

Introduced by _____

First Reading _____

Second Reading _____

Ordinance No. _____

Council Bill No. B 318-12

AN ORDINANCE

accepting a grant from the Department of Health and Human Services Food and Drug Administration for the Boone County voluntary national retail food regulatory program standards project; appropriating funds; and fixing the time when this ordinance shall become effective.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBIA, MISSOURI, AS FOLLOWS:

SECTION 1. The City of Columbia accepts a grant in the amount of \$70,000.00 from the Department of Health and Human Services Food and Drug Administration for the Boone County voluntary national retail food regulatory program standards project. The City Manager is authorized to execute all documents on behalf of the City agreeing to the terms and conditions of the grant.

SECTION 2. The sum of \$70,000.00 is hereby appropriated from the Miscellaneous Revenue Account No. 110-3210-461.10-00, GFDAEH to the following accounts:

\$ 30,682.00	Permanent Positions	Account No. 110-3210-531.01-01, GFDAEH
614.00	Deferred Compensation	Account No. 110-3210-531.01-35, GFDAEH
240.00	Cell Phone Allowance	Account No. 110-3210-531.01-38, GFDAEH
2,347.00	Social Security	Account No. 110-3210-531.02-10, GFDAEH
4,940.00	LAGERS	Account No. 110-3210-531.02-20, GFDAEH
107.00	Long-term Disability	Account No. 110-3210-531.02-30, GFDAEH
6,805.00	Health Insurance	Account No. 110-3210-531.02-34, GFDAEH
70.00	Life Insurance	Account No. 110-3210-531.02-36, GFDAEH
19,670.00	Data Processing & Electric	Account No. 110-3210-531.12-50, GFDAEH
1,855.00	Travel & Training	Account No. 110-3210-531.20-10, GFDAEH
670.00	Registration & Tuition	Account No. 110-3210-531.20-40, GFDAEH
2,000.00	Miscellaneous Contractual	Account No. 110-3210-531.49-90, GFDAEH

SECTION 3. This ordinance shall be in full force and effect from and after its passage.

PASSED this _____ day of _____, 2012.

ATTEST:

City Clerk

Mayor and Presiding Officer

APPROVED AS TO FORM:

City Counselor

CERTIFICATION: I certify there are sufficient funds available in the Miscellaneous Revenue Account No. 110-3210-461.10-00, GFDAEH to cover the above appropriation.

Director of Finance



COOPERATIVE AGREEMENTS
Department of Health and Human Services
Food and Drug Administration

Notice of Grant Award

Issue Date: 09/10/2012



Grant Number: 1U18FD004646-01

Principal Investigator(s):
Michala Gunier

Project Title: Boone County Voluntary National Retail Food Regulatory Program Standards

Gunier, Michala
City of Columbia, Missouri
701 E. Broadway
Columbia, MO 652017742

Budget Period: 09/10/2012 – 06/30/2013


Project Period: 09/10/2012 – 06/30/2017

Dear Business Official:

The Food and Drug Administration hereby awards a grant in the amount of \$70,000 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to CITY OF COLUMBIA in support of the above referenced project. This award is pursuant to the authority of PHS Act, Sec 1706, 42 USC 300u-5, as amended; Sec 2(d), PL 98-551 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the Grants Management Specialist and the Project Officer listed in the terms and conditions.

Sincerely yours,

Kimberly Pendleton
Grants Management Officer
Office of Acquisitions & Grants Services
Division of Acquisition Support and Grants
Grants & Assistance Team
FOOD AND DRUG ADMINISTRATION

See additional information below

Division of Federal Assistance Financing
DASP/DASF/OS/DHHS
P.O. Box 6021
Rockville, MD 20852
Telephone Number: 877-614-5533

Grantees are asked to register in the Central Contractor Registration (CCR) database. Information about CCR is available at http://www.grants.gov/applicants/register_ccr.jsp. This registration will be required as electronic grant processing is implemented.

SECTION III – TERMS AND CONDITIONS – 1U18FD004646-01

This award is based on the application submitted to, and as approved by, FDA on the above-title project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Grant Award.
- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 74 or 45 CFR Part 92 as applicable.
- d. The PHS Grants Policy Statement, including addenda in effect as of the beginning date of the budget period.
- e. An annual Financial Status Report (SF-269) is required. An original and two copies of this report must be submitted to the FDA Grants Management Officer within 90 days after the expiration date of the budget period.
- f. A Final Program Report, Financial Status Report and Invention Statement must be submitted within 90 days after the expiration date of the project period.
- g. This award notice, including the terms and conditions cited below.

