,496	19,415
Nickell Golf Lessons	12	194	263	136	136
Nickell Driving Range	30	672	1,760	546	1,711
Nickell Carts 9 Hole	30	652	2,059	880	2,976
Nickell Carts 18 Hole	30	1,044	3,027	1,036	3,643
<b>TOTAL NICKELL GOLF</b>		<b>6,928</b>	<b>23,188</b>	<b>7,274</b>	<b>28,061</b>
<b>LAKE OF THE WOODS GOLF</b>					
Lake of the Woods Tournament	1	255	255	180	180
LOW Total Dollar Amount	30.5	\$ 84,655	\$ 357,164	\$ 91,665	\$ 368,157
LOW Pass Rounds	30.5	2,875	11,504	2,302	13,247
LOW Weekday Green Fee Rounds	19.5	1,294	3,894	1,427	4,576
LOW Weekend Green Fee Rounds	11	754	2,557	887	2,456
LOW Total Rounds	30.5	4,923	17,955	4,616	20,279
LOW Carts 9 Hole	30.5	542	1,746	698	2,462
LOW Carts 18 Hole	30.5	1,402	3,928	1,561	4,282
<b>TOTAL LAKE OF THE WOODS GOLF</b>		<b>7,122</b>	<b>23,884</b>	<b>7,055</b>	<b>27,203</b>
<b>TOTAL RAINBOW CONCESSIONS</b>	25	<b>\$25,067</b>	<b>\$40,233</b>	<b>\$20,333</b>	<b>\$44,371</b>
<b>TOTAL GOLF AND CONCESSIONS</b>		<b>14,050</b>	<b>47,072</b>	<b>14,329</b>	<b>55,264</b>
<b>SENIOR/PAQUIN/LIFE ENRICHMENT PROGRAMS</b>					
<b>SENIOR PROGRAMS</b>					
Social Events	114	1,143	9,578	1,300	9,941
Crafts	8	62	460	60	442
Ceramics	14	275	2,210	276	2,149
Music & Bands	22	697	4,469	1,911	4,752
Oak Tours Trips / Social	49	1,108	9,766	1,010	9,723
<b>TOTAL OAK</b>	207	<b>3,285</b>	<b>26,483</b>	<b>4,557</b>	<b>27,007</b>
<b>PAQUIN</b>					

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Paquin Crafts / Ceramics	21	418	3,239	390	3,457
Paquin Music / Bands	4	49	588	43	362
Paquin Social Activities	115	972	6,630	1,430	7,821
Paquin Educational **	106	1,396	11,128	1,052	8,858
<b>TOTAL PAQUIN</b>	<b>246</b>	<b>2,835</b>	<b>21,585</b>	<b>2,915</b>	<b>20,498</b>
<b>LIFE ENRICHMENT</b>					
Life Enrichment Special Programs / Events	29	426	1,126	1,648	3,209
Life Enrichment Educational Classes *	133	1,635	12,048	1,389	10,856
<b>TOTAL LIFE ENRICHMENT</b>	<b>162</b>	<b>2,061</b>	<b>13,174</b>	<b>3,037</b>	<b>14,065</b>
<b>SPECIAL PROGRAMS</b>					
Ceramics	9	130	1,175	100	758
Preschool / Intergenerational	6	188	1,327	210	1,227
Teen / Family ***	1	0	1,950	250	250
Special Events	0	0	12,250	0	12,735
<b>TOTAL SPECIAL PROGRAMS</b>	<b>16</b>	<b>318</b>	<b>16,702</b>	<b>560</b>	<b>14,970</b>
<b>TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT</b>	<b>631</b>	<b>8,499</b>	<b>77,944</b>	<b>11,069</b>	<b>76,540</b>
<p>*Rock Quarry rentals are included in this number. In past, the rentals were counted each with 50 participants since we did not have a report of exact numbers. Now we receive exact numbers. Without Rock Quarry numbers, the attendance numbers for classes has increased.</p> <p>**Ralph Duren performed last fiscal year and attracted over 600 participants. He has retired.</p> <p>***Movie show in Oct 2005, but not in 2006. Participated in a children's event at MU in 2005, but not 2006.</p> <p>Overall, Older American Klub programs have had decreasing attendance due to the age of the participants. Many of the long time participants have health problems and are decreasing their participation.</p>					
<b>ADAPTIVE RECREATION</b>					
Special Olympics		653	5,374	0	2,755
Other Adaptive	25	17	583	341	772
<b>TOTAL ADAPTIVE</b>	<b>25</b>	<b>670</b>	<b>5,957</b>	<b>341</b>	<b>3,527</b>
<p>There was only one word that would describe the month of May for the Adapted Sports Program...BUSY!!!</p> <p>The 2006 Summer State Games took place at the end of May, and over 75 of our athletes competed in four different sports: track and field, bocce, swimming, and tennis. The athletes performance and behavior was exceptional during the largest event in the Special Olympic calendar year. One of our athletes, Elizabeth Carter, was even interviewed and found her way on to the 5:00 evening news. A number of individuals within the department helped make the Summer State Games a success!!</p> <p><i>*Numbers decreased in 2005 due to the Unified Bowling Tournament in Kansas City being canceled. We also only stayed one night for the Fall Classic Tournament at Fort Leonard Wood and in 2004 we had a training session athletes attended that was not held in 2005.</i></p>					
<b>CARE</b>					
Trainee Participation					
# Hours Worked, not incl. Gallery Hours		0	0	0	0
CARE Gallery		25	398	90	338
HDC/CARE Hours (will start Oct. 05)		0	0	0	1,822
Hickman Options (will start Oct. 05)		0	0	333	1,752

