# **Recreation Services Monthly Report**

February 2008		PARTICIPATION PRIOR YEAR			PARTICIPATION CURRENT YEAR		
PROGRAM TITLE		GAMES/CLASSES SESSIONS	SAN	ME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
TOTAL RECREATION SERVICES				54,562	257,982	51,557	255,046
ADMINISTRATION							
YOUTH ENRICHMENT SCHOLARSHI	PS (YES)						
YES Applicants Approved	, ,			62	166	52	207
YES Applications Approved				21	61	15	59
YES Assistance Amount Given			\$	5,890.50	\$ 15,232.50	\$ 4,185.50	\$ 17,528.50
TOTAL APPLICANTS FOR SCHOLAR	SHIPS			62	166	52	207
ADULT FINANCIAL ASSISTANCE (AF	-Δ)						
AFA Applicants Approved	Α)			8	34	18	52
AFA Applications Approved				8	33	18	
AFA Assistance Amount Given			\$	412.50	\$ 2,347.50	\$ 993.75	
TOTAL APPLICANTS FOR SCHOLAR	SHIPS			8	34	18	
DIVISION EVENT							
Halloween Haunting				0	3,655	0	2,997
Theme Park Ticket Sales				0	26	0	17
TOTAL DIVISION EVENTS		0		0	3,681	0	3,014
		I					
SPORTS PROGRAMMING							
YOUTH SPORTS							
	articipants			0	0	0	0
	articipants	140		2,620	5,220	3,080	5,720
	articipants			0	920	0	1,104
Youth Soccer: Par	ticipants			0	2,184	0	2,352
Youth Tennis: Pa	rticipants			0	0	0	
Active Kids Club: Pa	rticipants	13		305	1,735	260	1,400
Other Sports: Adventure Club Training				0	301	50	269
TOTAL YOUTH SPORTS		153		2,925	10,360	3,390	10,845
WOMEN'S SPORTS							
Women's Volleyball: P	articipants			48	276	0	0
	ırticipants			0	0	0	52
Women's Basketball: Pa	articipants			0	0	0	0
Women's Soccer: Pa	rticipants			0	192	0	144
Other Women's Sports				0	0	0	0
TOTAL WOMEN'S SPORTS		0		48	468	0	196
MENIC COORTS							
MEN'S SPORTS	uti ala t				-	-	
Men's Volleyball: Pa	ırticipants			0	0	0	0

February 2008		PARTICIF PRIOR		PARTICI CURREI	
PROGRAM TITLE	GAMES/CLASSES SESSIONS	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Men's Softball: Participants	323310143	0	598	0	416
Men's Basketball: Participants	5	440	2,480	101	2,401
Men's Baseball: Participants	3	0	2,460	0	2,401
Other Men's Sports		0	0	0	0
TOTAL MEN'S SPORTS	5	440	3,078	101	2,817
TOTAL MEN O OF ORTO	3	440	3,010	101	2,017
CO-REC SPORTS					
Co-Rec Noon Club	8	360	1,795	32	1,214
Co-Rec Volleyball: Participants	22	324	2,316	264	2,412
Co-Rec Softball: Participants		0	858	0	442
Co-Rec Tennis: Participants		0	0	0	0
Co-Rec Kickball Participants		0	312	0	208
Other Co-Rec Sports:		0	0	0	0
TOTAL CO-REC SPORTS	30	684	5,281	296	4,276
FACILITY USAGE					
Private Tournament Rentals		n/a	n/a	0	2
Fields Used:					
Antimi		n/a	n/a	0	0
Rainbow		n/a	n/a	0	16
Legion		n/a	n/a	0	0
Oakland		n/a	n/a	0	0
Atkins		n/a	n/a	0	0
Schools		n/a	n/a	0	0
Soccer		n/a	n/a	0	0
Total Number of Fields Used		n/a	n/a	0	16
TOTAL SPORTS PROGRAMMING	188	4,097	19,187	3,787	18,134
Additional uses not included in participation totals: Co Facility Usage records started in October 2007.	nterence Room 13, Gymn	asium 12. Volun	teer nours 0.		
COMMUNITY RECREATION / DOUGLASS					
COMMUNITY RECREATION PROGRAMS					
Classes	74	0	0	881	4,770
After-School Program	65	0	0	1,024	5,206
Groups	18		0	271	1,109
Camps	0	0	0	0	0
Special Events	5	0	0	185	189
TOTAL COMMUNITY RECREATION PROGRAMS	162	1,741	9,879	2,361	11,274
DOUGLASS OVM PROGRAMS				Ī	
DOUGLASS GYM PROGRAMS				4.005	40.704
Classes		0	0	1,825	10,784
Special Events	0	0	0	0	43
DOUGLASS PARK PROGRAMS					

