

Recreation Services Monthly Report

December 2008

PROGRAM TITLE	GAMES/CLASSES SESSIONS	PARTICIPATION PRIOR YEAR		PARTICIPATION CURRENT YEAR	
		SAME MONTH	YEAR-TO DATE	SAME MONTH	YEAR-TO DATE
TOTAL RECREATION SERVICES		43,584	145,585	47,804	159,896
ADMINISTRATION					
YOUTH ENRICHMENT SCHOLARSHIPS (YES)					
YES Applicants Approved		30	79	43	132
YES Applications Approved		9	25	13	41
YES Assistance Amount Given		\$ 2,790.00	\$ 7,319.00	\$ 4,597.25	\$ 12,379.25
TOTAL APPLICANTS FOR SCHOLARSHIPS		30	79	43	132
ADULT FINANCIAL ASSISTANCE (AFA)					
AFA Applicants Approved		7	22	10	42
AFA Applications Approved		6	21	9	41
AFA Assistance Amount Given		\$ 318.75	\$ 1,162.50	\$750.30	\$ 2,829.10
TOTAL APPLICANTS FOR SCHOLARSHIPS		7	22	10	42
DIVISION EVENT					
Tiger Night of Fun		0	2,997	0	3,000
Theme Park Ticket Sales		0	17	10	25
TOTAL DIVISION EVENTS	0	0	3,014	10	3,025
SPORTS PROGRAMMING					
YOUTH SPORTS					
Diamond Council: Participants		0	0	0	0
Youth Basketball: Participants		0	0	0	0
Youth Football: Participants		0	1,104	0	1,320
Youth Soccer: Participants		0	2,352	0	2,832
Youth Tennis: Participants		0	0	0	0
Active Kids Club: Participants	12	240	900	310	1,030
Other Sports:		0	219	0	150
TOTAL YOUTH SPORTS	12	240	4,575	310	5,332
WOMEN'S SPORTS					
Women's Volleyball: Participants		0	0	0	0
Women's Softball: Participants		0	52	0	0
Women's Basketball: Participants		0	0	0	0
Women's Soccer: Participants		0	144	0	240
Other Women's Sports		0	0	0	0
TOTAL WOMEN'S SPORTS	0	0	196	0	240
MEN'S SPORTS					
Men's Volleyball: Participants		0	0	0	0

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Men's Softball: Participants		0	416	0	3,458
Men's Basketball: Participants	38	620	1,260	760	1,464
Men's Baseball: Participants		0	0	0	0
Other Men's Sports		0	0	0	0
TOTAL MEN'S SPORTS	38	620	1,676	760	4,922
CO-REC SPORTS					
Co-Rec Noon Club		238	930	0	0
Co-Rec Volleyball: Participants	33	408	1,668	396	1,635
Co-Rec Softball: Participants		0	442	0	3,042
Co-Rec Tennis: Participants		0	0	0	0
Co-Rec Kickball: Participants		0	208	0	1,950
Other Co-Rec Sports:		0	0	0	0
TOTAL CO-REC SPORTS	33	646	3,248	396	6,627
FACILITY USAGE					
Private Tournament Rentals		0	2	0	0
Fields Used:					
Antimi		0	0	0	0
Rainbow		0	16	0	0
Legion		0	0	0	13
Oakland		0	0	0	0
Atkins		0	0	0	0
Schools		0	0	0	0
Soccer		0	0	0	0
Gym		0	0	0	0
Total Number of Fields Used		0	16	0	13
TOTAL SPORTS PROGRAMMING	83	1,506	9,695	1,466	17,121
Additional uses not included in participation totals: Conference Room 9, Gymnasium 13. Volunteer hours 0.					
COMMUNITY RECREATION / DOUGLASS					
COMMUNITY RECREATION PROGRAMS					
Classes	77	922	2,801	1,132	3,073
After-School Program	66	1,295	3,007	1,209	3,424
Groups	34	165	738	239	865
Camps	0	0	0	0	0
Special Events	4	0	4	321	706
TOTAL COMMUNITY RECREATION PROGRAMS *	181	2,382	6,550	2,901	8,068
DOUGLASS GYM PROGRAMS					
Classes	20	2,550	6,913	1,265	3,944
Special Events	1	43	43	225	225

