AGENDA REPORT PLANNING AND ZONING COMMISSION MEETING MARCH 21, 2013

SUMMARY

A request by Engineering Surveys and Services, on behalf of Shelter Enterprises (owner), for a three-lot, final minor plat, to be known as "Broadway Shopping Center Subdivision" and a right-of-way variance. The 15.37-acre site is located between Ash Street and Broadway, on the Broadway Shopping Center site. (Case #13-22)

DISCUSSION

The applicant requests a three-lot final plat and right-of-way variance. Platting the lots confirms their status as legal, conforming lots and allows for some reapportionment of lot area. Previously, the subject site was part of both a recorded survey and McCauley's Subdivision. The final plat was reviewed by pertinent City staff and other agencies, and complies with the Subdivision Regulations, except for the right-of-way half-width along Atkins Drive, for which a variance is sought.

Atkins Drive currently functions as a one-way street with a 22-foot-wide right-of-way. As further residential development never occurred on the west side of Atkins, the western half-width was never obtained. The consulting surveyor indicates that to plat the additional right-of-way and to remove the fence that currently screens residents on the east side of Atkins Drive would be an imposition on their privacy. As a parallel drive exists internally to the subject site on the west side of the fence along Atkins Drive, it is unlikely that Atkins will be improved in the future.

STAFF RECOMMENDATION

Staff recommends approval of the final plat and variance requests.

VARIANCE(S) REQUESTED

| Section of Subdivision | Description |
|------------------------|---------------------------------|
| Regulations | |
| 25-43 | Right-of-way along Atkins Drive |

SITE CHARACTERISTICS

| Area (acres) | 15.1 |
|--------------|---------------------------------------|
| Topography | Sloping downward toward the southwest |
| Watershed | Harmony Creek, County House Branch |

UTILITIES & SERVICES

| Sanitary Sewer | |
|-----------------|-------------------------------|
| Water | All City of Columbia services |
| Electric |] |
| Fire Protection |] |

ACCESS

| Pedestrian Access Needs | |
|---------------------------------------|---|
| Sidewalks | Installed; may not meet current standard |
| CATSO Bicycle/Pedestrian Network Plan | Backbone on Broadway and Clinkscales; pedway on Ash |

| Broadway | South of site |
|---------------------|-------------------|
| Major Roadway Plan | Major arterial |
| classification | |
| Capital Improvement | Description: None |
| Program projects | Cost: N/A |
| Right-of-way needed | 106-110' needed |

| Clinkscales St. | East of site |
|---------------------|--|
| Major Roadway Plan | Neighborhood collector |
| classification | |
| Capital Improvement | Description: Intersection improvement, Ash & Clinkscales |
| Program projects | Cost: \$1.2 M |
| | Timeline: 6-10 years |
| Right-of-way needed | 66-76' needed |

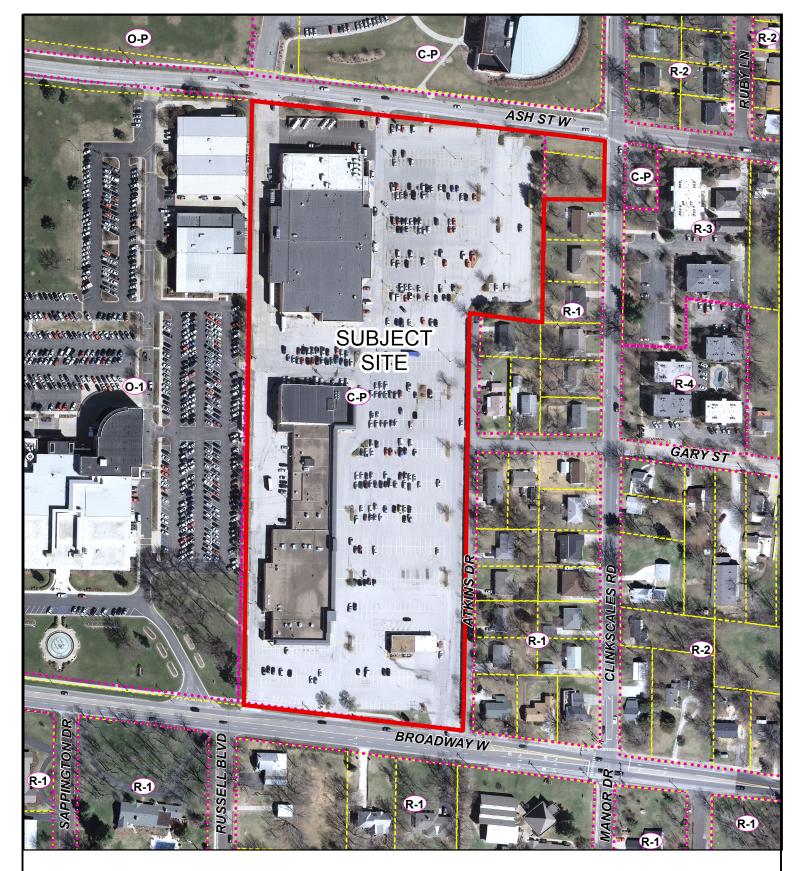
| Ash St. | North of site |
|---------------------|--|
| Major Roadway Plan | Major collector |
| classification | |
| Capital Improvement | Description: Intersection improvement, Ash & Clinkscales |
| Program projects | Cost: \$1.2 M |
| | Timeline: 6-10 years |
| Right-of-way needed | 66-76' needed |