ebruary 2008		PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
	GAMES/CLASSES		YEAR-TO	SAME	YEAR-TO
PROGRAM TITLE	SESSIONS	SAME MONTH	DATE	MONTH	DATE
Sports	0	0	0	0	0
Special Events	0	0	0	0	11
TOTAL DOUGLASS AREA	0	2,611	11,857	1,825	10,838
TOTAL COMMUNITY RECREATION / DOUGLASS	162	4,352	21,736	4,186	22,112
Additional uses not included in participation totals: Sh	now-Me Your Recovery - 5,	Frederick Dougl	ass Coalition-1,		
Douglass Athletic Association-1, Blind Boone Board-1					
Due to re-structuring of Community Recreation section	ns last year's total numbers	s are correct, it is	too difficult to g	et exact numbe	ers in
each category as each area has been divided more a	ppropriately starting this fis	cal year.			
AQUATICS					
COLUMBIA SWIM CLUB		1,900	10,336	1,408	8,401
HICKMAN POOL					
Hickman Kayaking		0	0	0	0
Hickman Exercise		75	337	56	395
Hickman Instructional Swim		368	1,070	14	121
Hickman Summer Swim Team		0	0	0	0
Hickman Private Rental		77	298	122	363
Hickman Special Groups		128	180	220	220
TOTAL HICKMAN POOL		648	1,885	412	1,099
DOUGLASS AQUATIC CENTER					
Douglass Recreational Swim		0	0	0	0
Douglass Day Care		0	0	0	0
Douglass Private Rental		0	0	0	0
Douglass Special Programs		0	0	0	0
Douglass Special Groups		0	0	0	0
Douglass P&R Camp Adventure		0	0	0	0
Douglass Fun City		0	0	0	0
TOTAL DOUGLASS AQUATIC CTR		0	0	0	0
OAKLAND FAMILY AQUATIC CENTER					
Oakland Recreational Swim		0	0	0	0
Oakland Day Care		0	0	0	0
Oakland Exercise		0	0	0	0
Oakland Private Rental		0	0	0	0
Oakland Special Programs		0	0	0	0
Oakland Instructional Swim		0	0	0	0
Oakland P&R Camp Adventure		0	0	0	0
TOTAL OAKLAND FAMILY AQUATIC CENTER		0	0	0	0
LAKE OF THE WOODS POOL					
Lake of the Woods Recreational Swim		0	0	0	0
Lake of the Woods Day Care		0	0	0	0
Lake of the Woods Exercise		0	0	0	0
Lake of the Woods Special Programs		0	0	0	0

