

[Signature]
Source: City Manager

Agenda Item No: REP 118-12

To: City Council
From: City Manager and Staff *[Signature]*

Council Meeting Date: Aug 6, 2012

Re: Street Closure Requests - Mid Mo Pride Fest and Harvest Hootenanny

EXECUTIVE SUMMARY:

The City Manager's Office has received a request to close certain streets for two events - Mid Mo Pride Fest and Harvest Hootenanny.

DISCUSSION:

Mid Mo Pride Fest organizers are requesting the closure of Cherry Street, between 4th and 5th Streets, on Sunday, August 19, from 8:00 a.m. until 11:30 p.m., for their yearly festival. The SEC recommends approval of the street closure. The CID did not formally review this application - see attached e-mail.

The Columbia Center for Urban Agriculture has requested the closure of Smith Street, between College Avenue and Fay Street, on Friday, September 28, 8:00 a.m. through Sunday, September 30, until 1:00 p.m., for a fund raising event. They are also requesting waiver of the open container during the event hours - September 29, 3:00 p.m. until 8:00 p.m.

The closure is outside the downtown area; therefore, it does not require CID review and the City Manager is authorized to approve the street closure. The SEC recommends approval of the street closure. **Council approval is required for the request to waive the open container on Smith Street.**

FISCAL IMPACT:

N/A

VISION IMPACT:

<http://www.gocolumbiamo.com/Council/Meetings/visionimpact.php>

SUGGESTED COUNCIL ACTIONS:

Council motion to approve the street closure request for the Mid MO Pride Fest; Council motion to approve or deny the waiver of the open container ordinance for the fund raising event.

FISCAL and VISION NOTES:					
City Fiscal Impact Enter all that apply		Program Impact		Mandates	
City's current net FY cost	\$0.00	New Program/ Agency?		Federal or State mandated?	
Amount of funds already appropriated	\$0.00	Duplicates/Expands an existing program?		Vision Implementation impact	
Amount of budget amendment needed	\$0.00	Fiscal Impact on any local political subdivision?		Enter all that apply: Refer to Web site	
Estimated 2 year net costs:		Resources Required		Vision Impact?	No
One Time	\$0.00	Requires add'l FTE Personnel?		Primary Vision, Strategy and/or Goal Item #	
Operating/ Ongoing	\$0.00	Requires add'l facilities?		Secondary Vision, Strategy and/or Goal Item #	
		Requires add'l capital equipment?		Fiscal year implementation Task #	

City of Columbia

Special Use Application Form

Thank you for choosing the City of Columbia to hold your event. Please fill out information below and send to Carol Rhodes, City Manager's Office, 701 E. Broadway, Columbia, MO 65201.

Date of application: July 5, 2012

Event Information

Location of event (include a map of all streets that will be used): _____

Name of event: 2012 Mid Mo Pride Fest

Date(s): August 19, 2012 and time of event (include setup and cleanup): _____

Event hours from: 11:00 a.m. to: 10:00 p.m.

Detailed description of event: Festival, stage area in Deja Vue parking lot, vendors on Cherry street

Expected attendance per day: 1500

Applicant Information

Applicant name: Doug Stone

Address: 111 East Walnut

Email address: doug.stone@midmopride.com

Date of birth: _____

Phone and cell #: 417-850-1509

Fax #: _____

Company/Organization name (if applicable): Mid Mo Pride

Company address: 111 East Walnut

Company phone #: 417-850-1509

Name of alternate contact person: Tim Root

Alternate's phone and cell #: 474-6768

Insurance company: Insurevents.com

Insurance company phone #: 310-216-9152

Contact person: Mitch / Sandra

Insurance Policy #: _____

Check all that apply for your event and attach a detailed explanation for each:

Alcohol	Street Closure	Business License	Park Facility Reservation	Food Vendors	Amplified Sound	Parade-Special Events	Tents	Signs	Parking/Transit	Waste Removal
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Security	Liability Insurance	Public Safety Plan	Traffic Plan	Recycling	City Utilities Request
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Refer to the Special Events section for instructions related to these areas.

