

Introduced by _____ Council Bill No. R 210-12

A RESOLUTION

authorizing agreements for FY 2013 Signature Series Funding under the Tourism Development Program; transferring tourism development funds to the Parks and Recreation Department for the Heritage Festival.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City Manager is hereby authorized to execute agreements for FY 2013 Signature Series Funding under the Tourism Development Program with the following organizations in the following amounts:

<u>Agency</u>	<u>Amount</u>
First Night USA	\$ 6,200.00
Stephens College – 2013 Citizen Jane Festival	7,000.00
The Curators of the University of Missouri – Concert Series Holiday Festival	7,200.00
Columbia Art League – 2013 Art in the Park	7,500.00
Gateway Chapter of MS – 2013 Bike MS Express Scripts Gateway Getaway Ride	8,800.00
Ragtag Programming for Film & Media Arts – 2013 True/False Film Festival	10,000.00
Show-Me STATE GAMES – 2013 Summer Games	10,000.00
Thumper Entertainment, Inc. – 2013 Roots 'N Blues 'N BBQ Festival	10,000.00

SECTION 2. The form and content of the agreement for each individual organization listed in Section 1 shall be substantially as set forth in "Exhibits A-H" attached hereto and made a part hereof as fully as if set forth herein verbatim.

SECTION 3. At the request of the City Manager, the City Council hereby transfers \$6,700.00 from the Tourism Development Fund Account No. 229-4820-509.49-90 to the Parks and Recreation Fund Account No. 552-5575-490.02-29.

ADOPTED this _____ day of _____, 2012.

ATTEST:

City Clerk

Mayor and Presiding Officer

APPROVED AS TO FORM:

City Counselor

AGREEMENT

THIS AGREEMENT is entered into this _____ day of _____, 2012, by and between the City of Columbia, Missouri (hereinafter "City"), and First Night USA, a Missouri not-for-profit corporation, (hereinafter "Contractor").

City and Contractor agree as follows:

1. The Contractor shall provide the services outlined in its proposal for First Night Columbia, as submitted to the City's Convention and Visitors Bureau, a copy of which is on file in that office, at a cost to the City of **\$6,200.00 (Six Thousand Two Hundred Dollars)** in connection with the performance of the services to be provided under the agreement, the Contractor agrees to comply with all civil rights laws, and further agrees not to discriminate against any individual or segment of the community on the basis of sex, race, color, age, religion, creed, national origin, veteran, disability status or sexual orientation.

2. Contractor agrees that it is responsible for all funds made available to Contractor by this Agreement and further agrees that it will reimburse to the City any funds expended in violation of city, state, or federal law or in violation of this agreement.

3. Contractor agrees that it will make no changes in the approved Project until the changes are approved in writing by the City.

4. Contractor agrees that it is subject to audit and review on request by the City. If contractor has a financial audit prepared, that report shall be furnished to the City's Convention and Visitors Bureau.

5. Contractor agrees that all funds received from the City will be expended as approved by City Council and none of the funds shall be diverted to any other use or purpose, except as recommended by the Convention & Visitors Bureau's Advisory Board and as approved by the City Council. Full records of all expenditures and disbursements and any income from the provision of the program described in Contractor's proposal shall be kept and open to City inspection during regular business hours.

6. Contractor agrees to provide the Convention and Visitors Bureau with copies of all financial documentation no later than 90 days following the last day of the funded event, as outlined in the Post-Event Documentation Procedures. Documentation must include copies of checks issued for payment of services or items, copies of corresponding invoices and copies of any required contracts. If Contractor does not provide financial documentation, they may not be eligible for future funding.

7. Contractor agrees that the Convention and Visitors Bureau and the City will be recognized as outlined in the Contractor's proposal.

IN WITNESS THEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officers the day and year first above written.

CITY OF COLUMBIA, MISSOURI

By: _____
Mike Matthes, City Manager

ATTEST:

Sheela Amin, City Clerk

APPROVED AS TO FORM:

Fred Boeckmann, City Counselor

Agency

By: _____

IRS-EIN: _____

ATTEST:

CERTIFICATION: I hereby certify that this contract is within the purpose of the appropriation to which it is to be charged and that there is an unencumbered balance to the credit of such appropriation sufficient to pay therefor. 229-4820-509-49.90

John Blattell, Director of Finance

AGREEMENT

THIS AGREEMENT is entered into this _____ day of _____, 2012, by and between the City of Columbia, Missouri (hereinafter "City"), and the Stephens College (hereinafter "Contractor").