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Education Hours		0	0	0	0
Tutoring Hours		0	0	50	388
<b>TOTAL CARE</b>	0	25	398	473	4,299
		Same Month	Prior YTD	This Month	This YTD
# Follow Up Calls Completed		n/a	n/a	200	340
# of Applications Received		n/a	n/a	141	366
# of Trainees Invited to Participate		n/a	n/a	0	201
# of Trainees Attended Orientation		n/a	n/a	178	147
# of Trainees Who Quit Before First Day of Work		n/a	n/a	0	0
# of Terminations		n/a	n/a	2	6
# of Trainees that Quit		n/a	n/a	0	1
# of Trainees Not Hired by CARE-Referred to Job Fair		0	0	0	0
# of Participants Who Completed the Summer Program		0	0	0	0
# of Trainees Completed School Year Program, earned GED, hired by employer, etc.		n/a	n/a	0	15
<b>ACTIVITY &amp; RECREATION CENTER</b>					
<b>Visits</b>					
Members/Daily Admissions		24,759	229,000	25,790	229,137
Special Admission/Coupons		78	562	74	1,108
<b>TOTAL VISITS:</b>		24,837	229,562	25,864	230,245
<b>Members:</b>					
Adult Annual		7	112	6	113
Adult Monthly		69	991	76	972
Adult Multi Pass		60	800	95	692
Family Annual		62	667	18	603
Family Monthly		278	4,023	326	3,977
Sr. Annual		8	114	7	129
Sr. Annual Monthly		14	124	19	163
Sr. Couple		10	372	10	360
Sr. Couple Monthly		18	252	30	330
Sr. Multi Pass		18	178	32	215
Youth Annual		1	11	0	5
Youth Monthly		4	69	3	48
Youth Multi Pass		16	162	21	160
<b>Total Members:</b>		<b>565</b>	<b>7,875</b>	<b>643</b>	<b>7,767</b>
<b>Memberships:</b>		278	4,120	377	4,124
The ARC averaged 834 persons per day. We had 26 outside rentals, 1 city rental, and 19 Parks & Recreation rentals. We hosted 4 lock-ins and 7 school end-of-year parties.					
<b>GENERAL RECREATION CLASSES</b>					
Day Camp		0	483	0	389
Basketball Camp		0	0	0	0
Teen Adventure		0	0	0	0
Outdoor Instruction		18	194	6	96

