



# City of Columbia

701 East Broadway, Columbia, Missouri 65201

Department Source: Parks and Recreation

To: City Council

From: City Manager & Staff

Council Meeting Date: April 4, 2016

Re: MKT Trailhead Improvements – Independent Order of Odd Fellows Donation

## Executive Summary

The public improvement project on the attached form is eligible for the administrative public improvement process. Unless the Council wishes to follow the standard public improvement process, staff will proceed with preparing plans and specifications and bidding the project.

## Discussion

Under Section 22-72(c) of the City Code, the City Manager is required to report to the City Council any public improvement project that the Manager has determined meets the eligibility requirements of the Code and should follow the administrative public improvement process. Unless the Council determines that the project should follow the standard public improvement process, the Manager may proceed with the administrative process.

The public improvement(s) on the attached form meet the eligibility requirements for projects that can follow the administrative public improvement process.

## Fiscal Impact

Short-Term Impact: The total cost of the project is \$15,000 and will be funded by a donation from the Independent Order of Odd Fellows, Columbia Lodge #207. The appropriation of funds will take place in a separate memo to the City Council.

Long-Term Impact: Staff does not anticipate any long-term impact from the project as park staff already maintains the two areas for improvements.

## Vision & Strategic Plan Impact

### Vision Impacts:

Primary Impact: Parks, Recreation & Greenways, Secondary Impact: Secondary, Tertiary Impact: Tertiary

### Strategic Plan Impacts:

Primary Impact: Infrastructure, Secondary Impact: Secondary, Tertiary Impact: Tertiary

### Comprehensive Plan Impacts:

Primary Impact: Infrastructure, Secondary Impact: Mobility, Connectivity, and Accessibility, Tertiary Impact: Tertiary



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## Legislative History

None

## Suggested Council Action

No action required unless the Council wishes to direct the City Manager to follow the standard public improvement process.

## ADMINISTRATIVE PUBLIC IMPROVEMENT PROJECT

Project Name and Description: MKT Trailhead Improvements – Independent Order of Odd Fellows, Columbia Lodge #207 Donation

The Parks & Recreation Department is proposing improvements at the MKT trailhead at the Martin Luther King Jr. Memorial at Battle Garden and the MKT trailhead at Forum Nature Area. The proposed improvements at the MKT trailhead at the MLK Jr. Memorial at Battle Garden will include the addition of a new seating area with three benches, trail kiosk, bike rack, bike repair station, and tree planting. The proposed improvements at the MKT trailhead at Forum Nature Area will include seating area improvements on both sides of the trail, information kiosk, bike racks, bike repair station, and the relocation of an emergency phone to a more accessible area. The project budget is \$15,000 and is funded by a donation from the Columbia Odd Fellows Lodge #207. Park planning staff has worked with the Odd Fellows and this project represents a consensus of Odd Fellows and park staff. Materials for the project will be bid through the City's Purchasing Department, and construction will be completed using a combination of contract and force account labor. Contract labor will be used for the installation of concrete at the two sites, and all other aspects of the project will be completed by force account labor. The project has an estimated completion date of summer 2016, and staff anticipates a small dedication for the project after completion.

Department: Parks and Recreation

Estimated cost: \$15,000

Funding source: Donations

Project meets the following criterion (check one):

- ☐ Construction, upgrade or relocation of electric distribution lines less than sixty-nine (69) KV that is estimated to cost less than one million dollars (\$1,000,000.00).
- ☐ Water and electric production facility expansion projects estimated to cost less than five hundred thousand dollars (\$500,000.00).
- ☐ Sanitary sewer projects estimated to cost less than one hundred fifty thousand dollars (\$150,000.00).
- ☐ Storm water utility public improvement projects estimated to cost less than one hundred fifty thousand dollars (\$150,000.00).
- ☒ Any project estimated to cost less than fifty thousand dollars (\$50,000.00).

No tax bills will be issued for the project.

Project does not require exercise of power of eminent domain.

IP meeting held on: Multiple Dates

Attendance: Varying

Result: Met with members of the Independent Order of Odd Fellows, Columbia Lodge #207 to finalize the different aspects of the project.

Other contacts:

Note: IP meetings are not required for ordinary maintenance of public improvements or for projects where there are no obvious interested parties.