City and Contractor agree as follows:

1. The Contractor shall provide the services outlined in its proposal for the 2013 Citizen Jane Film Festival as submitted to the City's Convention and Visitors Bureau, a copy of which is on file in that office, at a cost to the City of **\$7,000.00 (Seven Thousand Dollars)** in connection with the performance of the services to be provided under the agreement, the Contractor agrees to comply with all civil rights laws, and further agrees not to discriminate against any individual or segment of the community on the basis of sex, race, color, age, religion, creed, national origin, veteran, disability status or sexual orientation.

2. Contractor agrees that it is responsible for all funds made available to Contractor by this Agreement and further agrees that it will reimburse to the City any funds expended in violation of city, state, or federal law or in violation of this agreement.

3. Contractor agrees that it will make no changes in the approved Project until the changes are approved in writing by the City.

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6. Contractor agrees to provide the Convention and Visitors Bureau with copies of all financial documentation no later than 90 days following the last day of the funded event, as outlined in the Post-Event Documentation Procedures. Documentation must include copies of checks issued for payment of services or items, copies of corresponding invoices and copies of any required contracts. If Contractor does not provide financial documentation, they may not be eligible for future funding.

7. Contractor agrees that the Convention and Visitors Bureau and the City will be recognized as outlined in the Contractor's proposal.

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CITY OF COLUMBIA, MISSOURI

By: _____
Mike Matthes, City Manager

ATTEST:

Sheela Amin, City Clerk

APPROVED AS TO FORM:

Fred Boeckmann, City Counselor

Agency

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John Blattel, Director of Finance

AGREEMENT

THIS AGREEMENT is entered into this _____ day of _____, 2012, by and between the City of Columbia, Missouri (hereinafter "City"), and Curators of the University of Missouri - UMC Concert Series, (hereinafter "Contractor").

City and Contractor agree as follows:

1. The Contractor shall provide the services outlined in its proposal for the 2012 University Concert Series Holiday Festival, as submitted to the City's Convention and Visitors Bureau, a copy of which is on file in that office, at a cost to the City of **\$7,200.00 (Seven Thousand Two Hundred Dollars)** in connection with the performance of the services to be provided under the agreement, the Contractor agrees to comply with all civil rights laws, and further agrees not to discriminate against any individual or segment of the community on the basis of sex, race, color, age, religion, creed, national origin, veteran, disability status or sexual orientation.

2. Contractor agrees that it is responsible for all funds made available to Contractor by this Agreement and further agrees that it will reimburse to the City any funds expended in violation of city, state, or federal law or in violation of this agreement.

3. Contractor agrees that it will make no changes in the approved Project until the changes are approved in writing by the City.

4. Contractor agrees that it is subject to audit and review on request by the City. If contractor has a financial audit prepared, that report shall be furnished to the City's Convention and Visitors Bureau.

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6. Contractor agrees to provide the Convention and Visitors Bureau with copies of all financial documentation no later than 90 days following the last day of the funded event, as outlined in the Post-Event Documentation Procedures. Documentation must include copies of checks issued for payment of services or items, copies of corresponding invoices and copies of any required contracts. If Contractor does not provide financial documentation, they may not be eligible for future funding.

7. Contractor agrees that the Convention and Visitors Bureau and the City will be recognized as outlined in the Contractor's proposal.

IN WITNESS THEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officers the day and year first above written.

CITY OF COLUMBIA, MISSOURI

By: _____
Mike Matthes, City Manager

ATTEST:

Sheela Amin, City Clerk

APPROVED AS TO FORM:

Fred Boeckmann, City Counselor

Agency

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John Blattel, Director of Finance

AGREEMENT

THIS AGREEMENT is entered into this _____ day of _____, 2012, by and between the City of Columbia, Missouri (hereinafter "City"), and Columbia Art League, (hereinafter "Contractor").

City and Contractor agree as follows:

1. The Contractor shall provide the services outlined in its proposal for the 2013 Art in the Park, as submitted to the City's Convention and Visitors Bureau, a copy of which is on file in that office, at a cost to the City of **\$7,500.00 (Seven Thousand Five Hundred Dollars)** in connection with the performance of the services to be provided under the agreement, the Contractor agrees to comply with all civil rights laws, and further agrees not to discriminate against any individual or segment of the community on the basis of sex, race, color, age, religion, creed, national origin, veteran, disability status or sexual orientation.

2. Contractor agrees that it is responsible for all funds made available to Contractor by this Agreement and further agrees that it will reimburse to the City any funds expended in violation of city, state, or federal law or in violation of this agreement.

3. Contractor agrees that it will make no changes in the approved Project until the changes are approved in writing by the City.

4. Contractor agrees that it is subject to audit and review on request by the City. If contractor has a financial audit prepared, that report shall be furnished to the City's Convention and Visitors Bureau.