*SEC review 1/25 - detailed layout plan & security plan
entertainment schedule*



de ja vu near Columbia, Boone, Missouri

Get Google Maps on your phone



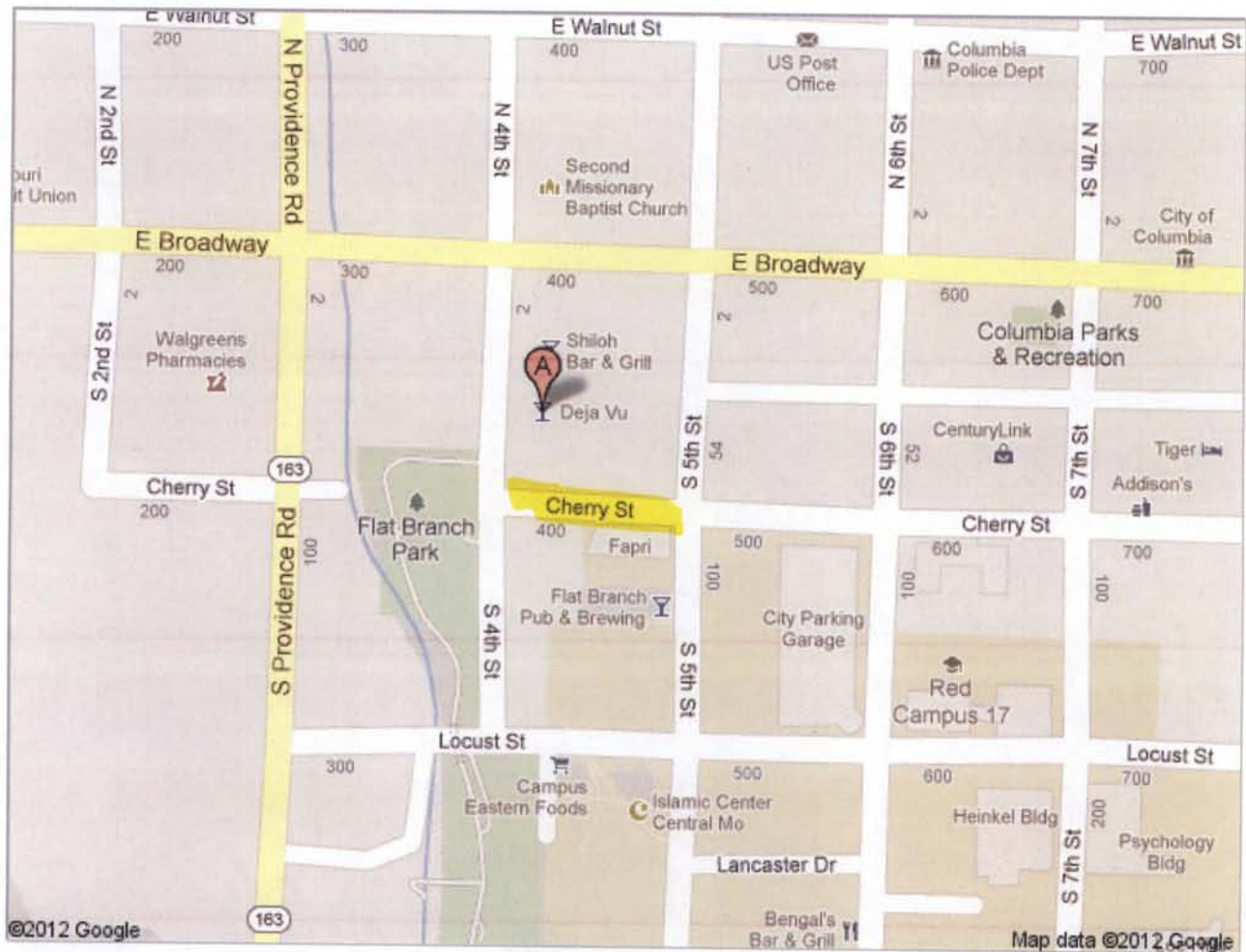
Text the word "GMAPS" to 466453

A. **Deja Vu**

405 Cherry Street, Columbia, MO

(573) 443-3216

25 reviews



©2012 Google

Map data ©2012 Google

Street Closure Request Form
(Non-Construction Related Requests Only)

Name of Organization: Mid-MO Pride Fest

Contact Person: Doug Stone

Address: 111 E. Walnut, Suite C, Columbia, MO 65201

Phone: 417-850-1509

**Location Requested
(include map):** Cherry Street, between 4th & 5th

Date of Use of Closure: Sunday, August 19, 1202 8:00 a.m. - 11:30 p.m.