| Atkins Drive | East of site |
|---------------------|--|
| Major Roadway Plan | Local |
| classification | |
| Capital Improvement | Description: None |
| Program projects | Cost: N/A |
| Right-of-way needed | 22' half-width needed; variance sought |

PARKS & RECREATION

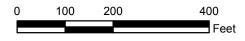
| Neighborhood Parks Plan | The ARC adjacent to north |
|-------------------------|---|
| Trails Plan | Other trail or pedway along Clinkscales |
| Trail easement(s) | None |

| Report prepared by | ML | Approved by | PRS | |
|--------------------|----|---|-----|--|
| | | , | | |



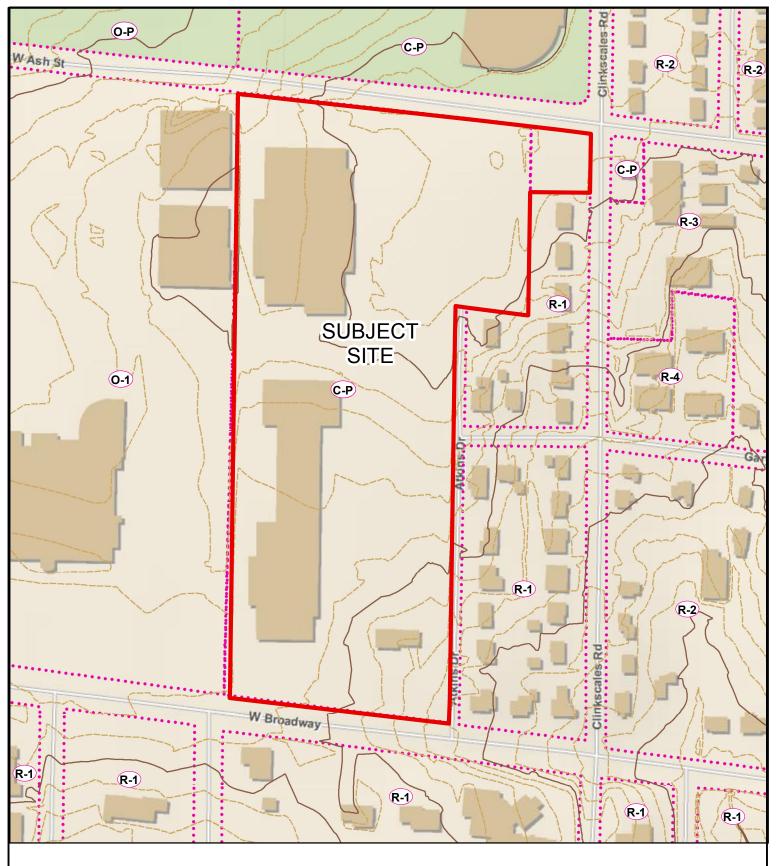


Case 13-22: ROW Variance Broadway Shopping Center Final Plat



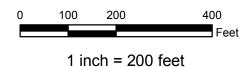


2011 Orthophoto Souce: Boone County Assessor





Case 13-22: ROW Variance Broadway Shopping Center Final Plat





Engineering Surveys and Services

Consulting Engineers, Geologists, and Land Surveyors Analytical and Materials Laboratories

1113 Fay Street Columbia, Missouri 65201 Telephone 573-449-2646 Facsimile 573-499-1499

E-Mail ess@ESS-Inc.com http://www.ESS-Inc.com

February 1, 2013

Mr. Timothy Teddy, Director City of Columbia Department of Community Development P.O. Box 6015 Columbia, MO 65205

Dear Mr. Teddy:

Enclosed is our "development review application" for a final plat and a variance request for the Broadway Shopping Center, located at 1729 West Broadway and owned by Shelter Enterprises, Inc.