5. Contractor agrees that all funds received from the City will be expended as approved by City Council and none of the funds shall be diverted to any other use or purpose, except as recommended by the Convention & Visitors Bureau's Advisory Board and as approved by the City Council. Full records of all expenditures and disbursements and any income from the provision of the program described in Contractor's proposal shall be kept and open to City inspection during regular business hours.

6. Contractor agrees to provide the Convention and Visitors Bureau with copies of all financial documentation no later than 90 days following the last day of the funded event, as outlined in the Post-Event Documentation Procedures. Documentation must include copies of checks issued for payment of services or items, copies of corresponding invoices and copies of any required contracts. If Contractor does not provide financial documentation, they may not be eligible for future funding.

7. Contractor agrees that the Convention and Visitors Bureau and the City will be recognized as outlined in the Contractor's proposal.

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CITY OF COLUMBIA, MISSOURI

By: _____
Mike Matthes, City Manager

ATTEST:

Sheela Amin, City Clerk

APPROVED AS TO FORM:

Fred Boeckmann, City Counselor

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John Blattel, Director of Finance

AGREEMENT

THIS AGREEMENT is entered into this _____ day of _____, 2012, by and between the City of Columbia, Missouri (hereinafter "City"), and the Gateway Chapter of MS, (hereinafter "Contractor").

City and Contractor agree as follows:

1. The Contractor shall provide the services outlined in its proposal for the 2013 Bike MS Express Scripts Gateway Getaway Ride, as submitted to the City's Convention and Visitors Bureau, a copy of which is on file in that office, at a cost to the City of **\$8,800 (Eight Thousand Eight Hundred Dollars)** in connection with the performance of the services to be provided under the agreement, the Contractor agrees to comply with all civil rights laws, and further agrees not to discriminate against any individual or segment of the community on the basis of sex, race, color, age, religion, creed, national origin, veteran, disability status or sexual orientation.

2. Contractor agrees that it is responsible for all funds made available to Contractor by this Agreement and further agrees that it will reimburse to the City any funds expended in violation of city, state, or federal law or in violation of this agreement.

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6. Contractor agrees to provide the Convention and Visitors Bureau with copies of all financial documentation no later than 90 days following the last day of the funded event, as outlined in the Post-Event Documentation Procedures. Documentation must include copies of checks issued for payment of services or items, copies of corresponding invoices and copies of any required contracts. If Contractor does not provide financial documentation, they may not be eligible for future funding.

7. Contractor agrees that the Convention and Visitors Bureau and the City will be recognized as outlined in the Contractor's proposal.

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Mike Matthes, City Manager

ATTEST:

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John Blattell, Director of Finance

AGREEMENT

THIS AGREEMENT is entered into this _____ day of _____, 2012, by and between the City of Columbia, Missouri (hereinafter "City"), and Ragtag Programming for Film & Media Arts, (hereinafter "Contractor").

City and Contractor agree as follows:

1. The Contractor shall provide the services outlined in its proposal for the 2013 True/False Film Festival, as submitted to the City's Convention and Visitors Bureau, a copy of which is on file in that office, at a cost to the City of **\$10,000.00 (Ten Thousand Dollars)** in connection with the performance of the services to be provided under the agreement, the Contractor agrees to comply with all civil rights laws, and further agrees not to discriminate against any individual or segment of the community on the basis of sex, race, color, age, religion, creed, national origin, veteran, disability status or sexual orientation.

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Mike Matthes, City Manager

ATTEST:

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John Blattell, Director of Finance

AGREEMENT

THIS AGREEMENT is entered into this _____ day of _____, 2012, by and between the City of Columbia, Missouri (hereinafter "City"), and the Show-Me STATE GAMES (hereinafter "Contractor").

City and Contractor agree as follows:

1. The Contractor shall provide the services outlined in its proposal for the 2013 Show-Me STATE GAMES – Summer Games, as submitted to the City's Convention and Visitors Bureau, a copy of which is on file in that office, at a cost to the City of **\$10,000.00 (Ten Thousand Dollars)** in connection with the performance of the services to be provided under the agreement, the Contractor agrees to comply with all civil rights laws, and further agrees not to discriminate against any individual or segment of the community on the basis of sex, race, color, age, religion, creed, national origin, veteran, disability status or sexual orientation.
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CITY OF COLUMBIA, MISSOURI

By: _____
Mike Matthes, City Manager

ATTEST:

Sheela Amin, City Clerk

APPROVED AS TO FORM:

Fred Boeckmann, City Counselor

Agency

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John Blattell, Director of Finance

AGREEMENT

THIS AGREEMENT is entered into this _____ day of _____, 2012, by and between the City of Columbia, Missouri (hereinafter "City"), and Thumper Entertainment, Inc., (hereinafter "Contractor").