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DOUGLASS PARK PROGRAMS					
Sports	0	0	0	0	0
Special Events	0	0	11	0	0
TOTAL DOUGLASS AREA *	21	2,593	6,967	1,490	4,169
TOTAL COMMUNITY RECREATION / DOUGLASS	202	4,975	13,517	4,391	12,237
AQUATICS					
COLUMBIA SWIM CLUB		1,625	5,425	1,396	4,400
HICKMAN POOL					
Hickman Kayaking		0	0	0	0
Hickman Exercise		35	245	37	186
Hickman Instructional Swim		0	107	0	635
Hickman Summer Swim Team		0	0	0	0
Hickman Private Rental		29	135	63	176
Hickman Special Groups		0	0	0	0
TOTAL HICKMAN POOL		64	487	100	997
DOUGLASS AQUATIC CENTER					
Douglass Recreational Swim		0	0	0	0
Douglass Day Care		0	0	0	0
Douglass Private Rental		0	0	0	0
Douglass Special Programs		0	0	0	0
Douglass Special Groups		0	0	0	0
Douglass P&R Camp Adventure		0	0	0	0
Douglass Fun City		0	0	0	0
TOTAL DOUGLASS AQUATIC CTR		0	0	0	0
ALBERT-OAKLAND FAMILY AQUATIC CENTER					
Albert-Oakland Recreational Swim		0	0	0	0
Albert-Oakland Day Care		0	0	0	0
Albert-Oakland Exercise		0	0	0	0
Albert-Oakland Private Rental		0	0	0	0
Albert-Oakland Special Programs		0	0	0	0
Albert-Oakland Instructional Swim		0	0	0	0
Albert-Oakland P&R Camp Adventure		0	0	0	0
TOTAL ALBERT OAKLAND FAMILY AQUATIC CTR		0	0	0	0
LAKE OF THE WOODS POOL					
Lake of the Woods Recreational Swim		0	0	0	0
Lake of the Woods Day Care		0	0	0	0
Lake of the Woods Exercise		0	0	0	0
Lake of the Woods Special Programs		0	0	0	0

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Lake of the Woods Private Rental		0	0	0	0
Lake of the Woods Birthday Party		0	0	0	0
Lake of the Woods Water Exercise		0	0	0	0
TOTAL LAKE OF THE WOODS		0	0	0	0
PIRATES' LANDING					
Pirates' Landing Recreational Swim		0	0	0	0
Pirates' Landing Day Care		0	0	0	0
Pirates' Landing Private Rental		0	0	0	0
Pirates' Landing Boating		0	0	0	0
Pirates' Landing Birthday Parties		0	0	0	0
Pirates' Landing Special Programs		0	0	0	0
TOTAL PIRATES' LANDING		0	0	0	0
TOTAL OAKLAND CONCESSION		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DOUGLASS CONCESSIONS		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL LOW CONCESSIONS		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL PIRATES' LANDING CONCESSIONS		\$0.00	\$0.00	\$0.00	\$0.00
TOTAL AQUATICS		1,689	5,912	1,496	5,397
<p>A staff appreciation was held on December 23 at the ARC for all aquatic staff. On December 30, Westport Pools came to the ARC and Hickman Pool to do a cleaning and training on <i>How to Clean</i> the UV system. Maintenance and aquatic staff were present at this training.</p>					
GOLF, CONCESSIONS					
NICKELL GOLF					
Nickell Golf Tournament	0	0	0	0	0
Nickell Total Dollar Amount	10.5	\$ 273	\$ 50,813	\$ 5,649	\$ 61,284
Nickell Pass Rounds	10.5	77	3,030	296	3,156
Nickell Weekday Green Fee Rounds	6.5	15	930	78	1,113
Nickell Weekend Green Fee Rounds	4	-	554	23	766
Nickell Total Rounds	10.5	92	4,514	397	5,035
Nickell Golf Lessons	0	0	0	0	0
Nickell Driving Range	0	0	551	0	454
Nickell Carts 9 Hole	10.5	3	656	36	703
Nickell Carts 18 Hole	10.5	7	834	37	978
TOTAL NICKELL GOLF		102	6,555	470	7,170
LAKE OF THE WOODS GOLF					
Lake of the Woods Tournament	0	0	0	0	0
LOW Total Dollar Amount	11	\$ 914	\$ 58,521	\$ 3,911	\$ 57,608