Submitted by: \_\_\_\_\_ Approved: \_\_\_\_\_  
Department Head City Manager



April 4, 2016

## MKT Trailhead Improvements

### Forum Nature Area

Improvements made possible by a donation from the Independent Order of Odd Fellows, Columbia Lodge #207







April 4, 2016

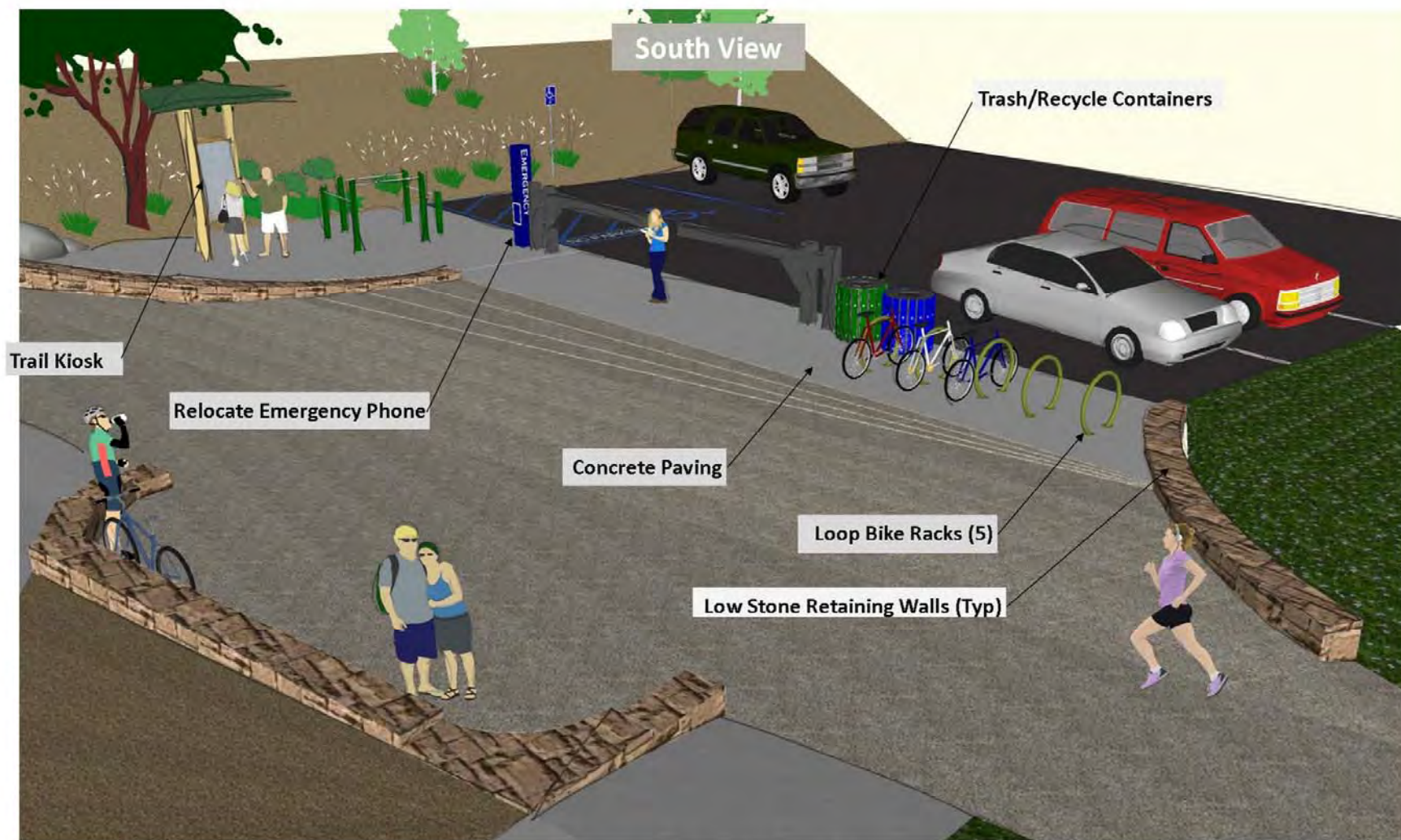
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April 4, 2016

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## MKT Trailhead Improvements

### Martin Luther King Jr. Memorial at Battle Gardens

Improvements made possible by a donation from the Independent Order of Odd Fellows, Columbia Lodge #207





South View



April 4, 2016

MKT Trailhead Improvements

**Martin Luther King Jr. Memorial at Battle Gardens**

Improvements made possible by a donation from the Independent Order of Odd Fellows, Columbia Lodge #207