Final plat. The Broadway Shopping Center is shown by a survey recorded in book 491 page 816, but does not meet the definition of a "lot", per the Subdivision Regulations. The enclosed plat of "Broadway Shopping Center Subdivision, contains three lots with a total acreage of 15.37 acres. This plat combines Lot 25 McCauley's subdivision with the residentially zoned strip of land included in the Broadway Shopping Center tract, to create two new residentially zoned lots.

Variance. In accordance with Section 25-20 of the City of Columbia Subdivision Regulations, it is respectfully requested that a variance be granted to Section 25-43, regarding the right-of-way width for Clinkscales Road, which is currently classified as a neighborhood collector, requiring a 33 to 38 foot half width right-of-way.

Shelter Enterprises, Inc. owns a strip of land 50 feet wide along Clinkscales Road and will be combining this strip (which is reduced by thirteen feet with our dedication of additional right-of-way for West Ash Street) with Lot 25 McCauley's Subdivision, in order to create two new residentially zoned lots. A three foot street easement was granted over the non-platted, 50 foot wide strip, in 1970. Shelter Enterprises, Inc. will dedicate this three foot strip as public right-of-way, and extend it across the frontage of Lot 25 McCauley's Subdivision, which will give Clinkscales Road a half width of 23 feet adjacent to these two new lots. Shelter Enterprises, Inc. will also dedicate a corner radius of 30 feet as required by the Subdivision Regulations. Clinkscales road is a 32 foot wide street build to City Standards and all utilities are in place. The right-of-way width from these two new platted lots, south to Broadway is, and will continue to be a 20 foot half width. Although the Major Roadway plan designates Clinkscales Road as a

Other Offices Jefferson City, Missouri • Sedalia, Missouri neighborhood collector with a 33 to 38 foot half width, it is obvious that the road functions properly with its present width, and it is also obvious that the road will not be widened in the foreseeable future. To encumber the property owned by Shelter Enterprises, which is approximately 120 feet along Clinkscales Road, with an excessively wide strip of land for a future roadway, that may never be built, is simply not reasonable.

Granting this variance is not detrimental to public safety, health or welfare; is not generally applicable to other property; and does not abrogate the provisions of the comprehensive plan of the City of Columbia.

Thank you very much.

Yours truly,

Timothy J. Reed, PL

enclosures



Development Review Application

For office use: Case #: Submission Date: Planner Assigned:

| 1. Please complete and submit this application form, including all applicable materials and fees, to the Planning Department office, located in City Hall (701 E. Broadway), or e-mail to planning@gocolumbiamo.com . |
|--|
| Concept Review Meeting (note case type(s)): |
| Letter to Planning Director describing request, noting restrictions of record, easements & right-of-way affecting site Locator map* (Indicate existing land uses on subject site and adjacent property. This can be noted in above letter.) Legal description of the property* A .PDF of sketch plan or plat, if applicable (E-mail to planning@gocolumbiamo.com) |
| □ Preliminary, ☑ Final Minor, or □ Final Major Subdivision, or □ Replat |
| ∠ Letter to Planning Director describing request, noting total land area in acres, & number of lots proposed ∠ 12 full-sized copies of subdivision plat ∠ Digital .PDF copy of plat (E-mail to planning@gocolumbiamo.com) ∠ Completed "Preliminary Plat Checklist" or "Final Plat Checklist" for final minors, final majors, & replats** ∠ Performance contracts**: Two signed originals (☐ N/A to preliminary plats) ☐ Construction plans to Public Works (☒ N/A) ∠ Fees: \$200 + \$5 per lot (minor, major, replat) processing + \$69 (1 sheet @ 24X36") recording (☐ No recording fee for prelim. |
| ⊠ Variance |
| ∠ Letter to Planning Director describing request & noting section(s) of the Regulations to which variance is requested ∠ Locator map* ∠ Original surveyor sealed legal description of the property (☐ N/A to sidewalk variance requests) ∠ Editable digital copy of legal description (E-mail to planning@gocolumbiamo.com) (☐ N/A to sidewalk variance requests) ∠ "Variance" or "Sidewalk Variance" worksheet** (☐ N/A to variances requested in conjunction with planned developments) ∠ Fees: \$250 processing |
| Rezoning |
| Letter to Planning Director stating reason for request, requested zoning district(s), & adjacent land uses & zoning Locator map* Original surveyor sealed legal description of the property Editable digital copy of legal description (E-mail to planning@gocolumbiamo.com) Completed "Statement of Intent" worksheet**, if planned district zoning is requested (☐ N/A) Fees: processing & advertising. (☐ No fee for A-1 to R-1, or H-P zoning requests) |
| ☐ Planned District Development Plan, ☐ Minor Amendment, or ☐ Major Amendment |
| Letter to Planning Director describing request 12 full-sized copies of development plan (☐ No paper copies needed if plan sheets are 11"X17" or smaller) ☐ Digital .PDF copy of plan (E-mail to planning@gocolumbiamo.com) ☐ Completed "Development Plan Checklist" & "Preliminary Plat Checklist" (☐ N/A to amendment requests)** ☐ Completed "Design Parameters" worksheet** (☐ N/A to PUD plans or minor amendment requests) ☐ Fees: processing & advertising. (☐ No advertising fee for minor amendment requests) |
| ☐ Easement Vacation, ☐ Right-of-way Vacation, ☐ New Easement Dedication |
| □ Letter to Planning Director describing request □ Locator map* □ Map showing area(s) to be vacated □ Original surveyor sealed legal description(s) of the area(s) to be vacated, & executable new easement document(s), if applicable □ Editable digital copy of legal description(s) for vacations, & dedications (E-mail to planning@gocolumbiamo.com) □ Fees: \$250 processing + recording (applies to each document being recorded) |
| Annexation & Permanent Zoning |
| Letter to Planning Director describing request, noting existing County zoning & requested City zoning district(s) Locator map* Original surveyor sealed legal description of the property Editable digital copy of legal description (E-mail to planning@gocolumbiamo.com) Annexation petition** (☐ signed by all fees interest & notarized) Address verified by Protective Inspection (874-7474): House/unit #: Street: City: State: Fees: processing & advertising. (☐ No rezoning or advertising fee for equivalent or lesser permanent zoning) |

^{*}The Boone County Parcel Information Viewer provides internet access to locator maps & property deeds (http://www.gocolumbiamo.com/Planning/Zoning/application_forms.php.