February 2008		PARTICII PRIOR			IPATION NT YEAR
PROGRAM TITLE	GAMES/CLASSES SESSIONS	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Lake of the Woods Private Rental		0	0	0	0
Lake of the Woods Birthday Party		0	0	0	0
Lake of the Woods Water Exercise		0	0	0	0
TOTAL LAKE OF THE WOODS		0	0	0	0
TOTAL DATE OF THE MOODS					
PIRATES' LANDING					
Pirates' Landing Recreational Swim		0	0	0	0
Pirates' Landing Day Care		0	0	0	0
Pirates' Landing Private Rental		0	0	0	0
Pirates' Landing Boating		0	0	0	0
Pirates' Landing Birthday Parties		0	0	0	0
Pirates' Landing Special Programs		0	0	0	0
TOTAL PIRATES' LANDING		0	0	0	0
TOTAL OAKLAND CONCESSION		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DOUGLASS CONCESSIONS		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL LOW CONCESSIONS		N/A	N/A	\$ -	\$ -
TOTAL PIRATES' LANDING CONCESSIONS		N/A	N/A	\$ -	\$ -
TOTAL TIKATES LANDING CONCESSIONS		IN/A	IN/A	Ψ -	Ψ -
TOTAL AQUATICS		2,548	12,221	1,820	9,500
S.J. and Janel attended the annual sate conference.	Janel presented and cond		,	,	
The Certified Pool Operator course was held on Febr			_		
& Associates Lifeguard Re-license class was held on	•				
GOLF, CONCESSIONS					
NICKELL GOLF					
Nickell Golf Tournament					
	0		0	_	0
Nickell Total Dollar Amount	5	\$ 5,068	\$ 80,083	\$ 4,215	\$ 63,215
Nickell Total Dollar Amount Nickell Pass Rounds	5	\$ 5,068 122	\$ 80,083 5,099	\$ 4,215 110	\$ 63,215 3,412
Nickell Total Dollar Amount Nickell Pass Rounds Nickell Weekday Green Fee Rounds	5 5 3	\$ 5,068 122 32	\$ 80,083 5,099 1,280	\$ 4,215 110 15	\$ 63,215 3,412 980
Nickell Total Dollar Amount Nickell Pass Rounds Nickell Weekday Green Fee Rounds Nickell Weekend Green Fee Rounds	5 5 3 2	\$ 5,068 122 32	\$ 80,083 5,099 1,280 559	\$ 4,215 110 15 40	\$ 63,215 3,412 980 659
Nickell Total Dollar Amount Nickell Pass Rounds Nickell Weekday Green Fee Rounds Nickell Weekend Green Fee Rounds Nickell Total Rounds	5 5 3 2 5	\$ 5,068 122 32 - 154	\$ 80,083 5,099 1,280 559 6,938	\$ 4,215 110 15 40 165	\$ 63,215 3,412 980
Nickell Total Dollar Amount Nickell Pass Rounds Nickell Weekday Green Fee Rounds Nickell Weekend Green Fee Rounds Nickell Total Rounds Nickell Golf Lessons	5 5 3 2 5 0	\$ 5,068 122 32 - 154 0	\$ 80,083 5,099 1,280 559 6,938	\$ 4,215 110 15 40 165	\$ 63,215 3,412 980 659 5,051
Nickell Total Dollar Amount Nickell Pass Rounds Nickell Weekday Green Fee Rounds Nickell Weekend Green Fee Rounds Nickell Total Rounds Nickell Golf Lessons Nickell Driving Range	5 5 3 2 5 0	\$ 5,068 122 32 - 154 0	\$ 80,083 5,099 1,280 559 6,938 0 325	\$ 4,215 110 15 40 165 0	\$ 63,215 3,412 980 659 5,051 0
Nickell Total Dollar Amount Nickell Pass Rounds Nickell Weekday Green Fee Rounds Nickell Weekend Green Fee Rounds Nickell Total Rounds Nickell Golf Lessons Nickell Driving Range Nickell Carts 9 Hole	5 5 3 2 5 0 0	\$ 5,068 122 32 - 154 0 0	\$ 80,083 5,099 1,280 559 6,938 0 325 841	\$ 4,215 110 15 40 165 0 0	\$ 63,215 3,412 980 659 5,051 0 551
Nickell Total Dollar Amount Nickell Pass Rounds Nickell Weekday Green Fee Rounds Nickell Weekend Green Fee Rounds Nickell Total Rounds Nickell Golf Lessons Nickell Driving Range Nickell Carts 9 Hole Nickell Carts 18 Hole	5 5 3 2 5 0	\$ 5,068 122 32 - 154 0 0 10 7	\$ 80,083 5,099 1,280 559 6,938 0 325 841 963	\$ 4,215 110 15 40 165 0 0 10 23	\$ 63,215 3,412 980 659 5,051 0 551 711 894
Nickell Total Dollar Amount Nickell Pass Rounds Nickell Weekday Green Fee Rounds Nickell Weekend Green Fee Rounds Nickell Total Rounds Nickell Golf Lessons Nickell Driving Range Nickell Carts 9 Hole	5 5 3 2 5 0 0	\$ 5,068 122 32 - 154 0 0	\$ 80,083 5,099 1,280 559 6,938 0 325 841	\$ 4,215 110 15 40 165 0 0	\$ 63,215 3,412 980 659 5,051 0 551
Nickell Total Dollar Amount Nickell Pass Rounds Nickell Weekday Green Fee Rounds Nickell Weekend Green Fee Rounds Nickell Total Rounds Nickell Golf Lessons Nickell Driving Range Nickell Carts 9 Hole Nickell Carts 18 Hole TOTAL NICKELL GOLF	5 5 3 2 5 0 0	\$ 5,068 122 32 - 154 0 0 10 7	\$ 80,083 5,099 1,280 559 6,938 0 325 841 963	\$ 4,215 110 15 40 165 0 0 10 23	\$ 63,215 3,412 980 659 5,051 0 551 711 894
Nickell Total Dollar Amount Nickell Pass Rounds Nickell Weekday Green Fee Rounds Nickell Weekend Green Fee Rounds Nickell Total Rounds Nickell Golf Lessons Nickell Driving Range Nickell Carts 9 Hole Nickell Carts 18 Hole TOTAL NICKELL GOLF  LAKE OF THE WOODS GOLF	5 5 3 2 5 0 0 0 5 5	\$ 5,068 122 32 - 154 0 0 10 7	\$ 80,083 5,099 1,280 559 6,938 0 325 841 963 9,067	\$ 4,215 110 15 40 165 0 0 10 23	\$ 63,215 3,412 980 659 5,051 0 551 711 894
Nickell Total Dollar Amount Nickell Pass Rounds Nickell Weekday Green Fee Rounds Nickell Weekend Green Fee Rounds Nickell Total Rounds Nickell Golf Lessons Nickell Driving Range Nickell Carts 9 Hole Nickell Carts 18 Hole TOTAL NICKELL GOLF  LAKE OF THE WOODS GOLF Lake of the Woods Tournament	5 5 3 2 5 0 0 0 5 5	\$ 5,068 122 32 - 154 0 0 10 7 171	\$ 80,083 5,099 1,280 559 6,938 0 325 841 963 9,067	\$ 4,215 110 15 40 165 0 0 10 23 198	\$ 63,215 3,412 980 659 5,051 0 551 711 894 7,207
Nickell Total Dollar Amount Nickell Pass Rounds Nickell Weekday Green Fee Rounds Nickell Weekend Green Fee Rounds Nickell Total Rounds Nickell Golf Lessons Nickell Driving Range Nickell Carts 9 Hole Nickell Carts 18 Hole TOTAL NICKELL GOLF  LAKE OF THE WOODS GOLF Lake of the Woods Tournament LOW Total Dollar Amount	5 5 3 2 5 0 0 0 5 5	\$ 5,068 122 32 - 154 0 0 10 7 171	\$ 80,083 5,099 1,280 559 6,938 0 325 841 963 9,067	\$ 4,215 110 15 40 165 0 10 23 198	\$ 63,215 3,412 980 659 5,051 0 551 711 894 7,207 0 \$ 83,870
Nickell Total Dollar Amount Nickell Pass Rounds Nickell Weekday Green Fee Rounds Nickell Weekend Green Fee Rounds Nickell Total Rounds Nickell Golf Lessons Nickell Driving Range Nickell Carts 9 Hole Nickell Carts 18 Hole TOTAL NICKELL GOLF  LAKE OF THE WOODS GOLF Lake of the Woods Tournament	5 5 3 2 5 0 0 0 5 5	\$ 5,068 122 32 - 154 0 0 10 7 171 0 \$ 23,502 193	\$ 80,083 5,099 1,280 559 6,938 0 325 841 963 9,067	\$ 4,215 110 15 40 165 0 0 10 23 198	\$ 63,215 3,412 980 659 5,051 0 551 711 894 7,207