City and Contractor agree as follows:

1. The Contractor shall provide the services outlined in its proposal for the 2013 Roots 'N Blues 'N BBQ Festival, as submitted to the City's Convention and Visitors Bureau, a copy of which is on file in that office, at a cost to the City of **\$10,000.00 (Ten Thousand Dollars)** in connection with the performance of the services to be provided under the agreement, the Contractor agrees to comply with all civil rights laws, and further agrees not to discriminate against any individual or segment of the community on the basis of sex, race, color, age, religion, creed, national origin, veteran, disability status or sexual orientation.
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CITY OF COLUMBIA, MISSOURI

By: _____
Mike Matthes, City Manager

ATTEST:

Sheela Amin, City Clerk

APPROVED AS TO FORM:

Fred Boeckmann, City Counselor

Agency

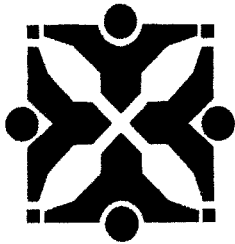
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John Blattell, Director of Finance



Source: Convention and Visitors Bureau *and*

Agenda Item No:

To: City Council

From: City Manager and Staff *MM*

Council Meeting Date: Nov 19, 2012

Re: Resolution Authorizing Tourism Development Funds, Authorizing the City Manager to Execute Agreements and an Intra Departmental Transfer of Funds

EXECUTIVE SUMMARY:

The Convention & Visitors Bureau (CVB) Advisory Board reviewed tourism development applications for the 2013 "Signature Series" events at their October meeting. Signature Series events are the "elite" group of festivals and events, the biggest and oldest, that have received tourism development funding for many years.

There are currently nine Signature Series events: Art in the Park, Citizen Jane Film Festival, Concert Series Holiday Festival, Heritage Festival, First Night, MS 150 Bike Getaway, Roots & Blues & BBQ Festival, Show-Me STATE GAMES, and the True/False Film Festival. The CVB Board is recommending a total of \$73,400 in tourism development funds for the FY2013 events.

DISCUSSION:

Tourism Development Festivals & Events (TDFE) funding has greatly enhanced the quality of Columbia festivals and events. The funds have enabled organizers to bring in nationally recognized entertainers and expand marketing & advertising efforts outside the Columbia market. This has, in turn, drawn more visitors and more attention to the events and to Columbia.

The CVB Board reviewed & discussed the 2013 Signature Series applications. They also reviewed Post Event Summary Reports from the prior year and the most recent survey results compiled by the University of MO Hotel & Restaurant Department. These surveys are coordinated and paid by the CVB each year.

The applications were scored, averaged and funding levels were determined based on a percentage of the total score with \$10,000 being the maximum amount of funding. Scoring criteria included overnight stays attendance, marketing & sponsorship plans, event timing, media coverage, organizational plan & budget, cultural image and media coverage. The board felt this was a more fair and equitable way to recommend funding, giving more emphasis to room night generation and event timing.

The CVB Advisory Board voted unanimously to approve funding to the nine 2013 Signature Series as follows: First Night - \$6,200 for entertainment; Heritage Festival - \$6,700 for "Living History" entertainment; Citizen Jane Film Festival - \$7,000 for filmmakers costs; MU Concert Series Holiday Festival - \$7,200 for entertainment; Art in the Park - \$7,500 for entertainment & advertising; MS 150 Script Express Bike Ride - \$8,800 for marketing; True/False Film Festival - \$10,000 for filmmakers costs; Show Me STATE GAMES - \$10,000 for officials, awards and site fees; and Roots & Blues & BBQ Festival - \$10,000 for advertising.

FISCAL IMPACT:

\$73,400. The funds are appropriated in the FY2013 CVB budget. An intra departmental transfer of funds will be made to Parks & Recreation for the Heritage Festival.

VISION IMPACT:

<http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php>

1:1 - Columbia will both sustain and creatively expand its foundation for arts and culture in our community.

SUGGESTED COUNCIL ACTIONS:

Approval of the resolution and execution of the contracts.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		Program Impact		Mandates	
City's current net FY cost	\$73,400.00	New Program/ Agency?	No	Federal or State mandated?	No
Amount of funds already appropriated	\$73,400.00	Duplicates/Epands an existing program?	No	Vision Implementation impact	
Amount of budget amendment needed	\$0.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		Resources Required		Vision Impact?	Yes
One Time	\$0.00	Requires add'l FTE Personnel?	No	Primary Vision, Strategy and/or Goal Item #	1.1
Operating/ Ongoing	\$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	