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Recreation Classes		64	292	62	264
Bus/Van Reservations		43	356	51	290
Other Programs - Little Gymmers		106	1,001	62	1,164
<b>TOTAL GENERAL RECREATION CLASSES</b>		<b>231</b>	<b>2,326</b>	<b>181</b>	<b>2,203</b>
<b>WEBTRAC - On-Line Program Registration</b>					
<b>Total Web Users</b>		117	569	96	538
New Users		79	396	73	401
Repeat Users		38	173	23	137
# of Sessions		196	985	167	1,111
Total Completed Transactions		44	228	50	247
Total \$ Registrations		\$2,210.00	\$7,571.50	\$2,537.50	\$12,942.00
Total % of on-line \$ registrations (Feb. '02)		9.00%	12.03% avg	8.00%	12.88% avg
<b>Total WebTrac Registrations</b>					
Sessions between 12:00am-6:00am:		0			
Sessions between 6:00am-12:00pm:		59			
Sessions between 12:00pm-6:00pm:		65			
Sessions between 6:00pm-12:00am:		43			
Average timed session per user:		23:39			

**COLUMBIA PARKS & RECREATION DEPARTMENT**  
**Park Services Division**  
**Monthly Report**  
**May 2006**

**I. ADMINISTRATION**

- A. On-line Survey - Conducted a two week on-line survey, asking citizens to rank six park problems from the “least serious problem” to the “most serious problem.”
- B. Volunteer Work - Clara Choi volunteered 5.5 hours to help at the PMC office.
- C. Stephens Lake Park - Contractor (Crawford Construction) completed the concrete walls for the entrance signs.
- D. MLK Memorial - Contractor (David Gaines) has nearly completed construction of the new small shelter. Contractor (Crawford Construction) has completed the concrete wall for the new MLK entrance sign and the base for the interpretive plaque.
- E. Providence and Stewart Underpass - Contractor (Rick Richardson) has completed all rough grading and boulder work for the underpass, including the addition of ramps at the NE and SW corners, and grading to allow for stairs at the NW corner.
- F. Dusk to Dawn Lights – Water and Light installed street lights along the front of Smithton Park and two dusk to dawn lights at the ARC parking lot in the Farmer’s Market location. This will assist with overflow parking during the fall and winter use of the ARC.

**II. MAINTENANCE**

- A. Facilities and Grounds
  - 1. Performed park clean-up and sanitation. (882 hrs.)
  - 2. Mowed and trimmed parks. (1060 hrs.)
  - 3. Performed playground repairs and inspections. (48 hrs.)
  - 4. Performed maintenance on park lighting systems. (4 hrs.)
  - 5. Performed maintenance on athletic field electrical components and pitching machines. (36 hrs.)
  - 6. Completed opening restroom and concession facilities for the season.
  - 7. Repaired vandalism at Westwinds Park.
  - 8. Moved Care Art Gallery location from Rock Quarry Park to Ninth Street location.
  - 9. Assisted with moving office furniture from the Gentry building.
  - 10. Repaired sewer line servicing the Antimi Concession building.
  - 11. Began sanding, caulking, priming, and painting the carriage house at Nifong Park.
  - 12. Continued preparing aquatic facilities for opening. (544 hrs.)
- B. ARC
  - 1. Performed preventative maintenance, repair, and adjustments of cardiovascular equipment. (26 hrs.)
  - 2. Performed general repair of building fixtures. (16 hrs.)
  - 3. Performed maintenance and care of Water Zone. (59 hrs.)
  - 4. Performed maintenance of building mechanical systems. (33 hrs.)
  - 5. Performed set up and take down of meeting rooms. (2 hrs.)



6. Performed maintenance of the building exterior. (28 hrs.)
7. Touched up wall and fixture paint. (18 hrs.)
8. Cleaned all the exterior windows.
9. Patched plaster floor in pool below the SCS structure.

### **III. FLEET OPERATIONS**

- A. 7 vehicles serviced and 13 vehicles repaired.
- B. 4 pieces of equipment serviced and 25 pieces of equipment repaired.
- C. 32 service calls performed.
- D. 12 tires repaired.
- E. 15 pieces of small power equipment repaired.
- F. 7 times - vehicles checked for trips.
- G. 8 freight shipments unloaded.
- H. 29 mowers repaired.
- I. 9 mowers serviced, 100-hrs. interval.
- J. 55 times - mower PM maintenance performed.
- K. 347 blades sharpened. (29 hrs.)
- L. 21 golf cars repaired.
- M. 10 times - PMC carts prepped for service.
- N. Other Services Performed:
  1. Installed mosquito sprayer on new Health Dept. truck.
  2. Transported 6 golf carts to/from Special Olympics Torch Run Event.
  3. Prepared 2 PMC carts for use by CPD for Air Show.
  4. Arranged/implemented repairs for major hail damage to 3 vehicles. (#3092, #3128, #3013) at authorized facilities.
  5. Implemented disposal procedures for skidsteer loader via auction website.