February 2008	ruary 2008 PARTICIPATION PRIOR YEAR		_	PARTICIPATION CURRENT YEAR	
PROGRAM TITLE	GAMES/CLASSES SESSIONS	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
LOW Weekend Green Fee Rounds	2	-	594	24	655
LOW Total Rounds	6	231	6,205	302	5,404
LOW Carts 9 Hole	6	15	498	25	640
LOW Carts 18 Hole	6	15	1,156	28	1,090
TOTAL LAKE OF THE WOODS GOLF		261	7,859	355	7,134
TOTAL RAINBOW CONCESSIONS	0	\$0	\$6,641	\$0	\$9,511
TOTAL GOLF AND CONCESSIONS		432	16,926	553	14,341
Weather not good.				•	·
SENIOR/PAQUIN/LIFE ENRICHMENT PROGRAMS					
SENIOR PROGRAMS					
Social Events	93	1,028	5,132	861	5,101
Crafts	6	45	280	44	236
Day Ceramics*	0	240	1,244	0	619
Music & Bands	11	302	1,834	249	1,742
Oak Tours Trips / Social	23	931	5,715	917	6,743
TOTAL OAK	133	2,546	14,205	2,071	14,441
PAQUIN					
Paquin Crafts / Ceramics	25	251	1.016	363	1 752
Paquin Craits / Ceramics Paquin Music / Bands	4	42	1,916 205	35	1,753 159
Paquin Nusic / Barius Paquin Social Activities	97	1,783	7,679	1,782	8,364
Paquin Educational	74	1,065	5,426	877	4,550
TOTAL PAQUIN	200	3,141	15,226	3,057	14,826
LIFE ENRICHMENT					
Life Enrichment Special Programs / Events	6	512	3,533	309	3,283
Life Enrichment Educational Classes TOTAL LIFE ENRICHMENT	74 80	1,464 1,976	6,442 9,975	1,146 1,455	6,097 9,380
TOTAL LITE ENVIORMENT	00	1,970	9,913	1,400	9,500
SPECIAL PROGRAMS					
Ceramics*	0	54	372	0	249
Preschool / Intergenerational	2	90	442	66	411
Teen / Family	1	0	0	7	12
Special Events	0	0	1,585	0	2,120
Classes	0	0	0	0	44
TOTAL SPECIAL PROGRAMS	3	144	2,399	73	2,836
TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT	416	7,807	41,805	6,656	41,483