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LOW Pass Rounds	11	95	2,932	376	2,863
LOW Weekday Green Fee Rounds	8	13	1,107	76	935
LOW Weekend Green Fee Rounds	3	1	562	29	638
LOW Total Rounds	11	109	4,601	481	4,436
LOW Carts 9 Hole	11	4	585	30	454
LOW Carts 18 Hole	11	1	1,008	55	1,008
TOTAL LAKE OF THE WOODS GOLF		114	6,194	566	5,898
TOTAL RAINBOW CONCESSIONS	0	\$0	\$9,511	\$0	\$5,601
TOTAL GOLF AND CONCESSIONS		216	12,749	1,036	13,068
GOLF SEASON PASS USE BY TYPE					
L.A. NICKELL					
Rd Played-Family Pass	10.5	N/A	N/A	115	115
Rd Played-Individual Pass	10.5	N/A	N/A	53	53
Rd Played-Junior Pass	10.5	N/A	N/A	1	1
Rd Played-Senior Pass	10.5	N/A	N/A	30	30
Rd Played-Sr Family Pass	10.5	N/A	N/A	11	11
LAKE OF THE WOODS					
Rd Played-Family Pass	11	N/A	N/A	85	85
Rd Played-Individual Pass	11	N/A	N/A	49	49
Rd Played-Junior Pass	11	N/A	N/A	2	2
Rd Played-Senior Pass	11	N/A	N/A	104	104
Rd Played-Sr Family Pass	11	N/A	N/A	13	13
SENIOR/PAQUIN/LIFE ENRICHMENT PROGRAMS					
SENIOR PROGRAMS					
Social Events	94	918	3,438	694	2,412
Crafts	3	32	166	15	97
Music & Bands	9	366	1,374	317	1,531
Oak Tours Trips / Social	23	709	3,384	1,018	3,622
TOTAL OAK	129	2,025	8,362	2,044	7,662
PAQUIN					
Paquin Crafts / Ceramics	22	268	933	532	1,441
Paquin Social Activities	108	1,725	5,078	1,653	5,242
Paquin Walking Trips	0	0	0	0	21
Paquin Educational	70	836	2,798	1,073	3,275
TOTAL PAQUIN	200	2,829	8,809	3,258	9,979

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LIFE ENRICHMENT					
Life Enrichment Special Programs / Events	10	895	2,353	655	3,340
Life Enrichment Educational Classes	74	1,053	4,209	1,219	5,199
TOTAL LIFE ENRICHMENT	84	1,948	6,562	1,874	8,539
SPECIAL PROGRAMS					
Preschool / Intergenerational	2	125	303	68	213
Teen / Family	0	0	5	0	0
Special Events	1	2,000	2,120	2,500	2,598
Classes	0	0	44	0	0
TOTAL SPECIAL PROGRAMS	3	2,125	2,472	2,568	2,811
TOTAL SENIOR/PAQUIN/LIFE ENRICHMENT	416	8,927	26,205	9,744	28,991
December weather contributed to cancellation of a number of programs, primarily the senior activities.					
ADAPTIVE RECREATION					
Adapted Sports	4	124	445	125	619
Adapted Recreation	2	91	457	204	440
TOTAL ADAPTIVE	6	215	902	329	1,059
Basketball practices got underway for the 76 athletes participating. The addition of 4 new head coaches compliments the team of 5 returning head coaches. There are 9 competitive teams this season. Athletes enjoyed the kudos, friends and family at the end of season banquet for bowling and volleyball. The celebration was well attended with 140 taking part. The monthly dance "Holiday Ball" had 64 individuals participate.					
CARE					
Trainee Participation					
# Hours Worked, not incl. Gallery Hours		263	448	103	393
CARE Gallery *		92	297	76	233
Hickman Options		405	877	622	1,645
Education Hours		0	0	0	0
Tutoring Hours		75	188	50	140
TOTAL CARE	0	835	1,810	851	2,411
		Same Month	Prior YTD	This Month	This YTD
# of Applications Received		4	29	5	24
# of Trainees Invited to Participate		4	20	5	22
# of Trainees Attended Orientation		10	20	5	22
# of Trainees Who Quit Before First Day of Work		0	1	0	0
# of Terminations		0	3	0	2
# of Trainees that Quit		0	1	0	0
# of Participants Who Completed the Summer Program		0	0	0	0