### **IV. GOLF AND SPORTS TURF MANAGEMENT**

- A. Lake of the Woods Golf Course
  1. Applied fertilizer and pesticides. (23 hrs.)
  2. Removed brush and limbs. (26 hrs.)
  3. Mulched on course landscape beds and tee signs. (16 hrs.)
  4. Edged and added sand to green side bunkers. (21 hrs.)
  5. Performed vandalism repairs to greens. (4 hrs.)
  6. Performed irrigation repairs and maintenance. (18 hrs.)
  7. Topdressed all greens. (22 hrs.)
  8. Maintained equipment and sharpened blades. (16 hrs.)
  9. Performed daily course maintenance, tee markers location, ball washers, trash, cup changing, etc. (60 hrs.)
  10. Mowed and trimmed greens, tees, roughs, and fairways. (497 hrs.)
- B. L.A. Nickell Golf Course
  1. Cleared brush and debris from pond dams. (24 hrs.)
  2. Cleared brush from ditch behind #1 green. (48 hrs.)
  3. Brush-hogged out of the way areas not groomed as part of play on course. (20 hrs.)
  4. Applied fertilizer and pesticides. (21 hrs.)

5. Topdressed all greens. (18 hrs.)
  6. Performed irrigation maintenance and repairs. (12 hrs.)
  7. Performed daily course maintenance, tee marker location, ball washers, trash, cup changing, etc. (58 hrs.)
  8. Cleaned on-course restrooms. (4 hrs.)
  9. Maintained equipment and sharpened blades. (20 hrs.)
  10. Mowed and trimmed greens, tees, roughs, and fairways. (418 hrs.)
- C. Sports Turf Management
1. Prepped fields for leagues: Rainbow, Oakland, Legion, Douglass, and Again. (425 hrs.)
  2. Cleaned dugouts and picked up trash. (50 hrs.)
  3. Mowed all baseball and softball fields. (100 hrs.)
  4. Performed warning track maintenance. (10 hrs.)
  5. Edged and painted foul lines. (48 hrs.)
  6. Prepped fields for tournaments. (120 hrs.)
  7. Replaced boards and added padding to backstops at Oakland. (32 hrs.)
  8. Trimmed fences and areas not in mowing areas. (80 hrs.)
  9. Removed goals and nets from soccer and lacrosse fields. (40 hrs.)
  10. Painted soccer and lacrosse fields. (45 hrs.)
  11. Mowed football and soccer fields. (135 hrs.)
  12. Aerified and seeded lacrosse fields #5 and #6. (20 hrs.)
  13. Removed and placed corner flags for soccer. (20 hrs.)
  14. Performed irrigation maintenance and repairs. (20 hrs.)

## V. CONSTRUCTION

- A. Stephens Lake Park
1. Installed electrical service and concrete walk to new west side restroom. West restroom was completed and opened to the public.
  2. Installed electrical service and receptacle panel for Art in the Park vendors.
  3. Installed conduit and concrete piers for west parking lot light poles.
  4. Installed bike racks and concrete pads near Gordon Shelter and east parking lot.
  5. Installed wall brackets for circulation pump in well pit at lake.
- B. Paquin Park
1. Installed concrete pads for benches and trash receptacles.
  2. Replaced a large section of concrete slab at upper level planting area.
  3. Installed 8 recyclable-material benches and 6 trash receptacles.
  4. Fabricated 2 benches with backs and installed at upper level.
  5. Adjusted heights of 2 storm boxes.
  6. Re-roofed small shade shelter and painted steel support structure.
  7. Performed final clean up and removed all construction material and equipment.
- C. Highpointe Park
1. Installed concrete footings, columns, and slab for shelter.
  2. Installed roof trusses and decking material.

