



## MEMORANDUM

**TO:** Water and Light Advisory Board

**FROM:** Tad Johnsen, Water and Light Director

**DATE:** April 25, 2013

**SUBJECT:** June Advisory Board Schedule

Due to scheduling and timing issues the IRP draft will not be part of the Water & Light Advisory Board Agenda for the May 1<sup>st</sup> meeting.

After discussion with the Board Chairman we are proposing to divide the regularly scheduled June meeting into two different meetings. This change is proposed to address the schedule constraints and should allow the time needed to cover the subjects.

The following schedule is proposed for the June Water & Light Advisory Board Meetings:

<u>Time</u>	<u>Date</u>	<u>Locaton</u>	<u>Notes</u>
8:00 AM	05/29/13	City Hall 4A	Review Update of Integrated Resource Plan with Kiah Harris
8:00 AM	06/05/13	Power Plant	<b>Regular Meeting Cancelled</b> , Reschedule location for July Meeting
8:00 AM	06/12/13	City Hall 4A	Preview of Transmission Line Council Work session