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# of Trainees Completed School Year Program, earned GED, hired by employer, etc.		3	0	0	0
ACTIVITY & RECREATION CENTER					
Visits					
Members/Daily Admissions		24,763	70,553	27,984	75,342
Special Admission/Coupons		117	277	63	152
TOTAL VISITS:		24,880	70,830	28,047	75,494
Members:					
Adult Annual		16	32	7	25
Adult Monthly		134	349	105	284
Adult Multi Pass		158	268	101	226
Family Annual		120	205	68	134
Family Monthly		718	1,568	643	1,502
Sr. Annual		37	64	23	47
Sr. Annual Monthly		31	86	32	92
Sr. Couple		58	122	46	114
Sr. Couple Monthly		78	166	74	164
Sr. Multi Pass		62	114	59	127
Youth Annual		3	6	0	3
Youth Monthly		10	18	7	16
Youth Multi Pass		42	65	27	52
30-day Youth	N/A	N/A	N/A	8	33
30-day Adult	N/A	N/A	N/A	151	292
30-day Family	N/A	N/A	N/A	260	444
30-day Senior	N/A	N/A	N/A	11	26
30-day Senior Couple	N/A	N/A	N/A	10	24
Total Members:		1,467	3,063	1,632	3,605
Memberships:		774	1,633	750	1,914
<p>In December, the ARC averaged 935 persons per day. There were 13 outside rentals, 1 city rental and 27 Parks & Recreation room rentals.</p>					
GENERAL RECREATION CLASSES					
Day Camp		71	165	73	106
Basketball Camp		0	0	0	0
Teen Adventure		0	0	0	0
Outdoor Instruction		0	75	0	0
Recreation Classes		48	48	74	226
Bus/Van Reservations		39	119	14	59
Other Programs - Little Gymmers		107	294	196	456
TOTAL GENERAL RECREATION CLASSES		265	701	357	847

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WEBTRAC - On-Line Program Registration					
Total Web Users		39	149	24	72
One-Time Users		35	122	19	56
Repeat Users		4	27	5	16
# of Sessions		67	327	30	118
Total Completed Transactions		18	66	13	30
Total \$ Registrations		\$1,130.50	\$ 3,111.90	\$2,254.00	\$4,528.80
Total % of on-line \$ registrations		19.00%	21.00%	19.00%	14.00%
Total WebTrac Registrations					
Sessions between 12:00am-6:00am:		1			
Sessions between 6:00am-12:00pm:		10			
Sessions between 12:00pm-6:00pm:		13			
Sessions between 6:00pm-12:00am:		6			
Average timed session per user:	23:30 min				

COLUMBIA PARKS & RECREATION DEPARTMENT
Park Services Division
Monthly Report
December 2008

I. ADMINISTRATION

- A. Anderson Property - Purchased 27.5-acre tract that lies west of Strawn Road and south of I-70 for future Perche Creek Trail.
- B. Regional Park Planning
 - 1. Public meeting was held at 7:00pm on December 10 at the ARC.
 - 2. Web survey conducted in December (will continue through January).
 - 3. Public comment stations were set up at Gentry, City Hall, Library, and ARC.
- C. Albert-Oakland Family Aquatic Center - Contractor (Bee Seen Signs) refurbished and installed pool entrance sign.
- D. Stephens Waterfall - Contractor (Richardson Excavation) began construction of the small waterfall and continued the plumbing work for both waterfalls.