3. Excavated and graded area for the construction of a sand volleyball court.
  4. Installed drain pipes and volleyball standards.
- D. MLK Memorial
1. Excavated and graded areas in preparation for walkways.
  2. Graded and placed rock base in preparation for an asphalt parking lot.
- E. Other Park Projects
1. Levelled off fill soil, concrete, and asphalt at west end of CCRA.
  2. Fabricated, routed, and installed 3 Memorial/Heritage benches (last of the wooden bench orders).
  3. Fabricated and installed 1 recyclable Memorial/Heritage bench at Bear Creek Trail.
  4. Installed plaque onto large rock for placement at Stephens Lake.

## VI. NATURAL RESOURCES

- A. Horticulture
1. Planting and Construction
    - a. Graded, seeded, and strawed at Stephens Gordon Shelter and electric line and Antimi sidewalk ruts. (64 hrs.)
    - b. Completed planting over 16,000 annual bedding plants into the various park flowerbeds. (368 hrs.)
    - c. Continued planting over 580 shrubs and perennials at Stephens Lake Old 63 parking lot bed, Stephens Broadway Adopt-A-Spot beds, ARC replacement shrubs, and Armory replacements. (144 hrs.)
    - d. Planted 8 large Kentucky coffee trees in Stephens Old 63 parking lot bed. (24 hrs)
  2. Maintenance
    - a. Watered newly planted annuals and other landscaping. (112 hrs.)
    - b. Continued mowing turf around landscaping. (168 hrs.)
    - c. Treated lake at Stephens Park to limit algae growth. (16 hrs.)
    - d. Continued bed cleanup, hand-weeding, and spraying herbicides for weed control. (392 hrs.)
    - e. Edged turf borders at ARC, Flat Branch, Oakland Pool, and Twin Lakes. (24 hrs.)
    - f. Applied grub poison to turf areas at the ARC and Flat Branch. (8 hrs.)
    - g. Continued coarse mulching of park perennial/shrub landscape beds. (96 hrs.)
- B. Forestry
1. Planting and Watering
    - a. Watered trees at Stephens Lake and Cosmo Park. (64 hrs.)
    - b. Watered trees at Forum Nature Area and Twin Lakes. (46 hrs.)
  2. Maintenance
    - a. Tools - Maintained and cleaned chainsaws, vehicles, and equipment. (12 hrs.)
    - b. MKT Trail - Mowed, weed-whipped, and removed storm-damaged

- trees. (98 hrs.)
      - c. Bear Creek Trail - Added 3/8" rock, 1" rock, and mowed. (42 hrs.)
      - d. Oakland Park - Pruned and removed trees; mulched around tee pads. (96 hrs.)
      - e. Rhett's Run - Mowed and weed-whipped. (36 hrs.)
      - f. Grasslands Park - Constructed trail to creek. (144 hrs.)
      - g. LOW - Removed dead Ash and pruned dead out of trees. (76 hrs.)
    - 3. Memorial/Heritage Program - Watered M/H trees. (164 hrs.)
    - 4. Downtown
      - a. Removed 3 vandalized trees. (32 hrs.)
      - b. Pruned trees. (24 hrs.)
      - c. Watered newly planted trees. (58 hrs.)
      - d. Planted 8 container and 4 B&B trees. (68 hrs.)
    - 5. Nursery - Mowed and trimmed the nursery. (26 hrs.)
    - 6. TreeKeeper Projects
      - a. Oakland Park - Honeysuckle removal, pruning, and poison ivy removal lab. (TK- 48 hrs, staff - 12 hrs.)
      - b. Downtown and MU Campus - Tree ID Lab. (TK - 52 hrs, staff - 8 hrs.)