February 2008 **PARTICIPATION PARTICIPATION** PRIOR YEAR **CURRENT YEAR** 

GAMES/CLASSES

YEAR-TO

SAME YEAR-TO

DATE

PROGRAM TITLE

**SESSIONS** 

SAME MONTH

DATE

MONTH

During the first part of the month of February, staff moved into the new location, Stephens Lake Activity Center, at 2311 E Walnut. Programs did not start up again until the second week of February. Many senior programs were canceled due to the weather. Some of the other classes were canceled also.

\*Ceramic programs have been moved to Paquin.

ADAPTIVE RECREATION					
Adapted Sports	6	198	1,106	248	908
Adapted Recreation	2	86	479	94	628
TOTAL ADAPTIVE	8	284	1,585	342	1,536

Seven of the nine basketball teams participated in the District Basketball tournament in Sedalia. Teams played well and displayed impeccable sportsmanship. Teams received 1 Gold, 4 Silver, and 2 Bronze medals. Seven teams have advanced to the state tournament in St. Charles. Swim practices finally got underway after delayed starts due to weather. Coach Gisela Coy with her committed group of volunteers have swimmers pulling toward their goals and are preparing for upcoming meets. There were 23 participants for Bingo Night. In spite of the winter weather, there were 71 attendees at the dance.

CARE					
Trainee Participation					
# Hours Worked, not incl. Gallery Hours		320	815	263	934
CARE Gallery *		79	474	85	482
Hickman Options		28	354	621	1,973
Education Hours		0	12	0	0
Tutoring Hours		86	370	87	389
TOTAL CARE	0	513	2,025	1,056	3,778
		Same Month	Prior YTD	This Month	This YTD
# of Applications Received		91	191	101	285
# of Trainees Invited to Participate		0	14	2	24
# of Trainees Attended Orientation		0	12	2	24
# of Trainees Who Quit Before First Day of Work		0	0	0	1
# of Terminations		0	1	0	6
# of Trainees that Quit		1	1	0	1
# of Participants Who Completed the Summer Program		0	0	0	О
# of Trainees Completed School Year Program, earned GED, hired by employer, etc.		0	0	3	6

ACTIVITY & RECREATION CENTER	ACTIVITY & RECREATION CENTER						
Visits							
Members/Daily Admissions		33,928	136,611	32,511	138,691		
Special Admission/Coupons		79	352	122	490		
TOTAL VISITS:		34,007	136,963	32,633	139,181		
Members:							
Adult Annual		16	70	10	58		
Adult Monthly		84	566	80	607		
Adult Multi Pass		116	443	95	494		