II. MAINTENANCE

- A. Facilities and Grounds
 - 1. Performed park clean up and sanitation. (160 hrs.)
 - 2. Performed playground repairs, re-mulch and inspections. (32 hrs.)
 - 3. Performed maintenance on park lighting systems. (48 hrs.)
 - 4. Performed general park maintenance on miscellaneous items. (56 hrs.)
 - 5. Performed aquatic repairs and inspections. (104 hrs.)
 - 6.. Refurbished park signs and park trash barrels. (40 hrs.)
 - 7. Performed HVAC repairs and inspections. (28 hrs.)
 - 8. Removed graffiti. (12 hrs.)
 - 9. Douglass Pump Room - Replaced electrical, plumbing and prepped for painting. (72 hrs.)
 - 10. Armory Sports Center - Repaired walls, installed T1-11, base molding and painted basement boxing room. Contractor (Huebert Builders) finished kitchen mold repairs. (56 hrs.)
 - 11. Albert-Oakland Park - Replaced damaged tunnel at playground. (8 hrs.)
 - 12. Cosmo Park - Installed new handicap swing on playground. (6 hrs.)
 - 13. Replaced shelter outlet covers. (20 hrs.)
 - 14. L.A. Nickell Golf Course - Improved lighting. (32 hrs.)
 - 14. Continued grant recycling program. (16 hrs.)
 - 15. Applied ice melt and plowed snow during several storms.
 - 16. Gans Creek Recreation Area - Winterized houses and checked furnaces/propane tank. (16 hrs.)
 - 17. Graeme Baker Act - Compiled reports on our pool status; ordered new ARC filter cover. (12 hrs.)
 - 18. Hickman Pool - Priced new water heater and installed new Pulsar pump. (20 hrs.)
 - 19. Atkins Park - Fabricated 4 new 32' foul posts and prepped for painting. (80 hrs.)
 - 20. Prepared for First Night event. (20 hrs.)
 - 21. ARC Solar Lights - Marked 3 locations and called for locates.

B. ARC

1. Performed general repair of building fixtures, bathrooms and locker rooms. (28 hrs.)
2. Filled chemicals and performed preventive maintenance and repairs in aquatics. (10 hrs.)
3. Performed outdoor maintenance, power-washed front entrance and ran leaf blower. (6 hrs.)
4. Washed pool screens, back-flushed pool and lubed pump motors. (8 hrs.)
5. Removed and dusted supply and return vents in the cardio, fitness, upstairs/downstairs bathrooms, gym hallways and meeting rooms. (4 hrs.)
6. Dusted lights in gym hallway, cardio, men's and family locker rooms. Dusted lights over front desk. (4 hrs.)
7. Changed light bulbs, ballasts and ceiling tiles throughout building, as needed. (18 hrs.)
8. Repaired cardio and various fitness equipment. (51 hrs.)
9. Removed snow and applied ice melt. (38 hrs.)
10. Diagnosed and worked with Master Teck to repair spa leak. (27 hrs.)
11. Ordered and installed men's locker handicap shower seat. (17 hrs.)
12. Removed upstairs water fountain chiller and sent for warranty repair; monitored water jugs. (11 hrs.)
13. Replaced square concession table feet. (2 hrs.)
14. Repaired and repainted game room wall where phone was removed. (2 hrs.)
15. Washed walls in cardio, weight and track areas with Magic Sponge. (6 hrs.)
16. Inspected roof leak above track by catwalk and reattached roof flashing at RTU3. (10 hrs.)
17. Serviced and repaired HVAC units. (82 hrs.)
18. Changed 7 air filters and tightened Pool Pak belts. (4 hrs.)

