

**Public Communications Resource Advisory Committee
Minutes – February 26, 2009
Mezzanine Conference Room, Daniel Boone Building
701 E. Broadway - Columbia, Missouri 65201**

Members Present: Carol Hurt, Cindy Mustard, Nathan Waddell, Julie Youmans, Mike Dunn.

Members Absent: Ewell Lawson.

Staff Present: Paula Hertwig Hopkins, Billye Clemons.

Record of attendance/Call to order

Cindy Mustard called the meeting to order at 4:05 pm.

Review and approval of February 2, 2008 minutes.

Carol Hurt moves to approve minutes. Nathan Waddell seconds. ***Motion carried.***

Application Workshop Guideline Review

Each page of the application is briefly reviewed. Nathan Waddell notes that question 3B on page 16 was supposed to have more space for the answer. He will review this with applicants at the workshop on March 26th. The schedule of the workshop will be to have opening comments by Ewell Lawson, approval of previous meeting minutes and then Nathan Waddell and Julie Youmans will partner and review each page of the application, followed by a question/answer session.

Nathan Waddell recommends having an evaluation at the end of the workshop to get feedback from attendees. Paula Hertwig Hopkins will draft the evaluation.

Cindy Mustard would like it noted during the workshop that collaborative efforts are encouraged.

Other Business

Discussion on remaining funds from last year. Paula Hertwig Hopkins to verify if we can encumber funds.

Discussion on holding a percentage of funds back in 2010 from the original process for smaller projects that may arise later in the same fiscal year. Most are in favor and want to consider for next year's process.

Paula Hertwig Hopkins to obtain samples of a final report form which will be e-mailed to the committee. The samples will be reviewed at the April meeting.

Time for public comment will be added to future agendas.

Next Meeting

March 26, 2009 at 4:00 pm, City Hall Mezzanine Conference Room. Application Workshop.

Adjourned

Karen Baxter makes a motion to adjourn. Julie Youmans seconds. ***Motion carried.***

Meeting adjourned at 5:00 pm.