## **VII. PARK RANGER**

- A. Meetings
  - 1. PMC
  - 2. Cosmo Park
- B. Training
  - 1. Park Patrol
- C. Accident
  - 1. Responded to Stadium Trailhead/vehicle ran into wall (see F-10-l).
- D. Criminal/Incident Investigations
  - 1. Responded to Armory
    - a. Assault (see F-5-a).
    - b. C&I driving/gone on arrival.
  - 2. Responded to ARC
    - a. 911 check/false.
    - b. Assault (see F-8-a & 11-a).
  - 3. Responded to Capen Park to assist Fire Rescue/rescue dog that had fallen off cliff.
  - 4. Responded to Cosmo-Bethel Park for drug call/unfounded.
  - 5. Responded to Cosmo Park.
    - a. 911 check in playground/false.
    - b. Dog complaint at Rainbow Softball Center/gone on arrival.
    - c. Permitter's confusion over shelter rental.
    - d. (5) Locating lost children.
    - e. Snapping turtle on soccer field #7 (see F-15-a).
    - f. Dog complaint at Rainbow Softball Center (see F-1-d).

6. Responded to Bear Creek Trail
  - a. Electric line down/telephone line/ reported.
7. Responded to Douglass Park
  - a. (2) 911 check/false.
  - b. Fight/false.
8. Responded to MKT Trail
  - a. (2) 911 check/false.
9. Responded to Oakland Park
  - a. Transients camping/leaving when ranger arrived.
  - b. Fight in park/ran when ranger arrived.
10. Responded to Stephens Lake Park
  - a. Fishing line around goose.
  - b. Riechmann Pavilion for air conditioning issue.
  - c. 911 check/false.
11. Responded to Twin Lakes
  - a. Shots fired/on county side.
  - b. Missing juvenile/run away.
12. Responded to Worley Street Park for motorcycle driving through park/gone on arrival.

E. Special Assignments

1. (2) Checking 911 phones.

F. Violations

1. Animal Complaints (36)
  - a. (3) Warnings for dog off leash in undesignated area of Cosmo-Bethel.
  - b. (6) Warnings for dog off leash in Cosmo Park.
  - c. (2) Warnings for puppies in Rainbow Softball Center in Cosmo Park.
  - d. (1) Citation for having dog in restricted area/Rainbow Softball Center in Cosmo Park.
  - e. (1) Warning for dog off leash in Indian Hills Park.
  - f. (7) Warnings for dog off leash in Nifong Park.
  - g. (1) Warning for dog off leash in undesignated area of Twin Lakes.
  - h. (15) Warnings for dogs off leash in Stephens Lake Park.
2. Beach/Pools (14)
  - a. (6) Warnings for smoking on beach at Stephens Lake Park.
  - b. (7) Warnings for dogs on beach at Stephens Lake Park.
  - c. (1) Warning for intoxicants on beach at Stephens Lake Park.
3. Drug Laws
4. Fireworks
5. Juveniles (3)
  - a. (2) Trespass warnings issued for assault Armory.
  - b. (1) Ejected from Oakland Pool for disobeying rules.
6. Littering (1)
  - a. (1) Warning for dumping household trash in Cosmo Park.
7. Liquor Laws (1)
  - a. (1) Warning for intoxication in Stephens Lake Park.
8. Park Violations (66)

- a. (1) Citation for disorderly conduct/assault in the ARC.
  - b. (30) Warnings for groups playing on soccer & football fields in Cosmo Park.
  - c. (4) Warnings for bikes on Skate Park in Cosmo Park.
  - d. (7) Warnings for camping in Cosmo Park.
  - e. (2) Warnings for grills in grass in Cosmo Park.
  - f. (10) Warnings for Skate Park rules in Cosmo Park.
  - g. (1) Warning for urinating in public at Rainbow parking lot in Cosmo Park.
  - h. (1) Warning for golfing in Cosmo Park.
  - i. (1) Warning for indecent exposure in Douglass Park.
  - j. (1) Warning loud music in Oakland Park.
  - k. (2) Warnings for fishing on wrong side of lake at Stephens Lake Park.
  - l. (1) Warning for feeding geese at Stephens Lake Park.
  - m. (1) Warning for riding bike on boardwalk in Stephens Lake Park.
  - n. (1) Warning for open fire at Happy Hollow Shelter at Stephens Lake Park.
  - o. (1) Warning for camping in port-a-pot at Stephens Lake Park.
  - p. (1) Warning for climbing tree in Stephens Lake Park.
  - q. (1) Warning for loud music in Twin Lakes Recreation Area.
9. Parking Violations (71)
- a.. (50) Warnings for Cosmo Park.
  - b. (2) Citations for Cosmo Park.
  - c. (9) Warnings for Oakland Park.
  - d. (10) Warnings at Twin Lakes.
10. Traffic (28)
- a. (14) Warnings for traffic sign violation in Cosmo Park.
  - b. (2) Warnings for speed in Cosmo Park.
  - c. (1) Warning for driving without a permit in Cosmo Park.
  - d. (1) Citation for driving motor vehicle across grass to shelter in Cosmo Park.
  - e. (1) Warning for motorcycle at Antimi Sports Complex.
  - f. (1) Warning for riding motorcycle without helmet in Cosmo Park.
  - g. (2) Warnings for Segways off pavement in grass at Lamb Shelter in Cosmo Park.
  - h. (1) Citation issued for not reporting accident in MLK.
  - i. (1) Warning for riding lawnmower in Nifong Park.
  - j. (2) Warnings for motorcycles on sidewalks in Oakland Park.
  - k. (2) Warnings for riding motorcycles without helmet in Oakland Park.
11. Trespass (8)
- a. (1) Issued for the ARC.
  - b. (4) Warnings for Cosmo Park.
  - c. (1) Issued for Flat Branch Park.
  - d. (2) Warnings for Flat Branch Park.