III. FLEET OPERATIONS

- A. 6 vehicles serviced and 8 vehicles repaired.
- B. 2 pieces of equipment serviced and 7 pieces of equipment repaired.
- C. 5 service calls performed.
- D. 10 tires repaired.
- E. 29 pieces of small power equipment repaired/serviced.
- F. 7 times - vehicles checked for trips.
- G. 2 freight shipments unloaded.
- H. 2 mowers repaired.
- I. 1 mower serviced, 100-hrs. interval.
- J. 2 mowers - annual maintenance performed.
- K. 23 blades sharpened. (17.5 hrs.)
- L. 8 golf cars - annual maintenance.

- M. Other Services Performed:
1. Prepared large forklift for potential snow removal use (installed bucket, heater, etc.).
 2. Accepted delivery of new trailer for electrician (#3181).
 3. Replaced cutter blades on hand shears for Horticulture Division.
 4. Serviced the parts washer (new solvent, filters, cleaned unit).
 5. Repaired Fleet Shop air line on north wall area.
 6. Prepared stage trailer for First Night event.
 7. Conducted misc clean-up/straighten-up on PMC lot.
 8. Operate Condor bucket truck for maintenance and forestry work.

IV. **GOLF AND SPORTS TURF MANAGEMENT**

- A. Lake of the Woods Golf Course
1. Cleaned and removed debris from greens and tees. (8 hrs.)
 2. Completed snow removal. (16 hrs.)
 3. Picked up debris and brush. (6 hrs.)
 4. Cleaned and organized maintenance facility.
 5. Completed all course maintenance and setup. (32 hrs.)
 6. Completed maintenance on vehicle #3020. (14 hrs.)
 7. Completed maintenance and bedknife work on #3002. (30 hrs.)
 8. Completed maintenance and oil change on #3096. (24 hrs.)
 9. Installed trailer hitch and wiring on Chevrolet truck. (1 hr.)
- B. Sports Turf Management
1. Completed mound construction at Atkins. (32 hrs.)
 2. Constructed concrete frames at Antimi Complex. (16 hrs.)
 3. Removed tile flooring in the men's restroom at L.A. Nickell. (52 hrs.)
 4. Painted trash barrels. (24 hrs.)
 5. Repaired broken water valve on sod farm. (8 hrs.)
 6. Completed snow removal. (40 hrs.)
 7. Painted L. A. Nickell Clubhouse. (16 hrs.)
 8. Installed irrigation heads on #18 and #3 tees at L.A. Nickell. (48 hrs.)
 9. Moved carts to maintenance shop. (12 hrs.)
 10. Completed cleanup in maintenance facilities. (10 hrs.)
- C. L.A. Nickell Golf Course
1. Removed concrete from cart path and spillway on # 12. (40 hrs.)
 2. Trimmed trees. (35 hrs.)
 3. Serviced fairway mower. (3 hrs.)
 4. Prepared supply and chemical orders. (1 hr.)
 5. Completed snow removal and de-icing. (15 hrs.)
 6. Cleaned out oil room, parts room and tool room. (9 hrs.)
 7. Repaired rollers, reel bearings and grass shields on fairway mower. (8 hrs.)
 8. Replaced bedknives on fairway units. (8 hrs.)
 9. Completed daily course maintenance. (20 hrs.)
 10. Power-washed machines. (3 hrs.)
 11. Moved carts to PMC. (3 hrs.)
 12. Cleaned out culvert on #10 and removed course debris. (4 hrs.)

V. CONSTRUCTION

A. Auburn Hills Park

1. Excavated, set steel and installed 4 concrete shelter column footings.
2. Applied stain on all ceiling and soffit boards.

B. Atkins Ball Fields

1. Formed, set steel, and installed an additional 800 linear feet of parking lot curbing.
2. Fabricated 4 sets of reinforcing steel footing frames.
3. Made up electrical panel for shelter column installation.

C. Other Park Projects

1. Cosmo-Bethel Park – Installed a M/H bench, fabricated 4 picnic tables and installed 5 park sales tax signs.
2. PMC – Fabricated electrical wire spool support brackets on new electrical trailer.
3. Forum Nature Area – Refurbished 20 Memorial/Heritage benches.
4. Capen Park – Replaced damaged Memorial/Heritage bench at top of bluff.
5. Other Park Projects
 - a. Fabricated 4 park rules backing plates and posts.
 - b. Constructed frames and posts for 5 "no dogs allowed" signs.