(day/time)

Purpose: A yearly festival

The applicant is responsible for securing signatures of the property owners and tenants abutting the proposed closure or use indicating no objection to the requested use/closure. Attach a separate sheet if necessary.

Property Owner/Tenant Name	Address
MATT ISTWAN	405 CHERRY ST.
Shane V. Tate / First State Community Bank	101 S. Fifth St.
KAREN WILS - FIRST STATE COMMUNITY BANK	15 S. 5TH ST
El Johnson	Bandway Drive

I understand that this request is granted subject to the following conditions:

The sidewalk/street will not be used or blocked in such a manner that a safety hazard would occur or that an obstruction will be created that would unreasonably interfere with police, fire, or health of the city. Further, there will be no solicitation in the street, crosswalk or intersection and that violation of the above conditions will cause this permit to be rescinded. Fire department access shall be maintained by providing a minimum 20' wide unobstructed roadway width. **Exception: Parades**

Doug Stone
Signature of Applicant

6-17-12
Date

Date Application Received: 7/20/2012

CCA Board: No formal board approval - see attached e-mail

Permit Approved:

Mike Matthes, City Manager

Date

PLEASE READ ORDINANCE INFORMATION AS FOLLOWS



Carol Rhodes <car@gocolumbiamo.com>

RE: pridefest

1 message

Carrie Gartner <cgartner@discoverthedistrict.com>
To: Carol Rhodes <car@gocolumbiamo.com>

Mon, Jul 23, 2012 at 9:45 AM

Thanks Carol.

From: Carol Rhodes [mailto:car@gocolumbiamo.com]
Sent: Monday, July 23, 2012 9:13 AM
To: Megan Gotcher
Cc: Cavanaugh Noce; Carrie Gartner
Subject: Re: pridefest

I am comfortable sending the e-mail chain below along with my report to Council. No additional info is needed.

Thanks.

On Mon, Jul 23, 2012 at 9:09 AM, Megan Gotcher <mrgotche@gocolumbiamo.com> wrote:

I sent her the entire application w/ signatures on Friday. She had e-mailed me prior to receiving the application, stating she had been in contact with Kevin and that there was not time for it to go to the CID for approval. I told her that I would forward her the information as soon as I got it and the only deterrent that I saw would be it not going to the CID, but if there was something in writing from the Board saying it was okay that we could proceed, but that I would check with you today.

I forwarded the conversation below.

Do you want me to send it again requesting CID review and approval?

—Megan

——— Forwarded message ———

From: **Carrie Gartner** <cgartner@discoverthedistrict.com>
Date: Thu, Jul 19, 2012 at 2:24 PM
Subject: RE: pridefest
To: Megan Gotcher <mrgotche@gocolumbiamo.com>

I can't give formal board approval but I can let Council know the reasons they can't weigh in and our past history with the event (non-problematic). Can you keep me posted on the signatures? Thanks.

From: Megan Gotcher [mailto:mrgotche@gocolumbiamo.com]
Sent: Thursday, July 19, 2012 2:20 PM
To: Carrie Gartner
Subject: Re: pridefest

Thanks Carrie,

I spoke with Kevin yesterday and told him all the paperwork he would need (i.e trash plan, safety plan, etc.). He was going to gather all the information and signatures and get it to me by the end of the week and I will

present it to Carol on Monday when she gets back. The only thing that would be the deterrent would be it not going through CID, but as long as there was something in writing that says the Board is okay with it, I don't see why it would be an issue (but I will double check w/ Carol Monday).

--Megan

On Thu, Jul 19, 2012 at 1:05 PM, Carrie Gartner <cgartner@discoverthedistrict.com> wrote:

Hey Megan -

Sent an email to Carol but wanted you to get one as well regarding Pride Fest. I've been talking with Kevin about this and he knows he's behind the curve and won't make the next CID meeting in time. I told him one option is to go ahead and send to Council without our input, letting them know that our monthly meeting time prevented this from occurring (v. we didn't support the event). We've never had an issue with the event and he's in the process of collecting signatures so I've got no red flags yet.

