



Source: Finance

To: City Council
From: City Manager and Staff

Council Meeting Date: April 1, 2013

Agenda Item No: REP 50-13

Re: Intra-Departmental Transfer of Funds Request

EXECUTIVE SUMMARY:

Attached is a report of the intra-departmental Transfer of Funds request for the period ending March 22, 2013. These intra-departmental transfers are made only within departments and do not include inter-departmental transfers between departments.

DISCUSSION:

According to Section 44 of the City Charter, intra-departmental transfers are made by the City Manager upon recommendation of a department head, and such transfers shall be reported to the City Council at the next meeting.

FISCAL IMPACT:

None.

VISION IMPACT:

<http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php>

None.

SUGGESTED COUNCIL ACTIONS:

Acceptance of the report.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		Program Impact		Mandates	
City's current net FY cost	\$0.00	New Program/ Agency?	No	Federal or State mandated?	No
Amount of funds already appropriated	\$0.00	Duplicates/Epands an existing program?	No	Vision Implementation impact	
Amount of budget amendment needed	\$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		Resources Required		Vision Impact?	No
One Time	\$0.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	n/a
Operating/ Ongoing	\$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	n/a
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	n/a

TRANSFER OF FUNDS REQUESTS FOR FY13 - PERIOD ENDING 3/22/2013

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>HUMAN RESOURCES</u>				
1	659-1310-601.58-65	659-1355-601.01-01	\$ 26,500.00	(Items 1 through 8) A transfer of funds is requested to fund the City University Training Coordinator position for six months in FY13. There is an expected savings from Medical Claims.
	Medical Claims	Permanent Positions		
2	659-1310-601.58-65	659-1355-601.01-35	\$ 530.00	
	Medical Claims	Deferred Comp Match		
3	659-1310-601.58-65	659-1355-601.02-10	\$ 2,027.00	
	Medical Claims	Social Security		
4	659-1310-601.58-65	659-1355-601.02-20	\$ 4,532.00	
	Medical Claims	LAGERS		
5	659-1310-601.58-65	659-1355-601.02-30	\$ 93.00	
	Medical Claims	Disability Insurance		
6	659-1310-601.58-65	659-1355-601.02-34	\$ 3,976.00	
	Medical Claims	Employee Health Insurance		
7	659-1310-601.58-65	659-1355-601.02-36	\$ 67.00	
	Medical Claims	Life Insurance		
8	659-1310-601.58-65	659-1355-601.02-42	\$ 263.00	
	Medical Claims	Employee Parking		

TRANSFER OF FUNDS REQUESTS FOR FY13 - PERIOD ENDING 3/22/2013

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>PUBLIC WORKS</u>				
9	557-6521-631.59-87 SW Contain Maint Contingency	557-6530-880.66-46 SW Residential Cap Ref Contain	\$ 29,560.00	A transfer of funds is requested from SW Container Maint Contingency to SW Residential Cap Ref Contain capital outlay account for the purchase of a compactor for placement at a new development on Stadium Boulevard.
<u>PARKS & RECREATION</u>				
10	552-5675-880.66-41 Recreation Services	552-5675-602.14-70 Instruments & Apparatus	\$ 3,670.00	A transfer of funds is requested to move the budget and related expense for purchase of fitness equipment to Parts & Equipment/Instruments & Apparatus since it does not meet capitalization criteria.