VI. NATURAL RESOURCES

A. Horticulture

1. Planting and Construction
 - a. Completed fall tree planting in landscape areas at Cosmo Harris parking lot (five 2” B&B) and Cosmo-Bethel parking lot (one 2” B&B). (12 hrs.)
 - b. Stephens Lake Island – Finished delivery and grading of brown landscape rock to fill in hazards adjacent to sidewalk. (24 hrs.)
 - c. Picked up and delivered holiday poinsettias to City offices. (8 hrs.)
 - d. Cosmo Park - Removed invasive tree and brush species from front swale along Business Loop. (32 hrs.)
 - e. Flat Branch II – Delivered and placed boulders and decorative rock above parking lot to repair storm runoff problem from University parking lot. (24 hrs.)
 - f. Valleyview Park - Contractor (Adair Construction) completed replacing 410 feet of the northeast portion of the gravel trail with concrete (November 2008).
2. Maintenance
 - a. Completed fall seasonal leaf cleanup of area parks. (24 hrs.)
 - b. Conducted seasonal pruning of trees and shrubs at Flat Branch I and II, and Armory parking lot (20 hrs.)
 - c. Continued bed cleanup. (128 hrs.)
 - d. Repaired Twin Lakes vegetation fences along shoreline aquatic and tree/shrub plantings. (8 hrs.)
 - e. Continued greenhouse cleaning/setup/prep work and orders for 2009 production cycle. (32 hrs.)
 - f. Assisted with snow removal and ice melt application within area parks. (4 hrs.)

3. Park Mowing Crew
 - a. Continued removal of honeysuckle from Twin Lakes dam.
 - b. Removed invasive tree/shrub species within Cosmo Park.
 - c. Removed trash within tree islands at Valleyview and Indian Hills Parks.
 - d. Assisted fleet mechanics with equipment maintenance projects.
 - e. Assisted maintenance crew with snow removal.
- B. Forestry
1. Planting and Watering
 - a. L.A. Nickell Golf Course- Planted 11 trees. (48 hrs.)
 - b. LOW Recreation Area – Planted 4 trees. (24 hrs.)
 - c. Albert-Oakland Park - Planted 7 trees in parking lot. (40 hrs.)
 2. Park Maintenance
 - a. Tools - Maintained and cleaned chainsaws, vehicles, and equipment. (10 hrs.)
 - b. Stephens Lake Park – Removed snow and salted trail and buildings. Cleared area for amphitheater construction. (162 hrs.)
 3. Trail Maintenance
 - a. MKT Trail - Cleaned out tunnels and salted icy spots. (27 hrs.)
 - b. Bear Creek Trail - Cleaned out tunnels and salted icy spots. (8 hrs.)
 4. Downtown
 - a. Planted 2 trees. (39 hrs.)
 - b. Pruned trees. (24 hrs.)
 5. Nursery - Mowed and trimmed. (8 hrs.)

VII. PARK RANGER

- A. Meetings
 1. Polar Bear Plunge
 2. Paquin Park/Tower
- B. Training
 1. Police Legal Science
- C. Accident
- D. Criminal/Incident Investigations
 1. Responded to Again St. Park for suspicious subject/gone on arrival.
 2. Responded to ARC.
 - a. Check subject/gone on arrival.
 3. Responded to Cosmo-Bethel Park for child injury/transported to UMC.
 4. Responded to Cosmo Park.
 - a. Subjects with video camera and gun by Skate Park (see F-12-d).
 5. Responded to Gans Creek Recreation Area.
 - a. For deer caught in fence/deer was dispatched.
 - b. Check subjects on park property (see F-14-a).
 6. Responded to MKT Trail.
 - a. 911 check/false.
 - b. Check subject sitting on bench/gone on arrival.
 7. Responded to Rocky Quarry Park.
 - a. Security Alarm at house/user error.