Does that sound ok?

Carrie

Carrie Gartner, PhD

Director

The District

11 S. Tenth St.

(573) 442-6816

www.discoverthedistrict.com

www.facebook.com/discoverthedistrict

@the_district

Starting your own business in The District is easier than you think. Find out how at www.businessinthedistrict.com.

--
Megan Gotcher

Administrative Support Assistant II

City Manager's office

701 E. Broadway

Columbia, MO 65201

(573) 874-7600

mrgotche@gocolumbiamo.com

--
Megan Gotcher

Administrative Support Assistant II

City Manager's office

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Columbia, MO 65201

(573) 874-7600

mrgotche@gocolumbiamo.com

4th Street

Deja Vu

Stage

5th Street

Cherry

← Vendor Booths →



Megan Gotcher <mrgotche@gocolumbiamo.com>

Fwd: Pride Fest Info

1 message

Carol Rhodes <car@gocolumbiamo.com>
 To: Megan R Gotcher <mrgotche@gocolumbiamo.com>

Thu, Jul 26, 2012 at 9:45 AM

Pls forward to sec and place info with app

Thanks

Begin forwarded message:

From: Kevin Clohessy <kevin.clohessy@midmopride.com>
Date: July 26, 2012 9:40:45 AM CDT
To: CAR@gocolumbiamo.com
Subject: Pride Fest Info

Carol,

Thank you for the chance to meet with the SEC yesterday.

I am attaching the proposed map of Cherry Street that I received from the board.

Listed below is the line-up of entertainment.

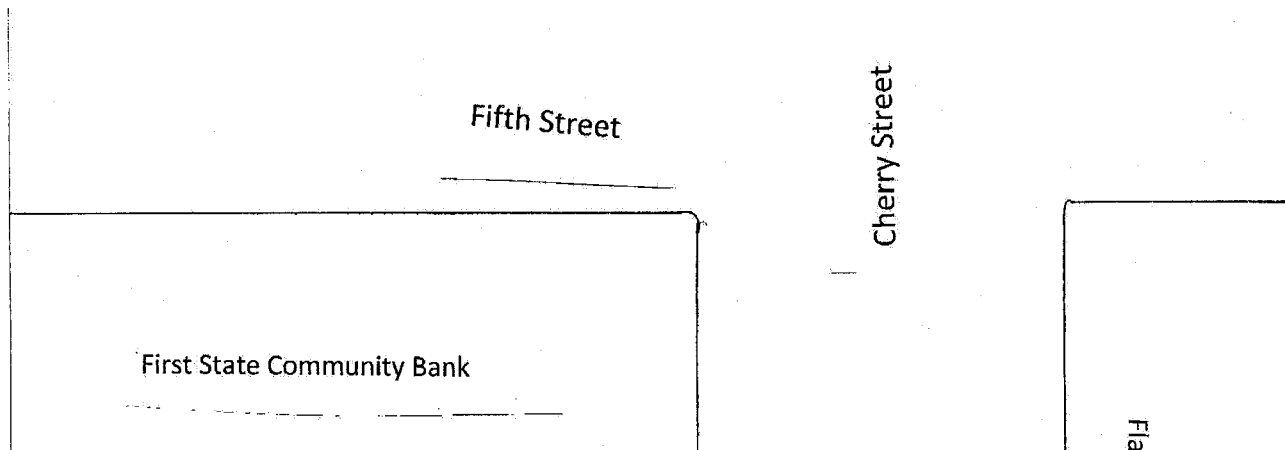
I would welcome the chance to answer any other questions you might have.

Thank you.

Kevin

Here is the line up for MidMO Pridefest 2012

11:00 GAYEST DOG SHOW
 12:00 VIOLET VONDER HAAR
 1:00 JUST FREE
 2:00 PRIDE IDOL
 3:00 SUMMER OSBORNE
 3:00 Stage Production of the "8" The Play (inside the VU)
 4:00 RAGGED BLADE BAND
 5:00 PETE LEE
 6:00 DOWNTOWN UPSTAGE DRAG SHOW





City of Columbia Special Use Application Form

Thank you for choosing the City of Columbia to hold your event. Please fill out information below and send to Carol Rhodes, City Manager's Office, 701 E. Broadway, Columbia, MO 65201.