- 12. Vandalism
- 13. Warrant
- 14. Weapons (1)
  - a. (1) Warning for walking around with kitchen knife in Rock Quarry Park.
- 15. Wildlife (1)
  - a. Lassoed snapping turtle took to nearest pond.

<b>WEEKS</b>	1 <sup>st</sup> week	2 <sup>nd</sup> week	3 <sup>rd</sup> week	4 <sup>th</sup> week	5 <sup>th</sup> week	6 <sup>th</sup> week	<b>TOTAL</b>
TOTAL MILES DRIVEN	474	507	598	504	277	0	<b>2360</b>
<i>Hours</i>							
REG. PATROL	27	30.5	41	30	14.5	0	<b>143</b>
FOOT PATROL	14	16	15	19	20.5	0	<b>84.5</b>
BIKE PATROL	0	0	0	2.5	0	0	<b>2.5</b>
CRIMINAL INVEST	2	0	0	2	0	0	<b>4</b>
ACCIDENT INVEST	0	2	0	0	0	0	<b>2</b>
INCIDENT INVEST	4	3	2	3	1	0	<b>13</b>
OFFICE DUTY	3	2.5	7	3	2	0	<b>17.5</b>
LUNCH	0	0	0	0	0	0	<b>0</b>
LEAVE	0	1	0	8	0	0	<b>9</b>
SPECIAL ASSIGNMT	0	1	0	1	0	0	<b>2</b>
MEETINGS	0	2.5	3	0.5	0	0	<b>6</b>
TRAINING	0	0	2.5	0	0	0	<b>2.5</b>
<b>TOTALS</b>	<b>50</b>	<b>58.5</b>	<b>70.5</b>	<b>69</b>	<b>38</b>	<b>0</b>	<b>286</b>

<b>VIOLATIONS</b>	<b>WARNINGS</b>	<b>ARRESTS</b>
ANIMAL COMPLAINTS	35	1
BEACH/POOLS	14	0
DRUG LAWS	0	0
FIREWORKS	0	0
JUVENILES	3	0
LIQUOR LAW	0	0
LITTERING	1	0
PARK VIOLATIONS	65	1
PARKING VIOLATIONS	69	2
TRAFFIC	26	2
TRESPASS	8	0
VANDALISM	0	0
WARRANT	0	0
WEAPONS	1	0
WILDLIFE	1	0
<b>TOTALS</b>	<b>223</b>	<b>6</b>

<b>SERVICES</b>	<b>TOTALS</b>
ASSIST OTH ACY	3
ASSIST PARK USER	17
BROCHURES / MAPS	7
BUILDING CHECKS	389
DIRECTING TRAFFIC	8
FIRST AID	0
LOCATE MSNG PSN	5
MAINTENANCE	10
MOTORISTS ASSIST	1
PARK INFO/DIRECTIONS	318
RECOVERED PROPERTY	2
VISITOR COMPLAINT	0
<b>TOTALS</b>	<b>760</b>