February 2008		PARTICIPATION PARTICIF PRIOR YEAR CURREN			
PROGRAM TITLE	GAMES/CLASSES SESSIONS	SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
Family Annual		123	486	80	408
Family Monthly		399	2,497	404	2,620
Sr. Annual		25	127	31	133
Sr. Annual Monthly		9	85	7	114
Sr. Couple		64	312	62	330
Sr. Couple Monthly		6	184	16	230
Sr. Multi Pass		30	131	26	186
Youth Annual		4	8	2	8
Youth Monthly		5	25	6	33
Youth Multi Pass		26	100	21	109
Total Members:		907	5,034	840	5,330
Memberships:		482	2,640	463	2,833
The ARC averaged 1,125 persons per day in February There were 24 outside rentals, 7 city rentals and 32 Pa		ntals. Tutoring he	eld 16 sessions i	n February.	
GENERAL RECREATION CLASSES					
Day Camp		56	250	75	265
Basketball Camp		0	0	0	0
Teen Adventure		0	0	0	0
Outdoor Instruction		0	58	0	75
Recreation Classes		0	0	0	48
Bus/Van Reservations		47	209	23	163
Other Programs - Little Gymmers		296	858	259	835
TOTAL GENERAL RECREATION CLASSES		399	1,375	357	1,386
WEBTRAC - On-Line Program Registration					
Total Web Users		53	278	97	322
New Users		41	215	74	251
Repeat Users		12	63	23	71
# of Sessions		125	545	234	721
Total Completed Transactions		23	144	40	143
Total \$ Registrations		\$1,183.50	\$ 775.00	\$9,300.70	\$16,310.20
Total % of on-line \$ registrations		12.00%	13.40%	10.00%	13.40%
Total WebTrac Registrations					
Sessions between 12:00am-6:00am:	3				
Sessions between 6:00am-12:00pm:	128				
Sessions between 12:00pm-6:00pm:	76				
Sessions between 6:00pm-12:00am:	27				
Average timed session per user:	22:58				
League registrations began and was well received for a	adult league registrations.	There were 18 le	eagues that		
registered online in February.					

#### COLUMBIA PARKS & RECREATION DEPARTMENT

# Park Services Division Monthly Report February 2008

# I. <u>ADMINISTRATION</u>

- A. <u>Pre-fab Restrooms</u> Contractor (Sellenriek) completed trenching and boring for electrical service at Forum Blvd. Contractor (Gaines) installed pipe and conduit for utilities at LOW and began utility work at Scott Blvd.
- B. <u>Stephens Lake Park Beach Fence</u> Contractor (James Fencing) installed the posts for 60% of the beach and spraygrounds area.
- C. Interested Parties Meetings:
  - 1. Cosmo-Bethel Four Tennis Courts Held IP Meeting February 21 at the ARC.
  - 2. ARC Solar Powered Parking Lot Lights Held IP Meeting February 21 at the ARC.

# II. MAINTENANCE

- A. <u>Facilities and Grounds</u>
  - 1. Performed park clean-up and sanitation. (150 hrs.)
  - 2. Performed playground repairs and inspections. (12 hrs.)
  - 3. Performed maintenance on park lighting systems. (20 hrs.)
  - 4. Performed general park maintenance. (118 hrs.)
  - 5. Continued refurbishing park signs and trash barrels. (72 hrs.)
  - 6. Re-plumbed Douglass Pool chlorinator. (16 hrs.)
  - 7. Removed Grindstone Shelter. (36 hrs)
  - 8. Began replacement of driving range nets at L.A. Nickell. (50 hrs.)
  - 9. Continued installation of Rainbow softball fencing. (102 hrs.)
  - 10. Continued relocation of Parkade Center programs to new Stephens Lake Activity Center and renovation of SLAC building for department use. (190 hrs.)
  - 11. Removed snow and ice. (162 hrs.)
  - 12. Moved Train Club to Paquin. (6 hrs.)
- B. ARC (note: hours reflect vacancy of ARC Maint Spec position)
  - 1. Performed preventative maintenance, repair, and adjustments of cardiovascular equipment. (36 hrs.)
  - 2. Performed general repair of building fixtures. (3 hrs.)
  - 3. Performed maintenance and care of Water Zone. (21 hrs.).
  - 4. Performed maintenance of building mechanical systems. (2 hrs.)
  - 5. Performed maintenance of the building exterior. (3 hrs.)
  - 6. Cleaned and performed repairs in gymnasium. (2 hrs.)
  - 7. Removed snow and ice. (22 hrs.)

#### III. FLEET OPERATIONS

- A. 2 vehicles serviced and 16 vehicles repaired.
- B. 1 piece of equipment serviced and 14 pieces of equipment repaired.
- C. 16 service calls performed.
- D. 9 tires repaired.
- E. 4 pieces of small power equipment repaired.
- F. 13 times vehicles checked for trips.
- G. 5 freight shipments unloaded.
- H. 6 mowers repaired.
- I. 1 mower serviced, 100-hrs. interval.
- J. 2 times mower PM maintenance performed.
- K. 32 blades sharpened. (3 hrs.)
- L. 2 golf cars repaired.
- M. 1 time PMC carts prepped for service.
- N. Other Services Performed:
  - 1. Repaired one piece of exercise equipment for ARC.
  - 2. Serviced fuel station pump filters.
  - 3. Provided dump truck for a Rec Services interview regarding Tons of Trucks.
  - 4. Installed a blast cabinet parts cleaner in Fleet Shop.
  - 5. Accepted delivery of new 7-passenger van and processed for service.
  - 6. Welded backstop net pole for Rainbow Softball Center.