Date of application: 7/24/12

Event Information

Location of event (include a map of all streets that will be used): 1209 Smith Street, Columbia

Name of event: Harvest Hootenanny

Date(s): 9/28/12 8am and time of event (include setup and cleanup): 9/30/12 1pm

Event hours from: 9/29/12 3pm to: 9/29/12 8pm

Detailed description of event: THIS IS A FUNDRAISING DINNER WHERE WE WILL SERVE FOOD, BEER, WINE, AND NON-ALCOHOLIC DRINKS.

THERE WILL BE LIVE MUSIC, CHILDREN'S GAMES, GARDEN TOURS AND A LIVE AND SILENT AUCTION. THE EVENT WILL BE HELD AT CCUA'S URBAN FARM AND ON SMITH STREET BETWEEN COLLEGE AVE AND FAY STREET.

Expected attendance per day: 700

Applicant Information

Applicant name: WILLIAM POLANSKY

Address: 1009 COATS STREET, COLUMBIA MO 65201

Email address: BILLYP@COLUMBIAURBANAG.ORG

Date of birth: 10/10/1986

Phone and cell #: CELL 540-226-3806

Fax #: N/A

Company/Organization name (if applicable): COLUMBIA CENTER FOR URBAN AGRICULTURE

Company address: 214 SAINT JOSEPH STREET, COLUMBIA MO 65201

Company phone #: 573-514-4174

Name of alternate contact person: ADAM SAUNDERS

Alternate's phone and cell #: 573-356-9392

Insurance company: THE EVENT HELPER

Insurance company phone #: 530-477-6521

Contact person: _____

Insurance Policy #: EH-771310

*James :
see security plan
layout plan for street*

Street Closure Request Form
(Non-Construction Related Requests Only)

Name of Organization: Columbia Center for Urban Agriculture
 Contact Person: Billy Polansky — Billy p @ columbiacenterforurbanagriculture.org
 Address: 214 Saint Joseph St, Co Mo 65201
 Phone: 573-514-4174
 Location Requested (include map): Smith Street between College Ave + Fay St.
 Date of Use of Closure: 9/28/12 8am To 9/30/12 1pm
 (day/time)
 Purpose: FUNDRAISING DINNER EVENT

The applicant is responsible for securing signatures of the property owners and tenants abutting the proposed closure or use indicating no objection to the requested use/closure. Attach a separate sheet if necessary.

Property Owner/Tenant NameAddress

see attached

I understand that this request is granted subject to the following conditions:

The sidewalk/street will not be used or blocked in such a manner that a safety hazard would occur or that an obstruction will be created that would unreasonably interfere with police, fire, or health of the city. Further, there will be no solicitation in the street, crosswalk or intersection and that violation of the above conditions will cause this permit to be rescinded. Fire department access shall be maintained by providing a minimum 20' wide unobstructed roadway width. **Exception: Parades**

With Polansky
 Signature of Applicant

7/9/12
 Date

Date Application Received: 7-9-2012
 CCA Board: n/a

Permit Approved:

 Mike Matthes, City Manager

 Date

PLEASE READ ORDINANCE INFORMATION AS FOLLOWS

My signature below means I have no objection to the temporary street closure on Smith Street between College Ave and Fay St. Beginning 9/28/12 8am and ending 9/30/12 1pm. This closure is for a fundraiser of the Columbia Center for Urban Agriculture, whose Urban Farm is located on Smith Street.