**Forms are available online at http://www.gocolumbiamo.com/Planning/Zoning/application_forms.php.

| | | ject & land us | C IIIIOIIII atioii io | Cite Subject p | roperty and imi | riculaco Gal | if applie | able): |
|---|--|---|---|--|---|---|---------------------------------|--|
| Plat/Plan Title (if applicable): Broadway Shopping Center Subdivision | | | Case # from previously held concept review meeting (if applicable): 12-197 | | | | | |
| Location (e.g. dista | nce from street in | ntersection: include | address, if applicable | | | | | |
| 1720 West Broadwa | 11/ | | | | | | | |
| Parcel ID#(s) (availa | able at http://www | v.showmeboone.co | m/ASSESSOR/, or fro | om the Boone Cour | nty Recorder's Office | (phone: 573-88 | 86-4345 |): |
| 16-220-00-00-008.0 Area (acres): | 0 01 16-220-00- | 02-025.00 01 | | Current zoning: | | | | |
| 15.37 | | | | C-P (Planned Business District) | | | | |
| Current land use (no | te existing struc | tures, if applicable) | | Requested zoning | (if applicable): | | | |
| Broadway Shopping | Center | | | | | | | |
| 2 Indicate evis | tina service | nroviders (rea | uired for rezonir | na & subdivisi | on requests): | | | |
| Sanitary sewer: | ting service | providers (req | 41104 101 10201111 | Electric: | | | | |
| City Public Works Dept. | | | | City Water Light I | Dept. | | | |
| Water: | | | Fire protection: | | | | | |
| City Water Light De | ept. | , | Columbia Fire Dep | oanment | | | | |
| 4. Provide cont | act informat | ion for the pro | perty owner and | applicant/age | nt/contract pur | chaser: | | |
| Owner: | | | | Applicant/ A | igent/ □ Contract ρι | ırchaser: | | |
| Shelter Enterprises, | Inc. | | | Tim Reed | | | | |
| Owner's signature (| equired for rezor | ning & developmen | t plan requests): | Firm: Engineering Surve | vs & Services | | | |
| Address: | | | | Address: | ys a cervices | | | |
| 1817 West Broadwa | ıv | | | 1113 Fay Street | | | | |
| City/State/Zip: | | | | City/State/Zip: | 004 | | | |
| Columbia, MO 6520 |)3 | | | Columbia, MO 65 Phone: | 201 | | | |
| Phone: 573-214-4190 | | | | 573-449-2646 | | | | |
| Fax: | | | | Fax: | | | | - All Maria |
| | | | | 573-499-1499 | | | | |
| E-mail: | | | | E-mail: | n | | | |
| | | | | treed@ess-inc.cor | I I | | | |
| Fee Schedule: | | | | | | | | 0.4.4.4.4 |
| Case Type | | | essing | Advertising | | ording | | Subtotal \$0 |
| Concept Review | | | N/A | N/A | | N/A N/A | | \$ |
| Preliminary Plat | | \$400 | + \$5/lot | N/A | | | | \$284 |
| Final Minor Plat | | #200 | L CEllot | N/A | 24X36": \$69 1 ^s | | | \$ |
| Final Major Plat | | \$200 | + \$5/lot | 18X24": \$44 1 st sheet + 5 | | sheet + \$25/ | add. | \$ |
| Replat | | • | 250 | N/A | | V/A | | \$250 |
| Variance | | 0-2 ac: \$200 | >10-15 ac: \$600 | 14// | | | | \$ |
| | | | >15-20 ac: \$800 | \$110 | N/A | | | \$ |
| | | | | | | | | A |
| Rezoning |) | >5-10 ac: \$400 | >20 ac: \$1,000 | | | | | \$ |
| Rezoning Development Plan | · | >5-10 ac: \$400 | | N/A | | N/A | | \$ |
| Rezoning Development Plan Minor Plan Amend | dment | >5-10 ac: \$400 | >20 ac: \$1,000 | N/A \$110 | | N/A N/A | | \$ |
| Rezoning Development Plan | dment dment | >5-10 ac: \$400 \$ | >20 ac: \$1,000 | \$110 N/A | ı | N/A | | \$ \$ \$ |
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| Rezoning Development Plan Minor Plan Amend Major Plan Amend Easement Vacation Easement Dedica ROW Vacation Annexation proces For office use: Case Description: Filing Deadline Send postcard (Con Rev: meeting date; Pub Info: 1 | Concept Review Send staff comments (2 weeks after | >5-10 ac: \$400 \$ \$ If the second should be second should | >20 ac: \$1,000 100 250 N/A 250 250 Solution Council Res. (Annexations) Receive revisions (1 wk after staff comments) | \$110 N/A N/A N/A N/A N/A PZC Meeting Send 2 nd review comments (1 wk after revisions received) | Council Res. (Prelim. Plats) Send Annexation Council report (13 days before PZC) | Council 1 st read Send PZC report (10 days before | Cound read Send report before | \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ |



Final Plat Checklist

Signature of Applicant or Agent

| For office use: | | | | | | |
|-----------------|------------------|-------------------|--|--|--|--|
| Case #: | Submission Date: | Planner Assigned: | | | | |
| | | | | | | |

Final plats of major or minor subdivisions, and replats shall meet (at a minimum) the following criteria. Failure to provide the requested information may result in review and approval delays.

| Minimum Submittal Requirements | | | | |
|--------------------------------|--|--|--|--|
| \boxtimes | 25-23 Concept Review – generally: Concept review meeting held on 12/13/2012 (only applicable to final minor subdivisions) (☐ N/A) 25-27 Final plat review: Submitted processing and recording fees Site is accessible from an existing road Submitted 12 copies of plat to Planning Dept. Submitted 3 copies of signed & sealed final construction plans to Public Works Dept. (☒ N/A) Plat substantially conforms to approved preliminary plat (☒ N/A to final minor subdivisions & replats) Submitted 2 signed copies of an "improvements guarantee" (see standard "Performance Contract" form) | | | |
| | Final Plat Specifications (Sec. 25-28) | | | |
| | Signed and sealed by a registered land surveyor Drawn in ink on eighteen-inch by twenty-four inch (18"X24") or twenty-four inch by thirty-six inch (24" x 36") e or double matted polyester film sheets Scale of at least one inch equals one hundred feet (1" = 100') Index map with match lines for each sheet, if multiple sheets are submitted (N/A) Title of the subdivision and graphic scale Key map showing the entire subdivision and its relationship to the surrounding area Legal description of the property to be subdivided Subdivision boundary closes to one in ten thousand (1:10,000) Interior areas close to one in five thousand (1:5,000) Lot numbers Setback lines along street rights-of-way (setbacks conform to zoning district requirements) Subdivision size Size of lots of one acre or more (to nearest one-hundredth of an acre) (N/A) Street names Adjacent subdivision names (N/A) Relationship of boundary lines to section lines, quarter section lines, and corporate boundaries (N/A) Easements, & their designation Existing buildings (N/A) Floodprone areas, as delineated on the December 1, 1981 flood hazard boundary map (N/A) Stream buffer limits (N/A) Reference to related documents required to be recorded with the plat (N/A) Restrictions of record affecting division and use of the land as contemplated by the subdivision (N/A) Existing obligations or restrictions set forth on a previous plat of the land (N/A) Existing obligations or restrictions set forth on a previous plat of the land (N/A) Certification that survey meets current Missouri Minimum Standards for Property Boundary Surveys Certification that owner is the legal owner and has given consent to the subdivision and irrevocable dedication eet rights-of-way, easements, and all land intended for public use Certification of final plat approval to be signed by the Mayor and attested by the City Clerk 25-30 Resubdivision: If plat is a resubdivision, it is labeled "replat" (N/A) | | | |
| | Other Requirements | | | |
| \boxtimes | Planning & Zoning Commission signature block (N/A to final major subdivisions & replats) | | | |
| | Statement of Certification | | | |
| | -the applicant(s) or agenthave reviewed the submitted plans and attest that the above minimum requirements been shown on the attached plans submitted for review. | | | |