#### III. GOLF AND SPORTS TURF MANAGEMENT

#### A. Lake of the Woods Golf Course

- 1. Applied reduced rate of Round Up to all fairways for zoysia cleanup. (8 hrs.)
- 2. Replaced battery in #3097. (1 hr.)
- 3. Installed brackets on walking greens mower for use of core harvester. (1 hr.)
- 4. Replaced tire, wheel bearing, and race of #3085. (2 hrs.)
- 5. Assisted with cutting back ornamental grass. (8 hrs.)
- 6. Removed fallen brush and tree trimmings. (15 hrs.)
- 7. Assisted with snow removal at designated park walkways. (8 hrs.)
- 8. Painted trash receptacles and other accessories. (4 hrs.)
- 9. Prepared course for opening. (10 hrs.)

# B. Sports Turf Management

- 1. Finished player bench repairs. (178 hrs.)
- 2. Assisted with snow removal at designated park walkways. (10 hrs.)
- 3. Assisted with outside projects at LAN. (20 hrs.)
- 4. Cut back ornamental grass at both golf course. (50 hrs.)

#### C. L.A. Nickell Golf Course

- 1. Assisted with snow removal on designated park walkways. (9 hrs.)
- 2. Serviced greens mowers oil, filters, lube and reel backlapping. (14 hrs.)

- 3. Serviced tee mower oil, filters, lube, replaced bedknives, sharpened reels, and made adjustments. (7 hrs.)
- 4. Repaired throttle cable on #3055. (1 hr.)
- 5. Prepped and painted ballwashers and trash receptacles. (6 hrs.)
- 6. Removed fallen brush. (20 hrs.)
- 7. Applied reduced rate of Round Up to all fairways for zoysia cleanup. (8 hrs.)
- 8. Repaired valve on spray rig. (1 hr.)
- 9. Mowed all greens. (3 hrs.)
- 10. Prepped course for opening. (5 hrs.)

#### IV. CONSTRUCTION

## A. Parks Management Center New Office Construction (completed)

- 1. Applied drywall compound, sanded, and painted three (3) offices.
- 2. Installed all ceiling grid and tiles.
- 3. Wired and installed all fluorescent light fixtures.
- 4. Painted interior doors and installed kick/push plates and hardware.
- 5. Removed existing office walls and connected hallways near the main entry.
- 6. Installed emergency lights and exit sign.
- 7. Stained, sealed, and installed baseboard, window sills, casing, and shelving.
- 8. Installed wood shades at all interior and exterior window units.
- 9. Contractor (Sherwin Williams) installed carpet in new offices and hallway.
- 10. IT Department completed Internet and phone connections.
- 11. Move in to new offices scheduled for March 3<sup>rd</sup>.

#### B. Stephens Lake Park

- 1. Set circulation and chemical pumps.
- 2. Installed various valves, pressure regulators, manifold, and steel safety railings.
- 3. Installed electrical, including the main service and control panels, meter base, heater, and lighting.

#### C. Antimi Ball Fields

- 1. Fabricated 48 anchor bolt reinforcing cages and extension wall ties.
- 2. Cut edge boards and bottom plates to level off forms.
- 3. Started setting forms at Red Field.

# V. NATURAL RESOURCES

#### A. Horticulture

- 1. Planting and Construction
  - a. Began sowing seeds in greenhouse for spring bedding plants, transplanted seedlings, conducted annual greenhouse maintenance, propane and heater system checks. (98 hrs.)

- b. Completed seeding/strawing of retaining wall and soil grading project at Rainbow Softball Center. (8 hrs.)
- 2. Maintenance
  - a. Continued to cut back ornamental grasses. (200 hrs.)
  - b. Continued spring bed cleanup, leaf removal, perennial cutbacks, and shrub corrective pruning and mulching. (120 hrs.)
  - c. Conducted extensive Snapshot pre-emergent herbicide application to landscape beds. (96 hrs.)
  - d. Removed snow at Stephens Lake and Flat Branch Parks. (8 hrs.)