8. Responded to Stephens Park.
 - a. (3) Security Alarm at Riechmann/user error.
 - b. Suspicious suitcases left on benches/empty - they were picked up.
- E. Special Assignments
- F. Violations
 1. Animal Complaints (14)
 - a. (6) Warnings for dogs off leash in Albert-Oakland Park.
 - b. (6) Warnings for dog off leash in Cosmo Park.
 - c. (1) Warning for dog off leash in undesignated area of Twin Lakes.
 - d. (1) Warning for dogs off leash in Stephens Lake Park.
 2. Beach/ Pools
 3. Camping/Sleeping (2)
 - a. (2) Warnings for camping in Stephens Lake Park.
 4. Climbing
 5. Disfigure/Removal
 6. Fireworks/Airplanes (3)
 - a. (3) Warnings for remote controlled airplane in Cosmo Park.
 7. Helmets (11)
 - a. (11) Warnings in Skate Park in Cosmo Park.
 8. Hunting/Fishing
 9. Intoxication
 10. Littering/Dumping
 11. Metal Detectors
 12. Other Park Violations (8)
 - a. (2) Warnings operating a motor vehicle without a driver's license in Cosmo Park.
 - b. (3) Warnings for group on soccer field in Cosmo Park.
 - c. (1) Warning for C&I driver in Cosmo Park.
 - d. (2) Warnings for having BB gun in Cosmo Park.
 13. Parking (4)
 - a. (1) Vehicle marked for tow at Cosmo-Bethel Park.
 - b. (1) Warning for abandoned car at Cosmo-Bethel Park.
 - c. (1) Warning in Cosmo Park.
 - d. (1) Citation in Stephens Lake Park.
 14. Trespassing (1)
 - a. (1) Warning for trespassing when park is not open.
 15. Vehicles off roadway
 16. Vending/Advertising
 17. Warrant
 - a. (1) Warning for having non-extraditable warrant.

Note: Park Ranger responded to 22% of all December requests for police response to park locations.

WEEKS	1st Week	2nd Week	3rd Week	4th Week	5th Week	6th Week	TOTAL
TOTAL MILES DRIVEN	258	419	331	300	287	0	1,595
<i>Hours</i>							
PATROL	25.5	33	25.5	27	20.5	0	131.5
FOOT PATROL	0.5	1.5	2.5	2	1	0	7.5
BIKE PATROL	0	0	0	0	0	0	0
CRIMINAL INVEST	0	0	1	0	0	0	1
INCIDENT INVEST	0	2	1.5	0.5	1.5	0	5.5
OFFICE DUTY	4.5	2.5	4	2.5	1	0	14.5
LEAVE	0	0	0	8	0	0	8
SPECIAL ASSIGNMT	0	0	0	0	0	0	0
MEETINGS	1.5	0	5.5	0	0	0	7
TRAINING	0	1	0	0	0	0	1
TOTALS	32	40	40	40	24	0	176

VIOLATIONS	WARNINGS	ARRESTS
ANIMAL COMPLAINTS	14	0
BEACH/POOLS	0	0
CAMPING/SLEEPING	2	0
CLIMBING	0	0
DISFIGURE/RREMOVAL	0	0
FIREWORKS/AIRPLAINES	3	0
HELMETS	11	0
HUNTING/FISHING	0	0
INTOXICATION	0	0
LITTERING/DUMBING	0	0
METAL DETECTORS	0	0
OTHER PARK VIOLATION	8	0
PARKING	3	1
TRESPASSING	1	0
VEHICLES OFF ROADWAY	0	0
VENDING/ADVERSTISING	0	0
WARRANT	1	0
TOTALS	43	1

SERVICES	TOTALS
ASSIST OTH ACY	0
BROCHURES / MAPS	0
BUILDING CHECKS	299
FIRST AID	1
LOCATE MSNG PSN	1
MAINTENANCE	7
MOTORISTS ASSIST	0
PARK INFO/DIRECTIONS	27
RECOVERED PROPERTY	0
WILDLIFE	1
TOTALS	336