Treatment of Program Income: Additional Costs

SECTION IV – FD Special Terms and Condition – 1U18FD004646-01

Voluntary Retail Standards Conditions of the Award - 1U18FD004646-01

This grant has been selected under the FDA- grants management plan to redistribute grant workloads more evenly throughout the year. Consequently, the initial budget period reflects a 06/30/2013 end date. Subsequent budget periods will begin on 07/01/2012 and will be for a 12-month duration. Although this grant will have a slightly shorter budget period this year, it is awarded the full 12-month level of funds for the budget period. Additional time may be requested at the end of the project period if needed.

Special conditions:

Provide a detailed response to all weaknesses identified in the Summary Statement no later than 6-months from the date of award.

Provide funding certification of the current year's budget for the retail foods regulatory program to demonstrate that these funds have supplemented, and not replaced, State allocations. If a decrease in allocations does occur during the cooperative agreement, a detailed justification must be provided to FDA for approval.

Facilities, work, training, and other expenses reimbursed under other funding mechanisms must remain distinct and separate from the cooperative agreement.

Agree to share strategies, documents, and other resources developed using cooperative agreement funds with other programs to advance conformance with the Retail Standards and reduce the occurrence of contributing risk factors associated with foodborne illness. Grantees may be asked to provide summaries of projects that may be publicly shared.

Contribute to the continuous improvement and advancement of the Retail Standards. Contributions may include participation in committee meetings, presentations, promotion of new strategies, and sharing of resources.

Future funding will be dependent on recommendations from the Project Officer. The scope of the recommendation will confirm that acceptable progress has been made in advancing conformance with the Retail Standards, continued compliance with all FDA regulatory requirements, and, if necessary, a corrective action plan has been implemented.

Funding restrictions:

These awards may only be used for advancing conformance with the Retail Standards and other projects that support the intended outcomes of the cooperative agreement program.

Allowable costs include:

- 1) Audiovisual materials such as videotapes, DVDs, public service announcements, etc.
- 2) Consultant services
- 3) Employee salaries, wages and fringe benefits
- 4) Rental, purchasing, calibration, and maintenance of supplies and equipment
- 5) Indirect costs
- 6) Recruitment costs for hiring new employees
- 7) Registration fees
- 8) Purchase or development of IT equipment, software, and support
- 9) Shipping and mailing of equipment and supplies
- 10) Travel
- 11) Speaker fees
- 12) Subcontracting to third parties (other than local/county/tribal agencies) is allowed but limited to 10% of each year's award.

Non-allowable costs:

- 1) Facilities, work, and training reimbursed under other funding mechanisms must remain distinct and separate from the cooperative agreement. The State must be able to account separately for fund expenditures, including employee salaries, wages, and benefits, under the food safety inspection contracts and other funding mechanisms and these cooperative agreements.
- 2) Vehicle purchases are not permitted.
- 3) Cooperative agreement funds may not be utilized for new building construction; however, remodeling of existing facilities is allowed, provided that remodeling costs do not exceed 10% of the grant award amount.
- 4) Please also refer to the HHS Grants Policy Statement for additional information regarding costs.

Reporting requirements:

When multiple years are involved, awardees will be required to submit the Non-Competing Continuation Grant Progress Report (PHS 2590) annually and financial statements as required in the HHS Grants Policy Statement.

A final progress report, invention statement, and the expenditure data portion of the Federal Financial Report are required for closeout of an award, as described in the HHS Grants Policy Statement.

The Federal Funding Accountability and Transparency Act of 2006 (Transparency Act), includes a requirement for awardees of Federal grants to report information about first-tier subawards and executive compensation under Federal assistance awards issued in FY2011 or later. All awardees of applicable HHS grants and cooperative agreements are required to report to the Federal Subaward Reporting System (FSRS) available at www.fsrs.gov on all subawards over \$25,000. See the HHS Grants Policy Statement for additional information on this reporting requirement.

Mid-year progress reports must contain the elements below as applicable to their proposal and award, but are not limited to, the following:

All formal correspondence/reports regarding the grant should be signed by an authorized institutional official and the Principal Investigator and should be sent to the attention of the grants management specialist, unless otherwise explicitly directed.