	Property Owner / Tenant	Address	Signature
owner	REMI	1207 and 1209 Smith	Mark Milan Sturmen
owner	Ryan & Beth Campbell	1007 N College Ave	[Signature]
owner	Jason & Rose Wellington	1206 Smith Street	Jason T. Wellington
owner	Linda Atkins	1202 Fay Street	[Signature]
owner	GTM RENTAL PROPERTIES	1101 N College Ave	[Signature]
Tenant	Green Meadows Dental Lab KEN Canada	1101 N College Ave	[Signature], Canada
Tenant	ABLE	1007 N College Ave #1 + #5	Jacque Pepper
Tenant	Sierra Club / Therese Folsom	1007 N College Ave #2	Therese Folsom
Tenant	Adams & Witt / Carmen Adams	1007 N. College Ave #3 + #4	Carmen Adams
Tenant	David Downing	1206 Smith Street	David Downing
Tenant	CCUA / Billy Polansky	1207 + 1209 Smith St.	Billy Polansky





Megan Gotcher <mrgotche@gocolumbiamo.com>

Re: 9/28/12 - 9/30/12 Fundraising Dinner Event

Carol Rhodes <car@gocolumbiamo.com>
 To: Megan R Gotcher <mrgotche@gocolumbiamo.com>

Thu, Jul 26, 2012 at 9:10 AM

Pls print and place with application

Begin forwarded message:

From: Billy Polansky--CCUA <billyp@columbiaurbanag.org>
To: Janice Finley <janice@gocolumbiamo.com>, Megan Gotcher <mrgotche@gocolumbiamo.com>, "Richenberger, Brian" <berichen@gocolumbiamo.com>, Carol Rhodes <car@gocolumbiamo.com>
Subject: Re: 9/28/12 - 9/30/12 Fundraising Dinner Event

Janice, I've taken your list of questions and answered them one-by-one. Attached to this e-mail is the event site plan. Please let me know if you need more information from me.

- *1. Event Site Plan - location of fencing, barricades, location of beer/alcohol stands, location of music (include dimensions)
 **A map is attached to this e-mail.*
- *2. Type of alcohol (beer, wine, mixed drinks, etc.) that will be served/sold.
 Beer and wine will be served.
 *
- *3. Signage - 11 x 17 signs posted at all exits stating there are no open containers of alcohol permitted beyond that point.....
 **We will post a sign and have staff enforcing this.*
- *4. Large tents will require you to obtain tent permits from the Building & Site Development Division (573-874-7474)
 **Our tents are being rented from US Rents It. They will take care of this permit.*
- *5. The licensed area must be ADA accessible. Please provide documentation pertaining to handicap parking and restrooms. If you have any questions pertaining to this issue, please call Building & Site Development at 573-874-7747.
 **These will be taken into account and locations of ADA toilets and parking are noted on the attached map.*
- *6. Will wrist bands be issued to identify those 21 years of age?
 **No, bartenders will ID visitors as they come to the bar.*
- *7. Include total square footage of area that will be licensed. What is the expected number of attendees?
 **8,440 sq ft of road space will be licensed for alcohol consumption. 59,150 sq ft of our Urban Farm's property will be licensed for alcohol consumption. Expected 700 people. *
- *8. Where will port-a-johns be located?
 **This is noted on the map.*

*9. Since the event is scheduled for 9/28/12, 9/29/12 and 9/30/12, please include the exact start and end time of each day's events.

**Sorry for any confusion. The event is only one day, 9/29/12 from 3-8pm. We are requesting street closure the day before and after to provide adequate time to set up and clean up.*

*10. Last but not least, please provide your security plan—security at entrances/exits, etc.

**The only entrance to the event, at the corner of Smith and Fay Street (noted on map), will be staffed for the entire duration of the event. These staff members will keep visitors from leaving the event with open containers of alcohol. The area where Smith Street is barricaded closer to College Ave, could be perceived as an entrance or exit by visitors. This area will be staffed with a crew directing visitors to enter and exit through the Smith & Fay entrance. There will also be a crew helping visitors find street parking and keeping an eye on the event's perimeter. Staff working inside the event perimeter are on the lookout for trouble, these staff will be asking trouble makers to leave the event and call the police department if necessary. All of CCUA's paid staff members are First Aid/CPR certified; should a medical emergency occur staff members can take necessary action.*

[Quoted text hidden]

Janice W. Finley

Business Services and Pension Manager

Finance Department

City of Columbia

P.O. Box 6015

Columbia, MO 65205

573-874-7747

—
Billy Polansky
Columbia Center for Urban Agriculture
BillyP@ColumbiaUrbanAg.org
office: 573-514-4174
cell: 540-226-3806

 **Hootenanny 2012 Site Plan.pdf**
711K