Broadway Shopping Center Subdivision - Variance Worksheet

1. The granting of the variance will not be detrimental to the public safety, health or welfare or injurious to other property or improvements in the neighborhood in which the property is located.

Granting of the variance for the right-of-way width of Clinkscales Road will allow the two newly created residential lots, to be utilitized exactly as the other thirteen residential lots immediately south. Clinkscales Road is a 32 foot wide street built to City standards and adequately serves this area. There will be no detriment to the public safety, health or welfare as a result of this variance, nor will it cause any injury to other property or improvements in the neighborhood.

2. The conditions upon which the request for a variance is based are unique to the property for which the variance is sought, are not generally applicable to other property and are not self-imposed.

Clinkscales Road has a forty foot wide right-of-way from West Ash Street to West Broadway, which was dedicated by Hunthill Subdivision in 1926. There are fourteen property owners along the west side and four property owners along the east side. All of the properties (except the 50 foot strip and Lot 25 McCauley's Subdivision, on the west side owned by Shelter Enterprises, Inc.) are fully developed with single family homes or apartments, with the existing 40 foot platted right-of-way. This variance will allow the vacant property to be developed in the same manner as all of the other properties in this block and is not applicable to other property.

3. Because of the particular physical surroundings, shape or topographical conditions of the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience, if the strict letter of these regulations was carried out; and

We are combining a small un-platted 50 foot wide strip with a previously platted lot, to create two new residential lots. These lots are relatively small and any additional right-of-way dedicated will make these lots more difficult to develop with a single family home.

4. The variance will not in any manner abrogate the provisions of the comprehensive plan of the City.

Granting a variance to allow the right-of-way line to remain essentially the same as all of the other properties on the block, and not move the line ten feet further into the property will not in any manner abrogate the provisions of the comprehensive plan of the City.



Variance Worksheet

| For office use: | | |
|-----------------|------------------|-------------------|
| Case #: | Submission Date: | Planner Assigned: |
| | | |

Where the Planning and Zoning Commission finds that undue hardships or practical difficulties may result from strict compliance with the City's Subdivision Regulations, it may recommend and the Council may approve variances so that substantial justice may be done and the public interest secured, provided that any such variance shall not have the effect of nullifying the intent and purpose of the Subdivision Regulations.

Th cr re

| ne Commission shall not recommend variances unless it finds and determines that the following iteria are met ¹ . Please explain how the requested variance complies with each of the below quirements: | | | |
|---|---|--|--|
| 1. | The granting of the variance will not be detrimental to the public safety, health or welfare or injurious to other property or improvements in the neighborhood in which the property is located. | | |
| 2. | The conditions upon which the request for a variance is based are unique to the property for which the variance is sought, are not applicable generally to other property, and are not self-imposed. | | |
| 3. | Because of the particular physical surroundings, shape or topographical conditions of the specific property involved, a particular hardship to the owner would result, as distinguished from a mere inconvenience, if the strict letter of these regulations was carried out; and | | |
| 4. | The variance will not in any manner abrogate the provisions of the comprehensive plan of the City. | | |

Per Section 25-20: Variances and exceptions