#### B. Forestry

- 1. Maintenance
  - a. Tools Maintained and cleaned chainsaws, vehicles, and equipment. (12 hrs.)
  - b. MKT Trail Laid down a new layer of ½" clean rock. (100 hrs.)
  - c. Bear Creek Trail Installed culvert and laid ½" clean rock on trail. (136 hrs.)
  - d. L.A. Nickell Golf Course Removed diseased trees. (72 hrs.)
  - e. Lake of the Woods Golf Course Removed damaged and hazardous trees. (56 hrs.)
  - f. Twin Lakes Laid down 1" roll stone on dam and trail. (48 hrs.)
  - d. Removed snow at Stephens Lake, Cosmo, and trailhead parking lots. (48 hrs.)
- 2. Downtown Replaced broken tree grate. (4 hrs.)
- 3. Nursery Rocked the entrance into the nursery. (32 hrs.)

## VII. PARK RANGER

- A. Meetings
  - 1. Safety Meeting at PMC
- B. Training
  - 1. PPCT Training at CPD
- C. Accident
- D. <u>Criminal/Incident Investigations</u>
  - 1. Responded to the ARC
    - a. 911 check/false.
    - b. Stealing of services/subject left after being confronted about not paying to use facility.
  - 2. Responded to MKT Trail
    - a. 911 check at bridge #2/false.
    - b. 911 check at bridge #11/false.

- E. Special Assignments
  - 1. Polar Bear Plunge at Stephens Lake Park

#### F. Violations

- 1. Animal Complaints (12)
  - a. (7) Warnings for dog off leash in Cosmo Park.
  - b. (3) Warnings for dog off leash in Forum Nature Area.
  - c. (2) Warnings for dogs off leash in Stephens Lake Park.
- 2. Beach/Pools
- 3. Drug Laws
- 4. Fireworks
- 5. Juveniles (11)
  - a. (11) Warnings for disobeying Skate Park rules in Cosmo Park.
- 6. Littering
- 7 Liquor Laws
- 8. Park Violations (7)
  - a. (5) Warnings for bikes on Skate Park in Cosmo Park.
  - b. (1) Custodial arrest for selling stereo equipment at Stadium MKT trailhead.
  - c. (1) Warning for trying to buy items in a park.
- 9. Parking Violations
- 10. Traffic (3)
  - a. (1) Citation for careless and imprudent driving in Cosmo Park.
  - b. (1) Custodial arrest for driving without a license at Stadium MKT trailhead.
  - c. (1) Warning for driving bus in wrong area of the ARC.
- 11. Trespass
- 12. Vandalism
- 13. Warrant
  - a. (1) Custodial arrest for outstanding warrant in Holt County.
- 14. Weapons
- 15. Wildlife

WEEKS	1st Week	2nd Week	3rd Week	4th Week	5th Week	6th Week	TOTAL
TOTAL MILES DRIVEN	126	369	225	0	156	0	876
		Hour	S				
REG. PATROL	10	30	21	0	11.5	0	72.5
FOOT PATROL	0.5	2	0	0	2	0	4.5
BIKE PATROL	0	0	0	0	0	0	0
CRIMINAL INVEST	0	4.5	0	0	0	0	4.5
ACCIDENT INVEST	0	0	0	0	0	0	0
INCIDENT INVEST	0.5	1	0.5	0	2.5	0	4.5
OFFICE DUTY	1	3	6.5	0	0	0	10.5
LEAVE	0	0	8	40	8	0	56
SPECIAL ASSIGNMT	4	0	0	0	0	0	4
MEETINGS	0	0	4	0	0	0	4
TRAINING	0	0	0	0	10	0	10
TOTALS	16	40.5	40	40	34	0	170.5

VIOLATIONS	WARNINGS	ARRESTS
ANIMAL COMPLAINTS	12	0
BEACH/POOLS	0	0
DRUG LAWS	0	0
FIREWORKS	0	0
JUVENILES	11	0
LIQUOR LAW	0	0
LITTERING	0	0
PARK VIOLATIONS	6	1
PARKING VIOLATIONS	0	0
TRAFFIC	1	2
TRESPASS	0	0
VANDALISM	0	0
WARRANT	0	1
WEAPONS	0	0
WILDLIFE	0	0
TOTALS	30	4

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SERVICES	TOTALS
ASSIST OTH ACY	0
ASSIST PARK USER	0
BROCHURES / MAPS	1
BUILDING CHECKS	139
DIRECTING TRAFFIC	0
FIRST AID	0
LOCATE MSNG PSN	0
MAINTENANCE	1
MOTORISTS ASSIST	0
PARK INFO/DIRECTIONS	47
RECOVERED PROPERTY	0
VISITOR COMPLAINT	0
TOTALS	188