TRANSFER OF FUNDS REQUEST FOR FY13 - PERIOD ENDING 3/22/2013
TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
<u>WATER AND LIGHT</u>				
1	503-7388-881.49-90 RR, CIP, Misc Contractual Services ER0068	503-7388-881.49-90 RR, CIP, Misc Contractual Services ER0045	\$ 4,000.00	The project to replace the four locomotive wheels is complete and the final invoice will be paid soon. A transfer of funds is requested to move the remaining budget to the ongoing project for system-wide improvements to the COLT Railroad.
2	550-7220-881.49-90 Wtr Distr, CIP, Misc Contractual Svcs WT0003	550-7120-881.49-90 Wtr Plant, CIP, Misc Contractual Svcs WT0232	\$ 10,000.00	The project to replace the sludge valves at the Water Treatment Plant is nearly complete, but there are some final invoices to pay for contract work. A transfer of funds is requested to cover the cost, which was higher than the original estimate.
<u>PUBLIC WORKS</u>				
3	440-8800-528.49-90 Worley @ Col Mall Signal C00480	440-8800-528.49-90 Stadium TDD Project C00317	\$ 66,174.00	A transfer of funds is requested to close the street project, Worley @ Columbia Mall Signal and transfer the remaining balance to the Stadium TDD project.
4	440-8800-528.49-90 GNM Prov 7 GR Meadows Int C00430	440-8800-528.49-90 Non-Motorized Trans Grant C00271	\$ 7,913.00	A transfer of funds is requested to close the Non-Motorized Transportation project, Providence and Green Meadows Intersection Project and transfer those funds back to the original funding source of Non-Motorized Transportation.
5	440-8800-548.94-90 GNM Wabash Walkway C00397	440-8800-528.49-90 Non-Motorized Trans Grant C00271	\$ 80,000.00	A transfer of funds is requested to close the Non-Motorized Transportation Project, Wabash Walkway Project, and transfer the funds back to the original funding source of Non-Motorized Transportation
6	440-8800-528.49-90 Non-Motorized Trans Grant C00271	440-8800-528.49-90 GNM SW Prov Bus Loop/Vandiver C00332	\$ 5,000.00	A transfer of funds is requested to the GNM Sidewalk on Providence between Business Loop and Vandiver Project to pay for the bid document service.

TRANSFER OF FUNDS REQUEST FOR FY13 - PERIOD ENDING 3/22/2013
TRANSFERS BETWEEN CAPITAL PROJECTS

DEPARTMENT/ ITEM #	TRANSFER FROM ACCOUNT	TRANSFER TO ACCOUNT	AMOUNT	DESCRIPTION
7	554-6288-881.49-90 Upgrade Crosswind Runway C44092	554-6288-881.49-90 New Airport Terminal C44111	\$ 524,961.00	(Items 7 through 13) A transfer of funds is requested to fund the New Airport Terminal Project (FY14). The funds should come from the Upgrade Crosswind Runway Project, as this project has been pushed out to FY15 and FY16 and Runway 2-20 Intersection Project, as this has been pushed out to FY17 and FY18. The Design of Runway 2-20 Project has been cancelled as this was a duplicate project. The SRE Equipment Project has been pushed out to FY17. The Airport Exhibit 'A' Property Map Project is complete. The Ext. of Crosswind RW & PR TW Project should be closed, as this was a duplicate project.
8	554-6288-881.49-90 Runway 2-20 Intersection C44107	554-6288-881.49-90 New Airport Terminal C44111	\$ 199,500.00	
9	554-6288-881.49-90 Design of Runway 2-20 C44108	554-6288-881.49-90 New Airport Terminal C44111	\$ 11,000.00	
10	554-6288-881.49-90 T-Hangar Apron C44110	554-6288-881.49-90 New Airport Terminal C44111	\$ 10,110.00	
11	554-6288-881.49-90 SRE Equip: Runway Tow Broom C44099	554-6288-881.49-90 New Airport Terminal C44111	\$ 11,725.00	
12	554-6288-881.49-90 Airport Exhibit 'A' Prop Map C44097	554-6288-881.49-90 New Airport Terminal C44111	\$ 6,000.00	
13	554-6288-881.49-90 Ext. of Crosswind RW & Par TW C44098	554-6288-881.49-90 New Airport Terminal C44111	\$ 468,903.00	
14	554-6288-881.49-90 Cargo Apron with Taxiway C44067	554-6288-881.49-90 Land Acquisition - Phase 1 C44105	\$ 163,200.00	A transfer of funds is requested to cover the cost of the Land Acquisition Project. The funds should come from the Cargo Apron w/ Taxiway Project, as this project has been pushed out to FY2023 and FY2024.