STAFF CONTACTS

Grants Management Specialist: Daniel Lukash

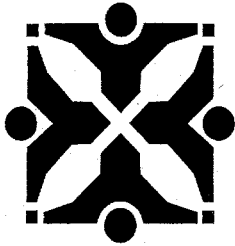
SPREADSHEET SUMMARY

GRANT NUMBER: 1U18FD004646-01

INSTITUTION: CITY OF COLUMBIA

<i>Budget</i>	<i>Year 1</i>	<i>Year 2</i>	<i>Year 3</i>	<i>Year 4</i>	<i>Year 5</i>
Salaries and Wages	\$28,032				
Fringe Benefits	\$11,213				
Personnel Costs (Subtotal)	\$39,245				
Consultant Services	\$5,000				
Supplies	\$22,855				
Other Costs	\$2,900				
TOTAL FEDERAL DC	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000
TOTAL FEDERAL F&A					
TOTAL COST	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000

AGENCY: Food & Drug Administration		DATE 8/27/2012	
		5. CENTER/PROGRAM ORA	
2. LIST NUMBER FD 004646 - 01		3. APPROPRIATION NUMBER 75120600 28983NVRPS24646	
4. CAN* 6990928		5. PMS CODE* 22390B40	
6. OBJECT CLASS 41.41		7. TYPE OF AWARD New	
8. GRANT NUMBER 1 U18 FD 004646 - 01	9. DOCUMENT NUMBER UFD004646A	10. EIN NUMBER 1436000810AS	
11. RECIPIENT OF AWARD Michala Gunier City of Columbia 701 E. Broadway Columbia, MO 65201			
12. PROJECT PERIOD 9/10/2012 - 6/30/2017		13. BUDGET PERIOD 9/10/2012 - 6/30/2013	
14. APPROVED FOR OBLIGATION DIRECT: \$70,000 INDIRECT: \$0 FEE: N/A TOTAL: \$70,000			
15. SPECIAL CONDITIONS			
16. REMARKS PLEASE NOTE Please scan the signed document/approval list and email to daniel.lukash@fda.hhs.gov			
17. PROJECT OFFICER Wendy Campbell <i>Wendy Campbell</i>		18. CENTER/OFFICE Funds Available: <i>Soma Bhattacharya</i>	
19. APPROVED BY DIRECTOR, (or individual with Delegated Authority) <i>Michael Berger</i> , Director, ORA/ORM/DMO <i>Ducy A. Smith</i>			
20. APPROVED BY DIRECTOR, OFFICE OF FINANCIAL MANAGEMENT			
21. CERTIFICATION OF Chief GRANTS MANAGEMENT OFFICER, OAGS and/or Grants Management Officer <i>Kimberly Penick</i> <i>Ch</i> 9/7/2012			



Source: Health

Agenda Item No:

z. brown
To: City Council
From: City Manager and Staff *MM*

Council Meeting Date: Nov 5, 2012

Re: Department of Health and Human Services Food and Drug Administration
Boone County Voluntary National Retail Food Regulatory Program Standards
Grant Number 1U18FD004646-01

EXECUTIVE SUMMARY:

An ordinance authorizing the City Manager to accept Grant Number 1U18FD004646-01 between the City of Columbia and the Department of Health and Human Services Food and Drug Administration in the amount of \$70,000 beginning 9/10/12; appropriating funds and amending the FY13 budget and the department's authorized budgeted FTE count.

DISCUSSION:

The Columbia/Boone County Department of Public Health & Human Services has been awarded a 5-year, \$350,000 grant from the Food and Drug Administration. The purpose of this funding is to enable the department to advance towards achieving FDA Voluntary National Retail Food Program Standards, part of a national effort for quality improvement in food safety programs to assure food safety in the community. This quality improvement initiative also supports the agency goal of achieving National Public Health Accreditation in 2014.

To date, the department's Environmental Public Health Division has met two of the nine standards. The FDA funding enables the department to add one full-time Environmental Public Health Specialist and purchase inspection-related equipment, software and interpretation services during the project. The goal through this five-year effort is to develop an electronic inspection system, which will standardize inspections and improve assessments.

FISCAL IMPACT:

Funding was not anticipated during the FY13 budget process. An appropriation and budget amendment is necessary. Subsequent funding for years 2 - 5 will be included in future budgets.

VISION IMPACT:

<http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php>

11.3 Goal: Columbia will be a healthy community. All residents will have timely access to appropriate health care. Effective prevention initiatives will contribute to a healthy community.

SUGGESTED COUNCIL ACTIONS:

Should the Council agree with staff recommendations, an affirmative vote is in order.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		Program Impact		Mandates	
City's current net FY cost	\$0.00	New Program/ Agency?	Yes	Federal or State mandated?	No
Amount of funds already appropriated	\$0.00	Duplicates/Epands an existing program?	No	Vision Implementation impact	
Amount of budget amendment needed	\$70,000.00	Fiscal Impact on any local political subdivision?	No	Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		Resources Required		Vision Impact?	Yes
One Time	\$0.00	Requires add'l FTE Personnel?	Yes	Primary Vision, Strategy and/or Goal Item #	11.3
Operating/ Ongoing	\$0.00	Requires add'l facilities?	No	Secondary Vision, Strategy and/or Goal Item #	
		Requires add'l capital equipment?	No	Fiscal year implementation Task #	